

To: House of Assembly Management Commission

From: Speaker of the House of Assembly

Date: June 4, 2008

Subject: Authorizations under Section 43 - *Members' Resources and Allowances Rules*

Section 43 of the *Members' Resources and Allowances Rules* provides that the Member may claim for additional travel expenses when the Member is traveling and unable to return to his/her residence when scheduled to do so and would not otherwise be entitled to claim reimbursement for such expenses. Under the Rules, a Member shall make application to the Clerk or the Speaker before incurring such expenses, if practical. Otherwise, the Member must notify the Speaker at the earliest reasonable opportunity after incurring the expenses. The Speaker must report, in writing, to the Commission any authorizations made under this section of the Rules.

Report on Section 43 – **Period Ending: May 30, 2008**

DISTRICT	MEMBER	TYPE OF EXPENDITURE	COSTS	DETAILS
Cartwright – L'Anse au Clair	Ms Yvonne Jones	Aircraft Charter (Mary's Harbour to Forteau) March 7, 2008	\$858.80	Only available mode of transportation to get Member to Capital to attend opening of HOA.
Cartwright – L'Anse au Clair	Ms Yvonne Jones	Aircraft Charter (Mary's Harbour to St. Anthony) April 6, 2008	1,329.45	Only available mode of transportation to get Member to Capital to attend HOA.
Torngat Mountatins	Ms. Patty Pottle	Meals & Accommodations April 11 – 12, 2008	150.00	Flight unable to go to Hopedale due to weather conditions – Member had to stay in HV/GB on weekend and return to Capital City to attend HOA.

Torngat Mountatins	Ms. Patty Pottle	Meals & Accommodations May 16-20, 2008	580.00	Member had to stay in Postville for 5 days due to weather conditions.
Torngat Mountatins	Ms. Patty Pottle	Meals & Accommodations May 23-24, 2008	192.00	Flight unable to go to Hopedale due to weather conditions – Member had to stay in HV/GB and return to Capital City to attend HOA.



**House of Assembly
Newfoundland and Labrador**

In Camera Session

**Minutes of the House of Assembly
Management Commission**

Date: February 6, 2008

Location: Executive Boardroom, West Block

Time: 9:00 – 4:00

Members Present:

Mr. Tom Osborne, Acting Deputy Speaker
Mr. William MacKenzie, Clerk of the House of Assembly
Hon. Tom Rideout, Government House Leader
Mr. Kelvin Parsons, Opposition House Leader
Ms. Beth Marshall, MHA (PC) Topsail
Ms. Yvonne Jones, MHA (L) Cartwright - L'Anse Au Clair
Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Other:

Ms. Marie Keefe, Policy & Communications Officer
Ms. Marlene Lambe, Chief Financial Officer, House of Assembly
Mr. Scott Jones, Manager, Financial Planning and Reporting

Regrets:

Hon. Roger Fitzgerald, Speaker
Hon. Tom Marshall, Minister of Finance

Decisions of the Management Commission:

CM 2008 - 017

The Commission, in an *in camera* session, approved the 2008-09 budget estimates for the Legislature to be forwarded to the Minister of Finance for inclusion in the 2009 Estimates and voted on in the House of Assembly.

Adjournment: 4:00

Mr. Tom Osborne, Acting Deputy Speaker and Chair

Wm. MacKenzie
Clerk and Secretary to the Commission

LEGISLATURE

2008/09
Estimates

\$

HOUSE OF ASSEMBLY

ADMINISTRATIVE SUPPORT

01. Salaries	1,492,500
02. Employee Benefits	9,000
03. Transportation and Communications	56,800
04. Supplies	40,000
05. Professional Services	1,028,500
06. Purchased Services	486,000
07. Property, Furnishings and Equipment	<u>39,000</u>

Total: Administrative Support **3,151,800**

HOUSE OPERATIONS

01. Salaries	402,400
02. Employee Benefits	9,900
03. Transportation and Communications	231,400
04. Supplies	21,000
05. Professional Services	39,900
06. Purchased Services	53,000
07. Property, Furnishings and Equipment	<u>46,700</u>

Total: House Operations **804,300**

CAUCUS OPERATIONS AND MEMBERS' EXPENSES

01. Salaries	6,836,000
03. Transportation and Communications	32,000
04. Supplies	30,000
05. Professional Services	15,000
06. Purchased Services	148,000
07. Property, Furnishings and Equipment	40,000
09. Allowances and Assistance	3,554,700
10. Grants and Subsidies	<u>45,100</u>

Total: Caucus Operations and Members'
Expenses **10,700,800**

LEGISLATURE

2008/09
Estimates
\$

HANSARD AND THE BROADCAST CENTRE

01. Salaries	511,900
02. Employee Benefits	2,500
03. Transportation and Communications	153,100
04. Supplies	7,000
05. Professional Services	10,000
06. Purchased Services	243,400
07. Property, Furnishings and Equipment	720,600

Total: Hansard and the Broadcast Centre **1,648,500**

LEGISLATIVE LIBRARY

01. Salaries	547,000
02. Employee Benefits	3,500
03. Transportation and Communications	15,800
04. Supplies	56,300
05. Professional Services	184,200
06. Purchased Services	13,300
07. Property, Furnishings and Equipment	12,000

Total: Legislative Library **832,100**

TOTAL: HOUSE OF ASSEMBLY **17,137,500**

OFFICE OF THE CHIEF ELECTORAL OFFICER

01. Salaries	695,800
02. Employee Benefits	4,200
03. Transportation and Communications	88,800
04. Supplies	20,100
05. Professional Services	208,000
06. Purchased Services	200,000
07. Property, Furnishings and Equipment	16,800
10. Grants and Subsidies	140,000

TOTAL: OFFICE OF THE CHIEF ELECTORAL OFFICER **1,373,700**

LEGISLATURE

2008/09
Estimates
\$

OFFICE OF THE CITIZENS' REPRESENTATIVE

01. Salaries	464,200
02. Employee Benefits	2,000
03. Transportation and Communications	64,200
04. Supplies	10,000
05. Professional Services	10,000
06. Purchased Services	105,000
07. Property, Furnishings and Equipment	5,000

TOTAL: OFFICE OF THE CITIZENS' REPRESENTATIVE

660,400

OFFICE OF THE CHILD AND YOUTH ADVOCATE

01. Salaries	624,100
02. Employee Benefits	3,000
03. Transportation and Communications	85,000
04. Supplies	10,000
05. Professional Services	42,000
06. Purchased Services	201,800
07. Property, Furnishings and Equipment	17,500

TOTAL: OFFICE OF THE CHILD AND YOUTH ADVOCATE

983,400

OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER

01. Salaries	510,800
02. Employee Benefits	6,500
03. Transportation and Communications	49,700
04. Supplies	8,500
05. Professional Services	85,000
06. Purchased Services	124,200
07. Property, Furnishings and Equipment	25,500

TOTAL: OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER

810,200

LEGISLATURE

2008/09
Estimates
\$

OFFICE OF THE AUDITOR GENERAL

EXECUTIVE SUPPORT

01. Salaries	321,800
02. Employee Benefits	5,000
03. Transportation and Communications	27,000
05. Professional Services	10,000
06. Purchased Services	1,000

Total: Executive Support **364,800**

ADMINISTRATIVE SUPPORT

01. Salaries	206,600
02. Employee Benefits	8,500
03. Transportation and Communications	38,000
04. Supplies	156,700
05. Professional Services	11,500
06. Purchased Services	204,700
07. Property, Furnishings and Equipment	70,900

Total: Administrative Support **696,900**

AUDIT OPERATIONS

01. Salaries	2,001,000
02. Employee Benefits	43,500
03. Transportation and Communications	72,500
05. Professional Services	10,000
	<u>2,127,000</u>
02. Revenue - Provincial	<u>(207,400)</u>

Total: Audit Operations **1,919,600**

TOTAL: OFFICE OF THE AUDITOR GENERAL **2,981,300**

TOTAL: LEGISLATURE **23,946,500**



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: April 30, 2008

Location: House of Assembly Chamber

Time: 5:00 p.m. – 6:40 p.m.

Members Present:

Hon. Roger Fitzgerald, Speaker

Mr. William MacKenzie, Clerk of the House of Assembly

Hon. Tom Rideout, Government House Leader

Mr. Kelvin Parsons, Opposition House Leader

Hon. Trevor Taylor, MHA (PC) The Straits - White Bay North

Ms. Beth Marshall, MHA (PC) Topsail

Ms. Yvonne Jones, MHA (L) Cartwright - L'Anse Au Clair

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Other:

Mr. Tom Osborne, Deputy Speaker

Ms. Marie Keefe, Policy & Communications Officer

CM 2008 - 032

The minutes of the House of Assembly Management Commission Meeting held on April 18, 2008 were approved as read.

Metrics EFG was confirmed as the successful proponent for the Request for Proposals – Review of Caucus Resources. **CM 2008 – 019** refers. The Clerk provided an update on the status of the review.

The Speaker gave an update on the search for a new Committee Room for the Commission and Committees of the House.

- CM 2008 - 033** The Commission directed the Clerk to develop guidelines for the provision of signs at the constituency offices of Members. These guidelines are intended to provide a consistent and standardized approach to the provision of signs, will include a maximum dollar amount for the cost of the sign and will be brought back to a subsequent meeting for Commission approval.
- CM 2008 – 034** The Commission directed the Clerk to request Government Purchasing Agency to assist with a review of the constituency office leasing practices of the House of Assembly Service to ensure compliance with the Public Tender Act.
- CM 2008 - 035** The Commission considered the issue of Committee Per Diems and deferred the issue to a subsequent meeting of the Committee to allow time for further consideration.
- CM 2008 – 036** The Commission directed the Clerk to develop proposed eligibility criteria for contractual employees with regards to the Tuition Assistance Policy and to bring back the revised policy to a subsequent meeting of the Commission for approval.
- CM 2008 – 037** The Commission approved the proposed organizational structure dated April 22, 2008 for the House of Assembly Service and confirmed as permanent all positions contained in the proposed organizational structure with the exception of the ATIPP Coordinator/Privacy Analyst and ATIPP Assistant positions.
- CM 2008 – 038** The Commission approved the abolition of the positions of Payroll/Purchasing Clerk and one of two Broadcast Technician positions included in the organizational structure dated May 2007 for the House of Assembly Service.
- CM 2008 – 039** The Commission approved the proposed organizational structure dated April 22, 2008 for the Office of the Chief Electoral Officer and Commissioner for Legislative Standards, and confirmed as permanent all positions contained in the proposed organizational structure.

- CM 2008 – 040** The Commission approved the proposed organizational structure dated April 22, 2008 for the Office of the Child and Youth Advocate and confirmed as permanent all positions contained in the proposed organizational structure.
- CM 2008 – 041** The Commission approved the proposed organizational structure dated April 22, 2008 for the Office of the Citizens’ Representative and confirmed as permanent all positions contained in the proposed organizational structure.
- CM 2008 – 042** The Commission approved the proposed organizational structure dated April 22, 2008 for the Office of the Information and Privacy Commissioner and confirmed as permanent all positions contained in the proposed organizational structure.
- CM 2008 – 043** The Commission approved the “Disclosure of Wrongdoing” pamphlet, dated April, 2008.
- CM 2008 – 044** The Commission directed that the standard office allocation provided for in Paragraph 25(1)(a) of the *Members’ Resources and Allowances Rules* and detailed in Directive **2007 – 003** shall include:
- Stand for combination unit (Printer/Fax/Copier/Scanner)
 - Stand for Printer
 - Other furniture and equipment as pre-approved for purchase by the Clerk of the House of Assembly, to a maximum of \$500.00, with the Clerk to report all such approvals to the Commission.
- CM 2008 – 045** The Commission directed that information be provided at the next meeting on the issue of remuneration for temporary office holders, with suggested amendments to the *House of Assembly Accountability, Integrity and Administration Act*.
- CM 2008 – 046** The Commission directed that a draft amendment to Section 18 regarding concurrent membership on the Commission and the Public Accounts Committee be brought to the next Commission meeting for approval.

Adjournment: 6:40 p.m.
Hon. Roger Fitzgerald, MHA
Speaker and Chair

Wm. MacKenzie
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: May 5, 2008

Location: House of Assembly Chamber

Time: 9:00 a.m. – 9:40 a.m.

Members Present:

Hon. Roger Fitzgerald, Speaker

Mr. William MacKenzie, Clerk of the House of Assembly

Hon. Tom Rideout, Government House Leader

Mr. Kelvin Parsons, Opposition House Leader

Ms. Beth Marshall, MHA (PC) Topsail

Ms. Yvonne Jones, MHA (L) Cartwright - L'Anse Au Clair

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Other:

Ms. Marie Keefe, Policy & Communications Officer

Regrets :

Hon. Trevor Taylor, MHA (PC) The Straits - White Bay North

Mr. Tom Osborne, Deputy Speaker

CM 2008 - 047

The Commission approved the draft amendment to the *House of Assembly Accountability, Integrity and Administration Act* as follows:

Section 18 of the Act is amended by adding immediately after subsection (5) the following:

“(5.1) Notwithstanding subsection (5), where the number of members sitting in the House of Assembly in opposition to the government is insufficient to allow the appointment of 3 of those members to the Public Accounts Committee and still comply with that

subsection, a member of the commission may serve concurrently as a member of the commission and of the Public Accounts Committee of the House of Assembly.”

The Government House Leader is to inform the Lieutenant Governor in Council of the Commission’s wish to have a Bill introduced during the current Session to give effect to the proposed amendment.

CM 2008 - 048

The Commission approved the proposed draft amendment to the *House of Assembly Accountability, Integrity and Administration Act* as follows:

Section 12 of the *House of Assembly Accountability, Integrity and Administration Act* is amended by adding immediately after subsection (4) the following:

- (5) Where a member who holds a position referred to in paragraph (1)(a)(b) or (c) is, due to illness, absent and unable to carry out the duties of his or her position for a period of more than 10 consecutive sitting days of the House of Assembly,
- (a) a member referred to in paragraph (1)(b) or (c) who carries out the duties of a member referred to in paragraph (1)(a) or (b); and
 - (b) another member appointed to carry out the duties of a member referred to in paragraph (1)(c),

is, after the expiration of those 10 days, and until the return to duties of the absent member or the appointment of a new member to the absent member’s position, entitled to a salary referred to in subsection (1) for the position that he or she replaces without affecting the salary of the absent member.

It was also directed that the amendment to section 12 be retroactive to March 10, 2008.

The Government House Leader is to inform the Lieutenant Governor in Council of the Commission’s wish to have a Bill introduced during the current Session to give effect to the proposed amendment.

Adjournment: 9:40 a.m.
Hon. Roger Fitzgerald, MHA
Speaker and Chair

Wm. MacKenzie
Clerk and Secretary to the Commission

House of Assembly Management Commission

Briefing Note

Title: Committee Per Diem

Issue: Per Diem Amounts for Eligible Members of the House of Assembly Management Commission and Committees of the House

Background:

- Subsections 12 (3) and (4) of *The House of Assembly Accountability, Integrity and Administration Act* (the Act) provide that:
 - 12 (3) A member who sits on a committee of the House of Assembly, the commission or a committee of the commission may be paid, subject to the conditions and limitations prescribed by the commission, a daily amount of not more than \$200 for attendance at meetings plus reimbursement of reasonable expenses in relation to that attendance when the House is not in session.
 - 12 (4) With the exception of the reimbursement of expenses, subsection (3) does not apply to a minister or the holder of a position referred to in subsection (1).
- Subsection 15(4) of the Act states that:
 - 15 (4) The commission may only exercise its power to prescribe reimbursement or payment of expenses under subsection 11 (2) or compensation or reimbursement or payment of expenses under subsection 12 (3) by making rules.
- With the current composition of the House of Assembly and the provisions of S. 18 respecting Commission membership and S.23 respecting Audit Committee membership, the per diem can only apply to the two Government caucus representatives on the Commission or its committees. If one of the two Government caucus representatives is a Minister, as is currently the case, then only the remaining Government caucus representative would receive this per diem. Similar office-holder limitations would apply to committees.
- There does not appear to have been a per diem for committee Members applied in the past, although Members on the Public Accounts Committee used to receive an annual stipend. (Chairs and Vice-Chairs of other committees received \$100 and \$75 respectively, to annual maximums of \$3,000 and \$2,250.) Consequently, there is no precedent to assist in determining an appropriate amount.

- The “Guidelines for Rates of Remuneration for Boards, Commissions and Agencies” used throughout the Executive Branch of government establishes three levels of compensation. **Level 1** (Chair, \$190 per diem; Member, \$145 per diem) is the only level which satisfies the condition of subsection 12(3).
- Reasonable expenses under subsection 12(3) will be reimbursed at the Travel and Living Allowances rates under the *Members’ Resources and Allowances Rules*.
- For clarity, the specific committees to which this per diem can be applied should be defined. The draft minute proposes application to the Commission, the Audit Committee, Standing Committees of the House established under Standing Order 65, and Select Committees of the House established under Standing Order 66.
- As this is a new rule, it will be posted on the House of Assembly website, brought back to the next meeting of the Commission and then published in the NL Gazette.
- Subsections 45 (1) and (2) of the Act currently state:
 - 45 (1) A member who is a member of a Standing or Special Committee of the House of Assembly, or the commission, may claim for expenses related to attendance at a committee or a commission meeting when that meeting is held during an intersessional period.
 - (2) Expenses claimed by a member under subsection (1) shall be approved by the speaker before that expense is reimbursed to the member.

Action Required:

Pursuant to subsection 12(3) of the *House of Assembly Accountability, Integrity and Administration Act* (the *Act*) the Commission hereby approves the following proposed amendment of the Members’ Resources and Allowances Rules:

“Section 45 of the Members’ Resources and Allowances Rules is repealed and the following is substituted:

Committee allowance

- 45 (1) A member who is a member of a Standing or Select Committee of the House of Assembly, the Commission or a committee of the commission may claim for expenses related to attendance at a committee or commission meeting when the House of Assembly is not in session.
- (2) Expenses referred to in subsection (1) shall be a per diem of _____ for attendance at meetings when the House of Assembly is not in session.

- (3) Reasonable expenses claimed under subsection 12(3) of the Act shall be in accordance with the Travel and Allowances rates under these Rules and those expenses and expenses claimed under subsection (1) shall be approved by the Speaker before the expense is reimbursed to the member.

Drafted by: Marie Keefe
Date: April 16, 2008

Approved by: Wm. MacKenzie

**Calculations Supporting Estimated Cost of Per Diems for Committee Members
2008-09**

Committee	Members	Number of Meetings	Allowance	Total
Public Accounts Committee	5	10	200	10,000
Privileges and Elections	5	3	200	3,000
Standing Orders	5	6	200	6,000
HOAMC	1	12	200	2,400
Total Estimated Cost				21,400
Funds Provided in Base Budget				<u>(10,000)</u>
Funding Request for 2008-09				<u>11,400</u>

Revised Estimates based no present structure of Committees

Committee	Members	Number of Meetings	Allowance	Total
Public Accounts Committee	2	10	145	2,900
Privileges and Elections - Chair	1	3	145	435
Privileges and Elections - Member	1	3	190	570
Standing Orders	0	0	145	0
HOAMC	1	12	145	1,740
Audit Committee	1	6	145	870
Total Revised Estimated Cost				<u>6,515</u>

House of Assembly Management Commission

Briefing Note

Title: Tuition Assistance Program

Issue: Adoption of the Tuition Assistance Program for employees of the House of Assembly, Office of the Child and Youth Advocate, Office of the Information and Privacy Commissioner, Office of the Citizens' Representative, Office of the Chief Electoral Officer and the Office of the Commissioner for Legislative Standards.

Background:

- Paragraph 20(1)(b) of the *House of Assembly Accountability, Integrity and Administration Act* states that:
 20. (1) The commission is responsible for the financial stewardship of all public money, within the meaning of the Financial Administration Act, that may be voted by the House of Assembly for the use and operation of the House of Assembly and statutory offices, and for all matters of financial and administrative policy affecting the House of Assembly, its members, offices and staff and in connection with them and, in particular, the commission shall
 - (b) review and approve the administrative, financial and human resource and management policies of the House of Assembly service and statutory offices;
- The Tuition Assistance Program is intended to provide assistance to employees who participate in post-secondary or college courses due to a management request related to targeted competency development (e.g., succession planning, hard to fill positions, etc). Employees may also voluntarily request assistance to participate in post-secondary and college courses if the course content is related to organizational goals.
- Approvals to participate in the Tuition Assistance Program are limited to the fiscal year framework of the House of Assembly.
- The policy mirrors the Tuition Assistance Program offered in the Executive Branch of Government of NL with two exceptions. The Clerk, rather than the Deputy Minister, must give written approval to the requests and the House of Assembly Management Commission, rather than Treasury Board, must approve all requests over \$5,000.00 annually.
- The Tuition Assistance Program was presented to the Commission at the April 30, 2008 meeting. However, contractual employees did not meet the proposed eligibility

criteria. The Commission directed the Clerk to develop proposed eligibility criteria for contractual employees with regards to the Tuition Assistance Program and to bring the revised program to a subsequent meeting of the Commission for approval

- The revised Legislature Tuition Program is attached.

Action Required:

- The Commission approves the attached Tuition Reimbursement Program, dated May 2008, for employees of the House of Assembly, Office of the Child and Youth Advocate, Office of the Information and Privacy Commissioner, Office of the Citizens' Representative, Office of the Chief Electoral Officer and the Office of the Commissioner for Legislative Standards.

Drafted by: Marie Keefe
Date: May 14, 2008

Approved by: Wm. MacKenzie

Legislature Tuition Assistance Program

Program Description

This program is intended to provide assistance to employees who participate in post-secondary or college courses due to a management request related to targeted competency development (e.g., succession planning, hard to fill positions, etc). Employees may also voluntarily request assistance to participate in post-secondary and college courses if the course content is related to organizational or employer goals.

Employees may request consideration of a wide range of educational options offered through accredited post-secondary institutions and colleges in the province. Courses from accredited post-secondary institutions and colleges outside of the province may be considered as well.

The primary focus in approving tuition assistance will be the relevance of educational courses in assisting respective offices of the Legislature in achieving their strategic objectives. Assistance is limited to 50 percent reimbursement of tuition fees only. Approvals to participate in the Tuition Assistance Program are limited to the fiscal year framework of the Legislature.

Eligibility

Employees with full-time or part-time permanent employment status who have been employed with the Legislature for a minimum of two years are eligible for assistance under this program. Temporary and contractual employees with five or more continuous years of service are also eligible.

Applications for the Tuition Assistance Program

Employees wishing to submit a request for tuition assistance are required to complete and submit an application form (see attached document) to the Clerk. The application form may be obtained from the Manager, Human Resources Services and Payroll Administration.

The completed application form must be submitted in advance of course registration to allow for due consideration. A copy of the completed form will be returned to the employee indicating approval or non-approval.

Legislature Tuition Assistance Program

Application Approval Process

Applications must meet the following criteria for approval:

- The employee must have on file, with the Manager, Human Resources Services and Payroll Administration, a completed Learning Plan form. (See attached).
- The application must be approved by the employee's immediate supervisor and the Clerk.
- The courses(s) must assist the respective Legislature office in achieving its organizational goals.

Tuition assistance will be provided based on the degree of course relevance/practicality with the strategic goals of the organization; the ability of the employee's division to effectively address operational requirements should the employee be absent as a result of the learning activity; the employee's demonstrated success in past educational experiences; and the level of tuition assistance being requested.

Tuition Reimbursement

Employees are eligible for tuition assistance expenditures of up to 50% of the total tuition costs and up to a maximum of \$5000 annually. Expenditures over \$5000 annually will require the approval of the House of Assembly Management Commission.

All other educational requirements (e.g., registration, fee payment deadlines, books, laboratory fees, other learning and supportive materials, etc) are the responsibility of the employee.

Evidence of a passing grade and expense receipts should be submitted to the Manager, Human Resources Services and Payroll to verify successful completion of the course.

All tuition reimbursement will be paid through the Corporate and Members' Services Division. Upon verification of successful completion of the approved course(s), the Corporate and Members' Services Division will determine if the reimbursement represents a taxable benefit as per Canada Revenue Agency's *Employers' Guide: Taxable Benefits*, available at www.cra.gc.ca.

Legislature Tuition Assistance Program

Application Form

Employee Name: _____

Position: _____

Division/office: _____

Date of Employment: _____

Employee:

I hereby request educational assistance for enrollment in the Legislature Tuition Assistance Program. I understand that if my employment with the Legislature terminates (voluntarily or involuntarily) prior to course completion and tuition reimbursement, the agreed upon assistance will be my responsibility.

Course Title: _____

Program of Study: _____

Educational Organization: _____

Course Duration (start/end dates): _____

Previous Tuition Assistance? Yes / No

If Yes, provide details (i.e., amounts and timeframes):

Legislature Tuition Assistance Program

Details of requested expenses (i.e., tuition):

Reasons for course selection (i.e., describe how the course selection is relevant to the duties of your current work plan or to the strategic objectives of the organization).

I agree to the terms/conditions as outlined in the Tuition Assistance Program.

Employee Signature: _____ Date: _____

Supervisor Comments and Recommendations:

Please describe how the course selection supports the work plan or strategic objectives of the organization. Attach a supplementary document if necessary.

Legislature Tuition Assistance Program

Supervisor's Signature: _____ Date: _____

Clerk's Signature : _____ Date: _____

This is to certify that _____ has provided proof of successful completion of the course for which tuition assistance has been requested. A copy of this documentation is attached.

Manager, Human Resources Services
and Payroll Administration

Date

**Legislature
Tuition Assistance Program
Individual Learning Plan**

Employee: _____

Position: _____

Date Completed: _____

What is your learning goal?	
Why is it important to your position?	
How will you accomplish this goal?	
What are potential obstacles to learning and how will you handle them?	
How will you show that you have met your learning goal?	
What is the time frame involved in meeting your learning goal?	

**House of Assembly Management Commission
Briefing Note**

Title: Payment of legal fees

Issue: Payment of legal fees for independent legal advice sought by Leader of NDP

Background:

- The leader of the NDP party has requested that she be reimbursed for legal expenses incurred in disputing a decision of the House of Assembly Service re: her salary allocation under paragraph 12(1)(g) of the *House of Assembly Accountability, Integrity and Administration Act*.
- Paragraph 12(1)(g) of the Act states:

Other remuneration

12. (1) A member who also holds one of the following positions shall be paid an additional salary, effective July 1 2007

(g) leader of a recognized third party, \$18,367;

- Based on a legal interpretation and past Speaker comments on the issue of recognition, it was determined that the third party no longer qualified for an additional amount of salary.
- The leader of the NDP disputed this interpretation and indicated to the Speaker that she had sought a legal opinion on this matter.
- Following further analysis, a decision was made that the intent of paragraph 12(1)(g) was not to qualify the definition of third party and that an amendment to the Act take place, deleting or defining the word “recognized”.
- Ms. Michael, as leader of the “third party”, has requested that her legal Bill of \$4971.44 be paid through the House of Assembly Service because she contends that an incorrect interpretation led to her incurring the expense.

Action Required:

- The direction of the Commission is requested.

Drafted by: Marie Keefe
Date: May 12, 2008

Approved by: Wm. MacKenzie

House of Assembly Management Commission

Briefing Note

Title: *Child and Youth Advocate Act*

Issue: Proposed Amendment to Grant Subpoena Powers under the *Child and Youth Advocate Act*

Background:

- The Turner Child Death Review and Investigation Report, completed by Dr. Peter Markesteyn, made a number of recommendations respecting the child welfare system. Following the release of the Report, a Ministerial Committee of Cabinet was struck to review the findings and implement appropriate changes.
- Among the Report's recommendations was the granting of subpoena powers to the Child and Youth Advocate. The Advocate, Ms. Neville, has been in consultation with officials from the Departments of Justice and Health and Community Services respecting this issue and fully supports the proposed amendments (letter attached).
- Amendments to statutes which are within the purview of the House of Assembly should have Commission approval. In the current case, the final resolution/wording of the proposed amendments was only achieved recently. In the interest of having those amendments enacted expeditiously, the Office of the Legislative Counsel has begun drafting the Bill so that the Government House Leader may give Notice.
- Commission Members were canvassed on this matter by the Speaker in a Memo dated May 13, 2008. Members did not object to the introduction of such a Bill, with the understanding that the Commission would address the issue at its May 21 meeting. Although Commission approval may take place after Notice of the Bill has been given, it is desirable to have the decision on record.

Action Required:

The following Minute is recommended.

The Commission approves the proposed amendments, respecting subpoena powers and other matters, to the *Child and Youth Advocate Act*, as recommended in the Turner Review and as supported and recommended by the Child and Youth Advocate.

Drafted by: William MacKenzie
Date: May 15, 2008



COPY

Office of the Child and Youth Advocate
PROVINCE OF NEWFOUNDLAND AND LABRADOR

May 13, 2008

BY COURIER

The Honourable Roger Fitzgerald, MHA
Speaker of the House of Assembly and
Chair of the House of Assembly Management Commission
East Block, Confederation Building
St. John's, NL A1B 4J6

Re: Amendments to the *Child and Youth Advocate Act*

Dear Mr. Fitzgerald:


Further to recent discussion, I am pleased to advise that a draft Bill which reflects recommendations for amendments to the *Child and Youth Advocate Act* contained in the Turner Report publicly released on October 4, 2006 has been prepared by the Department of Justice. Amendments include the addition of subpoena powers, as well as other minor amendments.

As you are aware, I fully support these amendments and have formally requested them, and in particular, subpoena powers which are essential to enable me to fulfill my mandate with respect to conducting Reviews and Investigations.

Please ensure the Management Commission is informed regarding this matter as the former Internal Economy Commission was involved in the Turner file and was instrumental in the hiring of the external consultant to conduct the Turner Review and in ensuring the availability of the necessary financial resources for its completion.

Thank you for your assistance in this matter.

Sincerely,


Darlene Neville
Child and Youth Advocate

Copy: Mr. William MacKenzie, Clerk of the House of Assembly

House of Assembly Management Commission

Briefing Note

Title: Publication Scheme Amendment

Issue: Publication Scheme Amendment - Online Version for Members' Financial Reports

Background:

- The Commission approved the Publication Scheme for the House of Assembly as required by subsection 49(1) of the *House of Assembly Accountability, Integrity and Administration Act* at the Commission meeting of January 23, 2008.
CM 2008 – 008 refers.
- Section 2 of the Publication Scheme provides details of the types of information, responsibility, retention schedules, and timing of the online version of the reports, etc. that will be posted for Members' Financial Reports.
- The Scheme states that the annual online version of the reports will be posted 50 days after the end of the fiscal year. However, this does not take into consideration the write-back period for the month of April. While March 31st is the end of the fiscal year, April 30th is the actual cut-off date for the processing of transactions from the previous year.
- Section 11 of the *Members' Resources and Allowances Rules* provides a process for preparation and public access to Members' financial reports. This section states that Members shall have 21 days to review and respond to the reports (which are considered to have been received 5 days after its date of posting). To allow time for preparation of reports, posting and review by Members before the reports are available online for public viewing, an additional 30 days is required for year-end reports. Therefore, reports can be available 50 days after April 30th and thus 80 days after fiscal year end.

Action Required:

The following Minute is recommended:

- The Commission amends Section 2 (Members' Financial Reports) of the Publication Scheme such that the Online Version of the Annual Members' Financial Reports will be posted 80 days after the end of the Fiscal Year

Drafted by: Marlene Lambe
Date: May 13, 2008

Approved by: Wm. MacKenzie

**House of Assembly Management Commission
Briefing Note**

Title: Budget Process

Issue: Budget Process for the House of Assembly and Statutory Offices

Background:

- At the *in camera* meeting of the Commission on February 6, 2008, the Commission directed the Clerk to develop a budget process to be implemented for the development and approval of the budget for the next fiscal year.
- The budget process establishes standard guidelines for the House of Assembly and Statutory Offices and provides a process that allows for thorough analysis of the proposed budget.
- Corporate and Members' Services Division has developed the attached budget process for the Legislature.

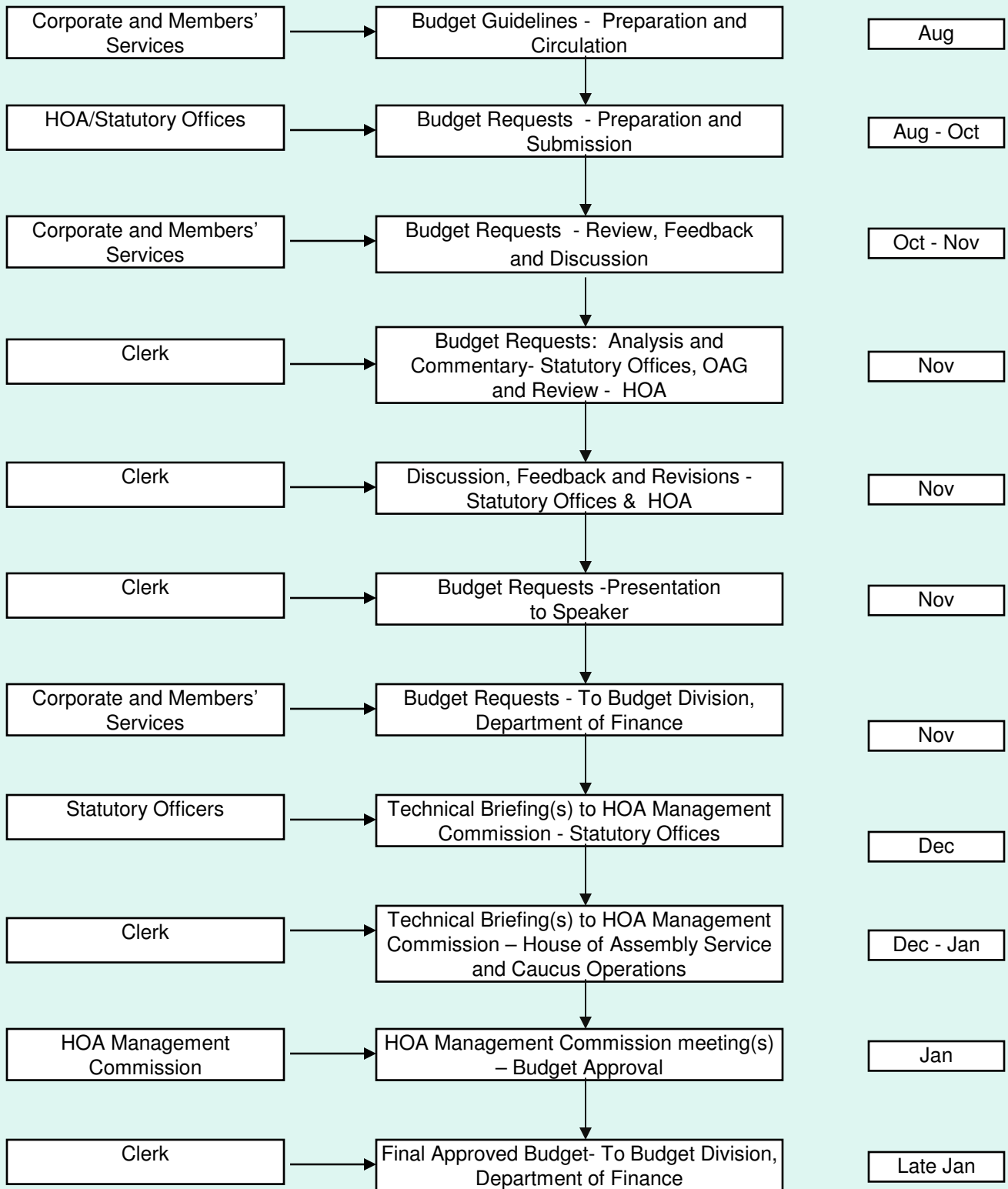
Action Required:

- The Commission approves the proposed budget process, dated May 13, 2008, for the preparation and approval of the annual budgets for the House of Assembly and Statutory Offices.

Drafted by: Marie Keefe
Date: May 13, 2008

Approved by: Wm. MacKenzie

Budget Processes - Legislature



BUDGET PROCESSES – LEGISLATURE

Budget Guidelines – Preparation and Circulation

Budget Guidelines are provided annually to the Legislature and Executive Branch departments by Budget Division, Department of Finance. Based on the direction provided under these guidelines, Corporate and Members' Services prepare specific guidelines appropriate for the Legislature and forwards these to all Statutory Offices and Divisions to assist with the preparation of their budget requests. These guidelines include detailed instructions on preparation including format and content of submissions, key due dates, etc.

Budget Requests – Preparation and Submission

Upon receipt of the budget guidelines, the Statutory Offices and Divisions begin the preparation of their budget requests. Steps in the preparation include: identification of current and new budget requirements; analysis and projections of expenditures to current year end, preparation of briefing notes for all new funding requests, etc. These budget request packages are forwarded to Corporate and Members' Services.

Budget Requests – Review, Feedback and Discussion

Corporate and Members' Services reviews the budget requests and consults with the Statutory Offices for clarification and/or additional information. As part of this process, budget requests may be revised and re-submitted by Statutory Offices and Divisions.

Budget Requests – Analysis and Commentary (Statutory Offices, Office of the Auditor General) and Review (Divisions of the House of Assembly)

In accordance with Section 26 of *the House of Assembly Accountability, Integrity and Administration Act*, the Clerk provides analysis and commentary on each of the budget requests for Statutory Offices. The Clerk also reviews and may amend the budget requests of the Divisions of the House.

BUDGET PROCESSES – LEGISLATURE

Discussion, Feedback and Revisions – Statutory Offices and House of Assembly

The Clerk meets with each of the Statutory Officers and directors of Divisions of the House to discuss the budget requests and provide feedback resulting from his review of each request. The Statutory Officers and Directors will provide more information as requested and may revise budget requests based on these discussions. Discussions will also be held with the Caucus office managers to discuss any funding requests related to the operations of these offices.

Budget Requests - Presentation to Speaker

The Clerk presents the Speaker with a copy of all budget request information, including briefing notes and commentary provided by the Clerk. The Speaker may request a meeting with any of the Statutory Officers to discuss their respective budget requests and these requests may be revised accordingly to reflect the recommendations of the Speaker.

Budget Requests - To Budget Division, Department of Finance

The revised budget request information is provided to Budget Division in the format and detail requested and according to the required due dates set out in the guidelines provided to the Legislature from the Budget Division. Final budget information is provided to Budget Division when the Legislature's Budget is approved by the Management Commission.

Technical Briefing(s) to House of Assembly Management Commission – Statutory Offices

The Members are provided with a copy of all budget requests information, including briefing notes. Technical briefings are then arranged to provide a forum for Members to request clarification and/or additional information from Statutory Officers regarding specific requests.

BUDGET PROCESSES – LEGISLATURE

Technical Briefing(s) to House of Assembly Management Commission – House of Assembly Services and Caucus Operations

The Members are provided with a copy of all budget requests information, including briefing notes. Technical briefings are then arranged to provide a forum for Members to request clarification and/or additional information from the Clerk regarding specific requests.

House of Assembly Management Commission Meeting (s) – Budget Approval

At *in camera* session(s), each Statutory Officer and the Clerk (for House of Assembly) makes a formal presentation of the respective budget requests. Final Budget is approved.

Final Approved Budget - To Budget Division, Department of Finance

The final budget as approved by the Management Commission, projected expenditures and any other required information is forwarded to Budget Division.

**House of Assembly Management Commission
Briefing Note**

Title: Financial Reports

Issue: Financial performance of the House of Assembly and approved allocations and actual expenditures of Members for periods April 1, 2007 to October 8, 2007 and October 9, 2007 to March 31, 2008.

Background:

- Paragraph 20(5)(a) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) states that the House of Assembly Management Commission shall “regularly, and at least quarterly, review the financial performance of the House of Assembly as well as the actual expenditures of members compared with approved allocations.”
- The Statement of Expenditure provides the details of the financial performance of the House of Assembly for the twelve-month period ended March 31, 2008.
- The Schedule of Constituency Allowance Allocations and Expenditures provides the approved allocations and actual expenditures for Members for the period April 1, 2007 to October 8, 2007. This schedule includes expenditures for all claims processed to March 31, 2008 and therefore is an update of the Schedule for the same period presented to the Commission on January 23, 2008.
- The Expenditures Summarized by Category reports provide the actual expenditures compared with the approved allocations for each Member for the period October 9, 2007 to March 31, 2008.

Action Required:

- For reporting purposes only.

Drafted by: Marlene Lambe
Date: May 13, 2008

Approved by: Wm. MacKenzie



HOUSE OF ASSEMBLY
SCHEDULE OF CONSTITUENCY ALLOWANCE ALLOCATIONS AND EXPENDITURES

Summary of Claims Submitted by Members of the 45th General Assembly for Expenditures Incurred During the Period 1 April 2007 to 8 October 2007
Includes All Claims Processed up to 31 March 2008

District (45th General Assembly)	Member (45th General Assembly)	Member's Allocation to 8 October 2007	Per Diem Meals	Per Diem Accommodations	Other	Travel	Total Expenditure to 31 March 2008	Balance as of 31 March 2008
Baie Verte	Shelly, Paul	25,900	550	438	7,044	4,312	12,344	13,556
Bay of Islands	Joyce, Ed	24,300	2,452	2,102	8,689	6,411	19,654	4,646
Bellevue	Barrett, Percy	21,200	4,167	2,371	3,279	7,124	16,941	4,259
Bonavista South	Fitzgerald, Roger	21,400	5,250	3,043	2,091	5,275	15,659	5,741
Bonavista South	Harding, Harry	21,400	2,588	2,899	2,512	4,184	12,183	9,217
Burgeo & LaPoile	Parsons, Kelvin	30,900	3,745	2,576	8,647	9,662	24,630	6,270
Burin-Placentia West	Jackman, Clyde	21,100	3,485	0	7,180	5,494	16,159	4,941
Cape St. Francis	Byrne, Jack	10,400	0	0	1,965	0	1,965	8,435
Carbonear-Harbour Grace	Sweeney, George	18,500	2,575	0	6,673	5,060	14,308	4,192
Cartwright-L'anse Au Clair	Jones, Yvonne	38,900	4,912	2,855	16,088	12,983	36,838	2,062
Conception Bay East and Bell-Island	Whalen, Dianne	10,100	0	0	5,250	0	5,250	4,850



HOUSE OF ASSEMBLY
SCHEDULE OF CONSTITUENCY ALLOWANCE ALLOCATIONS AND EXPENDITURES

Summary of Claims Submitted by Members of the 45th General Assembly for Expenditures Incurred During the Period 1 April 2007 to 8 October 2007
Includes All Claims Processed up to 31 March 2008

District (45th General Assembly)	Member (45th General Assembly)	Member's Allocation to 8 October 2007	Per Diem Meals	Per Diem Accommodations	Other	Travel	Total Expenditure to 31 March 2008	Balance as of 31 March 2008
Conception Bay South	French, Terry	11,000	0	0	6,554	1,157	7,711	3,289
Exploits	Forsey, Clayton	21,400	4,801	2,338	8,182	4,754	20,075	1,325
Ferryland	Hutchings, Keith	18,500	1,001	46	2,342	2,571	5,960	12,540
Fortune Bay-Cape la Hune	Langdon, Oliver	30,900	4,079	3,157	2,700	13,676	23,612	7,288
Gander	O'Brien, Kevin	18,600	2,193	1,184	4,191	4,800	12,368	6,232
Grand Bank	Foote, Judy	21,400	4,443	3,917	5,464	4,092	17,916	3,484
Grand Falls-Buchans	Thistle, Anna	21,400	4,108	3,623	5,862	6,034	19,627	1,773
Harbour Main-Whitbourne	Hedderson, Thomas	16,300	0	1,974	5,075	0	7,049	9,251
Humber East	Marshall, Thomas	22,600	2,368	4,418	2,175	8,099	17,060	5,540
Humber Valley	Ball, Dwight	25,800	1,360	1,924	13,144	5,359	21,787	4,013
Humber West	Williams, Danny	16,600	44	0	7,687	508	8,239	8,361



HOUSE OF ASSEMBLY
SCHEDULE OF CONSTITUENCY ALLOWANCE ALLOCATIONS AND EXPENDITURES

Summary of Claims Submitted by Members of the 45th General Assembly for Expenditures Incurred During the Period 1 April 2007 to 8 October 2007
Includes All Claims Processed up to 31 March 2008

District (45th General Assembly)	Member (45th General Assembly)	Member's Allocation to 8 October 2007	Per Diem Meals	Per Diem Accommodations	Other	Travel	Total Expenditure to 31 March 2008	Balance as of 31 March 2008
Kilbride	Dinn, John	8,300	0	0	938	0	938	7,362
Labrador West	Baker, Jim	31,300	2,259	2,950	2,716	7,628	15,553	15,747
Lake Melville	Hickey, John	29,700	0	0	6,219	2,487	8,706	20,994
Lewisporte	Rideout, Thomas	21,400	1,116	1,004	6,331	10,324	18,775	2,625
Mount Pearl	Denine, David	8,100	0	0	2,710	439	3,149	4,951
Placentia & St. Mary's	Collins, Felix	17,400	877	279	4,274	3,869	9,299	8,101
Port au Port	Cornect, Tony	25,800	1,316	1,560	2,926	4,558	10,360	15,440
Port de Grave	Butler, Roland	17,400	3,333	0	1,955	5,374	10,662	6,738
Signal Hill-Quidi Vidi	Michael, Lorraine	8,100	0	0	2,574	142	2,716	5,384
St. Barbe	Young, Wallace	25,900	5,075	4,400	4,573	9,532	23,580	2,320
St. George's-Stephenville East	Burke, Joan	25,900	2,969	3,161	2,621	7,536	16,287	9,613



HOUSE OF ASSEMBLY
SCHEDULE OF CONSTITUENCY ALLOWANCE ALLOCATIONS AND EXPENDITURES

Summary of Claims Submitted by Members of the 45th General Assembly for Expenditures Incurred During the Period 1 April 2007 to 8 October 2007
 Includes All Claims Processed up to 31 March 2008

District (45th General Assembly)	Member (45th General Assembly)	Member's Allocation to 8 October 2007	Per Diem Meals	Per Diem Accommodations	Other	Travel	Total Expenditure to 31 March 2008	Balance as of 31 March 2008
St. John's Centre	Skinner, Shawn	8,100	0	0	3,075	0	3,075	5,025
St. John's East	Ottenheimer, John	8,100	0	0	1,588	0	1,588	6,512
St. John's North	Ridgley, Bob	8,100	0	0	878	0	878	7,222
St. John's South	Osborne, Thomas	8,100	0	0	1,659	56	1,715	6,385
St. John's West	Osborne, Sheila	8,100	0	0	1,715	0	1,715	6,385
Straits-White Bay North	Taylor, Trevor	26,100	3,792	3,413	4,684	10,301	22,190	3,910
Terra Nova	Oram, Paul	21,400	2,956	1,688	2,226	5,133	12,003	9,397
Topsail	Marshall, Elizabeth	9,000	0	0	2,559	0	2,559	6,441
Torngat Mountains	Anderson, Wally	47,700	4,844	3,772	2,239	21,343	32,198	15,502
Trinity North	Wiseman, Ross	20,900	1,842	1,974	3,570	4,801	12,187	8,713
Trinity-Bay de Verde	Johnson, Charlene	19,100	2,917	1,889	3,059	4,548	12,413	6,687



HOUSE OF ASSEMBLY
SCHEDULE OF CONSTITUENCY ALLOWANCE ALLOCATIONS AND EXPENDITURES

Summary of Claims Submitted by Members of the 45th General Assembly for Expenditures Incurred During the Period 1 April 2007 to 8 October 2007
 Includes All Claims Processed up to 31 March 2008

District (45th General Assembly)	Member (45th General Assembly)	Member's Allocation to 8 October 2007	Per Diem Meals	Per Diem Accommodations	Other	Travel	Total Expenditure to 31 March 2008	Balance as of 31 March 2008
Twillingate-Fogo	Reid, Gerry	21,800	1,508	659	5,793	4,200	12,160	9,640
Virginia Waters	Dunderdale, Kathy	8,100	0	0	202	0	202	7,898
Waterford Valley	Hodder, Harvey	8,100	0	0	1,397	0	1,397	6,703
Windsor-Springdale	Hunter, Ray	24,100	3,684	1,797	7,707	5,962	19,150	4,950
Total		934,700	92,609	67,411	212,982	219,788	592,790	341,910



**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited**

	Original Estimates	Operating Budget	Actual	Savings (Over-runs) from Original Estimates	Savings (Over-runs) from Operating Budget
1.1.01. ADMINISTRATIVE SUPPORT					
01. Salaries	1,126,000	1,126,000	1,112,563	13,437	13,437
02. Employee Benefits	3,000	3,000	2,866	134	134
03. Transportation and Communications	55,000	55,000	50,655	4,345	4,345
04. Supplies	50,000	50,000	41,685	8,315	8,315
05. Professional Services	221,000	771,000 ¹	488,072	(267,072) ²	282,928 ⁵
06. Purchased Services	617,000	617,000	549,704	67,296 ³	67,296 ³
07. Property, Furnishings and Equipment	70,000	76,100	71,743	(1,743)	4,357
	2,142,000	2,698,100	2,317,288	(175,288)	380,812
02. Revenue - Provincial	0	0	(68,698)	68,698 ⁴	68,698 ⁴
Total: Administrative Support	2,142,000	2,698,100	2,248,590	(106,590)	449,510

¹ The increase in Operating Budget compared to Original Estimates reflects the funds provided under the Special Warrant funding approved by the Commission related to the implementation of the Green Report. Funds were provided under this Warrant as follows:

Administrative Support - Professional Services	\$ 557,000
Caucus Operations and Members' Expenses - Salaries	\$ 39,000
Caucus Operations and Members' Expenses - Supplies	\$ 6,000
Caucus Operations and Members' Expenses - Allowances and Assistance	\$ 1,406,700
	<u>\$ 2,008,700</u>

² Additional services were provided by OCIO related to the implementation of the Green Report. Additional funds were provided in a Special Warrant



**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited**

- 3 Less printing costs related to Daily Orders and Bills due to House not sitting for a fall session
- 4 Revenue recorded in Administrative Support consists of: payroll deductions related to over-payments to employees, return of petty cash funds from employees that ceased employment with the House of Assembly during the year, and credit refunds from vendors received during the year.
- 5 The Management Certification process, which was initially anticipated to commence in late 2007-08, did not start until fiscal 2008-09; plus OCIO charges related to the implementation of the Green Report recommendations were less than anticipated



**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited**

	Original Estimates	Operating Budget	Actual	Savings (Over-runs) from Original Estimates	Savings (Over-runs) from Operating Budget
1.1.02. HOUSE OPERATIONS					
01. Salaries	457,000	539,000 ¹	520,400	(63,400) ²	18,600
02. Employee Benefits	9,000	9,000	4,379	4,621	4,621
03. Transportation and Communications	173,000	144,500	115,054	57,946 ³	29,446
04. Supplies	21,000	21,000	11,314	9,686	9,686
06. Purchased Services	48,000	48,000	32,625	15,375	15,375
07. Property, Furnishings and Equipment	15,000	21,500	15,385	(385)	6,115
Total: House Operations	723,000	783,000	699,157	23,843	83,843

¹ Severance payments costs for outgoing Members and Constituency Assistants were transferred into the House of Assembly vote from Consolidated Fund Services, as follows:

House Operations - severance and paid leave for the support staff of the former Speaker - Salaries Main Object	\$82,000
Caucus Operations and Members' Expenses - Salaries Main Object	\$790,800
Caucus Operations and Members' Expenses - Allowances and Assistance Main Object	\$484,100
	<u>\$1,356,900</u>

² Costs of severance payments to retiring employees. Additional funds were provided from Consolidated Fund Services.

³ Less travel to conferences than anticipated mainly due to the timing of the 2007 General Election.



**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited**

	Original Estimates	Operating Budget	Actual	Savings (Over-runs) from Original Estimates	Savings (Over-runs) from Operating Budget
1.1.03. CAUCUS OPERATIONS AND MEMBERS' EXPENSES					
01. Salaries	2,191,300	3,021,100 ^{1,2}	2,941,498	(750,198) ³	79,602 ⁷
03. Transportation and Communications	290,000	288,980	207,595	82,405 ⁴	81,385 ⁴
04. Supplies	30,000	36,300 ¹	35,149	(5,149)	1,151
06. Purchased Services	190,000	190,000	178,264	11,736	11,736
07. Property, Furnishings and Equipment	30,000	30,900	29,020	980	1,880
09. Allowances and Assistance	5,380,000	7,270,800 ^{1,2}	5,653,450	(273,450) ⁵	1,617,350 ⁸
10. Grants and Subsidies	36,000	36,720	36,716	(716)	4
	8,147,300	10,874,800	9,081,692	(934,392)	1,793,108
02. Revenue - Provincial	0	0	(320,391)	320,391 ⁶	320,391 ⁶
Total: Caucus Operations and Members' Expenses	8,147,300	10,874,800	8,761,301	(614,001)	2,113,499

¹ The increase in Operating Budget compared to Original Estimates reflects the funds provided under the Special Warrant funding approved by the Commission related to the implementation of the Green Report. Funds were provided under this Warrant as follows:

Administrative Support - Professional Services	\$ 557,000
Caucus Operations and Members' Expenses - Salaries	\$ 39,000
Caucus Operations and Members' Expenses - Supplies	\$ 6,000
Caucus Operations and Members' Expenses - Allowances and Assistance	\$ 1,406,700
	<u>\$ 2,008,700</u>



HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited

² Severance payments costs for outgoing Members and Constituency Assistants were transferred into the House of Assembly vote from Consolidated Fund Services, as follows:

House Operations - severance and paid leave for the support staff of the former Speaker - Salaries Main Object	\$82,000
Caucus Operations and Members' Expenses - Salaries Main Object	\$790,800
Caucus Operations and Members' Expenses - Allowances and Assistance Main Object	<u>\$484,100</u>
	<u>\$1,356,900</u>

³ Costs of severance payments to retiring employees. Additional funds were provided from Consolidated Fund Services.

⁴ Telecommunication service charges which used to be charged through Caucus Operations are now required to be allocated to the respective Member in Operational Resources (Services) Allowance. Postage costs incurred specifically by Members are now required to be charged to the respective Member through the allowance for Office Operations (Communications) Allowance.

⁵ Costs of severance payments to former Members of the House of Assembly that did not return to the Legislature after the October 9th General Election. Additional funds were provided from Consolidated Fund Services.

⁶ Mainly repayments made by Members related to double billings identified by the Auditor General.

⁷ Less salaries paid than anticipated as a result of staff turnover after the General Election

⁸ Members did not avail of the maximum allowable funds for allowances



**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited**

	Original Estimates	Operating Budget	Actual	Savings (Over-runs) from Original Estimates	Savings (Over-runs) from Operating Budget
1.1.04. HANSARD AND THE BROADCAST CENTRE					
01. Salaries	502,800	467,800 ¹	388,702	114,098 ³	79,098 ³
02. Employee Benefits	1,500	1,500	1,201	299	299
03. Transportation and Communications	469,500	140,800 ²	88,651	380,849 ⁴	52,149 ⁴
04. Supplies	6,200	6,200	5,869	331	331
06. Purchased Services	31,000	31,000	14,900	16,100	16,100
07. Property, Furnishings and Equipment	10,000	360,700 ²	20,171	(10,171)	340,529 ⁵
Total: Hansard and the Broadcast Centre	1,021,000	1,008,000	519,494	501,506	488,506

¹ Savings were identified in Hansard and Broadcast due to delayed hirings and staff re-deployment during fiscal 2007-07 and funds totalling \$35,000 were transferred to the Library, which needed salary funds for the administration of the *ATIPP Act*.

² Funds were originally budgeted for upgrade of satellite link in T&C. The actual breakdown between T&C and PFE was dependent on method of uplink chosen. Funds totalling \$328,700 were transferred to PFE from T&C during the fiscal year. Issues arose during the tendering process and the project was not awarded during fiscal 07-08.

³ Delayed hirings and staff re-assignment

⁴ Less broadcast costs than anticipated due to the absence of a fall session for the House

⁵ Anticipated upgrade of satellite uplink was delayed until fiscal 2008-09



**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited**

	Original Estimates	Operating Budget	Actual	Savings (Over-runs) from Original Estimates	Savings (Over-runs) from Operating Budget
1.1.05. LEGISLATIVE LIBRARY					
01. Salaries	344,600	379,600 ¹	376,582	(31,982)	3,018
02. Employee Benefits	1,500	1,500	914	586	586
03. Transportation and Communications	5,000	5,000	2,959	2,041	2,041
04. Supplies	50,000	50,000	48,395	1,605	1,605
06. Purchased Services	11,500	11,500	10,878	622	622
07. Property, Furnishings and Equipment	5,000	5,000	2,121	2,879	2,879
Total: Legislative Library	417,600	452,600	441,849	(24,249)	10,751

¹ Costs included the salaries related to personnel required to research and provide the information requested under the *ATIPP Act*. These salaries were not known during the preparation of the 2007-08 Budget. The Library had insufficient salary dollars for the salary expenditures during the last two pay periods of fiscal 2007-08. Savings were identified in Hansard and Broadcast due to delayed hirings and staff re-deployment during fiscal 2007-07 and funds totalling \$35,000 were transferred to the Library.

TOTAL HOUSE OF ASSEMBLY

12,450,900	15,816,500	12,670,391	(219,491)	3,146,109
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**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited**

	Original Estimates	Operating Budget	Actual	Savings (Over-runs) from Original Estimates	Savings (Over-runs) from Operating Budget
3.1.01. OFFICE OF THE CHIEF ELECTORAL OFFICER					
01. Salaries	3,553,100	4,043,600 ¹	3,449,420	103,680 ²	594,180 ²
02. Employee Benefits	3,200	3,200	453	2,747	2,747
03. Transportation and Communications	752,700	742,500	587,362	165,338 ²	155,138 ²
04. Supplies	80,500	116,500 ¹	105,748	(25,248)	10,752
05. Professional Services	99,800	99,800	52,137	47,663	47,663
06. Purchased Services	1,490,700	1,453,900 ¹	1,157,397	333,303 ²	296,503 ²
07. Property, Furnishings and Equipment	83,800	167,900 ¹	133,576	(49,776) ³	34,324 ²
10. Grants and Subsidies	873,000	873,000	443,590	429,410 ⁴	429,410 ⁴
	6,936,800	7,500,400	5,929,683	1,007,117	1,570,717
02. Revenue - Provincial	0	0	(2,015)	2,015	2,015
Total: Office of the Chief Electoral Officer	6,936,800	7,500,400	5,927,668	1,009,132	1,572,732

¹ The increase in Operating Budget compared to Original Estimate reflects the funds provided under the Special Warrant funding for the Special Ballot Process. Funds were provided under this Warrant as follows:

Salaries	\$ 490,500
Supplies	\$ 5,800
Purchased Services	\$ 31,200
Property, Furnishings and Equipment	\$ 36,100
	<u>\$ 563,600</u>

Subsequent to the provision of the Special Warrant funds, it was determined to be more cost effective to purchase rather than lease copiers and fax machines. As a result, funds totalling \$24,600 were transferred from purchased services to property, furnishings and equipment.



**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited**

- ² Costs related to Election and Enumeration was less than anticipated
- ³ OCEO determined that it was more cost effective to purchase equipment such as copiers and fax machines rather than leasing that equipment.
- ⁴ Some claims for candidates eligible for re-imbusement of monies related to their candidacy are not yet processed and/or filed.



**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited**

	Original Estimates	Operating Budget	Actual	Savings (Over-runs) from Original Estimates	Savings (Over-runs) from Operating Budget
4.1.01. OFFICE OF THE CITIZENS' REPRESENTATIVE					
01. Salaries	369,200	369,200	365,245	3,955	3,955
02. Employee Benefits	2,000	2,000	185	1,815	1,815
03. Transportation and Communications	64,200	64,200	28,038	36,162	36,162
04. Supplies	10,000	10,000	2,836	7,164	7,164
05. Professional Services	10,000	10,000	0	10,000	10,000
06. Purchased Services	106,000	106,000	87,437	18,563	18,563
07. Property, Furnishings and Equipment	5,000	5,000	4,481	519	519
Total: Office of the Citizens' Representative	566,400	566,400	488,222	78,178	78,178



**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited**

	Original Estimates	Operating Budget	Actual	Savings (Over-runs) from Original Estimates	Savings (Over-runs) from Operating Budget
5.1.01. OFFICE OF THE CHILD AND YOUTH ADVOCATE					
01. Salaries	597,000	597,000	490,348	106,652 ¹	106,652 ¹
02. Employee Benefits	3,000	3,000	2,532	468	468
03. Transportation and Communications	100,000	98,100	48,854	51,146 ²	49,246 ²
04. Supplies	10,000	10,000	6,697	3,303	3,303
05. Professional Services	30,000	30,000	13,790	16,210	16,210
06. Purchased Services	147,300	121,400	115,756	31,544	5,644
07. Property, Furnishings and Equipment	5,000	6,900	6,864	(1,864)	36
Total: Office of the Child and Youth Advocate	892,300	866,400	684,841	207,459	181,559

¹ Delayed hiring of the Systemic Advocacy Consultant and turnover related to the Office Manager position

² Less travel than anticipated, as few of the cases in which the Child and Youth Advocate was involved required less travel than anticipated. In addition, the delayed hiring of the Systemic Advocacy reduced the number of staff available for travel



**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Year Ended 31 March 2008
Unaudited**

	Original Estimates	Operating Budget	Actual	Savings (Over-runs) from Original Estimates	Savings (Over-runs) from Operating Budget
6.1.01. OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER					
01. Salaries	340,000	340,000	338,617	1,383	1,383
02. Employee Benefits	2,200	5,020	4,931	(2,731)	89
03. Transportation and Communications	27,200	24,280	22,998	4,202	1,282
04. Supplies	7,000	5,100	4,006	2,994	1,094
05. Professional Services	20,000	50,500	50,402	(30,402)	98
06. Purchased Services	37,800	34,700	33,400	4,400	1,300
07. Property, Furnishings and Equipment	5,000	5,500	5,437	(437)	63
Total: Office of the Information and Privacy Commissioner	439,200	465,100	459,791	(20,591)	5,309
TOTAL LEGISLATURE (Excluding the Office of the Auditor General)	21,285,600	25,214,800	20,230,913	1,054,687	4,983,887



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Newfoundland and Labrador
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Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	705.99	1,156.80	5,193.20	18.2 %
Total Office Allowances		705.99	1,156.80		
Operational Resources					
Operational Resources		508.38	1,814.68		
Total Operational Resources		508.38	1,814.68		
Travel and Living Allowances					
House in Session		2,696.81	2,696.81		
House Not in Session		281.36	3,112.49		
Intra & Extra-Constituency Travel	4,060.00	53.27	53.27	4,006.73	1.3 %
Total Travel and Living Allowances		3,031.44	5,862.57		
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	29.05	1,240.95	2.3 %
Total Constituency Allowances		0.00	29.05		
Total Expenditures		4,245.81	8,863.10		



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01-MAR-08 to 31-MAR-08

BUCKINGHAM, ED

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Start-up Costs	880.00	101.04	101.04	778.96	11.5 %
Office Operations	6,350.00	773.38	3,082.88	3,267.12	48.5 %
Total Office Allowances	-	874.42	3,183.92	-	-
Operational Resources					
Operational Resources	-	1,546.17	3,252.11	-	-
Total Operational Resources	-	1,546.17	3,252.11	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	3,170.00	27.65	27.65	3,142.35	0.9 %
Total Travel and Living Allowances	-	27.65	27.65	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	65.00	156.30	1,113.70	12.3 %
Total Constituency Allowances	-	65.00	156.30	-	-
Total Expenditures	-	2,513.24	6,619.98	-	-



House of Assembly
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01-MAR-08 to 31-MAR-08

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	604.71	2,765.05	3,584.95	43.5 %
Total Office Allowances	-	604.71	2,765.05	-	-
Operational Resources					
Operational Resources	-	5,916.97	9,160.55	-	-
Total Operational Resources	-	5,916.97	9,160.55	-	-
Travel and Living Allowances					
House in Session	4,060.00	1,332.96	1,332.96	3,928.42	32.2 %
Intra & Extra-Constituency Travel	-	0.00	131.58	-	-
Total Travel and Living Allowances	-	1,332.96	1,464.54	-	-
Total Expenditures	-	7,854.64	13,390.14	-	-



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BUTLER, ROLAND, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	136.78	1,924.18	4,425.82	30.3 %
Total Office Allowances	-	136.78	1,924.18	-	-
Operational Resources					
Operational Resources	-	858.36	1,219.31	-	-
Total Operational Resources	-	858.36	1,219.31	-	-
Travel and Living Allowances					
House in Session	-	1,292.11	1,292.11	-	-
House Not in Session	-	1,307.44	3,562.38	-	-
Intra & Extra-Constituency Travel	4,060.00	233.70	1,255.78	2,804.22	30.9 %
Total Travel and Living Allowances	-	2,833.25	6,110.27	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	1,260.00	10.00	99.2 %
Total Constituency Allowances	-	0.00	1,260.00	-	-
Total Expenditures					
		3,828.39	10,513.76		



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BYRNE, JACK, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	0.00	14.78	6,335.22	0.2 %
Total Office Allowances		0.00	14.78		
Operational Resources					
Operational Resources	-	812.76	968.76	-	-
Total Operational Resources		812.76	968.76		
Total Expenditures		812.76	983.54		



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COLLINS, FELIX, MHA

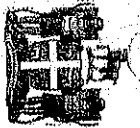
Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	398.00	398.00	5,952.00	6.3 %
Total Office Allowances		398.00	398.00	-	-
Operational Resources					
Operational Resources	-	410.74	698.53	-	-
Total Operational Resources		410.74	698.53	-	-
Travel and Living Allowances					
House Not in Session	6,090.00	0.00	1,185.08	4,059.78	33.3 %
Intra & Extra-Constituency Travel	-	1,150.63	2,030.22	-	-
Total Travel and Living Allowances		1,150.63	3,215.30	-	-
Total Expenditures		1,959.37	4,311.83	-	-



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CORNECT, TONY, MHA

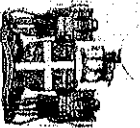
Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,960.00	0.00	2,084.32	875.68	70.4 %
Office Operations	6,350.00	2,132.00	3,799.34	2,550.66	59.8 %
Total Office Allowances	-	2,132.00	5,883.66	-	-
Operational Resources					
Operational Resources		5,531.68	11,171.94	-	-
Total Operational Resources		5,531.68	11,171.94	-	-
Travel and Living Allowances					
House in Session		1,789.20	1,789.20	-	-
House Not in Session		0.00	785.25	-	-
Intra & Extra-Constituency Travel	3,590.00	307.43	307.43	3,282.57	8.6 %
Total Travel and Living Allowances		2,096.63	2,881.88	-	-
Total Expenditures		9,760.31	19,937.48	-	-



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Expenditures Summarized by Category
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DALLEY, DERRICK, MHA

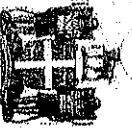
Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	4,590.00	2,588.50	4,136.92	453.08	90.1 %
Office Start-up Costs	880.00	148.71	515.08	364.92	58.5 %
Office Operations	6,350.00	1,316.16	3,427.46	2,922.54	54.0 %
Total Office Allowances	-	4,053.37	8,079.46	-	-
Operational Resources					
Operational Resources	-	7,177.13	12,991.71	-	-
Total Operational Resources	-	7,177.13	12,991.71	-	-
Travel and Living Allowances					
House in Session	-	2,131.35	2,131.35	-	-
House Not in Session	-	1,833.71	4,514.62	-	-
Intra & Extra-Constituency Travel	5,200.00	908.79	2,021.63	3,178.37	38.9 %
Total Travel and Living Allowances	-	4,873.85	8,667.60	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	68.07	85.97	1,184.03	6.8 %
Total Constituency Allowances	-	68.07	85.97	-	-
Total Expenditures	-	16,172.42	29,824.74	-	-



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DENINE, DAVID, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	660.00	2,699.17	3,650.83	42.5 %
Total Office Allowances	-	660.00	2,699.17	-	-
Operational Resources					
Operational Resources	-	775.65	1,123.64	-	-
Total Operational Resources	-	775.65	1,123.64	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	243.02	1,026.98	19.1 %
Total Constituency Allowances	-	0.00	243.02	-	-
Total Expenditures	-	1,435.65	4,065.83	-	-



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DINN, JOHN, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	231.72	231.72	6,118.28	3.6 %
Total Office Allowances		231.72	231.72		
Operational Resources					
Operational Resources		212.39	251.89		
Total Operational Resources		212.39	251.89		
Total Expenditures		444.11	483.61		



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DUNDERDALE, KATHY, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	73.95	73.95	6,276.05	1.2 %
Total Office Allowances		73.95	73.95		
Operational Resources					
Operational Resources	-	242.92	289.52	-	-
Total Operational Resources		242.92	289.52		
Total Expenditures		316.87	363.47		



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Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	540.10	2,679.02	3,670.98	42.2 %
Total Office Allowances		540.10	2,679.02	-	-
Operational Resources					
Operational Resources		527.61	834.01	-	-
Total Operational Resources		527.61	834.01	-	-
Travel and Living Allowances					
House in Session		818.33	818.33	-	-
House Not in Session		507.58	2,200.32	-	-
Intra & Extra-Constituency Travel	5,330.00	865.50	2,244.09	3,085.91	42.1 %
Total Travel and Living Allowances		2,191.41	5,262.74	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	85.30	139.30	1,130.70	11.0 %
Total Constituency Allowances		85.30	139.30	-	-
Total Expenditures		3,344.42	8,915.07	-	-



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Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	418.84	2,133.22	4,216.78	33.6 %
Total Office Allowances	-	418.84	2,133.22	-	-
Operational Resources					
Operational Resources	-	1,411.60	2,007.67	-	-
Total Operational Resources	-	1,411.60	2,007.67	-	-
Travel and Living Allowances					
House in Session	5,330.00	1,119.16	1,119.16	3,548.98	33.4 %
House Not in Session	-	408.33	1,857.78	-	-
Intra & Extra-Constituency Travel	-	1,019.67	1,781.02	-	-
Total Travel and Living Allowances	-	2,547.16	4,757.96	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	605.39	605.39	664.61	47.7 %
Total Constituency Allowances	-	605.39	605.39	-	-
Total Expenditures					
		4,982.99	9,504.24		



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FRENCH, TERRY, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	678.00	2,318.50	4,031.50	36.5 %
Total Office Allowances		678.00	2,318.50	-	-
Operational Resources					
Operational Resources	-	1,477.25	2,021.10	-	-
Total Operational Resources		1,477.25	2,021.10	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	3,790.00	198.21	373.66	3,416.34	9.9 %
Total Travel and Living Allowances		198.21	373.66	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	321.12	321.12	948.88	25.3 %
Total Constituency Allowances		321.12	321.12	-	-
Total Expenditures		2,674.58	5,034.38	-	-



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HARDING, HARRY, MHA

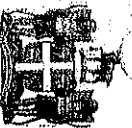
Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Rental of Short-term Accommodations	320.00	97.35	97.35	222.65	30.4 %
Office Operations	6,350.00	10.00	1,238.00	5,112.00	19.5 %
Total Office Allowances		107.35	1,335.35		
Operational Resources					
Operational Resources		543.16	693.76		
Total Operational Resources		543.16	693.76		
Travel and Living Allowances					
House in Session		1,293.87	1,293.87		
House Not in Session		835.47	2,827.05		
Intra & Extra-Constituency Travel	5,330.00	800.00	1,497.00	3,833.00	28.1 %
Total Travel and Living Allowances		2,929.34	5,617.92		
Total Expenditures		3,579.85	7,647.03		



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HEDDERSON, TOM, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	4,670.00	3,861.00	3,861.00	809.00	82.7 %
Office Operations	6,350.00	3,529.68	3,529.68	2,820.32	55.6 %
Total Office Allowances	-	7,390.68	7,390.68	-	-
Operational Resources					
Operational Resources	-	10,891.05	10,891.05	-	-
Total Operational Resources	-	10,891.05	10,891.05	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	3,630.00	261.77	261.77	3,368.23	7.2 %
Total Travel and Living Allowances	-	261.77	261.77	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	95.85	95.85	1,174.15	7.5 %
Total Constituency Allowances	-	95.85	95.85	-	-
Total Expenditures		18,639.35	18,639.35		



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HICKEY, JOHN, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	1,276.83	4,973.16	1,376.84	78.3 %
Total Office Allowances		1,276.83	4,973.16	-	-
Operational Resources					
Operational Resources	-	2,130.29	2,130.29	-	-
Total Operational Resources		2,130.29	2,130.29	-	-
Travel and Living Allowances					
House in Session	4,230.00	906.45	906.45	2,648.18	37.4 %
Intra & Extra-Constituency Travel	-	100.03	1,581.82	-	-
Total Travel and Living Allowances		1,006.48	2,488.27	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	47.38	1,222.62	3.7 %
Total Constituency Allowances		0.00	47.38	-	-
Total Expenditures		4,413.60	9,639.10		



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HUNTER, RAY, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	880.56	2,987.64	3,362.36	47.0 %
Total Office Allowances	-	880.56	2,987.64	-	-
Operational Resources					
Operational Resources	-	964.76	2,679.36	-	-
Total Operational Resources	-	964.76	2,679.36	-	-
Travel and Living Allowances					
House in Session	-	1,243.32	1,243.32	-	-
House Not in Session	-	1,320.62	3,297.98	-	-
Intra & Extra-Constituency Travel	3,790.00	1,116.09	2,097.93	1,692.07	55.4 %
Total Travel and Living Allowances	-	3,680.03	6,639.23	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	1,227.42	42.58	96.6 %
Total Constituency Allowances	-	0.00	1,227.42	-	-
Total Expenditures		5,525.35	13,533.65		



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Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	275.00	2,393.06	3,956.94	37.7 %
Total Office Allowances	-	275.00	2,393.06	-	-
Operational Resources					
Operational Resources		2,070.25	2,217.10	-	-
Total Operational Resources	-	2,070.25	2,217.10	-	-
Travel and Living Allowances					
House Not in Session		166.55	843.86	3,220.09	39.6 %
Intra & Extra-Constituency Travel	5,330.00	826.83	2,109.91	-	-
Total Travel and Living Allowances	-	993.38	2,953.77	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	27.45	27.45	1,242.55	2.2 %
Total Constituency Allowances	-	27.45	27.45	-	-
Total Expenditures		3,366.08	7,591.36		



JACKMAN, CLYDE, MHA

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Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,960.00	250.00	1,427.32	1,532.68	48.2 %
Office Operations	6,350.00	1,856.04	3,468.44	2,881.56	54.6 %
Total Office Allowances		2,106.04	4,895.76	-	-
Operational Resources					
Operational Resources	-	3,235.69	5,178.62	-	-
Total Operational Resources		3,235.69	5,178.62	-	-
Travel and Living Allowances					
House in Session	-	527.56	527.56	-	-
House Not in Session	-	734.02	734.02	-	-
Total Travel and Living Allowances		1,261.58	1,261.58	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	99.66	99.66	1,170.34	7.8 %
Total Constituency Allowances		99.66	99.66	-	-
Total Expenditures		6,702.97	11,435.62		



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JOHNSON, CHARLENE, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,360.00	243.15	1,471.15	4,878.85	23.2 %
Total Office Allowances	-	243.15	1,471.15	-	-
Operational Resources					
Operational Resources	-	799.81	963.81	-	-
Total Operational Resources	-	799.81	963.81	-	-
Travel and Living Allowances					
House Not in Session	-	-	-	-	-
Intra & Extra-Constituency Travel	4,570.00	1,042.98	1,042.98	4,243.82	7.1 %
Total Travel and Living Allowances	-	1,369.16	1,369.16	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	65.94	65.94	1,204.06	5.2 %
Total Constituency Allowances	-	65.94	65.94	-	-
Total Expenditures		2,478.06	3,870.06		



JONES, YVONNE, MHA

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Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	655.76	1,927.21	4,422.79	30.3 %
Total Office Allowances	-	655.76	1,927.21	-	-
Operational Resources					
Operational Resources	-	2,005.65	4,104.80	-	-
Total Operational Resources	-	2,005.65	4,104.80	-	-
Travel and Living Allowances					
House in Session	20,820.00	1,137.32	1,137.32	18,140.30	12.9 %
House Not in Session	-	982.51	3,981.78	-	-
Intra & Extra-Constituency Travel	-	321.06	2,679.70	-	-
Total Travel and Living Allowances	-	2,440.89	7,798.80	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	1,213.13	56.87	95.5 %
Total Constituency Allowances	-	0.00	1,213.13	-	-
Total Expenditures					
		5,102.30	15,043.94		



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KELLY, DARRYL, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,960.00	1,879.17	1,879.17	1,080.83	63.5 %
Office Start-up Costs	880.00	755.90	755.90	124.10	85.9 %
Office Operations	6,350.00	1,248.10	2,573.10	3,776.90	40.5 %
Total Office Allowances	-	3,883.17	5,208.17	-	-
Operational Resources					
Operational Resources	-	5,720.14	11,364.14	-	-
Total Operational Resources	-	5,720.14	11,364.14	-	-
Travel and Living Allowances					
House in Session	-	2,478.33	2,478.33	-	-
House Not in Session	-	127.18	3,293.49	-	-
Intra & Extra-Constituency Travel	6,350.00	503.16	3,349.24	3,000.76	52.7 %
Total Travel and Living Allowances	-	3,108.67	9,121.06	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	86.24	1,183.76	6.8 %
Total Constituency Allowances	-	0.00	86.24	-	-
Total Expenditures	-	12,711.98	25,779.61	-	-



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Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	0.00	1,561.01	4,788.99	24.6 %
Total Office Allowances	-	0.00	1,561.01	-	-
Operational Resources					
Operational Resources	-	609.71	1,177.02	-	-
Total Operational Resources	-	609.71	1,177.02	-	-
Travel and Living Allowances					
House Not in Session	4,060.00	208.60	208.60	3,956.15	2.6 %
Intra & Extra-Constituency Travel	-	103.85	103.85	-	-
Total Travel and Living Allowances	-	312.45	312.45	-	-
Total Expenditures	-	922.16	3,050.48	-	-



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KENT, STEVE, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Start-up Costs	880.00	165.07	165.07	714.93	18.8 %
Office Operations	6,350.00	2,554.10	4,549.12	1,800.88	71.6 %
Total Office Allowances	-	2,719.17	4,714.19	-	-
Operational Resources					
Operational Resources	-	1,956.22	3,710.46	-	-
Total Operational Resources	-	1,956.22	3,710.46	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	3,170.00	161.13	161.13	3,008.87	5.1 %
Total Travel and Living Allowances	-	161.13	161.13	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	165.84	165.84	1,104.16	13.1 %
Total Constituency Allowances	-	165.84	165.84	-	-
Total Expenditures		5,002.36	8,751.62		



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Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	3,568.09	3,568.09	2,781.91	56.2 %
Total Office Allowances	-	3,568.09	3,568.09	-	-
Operational Resources					
Operational Resources	-	4,133.87	4,133.87	-	-
Total Operational Resources	-	4,133.87	4,133.87	-	-
Travel and Living Allowances					
House in Session		873.81	873.81		
House Not in Session		4,584.68	4,584.68		
Intra & Extra-Constituency Travel	6,350.00	3,556.75	3,556.75	2,793.25	56.0 %
Total Travel and Living Allowances	-	9,015.24	9,015.24	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	389.86	389.86	880.14	30.7 %
Total Constituency Allowances	-	389.86	389.86	-	-
Total Expenditures		17,107.06	17,107.06		



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LODER, TERRY, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	3,003.00	1,001.00	1,001.00	2,002.00	33.3 %
Office Start-up Costs	880.00	604.44	604.44	275.56	68.7 %
Office Operations	6,350.00	821.43	2,420.73	3,929.27	38.1 %
Total Office Allowances	-	<u>2,426.87</u>	<u>4,026.17</u>	-	-
Operational Resources					
Operational Resources	-	5,994.93	11,760.69	-	-
Total Operational Resources	-	<u>5,994.93</u>	<u>11,760.69</u>	-	-
Travel and Living Allowances					
House in Session	-	1,723.44	1,723.44	-	-
House Not in Session	-	1,059.06	3,755.05	-	-
Intra & Extra-Constituency Travel	6,600.00	576.09	897.47	5,702.53	13.6 %
Total Travel and Living Allowances	-	<u>3,358.59</u>	<u>6,375.96</u>	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	30.70	1,239.30	2.4 %
Total Constituency Allowances	-	<u>0.00</u>	<u>30.70</u>	-	-
Total Expenditures	-	<u>11,780.39</u>	<u>22,193.52</u>	-	-



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Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	652.75	821.36	5,528.64	12.9 %
Total Office Allowances	-	652.75	821.36	-	-
Operational Resources					
Operational Resources	-	0.00	2.30	-	-
Total Operational Resources	-	0.00	2.30	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	224.84	224.84	1,045.16	17.7 %
Total Constituency Allowances	-	224.84	224.84	-	-
Total Expenditures	-	877.59	1,048.50	-	-



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MARSHALL, THOMAS, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	920.51	2,295.51	4,054.49	36.1 %
Total Office Allowances	-	920.51	2,295.51	-	-
Operational Resources					
Operational Resources	-	6,476.46	8,261.10	-	-
Total Operational Resources	-	6,476.46	8,261.10	-	-
Travel and Living Allowances					
House in Session	-	1,774.48	1,774.48	-	-
House Not in Session	-	0.00	3,387.37	-	-
Total Travel and Living Allowances	-	1,774.48	5,161.85	-	-
Total Expenditures	-	9,171.45	15,718.46	-	-



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Expenditures Summarized by Category
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MICHAEL, LORRAINE, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	980.98	2,200.63	4,149.37	34.7 %
Total Office Allowances		980.98	2,200.63		
Operational Resources					
Operational Resources	-	1,571.15	1,932.69	-	-
Total Operational Resources		1,571.15	1,932.69		
Travel and Living Allowances					
Intra & Extra-Constituency Travel	3,170.00	382.28	382.28	2,787.72	12.1 %
Total Travel and Living Allowances		382.28	382.28		
Constituency Allowances					
Constituency Allowance	1,270.00	38.94	38.94	1,231.06	3.1 %
Total Constituency Allowances		38.94	38.94		
Total Expenditures		2,973.35	4,554.54		



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O'BRIEN, KEVIN, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	280.00	1,839.27	4,510.73	29.0 %
Total Office Allowances		280.00	1,839.27		
Operational Resources					
Operational Resources	-	5,397.21	9,376.00	-	-
Total Operational Resources		5,397.21	9,376.00		
Travel and Living Allowances					
House in Session	-	1,328.29	1,328.29	-	-
House Not in Session	-	0.00	1,271.31	-	-
Total Travel and Living Allowances		1,328.29	2,599.60		
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	100.00	1,170.00	7.9 %
Total Constituency Allowances		0.00	100.00		
Total Expenditures		7,005.50	13,914.87		



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ORAM, PAUL, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,960.00	0.00	2,250.00	710.00	76.0 %
Office Operations	6,350.00	50.20	1,497.45	4,852.55	23.6 %
Total Office Allowances	-	50.20	3,747.45	-	-
Operational Resources					
Operational Resources	-	8,226.80	14,155.63	-	-
Total Operational Resources	-	8,226.80	14,155.63	-	-
Travel and Living Allowances					
House in Session	5,410.00	1,534.78	1,534.78	-	-
Intra & Extra-Constituency Travel	-	1,283.81	2,633.86	2,776.14	48.7 %
Total Travel and Living Allowances	-	2,818.59	4,168.64	-	-
Total Expenditures	-	11,095.59	22,071.72	-	-



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Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	732.95	2,102.95	4,247.05	33.1 %
Total Office Allowances		732.95	2,102.95		
Operational Resources					
Operational Resources		431.87	1,717.77		
Total Operational Resources		431.87	1,717.77		
Total Expenditures		1,164.82	3,820.72		



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OSBORNE, TOM, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	606.97	606.97	5,743.03	9.6 %
Total Office Allowances	-	606.97	606.97	-	-
Operational Resources					
Operational Resources	-	2,091.78	2,779.66	-	-
Total Operational Resources	-	2,091.78	2,779.66	-	-
Total Expenditures	-	2,698.75	3,386.63	-	-



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PARSONS, KELVIN, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	4,000.00	0.00	3,709.72	290.28	92.7 %
Office Operations	6,350.00	2,802.47	4,807.20	1,542.80	75.7 %
Total Office Allowances		2,802.47	8,516.92		
Operational Resources					
Operational Resources	-	4,930.56	10,806.89	-	-
Total Operational Resources		4,930.56	10,806.89		
Travel and Living Allowances					
House in Session		2,594.42	2,594.42		
House Not in Session		178.21	3,970.19		
Intra & Extra-Constituency Travel	5,970.00	259.49	4,273.78	1,696.22	71.6 %
Total Travel and Living Allowances		3,032.12	10,838.39		
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	81.20	1,188.80	6.4 %
Total Constituency Allowances		0.00	81.20		
Total Expenditures		10,765.15	30,243.40		



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 01-MAR-08 to 31-MAR-08

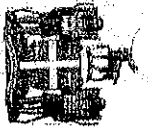
Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Start-up Costs	880.00	213.39	494.47	385.53	56.2 %
Office Operations	6,350.00	925.63	2,831.64	3,518.36	44.6 %
Total Office Allowances	-	1,139.02	3,326.11	-	-
Operational Resources					
Operational Resources	-	1,348.76	3,331.36	-	-
Total Operational Resources	-	1,348.76	3,331.36	-	-
Travel and Living Allowances					
House in Session	-	778.44	778.44	1,645.81	51.4 %
House Not in Session	6,940.00	997.69	3,568.80	-	-
Intra & Extra-Constituency Travel	-	2,006.21	5,993.05	-	-
Total Travel and Living Allowances	-	-	-	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	195.20	445.18	824.82	35.1 %
Total Constituency Allowances	-	195.20	445.18	-	-
Total Expenditures	-	4,689.19	13,095.70	-	-



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PERRY, TRACEY, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,960.00	130.00	2,809.15	150.85	94.9 %
Office Start-up Costs	880.00	594.71	594.71	285.29	67.6 %
Office Operations	6,350.00	4,596.78	5,916.19	433.81	93.2 %
Total Office Allowances	-	5,321.49	9,320.05	-	-
Operational Resources					
Operational Resources	-	6,790.31	17,672.22	-	-
Total Operational Resources	-	6,790.31	17,672.22	-	-
Travel and Living Allowances					
House Not in Session	-	1,090.55	3,516.87	-	-
Intra & Extra-Constituency Travel	25,210.00	794.21	3,563.78	21,646.22	14.1 %
Total Travel and Living Allowances	-	1,884.76	7,080.65	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	391.95	391.95	878.05	30.9 %
Total Constituency Allowances	-	391.95	391.95	-	-
Total Expenditures	-	14,388.51	34,464.87	-	-



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POTTLE, PATTY, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Operational Resources		3,892.24	5,070.24	-	-
Operational Resources		3,892.24	5,070.24		
Total Operational Resources					
Travel and Living Allowances		2,034.45	2,034.45		
House in Session		208.85	208.85		
House Not in Session	19,420.00	243.36	243.36	19,176.64	1.3 %
Intra & Extra-Constituency Travel		2,486.66	2,486.66		
Total Travel and Living Allowances		6,378.90	7,556.90		
Total Expenditures					



House of Assembly
Newfoundland and Labrador
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Expenditures Summarized by Category
01-MAR-08 to 31-MAR-08

RIDEOUT, TOM, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,960.00	1,000.00	1,000.00	1,960.00	33.8 %
Rental of Short-term Accommodations	320.00	66.37	66.37	253.63	20.7 %
Office Operations	6,350.00	422.95	2,049.53	4,300.47	32.3 %
Total Office Allowances	-	1,489.32	3,115.90	-	-
Operational Resources					
Operational Resources	-	7,671.69	7,671.69	-	-
Total Operational Resources	-	7,671.69	7,671.69	-	-
Travel and Living Allowances					
House Not in Session	-	0.00	1,745.67	-	-
Intra & Extra-Constituency Travel	5,330.00	455.84	1,446.63	3,883.37	27.1 %
Total Travel and Living Allowances	-	455.84	3,192.30	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	189.48	1,080.52	14.9 %
Total Constituency Allowances	-	0.00	189.48	-	-
Total Expenditures	-	9,616.85	14,169.37	-	-



House of Assembly
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 Expenditures Summarized by Category
 01-MAR-08 to 31-MAR-08

RIDGELY, BOB, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	502.14	1,066.78	5,283.22	16.8 %
Total Office Allowances		502.14	1,066.78	-	-
Operational Resources					
Operational Resources	-	389.77	1,676.37	-	-
Total Operational Resources		389.77	1,676.37	-	-
Total Expenditures		891.91	2,743.15	-	-



House of Assembly
Newfoundland and Labrador
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Expenditures Summarized by Category
01-MAR-08 to 31-MAR-08

SKINNER, SHAWN, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	0.00	0.00	6,350.00	0.0 %
Total Office Allowances		0.00	0.00	-	-
Operational Resources					
Operational Resources		719.15	890.55	-	-
Total Operational Resources		719.15	890.55	-	-
Total Expenditures		719.15	890.55	-	-



House of Assembly
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Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-MAR-08 to 31-MAR-08

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Start-up Costs	880.00	109.77	111.15	768.85	12.6 %
Office Operations	5,430.00	1,371.49	3,225.41	2,204.59	59.4 %
Total Office Allowances		1,481.26	3,336.56	-	-
Operational Resources					
Operational Resources	-	1,584.67	3,364.65	-	-
Total Operational Resources		1,584.67	3,364.65	-	-
Travel and Living Allowances					
House in Session	-	2,014.68	2,014.68	-	-
House Not in Session	-	1,499.63	3,977.91	-	-
Intra & Extra-Constituency Travel	4,120.00	865.08	1,331.02	2,788.98	32.3 %
Total Travel and Living Allowances		4,379.39	7,323.61	-	-
Constituency Allowances					
Constituency Allowance	1,090.00	13.47	13.47	1,076.53	1.2 %
Total Constituency Allowances		13.47	13.47	-	-
Total Expenditures		7,458.79	14,038.29	-	-



House of Assembly
Newfoundland and Labrador
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Expenditures Summarized by Category
01-MAR-08 to 31-MAR-08

TAYLOR, TREVOR, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,960.00	2,787.12	2,787.12	172.88	94.2 %
Office Operations	6,350.00	1,280.65	1,616.65	4,733.35	25.5 %
Total Office Allowances	-	4,067.77	4,403.77	-	-
Operational Resources					
Operational Resources	-	151.69	151.69	-	-
Total Operational Resources	-	151.69	151.69	-	-
Travel and Living Allowances					
House in Session	-	676.66	676.66	-	-
House Not in Session	-	199.11	2,516.44	-	-
Intra & Extra-Constituency Travel	5,330.00	2,233.60	2,761.93	2,568.07	51.8 %
Total Travel and Living Allowances	-	3,109.37	5,955.03	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	104.00	104.00	1,166.00	8.2 %
Total Constituency Allowances	-	104.00	104.00	-	-
Total Expenditures		7,432.83	10,614.49		



House of Assembly
 Newfoundland and Labrador
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 Expenditures Summarized by Category
 01-MAR-08 to 31-MAR-08

VERGE, WADE, MHA

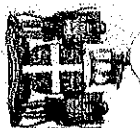
Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,960.00	0.00	914.00	2,046.00	30.9 %
Office Operations	6,350.00	721.30	2,827.35	3,522.65	44.5 %
Total Office Allowances	-	721.30	3,741.35	-	-
Operational Resources					
Operational Resources	-	6,309.09	10,837.53	-	-
Total Operational Resources	-	6,309.09	10,837.53	-	-
Travel and Living Allowances					
House in Session	-	1,945.03	1,945.03	-	-
House Not in Session	-	2,009.31	6,320.27	-	-
Intra & Extra-Constituency Travel	4,870.00	790.56	3,747.17	1,122.83	76.9 %
Total Travel and Living Allowances	-	4,744.90	12,012.47	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	104.61	1,165.39	8.2 %
Total Constituency Allowances	-	0.00	104.61	-	-
Total Expenditures					
		11,775.29	26,695.96		



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WHALEN, DIANNE, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	400.00	1,940.85	4,409.15	30.6 %
Total Office Allowances		400.00	1,940.85	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	4,060.00	0.00	75.88	3,984.12	1.9 %
Total Travel and Living Allowances		0.00	75.88	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	0.00	168.45	1,101.55	13.3 %
Total Constituency Allowances		0.00	168.45	-	-
Total Expenditures		400.00	2,185.18		



House of Assembly
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WILLIAMS, DANNY, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	3,599.50	3,784.24	2,565.76	59.6 %
Total Office Allowances		3,599.50	3,784.24	-	-
Operational Resources					
Operational Resources		280.96	280.96	-	-
Total Operational Resources		280.96	280.96	-	-
Travel and Living Allowances					
House Not in Session		944.91	944.91	-	-
Total Travel and Living Allowances		944.91	944.91	-	-
Total Expenditures		4,825.37	5,010.11	-	-



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Expenditures Summarized by Category
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WISEMAN, ROSS, MHA

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	3,042.56	3,042.56	3,307.44	47.9 %
Total Office Allowances	-	3,042.56	3,042.56	-	-
Operational Resources					
Operational Resources	-	967.03	1,436.39	-	-
Total Operational Resources	-	967.03	1,436.39	-	-
Travel and Living Allowances					
House in Session	-	399.45	399.45	0.00	-
House Not in Session	4,320.00	(416.70)	881.28	3,438.72	20.4 %
Intra & Extra-Constituency Travel	-	881.28	881.28	-	-
Total Travel and Living Allowances	-	864.03	1,280.73	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	85.00	85.00	1,185.00	6.7 %
Total Constituency Allowances	-	85.00	85.00	-	-
Total Expenditures	-	4,958.62	5,844.68	-	-



House of Assembly
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Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-MAR-08 to 31-MAR-08

Expenditure Category	Expense Limit for Fiscal 2007/08 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	6,350.00	0.00	1,197.30	5,152.70	18.9 %
Total Office Allowances		0.00	1,197.30	-	-
Operational Resources					
Operational Resources		2,150.96	2,517.46	-	-
Total Operational Resources		2,150.96	2,517.46	-	-
Travel and Living Allowances					
House in Session		2,486.54	2,486.54	-	-
House Not in Session		5,178.77	8,407.92	-	-
Intra & Extra-Constituency Travel	5,330.00	1,376.36	3,367.23	1,962.77	63.2 %
Total Travel and Living Allowances		9,041.67	14,261.69	-	-
Constituency Allowances					
Constituency Allowance	1,270.00	109.11	340.98	929.02	26.8 %
Total Constituency Allowances		109.11	340.98	-	-
Total Expenditures		11,301.74	18,317.43		

YOUNG, WALLACE, MHA

House of Assembly Management Commission

Briefing Note

Title: Mileage Rate

Issue: Reimbursement for mileage when using private vehicle

Background:

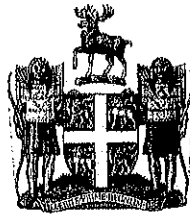
- The Commission has received a request to consider using the Federal Government formula to reimburse Members for mileage when using private vehicles at work and to review that rate every two months to reflect increasing/decreasing gas prices, with a base minimum of 42 cents per kilometer.
- Subsection 40(5) of the *Members Resources and Allowances Rules* under *The House of Assembly Accountability, Integrity and Administration Act* provides that
 - (5) Subject to subsection 29 (6), where a member whose constituency is outside the capital region travels by his or her own vehicle, he or she may claim reimbursement for the number of kilometres reasonably necessary to accomplish the travel objectives multiplied by the rates per kilometre payable to government employees who are required to use private vehicles as a condition of employment rate.
- The rate currently used throughout the Executive Branch for public service employees and Ministers is reviewed quarterly by the Public Service Secretariat.
- Should the Commission wish to approve a new formula, the Commission would have to approve an amendment to the Rules through the standard process.

Action Required:

- The direction of the Commission is requested.

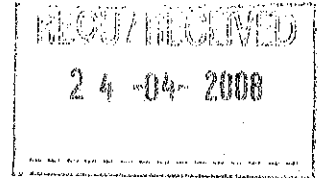
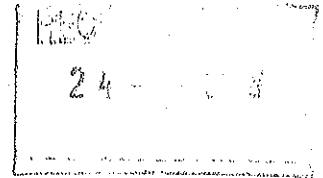
Drafted by: Marie Keefe
Date: May 8, 2008

Approved by: Wm. MacKenzie



HOUSE OF ASSEMBLY
Newfoundland and Labrador

CALVIN PEACH, M.H.A.
District of Bellevue



April 24, 2008

Dear Commissioner,

I am writing a request for the commission to grant me permission to be reimbursed for my daily trips to the capital region from the District of Bellevue while the House Is In Session.

I reside in my District, in the Town of Norman's Cove. I travel everyday to the capital region while the House Is In Session. This is 107 km one way, at a cost of \$84 per day (round trip) at the rate of 49.52 cents (*the Automobile Reimbursement Rate for using a Private Vehicle at Work using by the Government of Newfoundland and Labrador*), plus the cost of one meal, the lunch, at \$15.00 per day. A total cost to the Government of Newfoundland and Labrador of \$99.00.

If I choose to stay in a hotel at the capital region while the House Is In Session, the cost is much greater. The hotel maximum reimbursement is \$125.00 per day with the three meals per Diem of \$50.00, brings the total cost to the Government of Newfoundland and Labrador to \$175.00 per day.

The additional cost to the Government of Newfoundland and Labrador is \$76.00 per day if I stay in St. John's versus traveling to and from my primary residence in the District of Bellevue which is only one (1) hour from the capital region.

I ask the commission to review this policy and allow me to be reimbursed for my travel and meal per diem per day, every day, for the five days a week while the house is in session.

"Working for the people of the Bellevue District"

Also, I recommend that the commission consider a formula on mileage to reflect the rate per km when using a private vehicle at work. Presently, after 9000km the travel allowance is cut back to 35.62 cents per km from 49.52 cents per km. The commission should take a look at the formula used by the Federal Government, which reviewed every three (3) months and adjusts the mileage up or down according to gas prices increase or decrease.

Currently, I have had to travel to the capital region from the District of Bellevue to hold meeting with Ministers and Town Councils on a number of different Fridays. As the House has not been in a recess of more than seven (7) days, I have been unable to claim this travel, and have incurred this travel cost from my personal income.

Example:

House in Session – On Fridays the house does not sit, and I have had to hold meetings on behalf of and with Town Councils and the Ministers within the capital region. I can not claim this because the House is deemed to be In Session.

I feel that when Justice Green made the recommendations in the Green Report, a situation like mine was not taken into account. I believe that the Green Report was based on ways to cut costs to the Government of Newfoundland and Labrador, and this request would fall under Judge Green's recommendations.

If the commission chooses to grant me my request the Government of Newfoundland and Labrador will save \$75.00 per day and on average \$300.00 per week while the House is in Session. The Government will save approximately \$2700.00 over a full Parliamentary calendar year.

My first recommendation is for the commission to allow travel claims from M.H.A.'s traveling less than 120 km one way or 240 km return trip from the district to the capital region while the House Is In Session.

My second recommendation is for the commission to give clarification for travel allowance for the House Not In Session versus the House In Session, with regards to the seven day recess.

My third recommendation is for the commission should take a look at the formula used by the Federal Government, and review every two (2) months and adjusts the mileage up or down according to gas prices increase or decrease, with a base of a minimum of 42 cent per km.

I request clarification on the following; on May 23, 2008 the House will recess, can a claim be put in for constituency travel under the House not in Session category on May 25, 2008? Or must I wait until the seven days to make claims under the House Not In Session?

Sincerely,

A handwritten signature in black ink, appearing to read "Calvin Peach". The signature is fluid and cursive, with a large initial "C" and a long, sweeping underline.

CALVIN PEACH, M.H.A.
District of Bellevue

House of Assembly Management Commission

Briefing Note

Title: Secondary Residence Rules

Issue: Two requests to Amend Rules respecting Secondary Residence

Background:

- The Members' Resources and Allowances Rules established allowances for three eligible categories of accommodations: temporary, private, or secondary residence. Rule 28 defines these categories as follows:
 - "temporary accommodation" means short-term, temporary or transient accommodation such as a hotel, motel, bed and breakfast or boarding house;
 - "private accommodation" means accommodation owned or maintained by a person other than the member, the member's spouse or children and which may be used by the member when travelling;
 - "secondary residence" means a residence that is not a permanent residence but is owned or leased by the member and is available for occupancy by the member but does not include a seasonal or recreational dwelling or cabin.
- Under the Rules for secondary residences, Members are required to swear an affidavit respecting their secondary residence and to itemize eligible annual costs (as per Rule 41(2)). The daily actual costs are then calculated from the eligible annual costs. Members are reimbursed for each night the secondary residence is actually used when the House is in session and for 50 additional nights per year when the House is not in session.
- Three Members have written the Commission (letters attached) requesting that the Rules respecting secondary residences be amended. Two of the letters propose that property taxes be added to the list of eligible expenses under Rule 41(2). The other letter proposes that the Rules be amended to provide for a daily claim of \$53 regardless of whether Members stay in private accommodation or secondary residence. Adoption of the second proposal would make the first proposal irrelevant.
- Rule 41 (2) (h) allows the addition, as eligible expenses under the secondary residence rules, of "those other items that may be directed by the commission".

1. Property Tax as an eligible expense

- The requests received have identified that secondary residence owners, as opposed to renters, are disadvantaged with respect to property taxes. It can be reasonably assumed that municipal taxes have been factored into the cost of leased premises and 100% of that lease cost is eligible for reimbursement, effectively allowing municipal tax as an eligible expense under the current secondary residence provisions for leased properties.
- This distinction between owners and renters appears to be based on the concern of Chief Justice Green that public money, through a reimbursement process, could be used for a Member to develop personal equity in a property. Secondary residence owners may claim mortgage interest but not mortgage principal. One of the requests received points out that property tax is a means of paying for municipal services, such as water and garbage collection, and can therefore be considered comparable to utility bills (an eligible expense) and does not contribute to the personal equity position of the property owner.

2. Establish a non-accountable allowance of \$53 for secondary residence

- This proposal recommends that the Management Commission review and approve an amendment to the Rules to provide for a daily claim of \$53 for Members regardless of whether Members stay in private accommodation or secondary residence. In effect, this would eliminate the current secondary residence regime and re-establish the former practice of providing a non-receiptable amount per night (except now subject to a maximum number of nights when the House is not in session).
- While the current secondary residence provisions do not require the submission of receipts with each claim to prove actual costs, Members must sign an affidavit respecting actual costs. The Clerk is authorized under 41(4) to require documentary evidence respecting costs.
- The proposal to change from the “actual cost” calculation currently used to a flat \$53 sum without receipts could be considered as the creation of a new “non-accountable allowance”. If so, pursuant to subsection 15(1) of the Act, such allowances **must** be created in response to a recommendation from a Members’ Compensation Review Committee. It could be argued that this proposed approach to reimbursing secondary expenses is not a new one as the current process also does not require receipts. Nevertheless, the sworn affidavit and the obligation to document

costs, when required to do so, suggest that it is based on actual documented costs.

- To avoid any concern that subsection 15(1) of the Act respecting non-accountable allowances might be violated, it may be preferable to include this matter as one of the “terms and conditions” to be reviewed by the next Members’ Compensation Review Committee (subsection 16 (1)).

Action Required:

- The Commission’s direction is required respecting these two proposals.

Drafted by: Wm MacKenzie
Date: May 13, 2008

April 3, 2008

Mr. William MacKenzie
Clerk of the House of Assembly
Clerk's Office
1st Floor, East Block
Confederation Building
P.O. Box 8700
St. John's, NL, A1B 4J6

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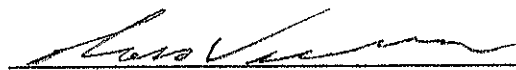
Dear Mr. MacKenzie;

As a follow up to our earlier discussion with respect to the list of items considered as costs associated with maintaining a secondary residence in St. John's, the identified items did not provide for a consideration of property tax. However, if you consider the rationale for mortgage interest, which clearly would be the cost of servicing a debt and not intended to build equity, inclusion of property tax should be considered in the same manner.

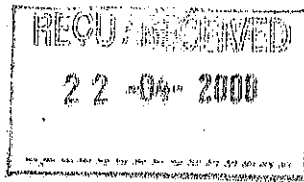
It is interesting to note as well, the full cost of rent and associated charges are considered and if I were renting, the landlord would no doubt have factored in the cost of property tax in determining rental cost. In addition, utilities would naturally be covered because it is associated with the daily operating cost of the property. Property tax is associated with providing services to that property such as water, garbage collection, etc.

I am requesting a review of the current policy be undertaken to include property tax in the calculation of allowable cost of maintaining a secondary residence.

Sincerely,



Hon. Ross Wiseman, MHA
Trinity North District
Minister



April 17, 2008

Hon. Roger Fitzgerald
Speaker of the House of Assembly
Chair of The House of Assembly Management Commission
P.O. Box 8700
St. John's, NL
A1B 4J6

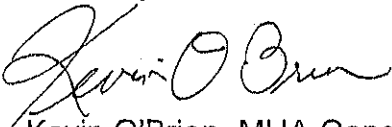
Dear Mr. Speaker: 

I am writing in reference to a recent ruling by the Corporate and Members' Services Division of the House of Assembly regarding the eligibility of claiming the expense of municipal taxes on my secondary residence which is located in St. John's. I was informed that the Commission has not made a ruling on such an expense.

I am requesting that this item be brought forward and placed on the agenda for discussion and clarification for all MHA's who, like me, find themselves paying municipal taxes on a secondary residence; a situation that is necessitated by the distance that we live from our permanent residences.

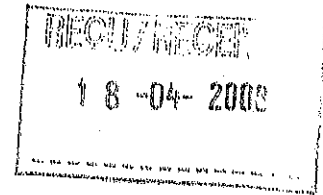
I thank you for your consideration in this matter.

Sincerely,


Kevin O'Brien, MHA Gander



House of Assembly
Newfoundland and Labrador
Clayton Forsey, M.H.A.
District of Exploits



April 17, 2008

Hon. Roger Fitzgerald, Speaker
House of Assembly
Confederation Building
1st Floor, East Block
St. John's, NL A1B 4J6

Dear Hon. Speaker:

The following is a request for your review of a matter that relates to amendments approved at the April 11, 2008 meeting of the House of Assembly Management Commission, respecting reimbursement or claim for accommodations.

Subsection of 41(2) of the *Member Resource and Allowance Rules* has the unfair effect of having members who are in a secondary residence rather than a hotel or other temporary accommodations not being able to claim the approved \$53.00 or hotel rate amount. This impacts some secondary residences accommodations more than others.

We ask that the Management Commission review and approve an amendment to the rules to provide for a daily claim of \$53.00 for members attending to their MHA duties regardless of whether or not they are in private accommodations or a secondary residence.

We appreciate the fact that the commission is working on behalf of all 48 members and hope you will consider this fair and equitable request.

These following members agree with this proposal:

Proposed Motion:

The Management Commission moves that subsection 41(2) and any other applicable provisions of the *Members Resource and Allowance Rules* be amended to allow members to claim expenses relating to a stay in a secondary residence at a rate of \$53 per day on the island portion of the province and \$71 per day in Labrador.

MHAs Supporting Request:

MHA <u>Harry Harding</u>	DISTRICT <u>Bona Vista North</u>
MHA <u>Clayton Jones</u>	DISTRICT <u>EXPLOITS</u>
MHA _____	DISTRICT _____
MHA _____	DISTRICT _____
MHA _____	DISTRICT _____

House of Assembly Management Commission

Briefing Note

Title: Increase Number of Trips

Issue: Requests to increase number of trips to/from the Capital Region when the House is in Session/Not in Session

Background:

- The *Members Resources and Allowances Rules* detail the number of trips a Member can take to the Capital Region when the House is in Session and when the House is not in Session, including:

30. A member may claim reimbursement for travel and associated accommodation and meal costs related to travel
 - (a) between his or her constituency or permanent residence and the Confederation Building complex to attend sittings of the House of Assembly and to attend to constituency business and other duties of the member that may require his or her presence in the capital region;
- 31.(1) A member who travels from his or her **permanent residence outside the capital region** to temporary accommodation or a secondary residence in the capital region to attend a sitting of the House of Assembly may claim reimbursement for the following costs:
 - (a) for each week or part of the week that the House of Assembly is in session the actual transportation cost of one return trip;
- 32.(2) A member who maintains a **permanent residence within the capital region but represents a constituency outside the capital region** may claim reimbursement for the following costs while the House of Assembly is in session:
 - (a) for each week or part of a week that the House of Assembly is in session, the actual transportation cost of one return trip to his or her constituency to attend to constituency business;
35. A member who travels from his or her **permanent residence that is outside the capital region to the capital region** when the House of Assembly is not in session to attend to constituency business or other duties may claim reimbursement for the following costs:
 - (a) the actual transportation cost of not more than 20 return trips per year;

36(2) A member who maintains a **permanent residence within the capital region but represents a constituency outside the capital region** may claim reimbursement for the following travel and accommodation costs to and from his or her constituency when the House of Assembly is not in session:

(a) the actual transportation cost of not more than 20 return trips per year;

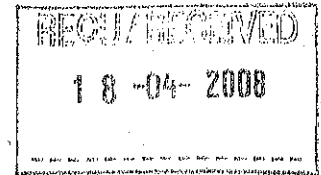
- In summary, Members have one trip per week when the House is in session and 20 trips for the balance of the year.
- Members have written the Commission outlining concerns about the limitations of these rules and the impact on their ability to conduct constituency business. Members are incurring personal costs and are requesting an increase in the number of trips allowed to/from the Capital Region when the House is in session and not in session. Specific requirements have been outlined in the attached letters.
- The requested changes require amendments to various provisions of the Members' Resources and Allowances Rules. Implications of the amendments for all Members will need to be considered before amendments are drafted.

Action Required:

- The direction of the Commission is requested.

Drafted by: Marie Keefe
Date: May 8, 2008

Approved by: Wm. MacKenzie



Newfoundland and Labrador House of Assembly

Felix Collins, M.H.A.
District of Placentia & St. Mary's

April 17, 2008

Honourable Roger Fitzgerald, M.H.A.
Speaker of the House of Assembly
Office of the Speaker

Dear Mr. Speaker:

Re: Members' Provisions & Allowances

Following the Management Commission's amendments to certain rules respecting Members' Resources and Allowances which you tabled in the House this week, I hereby submit a request for a further change to the Rules.

My request deals with Rules 32(a) and 36(a) respecting Constituency Travel. I qualify as a MHA-1 maintaining a permanent residence within the Capital Region, but representing a constituency outside the Capital Region. Rule 32(a) allows me one paid trip per week to my district when the House is in Session, and rule 36(a) allows me 20 paid trips to my district when the House is not in Session.

Rule 32(a)

It would appear that this Rule is the corollary of Rule 31(a) which allows a Member who resides outside the Capital Region, one paid trip back to his/her district when the House is in Session. I would assume that the rationale for this Rule is to allow the Member to return home to his/her district on weekends when the House is in Session. One would further assume that the rationale for the corollary Rule 32(a) would be to keep Members (MHA-1) in the Capital Region while the House is in Session. In other words, Members living in the Capital Region should not be traveling to their districts, but should be in St. John's when the House is in Session.

In my case, the District, Placentia & St. Mary's, begins at the intersection of the Trans Canada Highway and the Salmonier Line, a distance of 42 kilometers from St. John's, with a driving time of approximately 20-30 minutes, depending on driving conditions. I can be in any one of several communities within my district within one hour, and in most, in one and a half hours. Thus, it would not be unusual for me to attend a function in my district on any one morning while the House is in Session, and still be in attendance for the House Sitting that day. Furthermore, it is not unusual for me to attend an evening function anywhere in my district, and still maintain full attendance in the House.

In other words, there is no rationale in restricting me to one paid trip a week while the House is in Session, due primarily to the close proximity of my district to St. John's. It might be different for a M.H.A. whose district is several hours away.

Rule 36(a)

Rule 36(a) is the corollary of Rule 35(a) which allows a Member resident residing in his/her district which is outside the Capital Region, a total of 20 paid trips to the Capital Region when the House is not in Session. That may be entirely in order for those Members. They spend all of their time in their districts when the House is not in session, and can travel to St. John's 20 times a year to attend to business in St. John's. However, the reverse is a different matter altogether. To restrict MHAs-1 to 20 trips to their districts when the House is not in Session, prevents them from serving their constituents, and is, in fact, discriminatory. It is impossible for me to properly represent my constituency with 20 trips during this time. Neither does it make sense for me to overnight in my district for several nights. For the most part, I can return in one and a half hours or less, the cost of which would be far less than overnight accommodations.

I can understand the application of such a Rule to a MHA-1 who represents a riding several hours away. The Member for Baie Verte-Springdale, for example, would not be driving from his home in St. John's to his district two or three times a week. Combined with extended overnight stays, twenty paid trips may be entirely reasonable in such a situation. It makes no sense whatsoever in my case.

Ironically, when the House is in Session, I can make one such trip a week. When the House is not in Session, and depending on the length of the Session, I can only make such a trip every two weeks.

The District of Placentia & St. Mary's is one of the largest rural districts in the Province. It has over 540 kilometers of road and 40 communities. The boundaries were recently extended to include Long Harbour-Mount Arlington Heights, Whitbourne, Markland, Brigus Junction and the area of Ocean Pond-Middle Gull Pond. Only the small community of St. Shott's was deleted. Yet, even though the district was expanded, my capacity to represent it was reduced.

To help illustrate my point, in my first 12 months as MHA, I made 102 trips to my district, averaging two per week. For the 2007 calendar year, I made 99 trips. This did not include part of September and October during the Election Campaign. For January and February, 2008, I made 13 trips. In order to properly serve my constituency, these trips are essential. It is not sufficient to say I can't go. My constituency demands it and deserves it.

As mentioned earlier, my district begins at the Salmonier Line, a distance of 42 kilometers. At that point, my intra-constituency allowance kicks in and I can claim travel beyond that point. On every trip I have to deduct 84 km from my travel. Based on 13 trips from January to February, I have had to deduct $13 \times 84 \times 48.93 = \534.32 from my travel claim. If I made 100 trips a year and deduct 35 paid trips (15 when House in Session) (20 when House not in Session) this works out to be \$2671.58 that I lose ($65 \times 84 \times 48.93$). This is a loss that I cannot afford.

I am not aware of others in the MHA-1 category who have the same problem. While there are other Members who live in the Capital Region, each situation is different. For example, the Member for Ferryland District resides in St. John's, outside his district. However, his district begins in the Goulds, so that his intra-constituency travel allocation covers his travel almost to the same extent as one who resides in his/her district.

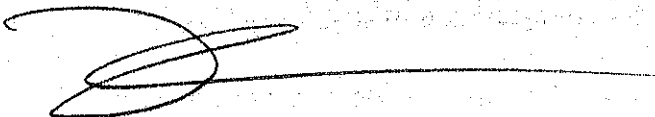
The Member for Grand Bank, Baie Verte-Springdale, and others, live in the Capital Region, but they are either Cabinet Ministers or the district is a greater distance away. Subsequently, I can only request that you give special consideration to my case.

It has been suggested that I identify a specific number of paid trips that would be satisfactory. I am reluctant to do this, since I feel that I should be entitled to the number of trips required to fulfill my role. I suggest that it be based on my district travel of the past two years, approximately 100 trips per calendar year. I currently have an allotment of \$14,400 for intra-constituency travel. That is adequate to cover all the trips necessary. I suggest that I be permitted to avail of my intra-constituency allotment to cover full transportation costs.

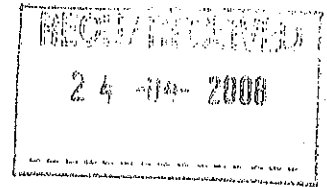
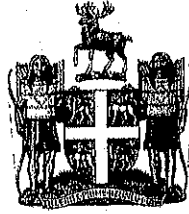
I am not interested in making a profit on my travel claims. I expect only that my travel claims cover my actual expenses. I should not be expected to personally cover \$41.10 for every trip I made to my district, which I am currently doing. Not to go, is not an option.

I would welcome the opportunity to meet with you and the Management Commission to present my case.

Yours truly,



Felix Collins, M.H.A.
Placentia & St. Mary's



HOUSE OF ASSEMBLY
Newfoundland and Labrador

CALVIN PEACH, M.H.A.
District of Bellevue

April 24, 2008

Dear Commissioner,

I am seeking a change in ruling with regards to the number of trips the M.H.A. is allotted under the Green Report per year while the House is Not in Session.

Under the Green Report, from my election to office on October 9th, 2007 to March 10th, 2008 I was allowed ten (10) trips to Capital Region from the district for constituency business. During this period I traveled twenty-seven (27) trips to Capital Region from the district for constituency business.

Under the Green Report for a full fiscal year the M.H.A. is allowed twenty (20) trips, as you can see, I will in all likelihood complete those twenty (20) trips with in the first half of the year.

The additional seventeen (17) trips I made before March 31st, 2008, were at my own expense. This is an expense which is necessary for me to represent the Constituents of the District of Bellevue fairly and justly.

I feel that the average M.H.A., like myself, requires a minimum of fifty-two (52) trips to Capital Region from the district on constituency business, this being equivalent to one (1) trip per week, to compensate for the lost of reimbursement of other trips.

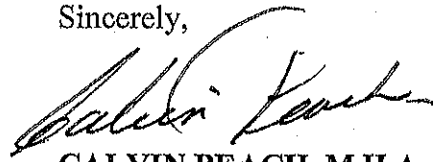
Many weeks I have to schedule two trips per week to Capital Region from the district to deal with constituency business for the District of Bellevue. I have enclosed a list of my trips since my election on October 9th, 2007. This list includes date and reasons the trips occurred. Each is for a legitimate reason.

"Working for the people of the Bellevue District"

I am requesting that the commission please review the number of trips the M.H.A. is aloud to make to Capital Region from the district for constituency business, and increase that number to a fair and reasonable number.

I recommend that a M.H.A. should be able to claim one (1) day per week under the house not in session.

Sincerely,

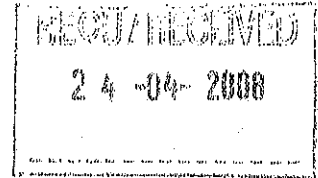
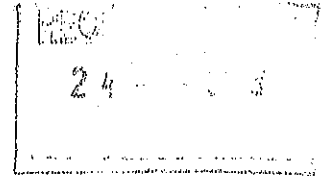
A handwritten signature in cursive script, appearing to read "Calvin Peach".

CALVIN PEACH, M.H.A.
District of Bellevue



HOUSE OF ASSEMBLY
Newfoundland and Labrador

CALVIN PEACH, M.H.A.
District of Bellevue



April 24, 2008

Dear Commissioner,

I am writing a request for the commission to grant me permission to be reimbursed for my daily trips to the capital region from the District of Bellevue while the House Is In Session.

I reside in my District, in the Town of Norman's Cove. I travel everyday to the capital region while the House Is In Session. This is 107 km one way, at a cost of \$84 per day (round trip) at the rate of 49.52 cents (*the Automobile Reimbursement Rate for using a Private Vehicle at Work using by the Government of Newfoundland and Labrador*), plus the cost of one meal, the lunch, at \$15.00 per day. A total cost to the Government of Newfoundland and Labrador of \$99.00.

If I choose to stay in a hotel at the capital region while the House Is In Session, the cost is much greater. The hotel maximum reimbursement is \$125.00 per day with the three meals per Diem of \$50.00, brings the total cost to the Government of Newfoundland and Labrador to \$175.00 per day.

The additional cost to the Government of Newfoundland and Labrador is \$76.00 per day if I stay in St. John's versus traveling to and from my primary residence in the District of Bellevue which is only one (1) hour from the capital region.

I ask the commission to review this policy and allow me to be reimbursed for my travel and meal per diem per day, every day, for the five days a week while the house is in session.

"Working for the people of the Bellevue District"

Also, I recommend that the commission consider a formula on mileage to reflect the rate per km when using a private vehicle at work. Presently, after 9000km the travel allowance is cut back to 35.62 cents per km from 49.52 cents per km. The commission should take a look at the formula used by the Federal Government, which reviewed every three (3) months and adjusts the mileage up or down according to gas prices increase or decrease.

Currently, I have had to travel to the capital region from the District of Bellevue to hold meeting with Ministers and Town Councils on a number of different Fridays. As the House has not been in a recess of more than seven (7) days, I have been unable to claim this travel, and have incurred this travel cost from my personal income.

Example:

House in Session – On Fridays the house does not sit, and I have had to hold meetings on behalf of and with Town Councils and the Ministers within the capital region. I can not claim this because the House is deemed to be In Session.

I feel that when Justice Green made the recommendations in the Green Report, a situation like mine was not taken into account. I believe that the Green Report was based on ways to cut costs to the Government of Newfoundland and Labrador, and this request would fall under Judge Green's recommendations.

If the commission chooses to grant me my request the Government of Newfoundland and Labrador will save \$75.00 per day and on average \$300.00 per week while the House is in Session. The Government will save approximately \$2700.00 over a full Parliamentary calendar year.

My first recommendation is for the commission to allow travel claims from M.H.A.'s traveling less than 120 km one way or 240 km return trip from the district to the capital region while the House Is In Session.

My second recommendation is for the commission to give clarification for travel allowance for the House Not In Session versus the House In Session, with regards to the seven day recess.

My third recommendation is for the commission should take a look at the formula used by the Federal Government, and review every two (2) months and adjusts the mileage up or down according to gas prices increase or decrease, with a base of a minimum of 42 cent per km.

I request clarification on the following; on May 23, 2008 the House will recess, can a claim be put in for constituency travel under the House not in Session category on May 25, 2008? Or must I wait until the seven days to make claims under the House Not In Session?

Sincerely,

A handwritten signature in black ink, appearing to read "Calvin Peach". The signature is fluid and cursive, with a large initial "C" and a long, sweeping underline.

CALVIN PEACH, M.H.A.
District of Bellevue

House of Assembly Management Commission

Briefing Note

Title: Intra-Constituency Allocation

Issue: Proposed motion to increase Intra-Constituency Allocation

Background:

- The Commission has received a proposed motion to review the *Members' Resources and Allowances Rules* with respect to intra and extra constituency travel allocations.
- The Schedule - House Operations - appended to the *Members' Resources and Allowances Rules*, details the allocation of funds for each District. Appendix 10.3 of the Green Report - Calculations and Assumptions for Intra-Constituency Travel - shows how each district allocation was determined.
- A comprehensive review of the factors used to determine the allocation for each district would be required. The Members' Compensation Review Committee, to be appointed under the *House of Assembly Accountability, Integrity and Administration Act* during each General Assembly, is mandated to conduct an inquiry and prepare a report respecting allowances among other issues.
- Significant changes to these allocations (current annual allocation - \$626,400) can only be managed through the annual budget process.
- The proposed motion put forward by the Member is as follows:

“The House of Assembly Commission hereby moves that the Members' Resources and Allowances Rules be reviewed in order to determine and correct inequities that exist for members of the House of Assembly with respect to intra and extra constituency travel, in particular as it relates to larger districts and the location of a Member's primary residence within his or her district.”

Action Required:

- The direction of the Commission is requested.

Drafted by: Marie Keefe
Date: May 8, 2008

Approved by: Wm. MacKenzie



Newfoundland and Labrador House of Assembly

WALLACE YOUNG, M.H.A.

District of St. Barbe

To: House of Assembly Management Commission

I am writing to you today to bring forward my concerns regarding two issues.

The first issue relates to intra and extra constituency allowances. I would like the following points addressed with respect to my District (St. Barbe):

(1) There appears to be no correlation between the size of a District and the amount of the Intra and Extra Constituency allowance. My district is large and spans a distance of 314 kilometers. As a result, I experience far greater travel expenses than my colleagues who represent smaller districts. There are insufficient funds allocated for the size of my district.

(2) It appears that the actual location of a Member's residence within their District is not taken into account. My permanent residence is located in the Northern (furthest) part of the District, approximately 296 kilometers from its southern boundary. This greatly increases my travel expenses associated with serving as a Member for the District of St. Barbe.

(3) There is no evidence to suggest that Allowances take into account the proximity to the nearest service center. Corner Brook is the nearest such center for my District and is located 331 kilometers from my permanent residence. This also increases my necessary cost of travel as it relates to the need to carry out constituency business.

The second issue relates to meal per diems. Presently, if a Member uses his or her constituency allowance to purchase a meal for the purpose of constituency business, the member is not permitted to claim any meal per diem for that date. This forces a member to choose between a single constituency work related meal for a day, or a per diem amount for each meal of the day. Members should not have to choose to forgo meals in order to carry out constituency business.

I have attached proposed motions to address this matter. Thank-you for your attention to this matter. I look forward to your response.

Sincerely,


Wallace Young

"Working for The People of St. Barbe"

PROPOSED MOTIONS

The House of Assembly Management Commission hereby moves that the *Members' Resources and Allowances Rules* be reviewed in order to determine and correct inequities that exist for Members of the House of Assembly with respect to intra and extra constituency travel, in particular as it relates to larger districts and the location of a Member's primary residence within his or her district.

The House of Assembly Management Commission hereby moves that the *Members' Resources and Allowances Rules* be reviewed in order to determine inadequacies as they relate to meals purchased by Members of the House of Assembly under his or her constituency allowance for the purpose of constituency business and allowable per diems for that Member on the same day.

House of Assembly Management Commission

Briefing Note

Title: Meal Per Diems

Issue: Proposed motion to review meal per diems

Background:

- The Commission has received a proposed motion to review the *Members' Resources and Allowances Rules* with respect to meal per diems.
- Section 42 and subsection 46(3) of the *Members Resources and Allowances Rules* state:
 42. Where a member makes a claim pursuant to subsection 46 (3) relating to meal expenses, the member shall not claim any daily meal allowance under this Part in respect of the same day,
 - 46(3) The following expenses necessarily incurred by a member to carry out his or her constituency business may be reimbursed:
 - (a) meals or the bulk purchase of food, non-alcoholic beverages and other supplies for meetings with constituents or other members of the public in relation to constituency business, and meals and non-alcoholic beverages on other constituency-related occasions;
- If a Member uses his/her constituency allowance to purchase a meal for the purpose of constituency business, the Member is not permitted to claim any meal per diem for that date. The Member may have to choose between a single constituency work-related meal or a per diem amount for that day.
- The proposed motion put forward by the Member is as follows:

“The House of Assembly Commission hereby moves that the *Members' Resources and Allowances Rules* be reviewed in order to determine inadequacies as they relate to meals purchased by Members of the House of Assembly under his or her constituency allowance for the purpose of constituency business and allowable per diems for that Member on the same day.”

Action Required:

- The direction of the Commission is requested.

Drafted by: Marie Keefe
Date: May 8, 2008

Approved by: Wm. MacKenzie

House of Assembly Management Commission

Briefing Note

Title: Function/Event Costs

Issue: Request for reimbursement of costs to attend functions

Background:

- The Commission has received a request that the purchase of tickets to functions/events in support of constituents be a reimbursable expense under the *Members' Resources and Allowances Rules* (the Rules). This expense is currently deemed ineligible under the Rules.
- Subsections 46(1) and (3) of the *Members Resources and Allowances Rules* state:
 - 46(1) A member is entitled to be reimbursed for his or her constituency expenses necessarily incurred by that member to carry out his or her constituency business.
 - 46(3) The following expenses necessarily incurred by a member to carry out his or her constituency business may be reimbursed:
 - (a) meals or the bulk purchase of food, non-alcoholic beverages and other supplies for meetings with constituents or other members of the public in relation to constituency business, and meals and non-alcoholic beverages on other constituency-related occasions;
 - (f) expenses associated with attending at meetings and hearings involving advocacy on behalf of a constituent;
 - (m) those other items directed by the commission.
- Paragraph 46(3)(a) would not apply in these circumstances because it does not appear to meet the definition of constituency business. Paragraph 46(3)(f) would not apply because these events are not for the purpose of advocacy.
- Members are incurring the expenses personally in order to attend events which are of significance to their constituents and to which they have been invited in their role as MHA for the District.
- Paragraph 46(3)(m) does allow the Commission to add eligible expenses.

Action Required:

- The direction of the Commission is requested.

Drafted by: Marie Keefe
Date: May 8, 2008

Approved by: Wm. MacKenzie

Sent: Wednesday, April 02, 2008 3:31 PM
To: MacKenzie, William
Cc: Lambe, Marlene M.
Subject: Request for management Committee Consideration

Hi Bill:

On any number of occasions I am invited, as an MHA, to functions/meetings in support of my constituents – functions which require the purchase of a ticket (usually a banquet type of affair).

For example, Sport Newfoundland and Labrador is hosting their annual Stars & Legends Awards Gala this coming Saturday evening. I have one constituent being inducted into the Hall of Fame and 4 athletes nominated for awards.

Tickets to the event cost \$50 each. I have been contacted by constituents from my district about attending to demonstrate my support for this significant event in their lives. My attendance at this function would be in the capacity as the MHA for the District. However, I have been advised by Ms. Lambe that this expense is ineligible under the Green Report.

I have reviewed Section 9.1 (Constituency Allowances), and section 46 – 3 (a) could apply, as well as (f) ??

Would you please review and advise? If you don't see this as permissible, I respectfully ask that you bring to the Commission to consider and rule on this type of expenditure – thereby providing all of us with direction for the future.

It is truly unfortunate that our participation in events of such significance to our constituents, and our district, is permissible only if we incur the expense personally (and there are numerous such occurrences).

Thanks.

Darin

Darin T. King, Ph.D
MHA, District of Grand Bank
Parliamentary Secretary (Education)
Department of Education
Government of Newfoundland and Labrador,
P.O.Box 8700, St. John's, NL. A1B 4J6
Office: 729-0340
Toll-free: 1877-997-9933
