



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** November 17, 2010

**Location:** House of Assembly Chamber

**Time:** 10:30 a.m.

**Members Present:**

Hon. Roger Fitzgerald, Speaker  
Mr. William MacKenzie, Clerk of the House of Assembly  
Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi  
Hon. Joan Burke, Government House Leader  
Mr. Kelvin Parsons, Opposition House Leader  
Mr. Bob Ridgley, MHA (PC) St. John's North  
Mr. Roland Butler, MHA (Lib) Port-de-Grave  
Mr. Tom Osborne, MHA (PC) St. John's South

**Regrets:**

Hon. Jerome Kennedy, MHA (PC) Carbonear – Harbour Grace

**Other:**

Ms. Marlene Lambe, Chief Financial Officer  
Ms. Marie Keefe, Policy and Communications Officer

**CM 2010-055**      The Minutes of the House of Assembly Management Commission meeting held on September 22, 2010 were approved as read.

The Speaker gave an update on authorizations made under subsection 18(4) of the *Members' Resources and Allowances Rules* for the period ending November 10, 2010. The amount of \$7,488.00 (HST excluded) was approved for constituency office for Ms. Susan Sullivan, District of Grand Falls-Windsor-Buchans and \$14,900.00 (HST excluded) was approved for the constituency office for Mr. Jerome Kennedy, District of Carbonear-Harbour Grace.

The Speaker gave an update on authorizations made under section 43 of the *Members' Resources and Allowances Rules* for the period ending November 10, 2010. The amount of \$202.76 was approved for meals and mileage for Mr. Roger Fitzgerald, District of Bonavista South. The Member attempted to travel to his district on September 22, 2010. Adverse weather conditions caused by Hurricane Igor made the trip impossible and he was forced to return to St. John's.

- CM 2010-056** The Commission, pursuant to subsection 24(9) of the Act, approved expense claims totaling \$59.67, as detailed in the Member's correspondence of September 8, 2010, which were submitted by the Member for Topsail later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.
- CM 2010-057** The Commission, pursuant to subsection 24(9) of the Act, approved expense claims totaling \$75.00, as detailed in the Member's correspondence of October 26, 2010, which were submitted by the Member for Ferryland later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.
- CM 2010-058** The Commission approved the 2009-2010 audited financial statements of the House of Assembly and its Statutory Offices.
- CM 2010-059** The Commission confirmed the permanent status of the position of Access and Privacy Analyst as approved in the 2010-11 budget.
- CM 2010-060** The Commission confirmed the conversion of the permanent sessional Broadcast Technologist position (PCN 14061) to permanent, full-time status.
- CM 2010-061** The Commission considered the issue of staff professional development for Constituency Assistants and deferred a decision to a future meeting of the Commission. The Clerk was directed to develop parameters regarding the appropriate use of staff professional development under paragraph 24(f) of the *Members' Resources and Allowances Rules*.

The financial reports for April 1, 2010 to September 31, 2010 were presented to the Commission for review.

The reports detailing expenditures for the Office of the Speaker, the Government Members' Caucus, the Official Opposition Caucus and the Third Party Caucus for the period April 1, 2009 to March 31, 2010 were reported to the Commission as required by the Caucus Operational Funding Grants Policy.

**Adjournment:** 11:10 a.m.

Hon. Roger Fitzgerald, MHA  
Speaker and Chair

Wm. MacKenzie  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

***In Camera Session***

**Minutes of the House of Assembly  
Management Commission**

**Date:** January 26, 27, 2011

**Location:** Official Opposition Boardroom, East Block

**Time:** 1:00 p.m. – 5:00 p.m.

**Members Present:**

Hon. Roger Fitzgerald, Speaker

Mr. William MacKenzie, Clerk of the House of Assembly

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Hon. Joan Burke, Government House Leader

Mr. Kelvin Parsons, Opposition House Leader

Mr. Bob Ridgley, MHA (PC) St. John's North

Mr. Roland Butler, MHA (Lib) Port-de-Grave

Mr. Tom Osborne, MHA (PC) St. John's South

Hon. Jerome Kennedy, MHA (PC) Carbonear – Harbour Grace

**Other:**

Ms. Marlene Lambe, Chief Financial Officer

Ms. Marie Keefe, Policy and Communications Officer

Ms. Wanda Lee Mercer, Manager, Financial Planning and Reporting

Ms. Kimberley Hammond, Director of Information Management

**Decisions of the Management Commission:**

**CM 2011-001**

The Commission, at *in camera* sessions held on January 26 and 27, 2011 approved the 2011-2012 budget estimates for the Legislature to be forwarded to the Minister of Finance for inclusion in the Estimates 2011 and voted on in the House of Assembly.

CM 2011-002

Pursuant to subsection 11(2) and section 212 of the *Elections Act, 1991*, the Commission, at *in camera* sessions held on January 26 and 27, 2011, approved the following remuneration for persons employed at or with respect to elections under that Act.

<u>Position/Service</u>	<u>Remuneration</u>
Returning Officers (RO)	\$5,000
Returning Officers (Fee for Special Ballots in the District)	\$1,250
Returning Officer (Fee for work between elections)	\$22 per hour
Election Clerk (EC)	\$3,750
Election Clerk (Fee for work between elections)	\$20 per hour
Supervisor	\$175
Deputy Returning Officer (DRO)	\$165 per event
Extra DRO at Advance Poll or Regular Poll	\$165 per event
Poll Clerk	\$140
Training Per Diem (RO/EC/SBO)	\$125
Door Guard	\$80
Attendance at Recounts	\$125 per day
Attendance at Controverted Election Trials	\$125 per day
Returning Officers (with Special Ballot Voting in Personal Care Homes and/or Hospitals)	\$125 per facility
Messenger	\$11 per hour (plus mileage)
Telephone Operator (Election Day/ Night)	\$65
Training for Deputy Returning Officer, Poll Clerks, Supervisors, Door Guards and Messengers	\$40
Witness at Official Count	\$30
Special Ballot Officers	\$18 per hour

**Adjournment:** 5:00 p.m.

Hon. Roger Fitzgerald, Speaker and Chair

Wm. MacKenzie

Clerk and Secretary to the Commission

**To:** House of Assembly Management Commission  
**From:** Speaker of the House of Assembly  
**Date:** February 23, 2011  
**Subject:** Speaker's Report - Travel under Special Circumstances (*Section 43 of Members' Resources and Allowances Rules*)

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Section 43 of the *Members' Resources and Allowances Rules* provides that the Member may claim for additional travel expenses when the Member is traveling and unable to return to his/her residence when scheduled to do so and would not otherwise be entitled to claim reimbursement for such expenses. Under the Rules, a Member shall make application to the Clerk or the Speaker before incurring such expenses, if practical. Otherwise, the Member must notify the Speaker at the earliest reasonable opportunity after incurring the expenses. The Speaker must report, in writing, to the Commission any authorizations made under this section of the Rules.

Report on Section 43 – **Period Ending: February 23, 2011**

<b>DISTRICT</b>	<b>MEMBER</b>	<b>TYPE OF EXPENDITURE</b>	<b>COSTS</b>	<b>DETAILS</b>
Torngat Mountains	Ms. Patty Pottle	Meals & Accommodations	\$209.47	Due to adverse weather conditions, the Member was required to overnight in Goose Bay on December 18 and 19, 2010, en route to her District.

**House of Assembly Management Commission**

**Briefing Note**

**Title:** Staff Professional Development (Constituency Assistants)

**Issue:** Proposed Professional Development Policy for Constituency Assistants,

**Background:**

- Constituency Assistants can access funding for professional development under both the Tuition Assistance Program and paragraph 24(f) of the *Members' Resources and Allowances Rules* (the *Rules*).
- The Tuition Assistance Program for employees of the House of Assembly, and the Statutory Offices was approved at the June 2008 meeting of the Commission. Constituency Assistants are eligible under this program if they have been employed for two or more years. Expenditures are paid out of the Administrative Support budget and thus are not included in individual Member reports.
- The *Members' Resources and Allowances Rules* (the *Rules*) permit a Member's Office Operations allowance to be used to cover costs of staff professional development.

24 *A member may claim against the office operations and supplies allowance for reimbursement to cover operational costs of operating a constituency office including,*

*(f) staff professional development*

- In 2010, discussions were held with the Office of the Comptroller General (OCG) regarding the relationship between paragraph 24(f) of the *Rules* and the Tuition Assistance Program for the Legislature. It was agreed the Management Commission should provide clarification on that relationship and provide direction on the application of paragraph 24(f).
- At its November 17, 2010 meeting, the Commission considered the issue of staff professional development for Constituency Assistants and directed the Clerk to develop parameters regarding the appropriate use of staff professional development under paragraph 24(f) of the *Rules*. **CM 2010-061 refers.**

- The proposed Professional Development Policy for Constituency Assistants, March 2011, provides guidelines for professional development under paragraph 24(f). These guidelines have been developed in consideration of the unique working environment of Constituency Assistants and the relationships which exist between Constituency Assistants and Members.
- If the proposed policy is approved, the Tuition Assistance Program, June 2008, will need to be amended to exclude Constituency Assistants as they will be covered under the new policy.

**Analysis:**

**Legal Consultation:**

Not applicable

**Internal Consultation(s):**

Not applicable

**External Consultation(s):**

Not applicable

**Comparison to Government Policy:**

The proposed Professional Development Policy for Constituency Assistants provides opportunities for participation in professional development similar to that offered to employees of the Executive Branch. Expenses associated with skills-based learning related to the development of the Constituency Assistant or the operations of the constituency office will be paid by the Member. However, with respect to tuition-based learning, Constituency Assistants will be eligible for participation immediately when hired and will not be required to complete a formal learning plan. Constituency Assistants will receive reimbursement of 50% of all expenses (registration fees, books, laboratory fees, etc.) for tuition-based learning which is initiated by the Constituency Assistant. When the learning is initiated by the Member, the Constituency Assistant will receive reimbursement of 100% of all expenses but will not be required to demonstrate a passing grade prior to reimbursement of expenses.

**Financial Impact:**

No additional funds required

**Legislative Impact:**

Not applicable



**Options:**

1. Approve the Professional Development Policy for Constituency Assistants, dated March 2011 and amend the Tuition Assistance Program, June 2008 so that Constituency Assistants are no longer eligible under that Program.
2. Do not approve the Professional Development Policy for Constituency Assistants, dated March 2011 and do not amend the Tuition Assistance Program, June 2008.

**Status:**

- Constituency Assistants are currently eligible under the Tuition Assistance Program and can access funding under paragraph 24(f) of the *Rules*.

**Action Required:**

Recommended Minutes:

- Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approves the Professional Development Policy for Constituency Assistants, dated March 2011.
- Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approves the following amendment to the Eligibility provision of the Tuition Assistance Program for the Legislature:

“Employees with full-time or part-time permanent employment status or contractual employees, excluding constituency assistants, who have been employed with the Legislature for a minimum of two years are eligible for assistance under this program. Temporary employees with five or more continuous years of service are also eligible. Constituency assistants are covered under the Professional Development Policy for Constituency Assistants, March 2011.”

Drafted by: Marie Keefe  
Date: February 15, 2011

Approved by: William MacKenzie

Attachments

1. Professional Development Policy for Constituency Assistants, March 2011
2. Tuition Assistance Program, June 2008



**House of Assembly**

**Professional Development Policy for  
Constituency Assistants**

**March 2011**

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## 1.0 Approval

Under the authority of subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the House of Assembly Management Commission establishes this professional development policy for Constituency Assistants.

## 2.0 Purpose

This policy provides clarification of professional development under paragraph 24(f) of the *Members' Resources and Allowances Rules* (the *Rules*).

## 3.0 General

Constituency Assistants are eligible to be reimbursed for professional development expenses under the *Members' Resources and Allowances Rules*.

### 3.1 Principles

In considering and approving professional development of Constituency Assistants, the Members of the House of Assembly must ensure compliance with the *Rules* and this policy.

## 4.0 Process

Constituency Assistants may be reimbursed for professional development under paragraph 24(f) of the *Rules* which states:

24. A member may claim against the office operations and supplies allowance for reimbursement to cover operational costs of operating a constituency office including,

(f) staff professional development;

Professional development expenses eligible for reimbursement under this section of the *Rules* will include courses, training, seminars, and conferences, which, in the view of the Member, are required for the effective and efficient operations of his/her constituency office.

Professional development may include, but is not limited to, tuition-based courses at post-secondary institutions; courses related to technology, management skills, interpersonal skills, organizational skills, financial management, oral and written communications; courses related to current key issues of the constituency; and, other relevant learning or development opportunities. Learning is not limited to classroom

learning and may include learning methods such as e-learning, distance education, webinars or other recognized learning methods.

#### **4.1 Approval Process**

Professional development assistance will be provided based on the degree of course relevance/practicality related to the operations of the Member's constituency office; the ability of the constituency office to effectively address operational requirements should the Constituency Assistant be absent as a result of the professional development activity; demonstrated success by the Constituency Assistant in past educational experiences; and the level of assistance being requested.

Approvals for professional development assistance are limited to the fiscal capability of the Member under paragraph 24(f) of the *Rules*.

#### **4.2 Applications for Reimbursement of Expenses**

##### **4.2.1 Professional Development requested by Constituency Assistant**

- Constituency Assistants wishing to request reimbursement for professional development expenses are required to complete and submit an application form (see attached) to the Member for his/her approval.
- The completed application form must be submitted in advance of course registration to allow for due consideration. A copy of the completed form will be returned to the employee indicating approval or non-approval.
- Constituency Assistants will be reimbursed 50% of registration costs and other related educational expenses (e.g. books, laboratory fees, other learning and supportive materials).
- Evidence of a passing grade is required prior to reimbursement.
- Constituency Assistants should refer to the Canada Revenue Agency's *Employers' Guide: Taxable Benefits*, available at [www.cra.gc.ca](http://www.cra.gc.ca) to determine whether the reimbursement of professional development expenses is a taxable benefit.

#### **4.2.2 Professional Development directed by the Member**

- Constituency Assistants will not be required to complete an application form.
- Constituency Assistants will be reimbursed 100% of registration costs and other related educational expenses (e.g. books, laboratory fees, other learning and supportive materials).

#### **5.0 References**

*Members Resources and Allowances Rules – Paragraph 24(f)*

DRAFT

## Application for Professional Development Assistance

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Name of Constituency Assistant: \_\_\_\_\_

Constituency Office: \_\_\_\_\_

I hereby request professional development assistance as outlined below. I understand that if my employment with the Legislature terminates (voluntarily or involuntarily) prior to successful course completion, the approved assistance will not be provided.

Course Title: \_\_\_\_\_

Program of Study (If applicable): \_\_\_\_\_

Educational Institution/Training Provider: \_\_\_\_\_

Course Duration (start/end dates): \_\_\_\_\_

Please provide details of current request:

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Please provide reason for the request. Describe how the course selection is relevant to you and/or the operations of your constituency office.

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I agree to the terms/conditions as outlined in the Professional Development Policy for Constituency Assistants, March 2011.

Constituency Assistant: \_\_\_\_\_ Date: \_\_\_\_\_

Member: \_\_\_\_\_ Date: \_\_\_\_\_

**House of Assembly Management Commission  
Briefing Note**

**Title:** Review of Intra-Constituency Allowances

**Issue:** Report to the House of Assembly Management Commission – District Intra-Constituency Allowances – February 2011

**Background:**

- The Commission, at its meeting of 22 September 2010, considered requests from two Members that the Intra-constituency Allowances for their Districts be increased. Chief Justice Green and the 2009 Members’ Compensation Review Committee recommended that Members who feel their District allowance is inadequate make such requests to the Commission on an individual basis.
- The Commission directed that an individual be appointed to review all 48 District Intra-constituency Allowances. **CM 2010-050** states:

“The Commission considered the requests from the Member for Burgeo-LaPoile and the Member for St. Barbe respecting intra-constituency allowances and directed that an individual be appointed to conduct an external review of intra-constituency allocations for all Members and to provide a comprehensive report to the Commission.”

- The attached consultant’s report makes nine recommendations. There is no increase recommended for the overall allocation of \$626,400. The Report recommends that the next Members’ Compensation Review Committee be directed to review the adequacy of the Intra-constituency allowances. The report includes recommendations respecting the redistribution of current allowances resulting in changes for five Districts:

- Burgeo-LaPoile;
- Conception Bay East-Bell Island;
- Fortune Bay-Cape LaHune;
- St. Barbe; and
- Trinity North.

- The Intra-constituency Allowances for all 48 Districts are listed in a Schedule to the *Members’ Resources and Allowances Rules*. As these are annual allowances (as opposed to individual expense items), Subsection 20 (7) of the *House of Assembly Accountability, Integrity and Administration Act* applies:

*A change shall not be made to the level of amounts of allowances and resources provided to members except in*



*accordance with a rule and, notwithstanding section 64, that rule shall not be effective unless first laid before the House of Assembly and a resolution adopting it has been passed.*

- Consequently, any changes to Intra-constituency allowances recommended by the Commission must be presented to the House of Assembly as a Resolution. The Resolution must be adopted to effect the recommended changes.
- If the Commission decides to adjust Intra-constituency allowances, there are other minor amendments to the Schedule which can be undertaken at the same time: the term “Riding” should be amended to “District” and the title should be changed from the current “House Operations–Estimates of Intra-constituency Costs” to “Intra-constituency Allowances”.

**Analysis:**

**Legal Consultation:**

Not applicable

**Internal Consultation(s):**

Noted in the Report

**External Consultation(s):**

Not applicable

**Comparison to Government Policy:**

Not applicable

**Financial Impact:**

None

**Legislative Impact:**

Implementation of recommended changes to allowances requires a Resolution to be passed by the House of Assembly.

**Options:**

1. Adopt all recommendations as presented.
2. Amend or reject some or all recommendations.

**Status:**

The Intra-constituency Allowances for all 48 Districts are allocated as currently listed in the Schedule to the *Members’ Resources and Allowances Rules*.

**Action Required:**

If the Commission approves the recommendations respecting Intra-constituency allowances and the minor amendments to the Schedule, the Commission Minute would take the form as follows:

Under subsections 11(4), 20(6) and (7) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approves the following amendments to the *Members' Resources and Allowances Rules*:

1. The Schedule to the *Members' Resources and Allowances Rules* is amended by deleting the Heading

“House Operations  
Estimates of Intra-constituency Costs”

and substituting the following:

“Intra-constituency Allowances”

2. The Schedule to the Rules is amended by deleting the word “Riding” wherever it occurs and substituting the word “District”.
3. The Schedule to the Rules is amended by deleting the rows (District Numbers) for District numbers and substituting the following

(District Number)	(District Name)	(\$ XXX)
(District Number)	(District Name)	(\$ XXX)
(District Number)	(District Name)	(\$ XXX)

The Commission’s direction is required.

Drafted by: William MacKenzie  
Date: February 21, 2011

**Attachments:**

1. Report to the House of Assembly – District Intra-Constituency Allowances – February 2011

# **Report to the House of Assembly**

## **District Intra-Constituency Allowances**

**February, 2011**

Peter Kennedy  
12 Beacon Hill Cres.  
St. John's, NL  
A1E 4S5

February 18, 2011

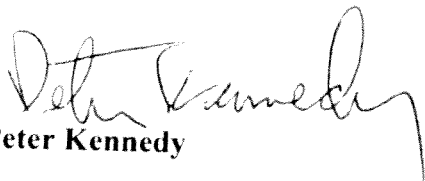
Mr. William MacKenzie  
Clerk of the House of Assembly  
Confederation Building  
P.O. Box 8700  
St. John's, NL  
A1B 4J6

**Re: Report on District Intra-Constituency Allowances**

I am pleased to submit my Report on the above subject, in accordance with our agreement of 17 November, 2010. I am available for any clarification that may be needed.

Thank you for the opportunity to work with you and your staff on this matter.

Yours very truly,

  
**Peter Kennedy**

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## **Introduction**

The House of Assembly engaged a consultant in the Fall of 2010 to carry out a review of District Intra-Constituency Allowances. The need for the review arose in part from a geographic re-alignment of districts implemented in 2007, pursuant to the recommendations of the 2006 Electoral Boundaries Commission.

The recommended expenditure allocations for Intra-Constituency Allowances in the Green Report (May, 2007) are based on the previously existing district configurations. These allocations remain in effect today and have not been adjusted in any way following the re-alignment of Districts.

In addition to issues arising from the re-alignment of Districts, a small number of other issues have been identified as requiring review.

## **Scope of Review**

It was deemed appropriate to engage an independent consultant to review these matters. The consultant was provided with relevant briefing and background materials. Also, all Members of the House of Assembly were given the opportunity to meet with the consultant to discuss these issues. The consultant held meetings with nine (9) Members.

The Consultant was asked to carry out the following services:

1. Consult with Members of the House of Assembly, as they are available in St. John's or the Capital Region, on the adequacy of their respective District Intra-Constituency Allowances;
2. Prepare a Report, to include recommendations, respecting the adequacy of the annual Intra-constituency Allowance for each of the 48 electoral Districts which comprise the Schedule to the *Members' Resources and Allowances Rules* by utilizing the following four expense categories in the same manner as in Appendix 10.3 of the Review Commission on Constituency Allowances and Related Matters: number of meal *per diems* required, temporary or secondary accommodation nights required, mileage, and other travel requirements; and
3. Base the recommended allowance amounts on the provisions of the existing *Members' Resources and Allowances Rules*.

## **Description of Present System**

The recommendations of the Green Report provide the basis for the present system of payment of travel and living allowances to Members. The Green Report outlined the need for substantial legislative regulatory and administrative reform. It provided a new framework for the effective administration of the House, as well as the detailed rules governing the reimbursement of expenses incurred by Members in fulfilling their public duties. The Report stressed transparency and accountability. Travel and other expenses associated with travelling to the Capital Region are reimbursed based on actual costs incurred for travel and accommodations, and meals are reimbursed on the basis of allowances.

For Intra-Constituency travel (which also includes provision for some extra-constituency travel) each District has been provided with an annual maximum dollar amount that varies by District to cover transportation, accommodations and meal costs. As a general rule Members incur the expenses and are then reimbursed based upon submission of detailed expense claims with supporting documentation. Receipts are not required for meal expenses, where the Green Commission deemed that the amount of paperwork in processing and checking claims did not justify the administrative costs. Members claim meal expenses based on a per diem amount, pro-rated for part-days, where appropriate.

The annual budget for Intra-Constituency Allowances is \$626,400, distributed among the forty-eight (48) districts based upon the Green Commission's estimates of a maximum amount that can be spent in each District (See attached Appendix A). Allocations for districts range from a low of \$7,500 (several urban seats) to a high of \$59,600 in Fortune Bay – Cape La Hune. The average allocation is \$13,050. The annual allocations are based on detailed calculations for three categories of expense, as outlined below.

### **Meals**

Each of the forty-eight (48) districts is provided with \$3,750 annually for meal expenses incurred while traveling on constituency business within the district, or possibly outside the district (on constituency business). This amount is arrived at by multiplying a daily rate of \$50 by seventy-five (75) days.

### **Accommodations**

Each District has an allocation for overnight accommodations based on a rate of \$125 per night (HST included). The number of nights ranges from a low of two (2) mainly in urban districts to a high of sixty (60) nights in Torngat Mountains. The average provision is 14.5 nights.

## Travel

The travel allocation is based largely on the assignment of a number of kilometers for vehicle travel to each District, with considerable variability in the amounts assigned. This allocation is multiplied by standard mileage rates for government employees. The total kilometers provided ranges from 4,500 for Fortune Bay – Cape La Hune (discussed later) to 7,000 for a number of urban districts to 20,000 generally for larger, rural districts. Members are free to select the mode of travel but the budget is based on the assigned number of kilometers, with the exception of the District of Torngat Mountains where there are no road connections. The allocation of funding for that District is arrived at differently.

In addition, the travel allocation includes special additional allowances for a small number of districts for helicopter travel, small boats, snowmobiles, etc. There is also a \$1,000 amount for each District for a trip to Ottawa annually, although a detailed review indicates that two Districts have not been assigned this amount. (discussed later)

Funds control over Intra-Constituency Allowances is exercised on the total amount for each District, not the individual categories making up the total. Thus, Members have considerable discretion over the manner in which they manage their Budget. They may spend either more or less than the budgeted amount for each of the three expenditure categories, provided they remain within the approved total. Of course, certain individual expenditure items may from time to time require prior approval. They are reimbursed based on the submission of detailed claims with supporting documentation or per diem based claims in the case of meals, which are reviewed by House of Assembly staff.

As mentioned earlier the Intra-Constituency Budget can be used for travel outside the district, as follows:

- Between the constituency or Capital Region and another constituency on matters affecting the constituency;
- To and from other parts of Canada where the purpose of the trip is directly related to constituency business;
- For travel of a Constituency Assistant where it is necessary to attend to constituency business;
- Attending conferences and training related to Member responsibilities.

The maximum amount that may be claimed for extra-constituency travel is the amount unexpended under the Intra-Constituency allocation. (Note: this does not include separate budgetary provisions elsewhere for travel to and from St. John's).



## **General Comment on Current System**

The current system has only been in place for two full years. The system can be described as highly prescriptive in nature with detailed rules and procedures providing significant direction to Members. Expense claims are subject to considerable oversight. This contrasts with the previous system which dealt with many Member expenses on the basis of payment of allowances for many expense items. The annual Intra-Constituency budget has been approximately 30% spent in 2008-09, and 2009-10, with considerable variability among each Member's expenditure level.

A small number of Members use most of their allocation, while many use a small percentage only. This could be due to different factors, such as whether a Member is also a Cabinet Minister, in which case he or she would have access to a Departmental Budget, thereby reducing the need for accessing the Intra-Constituency allocation. Also, some Members have their Constituency Assistants carry out significant travel on District business on their behalf. Members may also have different approaches in the manner in which they carry out District business.

The Budget allocations for Intra-Constituency travel may require some refinement over time, as more experience is gained with the new system. As a preliminary observation only, some of the more urban seats, or seats with urban-like characteristics, may currently have budgets well in excess of their reasonable requirements. Perhaps this explains why so little of the Intra-Constituency budget is being spent in these districts. On the other hand, some Members in larger, rural Districts reported real difficulty in managing the workload in their Districts, and report that they sometimes have to make decisions on whether to travel on District business based on the availability of funding, not need. This seems to run counter to the Green Report which clearly indicated that all Members must have access to appropriate levels of funding in order to carry out their work. The following paragraph is especially relevant.

*“The MHA must be given the means necessary to do the work entrusted to him or her. This means that there should be public subsidization of administrative office space, realistic operational resources, and travel allowances sufficient to enable the Member to service the constituency for which he or she has been elected. As well, provision should be made to ensure that other reasonable and legitimate expenses incidental to carrying out an MHA's functions are covered. In incurring legitimate expenses in carrying out public functions, the MHA should not be expected to do so at serious personal financial sacrifice.” (Green Report, 10-18)*

The Consultant does not believe that any broadly based revisions to the current allocations or system should be made at this time due to the limited amount of experience and the fact that a more thorough review of all aspects of Member remuneration and allowances is to be carried out after the next election. Section 16(1) of *House of Assembly Accountability, Integrity and Administration Act* requires such a review by a Members' Compensation Review Committee. Similarly, the Consultant believes that no

reduction should be made to the overall budget at this time, pending more extensive experience with the new system. The Consultant believes that when the next review is made of Member compensation the Terms of Reference should include the responsibility to undertake a detailed review of the Intra-Constituency Allowances.

### **Recommendation #1**

**It is recommended that, given the relatively short amount of time elapsed since the implementation of the new system, no significant revisions be made to the overall Intra-Constituency Allowances Budget at this time, with the House of Assembly Management Commission to continue to consider the need for individual adjustments from time to time, as contemplated by the Green Report, and the 2009 Members' Compensation Review Committee.**

### **Recommendation #2**

**It is recommended that the next Members' Compensation Review Committee be directed to review the adequacy of the Intra-Constituency Allowances, paying particular attention to the needs of the more rural districts.**

### **Review of Issues**

As a result of discussions with Members and House staff a number of issues have been identified with the present system. These have been analyzed and appropriate recommendations are outlined below.

#### **Issue #1 – Access to Helicopter Services**

The Green Report recommended access to helicopter services, for certain districts, generally those with isolated communities, not connected to the road system. The re-alignment of electoral boundaries gave rise to the need for a review of this matter as the re-alignment resulted in the transfer of two (2) isolated communities from Fortune Bay – Cape La Hune to Burgeo – La Poile. Prior to the re-alignment, Fortune Bay – Cape La Hune had six (6) isolated communities and Burgeo – La Poile one (1). Fortune Bay – Cape La Hune now has four (4) isolated communities and Burgeo – La Poile has three (3).

The detailed amounts comprising the Intra-Constituency Allowance Budget are outlined in Appendix 10.3 of the Green Report. A copy is included in this Report as Appendix 'A'. The Intra-Constituency Allowance for the District of Fortune Bay – Cape La Hune assigns \$48,000 for "4 trips/year to remote part of district using helicopter". The spreadsheet formula behind the \$48,000 figure shows that it is calculated at "\$1500 x 8 x 4" – an hourly helicopter rate of \$1,500 times 32 hours. This \$1,500 rate is in excess

of the actual hourly rate. There is no assigned helicopter budget for Burgeo – La Poile although there is \$1,500 for “ferry” use. This amount is arrived at by multiplying \$500 by 3, but there is no explanation for the \$500 amount. Fortune Bay – Cape La Hune does not have this provision for ferries.

The consultant believes that providing helicopter services for these two districts is reasonable and that funding should be provided on a consistent basis.

**Recommendation #3**

**It is recommended that the Districts of Fortune Bay – Cape La Hune and Burgeo – La Poile be provided with sufficient funding to allow for the cost of one round trip annually to each of the isolated communities in their Districts.**

This recommendation is based on the assumption that the respective Members can, with reasonable efforts, visit these communities in the summer in the normal manner, using road/ferry connections. However, a review of ferry schedules indicates it may not be practical to visit during the winter using road/ferry connections. These communities are distant from major population centres, ferries can be disrupted for several days, etc. Hence, it is considered reasonable to allow for one round trip per year by helicopter to each isolated community. Of course, the Member should be free to plan the expenditure of these funds in the optimal manner. For example, the Member could stretch the budget by planning a multi-community visit on the same helicopter run, thereby potentially freeing up some funds for additional trips.

The cost of this service is estimated to be approximately \$25,000 annually for Burgeo – La Poile and \$8,000 for Fortune Bay – Cape La Hune as follows:

Burgeo – La Poile Cost of Helicopter Provision

Leave Port aux Basques and return with a stop in Grey River	\$9,204.51
Leave Port aux Basques and return with a stop in La Poile	\$7,742.65
Leave Port aux Basques and return with a stop in Ramea.	\$8,360.08
	<hr/>
	\$25,307.24

Fortune Bay – Cape La Hune Cost of Helicopter Provision

Leave St. Alban's and return with a stop in Francois	\$ 2,708.10
Leave St. Alban's and return with a stop in McCallum	2,173.39
Leave St. Alban's and return with a stop in Gaultois	1,555.95
Leave St. Alban's and return with a stop in Recontre East	1,555.95
	<hr/>
	\$7,993.39

The consultant has reviewed whether the implementation of this recommendation is likely to give rise to requests for additional funding for other Districts, or a perception that these two Districts are being more favourably treated. However, while there are some other Districts that include a ferry service (to St. Brendan's in the case of Terra Nova District) these communities are nowhere near so isolated and distant from major population centres as those on the South Coast. In the case of Fortune Bay – Cape La Hune and Burgeo – La Poile the degree of isolation and distance from population centres are defining characteristics of these Districts. The challenges associated with transportation to, and within these Districts are much greater than in most other Districts.

With respect to the two coastal Labrador Districts, Cartwright – L'Anse au Clair and Torngat Mountains, their existing Intra-Constituency Allowances include certain provisions that appear to reflect the special challenges of these Districts including aircraft, helicopter, ferry and snowmobile expenses. In the absence of any identified problem in this area no further recommendations are put forward.

**Issue #2 – Private Vehicle Mileage**

Several issues have been identified with private vehicle mileage. One Member felt that the current mileage rate was not adequate to pay the costs of owning and operating a vehicle. The consultant understands that the mileage rates are based on those prevailing in the public service. In the case of Districts outside the capital region, Members are paid the rate applicable to public servants who are required to have a vehicle as a condition of employment, which is higher than the rate generally applicable (for the first 9000 km). This does not apply to the capital region where Members are paid the rate generally applicable to public servants. Since the rates currently in use are tied to those applicable to the public service, no recommendations are made on this point.

One Member representing a District outside St. John's indicated that while he can claim vehicle mileage to travel to St. John's, he is unable to then claim for mileage within St. John's while he is there. The Member felt that these charges should be allowed since he is in St. John's attending to constituency business and all his mileage while there should be allowed. Upon review it was determined that within the "House In Session" or "House Not In Session" allocations, Members can in fact claim for mileage while attending to constituency business in St. John's. No recommendations are made on this point.

A Member raised an issue with respect to a restriction on claiming mileage for distances that are within commuting distance of his permanent residence (60 km). In reviewing this matter, it is noted that pursuant to a directive issued by the Management Commission in August, 2007, there is no 60 kilometer limitation on Intra-Constituency Travel. The Member's concern likely relates to another expense category concerning the 20 trips allowed when the House is not in session. As such, this concern is outside the Terms of Reference of this study and no recommendations are made.

A number of Members have identified an issue with the amount of detailed work required to claim reimbursement for mileage expenses. This has been raised by Members in the St. John's area. Travel on district business occurs fairly frequently, and usually involves fairly short distances. Some Members indicated it is not unusual to use a vehicle 3-4 times per day. This involves a considerable amount of record keeping including the maintenance of a vehicle log that records starting and ending odometer readings. Each trip must also be assessed in terms of the location of the Member's permanent residence. (Did you have to go part way to your meeting anyway in order to go to your permanent residence?) Claims must be reviewed and double-checked by House staff.

Many Members do not make claims in light of the short distances and the amount of administrative work involved. They indicate it is "just not worth it". The consultant agrees that it is not practical in these circumstances to expect Members to devote significant amounts of their time preparing and maintaining the kind of detailed records needed to support their daily activities. This may well be an appropriate system for rural areas where travel distances are generally much greater, but it is problematic in geographically small urban Districts. An alternative that could be considered would allow Members a modest amount of mileage on the basis of an estimate by the Member of the kilometers reasonably incurred in carrying out his or her official duties. Members could choose either this alternative or continue to be eligible to make detailed claims as at present. The intent of this new alternative would be to reduce the high level of detailed work, both for Members and for House of Assembly administrative staff, and at the same time allow for an appropriate degree of accountability. In keeping with the intent of this alternative, the amount of mileage that could be claimed in this manner should be fairly modest, say up to seventy five (75) kilometers per week.

**Recommendation #4**

**It is recommended that with respect to claiming mileage for private vehicle operation under the Intra-Constituency allocation, Members have the option to claim up to seventy five (75) kilometers per week on the basis of an estimate by the Member of the kilometers reasonably incurred in carrying out official duties. In any one week period (Sunday to Saturday) when a Member makes such a claim there shall be no eligibility to make a detailed mileage claim.**

In suggesting this revision to the current system the Consultant is mindful of the recommendations of the Green Report. That Report makes a number of references to the need for flexibility where circumstances dictate the need. The following quote is especially relevant to this issue.

*“If any allowance regime is to have any hope of finding public acceptance and confidence, it will have to be one that is understandable by both the public and the MHA’s involved, operates in a transparent manner and is seen to be fair, both for the MHA and the public treasury, in the way it allows for access to public money. To design this is a significant challenge. Particularly challenging is not getting so immersed in detailed rules that the ultimate purpose of the whole project – service to constituents – is not obscured.” (Green Report, chapter 10, p 10-2)*

The Consultant has also reviewed the existing provisions for mileage to each of the Districts. Some Members have indicated that the existing provision is inadequate. There is no guidance available as to how the original mileage allocations were arrived at. There are eight (8) separate allocations for various Districts as follows:

**Mileage Allocations**

4,500 km	1 District	Fortune Bay – Cape La Hune
6,000 km	1 District	Lake Melville
7,000 km	12 Districts	Humber East Mount Pearl North Mount Pearl South Port au Port St. John’s Centre St. John’s East St. John’s North St. John’s South St. John’s West Signal Hill – Quidi Vidi Topsail Virginia Waters

**Mileage Allocations cont'd.**

8,800 km	1 District	Cartwright – L’Anse au Clair
10,000 km	17 Districts	Burin – Placentia West Cape St. Francis Carbonear – Harbour Grace Conception Bay East – Bell Island Conception Bay South Gander Harbour Main Humber West Kilbride Labrador West Port de Grave St. Georges – Stephenville East Terra Nova Trinity – Bay de Verde Trinity North The Isles of Notre Dame Grand Falls-Windsor-Green Bay South
12,000 km	1 District	Lewisporte
15,000 km	9 Districts	Baie Verte-Springdale Bonavista North Bonavista South Burgeo – La Poile Exploits Ferryland Grand Falls – Windsor – Buchans St. Barbe The Straits – White Bay North
20,000 km	5 Districts	Bay of Islands Bellevue Grand Bank Humber Valley Placentia – St. Mary’s
0 km	1 District	Torngat Mountains

In reviewing the District by District allocations it is obvious that certain anomalies exist. In some cases these may have been caused by or exacerbated by the re-alignment of electoral boundaries. As mentioned earlier, some of the more compact Districts seem to have very generous allowances while larger rural Districts appear to

have low allocations. Three Members have requested that their mileage allocation be reviewed. Details are outlined below.

The District of Fortune Bay – Cape La Hune has an allocation of 4,500 km, the lowest of any District, except Torngat Mountains which has no allocation. It has over twenty (20) communities and is geographically spread out. Similar sized districts have either 15,000 or 20,000 km allocations.

The District of St. Barbe has a 15,000 km allocation. There are approximately forty (40) communities and the District extends over 300 km north to south, roughly the distance between St. John’s and Gander. There are three separate “service centres” including Corner Brook which is outside the District. A cursory review of a provincial road map shows that this may be one of the largest Districts on the island, if not the largest, and one of the most challenging to represent.

The District of Trinity North has a 10,000 km allocation. There are over forty (40) communities. It is a moderately sized District. The Member has pointed out a number of similar sized Districts that have 15,000 km allocations, including the adjacent District of Bonavista South.

The Consultant believes that the representations made by the three Members on this issue are reasonable.

**Recommendation #5**

**It is recommended that the mileage allocation for the following three Districts be revised upward, as indicated.**

	<b><u>Existing</u></b>	<b><u>Recommended</u></b>
Fortune Bay – Cape La Hune	4,500 km	20,000 km
St. Barbe	15,000 km	20,000 km
Trinity North	10,000 km	15,000 km

**Issue # 3 – Provisions for Meals/Accommodations**

All Districts receive a meal allowance for Members for Intra-Constituency travel of \$3,750 annually. This provides \$50 for meals daily (full day) for a total of seventy-five (75) days. Most Members in the geographically smaller Districts, especially the urban ones, do not use much of this allowance. The take-up rate varies across the rural Districts with most Members using some portion of the allowance. Some Members in rural seats use a significant portion of the meal allowance.



Members are entitled to a number of overnight accommodation expenses depending on the District, as outlined below:

**Number of overnight accommodations allowed**

<u>Number of Nights</u>	<u>Number of Districts</u>	<u>District Names</u>
2	12	Conception Bay East – Bell Island Harbour Main St. John’s Centre St. John’s East St. John’s North St. John’s South St. John’s West Signal Hill – Quidi Vidi Topsail Virginia Waters Mount Pearl North Mount Pearl South
5	5	Cape St. Francis Conception Bay South Humber East Kilbride Grand Falls-Windsor-Green Bay South
10	7	Carbonear – Harbour Grace Gander Grand Falls-Windsor- Buchans Labrador West Port au Port Port de Grave St. Georges- Stephenville East
15	4	Burin – Placentia West Humber West Lake Melville Trinity North
20	14	Baie Verte-Springdale Bellevue Bonavista North Bonavista South Burgeo – La Poile Exploits Ferryland

<u>Number of Nights</u>	<u>Number of Districts</u>	<u>District Names</u>
		Lewisporte Placentia – St. Mary’s St. Barbe Terra Nova The Straits-White Bay North Trinity-Bay de Verde The Isles of Notre Dame
25	2	Grand Bank Humber Valley
30	1	Bay of Islands
50	2	Cartwright-L’Anse au Clair Fortune Bay-Cape La Hune
60	1	Torngat Mountains

In 2009/10, only about one third of the available nights for accommodations were utilized. A superficial review of the District map shows that many Districts are of such a nature that a Member should be able to return to his or her permanent residence without the need to incur accommodation expenses on a frequent basis. Thus, the total number of accommodation nights provided may be in excess of what is reasonably required in many Districts. Indeed, the number of nights provided in some Districts seems particularly high. Some of the larger rural Districts such as St. Barbe may have an insufficient provision given the significant amount of geography involved. St. Barbe has a provision for twenty nights, the same as relatively compact Districts such as Trinity/Bay de Verde.

It is difficult to make any broadly based recommendations for change based on the consultations that have taken place to date with respect to meals and accommodations. Although some general revisions are likely needed, the limited amount of experience with the new systems suggests that it may be wiser to await the work to be carried out by the next Members’ Compensation Review Committee. In the meantime, an adjustment should be made immediately to the provision for accommodations for St. Barbe.

**Recommendation #6**

**It is recommended that the provision for accommodations for St. Barbe in the Intra-Constituency Budget be increased from twenty (20) nights to forty (40) nights.**

In the opinion of the consultant, the recommended allocation of forty (40) nights is fair taking into account the size of the District and the challenges associated with representing it. Only three (3) Districts would have higher allocations, namely Cartwright – L’Anse au Clair (50 nights), Fortune Bay – Cape La Hune (50 nights) and Torngat Mountains (60 nights).

#### **Issue # 4 – Provision for ‘Other Travel’ – Fortune Bay – Cape La Hune and Conception Bay East – Bell Island**

All Districts except Fortune Bay – Cape La Hune and Conception Bay East – Bell Island have a provision of \$1,000 for ‘other travel’. It is assumed that this was an oversight. A notation in the Green Report indicates it is for the cost of one trip per year to Ottawa.

#### **Recommendation #7**

**It is recommended that the Districts of Fortune Bay – Cape La Hune and Conception Bay East – Bell Island be provided with \$1,000 for ‘other travel’.**

At some point the amount of \$1,000 for a trip to Ottawa needs to be revisited, as it is not sufficient.

#### **Issue # 5 – Provision for ferries – Fortune Bay – Cape La Hune**

Districts such as Burgeo – La Poile and Conception Bay East – Bell Island have been provided with \$1,500 annually for ferry service. However, no such provision has been made for Fortune Bay – Cape La Hune. It is assumed that this is an oversight

#### **Recommendation #8**

**It is recommended that the District of Fortune Bay – Cape La Hune be provided with an annual allocation for ferry use of \$1,500.**

#### **Funding Travel Outside the District**

As mentioned earlier, Members can use their Intra-Constituency Allowance to travel outside the District. Some Members reported a significant need in this area for attendance at public consultation sessions, Municipalities Newfoundland and Labrador meetings, and the like, as well as conferences that may be of interest.

Some Members reported a lack of understanding of the rules and their entitlements in this regard and asked for clarification. Having reviewed this matter with House staff it appears that the rules and procedures are clear. However, it may be

worthwhile to circulate a memorandum containing the key provisions affecting these matters.

**Recommendation #9**

**It is recommended that House staff write Members reminding them of the rules and procedures governing “Intra/Extra” Travel, and attendance at conferences.**

## **Financial Implications**

The financial implications of the foregoing recommendations are outlined below.

### **Cost of Recommendations**

<b>Recommendation #3</b>	One round trip annually to isolated communities in Burgeo – La Poile	\$25,307
	One round trip annually to isolated communities in Fortune Bay – Cape La Hune	7,993
	Less: Existing provision for helicopter For Fortune Bay-Cape La Hune	(48,000)
<b>Recommendation #4</b>	Allowance in lieu of mileage	0
<b>Recommendation #5</b>	Increased mileage for Fortune Bay – Cape La Hune, St. Barbe and Trinity North	8,700
<b>Recommendation #6</b>	Increase accommodations for St. Barbe	2,500
<b>Recommendation #7</b>	Provide ‘Other’ travel for Fortune Bay – Cape La Hune and Conception Bay East – Bell Island	2,000
<b>Recommendation #8</b>	Ferry Allowance – Fortune Bay – Cape La Hune	1,500
<b>Total Impact</b>		<hr/> NIL

As the foregoing Table indicates the cost of implementing this Report’s recommendations is essentially neutral. The recommendation to provide an allowance in lieu of mileage does not require additional funding, since mileage payments are already provided for in the Budget even though they may not presently be fully utilized. Also, the Budget already contains a \$48,000 provision for helicopter services in Fortune Bay – Cape La Hune, which is in excess of what is needed to implement this Report’s recommendation’s respecting helicopter services. The balance of the recommendations has fairly minor cost implications, and no overall changes to the Budget for District Intra-Constituency Allowances are needed.

A revised distribution of the \$626,400 budget to reflect this Report’s recommendations is included as an Appendix to this Report. (Appendix B)

## Summary of Recommendations

**Recommendation #1** It is recommended that, given the relatively short amount of time elapsed since the implementation of the new system, no significant revisions be made to the overall Intra-Constituency Allowances Budget at this time, with the House of Assembly Management Commission to continue to consider the need for individual adjustments from time to time, as contemplated by the Green Report, and the 2009 Members' Compensation Review Committee.

**Recommendation #2** It is recommended that the next Members' Compensation Review Committee be directed to review the adequacy of the Intra-Constituency Allowances, paying particular attention to the needs of the more rural districts.

**Recommendation #3** It is recommended that the Districts of Fortune Bay – Cape La Hune and Burgeo – La Poile be provided with sufficient funding to allow for the cost of one round trip annually to each of the isolated communities in their Districts.

**Recommendation #4** It is recommended that with respect to claiming mileage for private vehicle operation under the Intra-Constituency allocation, Members have the option to claim up to seventy five (75) kilometers per week on the basis of an estimate by the Member of the kilometers reasonably incurred in carrying out official duties. In any one week period (Sunday to Saturday) when a Member makes such a claim there shall be no eligibility to make a detailed mileage claim.

**Recommendation #5** It is recommended that the mileage allocation for the following three Districts be revised upward, as indicated:

	<u>Existing</u>	<u>Recommended</u>
Fortune Bay – Cape La Hune	4,500 km	20,000 km
St. Barbe	15,000 km	20,000 km
Trinity North	10,000 km	15,000 km

**Recommendation #6** It is recommended that the provision for accommodations for St. Barbe in the Intra-Constituency Budget be increased from twenty (20) nights to forty (40) nights.

**Recommendation #7** It is recommended that the Districts of Fortune Bay – Cape La Hune and Conception Bay East – Bell Island be provided with \$1,000 for 'other travel'.

**Recommendation #8**

It is recommended that the District of Fortune Bay – Cape La Hune be provided with an annual allocation for ferry use of \$1,500.

**Recommendation #9**

It is recommended that House staff write Members reminding them of the rules and procedures governing “Intra/Extra” Travel, and attendance at conferences.

House Operations  
Estimates of Intra Constituency Costs

APPENDIX A

Existing Allocations

Riding #	Riding Name	Meals	Accommodations	# Nights in Constituency	Travel	Km	Other travel requirements- plus \$1000 for other	Total	Rounded amount	
1	Baie Verte	\$3,750	\$2,500	20	\$6,312	15,000	\$1,000	\$12,562	\$12,600	
2	Bay of Islands	\$3,750	\$3,750	30	\$8,082	20,000	\$1,000	\$15,582	\$15,600	
3	Bellevue	\$3,750	\$2,500	20	\$10,082	20,000	\$3,000	\$16,332	\$16,400	small boats required occasionally
4	Bonavista North	\$3,750	\$2,500	20	\$6,312	15,000	\$1,000	\$12,562	\$12,600	
5	Bonavista South	\$3,750	\$2,500	20	\$6,312	15,000	\$1,000	\$12,562	\$12,600	
6	Burgeo & LaPoile	\$3,750	\$2,500	20	\$7,812	15,000	\$2,500	\$14,062	\$14,100	interdepartmental cooperation suggested, uses ferry(500*3)
7	Burin-Placentia West	\$3,750	\$1,875	15	\$4,541	10,000	\$1,000	\$10,166	\$10,200	
8	Cape St. Francis	\$3,750	\$625	5	\$4,541	10,000	\$1,000	\$8,916	\$9,000	
9	Carbonear-Harbour Grace	\$3,750	\$1,250	10	\$4,541	10,000	\$1,000	\$9,541	\$9,600	
10	Cartwright-L'Anse au Clair	\$3,750	\$6,250	50	\$39,116	8,800	\$36,000	\$49,116	\$49,200	snowmobile & guide, boat, 4 scheduled aircraft(\$2500/day), 2 helicopter (\$1500/hr) ferry (50*30)
11	Conception Bay East & Bell Island	\$3,750	\$250	2	\$5,541	10,000	\$2,000	\$9,541	\$9,600	
12	Conception Bay South	\$3,750	\$625	5	\$4,541	10,000	\$1,000	\$8,916	\$9,000	
13	Exploits	\$3,750	\$2,500	20	\$6,312	15,000	\$1,000	\$12,562	\$12,600	
14	Ferryland	\$3,750	\$2,500	20	\$6,312	15,000	\$1,000	\$12,562	\$12,600	
15	Fortune Bay - Cape La Hune	\$3,750	\$6,250	50	\$49,593	4,500	\$48,000	\$59,593	\$59,600	4 trips yr/ to remote part of district, using helicopter
16	Gander	\$3,750	\$1,250	10	\$4,541	10,000	\$1,000	\$9,541	\$9,600	
17	Grand Bank	\$3,750	\$3,125	25	\$8,082	20,000	\$1,000	\$14,957	\$15,000	
18	Grand Falls - Buchans	\$3,750	\$1,250	10	\$6,312	15,000	\$1,000	\$11,312	\$11,400	
19	Harbour Main - Whitbourne	\$3,750	\$250	2	\$4,541	10,000	\$1,000	\$8,541	\$8,600	
20	Humber East	\$3,750	\$625	5	\$3,479	7,000	\$1,000	\$7,854	\$7,900	
21	Humber Valley	\$3,750	\$3,125	25	\$8,082	20,000	\$1,000	\$14,957	\$15,000	
22	Humber West	\$3,750	\$1,875	15	\$4,541	10,000	\$1,000	\$10,166	\$10,200	
23	Kilbride	\$3,750	\$625	5	\$4,541	10,000	\$1,000	\$8,916	\$9,000	
24	Labrador West	\$3,750	\$1,250	10	\$4,541	10,000	\$1,000	\$9,541	\$9,600	
25	Lake Melville	\$3,750	\$1,875	15	\$4,325	6,000	\$2,200	\$9,950	\$10,000	occasional use of ferry, no info on # communities; 3 flights to Churchill Falls
26	Lewisporte	\$3,750	\$2,500	20	\$5,249	12,000	\$1,000	\$11,499	\$11,500	
27	Mount Pearl	\$3,750	\$250	2	\$3,479	7,000	\$1,000	\$7,479	\$7,500	
28	Placentia & St. Mary's	\$3,750	\$2,500	20	\$8,082	20,000	\$1,000	\$14,332	\$14,400	
29	Port au Port	\$3,750	\$1,250	10	\$3,479	7,000	\$1,000	\$8,479	\$8,500	
30	Port de Grave	\$3,750	\$1,250	10	\$4,541	10,000	\$1,000	\$9,541	\$9,600	



**Existing Allocations**

Riding #	Riding Name	Meals	Accommodations	# Nights in Constituency	Travel	Km	Other travel requirements- plus \$1000 for other		Rounded amount
							Total		
31	St. Barbe	\$3,750	\$2,500	20	\$6,312	15,000	\$1,000	\$12,562	\$12,600
32	St. George's - Stephenville East	\$3,750	\$1,250	10	\$4,541	10,000	\$1,000	\$9,541	\$9,600
33	St. John's Centre	\$3,750	\$250	2	\$3,479	7,000	\$1,000	\$7,479	\$7,500
34	St. John's East	\$3,750	\$250	2	\$3,479	7,000	\$1,000	\$7,479	\$7,500
35	St. John's North	\$3,750	\$250	2	\$3,479	7,000	\$1,000	\$7,479	\$7,500
36	St. John's South	\$3,750	\$250	2	\$3,479	7,000	\$1,000	\$7,479	\$7,500
37	St. John's West	\$3,750	\$250	2	\$3,479	7,000	\$1,000	\$7,479	\$7,500
38	Signal Hill - Quidi Vidi	\$3,750	\$250	2	\$3,479	7,000	\$1,000	\$7,479	\$7,500
39	Terra Nova	\$3,750	\$2,500	20	\$6,541	10,000	\$3,000	\$12,791	\$12,800
40	The Straits & White Bay North	\$3,750	\$2,500	20	\$6,312	15,000	\$1,000	\$12,562	\$12,600
41	Topsail	\$3,750	\$250	2	\$3,479	7,000	\$1,000	\$7,479	\$7,500
42	Torngat Mountains	\$3,750	\$7,500	60	\$34,600	0	\$34,600	\$45,850	\$45,900
									normally would not live in district;no roads connecting communities; represents members on # matters outside of district, 4 trips * \$400* 6 communities (scheduled flights), \$2000 for small boats/snowmobile, \$2000 for chartered flights, \$20,000 for 1 round trip via helicopter
43	Trinity - Bay de Verde	\$3,750	\$2,500	20	\$4,541	10,000	\$1,000	\$10,791	\$10,800
44	Trinity North	\$3,750	\$1,875	15	\$4,541	10,000	\$1,000	\$10,166	\$10,200
45	Twillingate - Fogo	\$3,750	\$2,500	20	\$6,041	10,000	\$2,500	\$12,291	\$12,300
46	Virginia Waters	\$3,750	\$250	2	\$3,479	7,000	\$1,000	\$7,479	\$7,500
47	Waterford Valley	\$3,750	\$250	2	\$3,479	7,000	\$1,000	\$7,479	\$7,500
48	Windsor - Springdale	\$3,750	\$625	5	\$4,541	10,000	\$1,000	\$8,916	\$9,000
									ferries (500*3)
<b>Total</b>		<b>\$ 180,000</b>	<b>\$ 87,375</b>		<b>\$ 357,038</b>			<b>\$ 624,413</b>	<b>\$ 626,400</b>

**Assumptions:**

Meal allowance/day	\$50
Mileage rate/km	0.3541
Max accommodation	\$125
Est # of days in constituency	75
Est # of nights in constituency but not at home	Varies
Ottawa trip estimate or other district	1,000

**Appendix B - Intra-constituency Allowances Schedule**  
**Proposed Allocations Based on Consultant's Recommendations**

**APPENDIX B**

District #	District Name	Meals	Accommodations		Travel			Total		Notes - "Other Travel"	
		Meals (75 days * \$50 per diem)	# Nights in Constituency	Accommodations (No. of nights * \$125)	Km	Vehicle Expenses (Km * \$3541)	Other Travel (see Notes)- plus \$1000 for Ottawa/other	Total - Vehicle Expenses and Other Travel	Total (meals, accomodations, travel)		Rounded Total
1	Baie Verte - Springdale	\$3,750	20	\$2,500	15,000	5,312	\$1,000	6,312	12,562	\$12,600	
2	Bay of Islands	\$3,750	30	\$3,750	20,000	7,082	\$1,000	8,082	15,582	\$15,600	
3	Bellevue	\$3,750	20	\$2,500	20,000	7,082	\$3,000	10,082	16,332	\$16,400	small boats required occasionally
4	Bonavista North	\$3,750	20	\$2,500	15,000	5,312	\$1,000	6,312	12,562	\$12,600	
5	Bonavista South	\$3,750	20	\$2,500	15,000	5,312	\$1,000	6,312	12,562	\$12,600	
6	Burgeo - LaPoile	\$3,750	20	\$2,500	15,000	5,312	\$27,786	33,098	39,348	\$39,300	1 trip per year using helicopter to remote communities; ferry (\$1500)
7	Burin - Placentia West	\$3,750	15	\$1,875	10,000	3,541	\$1,000	4,541	10,166	\$10,200	
8	Cape St. Francis	\$3,750	5	\$625	10,000	3,541	\$1,000	4,541	8,916	\$9,000	
9	Carbonear - Harbour Grace	\$3,750	10	\$1,250	10,000	3,541	\$1,000	4,541	9,541	\$9,600	
10	Cartwright - L'Anse au Clair	\$3,750	50	\$6,250	8,800	3,116	\$36,000	39,116	49,116	\$49,200	snowmobile & guide, boat, 4 scheduled aircraft(\$2500/day), 2 helicopter (\$1500/hr) ferry (50*30)
11	Conception Bay East - Bell Island	\$3,750	2	\$250	10,000	3,541	\$3,000	6,541	10,541	\$10,500	
12	Conception Bay South	\$3,750	5	\$625	10,000	3,541	\$1,000	4,541	8,916	\$9,000	
13	Exploits	\$3,750	20	\$2,500	15,000	5,312	\$1,000	6,312	12,562	\$12,600	
14	Ferryland	\$3,750	20	\$2,500	15,000	5,312	\$1,000	6,312	12,562	\$12,600	
15	Fortune Bay - Cape La Hune	\$3,750	50	\$6,250	20,000	7,082	\$10,493	17,575	27,575	\$27,600	1 trip per year using helicopter to remote communities; ferry (\$1500)
16	Gander	\$3,750	10	\$1,250	10,000	3,541	\$1,000	4,541	9,541	\$9,600	
17	Grand Bank	\$3,750	25	\$3,125	20,000	7,082	\$1,000	8,082	14,957	\$15,000	
18	Grand Falls - Windsor - Buchans	\$3,750	10	\$1,250	15,000	5,312	\$1,000	6,312	11,312	\$11,400	
19	Grand Falls-Windsor-Green Bay S	\$3,750	5	\$625	10,000	3,541	\$1,000	4,541	8,916	\$9,000	
20	Harbour Main	\$3,750	2	\$250	10,000	3,541	\$1,000	4,541	8,541	\$8,600	
21	Humber East	\$3,750	5	\$625	7,000	2,479	\$1,000	3,479	7,854	\$7,900	
22	Humber Valley	\$3,750	25	\$3,125	20,000	7,082	\$1,000	8,082	14,957	\$15,000	
23	Humber West	\$3,750	15	\$1,875	10,000	3,541	\$1,000	4,541	10,166	\$10,200	
24	Kilbride	\$3,750	5	\$625	10,000	3,541	\$1,000	4,541	8,916	\$9,000	
25	Labrador West	\$3,750	10	\$1,250	10,000	3,541	\$1,000	4,541	9,541	\$9,600	
26	Lake Melville	\$3,750	15	\$1,875	6,000	2,125	\$2,200	4,325	9,950	\$10,000	occasional use of ferry; 3 flights to Churchill Falls
27	Lewisporte	\$3,750	20	\$2,500	12,000	4,249	\$1,000	5,249	11,499	\$11,500	
28	Mount Pearl North	\$3,750	2	\$250	7,000	2,479	\$1,000	3,479	7,479	\$7,500	
29	Mount Pearl South	\$3,750	2	\$250	7,000	2,479	\$1,000	3,479	7,479	\$7,500	
30	Placentia - St. Mary's	\$3,750	20	\$2,500	20,000	7,082	\$1,000	8,082	14,332	\$14,400	
31	Port au Port	\$3,750	10	\$1,250	7,000	2,479	\$1,000	3,479	8,479	\$8,500	
32	Port de Grave	\$3,750	10	\$1,250	10,000	3,541	\$1,000	4,541	9,541	\$9,600	
33	St. Barbe	\$3,750	40	\$5,000	20,000	7,082	\$1,000	8,082	16,832	\$16,800	
34	St. George's - Stephenville East	\$3,750	10	\$1,250	10,000	3,541	\$1,000	4,541	9,541	\$9,600	

**Appendix B - Intra-constituency Allowances Schedule  
Proposed Allocations Based on Consultant's Recommendations**

District #	District Name	Meals	Accommodations		Travel			Total		Notes - "Other Travel"	
		Meals (75 days * \$50 per diem)	# Nights in Constituency	Accommodations (No. of nights * \$125)	Km	Vehicle Expenses (Km * \$.3541)	Other Travel (see Notes)- plus \$1000 for Ottawa/other	Total - Vehicle Expenses and Other Travel	Total (meals, accomodations, travel)		Rounded Total
35	St. John's Centre	\$3,750	2	\$250	7,000	2,479	\$1,000	3,479	7,479	\$7,500	
36	St. John's East	\$3,750	2	\$250	7,000	2,479	\$1,000	3,479	7,479	\$7,500	
37	St. John's North	\$3,750	2	\$250	7,000	2,479	\$1,000	3,479	7,479	\$7,500	
38	St. John's South	\$3,750	2	\$250	7,000	2,479	\$1,000	3,479	7,479	\$7,500	
39	St. John's West	\$3,750	2	\$250	7,000	2,479	\$1,000	3,479	7,479	\$7,500	
40	Signal Hill - Quidi Vidi	\$3,750	2	\$250	7,000	2,479	\$1,000	3,479	7,479	\$7,500	
41	Terra Nova	\$3,750	20	\$2,500	10,000	3,541	\$3,000	6,541	12,791	\$12,800	small boats/snowmobiles-\$2000 ferry (\$1500)
42	The Isles of Notre Dame	\$3,750	20	\$2,500	10,000	3,541	\$2,500	6,041	12,291	\$12,300	
43	The Straits - White Bay North	\$3,750	20	\$2,500	15,000	5,312	\$1,000	6,312	12,562	\$12,600	
44	Topsail	\$3,750	2	\$250	7,000	2,479	\$1,000	3,479	7,479	\$7,500	
45	Torngat Mountains	\$3,750	60	\$7,500	0	0	\$34,600	34,600	45,850	\$45,900	4 trips * \$400* 6 communities (scheduled flights), \$2000 for small boats/snowmobile, \$2000 for chartered flights, \$20,000 for 1 round trip via helicopter
46	Trinity - Bay de Verde	\$3,750	20	\$2,500	10,000	3,541	\$1,000	4,541	10,791	\$10,800	
47	Trinity North	\$3,750	15	\$1,875	15,000	5,312	\$1,000	6,312	11,937	\$11,900	
48	Virginia Waters	\$3,750	2	\$250	7,000	2,479	\$1,000	3,479	7,479	\$7,500	
<b>Total</b>		<b>\$180,000</b>		<b>\$89,875</b>		<b>193,276</b>	<b>\$161,579</b>	<b>354,855</b>	<b>624,730</b>	<b>\$626,400</b>	

**Assumptions (from "Green Report" 2007):**

Meal allowance/day	\$50
Mileage rate/km	0.3541
Max accommodation	\$125
Est # of days in constituency	75
Est # of nights in constituency but not at home	Varies
Ottawa trip estimate or other district travel	1,000

**House of Assembly Management Commission**

**Briefing Note**

**Title:** Letter of Appeal - 60 Days Submission Deadline

**Issue:** Appeal of Per Diem Claim Ruling - Member for Carbonear-Harbour Grace

**Background:**

- The Member for Carbonear-Harbour Grace is appealing the denial of payment by Corporate and Members' Services Division of certain allowable expenses incurred by the Member as the expenditures were incurred more than 60 days prior to the claim being made.
- Subsection 7(6) of the *Members Resources and Allowances Rules* states that
  - (6) A claim against an allowance for payment or reimbursement shall not be made more than 60 days after the date on which the expenditure was made.
- Subsections 24(1) and 24(8) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) state
  - 24(1) Where a member incurs an expense and a claim for reimbursement, or payment has been rejected by an officer or staff member of the House of Assembly service, or the member is unsure as to whether an expense, if incurred, will qualify for reimbursement or payment, he or she may request a ruling from the speaker.
  - (8) Where the ruling of the speaker is that the expenditure does not comply with the rules and directives of the commission, the member may appeal that ruling to the commission and, after giving the member an opportunity to make a submission in writing in support of the appeal, the commission may decide to reverse, uphold or modify the ruling of the speaker, and the decision of the commission is final.
- Section 24 of the Act was amended in December 2008 to include subsection 24(9) which states
  - (9) Notwithstanding that an expense claim has been denied by an officer, staff member or the speaker, in accordance with the rules,

where there is an appeal to the commission under this section and the commission determines that that claimed expense amount

- (a) has been incurred by the member; and
- (b) is a permitted expense under the Act and rules; and
- (c) does not exceed an expense amount or allowance allocation permitted under the rules,

and a denial of payment of the expense amount would, in the opinion of the commission, be unjust, the commission may approve the expenditure for the claimed expense to the extent that the commission considers to be just and the decision of the commission is final.

- The expenses submitted are permitted expenses under the *Members' Resources and Allowances Rules*.
- The attached letter from the Member for Carbonear-Harbour Grace provides further details.

**Analysis:**

**Legal Consultation:**

Not applicable.

**Internal Consultation(s):**

Not applicable.

**External Consultation(s):**

Not applicable.

**Comparison to Government Policy:**

Not applicable.

**Financial Impact:**

Not applicable.

**Legislative Impact:**

Not applicable.

**Options:**

1. Approve the payment of expenses totaling \$305.00 for the Member for Carbonear-Harbour Grace.
2. Deny the payment of expenses totaling \$305.00 for the Member for Carbonear-Harbour Grace.

**Status:**

- Not applicable.

**Action Required:**

- The decision of the Commission is requested.

Drafted by: Bobbi Russell  
Date: February 4, 2011

Approved by: William MacKenzie

**Attachments:**

1. Letter dated November 16, 2010 from the Speaker to the Member for Carbonear-Harbour Grace
2. Letter dated November 8, 2010 from the Member for Carbonear-Harbour Grace to the Speaker



HOUSE OF ASSEMBLY  
Newfoundland and Labrador

Hon. Jerome Kennedy, Q.C.  
M.H.A. Carbonear – Harbour Grace District

Constituency Office  
27 Golf Avenue  
Unit 3  
Carbonear, NL  
A1Y 1A6  
Telephone : (877) 998-9933  
(709) 596-8051  
Facsimile (709) 596-8053

November 8, 2010

Hon. Roger Fitzgerald  
Speaker of the House of Assembly  
PO Box 8700  
St. John's, NL  
A1B 4J6

Dear Mr. Speaker:

I ask your consideration of the attached claim for per diem expenses submitted outside the 60 day time limit.

On the basis of changes in staff and constituency office location, I ask that this claim be given consideration.

Please advise if you wish to discuss further.

Yours Truly,

Hon. Jerome Kennedy, Q.C.  
M.H.A. Carbonear – Harbour Grace District  
Minister of Health and Community Services  
Government of Newfoundland and Labrador



HOUSE OF ASSEMBLY  
Newfoundland and Labrador  
*OFFICE OF THE SPEAKER*

November 16<sup>th</sup>, 2010

Hon. Jerome Kennedy, Q.C.  
District of Carbonear- Harbour Grace  
27 Goff Avenue Unit 3  
Carbonear, NL A1Y 1A6

Dear Mr. Kennedy,

*Hon minister*

I am writing in response to your letter of November 8<sup>th</sup>, 2010 regarding expense claims that were submitted past the required 60-day deadline.

The process for Members to follow respecting allowance use is outlined in Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) and involves the Speaker, in the first instance, with the Commission having the final authority. Subsection 24(4) of the Act states that the Speaker's approval confirms that an expenditure complies with the Rules of the Commission.

Given the provisions of Subsection 7(6) of the Rules it is not possible for me to state that the expenditures are in compliance with the Rule. The next step, therefore, is for you to request that the issue be brought to the House of Assembly Management Commission for a final decision.

Please note I will accept your correspondence as an official appeal to the Commission and will arrange that it be included on the agenda of an upcoming meeting.

Regards,

**ROGER FITZGERALD, MHA**  
Speaker of the House of Assembly

c.c Ms. Marlene Lambe, Chief Financial Officer



**House of Assembly Management Commission**

**Briefing Note**

**Title:** Letter of Appeal - 60 Days Submission Deadline

**Issue:** Appeal of Claim Ruling - Member for St. John's South

**Background:**

- The Member for St. John's South is appealing the denial of payment by Corporate and Members' Services Division of certain allowable expenses incurred by the Member as the expenditures were incurred more than 60 days prior to the claim being made.
- Subsection 7(6) of the *Members Resources and Allowances Rules* states that
  - (6) A claim against an allowance for payment or reimbursement shall not be made more than 60 days after the date on which the expenditure was made.
- Subsections 24(1) and 24(8) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) state
  - 24(1) Where a member incurs an expense and a claim for reimbursement, or payment has been rejected by an officer or staff member of the House of Assembly service, or the member is unsure as to whether an expense, if incurred, will qualify for reimbursement or payment, he or she may request a ruling from the speaker.
  - (8) Where the ruling of the speaker is that the expenditure does not comply with the rules and directives of the commission, the member may appeal that ruling to the commission and, after giving the member an opportunity to make a submission in writing in support of the appeal, the commission may decide to reverse, uphold or modify the ruling of the speaker, and the decision of the commission is final.
- Section 24 of the Act was amended in December 2008 to include subsection 24(9) which states
  - (9) Notwithstanding that an expense claim has been denied by an officer, staff member or the speaker, in accordance with the rules,

where there is an appeal to the commission under this section and the commission determines that that claimed expense amount

- (a) has been incurred by the member; and
- (b) is a permitted expense under the Act and rules; and
- (c) does not exceed an expense amount or allowance allocation permitted under the rules,

and a denial of payment of the expense amount would, in the opinion of the commission, be unjust, the commission may approve the expenditure for the claimed expense to the extent that the commission considers to be just and the decision of the commission is final.

- The expenses submitted are permitted expenses under the *Members' Resources and Allowances Rules*.
- The attached letter from the Member for St. John's South provides further details.

**Analysis:**

**Legal Consultation:**

Not applicable.

**Internal Consultation(s):**

Not applicable.

**External Consultation(s):**

Not applicable.

**Comparison to Government Policy:**

Not applicable.

**Financial Impact:**

Not applicable.

**Legislative Impact:**

Not applicable.

**Options:**

1. Approve the payment of expenses totaling \$674.53 for the Member for St. John's South.
2. Deny the payment of expenses totaling \$674.53 for the Member for St. John's South.

**Status:**

- Not applicable.

**Action Required:**

- The decision of the Commission is requested.

Drafted by: Bobbi Russell  
Date: February 4, 2011

Approved by: William MacKenzie

**Attachments:**

1. Letter dated February 9, 2011 from the Member for St. John's South to the Speaker.
2. Letter dated February 4, 2011 from the Speaker to the Member for St. John's South.
3. Letter dated January 21, 2011 from the Member for St. John's South to the Speaker.



HOUSE OF ASSEMBLY  
Newfoundland and Labrador

OFFICE OF THE SPEAKER

FEB 04 2011

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Tom Osborne, M.H.A.  
Deputy Speaker, House of Assembly  
District of St. John's South

January 21, 2011

Honourable Roger Fitzgerald  
Speaker of the House of Assembly  
P.O. Box 8700  
St. John's, NL A1B 4J6

Dear Mr. Speaker,

I am writing today to respectfully request an appeal to the House of Assembly Management Commission regarding the late filing of my constituency claim. I have been notified by Corporate Members Services that the claim I have recently submitted falls outside the 60 day filing deadline. The claim in question date June 2010 – August 2010 in the amount of \$479.27.

Please accept this correspondence as a formal request for an appeal. Your attention regarding this matter is greatly appreciated.

Sincerely,

**TOM OSBORNE, M.H.A.**  
**Deputy Speaker of the House of Assembly**  
**District of St. John's South**

*"Working for The People of St. John's South"*



OFFICE OF THE SPEAKER

FEB 10 2011

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HOUSE OF ASSEMBLY  
Newfoundland and Labrador

Tom Osborne, M.H.A.  
Deputy Speaker, House of Assembly  
District of St. John's South

February, 9, 2011

Honourable Roger Fitzgerald  
Speaker of the House of Assembly  
P.O. Box 8700  
St. John's, NL A1B 4J6

Dear Mr. Speaker,

I am writing today to make a correction to correspondence dated January 21, 2011. This correspondence requests an appeal to the House of Assembly Management Commission regarding the late filing of constituency claim # MECMS97736. The claim total reads \$479.27, the total amount should read \$674.53.

Please accept this correspondence as a formal request for an appeal. Your attention regarding this matter is greatly appreciated.

Sincerely,

**TOM OSBORNE, M.H.A.**  
Deputy Speaker of the House of Assembly  
District of St. John's South

*"Working for The People of St. John's South"*

Government Members' Office, 3<sup>rd</sup> Floor, East Block, Confederation Building, P.O. Box 8700, St. John's, NL A1B 4J6  
Office: (709) 729-4882 Fax: (709) 729-1082 E-mail: [tosborne@gov.nl.ca](mailto:tosborne@gov.nl.ca)



HOUSE OF ASSEMBLY  
Newfoundland and Labrador  
*OFFICE OF THE SPEAKER*

February 4<sup>th</sup>, 2011

Mr. Tom Osborne, M.H.A.  
Deputy Speaker, House of Assembly  
District of St. John's South  
Government Members Office, 3<sup>rd</sup> Floor, East Block  
Confederation Building

Dear Mr. Osborne,

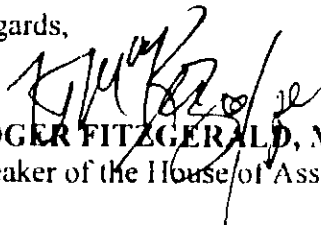
I am writing in response to your letter of January 21<sup>st</sup>, 2011 regarding expense claims that were submitted past the required 60-day deadline.

The process for Members to follow respecting allowance use is outlined in Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) and involves the Speaker, in the first instance, with the Commission having the final authority. Subsection 24(4) of the Act states that the Speaker's approval confirms that an expenditure complies with the Rules of the Commission.

Given the provisions of Subsection 7(6) of the Rules it is not possible for me to state that the expenditures are in compliance with the Rule. The next step, therefore, is for you to request that the issue be brought to the House of Assembly Management Commission for a final decision.

Please note I will accept your correspondence as an official appeal to the Commission and will arrange that it be included on the agenda of an upcoming meeting.

Regards,

  
ROGER FITZGERALD, MHA  
Speaker of the House of Assembly

c.c. Ms. Marlene Lambe, Chief Financial Officer

**House of Assembly Management Commission  
Briefing Note**

**Title:** Caucus Funding

**Issue:** Variable and Operational Caucus Funding Adjustments

**Background:**

- At its October 15, 2008 meeting, the Commission approved variable funding of \$18,000 per fiscal year for each private Member and operational funding of \$100 per month for each Member of that caucus, adjusted annually for CPI increases. These funding increases are effective immediately when a caucus increases in number. However, when a caucus decreases in number, the calculated reduction does not take effect until the beginning of the next fiscal year. **CM 2008 – 085 refers.**
- Variable funding is provided to each caucus at the beginning of each fiscal year. A caucus may use this funding to hire additional resources as required for special projects or during specific times of the year (e.g. House is sitting).
- Operational funding is paid to each caucus at the beginning of each month. Therefore funding can be transferred from one caucus to another as needed following a general election or by-election.
- Funding adjustments for variable and operational funding after a by-election can generally be accommodated within the current budget. During the current General Assembly only one funding adjustment has been required to date.
- Funding adjustments for variable and operational funding after a general election can potentially create a budget shortfall if there is a significant shift in the number of private Members in each caucus.
- At the *in-camera* Budget meeting of January 27, 2011, the House of Assembly Service requested contingency funding to cover both variable and operational funding adjustments to ensure that sufficient funds will be available after the 2011 general election to meet any potential financial obligations.
- The Commission requested that the provision in **CM 2008 – 085** which provides for no decrease in funding until the next fiscal year be placed on the agenda for discussion at an upcoming Commission meeting.

**Analysis:**

**Legal Consultation:**

Not applicable

**Internal Consultation(s):**

Not applicable

**External Consultation(s):**

Not applicable

**Comparison to Government Policy:**

Not applicable

**Financial Impact:**

**Option 1:** Minimal financial impact as adjustments for by-elections could likely be accommodated within the current budget.

**Option 2:** No financial impact

**Option 3:** Minimal financial impact as adjustments for by-elections could likely be accommodated within the current budget. Potential substantial impact after a general election.

**Legislative Impact:**

Not applicable

**Options:**

1. Funding adjustments will continue in accordance with **CM 2008-085** following by-elections, but will be effective immediately after each general election.
2. Funding adjustments will be effective immediately following both by-elections and general elections.
3. Status Quo. Funding adjustments will continue in accordance with **CM 2008-085**.

**Status:**

- Increases or decreases to caucus funding are made in accordance with **CM 2008 – 085**.

**Action Required:**

The direction of the Commission is requested.

Drafted by: Marie Keefe  
Date: February 18, 2011

Approved by: William MacKenzie

**Attachments:**

1. CM 2008 – 085.



## House of Assembly Management Commission

### October 15, 2008 Meeting Decision

**CM 2008 – 085** The Commission considered the recommendations of the Report on Caucus Resources and approved the following caucus resources:

**1. Base Caucus Funding:**

Government Members' Caucus and the Third Party Caucus shall be entitled to base caucus funding of \$100,000 per fiscal year for the purpose of research and administration.

**2. Variable (per private Member) Funding:**

Each caucus shall be entitled to \$18,000 per fiscal year for each private Member, for the purpose of research and administration. A private Member is defined as a Member who is not the Speaker or a Member of Executive Council.

**3. Allocation to Party Leaders:**

The Leader of the Official Opposition shall be entitled to \$253,600 per fiscal year for core staff support. The Leader of the Third Party shall be entitled to 50% of the amount allocated to the Leader of the Official Opposition for that purpose.

**4. Assistant to House Leaders:**

The Government House Leader and the Opposition House Leader shall each be entitled to an assistant to be paid on the PS-05 salary scale.

**5. Salary Adjustments:**

The allocations under items 1 to 4 above shall reflect any salary adjustments made to the Management Pay Plan of the Executive Branch, beginning with the 2008-2009 fiscal year.

**6. Operational Funding:**

Each caucus shall be entitled to \$100 per month for each Member of that caucus, with a monthly minimum of \$800, to fund miscellaneous operational purchases. The Speaker shall be entitled to \$100 per month. Beginning with the 2009-2010 fiscal year, this allocation shall be adjusted based on the provincial Consumer Price Index for the prior calendar year. Guidelines respecting eligible and ineligible purchases under this allocation shall be determined by the Commission. Each caucus shall submit a report detailing expenditures on the use of this allocation to the Commission within 90 days after the end of each fiscal year.

**7. Funding Adjustments:**

When a caucus increases in number and becomes entitled to additional amounts, that increase shall be effective immediately. When a caucus decreases in number, the calculated reduced amount shall not take effect until the beginning of the next fiscal year.

**8. Caucus Management:**

Each caucus will designate an administrative staff person to liaise with the Office of the Clerk and Corporate and Members' Services Division on financial and human resource management matters.



HOUSE OF ASSEMBLY  
Newfoundland and Labrador

OFFICE OF THE SPEAKER

JAN 18 2011

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January 18, 2011

Hon. Roger Fitzgerald  
Chair  
House of Assembly Management Commission  
House of Assembly

Dear Mr. Fitzgerald:

***In re Audit of the House of Assembly for the year ended 31 March 2011***

In accordance with paragraph 23(7)(b) of the *House of Assembly Accountability, Integrity and Administration Act* (the *Act*), the Audit Committee agreed at their meeting of today's date to recommend, and are hereby recommending, that the Auditor General be appointed the auditor of the House of Assembly for the year ended 31 March 2011.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Bob Ridgley', with a long horizontal stroke extending to the right.

Bob Ridgley  
Chair  
Audit Committee

A small, stylized handwritten mark or signature in the bottom right corner of the page.

**House of Assembly Management Commission  
Briefing Note**

**Title:** Advertising Policy for Members of the House of Assembly

**Issue:** Proposed Amendments to Advertising Policy for Members of the House of Assembly.

**Background:**

- At its May 13, 2009 meeting, the Commission approved the Advertising Policy for Members of the House of Assembly. **CM 2009-030 refers.**
- Currently, the purchase of all advertising for Members of the House of Assembly is coordinated through the Government Purchasing Agency (GPA) because the Advertising Policy for Members of the House of Assembly dated June 2009 does not include guidelines for the coordination of advertising.
- The Government Purchasing Agency Customer Manual provides guidance with respect to coordination of advertising. Paragraph 3.2.7 states:

*“The Government Purchasing Agency is responsible for administering established advertising criteria and consolidating government’s advertising requirements. Departments submit requisitions to the Government Purchasing Agency, which determines the appropriate geographic coverage, number of insertions and format of the advertising.”*

- If the Advertising Policy for Members of the House of Assembly dated June 2009 was amended to include guidelines that would allow the House of Assembly to assume responsibility for the coordination of advertising, it would simplify and shorten the advertising requisition process and allow the House of Assembly to generate the advertising purchase orders for Members. The proposed Section 7.0 accomplishes this purpose.
- Section 6.0 of the Policy should be also amended to provide greater clarity on the payment process.

**Analysis:**

**Legal Consultation:**

Not applicable

**Internal Consultation(s):**

Not applicable

**External Consultation(s):**

Not applicable

**Comparison to Government Policy:**

Guidelines for the coordination of advertising in the Executive Branch are outlined in the GPA Customer Manual. GPA determines the appropriate geographic coverage, number of insertions, and format of advertising. The criteria outlined in the Advertising Policy for Members of the House of Assembly, establishes more detailed guidelines on these elements.

**Financial Impact:**

No financial impact

**Legislative Impact:**

Not applicable

**Options:**

1. Amend the Advertising Policy for Members of the House of Assembly to provide clarity for the payment process and include guidelines for the coordination of advertising.
2. Do not amend the Advertising Policy for Members of the House of Assembly and continue to rely on the Government Purchasing Agency for issuance of the purchase orders.

**Status:**

- Advertising requisitions are currently forwarded to the Government Purchasing Agency for issuance of a purchase order.

**Action Required:**

Recommended Minutes:

- Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approves the following amendments to the Advertising Policy for Members of the House of Assembly, dated June 2009:
  - Section 6.0:
    - Change the title from “Reimbursement Process” to “Payment Process.”

- Add the paragraph: “Requisitions for advertising should be submitted to Corporate and Members’ Services Division which will issue the purchase order.”
- Add Section 7.0 – Coordination of Advertising: “The Corporate and Members’ Services Division is responsible for administering this policy, including established advertising criteria for all media, for Members of the House of Assembly.”

Drafted by: Bobbi Russell  
Date: February 16, 2011

Approved by: William MacKenzie

**Attachments:**

1. Revised Advertising Policy for Members of the House of Assembly dated March 2011.



**House of Assembly**

**Advertising Policy For  
Members of the House of Assembly**

**Revised March 2011**

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**1.0 Approval**

**2.0 Purpose**

**3.0 General**

**4.0 Policy**

**DRAFT**



## 1.0 Approval

Under the authority of subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act), the House of Assembly Management Commission establishes this policy respecting advertising by Members of the House of Assembly.

## 2.0 Purpose

The purpose of this policy is to establish guidelines to assist Members of the House of Assembly in ensuring that all advertising paid out of public funds is consistent with the requirements of paragraph 24(i) of the *Members' Resources and Allowances Rules*, subordinate legislation to the *House of Assembly Accountability, Integrity and Administration Act* (the Act), which states as follows:

24. A member may claim against the office operations and supplies allowance for reimbursement to cover operational costs of operating a constituency office including,
- (i) advertising, including constituency office hours, contact telephone numbers for the member, email addresses, notices of constituency meetings, and advertising messages of welcome or congratulation;

## 3.0 General

The Purposes and Principles of the *Members' Resources and Allowances Rules* (Part I) must be adhered to in all advertising.

### 3.1 Definitions

For purposes of this policy, advertising includes print media, radio, television and web-based advertising.

### 3.2 Principles

The Member must ensure that all advertising:

- Is incurred in the conduct of constituency business;
- Includes contact information to assist constituents;

### **3.3 Restriction**

- Advertising is not permitted during the Election Writ period.

## **4.0 Policy**

The primary purpose of Member advertising is to provide constituents with the Member's contact information such as constituency office hours, telephone number and location. Advertising may also provide announcement of special events or bring messages of welcome or greetings from the Member to his/her constituents, provided the Member's contact information is included.

### **4.1 Print Media**

#### **4.1.1 Newspapers/Magazines/Other Publications**

- The standard "business card" format is the most appropriate format to be used for recurring messages; and
- Advertisements should be in black and white (unless the medium is predominantly color).

#### **4.1.2 Event Programs, Calendars, Other Not-for-Profit Publications**

- Circulation should target all households or a significant group or segment of the Member's Constituents;
- The standard "business card" format is the most appropriate form;
- Advertisements should be in black and white (unless the medium is predominantly color); and
- Costs should be reasonable in relation to the type of advertising and should be generally comparable to commercial rates, that is, the cost should not represent a donation to the organization.

### **4.2 Radio**

- Brief radio messages aired on stations that broadcast in the Member's District are acceptable.

### **4.3 Television**

- "Still Image" advertisements are the only permissible form of advertising on television and should be on stations that broadcast in the Member's District.

#### 4.4 Web-based Advertising

- An advertisement similar to the standard “business card” format is the most appropriate form;

### 5.0 Message Content

All messages must conform to the principles of this policy as outlined in Section 3.2.

#### 5.1 Types of Messages

- ✓ Notice of Meetings
- ✓ Messages of Welcome
- ✓ Messages of Greetings (Christmas and other Holidays)
- ✓ Messages of Congratulations (*e.g. Recognizing an individual, or group of individuals, on a significant achievement or award*)
- ✓ Recognition of special weeks/days of national/provincial significance
- ✓ Recognition of special weeks/days of constituency-level significance
- ✓ Recognition of special events/celebrations of constituency-level significance

#### 5.2 Allowable

- ✓ Name of Member
- ✓ Photo of Member
- ✓ Name of Electoral District
- ✓ Email address of Member
- ✓ Telephone Number of Member
- ✓ Postal Address of Member
- ✓ Location of Constituency Office
- ✓ Constituency Office Hours
- ✓ Name of Constituency Assistant
- ✓ Contact Information for Constituency Assistant (phone number and email address)
- ✓ Fax Number for Constituency Office
- ✓ NL Coat of Arms

**Note:** All messages must include contact information for the Member.

### **5.3 Non - allowable**

- ✓ Name or logo of political party
- ✓ Statements of a partisan nature
- ✓ Advertising which advocates a particular position or attempts to influence public opinion on a matter before the House of Assembly
- ✓ Thank you to the constituents for voting for, or electing, the Member
- ✓ Advertising to solicit funds
- ✓ Content that disparages any political position or Member
- ✓ Advertising on articles of clothing

### **6.0 Payment Process**

Regardless of the media used, a copy of the advertisement must be provided to Corporate and Members' Services Division (CMS) in order for the Member to be reimbursed or for CMS to make a direct payment on the Member's behalf.

If the Member cannot obtain a copy of the advertisement, the Member should provide a written description of the content of the advertisement in order to be reimbursed.

Requisitions for advertising should be submitted to Corporate and Members' Services Division which will issue the purchase order.

### **7.0 Coordination of Advertising**

The Corporate and Members' Services Division is responsible for administering this policy, including established advertising criteria for all media, for Members of the House of Assembly.

**House of Assembly Management Commission  
Briefing Note**

**Title:** Purchasing Policy (Under \$200)

**Issue:** Proposed Amendments to Purchasing Policy (Under \$200).

**Background:**

- At its November 18, 2008 meeting, the Commission approved the Purchasing Policy – Under \$200 dated November 2008. **CM 2008-096 refers.**
- Two hundred dollars was established as the threshold amount under which purchases could be made without obtaining three quotes or establishing “fair and reasonable price”, as this was deemed appropriate for small purchases made by Members and Constituency Assistants.
- Effective April 1, 2009, Government departments are permitted to make purchases not exceeding an estimated value of \$500, without obtaining three quotes. If the Purchasing Policy – Under \$200 for Members of the House of Assembly and Constituency Assistants was amended to establish \$500 as the threshold amount, it would make the policy comparable with Executive Branch guidelines.
- Some additional minor amendments to the Purchasing Policy, noted in the proposed Minutes, would be required to provide greater clarity and to bring the House of Assembly in line with existing Government Policy.
- Two of the current restrictions under Section 4.1 of the Policy, “purchase items available on Standing Offer Agreement, unless extenuating circumstances apply” and “rent a vehicle”, have now been addressed in Section 4.0 to clarify the requirements.
- If the proposed amendments are accepted to the Advertising Policy for Members of the House of Assembly (BN 2011-006 refers), the purchase of advertising will be addressed in that Policy. The Purchasing Policy – Under \$200 would then require amendment to remove the restriction - “purchase advertising” - in Section 4.1.

**Analysis:**

**Legal Consultation:**

Not applicable

**Internal Consultation(s):**

Not applicable

**External Consultation(s):**

Not applicable

**Comparison to Government Policy:**

Guidelines for Government departments allow for purchases under the threshold amount of \$500 without obtaining three quotes.

**Financial Impact:**

No financial impact

**Legislative Impact:**

Not applicable

**Options:**

1. Amend the Purchasing Policy – Under \$200 to increase the threshold amount to \$500; and to more accurately reflect the intent of the Executive Branch guidelines. Remove the restriction on the purchase of advertising.
2. Do not amend the Purchasing Policy – Under \$200 to increase the threshold amount to \$500; and to more accurately reflect the intent of the Executive Branch guidelines. Do not remove the restriction on the purchase of advertising.

**Status:**

- Members and Constituency Assistants are following the existing Purchasing Policy – Under \$200.

**Action Required:**

Recommended Minutes:

- Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approves the following amendments to the Purchasing Policy – Under \$200, dated February 2010:
  - Increase the threshold amount from \$200 to \$500.
  - Section 2.0: Remove the phrase “or establishing fair and reasonable price.”
  - Section 3.1: At the end of the paragraph, add the phrase “and in compliance with the *Public Tender Act*.”
  - Section 4.0 (paragraph one): Remove the phrase “or establishing fair and reasonable price.”

- Section 4.0 (paragraph four):
  - Remove the phrase “in keeping with the spirit and intent of,” and replace with “in compliance with.”
  - At the end of the paragraph, add the phrase: “and ensures the Legislature will receive value for dollars spent.”
  
- Section 4.0: Add the paragraph: “Where possible, Members should purchase items on Standing Offer Agreement (including vehicle rentals), by submitting a requisition to the Corporate and Members’ Services Division. This is preferable as the Standing Offer Agreements established by Government provide for better prices and rates.”
  
- Section 4.1: Delete the restrictions: “purchase items on Standing Offer Agreement, unless extenuating circumstances apply”, “rent a vehicle” and “purchase advertising.”
  
- Section 5.0: Add “*Members’ Resources and Allowances Rules.*”

Drafted by: Bobbi Russell  
Date: February 16, 2011

Approved by: William MacKenzie

**Attachments:**

1. Revised Purchasing Policy – Under \$500 dated March 2011.



**House of Assembly**

**Purchasing Policy- Under \$500**

**Revised March 2011**



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**1.0 Approval**

**2.0 Purpose**

**3.0 General**

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**4.1 Restrictions**

**5.0 References**

## 1.0 Approval

Under the authority of subsection 48(2) & subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the House of Assembly Management Commission establishes this policy respecting the purchasing of items under \$500.

## 2.0 Purpose

To allow Members of the House of Assembly to purchase low dollar items without obtaining three quotes to simplify the purchasing process and reduce time spent processing orders and claims for items under the \$500 threshold.

## 3.0 General

### 3.1 Principles

In considering and approving purchases under \$500 pursuant to this policy, the Members of the House of Assembly must ensure that the purchase is eligible for reimbursement under the *House of Assembly Accountability, Integrity and Administration Act*, the *Members' Resources and Allowances Rules*, Directives of the Commission and in compliance with the *Public Tender Act*.

## 4.0 Policy

This policy allows Members of the House of Assembly to purchase items eligible under the *House of Assembly Accountability, Integrity and Administration Act*, the *Members' Resources and Allowances Rules*, and directives of the commission, under the value of \$500, without obtaining three quotes as per paragraphs 9 (a) & (b) of the *Public Tender Act*.

Once a proposed purchase under \$500 is identified by the Member of the House of Assembly, it may be made in one of two ways:

- a. by direct purchase by the Member or Constituency Assistant ( if authority has been delegated) under this policy;

**or,**

- b. by issuance of a requisition that is forwarded for processing to Corporate & Members' Services Division, who will follow the *Public Tender Act* and Government Purchasing Agency Policies.

If the eligible purchase is made by the Member or Constituency Assistant, the original detailed receipt for the purchase, plus proof of payment, must be

submitted on a Member Expense Claim for reimbursement within 60 days, as per subsection 7(6) of the *Members' Resources and Allowance Rules*.

If multiple suppliers are located within a community or region, every effort should be made by Members to rotate purchases among suppliers. This ensures a fair and reasonable price has been obtained in compliance with the *Public Tender Act* and ensures the Legislature will receive value for dollars spent.

Where possible, Members should purchase items on Standing Offer Agreement (including vehicle rentals), by submitting a requisition to the Corporate and Members' Services Division. This is preferable as the Standing Offer Agreements established by Government provide for better prices and rates.

#### **4.1 Restrictions**

Under this policy a Member of the House of Assembly may not:

- split purchases to avoid exceeding the \$500 maximum threshold.

#### **5.0 References**

*Members' Resources and Allowance Rules*

Government Purchasing Agency Customer Manual

*Public Tender Act*

**House of Assembly Management Commission  
Briefing Note**

**Title:** Vehicle Rentals

**Issue:** Approval of Long-term Vehicle Rentals for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices

**Background:**

- Employees of the Executive Branch of Government must follow the guidelines for both short-term and long-term vehicle rentals as established in the Government Purchasing Agency Customer Manual. Short-term vehicle rental refers to a rental less than 30 days. Long-term vehicle rental refers to a rental in excess of 30 days.
- When the Commission has not established alternative policies or guidelines, the Legislature follows the policies or guidelines of the Executive Branch. Under the Executive Branch guidelines, the approval of Treasury Board is required when an employee is required to rent a vehicle for a period in excess of thirty days in order to carry out Government business.
- The only office or division of the Legislature which requests long-term vehicle rentals is the Office of the Chief Electoral Officer, as a van is required for by-elections and general elections.
- To facilitate the timely approval of a long-term vehicle rental, authority could be delegated to the Speaker and the Clerk to approve such long-term rentals rather than the Commission. All such approvals would be reported at a subsequent meeting of the Commission.
- Members of the House of Assembly will continue to follow the provisions of the *Members' Resources and Allowances' Rules* with respect to vehicle rentals.

**Analysis:**

**Legal Consultation:**

Not applicable.

**Internal Consultation(s):**

Not applicable

**External Consultation(s):**

Not applicable.

**Comparison to Government Policy:**

The guidelines would be congruent with those of the Executive Branch except long-term rentals would be approved by the Clerk and the Speaker and reported to the Commission.

**Financial Impact:**

Not applicable.

**Legislative Impact:**

Not applicable.

**Options:**

1. The Commission to issue a Directive requiring that long-term vehicle rentals must comply with the provisions of the Government Purchasing Agency Customer Manual, except that long-term rentals in excess of 30 days must have the prior approval of the Clerk and the Speaker, with such approvals to be reported at a subsequent meeting of the Commission.
2. The Commission to issue a Directive requiring that long-term vehicle rentals must comply with the provisions of the Government Purchasing Agency Customer Manual except that long-term rentals in excess of 30 days must have the prior approval of the Commission.

**Status:**

- Currently only short-term rentals are approved pending direction from the Commission.

**Action Required:**

Recommended Minute:

- Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission directs that long-term vehicle rentals must comply with the provisions of the Government Purchasing Agency, except that long-term rentals in excess of 30 days must have the prior approval of the Clerk and the Speaker, with such approvals to be reported at a subsequent meeting of the Commission

Drafted by: Marie Keefe  
Date: February 17, 2011

Approved by: William MacKenzie

**House of Assembly Management Commission  
Briefing Note**

**Title:** Financial Reports - April 1, 2010 to December 31, 2010

**Issue:** Review of:

1. Financial Performance of the Legislature; and
2. Approved Allocations and Actual Expenditures of Members of the House of Assembly.

**Background:**

- Paragraph 20(5)(a) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) states that the House of Assembly Management Commission shall “regularly, and at least quarterly, review the financial performance of the House of Assembly as well as the actual expenditures of members compared with approved allocations.”
- The details of the financial performance of the Legislature (excluding the Office of the Auditor General) are included in the attached Statement of Revenue and Expenditure for the nine-month period ended December 31, 2010. The reports show the actual expenditures, encumbered amounts and revenues for the first three quarters of the fiscal year. All known savings or overruns over budgeted amounts are identified in the report and explanations are provided for significant amounts.
- The details of the financial performance of the Office of the Auditor General are shown on a separate Statement of Revenue and Expenditure for the nine-month period ended December 31, 2010. The reports show the actual expenditures, encumbered amounts and revenues for the first three quarters of the fiscal year. All known savings or overruns over budgeted amounts are identified in the report and explanations are provided for any significant amounts.
- The actual expenditures compared with the approved allocations for each Member are included in the Members’ Expenditures Summarized by Category reports for the period April 1, 2010 to December 31, 2010. The Reports include the expenditures for December in the column entitled “Expenditures Processed 01-Dec-10 to 30-Dec-10 (Net of HST)” and the expenditures for the first three quarters of the year in the column entitled “Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)”.

**Analysis:**

**Legal Consultation:**  
Not applicable

**Internal Consultation(s):**

Not applicable

**External Consultation(s):**

Not applicable

**Comparison to Government Policy:**

Not applicable

**Financial Impact:**

Not applicable

**Legislative Impact:**

Not applicable

**Options:**

Not applicable

**Status:**

Not applicable

**Action Required:**

- For review purposes

Drafted by: Wanda Lee Mercer  
Date: February 17, 2011

Approved by: William MacKenzie

**Attachments:**

1. Statement of Revenue and Expenditure – Legislature (excluding the Office of the Auditor General)
2. Statement of Revenue and Expenditure – Office of the Auditor General
3. Member Accountability and Disclosure Reports



**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over-runs) from Original Budget		Projected Savings (Over-runs) from Operating Budget
<b>1.1.01. ADMINISTRATIVE SUPPORT</b>							
01. Salaries	1,808,000	1,753,000	1,257,037	1,740,000	68,000	<sup>1</sup>	13,000
02. Employee Benefits	7,000	7,000	2,968	6,000	1,000		1,000
03. Transportation and Communications	64,800	64,800	53,988	58,800	6,000		6,000
04. Supplies	46,200	46,200	21,659	41,200	5,000		5,000
05. Professional Services	220,000	215,000	109,179	150,000	70,000	<sup>2</sup>	65,000
06. Purchased Services	153,000	153,000	77,643	86,000	67,000	<sup>3</sup>	67,000
07. Property, Furnishings and Equipment	164,000	142,700	31,432	114,800	49,200	<sup>4</sup>	27,900
	<b>2,463,000</b>	<b>2,381,700</b>	<b>1,553,906</b>	<b>2,196,800</b>	<b>-</b>		<b>266,200</b>
02. Revenue - Provincial	-	-	(280)	(280)	280		280
<b>Total: Administrative Support</b>	<b>2,463,000</b>	<b>2,381,700</b>	<b>1,553,626</b>	<b>2,196,520</b>	<b>266,480</b>		<b>185,180</b>

1. Projected savings as delayed hiring of replacements and hired on a lower scale.

2. Projected savings as Accommodations Officer costs and legal services are less than anticipated at budget time.

3. Projected savings as printing and other purchased services costs are less than anticipated at budget time.

4. Funds are available for transfer to OCYA to cover cost of a new photocopier from the Property, Furniture and Equipment block which is budgeted in this Activity for all of the HOA Service, Caucus Offices and equipment for the four Statutory Offices.





**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
<b>1.1.02. LEGISLATIVE LIBRARY AND RECORDS MANAGEMENT</b>						
01. Salaries	699,300	699,300	487,700	695,300	4,000	4,000
02. Employee Benefits	3,700	3,700	1,156	2,600	1,100	1,100
03. Transportation and Communications	16,700	16,700	4,559	9,700	7,000	7,000
04. Supplies	61,200	61,200	41,554	51,200	10,000	10,000 <sup>1</sup>
05. Professional Services	100,000	100,000	34,647	56,000	44,000	44,000 <sup>2</sup>
06. Purchased Services	42,100	42,100	18,298	34,100	8,000	8,000 <sup>3</sup>
07. Property, Furnishings and Equipment	50,000	19,300	84	-	50,000	19,300 <sup>4</sup>
	<b>973,000</b>	<b>942,300</b>	<b>587,998</b>	<b>848,900</b>	<b>-</b>	<b>124,100</b>
02. Revenue - Provincial	(6,000)	(6,000)	(3,186)	(3,186)	(2,814)	(2,814)
<b>Total: Legislative Library and Records Management</b>	<b>967,000</b>	<b>936,300</b>	<b>584,812</b>	<b>845,714</b>	<b>121,286</b>	<b>90,586</b>

1. Projected savings as expenditures related to library subscriptions were less than anticipated at budget time.
2. Projected savings as a result of revised OCIO estimate for costs associated with mounting the Library's catalogue on the web.
3. Projected savings due to interpretation services not being required, offset by cost of digitizing early Hansards and posting them on the web.
4. Projected savings as OCIO specifications for five servers for mounting the Library catalogue on the web are not required.



**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
<b>1.1.03. HANSARD AND THE BROADCAST CENTRE</b>						
01. Salaries	619,100	619,100	439,293	619,100	-	-
02. Employee Benefits	1,500	1,500	1,036	1,100	400	400
03. Transportation and Communications	14,000	14,000	8,639	9,700	4,300	4,300
04. Supplies	7,000	7,000	6,161	8,000	(1,000)	(1,000)
05. Professional Services	7,000	7,000	-	-	7,000	7,000
06. Purchased Services	303,700	303,700	205,323	190,200	113,500	113,500
07. Property, Furnishings and Equipment	172,000	202,700	189,188	206,000	(34,000)	(3,300)
<b>Total: Hansard and the Broadcast Centre</b>	<b>1,124,300</b>	<b>1,155,000</b>	<b>849,640</b>	<b>1,034,100</b>	<b>90,200</b>	<b>120,900</b>

1. Projected savings of \$50,000 related to satellite charges as actual sitting days for House of Assembly and Commission are anticipated to be less than the maximum possible days budgeted, offset by \$13,000 unbudgeted costs of publishing the 1933 Hansard.

2. Projected overruns for modular furniture (cubicles) for Hansard office space and higher than budgeted cost of Broadcast equipment.



**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
<b>1.1.04. MEMBERS' RESOURCES</b>							
01. Salaries	6,106,800	6,066,800	4,302,352	5,946,800	160,000	1	120,000
03. Transportation and Communications	20,000	20,000	18	500	19,500	2	19,500
05. Professional Services	-	5,000	2,970	10,400	(10,400)	3	(5,400)
06. Purchased Services	5,000	5,000	2,461	3,000	2,000		2,000
09. Allowances and Assistance	2,829,000	2,829,000	1,205,853	1,474,000	1,355,000	4	1,355,000
	<b>8,960,800</b>	<b>8,925,800</b>	<b>5,513,654</b>	<b>7,434,700</b>	<b>-</b>		<b>1,491,100</b>
02. Revenue - Provincial	-	-	(95,078)	(95,078)	95,078		95,078
<b>Total: Members' Resources</b>	<b>8,960,800</b>	<b>8,925,800</b>	<b>5,418,576</b>	<b>7,339,622</b>	<b>1,621,178</b>		<b>1,586,178</b>

1. Projected savings related to secretarial pool and constituency assistant replacements, partially offset by severance payments.
2. Projected savings as travel expenditures were less than anticipated at budget time.
3. Projected overruns due to unbudgeted contractual fees for the Members' Intra-Constituency Review.
4. Projected savings as expenditures for Allowances & Assistance are expected to be less than budgeted as Members have not availed of maximum allowable funds.



**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
<b>1.1.05. HOUSE OPERATIONS</b>						
01. Salaries	303,600	461,600	331,754	453,600	(150,000) <sup>1</sup>	8,000
02. Employee Benefits	9,900	9,900	5,438	6,400	3,500	3,500
03. Transportation and Communications	162,600	119,600	43,854	106,600	56,000 <sup>2</sup>	13,000
04. Supplies	20,500	20,500	6,804	12,500	8,000	8,000
05. Professional Services	3,900	3,900	720	1,900	2,000	2,000
06. Purchased Services	43,000	43,000	23,190	41,000	2,000	2,000
07. Property, Furnishings and Equipment	1,700	1,700	1,323	1,700	-	-
10. Grants and Subsidies	15,300	15,300	928	15,300	-	-
<b>Total: House Operations</b>	<b>560,500</b>	<b>675,500</b>	<b>414,011</b>	<b>639,000</b>	<b>(78,500)</b>	<b>36,500</b>

1. Projected overrun due to unbudgeted cost of severance payments.

2. Projected savings as travel expenditures for conferences, commission/committee and other meetings was less than anticipated at budget time.



**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
<b>1.1.06. GOVERNMENT MEMBERS CAUCUS</b>							
01. Salaries	690,100	627,100	447,245	618,100	72,000	1	9,000
02. Employee Benefits	2,000	2,000	-	1,000	1,000		1,000
03. Transportation and Communications	34,800	34,800	15,977	21,800	13,000	2	13,000
04. Supplies	14,100	14,100	7,071	9,100	5,000		5,000
06. Purchased Services	11,500	11,500	9,152	11,500	-		-
07. Property, Furnishings and Equipment	4,400	4,400	1,275	1,400	3,000		3,000
10. Grants and Subsidies	52,100	52,100	43,323	52,100	-		-
<b>Total: Government Members Caucus</b>	<b>809,000</b>	<b>746,000</b>	<b>524,043</b>	<b>715,000</b>	<b>94,000</b>		<b>31,000</b>

1. Projected savings as it is anticipated that the Caucus will not avail of the maximum allowable funding for administrative and research staff.

2. Projected savings as travel expenditures and phone charges were less than anticipated at budget time.



**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
<b>1.1.07. OFFICIAL OPPOSITION CAUCUS</b>						
01. Salaries	689,700	689,700	541,102	835,700	(146,000) <sup>1</sup>	(146,000)
02. Employee Benefits	1,600	1,600	948	1,600	-	-
03. Transportation and Communications	67,200	67,200	44,270	67,200	-	-
04. Supplies	16,600	16,600	9,853	16,600	-	-
06. Purchased Services	16,600	16,600	14,601	16,600	-	-
07. Property, Furnishings and Equipment	3,700	3,700	891	3,700	-	-
10. Grants and Subsidies	10,000	10,000	8,252	10,000	-	-
<b>Total: Official Opposition Caucus</b>	<b>805,400</b>	<b>805,400</b>	<b>619,917</b>	<b>951,400</b>	<b>(146,000)</b>	<b>(146,000)</b>

1. Projected overruns as unbudgeted funds required for paid leave and severance payments.



**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
<b>1.1.08. THIRD PARTY CAUCUS</b>						
01. Salaries	324,300	324,300	226,714	319,300	5,000	5,000
02. Employee Benefits	800	800	-	600	200	200
03. Transportation and Communications	23,400	23,400	16,251	18,400	5,000	5,000
04. Supplies	7,800	7,800	2,649	7,800	-	-
06. Purchased Services	4,000	4,000	2,582	4,000	-	-
07. Property, Furnishings and Equipment	1,800	1,800	319	1,800	-	-
10. Grants and Subsidies	10,000	10,000	8,252	10,000	-	-
<b>Total: Third Party Caucus</b>	<b>372,100</b>	<b>372,100</b>	<b>256,767</b>	<b>361,900</b>	<b>10,200</b>	<b>10,200</b>
<hr/>						
<b>TOTAL HOUSE OF ASSEMBLY</b>	<b>16,062,100</b>	<b>15,997,800</b>	<b>10,221,392</b>	<b>14,083,256</b>	<b>1,978,844</b>	<b>1,914,544</b>



**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
<b>3.1.01. OFFICE OF THE CHIEF ELECTORAL OFFICER</b>						
01. Salaries	868,100	868,100	645,649	911,000	(42,900) <sup>1</sup>	(42,900)
02. Employee Benefits	5,000	5,000	2,931	3,800	1,200	1,200
03. Transportation and Communications	72,000	72,000	33,856	62,000	10,000 <sup>2</sup>	10,000
04. Supplies	12,000	12,000	5,911	13,100	(1,100)	(1,100)
05. Professional Services	65,000	65,000	46,000	61,000	4,000	4,000
06. Purchased Services	163,000	206,000	182,852	243,400	(80,400) <sup>3</sup>	(37,400)
07. Property, Furnishings and Equipment	9,000	9,000	4,076	9,000	-	-
10. Grants and Subsidies	30,000	30,000	23,920	37,500	(7,500) <sup>4</sup>	(7,500)
	<b>1,224,100</b>	<b>1,267,100</b>	<b>945,195</b>	<b>1,340,800</b>	<b>(116,700)</b>	<b>(73,700)</b>
02. Revenue - Provincial	-	-	-	-	-	-
<b>Total: Office of the Chief Electoral Officer</b>	<b>1,224,100</b>	<b>1,267,100</b>	<b>945,195</b>	<b>1,340,800</b>	<b>(116,700)</b>	<b>(73,700)</b>

1. Projected overruns related to two unbudgeted by-elections.

2. Projected savings as due to two by-elections, travel for staff training was less than anticipated at budget time.

3. Projected overruns related to two unbudgeted by-elections.

4. Projected overruns related to cost of candidate and auditor subsidy payments for two by-elections.





**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
<b>4.1.01. OFFICE OF THE CITIZENS' REPRESENTATIVE</b>							
01. Salaries	591,300	591,300	443,661	619,300	(28,000)	1	(28,000)
02. Employee Benefits	2,000	2,600	1,680	2,600	(600)		-
03. Transportation and Communications	64,200	64,200	14,418	54,200	10,000	2	10,000
04. Supplies	10,000	10,000	3,097	9,000	1,000		1,000
05. Professional Services	50,000	50,000	28,849	45,000	5,000		5,000
06. Purchased Services	79,500	78,900	57,265	79,500	-		(600)
07. Property, Furnishings and Equipment	5,000	5,000	2,932	16,400	(11,400)	3	(11,400)
<b>Total: Office of the Citizens' Representative</b>	<b>802,000</b>	<b>802,000</b>	<b>551,902</b>	<b>826,000</b>	<b>(24,000)</b>		<b>(24,000)</b>

1. Projected overrun due to temporary hirings.

2. Projected savings as travel expenditures were less than anticipated at budget time.

3. Projected overrun as funds budgeted in the equipment block in Administrative Support for the HOA Service, Caucus Offices and Statutory Offices will be transferred to the Office for payment of a photocopier.



**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
<b>5.1.01. OFFICE OF THE CHILD AND YOUTH ADVOCATE</b>							
01. Salaries	948,900	948,900	707,967	923,900	25,000	1	25,000
02. Employee Benefits	3,000	4,500	3,387	4,500	(1,500)		-
03. Transportation and Communications	85,000	83,500	27,293	41,000	44,000	2	42,500
04. Supplies	10,000	10,000	7,771	15,000	(5,000)		(5,000)
05. Professional Services	30,000	30,000	4,469	20,000	10,000	3	10,000
06. Purchased Services	190,300	190,300	134,054	155,300	35,000	4	35,000
07. Property, Furnishings and Equipment	10,000	31,300	23,705	31,300	(21,300)	5	-
<b>Total: Office of the Child and Youth Advocate</b>	<b>1,277,200</b>	<b>1,298,500</b>	<b>908,646</b>	<b>1,191,000</b>	<b>86,200</b>		<b>107,500</b>

1. Projected savings due to two vacant positions, offset by unbudgeted cost of Acting Child and Youth Advocate.
2. Projected savings as travel for Advocacy clinics were less than anticipated at budget time.
3. Projected savings as legal and consultants services were less than anticipated at budget time.
4. Projected savings as transcription services, advertising and promotion expenditures were less than anticipated at budget time.
5. Projected overrun as funds budgeted in the equipment block in Administrative Support for the HOA Service, Caucus Offices and Statutory Offices were transferred in for payment of a photocopier.



**LEGISLATURE (excluding The Office of the Auditor General)**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
<b>6.1.01. OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER</b>							
01. Salaries	846,300	846,300	587,528	825,800	20,500	1	20,500
02. Employee Benefits	18,800	18,800	9,884	16,800	2,000		2,000
03. Transportation and Communications	83,700	83,700	34,145	53,700	30,000	2	30,000
04. Supplies	13,300	13,300	9,708	17,900	(4,600)		(4,600)
05. Professional Services	95,000	95,000	39,619	62,000	33,000	3	33,000
06. Purchased Services	101,400	101,400	85,076	103,400	(2,000)		(2,000)
07. Property, Furnishings and Equipment	9,500	9,500	1,631	7,500	2,000		2,000
	<b>1,168,000</b>	<b>1,168,000</b>	<b>767,591</b>	<b>1,087,100</b>	<b>-</b>		<b>80,900</b>
02. Revenue - Provincial	-	-	(217)	(217)	217		217
<b>Total: Office of the Information and Privacy Commissioner</b>	<b>1,168,000</b>	<b>1,168,000</b>	<b>767,374</b>	<b>1,086,883</b>	<b>81,117</b>		<b>81,117</b>
1. Projected savings due to delayed hirings. 2. Projected savings as travel expenditures were less than anticipated at budget time. 3. Projected savings as legal and consultants services were less than anticipated at budget time.							
<b>TOTAL LEGISLATURE (Excluding the Office of the Auditor General)</b>	<b>20,533,400</b>	<b>20,533,400</b>	<b>13,394,509</b>	<b>18,527,939</b>	<b>2,005,461</b>		<b>2,005,461</b>

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**OFFICE OF THE AUDITOR GENERAL**  
**STATEMENT OF REVENUE AND EXPENDITURE**  
**For the Period 1 April 2010 to 31 December 2010**  
**Unaudited**

	Original Estimates	Operating Budget	Actual Expenditures and Revenue	Projected Total Expenditures and Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
<b>2.1.01. EXECUTIVE SUPPORT</b>						
01. Salaries	219,200	219,200	159,565	219,200	-	-
01. Salaries (Statutory)	153,100	153,100	111,453	153,100	-	-
02. Employee Benefits	5,000	5,000	3,804	5,000	-	-
03. Transportation and Communications	27,000	27,000	12,461	27,000	-	-
05. Professional Services	10,000	10,000	-	10,000	-	-
06. Purchased Services	1,000	1,000	81	1,000	-	-
<b>Total: Executive Support</b>	<b>415,300</b>	<b>415,300</b>	<b>287,364</b>	<b>415,300</b>	<b>-</b>	<b>-</b>





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01-Dec-10 to 31-Dec-10

**BAKER, JIM, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	150.00	514.00	22.6%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	122.00	1,031.69	12,242.31	7.8%
<b>Total Office Allowances</b>		<b>122.00</b>	<b>1,181.69</b>		
<b>Operational Resources</b>					
Operational Resources	--	8.25	1,685.92	--	--
<b>Total Operational Resources</b>		<b>8.25</b>	<b>1,685.92</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	16,168.79	--	--
House Not in Session	--	0.00	2,377.43	--	--
Intra & Extra-Constituency Travel	8,496.00	594.13	1,130.94	7,365.06	13.3%
<b>Total Travel &amp; Living Allowances</b>		<b>594.13</b>	<b>19,677.16</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	100.00	2,555.00	3.8%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>100.00</b>		
<b>Total Expenditures</b>					
		<b>724.38</b>	<b>22,644.77</b>		

---- End of Report ----



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01-Dec-10 to 31-Dec-10

**BRAZIL, DAVID, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	2,037.00	0.00	0.00	2,037.00	0.0%
Rental of Short-term Accommodations	218.00	0.00	0.00	218.00	0.0%
Office Start-up Costs	880.00	0.00	0.00	880.00	0.0%
Office Operations	4,364.00	0.00	0.00	4,364.00	0.0%
<b>Total Office Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Operational Resources</b>					
Operational Resources	--	0.00	0.00	--	--
<b>Total Operational Resources</b>		<b>0.00</b>	<b>0.00</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	2,793.00	0.00	0.00	2,793.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	873.00	0.00	0.00	873.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>0.00</b>	<b>0.00</b>		

---- End of Report ----



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01-Dec-10 to 31-Dec-10

BUCKINGHAM, Ed

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	126.12	6,068.88	2.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	642.00	0.00	0.00	642.00	0.0%
Office Operations	13,274.00	636.53	4,000.13	9,273.87	30.1%
<b>Total Office Allowances</b>		<b>636.53</b>	<b>4,126.25</b>		
<b>Operational Resources</b>					
Operational Resources	--	70.56	1,208.30	--	--
<b>Total Operational Resources</b>		<b>70.56</b>	<b>1,208.30</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	6.70	6,630.30	0.1%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>6.70</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	32.44	634.26	2,020.74	23.9%
<b>Total Constituency Allowance</b>		<b>32.44</b>	<b>634.26</b>		
<b>Total Expenditures</b>		<b>739.53</b>	<b>5,975.51</b>		

---- End of Report ----



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01-Dec-10 to 31-Dec-10

**BURKE, JOAN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	202.58	1,887.85	11,386.15	14.2%
<b>Total Office Allowances</b>		<b>202.58</b>	<b>1,887.85</b>		
<b>Operational Resources</b>					
Operational Resources	--	88.56	2,538.97	--	--
<b>Total Operational Resources</b>		<b>88.56</b>	<b>2,538.97</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	13,092.59	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,496.00	117.89	2,403.02	6,092.98	28.3%
<b>Total Travel &amp; Living Allowances</b>		<b>117.89</b>	<b>15,495.61</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	54.02	2,600.98	2.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>54.02</b>		
<b>Total Expenditures</b>					
		<b>409.03</b>	<b>19,976.45</b>		

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**BUTLER, ROLAND, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	10,285.00	0.00	7,713.72	2,571.28	75.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	3,068.90	3,446.61	9,827.39	26.0%
<b>Total Office Allowances</b>		<b>3,068.90</b>	<b>11,160.33</b>		
<b>Operational Resources</b>					
Operational Resources	--	173.03	2,141.10	--	--
<b>Total Operational Resources</b>		<b>173.03</b>	<b>2,141.10</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	1,728.10	10,654.02	--	--
House Not in Session	--	224.13	2,228.79	--	--
Intra & Extra-Constituency Travel	8,496.00	48.98	539.28	7,956.72	6.3%
<b>Total Travel &amp; Living Allowances</b>		<b>2,001.21</b>	<b>13,422.09</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	134.54	1,030.57	1,624.43	38.8%
<b>Total Constituency Allowance</b>		<b>134.54</b>	<b>1,030.57</b>		
<b>Total Expenditures</b>		<b>5,377.68</b>	<b>27,754.09</b>		

---- End of Report ----



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01-Dec-10 to 31-Dec-10

COLLINS, FELIX, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	366.00	3,661.90	9,612.10	27.6%
<b>Total Office Allowances</b>		<b>366.00</b>	<b>3,661.90</b>		
<b>Operational Resources</b>					
Operational Resources	--	-284.98	1,122.76	--	--
<b>Total Operational Resources</b>		<b>-284.98</b>	<b>1,122.76</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	26.78	--	--
House Not in Session	--	0.00	694.09	--	--
Intra & Extra-Constituency Travel	12,743.00	0.00	88.02	12,654.98	0.7%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>808.89</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	50.00	80.00	2,575.00	3.0%
<b>Total Constituency Allowance</b>		<b>50.00</b>	<b>80.00</b>		
<b>Total Expenditures</b>		<b>131.02</b>	<b>5,673.55</b>		

---- End of Report ----



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**COLLINS, SANDY, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	4,500.00	1,695.00	72.6%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	679.00	0.00	352.63	326.37	51.9%
Office Operations	13,274.00	0.00	1,172.94	12,101.06	8.8%
<b>Total Office Allowances</b>		<b>0.00</b>	<b>6,025.57</b>		
<b>Operational Resources</b>					
Operational Resources	--	533.86	3,895.26	--	--
<b>Total Operational Resources</b>		<b>533.86</b>	<b>3,895.26</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	4,405.23	--	--
House Not in Session	--	0.00	7,624.09	--	--
Intra & Extra-Constituency Travel	11,327.00	1,084.03	6,198.83	5,128.17	54.7%
<b>Total Travel &amp; Living Allowances</b>		<b>1,084.03</b>	<b>18,228.15</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	119.77	1,673.16	981.84	63.0%
<b>Total Constituency Allowance</b>		<b>119.77</b>	<b>1,673.16</b>		
<b>Total Expenditures</b>		<b>1,737.66</b>	<b>29,822.14</b>		

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**CORNECT, TONY, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	11,748.00	0.00	8,811.00	2,937.00	75.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	2,333.00	5,805.31	7,468.69	43.7%
<b>Total Office Allowances</b>		<b>2,333.00</b>	<b>14,616.31</b>		
<b>Operational Resources</b>					
Operational Resources	--	266.65	2,344.79	--	--
<b>Total Operational Resources</b>		<b>266.65</b>	<b>2,344.79</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	1,333.34	13,949.58	--	--
House Not in Session	--	1,743.83	3,022.39	--	--
Intra & Extra-Constituency Travel	7,522.00	0.00	720.34	6,801.66	9.6%
<b>Total Travel &amp; Living Allowances</b>		<b>3,077.17</b>	<b>17,692.31</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	35.72	2,619.28	1.3%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>35.72</b>		
<b>Total Expenditures</b>		<b>5,676.82</b>	<b>34,689.13</b>		

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**DALLEY, DERRICK, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	12,000.00	0.00	9,000.00	3,000.00	75.0%
Rental of Short-term Accommodations	664.00	0.00	44.64	619.36	6.7%
Office Start-up Costs	183.00	0.00	57.20	125.80	31.3%
Office Operations	13,274.00	383.89	2,476.28	10,797.72	18.7%
<b>Total Office Allowances</b>		<b>383.89</b>	<b>11,578.12</b>		
<b>Operational Resources</b>					
Operational Resources	--	263.95	4,289.01	--	--
<b>Total Operational Resources</b>		<b>263.95</b>	<b>4,289.01</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	10,956.12	--	--
House Not in Session	--	0.00	8,186.89	--	--
Intra & Extra-Constituency Travel	10,885.00	261.75	3,401.85	7,483.15	31.3%
<b>Total Travel &amp; Living Allowances</b>		<b>261.75</b>	<b>22,544.86</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	181.60	1,326.49	1,328.51	50.0%
<b>Total Constituency Allowance</b>		<b>181.60</b>	<b>1,326.49</b>		
<b>Total Expenditures</b>		<b>1,091.19</b>	<b>39,738.48</b>		

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DAVIS, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	878.00	0.00	102.64	775.36	11.7%
Office Operations	13,274.00	1,094.21	3,017.26	10,256.74	22.7%
<b>Total Office Allowances</b>		<b>1,094.21</b>	<b>3,119.90</b>		
<b>Operational Resources</b>					
Operational Resources	--	-265.18	4,863.61	--	--
<b>Total Operational Resources</b>		<b>-265.18</b>	<b>4,863.61</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	75.21	200.92	6,436.08	3.0%
<b>Total Travel &amp; Living Allowances</b>		<b>75.21</b>	<b>200.92</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	59.53	464.23	2,190.77	17.5%
<b>Total Constituency Allowance</b>		<b>59.53</b>	<b>464.23</b>		
<b>Total Expenditures</b>		<b>963.77</b>	<b>8,648.66</b>		

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DEAN, MARSHALL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	71.43	71.43	592.57	10.8%
Office Start-up Costs	493.00	0.00	254.78	238.22	51.7%
Office Operations	13,274.00	1,632.59	6,468.58	6,805.42	48.7%
<b>Total Office Allowances</b>		<b>1,704.02</b>	<b>6,794.79</b>		
<b>Operational Resources</b>					
Operational Resources	--	-643.94	4,268.74	--	--
<b>Total Operational Resources</b>		<b>-643.94</b>	<b>4,268.74</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	15,672.62	--	--
House Not in Session	--	3,284.57	13,330.67	--	--
Intra & Extra-Constituency Travel	11,150.00	351.39	3,548.64	7,601.36	31.8%
<b>Total Travel &amp; Living Allowances</b>		<b>3,635.96</b>	<b>32,551.93</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	678.32	1,976.68	25.5%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>678.32</b>		
<b>Total Expenditures</b>		<b>4,696.04</b>	<b>44,293.78</b>		

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**DENINE, DAVID, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	400.60	804.89	12,469.11	6.1%
<b>Total Office Allowances</b>		<b>400.60</b>	<b>804.89</b>		
<b>Operational Resources</b>					
Operational Resources	--	-48.24	1,120.89	--	--
<b>Total Operational Resources</b>		<b>-48.24</b>	<b>1,120.89</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	833.92	1,821.08	31.4%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>833.92</b>		
<b>Total Expenditures</b>		<b>352.36</b>	<b>2,759.70</b>		

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**DINN, JOHN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	72.00	72.00	13,202.00	0.5%
<b>Total Office Allowances</b>		<b>72.00</b>	<b>72.00</b>		
<b>Operational Resources</b>					
Operational Resources	--	-230.30	1,216.51	--	--
<b>Total Operational Resources</b>		<b>-230.30</b>	<b>1,216.51</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,965.00	0.00	0.00	7,965.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>-158.30</b>	<b>1,288.51</b>		

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DUNDERDALE, KATHY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	0.00	0.00	13,274.00	0.0%
<b>Total Office Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Operational Resources</b>					
Operational Resources	--	-117.23	1,595.69	--	--
<b>Total Operational Resources</b>		<b>-117.23</b>	<b>1,595.69</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>-117.23</b>	<b>1,595.69</b>		

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FITZGERALD, ROGER, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	1,769.06	3,891.87	9,382.13	29.3%
<b>Total Office Allowances</b>		<b>1,769.06</b>	<b>3,891.87</b>		
<b>Operational Resources</b>					
Operational Resources	--	95.53	791.55	--	--
<b>Total Operational Resources</b>		<b>95.53</b>	<b>791.55</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	5,696.68	--	--
House Not in Session	--	0.00	760.02	--	--
Intra & Extra-Constituency Travel	11,150.00	0.00	6,068.54	5,081.46	54.4%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>12,525.24</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	238.23	2,416.77	9.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>238.23</b>		
<b>Total Expenditures</b>		<b>1,864.59</b>	<b>17,446.89</b>		

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**FORSEY, CLAYTON, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	12,042.00	0.00	7,241.60	4,800.40	60.1%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	1,348.91	4,898.25	8,375.75	36.9%
<b>Total Office Allowances</b>		<b>1,348.91</b>	<b>12,139.85</b>		
<b>Operational Resources</b>					
Operational Resources	--	56.63	9,043.22	--	--
<b>Total Operational Resources</b>		<b>56.63</b>	<b>9,043.22</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	676.18	6,927.12	--	--
House Not in Session	--	1,028.19	2,452.73	--	--
Intra & Extra-Constituency Travel	11,150.00	328.72	2,918.69	8,231.31	26.2%
<b>Total Travel &amp; Living Allowances</b>		<b>2,033.09</b>	<b>12,298.54</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	442.65	1,624.70	1,030.30	61.2%
<b>Total Constituency Allowance</b>		<b>442.65</b>	<b>1,624.70</b>		
<b>Total Expenditures</b>					
		<b>3,881.28</b>	<b>35,106.31</b>		

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FRENCH, TERRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	886.68	1,693.78	11,580.22	12.8%
<b>Total Office Allowances</b>		<b>886.68</b>	<b>1,693.78</b>		
<b>Operational Resources</b>					
Operational Resources	--	82.40	2,828.22	--	--
<b>Total Operational Resources</b>		<b>82.40</b>	<b>2,828.22</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,965.00	0.00	0.00	7,965.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	50.89	406.83	2,248.17	15.3%
<b>Total Constituency Allowance</b>		<b>50.89</b>	<b>406.83</b>		
<b>Total Expenditures</b>		<b>1,019.97</b>	<b>4,928.83</b>		

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**HARDING, HARRY, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	89.29	1,452.23	11,821.77	10.9%
<b>Total Office Allowances</b>		<b>89.29</b>	<b>1,452.23</b>		
<b>Operational Resources</b>					
Operational Resources	--	64.25	1,094.87	--	--
<b>Total Operational Resources</b>		<b>64.25</b>	<b>1,094.87</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	6,474.48	--	--
House Not in Session	--	212.14	3,385.47	--	--
Intra & Extra-Constituency Travel	11,150.00	133.80	1,117.45	10,032.55	10.0%
<b>Total Travel &amp; Living Allowances</b>		<b>345.94</b>	<b>10,977.40</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	423.60	2,231.40	16.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>423.60</b>		
<b>Total Expenditures</b>		<b>499.48</b>	<b>13,948.10</b>		

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HEDDERSON, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	8,964.00	0.00	6,723.00	2,241.00	75.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	176.00	2,705.90	10,568.10	20.4%
<b>Total Office Allowances</b>		<b>176.00</b>	<b>9,428.90</b>		
<b>Operational Resources</b>					
Operational Resources	--	-105.01	3,316.83	--	--
<b>Total Operational Resources</b>		<b>-105.01</b>	<b>3,316.83</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,611.00	234.69	1,191.35	6,419.65	15.7%
<b>Total Travel &amp; Living Allowances</b>		<b>234.69</b>	<b>1,191.35</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	178.58	553.20	2,101.80	20.8%
<b>Total Constituency Allowance</b>		<b>178.58</b>	<b>553.20</b>		
<b>Total Expenditures</b>		<b>484.26</b>	<b>14,490.28</b>		

---- End of Report ----



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HICKEY, JOHN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	260.48	2,784.25	10,489.75	21.0%
<b>Total Office Allowances</b>		<b>260.48</b>	<b>2,784.25</b>		
<b>Operational Resources</b>					
Operational Resources	--	-263.47	3,626.17	--	--
<b>Total Operational Resources</b>		<b>-263.47</b>	<b>3,626.17</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	9,728.83	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,850.00	0.00	86.45	8,763.55	1.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>9,815.28</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>-2.99</b>	<b>16,225.70</b>		

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HUNTER, RAY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	1,790.36	5,713.10	7,560.90	43.0%
<b>Total Office Allowances</b>		<b>1,790.36</b>	<b>5,713.10</b>		
<b>Operational Resources</b>					
Operational Resources	--	155.63	2,330.34	--	--
<b>Total Operational Resources</b>		<b>155.63</b>	<b>2,330.34</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	731.03	8,028.49	--	--
House Not in Session	--	779.57	5,491.64	--	--
Intra & Extra-Constituency Travel	7,965.00	1,191.41	4,162.19	3,802.81	52.3%
<b>Total Travel &amp; Living Allowances</b>		<b>2,702.01</b>	<b>17,682.32</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	355.90	1,790.01	864.99	67.4%
<b>Total Constituency Allowance</b>		<b>355.90</b>	<b>1,790.01</b>		
<b>Total Expenditures</b>					
		<b>5,003.90</b>	<b>27,515.77</b>		

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HUTCHINGS, KEITH, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	1,106.00	1,959.18	11,314.82	14.8%
<b>Total Office Allowances</b>		<b>1,106.00</b>	<b>1,959.18</b>		
<b>Operational Resources</b>					
Operational Resources	--	-139.80	1,195.01	--	--
<b>Total Operational Resources</b>		<b>-139.80</b>	<b>1,195.01</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	569.18	--	--
House Not in Session	--	0.00	1,353.45	--	--
Intra & Extra-Constituency Travel	11,150.00	86.54	3,538.34	7,611.66	31.7%
<b>Total Travel &amp; Living Allowances</b>		<b>86.54</b>	<b>5,460.97</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	124.98	676.43	1,978.57	25.5%
<b>Total Constituency Allowance</b>		<b>124.98</b>	<b>676.43</b>		
<b>Total Expenditures</b>		<b>1,177.72</b>	<b>9,291.59</b>		

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JACKMAN, CLYDE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	2,250.00	3,945.00	36.3%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	1,520.95	5,611.85	7,662.15	42.3%
<b>Total Office Allowances</b>		<b>1,520.95</b>	<b>7,861.85</b>		
<b>Operational Resources</b>					
Operational Resources	--	190.11	2,250.46	--	--
<b>Total Operational Resources</b>		<b>190.11</b>	<b>2,250.46</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	4,007.82	--	--
House Not in Session	--	0.00	257.94	--	--
Intra & Extra-Constituency Travel	9,027.00	133.13	1,000.10	8,026.90	11.1%
<b>Total Travel &amp; Living Allowances</b>		<b>133.13</b>	<b>5,265.86</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	35.30	830.55	1,824.45	31.3%
<b>Total Constituency Allowance</b>		<b>35.30</b>	<b>830.55</b>		
<b>Total Expenditures</b>		<b>1,879.49</b>	<b>16,208.72</b>		

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**JOHNSON, CHARLENE, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	1,486.60	2,041.17	11,232.83	15.4%
<b>Total Office Allowances</b>		<b>1,486.60</b>	<b>2,041.17</b>		
<b>Operational Resources</b>					
Operational Resources	--	69.62	2,165.29	--	--
<b>Total Operational Resources</b>		<b>69.62</b>	<b>2,165.29</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	1,348.56	--	--
House Not in Session	--	0.00	4,406.12	--	--
Intra & Extra-Constituency Travel	9,558.00	0.00	364.74	9,193.26	3.8%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>6,119.42</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	103.73	2,551.27	3.9%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>103.73</b>		
<b>Total Expenditures</b>		<b>1,556.22</b>	<b>10,429.61</b>		

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JONES, YVONNE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	319.43	344.57	48.1%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	781.30	4,842.95	8,431.05	36.5%
<b>Total Office Allowances</b>		<b>781.30</b>	<b>5,162.38</b>		
<b>Operational Resources</b>					
Operational Resources	--	-55.38	3,547.01	--	--
<b>Total Operational Resources</b>		<b>-55.38</b>	<b>3,547.01</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	389.96	9,948.21	--	--
House Not in Session	--	389.95	2,217.47	--	--
Intra & Extra-Constituency Travel	43,540.00	0.00	2,973.85	40,566.15	6.8%
<b>Total Travel &amp; Living Allowances</b>		<b>779.91</b>	<b>15,139.53</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	171.97	656.99	1,998.01	24.7%
<b>Total Constituency Allowance</b>		<b>171.97</b>	<b>656.99</b>		
<b>Total Expenditures</b>					
		<b>1,677.80</b>	<b>24,505.91</b>		

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**KELLY, DARRYL, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	19,148.00	0.00	14,710.52	4,437.48	76.8%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	4.00	0.00	0.00	4.00	0.0%
Office Operations	13,274.00	124.70	1,674.56	11,599.44	12.6%
<b>Total Office Allowances</b>		<b>124.70</b>	<b>16,385.08</b>		
<b>Operational Resources</b>					
Operational Resources	--	-30.91	2,505.91	--	--
<b>Total Operational Resources</b>		<b>-30.91</b>	<b>2,505.91</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	1,224.77	12,887.22	--	--
House Not in Session	--	572.36	6,248.34	--	--
Intra & Extra-Constituency Travel	13,274.00	483.24	4,787.89	8,486.11	36.1%
<b>Total Travel &amp; Living Allowances</b>		<b>2,280.37</b>	<b>23,923.45</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	836.64	1,818.36	31.5%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>836.64</b>		
<b>Total Expenditures</b>		<b>2,374.16</b>	<b>43,651.08</b>		

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**KENNEDY, JEROME, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	7,614.00	3,888.30	3,888.30	3,725.70	51.1%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	880.00	0.00	0.00	880.00	0.0%
Office Operations	13,274.00	206.00	975.00	12,299.00	7.3%
<b>Total Office Allowances</b>		<b>4,094.30</b>	<b>4,863.30</b>		
<b>Operational Resources</b>					
Operational Resources	--	-270.45	7,112.56	--	--
<b>Total Operational Resources</b>		<b>-270.45</b>	<b>7,112.56</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,496.00	0.00	0.00	8,496.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>3,823.85</b>	<b>11,975.86</b>		

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KENT, STEVE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	604.00	0.00	0.00	604.00	0.0%
Office Operations	13,274.00	205.00	5,102.78	8,171.22	38.4%
<b>Total Office Allowances</b>		<b>205.00</b>	<b>5,102.78</b>		
<b>Operational Resources</b>					
Operational Resources	--	207.07	1,743.56	--	--
<b>Total Operational Resources</b>		<b>207.07</b>	<b>1,743.56</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	118.00	392.97	2,262.03	14.8%
<b>Total Constituency Allowance</b>		<b>118.00</b>	<b>392.97</b>		
<b>Total Expenditures</b>		<b>530.07</b>	<b>7,239.31</b>		

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**KING, DARIN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	8,879.00	0.00	6,659.10	2,219.90	75.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	699.00	0.00	0.00	699.00	0.0%
Office Operations	13,274.00	1,609.04	5,926.70	7,347.30	44.6%
<b>Total Office Allowances</b>		<b>1,609.04</b>	<b>12,585.80</b>		
<b>Operational Resources</b>					
Operational Resources	--	345.74	4,416.38	--	--
<b>Total Operational Resources</b>		<b>345.74</b>	<b>4,416.38</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	2,709.44	--	--
House Not in Session	--	1,573.80	8,187.79	--	--
Intra & Extra-Constituency Travel	13,274.00	913.79	5,761.12	7,512.88	43.4%
<b>Total Travel &amp; Living Allowances</b>		<b>2,487.59</b>	<b>16,658.35</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	106.17	640.48	2,014.52	24.1%
<b>Total Constituency Allowance</b>		<b>106.17</b>	<b>640.48</b>		
<b>Total Expenditures</b>		<b>4,548.54</b>	<b>34,301.01</b>		

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**LODER, TERRY, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	12,012.00	0.00	9,009.00	3,003.00	75.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	244.00	0.00	0.00	244.00	0.0%
Office Operations	13,274.00	112.89	2,013.04	11,260.96	15.2%
<b>Total Office Allowances</b>		<b>112.89</b>	<b>11,022.04</b>		
<b>Operational Resources</b>					
Operational Resources	--	61.70	3,327.16	--	--
<b>Total Operational Resources</b>		<b>61.70</b>	<b>3,327.16</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	8,244.14	--	--
House Not in Session	--	1,847.25	8,388.34	--	--
Intra & Extra-Constituency Travel	13,805.00	204.55	3,070.76	10,734.24	22.2%
<b>Total Travel &amp; Living Allowances</b>		<b>2,051.80</b>	<b>19,703.24</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	862.05	1,792.95	32.5%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>862.05</b>		
<b>Total Expenditures</b>		<b>2,226.39</b>	<b>34,914.49</b>		

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**MARSHALL, THOMAS, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	0.00	2,343.70	10,930.30	17.7%
<b>Total Office Allowances</b>		<b>0.00</b>	<b>2,343.70</b>		
<b>Operational Resources</b>					
Operational Resources	--	93.32	3,263.20	--	--
<b>Total Operational Resources</b>		<b>93.32</b>	<b>3,263.20</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	9,927.61	--	--
House Not in Session	--	0.00	90.98	--	--
Intra & Extra-Constituency Travel	6,991.00	0.00	0.00	6,991.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>10,018.59</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>93.32</b>	<b>15,625.49</b>		

---- End of Report ----



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**MICHAEL, LORRAINE, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	931.55	1,654.90	11,619.10	12.5%
<b>Total Office Allowances</b>		<b>931.55</b>	<b>1,654.90</b>		
<b>Operational Resources</b>					
Operational Resources	--	45.55	1,574.32	--	--
<b>Total Operational Resources</b>		<b>45.55</b>	<b>1,574.32</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	34.21	6,602.79	0.5%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>34.21</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>977.10</b>	<b>3,263.43</b>		

---- End of Report ----





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01-Dec-10 to 31-Dec-10

**O'BRIEN, KEVIN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	1,439.00	6,030.44	7,243.56	45.4%
<b>Total Office Allowances</b>		<b>1,439.00</b>	<b>6,030.44</b>		
<b>Operational Resources</b>					
Operational Resources	--	115.92	2,606.55	--	--
<b>Total Operational Resources</b>		<b>115.92</b>	<b>2,606.55</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	10,972.91	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,496.00	526.80	1,749.70	6,746.30	20.6%
<b>Total Travel &amp; Living Allowances</b>		<b>526.80</b>	<b>12,722.61</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>2,081.72</b>	<b>21,359.60</b>		

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OSBORNE, SHEILA, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	0.00	184.74	13,089.26	1.4%
<b>Total Office Allowances</b>		<b>0.00</b>	<b>184.74</b>		
<b>Operational Resources</b>					
Operational Resources	--	89.64	1,028.93	--	--
<b>Total Operational Resources</b>		<b>89.64</b>	<b>1,028.93</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>89.64</b>	<b>1,213.67</b>		

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OSBORNE, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	3,239.96	5,157.86	8,116.14	38.9%
<b>Total Office Allowances</b>		<b>3,239.96</b>	<b>5,157.86</b>		
<b>Operational Resources</b>					
Operational Resources	--	461.99	2,277.28	--	--
<b>Total Operational Resources</b>		<b>461.99</b>	<b>2,277.28</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	110.00	110.00	2,545.00	4.1%
<b>Total Constituency Allowance</b>		<b>110.00</b>	<b>110.00</b>		
<b>Total Expenditures</b>					
		<b>3,811.95</b>	<b>7,545.14</b>		

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**PARSONS, KELVIN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	12,000.00	0.00	9,000.00	3,000.00	75.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	686.20	3,843.53	9,430.47	29.0%
<b>Total Office Allowances</b>		<b>686.20</b>	<b>12,843.53</b>		
<b>Operational Resources</b>					
Operational Resources	--	-54.32	3,495.41	--	--
<b>Total Operational Resources</b>		<b>-54.32</b>	<b>3,495.41</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	1,247.04	10,200.59	--	--
House Not in Session	--	0.00	977.32	--	--
Intra & Extra-Constituency Travel	12,478.00	135.26	3,174.14	9,303.86	25.4%
<b>Total Travel &amp; Living Allowances</b>		<b>1,382.30</b>	<b>14,352.05</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	98.00	1,301.85	1,353.15	49.0%
<b>Total Constituency Allowance</b>		<b>98.00</b>	<b>1,301.85</b>		
<b>Total Expenditures</b>		<b>2,112.18</b>	<b>31,992.84</b>		

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**PARSONS, KEVIN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	814.00	0.00	14.80	799.20	1.8%
Office Operations	13,274.00	234.74	896.19	12,377.81	6.8%
<b>Total Office Allowances</b>		<b>234.74</b>	<b>910.99</b>		
<b>Operational Resources</b>					
Operational Resources	--	277.56	1,809.93	--	--
<b>Total Operational Resources</b>		<b>277.56</b>	<b>1,809.93</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,965.00	172.65	1,072.68	6,892.32	13.5%
<b>Total Travel &amp; Living Allowances</b>		<b>172.65</b>	<b>1,072.68</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	30.37	550.82	2,104.18	20.7%
<b>Total Constituency Allowance</b>		<b>30.37</b>	<b>550.82</b>		
<b>Total Expenditures</b>		<b>715.32</b>	<b>4,344.42</b>		

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PEACH, CALVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	245.00	0.00	60.96	184.04	24.9%
Office Operations	13,274.00	5,379.40	10,101.33	3,172.67	76.1%
<b>Total Office Allowances</b>		<b>5,379.40</b>	<b>10,162.29</b>		
<b>Operational Resources</b>					
Operational Resources	--	194.06	2,930.79	--	--
<b>Total Operational Resources</b>		<b>194.06</b>	<b>2,930.79</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	7,772.03	--	--
House Not in Session	--	104.18	2,386.28	--	--
Intra & Extra-Constituency Travel	14,513.00	642.39	6,697.22	7,815.78	46.1%
<b>Total Travel &amp; Living Allowances</b>		<b>746.57</b>	<b>16,855.53</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	400.00	2,027.16	627.84	76.4%
<b>Total Constituency Allowance</b>		<b>400.00</b>	<b>2,027.16</b>		
<b>Total Expenditures</b>		<b>6,720.03</b>	<b>31,975.77</b>		

---- End of Report ----



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**PERRY, TRACEY, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	9,228.00	0.00	6,921.00	2,307.00	75.0%
Rental of Short-term Accommodations	664.00	0.00	100.00	564.00	15.1%
Office Start-up Costs	15.00	0.00	0.00	15.00	0.0%
Office Operations	13,274.00	686.24	6,956.30	6,317.70	52.4%
<b>Total Office Allowances</b>		<b>686.24</b>	<b>13,977.30</b>		
<b>Operational Resources</b>					
Operational Resources	--	569.53	3,602.49	--	--
<b>Total Operational Resources</b>		<b>569.53</b>	<b>3,602.49</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	15,649.76	--	--
House Not in Session	--	726.44	4,063.18	--	--
Intra & Extra-Constituency Travel	52,743.00	31.24	10,993.63	41,749.37	20.8%
<b>Total Travel &amp; Living Allowances</b>		<b>757.68</b>	<b>30,706.57</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	547.94	2,107.06	20.6%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>547.94</b>		
<b>Total Expenditures</b>		<b>2,013.45</b>	<b>48,834.30</b>		

---- End of Report ----



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POLLARD, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	12,000.00	0.00	9,000.00	3,000.00	75.0%
Rental of Short-term Accommodations	664.00	133.92	208.92	455.08	31.5%
Office Start-up Costs	673.00	0.00	0.00	673.00	0.0%
Office Operations	13,274.00	433.98	2,746.32	10,527.68	20.7%
<b>Total Office Allowances</b>		<b>567.90</b>	<b>11,955.24</b>		
<b>Operational Resources</b>					
Operational Resources	--	153.02	2,871.26	--	--
<b>Total Operational Resources</b>		<b>153.02</b>	<b>2,871.26</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	10,655.46	--	--
House Not in Session	--	1,554.36	5,236.80	--	--
Intra & Extra-Constituency Travel	11,150.00	1,045.16	5,168.37	5,981.63	46.4%
<b>Total Travel &amp; Living Allowances</b>		<b>2,599.52</b>	<b>21,060.63</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	336.95	683.22	1,971.78	25.7%
<b>Total Constituency Allowance</b>		<b>336.95</b>	<b>683.22</b>		
<b>Total Expenditures</b>		<b>3,657.39</b>	<b>36,570.35</b>		

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POTTLE, PATTY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	737.00	0.00	0.00	737.00	0.0%
Office Operations	13,274.00	180.20	2,701.23	10,572.77	20.3%
<b>Total Office Allowances</b>		<b>180.20</b>	<b>2,701.23</b>		
<b>Operational Resources</b>					
Operational Resources	--	130.27	2,262.12	--	--
<b>Total Operational Resources</b>		<b>130.27</b>	<b>2,262.12</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	2,028.51	11,065.09	--	--
House Not in Session	--	0.00	1,471.65	--	--
Intra & Extra-Constituency Travel	40,619.00	1,255.47	4,913.59	35,705.41	12.1%
<b>Total Travel &amp; Living Allowances</b>		<b>3,283.98</b>	<b>17,450.33</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>3,594.45</b>	<b>22,413.68</b>		

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RIDGELY, BOB, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	464.29	847.79	12,426.21	6.4%
<b>Total Office Allowances</b>		<b>464.29</b>	<b>847.79</b>		
<b>Operational Resources</b>					
Operational Resources	--	65.67	657.03	--	--
<b>Total Operational Resources</b>		<b>65.67</b>	<b>657.03</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>529.96</b>	<b>1,504.82</b>		

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**SKINNER, SHAWN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	0.00	642.86	12,631.14	4.8%
<b>Total Office Allowances</b>		<b>0.00</b>	<b>642.86</b>		
<b>Operational Resources</b>					
Operational Resources	--	107.48	802.42	--	--
<b>Total Operational Resources</b>		<b>107.48</b>	<b>802.42</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>107.48</b>	<b>1,445.28</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Dec-10 to 31-Dec-10

SULLIVAN, SUSAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	755.00	149.87	149.87	605.13	19.9%
Office Operations	13,274.00	750.84	2,525.35	10,748.65	19.0%
<b>Total Office Allowances</b>		<b>900.71</b>	<b>2,675.22</b>		
<b>Operational Resources</b>					
Operational Resources	--	2,084.78	7,423.09	--	--
<b>Total Operational Resources</b>		<b>2,084.78</b>	<b>7,423.09</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	9,310.55	--	--
House Not in Session	--	0.00	139.30	--	--
Intra & Extra-Constituency Travel	10,088.00	0.00	264.60	9,823.40	2.6%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>9,714.45</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	362.84	2,292.16	13.7%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>362.84</b>		
<b>Total Expenditures</b>		<b>2,985.49</b>	<b>20,175.60</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Dec-10 to 31-Dec-10

VERGE, WADE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	186.00	0.00	0.00	186.00	0.0%
Office Operations	13,274.00	1,900.00	3,421.42	9,852.58	25.8%
<b>Total Office Allowances</b>		<b>1,900.00</b>	<b>3,421.42</b>		
<b>Operational Resources</b>					
Operational Resources	--	132.14	3,096.89	--	--
<b>Total Operational Resources</b>		<b>132.14</b>	<b>3,096.89</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	977.06	13,039.10	--	--
House Not in Session	--	1,655.00	9,497.98	--	--
Intra & Extra-Constituency Travel	10,177.00	1,146.11	3,574.50	6,602.50	35.1%
<b>Total Travel &amp; Living Allowances</b>		<b>3,778.17</b>	<b>26,111.58</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	166.50	687.52	1,967.48	25.9%
<b>Total Constituency Allowance</b>		<b>166.50</b>	<b>687.52</b>		
<b>Total Expenditures</b>					
		<b>5,976.81</b>	<b>33,317.41</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Dec-10 to 31-Dec-10

WHALEN, DIANNE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	100.00	1,516.48	11,757.52	11.4%
<b>Total Office Allowances</b>		<b>100.00</b>	<b>1,516.48</b>		
<b>Operational Resources</b>					
Operational Resources	--	17.18	577.45	--	--
<b>Total Operational Resources</b>		<b>17.18</b>	<b>577.45</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,496.00	0.00	0.00	8,496.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	63.00	2,592.00	2.4%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>63.00</b>		
<b>Total Expenditures</b>		<b>117.18</b>	<b>2,156.93</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Dec-10 to 31-Dec-10

**WILLIAMS, DANNY, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	0.00	0.00	13,274.00	0.0%
<b>Total Office Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Operational Resources</b>					
Operational Resources	--	0.00	0.00	--	--
<b>Total Operational Resources</b>		<b>0.00</b>	<b>0.00</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	9,027.00	0.00	0.00	9,027.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>		<b>0.00</b>	<b>0.00</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Dec-10 to 31-Dec-10

**WISEMAN, ROSS, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	18,080.00	0.00	13,559.97	4,520.03	75.0%
Rental of Short-term Accommodations	664.00	0.00	60.54	603.46	9.1%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	1,941.78	2,873.77	10,400.23	21.6%
<b>Total Office Allowances</b>		<b>1,941.78</b>	<b>16,494.28</b>		
<b>Operational Resources</b>					
Operational Resources	--	428.19	2,877.58	--	--
<b>Total Operational Resources</b>		<b>428.19</b>	<b>2,877.58</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	3,763.83	--	--
House Not in Session	--	0.00	111.59	--	--
Intra & Extra-Constituency Travel	9,027.00	318.02	1,565.00	7,462.00	17.3%
<b>Total Travel &amp; Living Allowances</b>		<b>318.02</b>	<b>5,440.42</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	95.85	771.34	1,883.66	29.1%
<b>Total Constituency Allowance</b>		<b>95.85</b>	<b>771.34</b>		
<b>Total Expenditures</b>		<b>2,783.84</b>	<b>25,583.62</b>		

---- End of Report ----





House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Dec-10 to 31-Dec-10

YOUNG, WALLACE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Dec-10 to 31-Dec-10 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Dec-10 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	3,433.26	4,114.85	9,159.15	31.0%
<b>Total Office Allowances</b>		<b>3,433.26</b>	<b>4,114.85</b>		
<b>Operational Resources</b>					
Operational Resources	--	50.75	925.68	--	--
<b>Total Operational Resources</b>		<b>50.75</b>	<b>925.68</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	1,726.94	14,095.64	--	--
House Not in Session	--	2,095.13	14,215.29	--	--
Intra & Extra-Constituency Travel	11,150.00	983.07	9,356.12	1,793.88	83.9%
<b>Total Travel &amp; Living Allowances</b>		<b>4,805.14</b>	<b>37,667.05</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,655.00	453.11	1,135.29	1,519.71	42.8%
<b>Total Constituency Allowance</b>		<b>453.11</b>	<b>1,135.29</b>		
<b>Total Expenditures</b>		<b>8,742.26</b>	<b>43,842.87</b>		

---- End of Report ----

**House of Assembly Management Commission  
Briefing Note**

**Title:** Budget Transfers Report

**Issue:** Budget transfers processed during fiscal 2010-11.

**Background:**

- The Transfer of Funds Policy, April 2008 requires only certain budget transfers to be approved by the Commission. However, to ensure transparency, it was proposed that all transfers of funds should be reported to the Commission.
- In accordance with Section 4.1.1 of the Transfer of Funds Policy, the following eleven (11) transfers were approved by the Clerk of the House of Assembly and the applicable Statutory Officer or Chief Financial Officer (or designate) since the last report:
  - HOABT2011-0001 to HOABT2011-0002
  - HOABT2011-0006 to HOABT2011-0014
- The following Budget Transfer (not attached) was cancelled and revised due to a subsequent requirement for additional funds:
  - HOABT2011-0003
- The following Budget Transfers (not attached) represent temporary transfers made due to technical system obstacles in the Genesys payroll system and thus are not considered transfers of funds per the Transfer of Funds Policy:
  - HOABT2011-0004
  - HOABT2011-0005

**Analysis:**

**Legal Consultation:**

Not applicable

**Internal Consultation(s):**

Not applicable

**External Consultation(s):**

Not applicable

**Comparison to Government Policy:**

Not applicable

**Financial Impact:**

Not applicable

**Legislative Impact:**

Not applicable

**Options:**

Not applicable

**Status:**

Not applicable

**Action Required:**

For information purposes only.

Drafted by: Wanda Lee Mercer  
Date: February 17, 2011

Approved by: William MacKenzie

**Attachments:**

1. Budget Transfers HOABT2011-0001 to HOABT2011-0002
2. Budget Transfers HOABT2011-0006 to HOABT2011-0014

LEGISLATURE

Budget Adjustment No.: HOABT2011-0001

TRANSFER TO: *Net*

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	B071	000000	5.1.01.07 Office of the Child and Youth Advocate - Property, Furnishings and Equipment	\$21,300

FUNDS REQUIRED FOR:

The purchase of a colour copier for the Office of the Child and Youth Advocate (ordered in fiscal 2009-10 but not received prior to end of fiscal year).

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	B071	000000	1.1.01.0 Administrative Support - Property, Furnishings and Equipment	\$21,300

REASON FUNDS ARE AVAILABLE:

As the Property, Furniture and Equipment block is budgeted for the entire HOA Service, Caucus Operations and four Statutory Offices, funds are available to transfer to the Office of the Child and Youth Advocate for the purchase of a colour copier.

<p>VERIFIED BY:</p> <p><i>M. Lambie</i></p> <p>Chief Financial Officer</p> <p>Date: <u>2010-06-11</u></p>	<p>APPROVED BY:</p> <p><i>[Signature]</i></p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2010-06-11</u></p>	<p>APPROVED BY:</p> <p><i>[Signature]</i></p> <p>Statutory Officer</p> <p>Date: <u>JUNE 14, 2010</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2011-0002

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0241	110	0580	B023	000000	4.1.01.02 Office of the Citizens' Representative – Employee Benefits	\$600

**FUNDS REQUIRED FOR:**

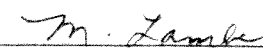
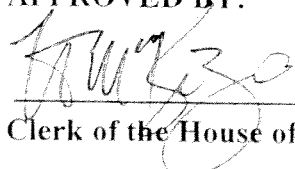

Additional funds are required for 2 staff members from the Office of the Citizen's Representative to attend the Conference of the Canadian Association of Statutory Human Rights Agencies (CASHRA)

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0241	110	0580	B061	000000	4.1.01.06 Office of the Citizens' Representative – Purchased Services	\$600

**REASON FUNDS ARE AVAILABLE:**

Expenditures for Purchased Services are less than estimated.

<p><b>APPROVED BY:</b></p> <p></p> <p>Chief Financial Officer</p> <p>Date: <u>2010-06-11</u></p>	<p><b>APPROVED BY:</b></p> <p></p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2010.06.16</u></p>	<p><b>APPROVED BY:</b></p> <p></p> <p>Statutory Officer</p> <p>Date: <u>June 16, 2010</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2011-0006

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	B023	000000	5.1.01.02 Office of the Child and Youth Advocate - Employee Benefits	\$1,500

**FUNDS REQUIRED FOR:**

Additional funds are required to cover cost of conference fees for Child and Youth Advocate.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	B032	000000	5.1.01.03 Office of the Child and Youth Advocate - Transportation & Communication	\$1,500

**REASON FUNDS ARE AVAILABLE:**

Savings are available in Transportation and Communications due to limited travel for Advocacy Outreach Clinics.

<p><b>VERIFIED BY:</b></p> <p><u>Marilyn Lambie</u> Chief Financial Officer</p> <p>Date: <u>2010-11-10</u></p>	<p><b>APPROVED BY:</b></p> <p><u>Tom Kozie</u> Clerk of the House of Assembly</p> <p>Date: <u>2010.11.10.</u></p>	<p><b>APPROVED BY:</b></p> <p><u>Carol A. Chafe</u> Statutory Officer</p> <p>Date: <u>Nov. 15 / 10</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2011-0007

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	120	0410	B051	000000	1.1.04.05 Members' Resources – Professional Services	\$5,000

**FUNDS REQUIRED FOR:**

External review of intra-constituency allocations for all members as directed by the House of Assembly Management Commission at its September 22, 2010 meeting (CM2010-050 refers).

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	120	0400	B051	000000	1.1.01.05 Administrative Support – Professional Services	\$5,000

**REASON FUNDS ARE AVAILABLE:**

Expenditures for Professional Services are less than anticipated.

<p><b>APPROVED BY:</b></p> <p><u>Marlene Laska</u></p> <p>Chief Financial Officer</p> <p>Date: <u>2010-11-25</u></p>	<p><b>APPROVED BY:</b></p> <p><u>[Signature]</u></p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2010.11.25.</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2011-0008

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	100	0420	B011	000000	1.1.05.01 House Operations-Salaries	\$158,000

**FUNDS REQUIRED FOR:**

Unbudgeted unanticipated costs for severance and paid leave payments at termination for an employee of the Speaker's Office.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	100	0400	B011	000000	1.1.01.01 Administrative Support-Salaries	\$55,000
0204	100	04A0	B012	000000	1.1.06.01 Government Members Caucus-Salaries	\$63,000
0206	100	0410	B012	000000	1.1.04.01 Members' Resources-Salaries	\$40,000

**REASON FUNDS ARE AVAILABLE:**

Administrative Support - salary savings due to temporary vacancies.

Government Members Caucus – salary savings as caucus will not avail of the maximum allowable funding for administrative and research staff.

Members' Resources – salary savings as expenditures were less than anticipated for secretarial pool and replacement Constituency Assistants.

<p><b>APPROVED BY:</b></p> <p><u>Maureen Lynch</u></p> <p>Chief Financial Officer</p> <p>Date: <u>2010-11-30</u></p>	<p><b>APPROVED BY:</b></p> <p><u>[Signature]</u></p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2010.11.30.</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2011-0009

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	110	0600	B061	000000	3.1.01.06 Office of the Chief Electoral Officer – Purchased Services	\$43,000

**FUNDS REQUIRED FOR:**

Additional funds are required to cover expenditures for the by-election for the District of Conception Bay East – Bell Island.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	B032	000000	1.1.05.03 House Operations – Transportation and Communications	\$43,000

**REASON FUNDS ARE AVAILABLE:**

Travel expenditures for conferences are less than anticipated.

<p><b>VERIFIED BY:</b></p> <p><u>M. Lambie</u> Chief Financial Officer</p> <p>Date: <u>2010-12-03</u></p>	<p><b>APPROVED BY:</b></p> <p><u>[Signature]</u> Clerk of the House of Assembly</p> <p>Date: <u>2010.12.03</u></p>	<p><b>APPROVED BY:</b></p> <p><u>[Signature]</u> Statutory Officer</p> <p>Date: <u>[Signature]</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2011-0010

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0207	110	0430	B071	000000	1.1.03.07 Hansard and the Broadcast Centre – Property, Furnishings and Equipment	\$27,500
0208	110	0430	B071	000000	1.1.03.07 Hansard and the Broadcast Centre – Property, Furnishings and Equipment	\$3,200

**FUNDS REQUIRED FOR:**

Additional funds are required to purchase modular furniture for Hansard and equipment for the Broadcast Centre.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	B071	000000	1.1.02.07 Legislative Library and Records Management – Property, Furnishings and Equipment	\$30,700

**REASON FUNDS ARE AVAILABLE:**

Expenditures for Property, Furnishings and Equipment are less than anticipated as funding for web catalogue servers was not required.

<p><b>APPROVED BY:</b></p> <p><i>M. Lambie</i></p> <hr/> <p>Chief Financial Officer</p> <p>Date: <u>2010-12-06</u></p>	<p><b>APPROVED BY:</b></p> <p><i>[Signature]</i></p> <hr/> <p>Clerk of the House of Assembly</p> <p>Date: <u>2010.12.06.</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2011-0011

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	120	0410	B051	000000	1.1.04.05 Members' Resources – Professional Services	\$3,000

**FUNDS REQUIRED FOR:**

External review of intra-constituency allocations for all members as directed by the House of Assembly Management Commission at its September 22, 2010 meeting (CM2010-050 refers).

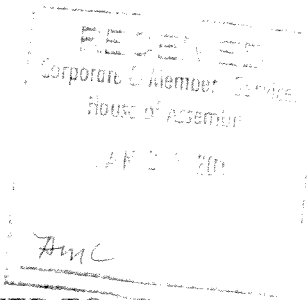
**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	120	0400	B051	000000	1.1.01.05 Administrative Support – Professional Services	\$3,000

**REASON FUNDS ARE AVAILABLE:**

Expenditures for Professional Services are less than anticipated.

<p><b>APPROVED BY:</b></p> <p>_____</p> <p>Chief Financial Officer</p> <p>Date: _____</p>	<p><b>APPROVED BY:</b></p> <p><i>[Signature]</i></p> <p>_____</p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2011.01.14</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2011-0012

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0241	110	0580	B023	000000	4.1.01.02 Office of the Citizens' Representative - Employee Benefits	\$600

FUNDS REQUIRED FOR:

Additional funds are required to cover the cost of law society fees for the Citizens' Representative.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0241	110	0580	B032	000000	4.1.01.03 Office of the Citizens' Representative - Transportation & Communication	\$600

REASON FUNDS ARE AVAILABLE:

Savings are available in Transportation and Communications due to less travel than anticipated.

<p><b>VERIFIED BY:</b></p> <p><u>M. Rambe</u></p> <p>Chief Financial Officer</p> <p>Date: <u>2011-01-17</u></p>	<p><b>APPROVED BY:</b></p> <p><u>[Signature]</u></p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2011.01.18.</u></p>	<p><b>APPROVED BY:</b></p> <p><u>[Signature]</u></p> <p>Statutory Officer</p> <p>Date: <u>Jan 19, 2011</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2011-0013

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	100	04B0	B012	000000	1.1.07.01 Official Opposition Caucus - Salaries	\$90,000

**FUNDS REQUIRED FOR:**

Unbudgeted unanticipated costs for severance, overtime and paid leave payments at termination for an employee with the Official Opposition Caucus.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	100	0410	B012	000000	1.1.04.01 Members' Resources-Salaries	\$90,000

**REASON FUNDS ARE AVAILABLE:**

Salary savings as expenditures were less than anticipated for secretarial pool and replacement Constituency Assistants.

<p><b>APPROVED BY:</b></p> <p><u>M. Lambie</u></p> <p>Chief Financial Officer</p> <p>Date: <u>2011-01-26</u></p>	<p><b>APPROVED BY:</b></p> <p><u>[Signature]</u></p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2011.01.26</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2011-0014

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0241	110	0580	B071	000000	4.1.01.07 Office of the Citizens' Representative – Property, Furnishings & Equipment	\$11,400

**FUNDS REQUIRED FOR:**

The purchase of a photocopier for the Office of The Citizens Representative.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	B071	000000	1.1.04.07 Administrative Support – Property, Furnishings & Equipment	\$11,400

**REASON FUNDS ARE AVAILABLE:**

As the Property, Furniture and Equipment block is budgeted for the entire HOA Service, Caucus Operations and four Statutory Offices, funds are available to transfer to the Office of the Citizens Representative for the purchase of a photocopier.

<p><b>APPROVED BY:</b></p> <p><u><i>M. Lambie</i></u></p> <p>Chief Financial Officer</p> <p>Date: <u>2011-02-16</u></p>	<p><b>APPROVED BY:</b></p> <p><u><i>[Signature]</i></u></p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2011.02.16</u></p>
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