

**House of Assembly Management Commission
Agenda**

Date: September 25, 2019
Time: 9:30 a.m.
Location: HOA Committee Room

In camera Meeting

Budgetary issue

Televised Meeting

Approval of Minutes – July 23 2019

Clerk’s Report on Furniture and Equipment

Financial Reports – June 30 2019

Appointment of Auditor

Audited Financial Statements – House of Assembly & Statutory Offices

References to Procurement Legislation in House of Assembly Policies/Guidelines

Legal Fees Policy

Caucus Funding

Monthly Automobile Allowance Under I&E



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: July 23, 2019

Location: HOA Committee Room

Time: 3:55 pm

Members Present:

Hon. Perry Trimper, Speaker (Chair)

Hon. Andrew Parsons, Government House Leader

Mr. David Brazil, Opposition House Leader

Hon. Siobhan Coady, MHA (Lib), St. John's West

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Mr. Elvis Loveless, MHA (Lib), Fortune Bay-Cape La Hune

Mr. Barry Petten, MHA (PC), Conception Bay South

Ms. Sandra Barnes, Clerk of the House of Assembly

Other

Ms. Bobbi Russell, Policy & Communications Officer

Mr. Scott Reid, Deputy Speaker

- CM 2019-010** The Commission, at an *in-camera* meeting, approved recommending to the Lieutenant Governor in Council that the new Information and Privacy Commissioner be compensated at EP-10, Step 18, with regular step increases to apply.
- CM 2019-011** The Minutes of the Commission meeting held on February 20, 2019 were approved as read.
- CM 2019-012** The Minutes of the Commission meeting held on March 13, 2019 were approved as read.
- CM 2019-013** The Commission approved the following meeting dates for Fall 2019:
- September 25, 2019
 - November 6, 2019
 - December 4, 2019

The financial reports for the Legislature for the periods April 1, 2018 to March 31, 2019 were provided to the Commission for review. The Members' Accountability and Disclosure Reports were provided for the same period.

In accordance with the Transfer of Funds Policy, a report of budget transfers processed during the fiscal year 2018-2019 were provided to the Commission for review.

In accordance with the Caucus Operational Funding Grants Policy, expenditure reports for the periods from April 1, 2018 to March 31, 2019; and April 1, 2019 to April 17, 2019 (dissolution of 48th General Assembly) were provided to the Commission for the following:

- Office of the Speaker
- Government Members' Caucus
- Official Opposition Caucus
- Third Party Caucus
- Independent Members Joyce, Kirby and Lane

CM 2019-014 The Commission approved the following transfer of funds and waived the 2-day waiting period for Commission decisions:

From:

Subdivision 1.1.06.10 Government Members Caucus – Grants and Subsidies

\$ 9,100

To:

Subdivision 1.1.07.10 Official Opposition Caucus – Grants and Subsidies Subdivision

\$ 9,100

CM 2019-015 The Commission approved the following transfer of funds and waived the 2-day waiting period for Commission decisions:

From:

Subdivision 1.1.04.09 Members' Resources – Allowances and Assistance

\$7,500

To:

Subdivision 1.1.04.02 Members' Resources – Transportation and Communications

\$7,500

CM 2019-016 The Commission appointed Mr. Elvis Loveless and Ms. Alison Coffin as members of the Audit Committee, effective immediately.

CM 2019-017 The Commission appointed Mr. Elvis Loveless as Chair of the Audit Committee, effective immediately.

In accordance with the *Auditor General Act*, audited financial statements for the period from April 1, 2018 to March 31, 2019 were provided to the Commission.

CM 2019-018 Pursuant to Section 64 of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following proposed amendment to the *Members' Resources and Allowances Rules*, subject to final wording by the Office of the Legislative Counsel:

Section 30 of the *Members' Resources and Allowances Rules* is amended by deleting the word "and" at the end of paragraph (f) and by adding immediately after that paragraph the following:

(f.1) to and from St. Pierre-et-Miquelon where the purpose of the trip is directly related to constituency business; and

Adjournment: 4:05 pm

Hon. Perry Trimper, MHA
Speaker (Chair)

Sandra Barnes
Clerk and Secretary to the Commission



To: House of Assembly Management Commission
From: Clerk of the House of Assembly
Date: September 18, 2019
Subject: Report on Authorizations for Furniture and Equipment Expenditures

The Standard Office Allocation Package for Members and Constituency Assistants delegates authority to the Clerk to pre-approve expenditures for other furniture and equipment to a maximum of \$1000.00 (per item), with the Clerk to report all such approvals at a subsequent meeting of the Management Commission.

The following report details the approvals of the Clerk under the Standard Office Allocation Package up to September 19, 2019.

DISTRICT	MEMBER	COST	DETAILS
Grand Falls- Windsor-Buchans	Mr. Chris Tibbs	\$527.84	Coffee machine; water cup dispenser; floor fan; folding table.

**House of Assembly Management Commission
Briefing Note**

Title: Financial Reports - April 1, 2019 to June 30, 2019

Issue: Review of:

1. Financial Performance of the Legislature; and
2. Approved Allocations and Actual Expenditures of Members of the House of Assembly.

Background:

- Paragraph 20(5)(a) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) states that the House of Assembly Management Commission shall “regularly, and at least quarterly, review the financial performance of the House of Assembly as well as the actual expenditures of members compared with approved allocations.”
- The details of the financial performance of the Legislature (excluding the Office of the Auditor General) are included in the attached Statement of Revenue and Expenditure for the three-month period ended June 30, 2019. The reports show the actual expenditures and revenues for the fiscal year. All known savings or overruns over budgeted amounts are identified in the report and explanations are provided for significant amounts.
- The details of the financial performance of the Office of the Auditor General are shown on a separate Statement of Revenue and Expenditure for the three-month period ended June 30, 2019. The reports show the actual expenditures and revenues for the fiscal year. All known savings or overruns over budgeted amounts are identified in the report and explanations are provided for any significant amounts.
- The actual expenditures compared with the approved allocations for each Member are included in the Members’ Expenditures Summarized by Category reports for the period April 1, 2019 to June 30, 2019. The Reports include the expenditures for June in the columns entitled “Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)” and the expenditures for the first quarter of the year in the column entitled “Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)”.
- The reports reflect Interim Supply balances as Main Supply was not passed.

Analysis:

Legal Consultation:
Not applicable

Internal Consultation(s):

Not applicable

External Consultation(s):

Not applicable

Comparison to Government Policy:

Not applicable

Financial Impact:

Not applicable

Legislative Impact:

Not applicable

Options:

- Not applicable

Status:

- Not applicable

Action Required:

- For review purposes

Drafted by: Wanda Lee Mercer
Date: September 12, 2019

Approved by: Sandra Barnes

Attachments:

1. Statement of Revenue and Expenditure – Legislature (excluding the Office of the Auditor General)
2. Statement of Revenue and Expenditure – Office of the Auditor General
3. Member Accountability and Disclosure Reports



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2019 to 30 June 2019
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.01. ADMINISTRATIVE SUPPORT						
01. Salaries	1,932,600	509,700	506,339	1,932,600	-	(1,422,900)
Operating Accounts:						
<i>Employee Benefits</i>	4,500	1,100	1,700	4,500	-	(3,400)
<i>Transportation and Communications</i>	68,800	15,300	15,573	68,800	-	(53,500)
<i>Supplies</i>	36,200	9,100	11,742	36,200	-	(27,100)
<i>Professional Services</i>	61,100	61,100	52,065	61,100	-	-
<i>Purchased Services</i>	62,000	17,900	38,605	62,000	-	(44,100)
<i>Property, Furnishings and Equipment</i>	92,500	33,400	13,468	92,500	-	(59,100)
02. Operating Accounts	325,100	137,900	133,153	325,100	-	(187,200)
	2,257,700	647,600	639,492	2,257,700	-	(1,610,100)
02. Revenue - Provincial	-	-	(1,950)	(2,000)	2,000	2,000
Total: Administrative Support	2,257,700	647,600	637,542	2,255,700	2,000	(1,608,100)

1. Revenue related to repayment of paid leave overpayment in prior fiscal year.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2019 to 30 June 2019
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.02. LEGISLATIVE LIBRARY AND RECORDS MANAGEMENT						
01. Salaries	660,500	170,800	165,524	660,500	(0)	(489,700)
Operating Accounts:						
<i>Employee Benefits</i>	900	900	-	900	-	-
<i>Transportation and Communications</i>	10,200	4,200	1,091	10,200	-	(6,000)
<i>Supplies</i>	47,000	11,800	2,837	47,000	-	(35,200)
<i>Purchased Services</i>	8,500	2,100	926	8,500	-	(6,400)
<i>Property, Furnishings and Equipment</i>			18		-	-
02. Operating Accounts	66,600	19,000	4,872	66,600	-	(47,600)
Total: Legislative Library and Records Management	727,100	189,800	170,396	727,100	(0)	(537,300)



LEGISLATURE (excluding The Office of the Auditor General)
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Unaudited

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1.1.03. HANSARD AND THE BROADCAST CENTRE						
01. Salaries	638,000	181,800	169,166	638,000	-	(456,200)
Operating Accounts:						
<i>Employee Benefits</i>	600	200	-	600	-	(400)
<i>Transportation and Communications</i>	13,300	1,800	412	13,300	-	(11,500)
<i>Supplies</i>	26,600	5,500	1,605	26,600	-	(21,100)
<i>Professional Services</i>	20,000	-	-	20,000	-	(20,000)
<i>Purchased Services</i>	213,700	137,600	86,629	213,700	-	(76,100)
<i>Property, Furnishings and Equipment</i>	235,000	2,500	2,639	235,000	-	(232,500)
02. Operating Accounts	509,200	147,600	91,285	509,200	-	(361,600)
	1,147,200	329,400	260,451	1,147,200	-	(817,800)
02. Revenue - Provincial			-		-	-
Total: Hansard and the Broadcast Centre	1,147,200	329,400	260,451	1,147,200	-	(817,800)



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2019 to 30 June 2019
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
1.1.04. MEMBERS' RESOURCES							
01. Salaries	6,532,600	1,900,100	1,899,632	6,492,100	40,500	1	(4,592,000)
Operating Accounts:							
<i>Transportation and Communications</i>	5,200	6,300	8,496	22,500	(17,300)	2	(16,200)
<i>Professional Services</i>	-	-	-	(0)	0		
<i>Purchased Services</i>	10,000	7,200	9,038	17,300	(7,300)	3	(10,100)
02. Operating Accounts	15,200	13,500	17,534	39,800	(24,600)		(26,300)
09. Allowances and Assistance	2,362,800	604,500	472,048	2,355,300	7,500	4	(1,750,800)
10. Grants and Subsidies	4,500	1,200	993	4,500	-		(3,300)
	8,915,100	2,519,300	2,390,207	8,891,700	23,400		(6,372,400)
02. Revenue - Provincial	-	-	(47,864)	(47,900)	47,900	5	47,900
Total: Members' Resources	8,915,100	2,519,300	2,342,343	8,843,800	71,300		(6,324,500)

1. Projected savings due to costs of Constituency Assistants and Constituency Assistants Replacements are less than anticipated.
2. Projected overruns due to travel costs associated with training for MHA's and CA's post General Election 2019.
3. Projected overruns due to moving and storage costs related to the General Election 2019.
4. Projected savings as Members may not avail of the maximum allowable funds.
5. Revenues mainly related to repayment of excess constituency allowance.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2019 to 30 June 2019
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.05. HOUSE OPERATIONS						
01. Salaries	193,700	45,000	40,677	193,700	-	(148,700)
Operating Accounts:						
<i>Employee Benefits</i>	5,900	1,500	2,100	5,900	-	(4,400)
<i>Transportation and Communications</i>	125,700	11,400	1,761	108,600	17,100	¹ (97,200)
<i>Supplies</i>	14,500	3,600	2,204	14,500	-	(10,900)
<i>Professional Services</i>	3,900	1,000	480	3,900	-	(2,900)
<i>Purchased Services</i>	41,500	8,000	7,519	41,500	-	(33,500)
<i>Property, Furnishings and Equipment</i>	1,700	400	106	1,700	-	(1,300)
02. Operating Accounts	193,200	25,900	14,170	176,100	17,100	(150,200)
10. Grants and Subsidies	11,500	2,900	435	11,500	-	(8,600)
	398,400	73,800	55,282	381,300	17,100	(307,500)
02. Revenue - Provincial	-	-	-	-	-	-
Total: House Operations	398,400	73,800	55,282	381,300	17,100	(307,500)

1. Projected savings due to travel costs less than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
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For the Period 1 April 2019 to 30 June 2019
Unaudited

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1.1.06. GOVERNMENT MEMBERS CAUCUS							
01. Salaries	475,300	136,000	118,833	354,500	120,800	¹	(218,500)
Operating Accounts:							
<i>Employee Benefits</i>	1,700	400	-	1,700	0		(1,300)
<i>Transportation and Communications</i>	23,000	5,800	4,500	23,000	-		(17,200)
<i>Supplies</i>	13,200	3,300	2,826	13,200	-		(9,900)
<i>Purchased Services</i>	10,000	2,500	2,179	10,000	-		(7,500)
<i>Property, Furnishings and Equipment</i>	3,200	800	85	3,200	-		(2,400)
02. Operating Accounts	51,100	12,800	9,590	51,100	0		(38,300)
10. Grants and Subsidies	38,600	9,700	9,126	29,500	9,100	²	(19,800)
Total: Government Members Caucus	565,000	158,500	137,549	435,100	129,900		(276,600)

1. Projected savings due to a decrease in the number of Private Members as a result of the General Election 2019.

2. Projected savings due to a decrease in the number of Members as a result of the General Election 2019.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2019 to 30 June 2019
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
1.1.07. OFFICIAL OPPOSITION CAUCUS							
01. Salaries	950,600	264,400	264,218	1,091,700	(141,100)	¹	(827,300)
Operating Accounts:							
<i>Employee Benefits</i>	2,500	600	-	2,500	-		(1,900)
<i>Transportation and Communications</i>	75,900	19,100	6,142	75,900	-		(56,800)
<i>Supplies</i>	19,900	5,000	2,167	19,900	-		(14,900)
<i>Purchased Services</i>	18,700	4,700	6,040	18,700	-		(14,000)
<i>Property, Furnishings and Equipment</i>	4,700	1,200	992	4,700	-		(3,500)
02. Operating Accounts	121,700	30,600	15,341	121,700	-		(91,100)
10. Grants and Subsidies	11,900	3,000	5,656	21,000	(9,100)	²	(18,000)
Total: Official Opposition Caucus	1,084,200	298,000	285,215	1,234,400	(150,200)		(936,400)

1. Projected overruns due to an increase in the number of Private Members as a result of the General Election 2019.

2. Projected overruns due to an increase in the number of Members as a result of the General Election 2019.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2019 to 30 June 2019
Unaudited

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1.1.08. THIRD PARTY CAUCUS						
01. Salaries	391,800	113,500	99,022	412,000	(20,200) ¹	(298,500)
Operating Accounts:						
<i>Employee Benefits</i>	1,000	300	-	1,000	(0)	(700)
<i>Transportation and Communications</i>	21,100	5,300	3,033	21,100	-	(15,800)
<i>Supplies</i>	7,800	2,000	4,657	7,800	-	(5,800)
<i>Purchased Services</i>	8,400	5,600	3,685	8,400	-	(2,800)
<i>Property, Furnishings and Equipment</i>	1,900	500	-	1,900	-	(1,400)
02. Operating Accounts	40,200	13,700	11,375	40,200	(0)	(26,500)
10. Grants and Subsidies	11,900	3,000	3,478	11,900	-	(8,900)
Total: Third Party Caucus	443,900	130,200	113,875	464,100	(20,200)	(333,900)
TOTAL HOUSE OF ASSEMBLY	15,538,600	4,346,600	4,002,653	15,488,700	49,900	(11,142,100)

1. Projected overruns due to an increase in the number of Private Members as a result of the General Election 2019.



LEGISLATURE (excluding The Office of the Auditor General)
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For the Period 1 April 2019 to 30 June 2019
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3.1.01. OFFICE OF THE CHIEF ELECTORAL OFFICER						
01. Salaries	4,631,600	4,478,700	2,004,124	4,631,600	-	(152,900)
Operating Accounts:						
<i>Employee Benefits</i>	4,500	4,500	458	4,500	-	-
<i>Transportation and Communications</i>	1,346,000	1,346,000	590,951	1,346,000	-	-
<i>Supplies</i>	134,100	134,100	41,828	134,100	-	-
<i>Professional Services</i>	33,000	8,300	7,337	33,000	-	(24,700)
<i>Purchased Services</i>	1,124,900	1,084,900	644,379	1,124,900	-	(40,000)
<i>Property, Furnishings and Equipment</i>	73,300	73,300	10,123	73,300	-	-
02. Operating Accounts	2,715,800	2,651,100	1,295,076	2,715,800	-	(64,700)
10. Grants and Subsidies	132,000	147,000	-	132,000	-	15,000
	7,479,400	7,276,800	3,299,200	7,479,400	-	(202,600)
02. Revenue - Provincial			(2,507)	(2,600)	2,600	2,600
Total: Office of the Chief Electoral Officer	7,479,400	7,276,800	3,296,693	7,476,800	2,600	(200,000)



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2019 to 30 June 2019
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
4.1.01. OFFICE OF THE CITIZENS' REPRESENTATIVE						
01. Salaries	677,000	182,500	182,389	677,000	-	(494,500)
Operating Accounts:						
<i>Employee Benefits</i>	8,000	2,000	263	8,000	-	(6,000)
<i>Transportation and Communications</i>	34,800	8,700	3,682	34,800	-	(26,100)
<i>Supplies</i>	5,000	1,300	247	5,000	0	(3,700)
<i>Professional Services</i>	12,000	3,000	-	12,000	0	(9,000)
<i>Purchased Services</i>	92,700	21,400	18,315	92,700	-	(71,300)
<i>Property, Furnishings and Equipment</i>	4,000	1,000	-	4,000	-	(3,000)
02. Operating Accounts	156,500	37,400	22,507	156,500	0	(119,100)
Total: Office of the Citizens' Representative	833,500	219,900	204,896	833,500	0	(613,600)



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2019 to 30 June 2019
Unaudited

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5.1.01. OFFICE OF THE CHILD AND YOUTH ADVOCATE						
01. Salaries	1,150,100	314,000	313,935	1,150,100	-	(836,100)
Operating Accounts:						
<i>Employee Benefits</i>	3,500	900	-	3,500	-	(2,600)
<i>Transportation and Communications</i>	65,400	20,000	10,776	65,400	-	(45,400)
<i>Supplies</i>	6,000	1,500	2,479	6,000	-	(4,500)
<i>Professional Services</i>	9,000	2,300	2,730	9,000	-	(6,700)
<i>Purchased Services</i>	160,900	40,300	41,689	160,900	-	(120,600)
<i>Property, Furnishings and Equipment</i>	4,000	1,000	176	4,000	-	(3,000)
02. Operating Accounts	248,800	66,000	57,850	248,800	-	(182,800)
Total: Office of the Child and Youth Advocate	1,398,900	380,000	371,785	1,398,900	-	(1,018,900)



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2019 to 30 June 2019
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
6.1.01. OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER						
01. Salaries	1,116,800	300,700	262,219	1,116,800	-	(816,100)
Operating Accounts:						
<i>Employee Benefits</i>	6,500	1,600	1,526	6,500	-	(4,900)
<i>Transportation and Communications</i>	32,800	8,200	4,949	32,800	-	(24,600)
<i>Supplies</i>	7,700	1,900	1,979	7,700	0	(5,800)
<i>Professional Services</i>	50,000	30,000	8,179	50,000	-	(20,000)
<i>Purchased Services</i>	122,400	30,600	30,279	122,400	-	(91,800)
<i>Property, Furnishings and Equipment</i>	1,000	300	139	1,000	(0)	(700)
02. Operating Accounts	220,400	72,600	47,051	220,400	(0)	(147,800)
Total: Office of the Information and Commissioner	1,337,200	373,300	309,270	1,337,200	(0)	(963,900)



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STATEMENT OF REVENUE AND EXPENDITURE
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Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
7.1.01. OFFICE OF THE SENIORS' ADVOCATE						
01. Salaries	386,400	104,000	94,933	386,400	-	(282,400)
Operating Accounts:						
<i>Employee Benefits</i>	5,700	1,400	500	5,700	-	(4,300)
<i>Transportation and Communications</i>	45,900	12,200	7,886	45,900	-	(33,700)
<i>Supplies</i>	5,000	5,000	474	5,000	-	-
<i>Professional Services</i>	9,000	2,300	-	9,000	-	(6,700)
<i>Purchased Services</i>	44,000	33,000	12,119	44,000	-	(11,000)
<i>Property, Furnishings and Equipment</i>	4,000	1,000	711	4,000	-	(3,000)
02. Operating Accounts	113,600	54,900	21,690	113,600	-	(58,700)
Total: Office of the Seniors' Advocate	500,000	158,900	116,623	500,000	-	(341,100)
 TOTAL LEGISLATURE (Excluding the Office of the Auditor General)	27,087,600	12,755,500	8,301,920	27,035,100	-	52,500
					-	(13,315,700)



**OFFICE OF THE AUDITOR GENERAL
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2019 to 30 June 2019
Unaudited**

	Original Estimates	Operating Budget	Actual Expenditures and Revenue	Projected Total Expenditures and Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
2.1.012. Office of the Auditor General						
01. Salaries	3,234,800	3,234,800	705,716	3,134,800	100,000 ¹	100,000
02. Employee Benefits	94,800	94,800	5,319	94,800	- ²	-
03. Transportation and Communications	80,000	80,000	9,564	80,000	- ³	-
04. Supplies	55,000	55,000	1,103	55,000	- ⁴	-
05. Professional Services	99,000	99,000	33,915	199,000	(100,000) ⁵	(100,000)
06. Purchased Services	225,000	225,000	54,140	225,000	- ⁶	-
07. Property, Furnishings and Equipment	21,100	21,100	-	21,100	- ⁷	-
Total: Office of the Auditor General	3,809,700	3,809,700	809,757	3,809,700	-	-



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BALL, DWIGHT, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,300.00	1,025.00	3,075.00	9,225.00	25.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	41.59	561.99	9,873.01	5.4%
Total Office Allowances		1,066.59	3,636.99		
Operational Resources					
Operational Resources	--	276.21	560.24	--	--
Total Operational Resources		276.21	560.24		
Travel & Living Allowances					
House in Session	--	282.58	1,389.70	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	10,957.00	0.00	0.00	10,957.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		282.58	1,389.70		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		1,625.38	5,586.93		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

Warr, Brian, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,987.00	832.25	2,496.75	7,490.25	25.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	0.00	10,435.00	0.0%
Total Office Allowances		832.25	2,496.75		
Operational Resources					
Operational Resources	--	391.08	788.17	--	--
Total Operational Resources		391.08	788.17		
Travel & Living Allowances					
House in Session	--	0.00	2,060.12	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	10,957.00	0.00	161.72	10,795.28	1.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	2,221.84		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	50.00	2,559.00	1.9%
Total Constituency Allowance		0.00	50.00		
Total Expenditures		1,223.33	5,556.76		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

WAKEHAM, TONY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	7,469.00	746.90	746.90	6,722.10	10.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	0.00	0.00	9,152.00	0.0%
Total Office Allowances		746.90	746.90		
Operational Resources					
Operational Resources	--	169.30	1,337.18	--	--
Total Operational Resources		169.30	1,337.18		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,187.00	0.00	0.00	5,187.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		916.20	2,084.08		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

Trimper, Perry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	399.30	10,035.70	3.8%
Total Office Allowances		0.00	399.30		
Operational Resources					
Operational Resources	--	524.42	1,338.02	--	--
Total Operational Resources		524.42	1,338.02		
Travel & Living Allowances					
House in Session	--	0.00	2,764.29	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,957.00	0.00	0.00	6,957.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	2,764.29		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		524.42	4,501.61		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

TIBBS, CHRIS, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	0.00	0.00	9,152.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources	--	42.49	1,210.37	--	--
Total Operational Resources		42.49	1,210.37		
Travel & Living Allowances					
House in Session	--	766.46	766.46	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,941.00	0.00	0.00	6,941.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		766.46	766.46		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		808.95	1,976.83		

---- End of Report ----



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STOODLEY, SARAH, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	41.59	41.59	9,110.41	0.5%
Total Office Allowances		41.59	41.59		
Operational Resources					
Operational Resources	--	0.00	583.94	--	--
Total Operational Resources		0.00	583.94		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	4,576.00	0.00	0.00	4,576.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	156.56	156.56	2,131.44	6.8%
Total Constituency Allowance		156.56	156.56		
Total Expenditures		198.15	782.09		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

ROGERS, GERRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	294.69	10,140.31	2.8%
Total Office Allowances		0.00	294.69		
Operational Resources					
Operational Resources	--	159.28	318.07	--	--
Total Operational Resources		159.28	318.07		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		159.28	612.76		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

REID, SCOTT, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	525.01	525.01	9,909.99	5.0%
Total Office Allowances		525.01	525.01		
Operational Resources					
Operational Resources	--	457.36	1,147.13	--	--
Total Operational Resources		457.36	1,147.13		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,304.00	0.00	0.00	7,304.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		982.37	1,672.14		

---- End of Report ----



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Petten, Barry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,280.00	1,190.00	3,570.00	10,710.00	25.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	0.00	10,435.00	0.0%
Total Office Allowances		1,190.00	3,570.00		
Operational Resources					
Operational Resources	--	467.99	1,149.30	--	--
Total Operational Resources		467.99	1,149.30		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,304.00	0.00	0.00	5,304.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	78.28	78.28	2,530.72	3.0%
Total Constituency Allowance		78.28	78.28		
Total Expenditures		1,736.27	4,797.58		

---- End of Report ----



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PERRY, TRACEY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,492.00	0.00	1,582.00	7,910.00	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	36.75	36.75	10,398.25	0.4%
Total Office Allowances		36.75	1,618.75		
Operational Resources					
Operational Resources	--	469.68	1,081.72	--	--
Total Operational Resources		469.68	1,081.72		
Travel & Living Allowances					
House in Session	--	0.00	3,235.10	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	14,174.00	0.00	110.60	14,063.40	0.8%
Helicopter Travel	21,391.00	0.00	0.00	21,391.00	0.0%
Total Travel & Living Allowances		0.00	3,345.70		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		506.43	6,046.17		

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01-Jun-19 to 30-Jun-19

Parsons, Pam, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,716.00	1,059.59	3,178.77	9,537.23	25.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	35.65	10,399.35	0.3%
Total Office Allowances		1,059.59	3,214.42		
Operational Resources					
Operational Resources	--	441.86	1,811.34	--	--
Total Operational Resources		441.86	1,811.34		
Travel & Living Allowances					
House in Session	--	973.49	973.49	--	--
House Not in Session	--	19.50	19.50	--	--
Intra & Extra-Constituency Travel	6,696.00	136.90	136.90	6,559.10	2.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		1,129.89	1,129.89		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		2,631.34	6,155.65		

---- End of Report ----



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PARSONS, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	75.00	75.00	10,360.00	0.7%
Total Office Allowances		75.00	75.00		
Operational Resources					
Operational Resources	--	752.71	910.18	--	--
Total Operational Resources		752.71	910.18		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,261.00	0.00	0.00	6,261.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		827.71	985.18		

---- End of Report ----



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PARSONS, ANDREW, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	13,200.00	1,100.00	3,300.00	9,900.00	25.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	518.85	9,916.15	5.0%
Total Office Allowances		1,100.00	3,818.85		
Operational Resources					
Operational Resources	--	481.06	965.65	--	--
Total Operational Resources		481.06	965.65		
Travel & Living Allowances					
House in Session	--	1,684.89	4,057.59	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	9,826.00	70.99	349.57	9,476.43	3.6%
Helicopter Travel	18,261.00	0.00	0.00	18,261.00	0.0%
Total Travel & Living Allowances		1,755.88	4,407.16		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		3,336.94	9,191.66		

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Parsley, Betty, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	19,800.00	0.00	3,300.00	16,500.00	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	120.00	10,315.00	1.1%
Total Office Allowances		0.00	3,420.00		
Operational Resources					
Operational Resources	--	394.32	865.77	--	--
Total Operational Resources		394.32	865.77		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,609.00	0.00	0.00	6,609.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		394.32	4,285.77		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

PARROTT, LLOYD, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,133.00	913.33	913.33	8,219.67	10.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	133.44	133.44	736.56	15.3%
Office Operations	9,152.00	498.71	498.71	8,653.29	5.4%
Total Office Allowances		1,545.48	1,545.48		
Operational Resources					
Operational Resources	--	85.15	1,253.03	--	--
Total Operational Resources		85.15	1,253.03		
Travel & Living Allowances					
House in Session	--	960.80	960.80	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	9,686.00	211.44	211.44	9,474.56	2.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		1,172.24	1,172.24		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		2,802.87	3,970.75		

---- End of Report ----



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PARDY, CRAIG, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,750.00	1,475.00	1,475.00	13,275.00	10.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	0.00	0.00	9,152.00	0.0%
Total Office Allowances		1,475.00	1,475.00		
Operational Resources					
Operational Resources	--	2,073.58	3,241.46	--	--
Total Operational Resources		2,073.58	3,241.46		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,542.00	0.00	0.00	8,542.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		3,548.58	4,716.46		

---- End of Report ----



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OSBORNE, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	472.22	9,962.78	4.5%
Total Office Allowances		0.00	472.22		
Operational Resources					
Operational Resources	--	166.12	327.65	--	--
Total Operational Resources		166.12	327.65		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		166.12	799.87		

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O'DRISCOLL, LOYOLA, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	188.99	188.99	681.01	21.7%
Office Operations	9,152.00	260.72	360.72	8,791.28	3.9%
Total Office Allowances		449.71	549.71		
Operational Resources					
Operational Resources	--	181.57	765.51	--	--
Total Operational Resources		181.57	765.51		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,703.00	0.00	0.00	7,703.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		631.28	1,315.22		

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MITCHELMORE, CHRISTOPHER, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	231.24	311.24	10,123.76	3.0%
Total Office Allowances		231.24	311.24		
Operational Resources					
Operational Resources	--	315.86	711.00	--	--
Total Operational Resources		315.86	711.00		
Travel & Living Allowances					
House in Session	--	2,904.08	4,214.06	--	--
House Not in Session	--	825.82	825.82	--	--
Intra & Extra-Constituency Travel	10,609.00	1,037.56	1,168.41	9,440.59	11.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,767.46	6,208.29		
Constituency Allowance					
Constituency Allowance	2,609.00	35.09	135.09	2,473.91	5.2%
Total Constituency Allowance		35.09	135.09		
Total Expenditures					
		5,349.65	7,365.62		

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MICHAEL, LORRAINE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	236.92	10,198.08	2.3%
Total Office Allowances		0.00	236.92		
Operational Resources					
Operational Resources	--	144.84	270.18	--	--
Total Operational Resources		144.84	270.18		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		144.84	507.10		

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LOVELESS, ELVIS, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	7,910.00	791.00	791.00	7,119.00	10.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	0.00	0.00	9,152.00	0.0%
Total Office Allowances		791.00	791.00		
Operational Resources					
Operational Resources	--	73.70	1,241.58	--	--
Total Operational Resources		73.70	1,241.58		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	12,432.00	0.00	0.00	12,432.00	0.0%
Helicopter Travel	18,762.00	0.00	0.00	18,762.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		864.70	2,032.58		

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Letto, Graham, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	182.00	10,253.00	1.7%
Total Office Allowances		0.00	182.00		
Operational Resources					
Operational Resources	--	190.60	391.94	--	--
Total Operational Resources		190.60	391.94		
Travel & Living Allowances					
House in Session	--	0.00	2,404.37	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,739.00	0.00	0.00	5,739.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	2,404.37		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		190.60	2,978.31		

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LESTER, JIM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	57.00	10,378.00	0.5%
Total Office Allowances		0.00	57.00		
Operational Resources					
Operational Resources	--	233.70	449.43	--	--
Total Operational Resources		233.70	449.43		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		233.70	506.43		

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LANE, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	246.06	2,388.05	8,046.95	22.9%
Total Office Allowances		246.06	2,388.05		
Operational Resources					
Operational Resources	--	209.44	421.92	--	--
Total Operational Resources		209.44	421.92		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	43.48	2,565.52	1.7%
Total Constituency Allowance		0.00	43.48		
Total Expenditures					
		455.50	2,853.45		

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KIRBY, DALE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	541.45	9,893.55	5.2%
Total Office Allowances		0.00	541.45		
Operational Resources					
Operational Resources	--	214.26	371.81	--	--
Total Operational Resources		214.26	371.81		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	309.80	2,299.20	11.9%
Total Constituency Allowance		0.00	309.80		
Total Expenditures		214.26	1,223.06		

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King, Neil, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	17,700.00	0.00	2,950.00	14,750.00	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	0.00	10,435.00	0.0%
Total Office Allowances		0.00	2,950.00		
Operational Resources					
Operational Resources	--	350.45	875.24	--	--
Total Operational Resources		350.45	875.24		
Travel & Living Allowances					
House in Session	--	0.00	2,794.85	--	--
House Not in Session	--	0.00	311.08	--	--
Intra & Extra-Constituency Travel	9,739.00	0.00	238.08	9,500.92	2.4%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	3,344.01		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	101.32	2,507.68	3.9%
Total Constituency Allowance		0.00	101.32		
Total Expenditures					
		350.45	7,270.57		

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JOYCE, EDDIE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	30.06	30.06	10,404.94	0.3%
Total Office Allowances		30.06	30.06		
Operational Resources					
Operational Resources	--	288.05	790.10	--	--
Total Operational Resources		288.05	790.10		
Travel & Living Allowances					
House in Session	--	1,222.54	4,479.25	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	10,870.00	304.15	1,028.74	9,841.26	9.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		1,526.69	5,507.99		
Constituency Allowance					
Constituency Allowance	2,609.00	31.57	31.57	2,577.43	1.2%
Total Constituency Allowance		31.57	31.57		
Total Expenditures					
		1,876.37	6,359.72		

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HUTCHINGS, KEITH, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	0.00	10,435.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources	--	132.20	336.48	--	--
Total Operational Resources		132.20	336.48		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,783.00	0.00	491.51	8,291.49	5.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	491.51		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		132.20	827.99		

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Holloway, Colin, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	10,960.00	0.00	1,826.66	9,133.34	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	39.29	--	--
Office Operations	10,435.00	0.00	693.17	9,741.83	6.6%
Total Office Allowances		0.00	2,559.12		
Operational Resources					
Operational Resources	--	208.23	587.19	--	--
Total Operational Resources		208.23	587.19		
Travel & Living Allowances					
House in Session	--	13.16	1,945.85	--	--
House Not in Session	--	0.00	264.19	--	--
Intra & Extra-Constituency Travel	11,043.00	-13.16	300.38	10,742.62	2.7%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	2,510.42		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		208.23	5,656.73		

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Hawkins, Allan, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	70.09	10,364.91	0.7%
Total Office Allowances		0.00	70.09		
Operational Resources					
Operational Resources	--	200.94	506.74	--	--
Total Operational Resources		200.94	506.74		
Travel & Living Allowances					
House in Session	--	0.00	2,936.76	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,913.00	0.00	819.96	7,093.04	10.4%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	3,756.72		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	10.61	2,598.39	0.4%
Total Constituency Allowance		0.00	10.61		
Total Expenditures					
		200.94	4,344.16		

---- End of Report ----



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Expenditures Summarized by Category
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Haley, Carol Anne, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	15,545.00	1,295.36	3,886.08	11,658.92	25.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	643.46	1,798.18	8,636.82	17.2%
Total Office Allowances		1,938.82	5,684.26		
Operational Resources					
Operational Resources	--	399.15	907.11	--	--
Total Operational Resources		399.15	907.11		
Travel & Living Allowances					
House in Session	--	0.00	3,088.31	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	11,043.00	122.36	675.57	10,367.43	6.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		122.36	3,763.88		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	10.53	2,598.47	0.4%
Total Constituency Allowance		0.00	10.53		
Total Expenditures		2,460.33	10,365.78		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

Haggie, John, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	403.49	403.49	10,031.51	3.9%
Total Office Allowances		403.49	403.49		
Operational Resources					
Operational Resources	--	805.29	1,087.12	--	--
Total Operational Resources		805.29	1,087.12		
Travel & Living Allowances					
House in Session	--	996.93	2,702.69	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,696.00	77.23	77.23	6,618.77	1.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		1,074.16	2,779.92		
Constituency Allowance					
Constituency Allowance	2,609.00	84.45	84.45	2,524.55	3.2%
Total Constituency Allowance		84.45	84.45		
Total Expenditures					
		2,367.39	4,354.98		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

Gambin - Walsh, Sherry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	19,000.00	1,583.33	4,749.99	14,250.01	25.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	99.27	351.29	10,083.71	3.4%
Total Office Allowances		1,682.60	5,101.28		
Operational Resources					
Operational Resources	--	711.43	1,478.00	--	--
Total Operational Resources		711.43	1,478.00		
Travel & Living Allowances					
House in Session	--	0.00	1,210.93	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	10,000.00	0.00	786.35	9,213.65	7.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	1,997.28		
Constituency Allowance					
Constituency Allowance	2,609.00	704.53	789.73	1,819.27	30.3%
Total Constituency Allowance		704.53	789.73		
Total Expenditures		3,098.56	9,366.29		

---- End of Report ----



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FORSEY, PLEAMAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	16,000.00	1,600.00	1,600.00	14,400.00	10.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	1,147.92	1,147.92	8,004.08	12.5%
Total Office Allowances		2,747.92	2,747.92		
Operational Resources					
Operational Resources	--	2,014.42	3,182.30	--	--
Total Operational Resources		2,014.42	3,182.30		
Travel & Living Allowances					
House in Session	--	799.63	799.63	--	--
House Not in Session	--	1,203.36	1,203.36	--	--
Intra & Extra-Constituency Travel	8,237.00	75.14	75.14	8,161.86	0.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,078.13	2,078.13		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		6,840.47	8,008.35		

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Finn, John, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	8,963.00	0.00	1,493.80	7,469.20	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	0.00	10,435.00	0.0%
Total Office Allowances		0.00	1,493.80		
Operational Resources					
Operational Resources	--	346.11	866.77	--	--
Total Operational Resources		346.11	866.77		
Travel & Living Allowances					
House in Session	--	0.00	2,956.05	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,913.00	0.00	1,497.44	4,415.56	25.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	4,453.49		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		346.11	6,814.06		

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EVANS, LELA, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	0.00	0.00	9,152.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources	--	0.00	1,167.88	--	--
Total Operational Resources		0.00	1,167.88		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	15,787.00	0.00	0.00	15,787.00	0.0%
Helicopter Travel	8,008.00	0.00	0.00	8,008.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		0.00	1,167.88		

---- End of Report ----



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EDMUNDS, RANDY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	108.36	10,326.64	1.0%
Total Office Allowances		0.00	108.36		
Operational Resources					
Operational Resources	--	261.77	535.92	--	--
Total Operational Resources		261.77	535.92		
Travel & Living Allowances					
House in Session	--	0.00	4,087.60	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	18,000.00	0.00	193.77	17,806.23	1.1%
Helicopter Travel	9,130.00	0.00	0.00	9,130.00	0.0%
Total Travel & Living Allowances		0.00	4,281.37		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		261.77	4,925.65		

---- End of Report ----



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DWYER, JEFF, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	13,333.00	1,333.33	1,333.33	11,999.67	10.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	20.60	20.60	849.40	2.4%
Office Operations	9,152.00	172.97	172.97	8,979.03	1.9%
Total Office Allowances		1,526.90	1,526.90		
Operational Resources					
Operational Resources	--	85.15	1,253.03	--	--
Total Operational Resources		85.15	1,253.03		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	10,525.00	0.00	0.00	10,525.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,612.05	2,779.93		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

DINN, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	16,000.00	1,333.33	3,999.99	12,000.01	25.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	445.96	868.56	9,566.44	8.3%
Total Office Allowances		1,779.29	4,868.55		
Operational Resources					
Operational Resources	--	251.47	455.38	--	--
Total Operational Resources		251.47	455.38		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	78.28	121.75	2,487.25	4.7%
Total Constituency Allowance		78.28	121.75		
Total Expenditures		2,109.04	5,445.68		

---- End of Report ----



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DINN, JIM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	0.00	0.00	9,152.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources	--	1,989.43	3,157.31	--	--
Total Operational Resources		1,989.43	3,157.31		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	4,576.00	0.00	0.00	4,576.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,989.43	3,157.31		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

DEMPSTER, LISA, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	13,860.00	1,155.00	3,465.00	10,395.00	25.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	820.41	1,857.35	8,577.65	17.8%
Total Office Allowances		1,975.41	5,322.35		
Operational Resources					
Operational Resources	--	691.73	1,291.48	--	--
Total Operational Resources		691.73	1,291.48		
Travel & Living Allowances					
House in Session	--	0.00	2,351.12	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	22,261.00	0.00	750.98	21,510.02	3.4%
Helicopter Travel	18,261.00	0.00	0.00	18,261.00	0.0%
Total Travel & Living Allowances		0.00	3,102.10		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		2,667.14	9,715.93		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

Dean, Jerry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	19,200.00	0.00	3,200.00	16,000.00	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	43.58	43.58	10,391.42	0.4%
Total Office Allowances		43.58	3,243.58		
Operational Resources					
Operational Resources	--	598.13	1,260.60	--	--
Total Operational Resources		598.13	1,260.60		
Travel & Living Allowances					
House in Session	--	0.00	2,569.75	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	9,391.00	57.13	250.66	9,140.34	2.7%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		57.13	2,820.41		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	176.46	2,432.54	6.8%
Total Constituency Allowance		0.00	176.46		
Total Expenditures					
		698.84	7,501.05		

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Expenditures Summarized by Category
01-Jun-19 to 30-Jun-19

Davis, Bernard, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	0.00	10,435.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources	--	112.71	226.39	--	--
Total Operational Resources		112.71	226.39		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	594.83	2,014.17	22.8%
Total Constituency Allowance		0.00	594.83		
Total Expenditures					
		112.71	821.22		

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01-Jun-19 to 30-Jun-19

CROSBIE, CHES, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	235.14	235.14	10,199.86	2.3%
Total Office Allowances		235.14	235.14		
Operational Resources					
Operational Resources	--	103.95	208.16	--	--
Total Operational Resources		103.95	208.16		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		339.09	443.30		

---- End of Report ----



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01-Jun-19 to 30-Jun-19

CROCKER, STEVE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	13,101.00	1,091.67	3,275.01	9,825.99	25.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	142.64	10,292.36	1.4%
Total Office Allowances		1,091.67	3,417.65		
Operational Resources					
Operational Resources	--	611.88	1,221.18	--	--
Total Operational Resources		611.88	1,221.18		
Travel & Living Allowances					
House in Session	--	1,526.46	1,526.46	--	--
House Not in Session	--	359.02	359.02	--	--
Intra & Extra-Constituency Travel	7,478.00	296.61	296.61	7,181.39	4.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,182.09	2,182.09		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		3,885.64	6,820.92		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Jun-19 to 30-Jun-19

CONWAY OTTENHEIMER, HELEN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	16,500.00	1,650.00	1,650.00	14,850.00	10.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	0.00	0.00	9,152.00	0.0%
Total Office Allowances		1,650.00	1,650.00		
Operational Resources					
Operational Resources	--	345.29	1,513.17	--	--
Total Operational Resources		345.29	1,513.17		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,797.00	0.00	0.00	5,797.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,995.29	3,163.17		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Jun-19 to 30-Jun-19

COFFIN, ALISON, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	0.00	0.00	9,152.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources	--	0.00	1,167.88	--	--
Total Operational Resources		0.00	1,167.88		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	4,576.00	0.00	0.00	4,576.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		0.00	1,167.88		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Jun-19 to 30-Jun-19

Coady, Siobhan, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	55.48	10,379.52	0.5%
Total Office Allowances		0.00	55.48		
Operational Resources					
Operational Resources	--	160.64	525.95	--	--
Total Operational Resources		160.64	525.95		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		160.64	581.43		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Jun-19 to 30-Jun-19

Byrne, Gerry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	287.30	10,147.70	2.8%
Total Office Allowances		0.00	287.30		
Operational Resources					
Operational Resources	--	235.00	523.91	--	--
Total Operational Resources		235.00	523.91		
Travel & Living Allowances					
House in Session	--	0.00	5,089.10	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	5,089.10		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		235.00	5,900.31		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Jun-19 to 30-Jun-19

BROWN, JORDAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	0.00	0.00	9,152.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources	--	0.00	1,167.88	--	--
Total Operational Resources		0.00	1,167.88		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,034.00	0.00	0.00	5,034.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		0.00	1,167.88		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Jun-19 to 30-Jun-19

Browne, Mark, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	16,000.00	0.00	2,666.66	13,333.34	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	261.58	10,173.42	2.5%
Total Office Allowances		0.00	2,928.24		
Operational Resources					
Operational Resources	--	380.02	951.69	--	--
Total Operational Resources		380.02	951.69		
Travel & Living Allowances					
House in Session	--	0.00	1,806.60	--	--
House Not in Session	--	0.00	78.03	--	--
Intra & Extra-Constituency Travel	12,000.00	0.00	1,699.69	10,300.31	14.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	3,584.32		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		380.02	7,464.25		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Jun-19 to 30-Jun-19

BRAZIL, DAVID, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	375.59	446.05	9,988.95	4.3%
Total Office Allowances		375.59	446.05		
Operational Resources					
Operational Resources	--	176.87	3,300.69	--	--
Total Operational Resources		176.87	3,300.69		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,696.00	0.00	444.46	6,251.54	6.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	444.46		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	43.47	2,565.53	1.7%
Total Constituency Allowance		0.00	43.47		
Total Expenditures					
		552.46	4,234.67		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Jun-19 to 30-Jun-19

Bragg, Derrick, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,400.00	1,200.00	3,600.00	10,800.00	25.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	0.00	10,435.00	0.0%
Total Office Allowances		1,200.00	3,600.00		
Operational Resources					
Operational Resources	--	372.77	1,340.21	--	--
Total Operational Resources		372.77	1,340.21		
Travel & Living Allowances					
House in Session	--	623.08	2,310.10	--	--
House Not in Session	--	548.81	548.81	--	--
Intra & Extra-Constituency Travel	11,043.00	569.03	824.06	10,218.94	7.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		1,740.92	3,682.97		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		3,313.69	8,623.18		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Jun-19 to 30-Jun-19

Bennett, Derek, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2019/20 (Net of HST)	Expenditures Processed 01-Jun-19 to 30-Jun-19 (Net of HST)	Expenditures Year to Date 01-Apr-19 to 30-Jun-19 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	702.25	789.58	9,645.42	7.6%
Total Office Allowances		702.25	789.58		
Operational Resources					
Operational Resources	--	423.98	930.87	--	--
Total Operational Resources		423.98	930.87		
Travel & Living Allowances					
House in Session	--	1,712.77	2,449.31	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,000.00	134.98	279.31	7,720.69	3.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		1,847.75	2,728.62		
Constituency Allowance					
Constituency Allowance	2,609.00	177.54	177.54	2,431.46	6.8%
Total Constituency Allowance		177.54	177.54		
Total Expenditures					
		3,151.52	4,626.61		

---- End of Report ----

**House of Assembly Management Commission
Briefing Note**

Title: Appointment of Auditor

Issue: Appointment of auditor for the House of Assembly & Statutory Offices, as recommended by the Audit Committee, in accordance with the *House of Assembly Accountability, Integrity and Administration Act*.

Background:

- Pursuant to subsection 43(2) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act), the Management Commission must appoint an auditor of the accounts of the House of Assembly and statutory offices before the end of each fiscal year, upon the recommendation of the Audit Committee.
- In correspondence dated August 28, 2019, the Audit Committee recommends that the Auditor General be appointed as auditor, pursuant to paragraph 27(7)(b) of the Act.

Analysis:

Legal Consultation:

Not applicable

Internal Consultation(s):

Not applicable

External Consultation(s):

Not applicable

Comparison to Government Policy:

Not applicable

Financial Impact:

Not applicable

Legislative Impact:

Not applicable

Options:

- Approve appointment of the Auditor General, as recommended by the Audit Committee, to audit the accounts of the House of Assembly and Statutory Offices.

Status:

- Appointment of auditor, pursuant to subsection 43(2) of the Act, remains outstanding.

Action Required:

Recommended Minute:

Pursuant to subsection 43(2) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission appoints the Auditor General of Newfoundland and Labrador to audit the accounts of the House of Assembly and the Statutory Offices for the 2019-20 fiscal year.

Drafted by: Bobbi Russell
Date: July 9, 2019

Approved by: Sandra Barnes

Attachments:

1. Letter dated August 28, 2019 from the Audit Committee to the Speaker.



HOUSE OF ASSEMBLY
Newfoundland and Labrador

August 28th, 2019

Hon. Perry Trimper, MHA
Chair of Management Commission

Dear Mr. Trimper,

At their meeting of August 28th, 2019 the Audit Committee discussed with the Auditor General the results of the audits of the House of Assembly and Statutory Offices carried out pursuant to sections 43(6) and (9) of the *House of Assembly Accountability, Integrity and Administration Act*, and the Clerk's management certification. The Auditor General told the Committee that the Office of the Auditor General had not identified any significant matters to report.

The Committee discussed the Management Certification audit with representatives of Grant Thornton and the Report of the Comptroller General on the Review of Severance Calculations for House of Assembly Employees.

In accordance with paragraph 23(7)(d) of the *House of Assembly Accountability, Integrity and Administration Act* the Committee recommend that the Management Commission approve and sign the financial statements of the House of Assembly for the fiscal year ended 31 March 2019.

In accordance with paragraph 23(7)(b) of the *House of Assembly Accountability, Integrity and Administration Act* the Audit Committee recommend that the Auditor General of the Province be appointed the auditor of the accounts of the House of Assembly and Statutory Offices for the fiscal year ending 31 March 2020.

On behalf of the Committee and the House of Assembly the Chair thanked Ms. Gail Hamilton for her valuable contribution to the work of the Committee as she finishes her second term at the end of the month.

The Committee have now met twice with the Auditor General, once with the Clerk and twice with the Chief Financial Officer in the current fiscal year.

Yours truly,

A handwritten signature in blue ink, reading "Elvis Loveless".

Elvis Loveless, MHA
Chair of Audit Committee

**House of Assembly Management Commission
Briefing Note**

Title: Audited Financial Information – House of Assembly & Statutory Offices

Issue: Approval of the audited financial information of the House of Assembly & Statutory Offices for fiscal year ended 31 March 2019.

Background:

- Pursuant to Section 43 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act), an annual audit is required of the accounts of the House of Assembly and Statutory Offices by an auditor appointed by the Commission.
- Paragraph 23(7)(d) of the Act states that the Audit Committee is to review the audited financial information, report and recommendations with the auditor, and recommend their approval to the Management Commission.
- In correspondence dated August 28, 2019 from the Audit Committee (see Attachment 1 of **BN 2019-018**), the Committee recommends that the Commission approve and sign the audited financial information for the House of Assembly and Statutory Offices for the fiscal year ended 31 March 2019 (see Attachment 1).

Analysis:

Legal Consultation:

Not applicable

Internal Consultation(s):

Not applicable

External Consultation(s):

Not applicable

Comparison to Government Policy:

Not applicable

Financial Impact:

Not applicable

Legislative Impact:

Not applicable

Options:

- Approve the audited financial information for the House of Assembly and Statutory Offices for the fiscal year ended 31 March 2019 as recommended by the Audit Committee.

Status:

- Approval of the audited financial for the fiscal year ended 31 March 2019 for the House of Assembly and Statutory Offices remains outstanding.

Action Required:

Recommended Minute:

The Commission approves the audited financial information for April 1, 2018 to March 31, 2019 for the House of Assembly and Statutory Offices, as recommended by the Audit Committee.

Prepared by: Bobbi Russell
Date: August 29, 2019

Approved by: Sandra Barnes

Attachments:

1. Audited Financial Information – House of Assembly & Statutory Offices – 31 March 2019



**AUDITOR
GENERAL**
of Newfoundland and Labrador

August 30, 2019

Ref: DP02-F4219

The Honourable Perry Trimper, MHA
Chair of the House of Assembly
Management Commission
House of Assembly
P.O. Box 8700
St. John's, Newfoundland and Labrador
A1B 4J6

In accordance with Section 43 of the *House of Assembly Accountability, Integrity and Administration Act* (the *Act*), I have performed the audit of the House of Assembly and its Statutory Offices for the year ended March 31, 2019. Section 43(6) of the *Act* requires that the audit consist of:

- an opinion on whether the accounts were fairly presented in accordance with the accounting policies noted;
- an opinion on whether the expenses incurred were in accordance with the policies of the House of Assembly Management Commission and, where applicable, the policies of the Executive Branch of Government; and
- an opinion on whether the Clerk of the House of Assembly's assessment of the effectiveness of internal controls was fairly stated and whether the internal controls were operating effectively.

Canadian generally accepted auditing standards

My audit of the House of Assembly was performed in accordance with Canadian generally accepted auditing standards. Canadian generally accepted auditing standards require that an audit be designed to provide reasonable assurance that the information taken as a whole is free of material misstatement. Reasonable assurance is a concept relating to the accumulation of the audit evidence necessary for the auditor to conclude that there is no material misstatement in the information taken as a whole. Reasonable assurance relates to the whole audit process.

The concept of materiality recognizes that some matters, either individually or in the aggregate, are considered important or critical to those making a decision relating to the financial information or the reliability of a system of control. If an error in the financial information or a weakness in the system of control is significant enough to change or influence the decision of the informed decision maker, a material error or weakness is deemed to have occurred. Below this threshold, any errors or weaknesses are regarded as immaterial. Errors or weaknesses may arise from a number of causes such as fraud or error, departures from accounting policies, inappropriate estimates, non-compliance with policy directives or less than adequate disclosure.

My Audit of the House of Assembly and its Statutory Offices

As part of my audit, I must review and consider any additional work performed by others in relation to the system of internal control. During the year ended March 31, 2019, the firm of Grant Thornton was engaged to assist the Clerk in completing the annual Management Certification. Further, the Office of the Comptroller General continued to perform a number of reviews of the systems, files and supporting documentation. The comments and recommendations of both Grant Thornton and the Office of the Comptroller General should continue to be considered by the Management Commission and the Clerk in an effort to strengthen the system of control in the future.

No significant findings came to my attention during the audit of the House of Assembly and its statutory offices.

Annual Report

I understand that the Management Commission (the Commission) will be producing an Annual Report that will include a reproduction of the financial information for the year ended March 31, 2019. As my Office performed the audit relating to this financial information, my Independent Auditor's Report should also be attached to the reproduction. In this regard, my consent should be obtained in any case where an Annual Report is to contain any reproduction or publication of my Independent Auditor's Report or any portion thereof.

Further, I request that prior to the release of the Commission's Annual Report, you provide me with a complete copy of the draft Annual Report. I will then determine, in accordance with the recommendations outlined in the Chartered Professional Accountants of Canada Handbook, whether the financial information and Independent Auditor's Report have been accurately reproduced and whether the other information contained in the draft Annual Report is consistent with the audited financial information. I also request that the Commission's Annual Report not be finalized or released until my Office has completed the review.

I express my appreciation for the cooperation and assistance extended to my staff during the audit.

Yours truly,



JULIA MULLALEY, CPA, CA
Auditor General

c.c. Ms. Sandra Barnes
Clerk of the House of Assembly

House of Assembly Audit Committee:
Mr. Elvis Loveless, MHA, Chair
Ms. Alison Coffin, MHA, Member
Dr. Alex Faseruk, Ph.D., Member
Ms. Gail Hamilton, FCPA, FCA, Member



**AUDITOR
GENERAL**
of Newfoundland and Labrador

August 30, 2019

Ref: DP02-F4219

Honourable Perry Trimper, M.H.A.
Chair of the House of Assembly
Management Commission
House of Assembly
P.O. Box 8700
St. John's, Newfoundland and Labrador
A1B 4J6

Dear Sir:

In accordance with Section 43 of the *House of Assembly Accountability, Integrity and Administration Act* (the *Act*), I have performed the audit of the House of Assembly and its statutory offices for the year ended March 31, 2019. Section 43(6) of the *Act* requires that the audit consist of:

- an opinion on whether the accounts are fairly presented in accordance with the accounting policies noted;
- an opinion on whether the expenses incurred are in accordance with the policies of the House of Assembly Management Commission and, where applicable, the policies of the Executive Branch of Government; and
- an opinion on whether the Clerk of the House of Assembly's assessment of the effectiveness of internal controls is fairly stated and whether the internal controls are operating effectively.

I enclose 20 copies of the audited financial information and management certification for the year ended March 31, 2019, along with my Independent Auditor's Report thereon. After you and a member of the House of Assembly Management Commission have signed the audited financial information, please return the unbound copy to me.

Yours truly,



JULIA MULLALEY, CPA, CA
Auditor General

Enclosure

c.c. Ms. Sandra Barnes
Clerk of the House of Assembly

House of Assembly Audit Committee:
Mr. Elvis Loveless, M.H.A., Chair
Ms. Alison Coffin, M.H.A.
Dr. Alex Faseruk, Ph.D., Member
Ms. Gail Hamilton, FCPA, FCA, Member

**HOUSE OF ASSEMBLY
AND ITS STATUTORY OFFICES**

**FINANCIAL INFORMATION
AND
MANAGEMENT CERTIFICATION**

MARCH 31, 2019

**HOUSE OF ASSEMBLY
AND ITS STATUTORY OFFICES**

FINANCIAL INFORMATION

MARCH 31, 2019



**AUDITOR
GENERAL**
of Newfoundland and Labrador

INDEPENDENT AUDITOR'S REPORT

To the Members of the House of Assembly Management Commission
Province of Newfoundland and Labrador

Opinion

I have audited the financial information of the House of Assembly and its statutory offices (the Assembly), which comprises the schedule of assets and liabilities as at March 31, 2019, the schedule of expenditure and related revenue, the schedule of gross expenditure and unexpended balances for the year then ended and a summary of significant accounting policies and other explanatory information. The financial information has been prepared by management of the Assembly to comply with the requirements of the *House of Assembly Accountability, Integrity and Administration Act* (the *Act*).

I have also audited, in accordance with section 43(6)(b) of the *Act*, the expenses incurred by the Assembly to determine whether they were in accordance with the policies of the House of Assembly Management Commission and, where applicable, the policies of the Executive Branch of Government.

As well, I have audited, in accordance with section 43(6)(c) of the *Act*, the assessment of the Clerk of the House of Assembly of the effectiveness of the internal controls of the Assembly as at March 31, 2019.

In my opinion, the financial information of the Assembly for the year ended March 31, 2019 is prepared, in all material respects, in accordance with the accounting policies disclosed in Note 1(a).

Also, in my opinion, the expenses incurred by the Assembly were in accordance with the policies of the House of Assembly Management Commission which were in place during the year and, where applicable, the policies of the Executive Branch of Government.

As well, in my opinion, the assessment of internal controls by the Clerk of the House of Assembly over financial reporting at the Assembly as at March 31, 2019, was fairly stated and the internal controls over financial reporting at the Assembly were operating effectively, in all material respects, as at that date.

Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Information* section of my report. I am independent of the Assembly in accordance with the ethical requirements that are relevant to my audit of the financial information in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Independent Auditor's Report (cont.)

Emphasis of Matter – Basis of Accounting and Restriction on Use

Without modifying my opinion, I draw attention to Note 1(a) to the financial information, which describes the basis of accounting. The financial information is prepared solely to assist the House of Assembly Management Commission to comply with the requirements of the *Act*. As a result, the financial information may not be suitable for another purpose. My report is intended solely for the use of the House of Assembly Management Commission and should not be used by anyone other than the specified user.

Other Information

Management is responsible for the other information. The other information comprises the information included in the annual report, but does not include the financial information and my auditor's report thereon. The annual report is expected to be made available to me after the date of this auditor's report.

My opinion on the financial information does not cover the other information and I will not express any form of assurance conclusion thereon.

In connection with my audit of the financial information, my responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial information or my knowledge obtained in the audit, or otherwise appears to be materially misstated. When I read the annual report, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance.

Responsibilities of Management and Those Charged with Governance for the Financial Information

Management is responsible for the preparation of the financial information in accordance with the accounting policies disclosed in Note 1(a), and for such internal control as management determines is necessary to enable the preparation of financial information that is free from material misstatement, whether due to fraud or error.

In preparing the financial information, management is responsible for assessing the Assembly's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Government of Newfoundland and Labrador either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Assembly's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Information

My objectives are to obtain reasonable assurance about whether the financial information as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial information.

Independent Auditor's Report (cont.)

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but typically not for the purpose of expressing an opinion on the effectiveness of the Assembly's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Assembly's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial information or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Assembly to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial information, including the disclosures, and whether the financial information represents the underlying transactions and events in accordance with the accounting policies disclosed in Note 1(a).

The internal control over financial reporting by the Assembly is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial information. The internal control over financial reporting by the Assembly includes those policies and procedures that: (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the Assembly; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial information in accordance with the accounting policies disclosed in the financial information, and that receipts and expenditures of the Assembly are being made only in accordance with proper authorizations; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the assets of the Assembly that could have a material effect on the financial information.

Because of its inherent limitations, internal control over financial reporting may not prevent or detect misstatements. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

Independent Auditor's Report (cont.)

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

A handwritten signature in cursive script that reads "Julia Mullaley".

JULIA MULLALEY, CPA, CA
Auditor General

August 30, 2019
St. John's, Newfoundland and Labrador

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF ASSETS AND LIABILITIES**

As at March 31

2019

2018

ASSETS

Cash held in trust (Note 2)	\$ 1,561	\$ 3,036
Accounts receivable (Note 3)	93,868	196,054
Prepaid expenses (Note 4)	72,605	88,046
Tangible capital assets (Note 5)	382,422	496,327
Total assets	\$ 550,456	\$ 783,463

LIABILITIES

Accounts payable	\$ 6,266	\$ 12,942
Accrued payroll	483,755	446,656
Accrued paid and annual leave	2,297,925	2,287,387
Accrued overtime	70,933	55,220
Accrued sick leave	55,345	57,644
Accrued severance pay (Note 6)	1,850,298	3,638,648
Trust liability (Note 2)	1,561	3,036
Total liabilities	\$ 4,766,083	\$ 6,501,533

Pensions and Group Health and Life Insurance Benefits (Note 7)

Contractual obligations (Note 8)

See accompanying notes

Signed on behalf of the House of Assembly
Management Commission:

Chair of the House of Assembly
Management Commission

Member of the House of Assembly
Management Commission

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended March 31

	2019 Actual	Estimates		2018 Actual
		Amended	Original	
HOUSE OF ASSEMBLY				
Administrative Support				
Salaries	\$ 1,638,867	\$ 1,753,800	\$ 1,854,800	\$ 1,916,020
Employee benefits	2,723	4,500	4,500	3,660
Transportation and communications	42,060	61,300	61,300	46,742
Supplies	18,031	36,200	36,200	22,859
Professional services	41,624	61,100	61,100	56,240
Purchased services	31,263	59,400	62,000	36,851
Property, furnishings and equipment	48,430	66,000	92,500	49,281
	1,822,998	2,042,300	2,172,400	2,131,653
Revenue - Provincial	(2,768)	-	-	(625)
Total: Administrative Support	1,820,230	2,042,300	2,172,400	2,131,028
Legislative Library and Records Management				
Salaries	655,411	660,500	660,500	646,706
Employee benefits	2,197	2,200	900	1,907
Transportation and communications	6,248	8,900	10,200	4,511
Supplies	46,807	47,000	47,000	47,006
Purchased services	8,357	8,500	8,500	8,175
Total: Legislative Library and Records Management	719,020	727,100	727,100	708,305

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended March 31

	2019 Actual	Estimates		2018 Actual
		Amended	Original	
HOUSE OF ASSEMBLY (cont.)				
Hansard and the Broadcast Centre				
Salaries	599,190	638,000	638,000	620,297
Employee benefits	663	700	600	600
Transportation and communications	5,983	6,500	7,300	10,258
Supplies	20,738	22,600	21,900	17,899
Purchased services	153,511	194,500	194,500	184,337
Property, furnishings and equipment	35,995	36,500	10,000	109,950
Total: Hansard and the Broadcast Centre	816,080	898,800	872,300	943,341
Members' Resources				
Salaries	6,202,139	6,406,400	6,463,600	6,105,713
Transportation and communications	32,104	35,200	5,200	10
Professional services	100,528	102,800	-	-
Purchased services	1,144	10,000	10,000	1,675
Allowances and assistance	1,490,086	2,184,600	2,362,500	1,379,873
Grants and subsidies	4,152	4,200	1,500	1,426
	7,830,153	8,743,200	8,842,800	7,488,697
Revenue - Provincial	(95,472)	-	-	(41,990)
Total: Members' Resources	7,734,681	8,743,200	8,842,800	7,446,707

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended March 31

	2019 Actual	Estimates		2018 Actual
		Amended	Original	
HOUSE OF ASSEMBLY (cont.)				
House Operations				
Salaries	168,914	193,700	193,700	185,634
Employee benefits	5,050	6,900	5,900	9,099
Transportation and communications	91,306	124,700	125,700	58,671
Supplies	12,641	14,500	14,500	11,594
Professional services	2,650	3,900	3,900	720
Purchased services	70,774	91,500	91,500	27,879
Property, furnishings and equipment	-	1,700	1,700	834
Grants and subsidies	11,457	11,500	11,500	10,924
	362,792	448,400	448,400	305,355
Revenue - Provincial	(8,769)	(15,000)	(15,000)	-
Total: House Operations	354,023	433,400	433,400	305,355
Government Members' Caucus				
Salaries	522,373	567,200	567,200	590,762
Employee Benefits	-	1,700	1,700	-
Transportation and communications	18,031	23,000	23,000	17,898
Supplies	12,049	13,200	13,200	12,004
Purchased services	3,600	10,000	10,000	11,921
Property, furnishings and equipment	2,345	3,200	3,200	2,820
Grants and subsidies	38,665	42,300	42,300	41,356
Total: Government Members' Caucus	597,063	660,600	660,600	676,761

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended March 31

	2019 Actual	Estimates		2018 Actual
		Amended	Original	
HOUSE OF ASSEMBLY (cont.)				
Official Opposition Caucus				
Salaries	1,308,462	1,308,500	927,700	860,808
Employee benefits	646	2,500	2,500	1,702
Transportation and communications	33,834	75,600	75,900	19,966
Supplies	13,324	18,600	19,900	8,612
Purchased services	15,195	18,700	18,700	11,466
Property, furnishings and equipment	6,250	6,300	4,700	3,219
Grants and subsidies	11,655	11,700	11,700	11,409
Total: Official Opposition Caucus	1,389,366	1,441,900	1,061,100	917,182
Third Party Caucus				
Salaries	380,804	391,800	391,800	392,595
Employee benefits	-	1,000	1,000	-
Transportation and communications	10,527	19,400	21,100	6,981
Supplies	4,632	7,800	7,800	4,565
Purchased services	8,872	10,100	8,400	10,364
Property, furnishings and equipment	1,719	1,900	1,900	2,734
Grants and subsidies	11,655	11,700	11,700	11,409
Total: Third Party Caucus	418,209	443,700	443,700	428,648
TOTAL: HOUSE OF ASSEMBLY	13,848,672	15,391,000	15,213,400	13,557,327
OFFICE OF THE CHIEF ELECTORAL OFFICER				
Salaries	1,005,811	1,007,500	989,800	802,201
Employee benefits	640	700	4,500	3,374
Transportation and communications	56,037	60,200	56,900	29,911
Supplies	33,545	39,400	15,000	6,610
Professional services	110,895	110,900	33,000	19,537
Purchased services	266,128	273,300	246,800	159,003
Property, furnishings and equipment	68,241	68,300	73,800	6,052
Grants and subsidies	64,263	64,300	46,900	-
	1,605,560	1,624,600	1,466,700	1,026,688
Revenue (Provincial)	(23,578)	(30,800)	(30,800)	-
Total: Office of the Chief Electoral Officer	1,581,982	1,593,800	1,435,900	1,026,688

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
 PROVINCE OF NEWFOUNDLAND AND LABRADOR
 SCHEDULE OF EXPENDITURE AND RELATED REVENUE
 For the Year Ended March 31**

	2019 Actual	Estimates		2018 Actual
		Amended	Original	
OFFICE OF THE CITIZENS' REPRESENTATIVE				
Salaries	667,228	677,000	677,000	667,228
Employee benefits	2,510	8,000	8,000	3,847
Transportation and communications	19,932	34,800	34,800	14,280
Supplies	2,002	5,000	5,000	1,813
Professional services	-	12,000	12,000	-
Purchased services	64,764	85,400	85,400	67,093
Property, furnishings and equipment	3,544	4,000	4,000	1,749
Total: Office of the Citizens' Representative	759,980	826,200	826,200	756,010
OFFICE OF THE CHILD AND YOUTH ADVOCATE				
Salaries	1,196,961	1,215,100	1,215,100	1,087,316
Employee benefits	2,828	3,500	3,500	3,244
Transportation and communications	112,112	141,100	141,100	46,891
Supplies	10,527	14,000	14,000	4,942
Professional services	153,618	184,000	184,000	13,585
Purchased services	193,361	244,900	244,900	154,094
Property, furnishings and equipment	15,191	19,300	19,300	3,863
Total: Office of the Child and Youth Advocate	1,684,598	1,821,900	1,821,900	1,313,935

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended March 31**

	2019 Actual	Estimates		2018 Actual
		Amended	Original	
OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER				
Salaries	1,071,488	1,116,800	1,116,800	953,380
Employee benefits	2,151	6,500	6,500	4,252
Transportation and communications	23,446	32,100	32,800	25,214
Supplies	6,826	7,700	7,700	5,806
Professional services	28,891	46,700	50,000	43,881
Purchased services	118,640	122,400	122,400	121,307
Property, furnishings and equipment	4,981	5,000	1,000	3,264
	1,256,423	1,337,200	1,337,200	1,157,104
Revenue - Provincial	-	-	-	(895)
Total: Office of the Information and Privacy Commissioner	1,256,423	1,337,200	1,337,200	1,156,209
OFFICE OF THE SENIORS' ADVOCATE				
Salaries	326,146	386,400	386,400	76,992
Employee benefits	500	5,700	5,700	520
Transportation and communications	11,648	46,500	48,900	3,061
Supplies	2,769	5,000	5,000	2,692
Professional services	-	9,000	9,000	-
Purchased services	35,114	44,000	44,000	15,442
Property, furnishings and equipment	3,324	3,400	1,000	21,153
Total: Office of the Seniors' Advocate	379,501	500,000	500,000	119,860
TOTAL: HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES	\$ 19,511,156	\$ 21,470,100	\$ 21,134,600	\$ 17,930,029

See accompanying notes

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
 PROVINCE OF NEWFOUNDLAND AND LABRADOR
 SCHEDULE OF GROSS EXPENDITURE AND UNEXPENDED BALANCES
 For the Year Ended March 31**

	2019	2018
Original estimates (net)	\$ 21,134,600	\$ 20,374,800
Add transfers of estimates	335,500	-
Add back revenues estimates net of transfers and statutory payments	45,800	-
Original estimates of expenditure	21,515,900	20,374,800
Total appropriation	21,515,900	20,374,800
Total net expenditure	19,511,156	17,930,029
Add: revenue	130,587	43,510
Total gross expenditure	19,641,743	17,973,539
Unexpended balance of appropriation	\$ 1,874,157	\$ 2,401,261

See accompanying notes

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
March 31, 2019

Authority, nature of operations and basis of consolidation

The House of Assembly of Newfoundland and Labrador consists of 40 Members each of whom has been elected by the voters in the Provincial district which they represent. The House of Assembly in conjunction with the Lieutenant-Governor is known as the Legislature and its main role is to be the official law maker for all Provincial legislation. The Assembly debates draft legislation, estimates, etc. and approves legislation or amendments for signature by the Lieutenant-Governor (Royal Assent).

This financial information reflects the financial operations of the House of Assembly and its Statutory Offices, as defined by the *House of Assembly Accountability, Integrity and Administration Act* (the Act). This financial information does not include the financial information of the Office of the Auditor General, which is another Statutory Office of the House of Assembly. The financial information of the Office of the Auditor General is audited by an independent firm of public accountants and presented under separate cover.

1. Summary of Significant Accounting Policies

(a) Basis of Presentation

The Schedule of Assets and Liabilities has been prepared on the accrual basis of accounting, consistent with the basis of accounting used in the preparation of the Consolidated Summary Financial Statements of the Province of Newfoundland and Labrador.

The Schedule of Expenditure and Related Revenue and the Schedule of Gross Expenditure and Unexpended Balances have been prepared on the modified cash basis of accounting, consistent with the basis of accounting in the preparation of the Report on the Program Expenditures and Revenues of the Consolidated Revenue Fund. In addition to the actual expenditure and related revenue for the year, for information purposes, the Schedule of Expenditure and Related Revenue includes the original and amended estimates for the House of Assembly and its Statutory Offices.

The accounting policies are also consistent with those used in the preparation of the Consolidated Summary Financial Statements of the Province of Newfoundland and Labrador except that this financial information does not include a provision for non-vesting severance benefits.

(b) Measurement Uncertainty

The preparation of financial information in conformity with the policies described in Note 1(a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the Schedule of Assets and Liabilities. Items requiring the use of significant estimates include the allowance for doubtful accounts, the provision for accrued sick leave and the useful lives of tangible capital assets.

Estimates are based on the best information available at the time of preparation of the financial information and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in this financial information. Actual results could differ from these estimates.

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
March 31, 2019

2. Cash Held in Trust

The \$1,561 (2018 - \$3,036) of cash held in trust is held by the Office of the Chief Electoral Officer. There is a corresponding liability for this amount. These monies, including nomination fees, were deposited by candidates in General Elections and in by-elections from funds provided to the candidates in support of their respective election campaigns.

Candidates' nomination fees of \$200 per candidate are held until candidates file papers to have these fees reimbursed. Excess funds that exceed the campaign limits per the *Elections Act, 1991* are held in trust until the next Provincial general election.

3. Accounts receivable

	<u>2019</u>	<u>2018</u>
Due from Judgment Enforcements		
- former Members of the House of Assembly	\$ 91,201	\$ 190,981
Other amounts due from Judgment Enforcements	2,788,712	2,788,712
Miscellaneous amounts	2,667	5,073
	2,882,580	2,984,766
Less: allowance for doubtful accounts	(2,788,712)	(2,788,712)
Total accounts receivable	\$ 93,868	\$ 196,054

The accounts receivable and the related allowance for doubtful accounts for amounts due from Judgment Enforcements - former Members of the House of Assembly and Other amounts due from Judgment Enforcements were provided by the Office of the Comptroller General.

4. Prepaid expenses

	<u>2019</u>	<u>2018</u>
Memberships and subscriptions	\$ 47,576	\$ 54,323
Training and development	-	11,081
Travel and other	25,029	22,642
Total prepaid expenses	\$ 72,605	\$ 88,046

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
March 31, 2019

5. Tangible Capital Assets

	<u>Furniture and Equipment</u>
Cost	
Balance, March 31, 2018	\$ 1,477,214
Disposals	(18,836)
<hr/>	
Balance, March 31, 2019	<u>1,458,378</u>
 Accumulated amortization	
Balance, March 31, 2018	980,887
Amortization expense	112,021
Disposals	(16,952)
<hr/>	
Balance, March 31, 2019	<u>1,075,956</u>
 Net book value, March 31, 2019	 \$ 382,422
<hr/>	
Net book value, March 31, 2018	<u>\$ 496,327</u>

These assets are amortized over a 10-year period.

6. Accrued severance pay

The liability for severance pay in the amount of \$1,850,298 (2018 - \$3,638,648) is reported on the accrual basis of accounting on the Schedule of Assets and Liabilities and is calculated based on years of service and current salary levels.

Members of the House of Assembly are eligible for severance pay when they cease to be Members. Severance pay for Members is based on one month's basic indemnity for each year of service and is prorated for part of the year's service. Minimum severance for Members is three months pay, while maximum is twelve months pay. This applies to Members elected on or before November 29, 2015.

Members elected on or after November 30, 2015 must serve at least 3 years in order to be eligible for severance. Any Member who is disqualified from being a Member pursuant to Part V of the *Act* other than the failure to be re-elected or the resignation of his/her seat, is not eligible to receive severance. If a Member's service ends prior to the end of an Assembly, the severance will be pro-rated for the years of service.

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
March 31, 2019

6. Accrued severance pay (cont.)

Severance pay for political support staff is based on the nature of the termination of employment. Entitlement to severance pay vests with one year or more of uninterrupted service. Political support staff who have their employment terminated are entitled to severance pay equal to one month's salary for each complete year of continuous service. Minimum severance is three months' salary, while maximum is twelve months' salary. Political support staff who voluntarily resign their positions are entitled to one week's pay for each year of service up to a maximum of twenty weeks. On December 19, 2018 the House of Assembly Management Commission adopted the Government's direction with respect to the extinguishment of severance entitlement for political support staff. The effective date was January 31, 2019. Employees may elect to receive all their entitlement or may defer receiving their payout at a later date. No additional severance would accrue beyond January 31, 2019. The accrued severance pay liability includes an amount for those employees who have deferred receiving their entitlement to a later date.

On May 31, 2018, the Province of Newfoundland and Labrador enacted legislation affecting severance pay for executive, managers, non-management/non-union employees, House of Assembly service employees and Statutory Officers and their non-bargaining office staff. These employees did not accrue additional severance beyond May 31, 2018. These employees were also given the option of receiving their severance entitlement by March 31, 2019 or deferring their entitlement to a later date. The accrued severance pay liability includes an amount for those employees who have deferred receiving their entitlement to a later date.

7. Pensions and Group Health and Life Insurance Benefits

Members participate in the Members of the House of Assembly Pension Plan (MHA Pension Plan), as defined by the *Members of the House of Assembly Retiring Allowances Act*. Members who were contributing to another private or employer related pension plan may opt out of the MHA Pension Plan for their first General Assembly provided the decision is made prior to the first payment of salary. The Members are required to participate in the MHA Pension Plan upon subsequent re-election.

The staff of the House of Assembly and Statutory Offices participate in the Public Service Pension Plan (PSPP), as defined by the *Public Service Pension Act, 1991* (the *Act*), or the Government Money Purchase Pension Plan (GMPP).

Amounts are paid out of the Consolidated Revenue Fund (CRF) to match the pension contributions of Members and staff who participate in the PSPP or the MHA Pension Plan. Amounts are also paid out of the CRF to generally match the pension contributions of staff who participate in the GMPP. These amounts are costs of the Province of Newfoundland and Labrador and are not reflected in this financial information.

Provident¹⁰ is the corporation which administers the PSPP, including payments of pension benefits to retired employees whom the *Act* applies. All PSPP contributions are remitted to Provident¹⁰.

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
March 31, 2019

7. Pensions and Group Health and Life Insurance Benefits (cont.)

Under the *Pensions Funding Act*, the Province is responsible for liabilities for the cost of future pensions in excess of the contributions made by Members of the MHA Pension Plan and the CRF. Any unfunded pension liabilities relating to the Members of the House of Assembly are liabilities of the Province and are not reflected in this financial information.

All retired employees and Members of the Legislature who participate in the MHA Pension Plan or the PSPP are eligible to participate in the Province's Group Health and Life Insurance Program. Amounts are paid out of the CRF to match the amounts deducted from those who participate in this program. These amounts are costs of the Province of Newfoundland and Labrador and are not reflected in this financial information.

The Province is responsible for any liability relating to the group health and life insurance program. Any unfunded liabilities relating to the Members or staff of the House of Assembly and its Statutory Offices are liabilities of the Province and are not reflected in this financial information.

Details regarding the MHA Pension Plan, the PSPP, the GMPP and the Group, Health and Life Insurance Program are outlined in the Public Accounts of the Province of Newfoundland and Labrador.

8. Contractual Obligations

The House of Assembly and its Statutory Offices have outstanding contractual obligations in the amount of \$944,068 relating to the lease of office accommodations. The schedule of payments related to these leases for the next three years is as follows:

2020	\$ 530,721
2021	341,416
2022	<u>71,931</u>
	<u>\$ 944,068</u>

9. Income taxes

The House of Assembly and its Statutory Offices are not subject to Provincial or Federal income taxes.

**HOUSE OF ASSEMBLY
AND ITS STATUTORY OFFICES
MANAGEMENT CERTIFICATION**

MARCH 31, 2019



**MANAGEMENT CERTIFICATION
HOUSE OF ASSEMBLY – MARCH 31, 2019**

Pursuant to Paragraph 28(3)(l) of the *House of Assembly Accountability, Integrity and Administration Act*,

I, **Sandra Barnes**, Clerk of the House of Assembly of Newfoundland and Labrador, certify that:

1. I have reviewed the financial information of the House of Assembly and Statutory Offices, as defined in the *House of Assembly Accountability, Integrity and Administration Act*, for the period ending March 31, 2019;
2. Based on my knowledge, the financial information does not contain any untrue statement of a material fact or omit to state a material fact required to be stated or that is necessary to make a statement not misleading in light of the circumstances under which it was made, with respect to the period covered by the financial information;
3. Based on my knowledge, the annual financial information presents in all material respects the results of transactions at the House of Assembly and Statutory Offices as defined in the *House of Assembly Accountability, Integrity and Administration Act*, as of the date and for the periods presented;
4. I am responsible for establishing and maintaining disclosure controls and procedures and internal control over financial reporting for the House of Assembly and Statutory Offices as defined in the *House of Assembly Accountability, Integrity and Administration Act*, and I have:
 - (a) designed such disclosure controls and procedures, or caused them to be designed under my supervision, to provide reasonable assurance that material information relating to the House of Assembly and Statutory Offices, as defined in the *House of Assembly Accountability, Integrity and Administration Act*, is made known to me by others, particularly during the period in which the financial information is being prepared;
 - (b) designed such internal control over financial reporting, or caused it to be designed under my supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial information in accordance with the required policies;
 - (c) evaluated the effectiveness of the disclosure controls and procedures as of March 31, 2019 and am satisfied with the effectiveness based on such evaluation; and
 - (d) evaluated the effectiveness of the internal control over financial reporting as of March 31, 2019 and am satisfied with the effectiveness based on such evaluation.


Clerk of the House of Assembly

2019-05-28
Date

**House of Assembly Management Commission
Briefing Note**

Title: References to Procurement Legislation in House of Assembly Policies/Guidelines

Issue: Replacing references to *Public Tender Act* with *Public Procurement Act* in House of Assembly Policies/Guidelines

Background:

- In March 2018, new legislation respecting procurement by public bodies (*Public Procurement Act*) came into effect replacing the previous *Public Tender Act*.
- The following policies/guidelines of the House of Assembly (approved by the Management Commission prior to the new procurement legislation coming into effect) include references to the *Public Tender Act*:
 - Inventory Management Policy
 - Policy for Hiring of External Consultants
 - Printing Policy for Members of the House of Assembly
 - Purchasing Policy – Under \$200
- As the *Public Tender Act* is no longer in effect, an amendment to these policies is required to replace any references with *Public Procurement Act*.

Analysis:

Legal Consultation:

Law Clerk

Internal Consultation(s):

Chief Financial Officer

External Consultation(s):

Not applicable

Comparison to Government Policy:

Not applicable

Financial Impact:

Not applicable

Legislative Impact:

Not applicable

Options:

- Amend the following House of Assembly policies/guidelines to replace references to the *Public Tender Act* with *Public Procurement Act*:
 - Inventory Management Policy
 - Policy for Hiring of External Consultants
 - Printing Policy for Members of the House of Assembly
 - Purchasing Policy – Under \$200

Status:

- References to the *Public Tender Act* (no longer in effect) remain in the referenced House of Assembly policies/guidelines.

Action Required:

Recommended Minute:

- Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approves an amendment to the following House of Assembly policies/guidelines to replace references to the *Public Tender Act* with *Public Procurement Act*:
 - Inventory Management Policy
 - Policy for Hiring of External Consultants
 - Printing Policy for Members of the House of Assembly
 - Purchasing Policy – Under \$200

Drafted by: Bobbi Russell
Date: September 4, 2019

Approved by: Sandra Barnes

House of Assembly Management Commission

Briefing Note

Title: Reimbursement of Legal Fees

Issue: Consideration of proposed policy provisions on the reimbursement of legal fees.

Background:

- At its November 7, 2018 meeting, the Management Commission provided the following direction:

CM 2018-042 The Commission directed the development of a policy and/or guidelines related to reimbursement of, and/or financial support toward legal fees, to be brought back to the Commission for review and approval.

- The decision was in response to the Commission's consideration of requests from Members regarding reimbursement of legal fees related to their participation in reviews under the Code of Conduct for Members.
- The Commission proceeded with consideration of the requests to reimburse legal fees in the absence of having any policy and/or guidelines on the matter. At its January 23, 2019 meeting, in its decision to reimburse legal fees for four MHAs, the Commission also directed the following:

CM 2019-001 The Commission, at an *in camera* meeting, directed that this decision will not be considered by the Commission to be a precedent in similar matters, and that the future policy direction of the Management Commission on reimbursement of legal fees will not be constrained by the Commission's decision in this matter.

- A jurisdictional scan shows that there are a number of policy approaches with respect to reimbursement of legal fees. Most jurisdictions consider it on a case-by-case basis, while others provide reimbursement at a pre-determined lump sum.
- House officials have reviewed and conducted an analysis of jurisdictional information, along with the application of various approaches in the context of the legislative and policy provisions in place here. The following options are presented for the Commission's consideration:

Option # 1:

- The provisions for reimbursement of legal fees for **all matters** to be considered **on a case-by-case basis**.
- If this option is selected, it is recommended that Members be required to seek **prior approval** from the Management Commission **prior to any legal costs being incurred**, outlining the details of the matter for which legal counsel is being sought.
- Due to the nature of discussions required by the Management Commission in consideration of whether to provide reimbursement for legal costs, the discussions would take place *in camera* in accordance with paragraph 19(1)(b) of the *House of Assembly Accountability, Integrity and Administration Act* (legal matters are exempt from discussion at public meetings).
- In accordance with subsection 19(4) of the Act, all amounts approved for reimbursement along with the name of the Member, will be reported at a public meeting of the Commission.

Option # 2:

The provisions for **reimbursement of legal fees to vary** based on the following circumstances:

- **Reimbursement of Legal Fees Related to Participation in a Review Under the Code of Conduct for Members and/or Public Interest Disclosure (Whistleblower):**
 - Reimbursement of legal fees in this context would be based on a maximum lump sum pre-determined by the Management Commission.
 - Similar approaches are in place in the House of Commons and Yukon (the maximum amount for reimbursement for both jurisdictions is set at \$5000). The Commission can direct another amount as it deems appropriate.
 - Retention of legal counsel is not a requirement to participate in either of these processes, but rather is a personal choice of the Member. The rationale for recommending a pre-determined maximum sum for reimbursement in this context is:
 - Members would know in advance the maximum amount that will be reimbursed and can make decisions accordingly about the legal counsel they choose to retain (cost per hour, number of hours, etc.);
 - It places better control over the level of public funds the Commission wishes to spend in these circumstances on reimbursement of legal fees, which has the potential to become exorbitant.
 - It is also recommended that the following parameters be established if the lump sum approach is adopted:

- The Member would be required to seek **prior approval** from the Management Commission **prior to any legal costs being incurred**.
 - Due to the nature of discussions required by the Commission in consideration of whether to provide reimbursement, the discussions would take place *in camera* in accordance with paragraph 19(1)(b) of the *House of Assembly Accountability, Integrity and Administration Act* (legal matters are exempt from discussion at public meetings).
 - Once the Management Commission provides the approval, the Clerk would have the authority to approve reimbursement up to the maximum lump sum.
 - Reimbursement to the Member would occur once supporting documentation is submitted to the Clerk of the House of Assembly outlining the details of the actual costs incurred. For example, if the maximum reimbursement amount was set at \$5000 and the Member incurred legal costs of \$2,500, only \$2,500 would be reimbursed. If the Member incurred legal costs of \$8000, only \$5000 would be reimbursed.
 - In accordance with subsection 19(4) of the Act, all amounts approved for reimbursement along with the name of the Member would be reported at a public meeting of the Commission.
- **Other Legal Matters**
 - Reimbursement of legal fees for any other matter (i.e. matters other than those related to Code of Conduct or Public Interest Disclosure) would be considered by the Management Commission on a case-by-case basis in accordance with the parameters outlined in Option # 1.

Reimbursement of Legal Fees Related to Complaints of Harassment Against Members under the Interim Harassment-Free Workplace Policy

- Currently Members are subject to the **interim process** adopted by the Management Commission for application of the Executive Branch Harassment-Free Workplace Policy to complaints where the respondent is an MHA (**CM 2018-030 refers**).
- The application of the interim process is to continue until such time as a Legislature-specific policy is approved.
 - Note: A proposed Legislature-specific policy was tabled in the House of Assembly by the Privileges and Elections Committee on April 9, 2019, but was not debated and passed prior to dissolution of the 48th General Assembly. The proposed policy has not yet been re-tabled for debate and approval in the 49th General Assembly.
- When the Management Commission approved application of the Executive branch policy to Members, adjustments were made only to the complaint and resolution processes (all

other provisions of the Executive branch policy apply as outlined). That policy **does not provide for reimbursement of any related legal costs.**

- The Management Commission is reminded that while the interim process remains in effect to apply the Executive Branch Harassment-Free Workplace Policy to Members, **reimbursement of legal fees** for Members **related to complaints of harassment under the Policy will not be permitted.**

Analysis:

Legal Consultation:

Law Clerk

Internal Consultation(s):

Corporate and Members' Services.

External Consultation(s):

Jurisdictional scan

Comparison to Government Policy:

It is the understanding of House officials that costs are generally covered by the **Executive branch** (considered on a case-by-case basis) if **actions are brought against a Minister in the performance of his/her duties.**

Public Interest and Whistleblower Protection Regulations – the **maximum amount** that can be paid by the Citizens' Representative for provision of **legal counsel** to an employee, former employee or retired employee if proceeding with an investigation under the Act is **\$3000.**

Under the **Executive branch Harassment-Free Workplace Policy**, the employer is **not responsible for the cost of legal counsel** and/or other representation retained by an employee.

Financial Impact:

Not known at this time. Depends on the level of reimbursement required in accordance with policy provisions.

Legislative Impact:

Not applicable.

Options:

1. Approve provisions for reimbursement of legal fees based on Option # 1 outlined in this briefing note (all matters to be considered on a case-by-case basis in accordance the parameters outlined).

2. Approve provisions for reimbursement of legal fees based on Option # 2 outlined in this briefing note (to vary based on the circumstance). If this option is selected, the Commission will need to identify a maximum sum for reimbursement of legal fees related to participation in a review under the Code of Conduct for Members and/or Public Interest Disclosure.
3. The Commission to provide alternate direction for provisions related to reimbursement of legal fees.

Status:

- There is no policy on the reimbursement of legal fees. The Commission's direction in **CM 2018-042** remains outstanding.

Action Required:

- The direction of the Commission is requested.

Prepared by: Bobbi Russell
Date: August 22, 2019

Approved by: Sandra Barnes

**House of Assembly Management Commission
Briefing Note**

Title: Caucus Funding

Issue: To advise of an inconsistency between the caucus funding policy and the definition of caucus in the *House of Assembly Accountability, Integrity and Administration Act*; and to seek direction to address the matter.

Background:

- Rebuilding Confidence: Report of the Review Commission on Constituency Allowances and Related Matters (Green Report) encouraged the Management Commission to review the funding arrangements provided to caucuses. Chapter 12 of the report stated the following:

“....., however, I believe it is time to review the funding arrangements for all opposition parties to ensure that adequate arrangements are in place for them. It is essential that they have sufficient resources to be able to carry out their vital democratic functions. I have not been able, as part of the work of this inquiry, to do a cost analysis of what would be required. The House of Assembly Management Commission should, I believe, undertake such a study directed at determining appropriate funding levels, taking into account submissions from the caucuses concerned and the practices in other Canadian jurisdictions.”

- Further, the Green Report elaborated on the need of adequate resources for the third party to support its role:

“It would be inappropriate, and certainly not within my terms of reference, for me to comment generally on how the status of a third party should be treated with respect to its parliamentary role. That is a matter within the privileges of the House. I believe it is a different matter, however, with respect to how the House of Assembly Management Commission should treat a party that has minimal representation in the House with respect to financial matters.

*In Chapter 6 I recommended that a third party ought to be represented on the IEC even if it had only one member elected to the House. In like manner, it seems to me that a third party ought also not to be constrained by minimum-member rules with respect to being provided sufficient floor funding to enable it to perform its parliamentary functions. **Even a party represented by only one member in the House should have access to basic resources, over and above those available to him or her as a member, to enable research and other administrative functions to be carried out. It is not an objection to such an arrangement that it would open up the provision of extensive resources to “fringe” movements or non-affiliated individuals who manage to get one member elected to the House. The arrangement could be limited to only those persons or groups***

who meet the criteria for registration and are registered as a political party under the provisions of the Elections Act, 1991.

- The Green Report is clear that a single member elected from a recognized political party should be regarded differently than an unaffiliated member. This concept is reiterated in the Act in the following sections:
 - Composition of the Management Commission
 18. *3(g) one member, if any, from a third party that is a registered political party and has at least one member elected to the House of Assembly.*
 - Establishment of the Members' Compensation Review Committee
 16. *(2) Before the appointments are made under subsection (1), the speaker shall consult with the government house leader, the opposition house leader and the leader of a third party having one or more members in the House and report the results of those consultations to the House.*
- However, the Act also contains the following definition of caucus:
 2. *(d) "caucus" means a group of 2 or more members who belong to the same registered political party;*
- In November 2007 the Management Commission considered the matter of caucus funding. Both opposition parties at the time made submissions to the Commission outlining their resource requirements.
- In submissions to the Management Commission dated November 6, 2007 and November 20, 2007, the Leader of the Third Party noted that due to the definition of caucus in the *House of Assembly Accountability, Integrity and Administration Act* (with one member elected to the House at that time), the Third Party did not meet the requirement of a caucus. The submission requested the Commission to give consideration to recognizing the Third Party in providing resources.
- The Commission directed that the Third Party receive interim "per member" funding of \$21,218 (annually) as well caucus funding of \$100,000 (annually). The Commission also approved interim funding for the Official Opposition caucus and directed that a study be conducted to recommend levels of caucus funding to be provided (**CM 2007-019 refers**).
- Metrics EFG was engaged to conduct the study and submitted its report in August 2008. The Commission considered the report recommendations at meetings held October 15, 2008 and November 18, 2008. Direction provided from these meetings defined the caucus funding policy implemented at that time (**CM 2008-085 and CM2008-093 refer**).

- The Third Party caucus received funding as per the policy for the remainder of the 46th General Assembly even though it was represented by a single member. While this approach supported the position outlined in the Green Report, there is nothing in briefing materials or Hansard indicating that the definition of caucus in the Act should be updated to be consistent with the policy direction approved and implemented.
- Further changes to the caucus funding policy are summarized as follows:
 - March 2011:
 - A change was made to the funding adjustment mechanism so that decreases became effective at the beginning of the next fiscal year after a by-election, but immediately after a general election. Previously it was the next fiscal year for both (**CM 2011-010 refers**).
 - January 2012:
 - The base funding allocation for the Official Opposition was increased to \$250,000 as recommended in the 2008 Metrics EFG Report (**CM 2012-002 refers**).
 - March 2016:
 - A change was made to the funding adjustment mechanism so that any decreases in funding resulting from a decrease in Members take effect immediately (**CM 2016-013 refers**).
- The inconsistency between legislation and policy was identified in May 2019 when considering the potential outcomes of the election of the 49th General Assembly, as a fourth registered political party was fielding candidates. Officials were of the view that despite the policy and practice, the definition of caucus in the Act would prevent providing caucus funding to a registered political party that elected a single Member to the House of Assembly.
- Furthermore, the provisions of the policy provide for funding to independent/unaffiliated Members, but this provision would not apply to a registered political party with one Member elected to the House.
- To address this matter, the options available to the Management Commission are:
 - Direct an amendment to the definition of caucus in the *House of Assembly Accountability, Integrity and Administration Act* to provide for consistency between legislation and policy. This would be consistent with the approach used in the 46th General Assembly; or
 - Direct an amendment to the caucus funding policy to address the inconsistency.

Analysis:

Legal Consultation:

Law Clerk

Internal Consultation(s):

Corporate and Members' Services

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

N/A

Legislative Impact:

If the Management Commission directs a change to the definition of caucus, and amendment will be required to the *House of Assembly Accountability, Integrity and Administration Act*.

Options:

1. The Commission directs an amendment to the definition of caucus in the *House of Assembly Accountability, Integrity and Administration Act* to provide for consistency between legislation and policy.
2. The Commission directs that the no change be made to the definition of caucus, and provides specific policy direction on the funding allocation for a caucus of one Member.

Status:

- Currently, the three caucuses and two unaffiliated Members represented in the House receive caucus funding in accordance with the policy provisions and legislation outlined. Should a by-election or general election result in a registered political party electing a single Member to the House, there is no authority to provide funding to that caucus.

Action Required:

- The direction of the Commission is requested.

Prepared by: Sandra Barnes
Date: August 14, 2019

**House of Assembly Management Commission
Briefing Note**

Title: Tax implications associated with the \$200/month car allowance option under the I&E allocation of the *Members' Resources and Allowances Rules*.

Issue: To advise of a potential issue regarding the \$200/month car allowance available to Members of certain districts under the I&E allocation of the *Members' Resources and Allowances Rules*.

Background:

- In 2019 the Human Resources Secretariat, which administers Compensation and Benefits for the Government of Newfoundland and Labrador, conducted a review of taxation practices for vehicles and other allowances provided to elected officials. The review was necessitated as a result of changes to the federal *Income Tax Act* (ITA). The Secretariat invited the Legislature to participate in the review.
- Three allowances were subject to the review:
 - (i) long-standing (early 1990's) annual \$8,000 vehicle allowance provided to office-holders, i.e. the Premier, the Speaker, Ministers, the Leader of the Official Opposition and more recently, the Leader of the Third Party, have been entitled to an annual \$8,000 vehicle allowance. This allowance has always been treated as a taxable benefit;
 - (ii) \$200/month car allowance provided as an option to Members representing districts in the Capital region and Corner Brook for intra-constituency travel, instead of claiming mileage. This allowance was established as a taxable benefit in April 2017 as a result of the 2016 Members Compensation Review Committee recommendation which was accepted by the Management Commission; and
 - (iii) annual housing allowance, the actual value of which is determined by formula (~\$8,000) provided as an option to all Members eligible to claim temporary accommodations in the Capital region for House-in-session and House-not-in-session. This allowance was established as a taxable benefit in April 2017 as a result of the 2016 Members Compensation Review Committee recommendation, which was accepted by the Management Commission.
- The review highlighted that prior to 2019, subsection 81(2) of the ITA prescribed that an allowance received by an elected official is to be excluded from income, unless the total of all allowances exceeds one-half of the elected official's salary.

- In January 2019, subsection 81(2) of the ITA was repealed and as a result, all allowances must now be included in taxable income. Consequently, prior years' treatment of allowances as taxable income was inconsistent with legislation.
- In 2017 tax was deducted for the \$200/month car allowance and the annual housing allowance. As a result, Members availing of these allowances would have over-contributed. The over-contribution would be adjusted when they filed their income tax. In 2018, no tax was deducted for either of these allowances.
- In addition to deducting tax from the \$8,000 vehicle allowance, T2200's were issued allowing for deduction of vehicle expenses up to and including 2017. In 2018 tax was not deducted and T2200s were not issued. The Human Resources Secretariat and the Legislature have contacted those affected to advise them of the matter.
- As a result of the January 2019 changes to the ITA, tax will be deducted from all allowances for tax year 2019 and forward, and T2200s will be issued for both the \$8000 annual vehicle allowance and the \$200/month car allowance. The T2200s will allow Members to deduct vehicle operating expenses. The impact cannot be quantified as it is dependent on individual circumstances.
- Members who claim mileage cannot be issued T2200s as mileage is not treated as an allowance, but rather reimbursement for an expense incurred. This matter is being brought to the Management Commission's attention as the denial of a T2200 to a former Member who was reimbursed for mileage was a contentious matter during the previous General Assembly.
- Should a consistent approach be preferred for all Members with respect to vehicle expenses, House officials recommend the Management Commission direct an amendment to the *Members Resources and Allowances Rules* to remove the \$200/month vehicle allowance available to Members in Capital region districts and the Corner Brook district. If an amendment is directed, it would come into effect as of December 31, 2019 to coincide with the end of the 2019 taxation year.
- If the \$200/month vehicle allowance remains in effect, it will create disparity in that some Members will receive a T2200 and entitled to claim vehicle expenses as part of their taxation returns, while other Members will not.
- Six Members have availed of the \$200/month vehicle allowance for all or part of 2019. In 2017, three MHAs received it; and in 2018 two MHAs received it.

Analysis:

Legal Consultation:

Law Clerk

Internal Consultation(s):

Corporate and Members' Services

External Consultation(s):

Human Resources Secretariat

Comparison to Government Policy:

N/A

Financial Impact:

N/A

Legislative Impact:

Should the Management Commission prefer a consistent approach for all Members with respect to vehicle expenses, an amendment is required to Section 38 of the *Members Resources and Allowances Rules* to remove the \$200/month vehicle allowance available to Members in Capital region districts and the Corner Brook district. If an amendment is directed, it would come into effect as of December 31, 2019 to coincide with the end of the 2019 taxation year.

Options:

1. The Commission directs that the \$200/month vehicle allowance option for intra-constituency travel provided to Members in Capital region districts and the Corner Brook district be discontinued starting in 2020, and directs an amendments to the *Members' Resources and Allowances Rules* to give effect to this direction.
2. The Commission directs that the \$200/month vehicle allowance option for intra-constituency travel provided to Members in Capital region districts and the Corner Brook district continue as provided for in Section 38 of the *Members' Resources and Allowances Rules*.

Status:

- The \$200/month vehicle allowance option for intra-constituency travel provided to Members representing Capital region districts and the Corner Brook district continues in effect.

Action Required:

- The direction of the Commission is requested.

Prepared by: Sandra Barnes
Date: August 15, 2019