



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** May 26, 2021

**Location:** Via Videoconference

**Time:** 9:31 a.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)

Hon. Steve Crocker, Government House Leader

Mr. Barry Petten, Opposition House Leader

Ms. Helen Conway Ottenheimer, MHA (PC), Harbour Main

Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair

Mr. Jim Dinn, MHA (NDP), St. John's Centre

Mr. Paul Pike (LIB), Burin - Grand Bank

Ms. Sandra Barnes, Clerk of the House of Assembly

**Other**

Mr. Brian Warr, Deputy Speaker

Ms. Bobbi Russell, Policy & Communications Officer

Ms. Kim Hawley George, Law Clerk/Clerk Assistant (Acting)

As required by the *House of Assembly Accountability, Integrity and Administration Act*, the Chair reported decisions from *in camera* meetings held on January 5 and May 19, 2010. Details of decisions made at those meetings were included with the draft Minutes circulated to the Commission for approval as part of agenda item #1.

**CM 2021-016** The Minutes of the Commission meetings held on December 23, 2020, January 5, 2021 and May 19, 2021 were approved as read.

The Speaker presented a report of Rulings on Allowance Use for the period ended May 21, 2021. In accordance with Section 24 of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission issued rulings to reimburse expenditures for the following Members that were not submitted within 60-days of being incurred as required under subsection 7(6) of the *Members' Resources and Allowances Rules* (the Rules); or were not submitted within 30 days of the end of the fiscal year as required under subsection 7(2) of the Rules:

- Ms. Lela Evans \$5211.44 & \$2301.23
- Mr. Craig Pardy \$1005.66 & \$34.50
- Mr. Steve Crocker \$238.59
- Mr. David Brazil \$35.00

- Mr. Chris Tibbs \$172.50 & \$402.50

As required by the *House of Assembly Accountability, Integrity and Administration Act*, financial reports of the Legislature as well as actual expenditures of Members were presented to the Commission for the reporting period from April 1, 2020 to December 31, 2020.

**CM 2021-017** The Commission ratified the following transfer of funds approvals in accordance with Section 5 of the House of Assembly Transfer of Funds Policy:

- HOABT2021-011
- HOABT2021-013
- HOABT2021-028

**CM 2021-018** The Commission appointed Mr. Paul Pike and Ms. Helen Conway Ottenheimer as members of the Audit Committee, effective immediately. The Commission further directed that Mr. Paul Pike be designated as Chair of the Audit Committee, effective immediately.

**CM 2021-019** The Commission directed an amendment to the Guidelines for Providing Shared Secretarial Assistance to allow parliamentary secretaries/assistants to be included for the purposes of allocating administrative support when the House is in Session.

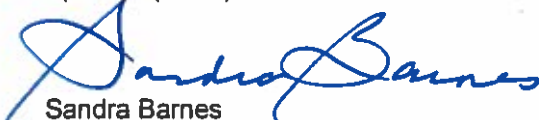
**CM 2021-020** The Commission directed an amendment to the Guidelines for Providing Shared Secretarial Assistance to provide a general reference to sittings as follows:

*“Shared secretarial assistance will be provided as a continuous employment period beginning one week prior to a sitting period of the House of Assembly and ending one week after the closing of that sitting period.”*

**CM 2021-021** The Commission did not direct an amendment to subsection 38(2.1) of the *Members’ Resources and Allowances Rules*, but directed officials to undertake a review of the implications of extending the monthly automobile allowance provisions to Humber - Bay of Islands and potentially other districts for future consideration of the Management Commission.

**Adjournment:** 10:29 a.m.

Hon. Derek Bennett  
Speaker (Chair)



Sandra Barnes  
Clerk and Secretary to the Commission