



Activity Plan

2014-17

**Buildings
Accessibility
Advisory Board**

Chair's Message

Dear Minister:

I am pleased to submit this Activity Plan for the activities of the Buildings Accessibility Advisory Board (the "board") for the fiscal years 2014-17. This plan is prepared in compliance with the *Transparency and Accountability Act* pursuant to which the board has been categorized as a Category 3 government entity and which requires the board to prepare a performance-based activity plan. In developing this plan, the board has considered the strategic direction of the Minister of Service NL. The board is accountable for the preparation of this plan and for the achievement of its objectives.

The board is primarily mandated to report to and advise the Minister on the application of the *Buildings Accessibility Act* and its associated regulations, and on other matters related to the Act and its regulations that may be assigned to the board by the Minister. We look forward to fulfilling this mandate throughout the 2014-17 planning period.

Regards,

A handwritten signature in black ink, appearing to read 'Cecilia Carroll', written over a thin horizontal line.

Cecilia Carroll
Chair

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Overview

The Buildings Accessibility Advisory Board is appointed by the Lieutenant-Governor in Council under the authority of section 18 of the *Buildings Accessibility Act* (the “Act”). The board consists of a chairperson, representatives of persons with disabilities, one representative of the department (other than the Director of Engineering and Inspection Services), and those other members that the Lieutenant-Governor in Council may appoint. This public body, which is funded by Service NL, serves solely in an advisory capacity.

Mandate

The mandate of the board is to report to, and advise the Minister of Service NL on the application of the Act and its associated regulations, and on other matters related to the Act and regulations that may be assigned to the board by the Minister.

Values

In achieving its vision, the board has adopted the values of Service NL and will communicate these values to its stakeholders through the following action statements:

Integrity: Each individual engages in ethical behaviour and exercises the proper use of authority and responsibility.

Collaboration: Each individual supports others through communication and consultation with co-workers, industry partners and the public.

Accountability: Each individual accepts responsibility for their actions and is responsive to meeting public needs and delivering on departmental commitments in a timely, efficient and satisfactory manner.

Respect: Each individual accepts differences, embraces diversity and exercises a caring attitude in their encounters with others.

Excellence: Each individual demonstrates excellence in providing service to the public.

Primary Clients

Generally speaking, the board's clients are those who benefit from improvements resulting from the board's advice. The board's sole direct client is the Minister of Service NL, to whom the board provides advice. More broadly, however, the board's clients are the general public, particularly those with disabilities and those representing the interests of persons with disabilities.

Vision

The board has adopted Service NL's vision for this planning cycle, which is as follows:

People in Newfoundland and Labrador living and working in healthy, fair and safe environments with access to efficient and responsive programs and services.

The board supports the department's vision by working to ensure the fair and equitable application of its mandate as outlined in the legislation (i.e. advising the Minister).

Mission

The board has adopted Service NL's mission for this planning cycle, which is as follows:

By March 31, 2017, Service NL will have enhanced program and service delivery through improved standards and regulatory processes that promote living and working in a healthy, fair and safe environment.

The board contributes to the department's mission by providing advice and considering matters with respect to buildings accessibility legislation and policy.

For Service NL's full mission statement, including its associated measures and indicators, please refer to Service NL's 2014-17 Strategic Plan available online at:

<http://www.servicenl.gov.nl.ca/publications>

Objective

The following objective represents the focus of the board in each of the years of this plan and includes performance measurement information (i.e. measures and indicators) to assist the entity and the public in monitoring and evaluating success.

By March 31, 2015, the Buildings Accessibility Advisory Board will have fulfilled all the requirements under the *Buildings Accessibility Act* by advising on matters pertaining to accessibility in buildings, associated entrances, parking spaces, walkways and other facilities, as per its mandate.

Measure: Requirements of the Act fulfilled, as per its mandate.

Indicators:

- Meetings held, as required.
- Advice provided to Minister on the application of the Act and the regulations.
- Other activities undertaken, as assigned by the Minister.



Service NL