



Newfoundland & Labrador

## HOUSE OF ASSEMBLY MANAGEMENT COMMISSION

### DIRECTIVE

Directive Number 2010-002

<b>Effective Date:</b> February 9, 2010	<b>Commission Minute:</b> CM 2010-018
<b>Subject:</b> Cellular and Landline Phone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices	<b>Reference:</b> HOAMC Meeting, February 3, 2010 Agenda Item Tab No. 13
<b>Issued To:</b> All Members of the House of Assembly; Comptroller General; Directors of Government Accounting, Professional Services and Internal Audit, Financial Systems Control, and Corporate Services; Office of the Auditor General; Office Managers of Government Caucus, Official Opposition Caucus, NDP Caucus; Assistant Deputy Clerk, Executive Council; Director of Operations, Office of the Premier.	<b>Contact:</b> Marlene Lambe Chief Financial Officer 729 – 2923

### BACKGROUND

Subsections 20(1) and 20(3) of the *House of Assembly Accountability, Integrity and Administration Act* authorize the House of Assembly Management Commission to implement and periodically review and update financial and management policies applicable to the House of Assembly service and statutory offices. However, if a policy has not been established by the Commission the financial and management policies of the government shall apply.

A Treasury Board directive was issued in 2008 which updated the General Polices for Cellular Phones (including Blackberry units) for the Executive branch of government, but it does not address landline phone services.

The attached Cellular and Landline Phone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices, dated February 2010, provides direction regarding services for cellular phones and landline long distance services.

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Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission adopted the Cellular and Landline Phone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices dated February 2010.

William MacKenzie  
Clerk of the House of Assembly