



Newfoundland &
Labrador

HOUSE OF ASSEMBLY MANAGEMENT COMMISSION

DIRECTIVE

Directive Number 2015-001

Effective Date: September 25, 2015	Commission Minute: CM 2015-036
Subject: Amendments to Caucus Operational Funding Grants Policy	Reference: HOAMC Meeting - September 22, 2015 Agenda Item Tab 9
Issued To: All Members of the House of Assembly; Comptroller General; Directors of Government Accounting, Professional Services and Internal Audit, Financial Systems Control, and Corporate Services; Office of the Auditor General; Office Managers of Government Caucus, Official Opposition Caucus, NDP Caucus; Assistant Deputy Clerk, Executive Council; Director of Operations, Office of the Premier.	Contact: Wanda Lee Mercer Chief Financial Officer 729-2923

BACKGROUND

At its February 3, 2010 meeting, the Management Commission approved the Caucus Operational Funding Grants Policy to ensure consistency and appropriateness in the spending of the operational funding. The policy provides clarification to caucus staff on eligible and ineligible purchases and establishes a template for annual reporting.

In the Compliance Audit for the period October 11, 2011 to March 31, 2014, the Auditor General identified deficiencies relating to the administration of the operational funding grants. Following consultation with the Auditor General, the Audit Committee brought several recommendations respecting the Caucus Operational Funding Grants Policy to the Management Commission for consideration at its meeting on February 24, 2015. The Commission directed House officials to draft amendments to the policy to reflect the recommendations, with the revised policy to be brought back to a future meeting for consideration and approval (CM 2015-011 refers).

At its meeting on September 22, 2015, the Management Commission approved amendments to the Caucus Operational Funding Grants Policy as per the recommendations of the Audit Committee.

DIRECTIVE

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the attached Caucus Operational Funding Grants Policy, revised September 2015.

Sandra Barnes
Clerk of the House of Assembly