



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: November 17, 2010

Location: House of Assembly Chamber

Time: 10:30 a.m.

Members Present:

Hon. Roger Fitzgerald, Speaker
Mr. William MacKenzie, Clerk of the House of Assembly
Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi
Hon. Joan Burke, Government House Leader
Mr. Kelvin Parsons, Opposition House Leader
Mr. Bob Ridgley, MHA (PC) St. John's North
Mr. Roland Butler, MHA (Lib) Port-de-Grave
Mr. Tom Osborne, MHA (PC) St. John's South

Regrets:

Hon. Jerome Kennedy, MHA (PC) Carbonear – Harbour Grace

Other:

Ms. Marlene Lambe, Chief Financial Officer
Ms. Marie Keefe, Policy and Communications Officer

CM 2010-055 The Minutes of the House of Assembly Management Commission meeting held on September 22, 2010 were approved as read.

The Speaker gave an update on authorizations made under subsection 18(4) of the *Members' Resources and Allowances Rules* for the period ending November 10, 2010. The amount of \$7,488.00 (HST excluded) was approved for constituency office for Ms. Susan Sullivan, District of Grand Falls-Windsor-Buchans and \$14,900.00 (HST excluded) was approved for the constituency office for Mr. Jerome Kennedy, District of Carbonear-Harbour Grace.

The Speaker gave an update on authorizations made under section 43 of the *Members' Resources and Allowances Rules* for the period ending November 10, 2010. The amount of \$202.76 was approved for meals and mileage for Mr. Roger Fitzgerald, District of Bonavista South. The Member attempted to travel to his district on September 22, 2010. Adverse weather conditions caused by Hurricane Igor made the trip impossible and he was forced to return to St. John's.

CM 2010-056 The Commission, pursuant to subsection 24(9) of the Act, approved expense claims totaling \$59.67, as detailed in the Member's correspondence of September 8, 2010, which were submitted by the Member for Topsail later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.

CM 2010-057 The Commission, pursuant to subsection 24(9) of the Act, approved expense claims totaling \$75.00, as detailed in the Member's correspondence of October 26, 2010, which were submitted by the Member for Ferryland later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.

CM 2010-058 The Commission approved the 2009-2010 audited financial statements of the House of Assembly and its Statutory Offices.

CM 2010-059 The Commission confirmed the permanent status of the position of Access and Privacy Analyst as approved in the 2010-11 budget.

CM 2010-060 The Commission confirmed the conversion of the permanent sessional Broadcast Technologist position (PCN 14061) to permanent, full-time status.

CM 2010-061 The Commission considered the issue of staff professional development for Constituency Assistants and deferred a decision to a future meeting of the Commission. The Clerk was directed to develop parameters regarding the appropriate use of staff professional development under paragraph 24(f) of the *Members' Resources and Allowances Rules*.

The financial reports for April 1, 2010 to September 31, 2010 were presented to the Commission for review.

The reports detailing expenditures for the Office of the Speaker, the Government Members' Caucus, the Official Opposition Caucus and the Third Party Caucus for the period April 1, 2009 to March 31, 2010 were reported to the Commission as required by the Caucus Operational Funding Grants Policy.

Adjournment: 11:10 a.m.

Hon. Roger Fitzgerald, MHA
Speaker and Chair

A handwritten signature in black ink, appearing to read 'Wm. MacKenzie', is written over the printed name and title.

Wm. MacKenzie
Clerk and Secretary to the Commission