### House of Assembly Management Commission Agenda

**Location:** House of Assembly Chamber

Date: September 18, 2013

Time: 9:00 a.m.

### <u>Tab 1</u>

### **Minutes**

Approval of Minutes for May 15, 2013 and July 16, 2013 meetings

### **Reports**

- Clerk's Report Authorization on Furniture Approvals
- Speaker's Report Urgent Approvals

### **New Business**

Tab 2	Financial Reports - April 1, 2013 to June 30, 2013
	Financial Reports - April 1, 2012 to March 31, 2013

- <u>Tab 3</u> Caucus Operational Funding Reports for 2012 2013
- **Tab 4** Financial Information for the Office of the Auditor General
- <u>Tab 5</u> Audit Committee's Recommendation of Auditor for Legislature for the Year Ending March 2014

### <u>Tab 6</u> Letters of Appeal

- Member for Terra Nova
- Member for Trinity-Bay de Verde
- Member for Mount Pearl South
- <u>Tab 7</u> Report from the Commissioner of Legislative Standards



### House of Assembly Newfoundland and Labrador

### Minutes of the House of Assembly Management Commission

**Date:** May 15, 2013

Location: House of Assembly Chamber

Time: 8:45 a.m.

#### **Members Present:**

Hon. Ross Wiseman, Speaker

Ms. Sandra Barnes, Clerk of the House of Assembly Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Hon. Darin King, Government House Leader

Mr. Vaughn Granter, MHA (PC) Humber West

Hon. Joan Shea, MHA (PC) St. Georges - Stephenville

Mr. Dwight Ball, MHA (L) Humber Valley

#### Other

Mr. Wade Verge, MHA (PC), Lewisporte, Deputy Speaker Ms. Marie Keefe, Policy & Communications Officer

#### Regrets

Mr. Andrew Parsons, MHA (L) Burgeo-LaPoile

The Commission held a brief in camera meeting to discuss a budget issue. The decision was deferred pending additional information being provided to the Commission.

CM 2013-043 The Minutes of the House of Assembly Management Commission meeting held on April 23, 2013 were approved as read.

The financial reports for the Legislature for the period April 1, 2012 to December 31, 2012

were provided to the Commission. The Members' Accountability and Disclosure Reports for

the same period were also provided.

The budget transfers processed during the fiscal year 2012 – 2013 were provided to the

Commission in accordance with the Transfer of Funds Policy, April 2008

Adjournment: 9:13 a.m.

Hon. Ross Wiseman, MHA Speaker and Chair

Sandra Barnes

Clerk and Secretary to the Commission



### House of Assembly Newfoundland and Labrador

### Minutes of the House of Assembly Management Commission

**Date:** July 16, 2013

Location: House of Assembly Chamber

Time: 9:25 a.m.

#### **Members Present:**

Hon. Ross Wiseman, Speaker Ms. Sandra Barnes, Clerk of the House of Assembly Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi Hon. Darin King, Government House Leader Mr. Vaughn Granter, MHA (PC) Humber West Hon. Joan Shea, MHA (PC) St. Georges – Stephenville

#### Other

Ms. Marie Keefe, Policy & Communications Officer

#### Regrets

Mr. Dwight Ball, MHA (L) Humber Valley Mr. Andrew Parsons, MHA (L) Burgeo-LaPoile

At an *in camera* meeting, the Commission made the following budget decisions:

CM 2013-044

The Commission approved the pre-commitment of funds up to \$114,300 for the 2014-15 fiscal year to provide for the costs related to the joint conference of the Canadian Council of Public Accounts Committees (CCPAC) and the Canadian Council of Legislative Auditors.

CM 2013-045

The Commission approved a guest program that is cost recoverable for the joint conference of the Canadian Council of Public Accounts Committees (CCPAC) and the Canadian Council of Legislative Auditors.

**Adjournment:** 10:50 a.m. Hon. Ross Wiseman, MHA Speaker and Chair

Sandra Barnes Clerk and Secretary to the Commission **To:** House of Assembly Management Commission

From: Clerk of the House of Assembly

Date: September 11, 2013

**Subject**: Report on Authorizations for Furniture and Equipment Expenditures

The Commission approved a Standard Office Allocation Package for Members and Constituency Assistants pursuant to Section 25(1) of the *Members' Resources and Allowances Rules*. At its May 2, 2008 meeting, the Commission delegated authority to the Clerk to preapprove expenditures for other furniture and equipment to a maximum of \$500.00, with the Clerk to report all such approvals to the Commission (**CM 2008-044** refers).

### Report for Period Ending: September 11, 2013

DISTRICT	MEMBER	TYPE OF EXPENDITURE	COST	DETAILS
Bonavista South	Mr. Glen Little	Furniture	\$255.63	36" round table for constituency office

**To:** House of Assembly Management Commission

**From:** Speaker of the House of Assembly

Date: September 11, 2013

**Subject**: Delegated Authority Respecting Financial Matters

At its November 18, 2008 meeting, the House of Assembly Management Commission, pursuant to Subsection 20(4) of the *House of Assembly Accountability, Integrity and Administration Act,* delegated authority to the Speaker respecting urgent financial matters relating to the administration of the House of Assembly and the Statutory Offices (**CM 2008-095** refers).

There were no provisions in the 2013-2014 budget of the Office of the Chief Electoral Officer to cover costs associated with a by-election held in the District of Cartwright-L'Anse au Clair in June 2013. A special warrant was necessary to provide for the needed funds which required approval in a timely manner. As there was no scheduled meeting of the Commission, the Speaker, under authority delegated by **CM 2008-095**, approved the issuance of a Cabinet paper to request special warrant funding, in consultation with the Government House Leader, Official Opposition House Leader and the Leader of the Third Party. The Cabinet paper requested approval of special warrant funding in the amount of \$147,200 within the Vote of the Legislature, to provide funds to hold the by-election in the District of Cartwright L'Anse au Clair.

This Decision is being reported to the House of Assembly Management Commission as per the provisions of **CM 2008-095**.

### House of Assembly Management Commission Briefing Note

**Title:** Financial Reports - April 1, 2013 to June 30, 2013

### **Issue:** Review of:

- 1. Financial Performance of the Legislature; and
- 2. Approved Allocations and Actual Expenditures of Members of the House of Assembly.

### **Background:**

- Paragraph 20(5)(a) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) states that the House of Assembly Management Commission shall "regularly, and at least quarterly, review the financial performance of the House of Assembly as well as the actual expenditures of members compared with approved allocations."
- The details of the financial performance of the Legislature (excluding the Office of the Auditor General) are included in the attached Statement of Revenue and Expenditure for the three-month period ended June 30, 2013. The reports show the actual expenditures and revenues for the fiscal year. All known savings or overruns over budgeted amounts are identified in the report and explanations are provided for significant amounts.
- The details of the financial performance of the Office of the Auditor General are shown on a separate Statement of Revenue and Expenditure for the three-month period ended June 30, 2013. The reports show the actual expenditures and revenues for the fiscal year. All known savings or overruns over budgeted amounts are identified in the report and explanations are provided for any significant amounts.
- The actual expenditures compared with the approved allocations for each Member are included in the Members' Expenditures Summarized by Category reports for the period April 1, 2013 to June 30, 2013. The Reports include the expenditures for June in the columns entitled "Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)" and the expenditures for the first quarter of the year in the column entitled "Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)".

### **Analysis:**

### **Legal Consultation:**

Not applicable

### **Internal Consultation(s):**

Not applicable

### **External Consultation(s):**

Not applicable

### **Comparison to Government Policy:**

Not applicable

### **Financial Impact:**

Not applicable

### **Legislative Impact:**

Not applicable

### **Options:**

• Not applicable

### **Status:**

• Not applicable

### **Action Required:**

• For review purposes

Drafted by: Wanda Lee Mercer Approved by: Sandra Barnes

Approved by:

Date: September 10, 2013

### **Attachments:**

- 1. Statement of Revenue and Expenditure Legislature (excluding the Office of the Auditor General)
- 2. Statement of Revenue and Expenditure Office of the Auditor General
- 3. Member Accountability and Disclosure Reports



	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.01. ADMINISTRATIVE SUPPORT						
01. Salaries	1,747,500	1,747,500	397,554	1,747,500	-	-
02. Employee Benefits	4,500	4,500	2,280	4,500	-	-
03. Transportation and Communications	64,800	64,800	19,201	64,800	-	-
04. Supplies	46,200	46,200	5,654	46,200	-	-
05. Professional Services	155,600	155,600	30,083	155,600	-	-
06. Purchased Services	72,000	72,000	10,085	72,000	-	-
07. Property, Furnishings and Equipment	122,500	122,500	9,181	122,500	-	-
	2,213,100	2,213,100	474,038	2,213,100	-	-
02. Revenue - Provincial		-	(10)	(10)	10	10
Total: Administrative Support	2,213,100	2,213,100	474,028	2,213,090	10	- 10



	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.02. LEGISLATIVE LIBRARY AND RECORDS MANAGEMENT						
01. Salaries	614,200	614,200	156,173	640,200	(26,000)	1 (26,000)
02. Employee Benefits	900	900	529	900	-	-
03. Transportation and Communications	10,000	10,000	1,402	10,000	-	-
04. Supplies	47,000	47,000	36,911	47,000	-	-
06. Purchased Services	8,500	8,500	400	8,500	<u> </u>	<u>-</u>
Total: Legislative Library and Records						
Management	680,600	680,600	195,415	706,600	(26,000)	(26,000)

<sup>1.</sup> Projected overrun related to unbudgeted costs of salary continuance due to position elimination in 2012-13.



Revenues Budget  1.1.03. HANSARD AND THE BROADCAST CENTRE	Budget
THE BROADOACT CENTRE	
01. Salaries 630,000 630,000 149,338 639,100 (9,100) <sup>1</sup>	(9,100)
02. Employee Benefits 600 600 250 600 -	-
03. Transportation and Communications 6,000 6,000 3,044 6,000 -	-
04. Supplies 7,900 7,900 1,069 7,900 -	-
06. Purchased Services 279,900 279,900 133,808 279,900 -	-
07. Property, Furnishings and Equipment 10,000 10,000 239 10,000 -	-
Total: Hansard and the Broadcast Centre 934,400 934,400 287,749 943,500 (9,100)	(9,100)

<sup>1.</sup> Projected overrun related to unbudgeted costs of salary continuance due to position elimination in 2012-13.



	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.04. MEMBERS' RESOURCES						
01. Salaries	6,556,900	6,556,900	1,381,552	6,556,900	-	-
03. Transportation and Communications	5,000	5,000	-	5,000	-	-
06. Purchased Services	10,000	10,000	455	10,000	-	-
09. Allowances and Assistance	2,365,600	2,365,600	747,476	2,365,600	-	-
10. Grants and Subsidies	1,400	1,400	334	500	900	900
	8,938,900	8,938,900	2,129,817	8,938,000	900	900
02. Revenue - Provincial	-	-	(16,503)	(16,503)	16,503	16,503
Total: Members' Resources	8,938,900	8,938,900	2,113,314	8,921,497	17,403	17,403

<sup>1.</sup> Revenues mainly related to repayment of excess constituency allowances.



	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.05. HOUSE OPERATIONS						
01. Salaries	266,900	266,900	55,442	266,900	-	-
02. Employee Benefits	9,900	9,900	1,200	9,900	-	-
03. Transportation and Communications	145,500	145,500	9,083	145,500	-	-
04. Supplies	17,500	17,500	3,806	17,500	-	-
05. Professional Services	3,900	3,900	-	3,900	-	-
06. Purchased Services	76,600	76,600	17,562	76,600	-	-
07. Property, Furnishings and Equipment	1,700	1,700	-	1,700	-	-
<ol><li>Grants and Subsidies</li></ol>	13,400	13,400	334	13,400	-	-
	535,400	535,400	87,428	535,400	-	-
02. Revenue - Provincial	(15,000)	(15,000)	-	(15,000)	-	<u>-</u>
Total: House Operations	520,400	520,400	87,428	520,400	•	-



	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.06. GOVERNMENT MEMBERS CAUCUS						
01. Salaries	632,800	632,800	143,667	632,800	-	-
02. Employee Benefits	1,800	1,800	733	1,800	-	-
03. Transportation and Communications	24,900	24,900	16,102	24,900	-	-
04. Supplies	12,700	12,700	5,192	12,700	-	-
06. Purchased Services	10,500	10,500	922	10,500	-	-
07. Property, Furnishings and Equipment	3,500	3,500	200	3,500	-	-
10. Grants and Subsidies	46,800	46,800	11,689	46,800	-	
Total: Government Members Caucus	733,000	733,000	178,506	733,000	-	-



	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.07. OFFICIAL OPPOSITION CAUCUS						
01. Salaries	918,800	918,800	190,170	918,800	-	-
02. Employee Benefits	2,000	2,000	513	2,000	-	-
03. Transportation and Communications	70,000	70,000	23,112	70,000	-	-
04. Supplies	16,800	16,800	5,850	16,800	-	-
06. Purchased Services	16,900	16,900	3,277	16,900	-	-
07. Property, Furnishings and Equipment	3,800	3,800	450	3,800	-	-
10. Grants and Subsidies	10,700	10,700	2,672	10,700	-	
Total: Official Opposition Caucus	1,039,000	1,039,000	226,044	1,039,000	-	-



	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.08. THIRD PARTY CAUCUS						
01. Salaries	450,400	450,400	110,831	450,400	-	-
02. Employee Benefits	1,400	1,400	429	1,400	-	-
03. Transportation and Communications	25,700	25,700	12,353	25,700	-	-
04. Supplies	11,800	11,800	1,681	11,800	-	-
06. Purchased Services	10,000	10,000	4,596	10,000	-	-
07. Property, Furnishings and Equipment	2,500	2,500	-	2,500	-	-
10. Grants and Subsidies	10,700	10,700	2,672	10,700	-	<u> </u>
Total: Third Party Caucus	512,500	512,500	132,561	512,500	-	-

15,571,900

15,589,587

(17,687)

(17,687)

3,695,045

15,571,900

**TOTAL HOUSE OF ASSEMBLY** 



	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	S	Projected avings (Over- runs) from Operating Budget
.1.01. OFFICE OF THE CHIEF ELECTORAL OFFICE	ΕR						
01. Salaries	869,700	929,600	211,122	974,200	(104,500)	1	(44,600)
02. Employee Benefits	4,500	4,500	458	4,500	-		-
03. Transportation and Communications	50,300	83,700	35,948	83,700	(33,400)	2	-
04. Supplies	9,000	10,500	1,476	10,500	(1,500)		-
05. Professional Services	88,000	88,000	-	88,000	-		-
06. Purchased Services	146,000	182,000	125,101	182,000	(36,000)	4	-
07. Property, Furnishings and Equipment	7,000	7,000	-	7,000	-		-
<ol><li>Grants and Subsidies</li></ol>	-	16,400	-	16,400	(16,400)	5	-
_	1,174,500	1,321,700	374,104	1,366,300	(191,800)		(44,600)
02. Revenue - Provincial	-	-	-	-	<u> </u>		<u>-</u>
Total: Office of the Chief Electoral Officer	1,174,500	1,321,700	374,104	1,366,300	(191,800)		(44,600)

- 1. Projected overrun due to unbudgeted by-election and unbudgeted costs of severance payment, paid leave and retirement incentive.
- 2. Projected overrun due to unbudgeted by-election.
- 3. Projected overrun due to unbudgeted by-election.
- 4. Projected overrun due to unbudgeted by-election.
- 5. Projected overrun due to unbudgeted by-election.



	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
4.1.01. OFFICE OF THE CITIZENS' REPRESENTATI	VE					
01. Salaries	565,500	565,500	143,133	618,700	(53,200)	1 (53,200)
02. Employee Benefits	8,000	8,000	2,158	8,000	-	- -
03. Transportation and Communications	46,200	46,200	9,341	46,200	-	-
04. Supplies	10,000	10,000	1,398	10,000	-	-
05. Professional Services	22,600	22,600	6,000	22,600	-	-
06. Purchased Services	94,400	94,400	38,298	94,400	-	-
07. Property, Furnishings and Equipment	5,000	5,000	1,315	5,000	-	-
Total: Office of the Citizens'						
Representative	751,700	751,700	201,643	804,900	(53,200)	(53,200)

<sup>1.</sup> Projected overrun related to unbudgeted costs of salary continuance due to position elimination in 2012-13.



	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Sa	Projected vings (Over- runs) from Operating Budget
01. OFFICE OF THE CHILD AND YOUTH ADVO	CATE						
01. Salaries	919,000	919,000	231,446	1,014,400	(95,400)	1	(95,400)
02. Employee Benefits	3,500	3,500	-	3,500	· -		-
03. Transportation and Communications	65,000	65,000	17,254	65,000	-	2	-
04. Supplies	6,000	6,000	989	6,000	-		-
05. Professional Services	25,000	25,000	-	25,000	-	3	-
06. Purchased Services	165,900	165,900	131,260	165,900	-		-
07. Property, Furnishings and Equipment	4,000	4,000	3,134	4,000			-
Total: Office of the Child and Youth Advocate	1,188,400	1,188,400	384,083	1,283,800	(95,400)		(95,400)

<sup>1.</sup> Projected overrun related to unbudgeted costs of salary continuance due to position elimination in 2012-13.



	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1. OFFICE OF THE INFORMATION AND						
PRIVACY COMMISSIONER						
01. Salaries	991,400	991,400	228,949	991,400	-	-
02. Employee Benefits	4,500	4,500	-	4,500	-	-
03. Transportation and Communications	32,200	32,200	9,658	32,200	-	-
04. Supplies	10,300	10,300	6,478	10,300	-	-
05. Professional Services	40,000	40,000	13,992	40,000	-	-
06. Purchased Services	151,500	151,500	76,415	151,500	-	-
07. Property, Furnishings and Equipment	1,000	1,000	-	1,000	-	
Total: Office of the Information and						
Commissioner	1,230,900	1,230,900	335,493	1,230,900	-	-

TOTAL LEGISLATURE (Excluding the Office of						
Auditor General)	19,917,400	20,064,600	4,990,368	20,275,487	(358,087)	(210,887)



### OFFICE OF THE AUDITOR GENERAL STATEMENT OF REVENUE AND EXPENDITURE For the Period 1 April 2013 to 30 June 2013

Unaudited

	Original Estimates	Operating Budget	Actual Expenditures and Revenue	Projected Total Expenditures and Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
2.1.03. AUDIT OPERATIONS						
01. Salaries	2,190,600	2,190,600	639,662	2,252,200	(61,600)	<sup>1</sup> (61,600)
02. Employee Benefits	81,300	81,300	15,328	81,300	-	-
03. Transportation and Communications	72,500	72,500	16,881	72,500	-	-
05. Professional Services	10,000	10,000	-	10,000	-	-
	2,354,400	2,354,400	671,871	2,416,000	(61,600)	(61,600)
02. Revenue - Provincial	(262,700)	(262,700)	(72,500)	(262,700)	-	
Total: Audit Operations	2,091,700	2,091,700	599,371	2,153,300	(61,600)	(61,600)

<sup>1</sup> Projected Overrun: Retirement payout for former employee - retirement incentive program.

Total: OFFICE OF THE AUDITOR GENERAL	3,112,400	3,112,400	953,291	3,174,000	(61,600)	(61,600)



### BALL, DWIGHT, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,888.00	824.00	2,472.00	7,416.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs	427.00	0.00	0.00	427.00	0.0%
Office Operations	10,801.00	258.00	356.00	10,445.00	3.3%
Total Office Allowances		1,082.00	2,828.00		
Operational Resources					
Operational Resources		0.00	361.82		
Total Operational Resources		0.00	361.82		
Travel & Living Allowances					
House in Session		0.00	5,413.89		
House Not in Session		761.60	761.60		-
Intra & Extra-Constituency Travel	10,619.00	0.00	0.00	10,619.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		761.60	6,175.49		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	85.76	2,569.24	3.2%
Total Constituency Allowance		0.00	85.76		
Total Expenditures		1,843.60	9,451.07		



### BENNETT, JIM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,100.00	1,175.00	3,525.00	10,575.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs	653.00	0.00	0.00	653.00	0.0%
Office Operations	10,801.00	610.93	1,360.17	9,440.83	12.6%
Total Office Allowances		1,785.93	4,885.17		
Operational Resources					
Operational Resources		0.00	392.51		
Total Operational Resources		0.00	392.51		
Travel & Living Allowances					
House in Session		3,917.37	6,231.67		-
House Not in Session		0.00	336.99		-
Intra & Extra-Constituency Travel	10,421.00	152.52	543.16	9,877.84	5.2%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		4,069.89	7,111.82		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	76.32	2,578.68	2.9%
Total Constituency Allowance		0.00	76.32		
Total Expenditures		5,855.82	12,465.82		



### BRAZIL, DAVID, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	1,536.00	3,053.49	7,747.51	28.3%
Total Office Allowances		1,536.00	3,053.49		
Operational Resources					
Operational Resources		0.00	257.64		
Total Operational Resources		0.00	257.64		
Travel & Living Allowances					
House in Session		0.00	0.00		
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,813.00	858.38	2,364.65	4,448.35	34.7%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		858.38	2,364.65		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	117.88	2,537.12	4.4%
Total Constituency Allowance		0.00	117.88		
Total Expenditures		2,394.38	5,793.66		



### **COLLINS, FELIX, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		-
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	185.00	492.00	10,309.00	4.6%
Total Office Allowances		185.00	492.00		
Operational Resources					
Operational Resources		0.00	147.45		-
Total Operational Resources		0.00	147.45		
Travel & Living Allowances					
House in Session		0.00	118.17		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	10,178.00	0.00	0.00	10,178.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	118.17		
Constituency Allowance					
Constituency Allowance	2,655.00	65.50	65.50	2,589.50	2.5%
Total Constituency Allowance		65.50	65.50		
Total Expenditures		250.50	823.12		



### COLLINS, SANDY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	1,000.00	3,000.00	9,000.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	0.00	621.11	10,179.89	5.8%
Total Office Allowances		1,000.00	3,621.11		
Operational Resources					
Operational Resources		364.51	727.27		
Total Operational Resources		364.51	727.27		
Travel & Living Allowances					
House in Session		3,647.00	3,647.00		-
House Not in Session		315.07	315.07		-
Intra & Extra-Constituency Travel	9,030.00	1,419.98	2,287.70	6,742.30	25.3%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		5,382.05	6,249.77		
Constituency Allowance					
Constituency Allowance	2,655.00	59.93	97.64	2,557.36	3.7%
Total Constituency Allowance		59.93	97.64		
Total Expenditures		6,806.49	10,695.79		



### CORNECT, TONY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	8,963.00	746.90	2,240.70	6,722.30	25.0%
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	67.80	940.99	9,860.01	8.7%
Total Office Allowances		814.70	3,181.69		
Operational Resources					
Operational Resources		50.45	327.67		
Total Operational Resources		50.45	327.67		
Travel & Living Allowances					
House in Session		0.00	6,752.44		
House Not in Session		885.82	885.82		-
Intra & Extra-Constituency Travel	6,018.00	0.00	90.14	5,927.86	1.5%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		885.82	7,728.40		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,750.97	11,237.76		



### CROSS, ELI, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		-
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs	723.00	0.00	0.00	723.00	0.0%
Office Operations	10,801.00	0.00	141.78	10,659.22	1.3%
Total Office Allowances		0.00	141.78		
Operational Resources					
Operational Resources		0.00	1,120.66		-
Total Operational Resources		0.00	1,120.66		
Travel & Living Allowances House in Session		0.00	3,657.78		
House Not in Session		0.00	379.89		
Intra & Extra-Constituency Travel	8,937.00	0.00	969.17	7,967.83	10.8%
Helicopter Travel		0.00	0.00		10.07
Total Travel & Living Allowances		0.00	5,006.84		
-					
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	141.71	2,513.29	5.3%
Total Constituency Allowance		0.00	141.71		
Total Expenditures		0.00	6,410.99		



### CRUMMELL, DAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		-
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs	871.00	0.00	0.00	871.00	0.0%
Office Operations	10,801.00	0.00	0.00	10,801.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources		0.00	111.73		-
Total Operational Resources		0.00	111.73		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	5,310.00	0.00	0.00	5,310.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		0.00	111.73		



### DALLEY, DERRICK, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	1,000.00	3,000.00	9,000.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	120.00	355.12	10,445.88	3.3%
Total Office Allowances		1,120.00	3,355.12		
Operational Resources					
Operational Resources		50.45	465.77		
Total Operational Resources		50.45	465.77		
Travel & Living Allowances					
House in Session		4,917.14	6,468.11		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	8,675.00	133.43	418.70	8,256.30	4.8%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		5,050.57	6,886.81		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		6,221.02	10,707.70		



### DAVIS, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	770.51	926.76	9,874.24	8.6%
Total Office Allowances		770.51	926.76		
Operational Resources					
Operational Resources		0.00	139.57		
Total Operational Resources		0.00	139.57		
Travel & Living Allowances					
House in Session		0.00	0.00		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	5,310.00	0.00	0.00	5,310.00	0.0%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00	٠	
Total Expenditures		770.51	1,066.33		



### DINN, JOHN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	60.00	369.78	10,431.22	3.4%
Total Office Allowances		60.00	369.78		
Operational Resources					
Operational Resources		0.00	197.72		
Total Operational Resources		0.00	197.72		
Travel & Living Allowances					
House in Session		0.00	0.00		
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,372.00	0.00	0.00	6,372.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		60.00	567.50		



### DUNDERDALE, KATHY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	0.00	0.00	10,801.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources		0.00	0.00		
Total Operational Resources		0.00	0.00		
Travel & Living Allowances					
House in Session		0.00	0.00		
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	5,310.00	0.00	0.00	5,310.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		0.00	0.00		



### EDMUNDS, RANDY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		-
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs	228.00	0.00	0.00	228.00	0.0%
Office Operations	10,801.00	0.00	0.00	10,801.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources		0.00	238.97		-
Total Operational Resources		0.00	238.97		
Travel & Living Allowances					
House in Session		2,044.94	9,128.89		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	19,290.00	1,772.56	2,512.15	16,777.85	13.0%
Helicopter Travel	8,656.00	0.00	0.00	8,656.00	0.0%
Total Travel & Living Allowances		3,817.50	11,641.04		
Constituency Allowance					
Constituency Allowance	2,655.00	172.13	485.81	2,169.19	18.3%
Total Constituency Allowance		172.13	485.81		
Total Expenditures		3,989.63	12,365.82		



### FORSEY, CLAYTON, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	19,200.00	1,600.00	4,800.00	14,400.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	249.02	379.18	10,421.82	3.5%
Total Office Allowances		1,849.02	5,179.18		
Operational Resources					
Operational Resources		70.98	365.10		
Total Operational Resources		70.98	365.10		
Travel & Living Allowances					
House in Session		0.00	3,767.81		
House Not in Session		519.55	519.55		
Intra & Extra-Constituency Travel	8,937.00	209.93	1,199.48	7,737.52	13.4%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		729.48	5,486.84		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	156.99	2,498.01	5.9%
Total Constituency Allowance		0.00	156.99		
Total Expenditures		2,649.48	11,188.11		



# FRENCH, TERRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	1,482.25	2,049.25	8,751.75	19.0%
Total Office Allowances		1,482.25	2,049.25		
Operational Resources					
Operational Resources		699.95	898.34		
Total Operational Resources		699.95	898.34		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,372.00	0.00	0.00	6,372.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	200.89	2,454.11	7.6%
Total Constituency Allowance		0.00	200.89		
Total Expenditures		2,182.20	3,148.48		



### **GRANTER, VAUGHN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	1,764.30	1,977.90	8,823.10	18.3%
Total Office Allowances		1,764.30	1,977.90		
Operational Resources					
Operational Resources		70.98	300.21		
Total Operational Resources		70.98	300.21		
Travel & Living Allowances					
House in Session		0.00	7,005.90		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	7,255.00	0.00	179.88	7,075.12	2.5%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	7,185.78		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	125.00	2,530.00	4.7%
Total Constituency Allowance		0.00	125.00		
Total Expenditures		1,835.28	9,588.89		



# HEDDERSON, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	16,200.00	1,350.00	4,050.00	12,150.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	225.00	430.00	10,371.00	4.0%
Total Office Allowances		1,575.00	4,480.00		
Operational Resources					
Operational Resources		50.45	428.02		
Total Operational Resources		50.45	428.02		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,105.00	0.00	0.00	6,105.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,625.45	4,908.02		



# HUNTER, RAY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	194.00	661.27	10,139.73	6.1%
Total Office Allowances		194.00	661.27		
Operational Resources					
Operational Resources		0.00	287.60		
Total Operational Resources		0.00	287.60		
Travel & Living Allowances					
House in Session		0.00	2,300.86		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,372.00	1,357.09	1,635.00	4,737.00	25.7%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		1,357.09	3,935.86		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	493.72	2,161.28	18.6%
Total Constituency Allowance		0.00	493.72		
Total Expenditures		1,551.09	5,378.45		



# **HUTCHINGS**, **KEITH**, **MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	149.29	360.63	10,440.37	3.3%
Total Office Allowances		149.29	360.63		
Operational Resources					
Operational Resources		0.00	117.81		
Total Operational Resources		0.00	117.81		
Travel & Living Allowances					
House in Session		0.00	0.00		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	8,937.00	80.35	285.69	8,651.31	3.2%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		80.35	285.69		
Constituency Allowance					
Constituency Allowance	2,655.00	42.85	277.94	2,377.06	10.5%
Total Constituency Allowance		42.85	277.94		
Total Expenditures		272.49	1,042.07		



### JACKMAN, CLYDE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	3,000.00	250.00	750.00	2,250.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	60.00	774.00	10,027.00	7.2%
Total Office Allowances		310.00	1,524.00		
Operational Resources					
Operational Resources		50.45	419.30		
Total Operational Resources		50.45	419.30		
Travel & Living Allowances					
House in Session		1,859.12	1,859.12		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	7,255.00	242.16	242.16	7,012.84	3.3%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		2,101.28	2,101.28		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		2,461.73	4,044.58		



### JOHNSON, CHARLENE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	100.00	160.00	10,641.00	1.5%
Total Office Allowances		100.00	160.00		
Operational Resources					
Operational Resources		0.00	186.03		
Total Operational Resources		0.00	186.03		
Travel & Living Allowances					
House in Session		0.00	0.00		
House Not in Session		0.00	195.29		-
Intra & Extra-Constituency Travel	7,614.00	0.00	486.54	7,127.46	6.4%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	681.83		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		100.00	1,027.86		



# JONES, YVONNE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		-
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	0.00	879.78	9,921.22	8.1%
Total Office Allowances		0.00	879.78		
Operational Resources					
Operational Resources		0.00	1,296.89		-
Total Operational Resources		0.00	1,296.89		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	23,489.00	0.00	3,721.09	19,767.91	15.8%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	3,721.09		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	235.70	2,419.30	8.9%
Total Constituency Allowance		0.00	235.70		
Total Expenditures		0.00	6,133.46		



# JOYCE, EDDIE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	18,595.00	1,549.55	4,648.65	13,946.35	25.0%
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs	165.00	0.00	0.00	165.00	0.0%
Office Operations	10,801.00	716.36	1,255.60	9,545.40	11.6%
Total Office Allowances		2,265.91	5,904.25		
Operational Resources					
Operational Resources		76.11	384.52		-
Total Operational Resources		76.11	384.52		
Travel & Living Allowances					
House in Session		0.00	9,311.41		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	11,060.00	160.46	425.44	10,634.56	3.8%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		160.46	9,736.85		
Constituency Allowance					
Constituency Allowance	2,655.00	448.12	873.43	1,781.57	32.9%
Total Constituency Allowance		448.12	873.43		
Total Expenditures		2,950.60	16,899.05		



# KENNEDY, JEROME, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,900.00	1,241.67	3,725.01	11,174.99	25.0%
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	145.00	302.96	10,498.04	2.8%
Total Office Allowances		1,386.67	4,027.97		
Operational Resources					
Operational Resources		79.90	423.55		
Total Operational Resources		79.90	423.55		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,813.00	457.80	457.80	6,355.20	6.7%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		457.80	457.80		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,924.37	4,909.32		



# KENT, STEVE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		-
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	303.00	303.00	10,498.00	2.8%
Total Office Allowances		303.00	303.00		
Operational Resources					
Operational Resources		0.00	366.19		
Total Operational Resources		0.00	366.19		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	5,310.00	0.00	0.00	5,310.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	170.00	170.00	2,485.00	6.4%
Total Constituency Allowance		170.00	170.00		
Total Expenditures		473.00	839.19		



# KING, DARIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	8,879.00	739.90	2,219.70	6,659.30	25.0%
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	453.95	891.62	9,909.38	8.3%
Total Office Allowances		1,193.85	3,111.32		
Operational Resources					
Operational Resources		50.45	481.01		
Total Operational Resources		50.45	481.01		
Travel & Living Allowances					
House in Session		0.00	750.44		-
House Not in Session		691.84	1,029.40		-
Intra & Extra-Constituency Travel	10,619.00	1,507.09	1,507.09	9,111.91	14.2%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		2,198.93	3,286.93		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	82.04	2,572.96	3.1%
Total Constituency Allowance		0.00	82.04		
Total Expenditures		3,443.23	6,961.30		



# KIRBY, DALE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		-
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs	143.00	0.00	0.00	143.00	0.0%
Office Operations	10,801.00	474.55	2,090.80	8,710.20	19.4%
Total Office Allowances		474.55	2,090.80		
Operational Resources					
Operational Resources		0.00	170.20		_
Total Operational Resources		0.00	170.20		
Travel & Living Allowances House in Session		0.00	0.00		
		0.00	0.00		
House Not in Session	F 240.00	0.00	0.00 727.80	4 502 20	13.7%
Intra & Extra-Constituency Travel	5,310.00	0.00		,	13.7%
Helicopter Travel  Total Travel & Living Allowances		0.00 <b>0.00</b>	0.00 <b>727.80</b>		<del>-</del>
Total Travel & Living Allowances		0.00	121.00		
Constituency Allowance					
Constituency Allowance	2,655.00	26.22	242.98	2,412.02	9.2%
Total Constituency Allowance		26.22	242.98		
Total Expenditures		500.77	3,231.78		



# LANE, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		-
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs	651.00	0.00	0.00	651.00	0.0%
Office Operations	10,801.00	1,269.05	1,643.01	9,157.99	15.2%
Total Office Allowances		1,269.05	1,643.01		
Operational Resources					
Operational Resources		0.00	183.50		_
Total Operational Resources		0.00	183.50		
Travel & Living Allowances		0.00	0.00		
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	5,310.00	1,164.58	1,231.14	4,078.86	23.2%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		1,164.58	1,231.14		
Constituency Allowance					
Constituency Allowance	2,655.00	102.94	283.65	2,371.35	10.7%
Total Constituency Allowance		102.94	283.65		
Total Expenditures		2,536.57	3,341.30		



# LITTLE, GLEN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	17,820.00	1,485.00	4,455.00	13,365.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs	96.00	56.58	56.58	39.42	58.9%
Office Operations	10,801.00	101.33	184.01	10,616.99	1.7%
Total Office Allowances		1,642.91	4,695.59		
Operational Resources					
Operational Resources		306.07	626.90		
Total Operational Resources		306.07	626.90		
Travel & Living Allowances					
House in Session		0.00	3,993.36		-
House Not in Session		340.99	522.21		-
Intra & Extra-Constituency Travel	8,937.00	182.13	1,070.80	7,866.20	12.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		523.12	5,586.37		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		2,472.10	10,908.86		



# LITTLEJOHN, GLENN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	11,313.00	942.79	2,822.62	8,490.38	25.0%
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs	325.00	0.00	69.86	255.14	21.5%
Office Operations	10,801.00	135.71	594.24	10,206.76	5.5%
Total Office Allowances		1,078.50	3,486.72		
Operational Resources					
Operational Resources		274.35	574.53		
Total Operational Resources		274.35	574.53		
Travel & Living Allowances					
House in Session		2,216.99	2,216.99		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,813.00	787.66	787.66	6,025.34	11.6%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		3,004.65	3,004.65		
Constituency Allowance					
Constituency Allowance	2,655.00	143.84	143.84	2,511.16	5.4%
Total Constituency Allowance		143.84	143.84		
Total Expenditures		4,501.34	7,209.74		



# MARSHALL, THOMAS, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	1,533.07	2,176.92	8,624.08	20.2%
Total Office Allowances		1,533.07	2,176.92		
Operational Resources					
Operational Resources		70.98	282.73		
Total Operational Resources		70.98	282.73		
Travel & Living Allowances					
House in Session		0.00	3,608.96		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	5,576.00	0.00	0.00	5,576.00	0.0%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		0.00	3,608.96		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,604.05	6,068.61		



# MCGRATH, NICK, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,400.00	1,200.00	3,600.00	10,800.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs	703.00	0.00	0.00	703.00	0.0%
Office Operations	10,801.00	770.00	907.48	9,893.52	8.4%
Total Office Allowances		1,970.00	4,507.48		
Operational Resources					
Operational Resources		31.65	324.80		<u>-</u> .
Total Operational Resources		31.65	324.80		
Travel & Living Allowances					
House in Session		1,073.90	6,944.85		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,813.00	0.00	0.00	6,813.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		1,073.90	6,944.85		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	135.88	2,519.12	5.1%
Total Constituency Allowance		0.00	135.88		
Total Expenditures		3,075.55	11,913.01		



### MICHAEL, LORRAINE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	174.00	608.36	10,192.64	5.6%
Total Office Allowances		174.00	608.36		
Operational Resources					
Operational Resources		0.00	159.78		
Total Operational Resources		0.00	159.78		
Travel & Living Allowances					
House in Session		0.00	0.00		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	5,310.00	60.26	113.59	5,196.41	2.1%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		60.26	113.59		
Constituency Allowance					
Constituency Allowance	2,655.00	162.79	372.66	2,282.34	14.0%
Total Constituency Allowance		162.79	372.66		
Total Expenditures		397.05	1,254.39		



### MITCHELMORE, CHRISTOPHER, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs	98.00	0.00	0.00	98.00	0.0%
Office Operations	10,801.00	454.27	765.17	10,035.83	7.1%
Total Office Allowances		454.27	765.17		
Operational Resources					
Operational Resources		47.95	436.98		
Total Operational Resources		47.95	436.98		
Travel & Living Allowances					
House in Session		1,782.50	5,429.36		<u>-</u> .
House Not in Session		976.86	976.86		
Intra & Extra-Constituency Travel	8,937.00	255.80	1,070.87	7,866.13	12.0%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		3,015.16	7,477.09		
Constituency Allowance					
Constituency Allowance	2,655.00	17.86	44.65	2,610.35	1.7%
Total Constituency Allowance		17.86	44.65		
Total Expenditures		3,535.24	8,723.89		



### MURPHY, GEORGE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs	145.00	53.25	53.25	91.75	36.7%
Office Operations	10,801.00	453.55	976.55	9,824.45	9.0%
Total Office Allowances		506.80	1,029.80		
Operational Resources					
Operational Resources		0.00	154.01		
Total Operational Resources		0.00	154.01		
Travel & Living Allowances					
House in Session		0.00	0.00		<u>-</u> .
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	5,310.00	0.00	1,299.58	4,010.42	24.5%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		0.00	1,299.58		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	214.29	2,440.71	8.1%
Total Constituency Allowance		0.00	214.29		
Total Expenditures		506.80	2,697.68		



# O'BRIEN, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	655.12	1,139.31	9,661.69	10.5%
Total Office Allowances		655.12	1,139.31		
Operational Resources					
Operational Resources		317.13	565.73		
Total Operational Resources		317.13	565.73		
Travel & Living Allowances					
House in Session		3,319.60	8,402.58		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	6,813.00	662.20	1,235.68	5,577.32	18.1%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		3,981.80	9,638.26		
Constituency Allowance					
Constituency Allowance	2,655.00	315.48	315.48	2,339.52	11.9%
Total Constituency Allowance		315.48	315.48		
Total Expenditures		5,269.53	11,658.78		



# OSBORNE, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	3,497.01	3,906.51	6,894.49	36.2%
Total Office Allowances		3,497.01	3,906.51		
Operational Resources					
Operational Resources		0.00	310.10		
Total Operational Resources		0.00	310.10		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	5,310.00	0.00	0.00	5,310.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	199.00	199.00	2,456.00	7.5%
Total Constituency Allowance		199.00	199.00		
Total Expenditures		3,696.01	4,415.61		



### PARSONS, ANDREW, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	1,000.00	3,000.00	9,000.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs	813.00	0.00	0.00	813.00	0.0%
Office Operations	10,801.00	408.29	443.29	10,357.71	4.1%
Total Office Allowances		1,408.29	3,443.29		
Operational Resources					
Operational Resources		70.98	551.52		
Total Operational Resources		70.98	551.52		
Travel & Living Allowances					
House in Session		0.00	7,124.80		-
House Not in Session		1,206.43	1,521.67		-
Intra & Extra-Constituency Travel	9,999.00	547.75	959.60	9,039.40	9.6%
Helicopter Travel	17,311.00	0.00	0.00	17,311.00	0.0%
Total Travel & Living Allowances		1,754.18	9,606.07		
Constituency Allowance					
Constituency Allowance	2,655.00	139.41	443.01	2,211.99	16.7%
Total Constituency Allowance		139.41	443.01		
Total Expenditures		3,372.86	14,043.89		



### PARSONS, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		-
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	85.00	205.30	10,595.70	1.9%
Total Office Allowances		85.00	205.30		
Operational Resources					
Operational Resources		862.84	1,072.28		
Total Operational Resources		862.84	1,072.28		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,372.00	165.91	338.10	6,033.90	5.3%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		165.91	338.10		
Constituency Allowance					
Constituency Allowance	2,655.00	314.11	639.15	2,015.85	24.1%
Total Constituency Allowance		314.11	639.15		
Total Expenditures		1,427.86	2,254.83		



# PEACH, CALVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	598.44	1,473.13	9,327.87	13.6%
Total Office Allowances		598.44	1,473.13		
Operational Resources					
Operational Resources		29.95	274.59		
Total Operational Resources		29.95	274.59		
Travel & Living Allowances					
House in Session		873.30	3,875.32		
House Not in Session		346.30	661.68		
Intra & Extra-Constituency Travel	11,594.00	1,006.17	1,913.72	9,680.28	16.5%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		2,225.77	6,450.72		
Constituency Allowance					
Constituency Allowance	2,655.00	116.76	206.59	2,448.41	7.8%
Total Constituency Allowance		116.76	206.59		
Total Expenditures		2,970.92	8,405.03		



# PERRY, TRACEY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,492.00	791.00	2,373.00	7,119.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	470.20	2,149.77	8,651.23	19.9%
Total Office Allowances		1,261.20	4,522.77		
Operational Resources					
Operational Resources		271.85	630.82		
Total Operational Resources		271.85	630.82		
Travel & Living Allowances					
House in Session		0.00	8,364.74		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	16,327.00	108.35	1,699.13	14,627.87	10.4%
Helicopter Travel	20,279.00	0.00	0.00	20,279.00	0.0%
Total Travel & Living Allowances		108.35	10,063.87		
Constituency Allowance					
Constituency Allowance	2,655.00	145.49	336.34	2,318.66	12.7%
Total Constituency Allowance		145.49	336.34		
Total Expenditures		1,786.89	15,553.80		



### POLLARD, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	1,000.00	3,000.00	9,000.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	305.42	487.68	10,313.32	4.5%
Total Office Allowances		1,305.42	3,487.68		
Operational Resources					
Operational Resources		0.00	321.76		<u>-</u> .
Total Operational Resources		0.00	321.76		
Travel & Living Allowances					
House in Session		2,211.42	7,190.95		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	8,937.00	124.74	1,466.16	7,470.84	16.4%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		2,336.16	8,657.11		
Constituency Allowance					
Constituency Allowance	2,655.00	22.62	159.80	2,495.20	6.0%
Total Constituency Allowance		22.62	159.80		
Total Expenditures		3,664.20	12,626.35		



# ROGERS, GERRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		-
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	843.55	1,903.54	8,897.46	17.6%
Total Office Allowances		843.55	1,903.54		
Operational Resources					
Operational Resources		0.00	356.29		-
Total Operational Resources		0.00	356.29		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	5,310.00	319.95	319.95	4,990.05	6.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		319.95	319.95		
Constituency Allowance					
Constituency Allowance	2,655.00	8.05	283.40	2,371.60	10.7%
Total Constituency Allowance		8.05	283.40		
Total Expenditures		1,171.55	2,863.18		



### RUSSELL, KEITH, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs	679.00	0.00	0.00	679.00	0.0%
Office Operations	10,801.00	0.00	150.00	10,651.00	1.4%
Total Office Allowances		0.00	150.00		
Operational Resources					
Operational Resources		47.95	327.44		
Total Operational Resources		47.95	327.44		
Travel & Living Allowances					
House in Session		4,282.16	10,494.73		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	7,080.00	302.21	302.21	6,777.79	4.3%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		4,584.37	10,796.94		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		4,632.32	11,274.38		



# SHEA, JOAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	137.80	305.75	10,495.25	2.8%
Total Office Allowances		137.80	305.75		
Operational Resources					
Operational Resources		50.45	816.51		
Total Operational Resources		50.45	816.51		
Travel & Living Allowances					
House in Session		1,284.13	3,393.18		
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,813.00	0.00	0.00	6,813.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		1,284.13	3,393.18		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,472.38	4,515.44		



# SULLIVAN, SUSAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	7,488.00	624.00	1,872.00	5,616.00	25.0%
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	472.50	659.75	10,141.25	6.1%
Total Office Allowances		1,096.50	2,531.75		
Operational Resources					
Operational Resources		70.98	506.18		
Total Operational Resources		70.98	506.18		
Travel & Living Allowances					
House in Session		443.57	4,603.63		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	8,054.00	0.00	377.89	7,676.11	4.7%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		443.57	4,981.52		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	159.08	2,495.92	6.0%
Total Constituency Allowance		0.00	159.08		
Total Expenditures		1,611.05	8,178.53		



# VERGE, WADE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations		0.00	0.00		
Rental of Short-term Accommodations		0.00	0.00		
Office Start-up Costs		0.00	0.00		
Office Operations	10,801.00	509.93	738.68	10,062.32	6.8%
Total Office Allowances		509.93	738.68		
Operational Resources					
Operational Resources		50.45	574.27		
Total Operational Resources		50.45	574.27		
Travel & Living Allowances					
House in Session		0.00	6,512.93		
House Not in Session		755.54	1,259.95		
Intra & Extra-Constituency Travel	8,142.00	0.00	789.15	7,352.85	9.7%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		755.54	8,562.03		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	376.44	2,278.56	14.2%
Total Constituency Allowance		0.00	376.44		
Total Expenditures		1,315.92	10,251.42		



# WISEMAN, ROSS, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2013/14 (Net of HST)	Expenditures Processed 01-Jun-13 to 30-Jun-13 (Net of HST)	Expenditures Year to Date 01-Apr-13 to 30-Jun-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	18,080.00	1,506.67	4,520.01	13,559.99	25.0%
Rental of Short-term Accommodations		0.00	0.00		-
Office Start-up Costs		0.00	0.00		-
Office Operations	10,801.00	83.72	135.92	10,665.08	1.3%
Total Office Allowances		1,590.39	4,655.93		
Operational Resources					
Operational Resources		50.45	364.07		
Total Operational Resources		50.45	364.07		
Travel & Living Allowances					
House in Session		88.71	573.01		
House Not in Session		612.62	1,389.28		-
Intra & Extra-Constituency Travel	7,255.00	387.45	387.45	6,867.55	5.3%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		1,088.78	2,349.74		
Constituency Allowance					
Constituency Allowance	2,655.00	368.81	412.35	2,242.65	15.5%
Total Constituency Allowance		368.81	412.35		
Total Expenditures		3,098.43	7,782.09		

# House of Assembly Management Commission Briefing Note

**Title:** Financial Reports - April 1, 2012 to March 31, 2013

### **Issue:** Review of:

- 1. Financial Performance of the Legislature; and
- 2. Approved Allocations and Actual Expenditures of Members of the House of Assembly.

### **Background:**

- Paragraph 20(5)(a) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) states that the House of Assembly Management Commission shall "regularly, and at least quarterly, review the financial performance of the House of Assembly as well as the actual expenditures of members compared with approved allocations."
- The details of the financial performance of the Legislature (excluding the Office of the Auditor General) are included in the attached Statement of Revenue and Expenditure for the twelve-month period ended March 31, 2013. The reports show the actual expenditures and revenues for the fiscal year. All savings or overruns over budgeted amounts are identified in the report and explanations are provided for significant amounts.
- The details of the financial performance of the Office of the Auditor General are shown on a separate Statement of Revenue and Expenditure for the twelve-month period ended March 31, 2013. The reports show the actual expenditures and revenues for the fiscal year. All savings or overruns over budgeted amounts are identified in the report and explanations are provided for any significant amounts.
- The actual expenditures compared with the approved allocations for each Member are included in the Members' Expenditures Summarized by Category reports for the period April 1, 2012 to March 31, 2013. The Reports include the expenditures for the entire fiscal year in the columns entitled "Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)" and "Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)".

### **Analysis:**

### **Legal Consultation:**

Not applicable

### **Internal Consultation(s):**

Not applicable

### **External Consultation(s):**

Not applicable

### **Comparison to Government Policy:**

Not applicable

# **Financial Impact:**

Not applicable

# **Legislative Impact:**

Not applicable

# **Options:**

• Not applicable

# **Status:**

• Not applicable

### **Action Required:**

• For review purposes

Prepared by: Wanda Lee Mercer Approved by: Sandra Barnes

Approved by:

Date: September 10, 2013

### **Attachments:**

- 1. Statement of Revenue and Expenditure Legislature (excluding the Office of the Auditor General)
- 2. Statement of Revenue and Expenditure Office of the Auditor General
- 3. Member Accountability and Disclosure Reports



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget		Savings (Over-runs) from Operating Budget
1.1.01. ADMINISTRATIVE SUPPORT						
01. Salaries	1,912,800	2,046,800	2,045,543	(132,800)	1	1,200
02. Employee Benefits	7,000	7,000	4,713	2,300		2,300
03. Transportation and Communications	69,800	69,800	42,268	27,500	2	27,500
04. Supplies	46,200	46,200	39,545	3,500	3	3,500
05. Professional Services	220,000	199,500	127,663	92,300	4	71,800
06. Purchased Services	92,000	58,400	44,589	46,400	5	12,800
07. Property, Furnishings and Equipment	130,000	105,100	101,123	28,400	6	3,500
	2,477,800	2,532,800	2,405,444	67,600		122,600
02. Revenue - Provincial	-	-	(318)	318		318
Total: Administrative Support	2,477,800	2,532,800	2,405,126	67,918		122,918

- 1. Overrun related to severance payments and reclassification costs partially offset by savings from vacant position and summer student position not filled.
- 2. Savings as travel to conferences were less than anticipated.
- $3. \ \mbox{Savings}$  as expenditures for software were less than anticipated.
- ${\it 4. Savings as costs for Accommodations Officer, IT support person and legal fees were less than anticipated.}\\$
- 5. Savings as expenditures for printing, training and other purchased services were less than anticipated.
- 6. Savings as expenditures for office equipment is budgeted for the House of Assembly Service, Caucus and Statutory Offices in this activity. Funds were transferred to Broadcast Centre when required.



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget	Savings (Over-runs) from Operating Budget
1.1.02. LEGISLATIVE LIBRARY AND RECORDS MANAGEMENT					
01. Salaries	735,100	735,100	728,943	6,100	6,100
02. Employee Benefits	3,700	3,700	3,503	200	200
03. Transportation and Communications	16,700	12,700	10,390	6,300	2,300
04. Supplies	62,900	60,400	55,453	7,500	<sup>3</sup> 5,000
05. Professional Services	7,200	9,700	9,700	(2,500)	4 _
06. Purchased Services	14,400	14,400	9,696	4,700	5 4,700
07. Property, Furnishings and Equipment	<u> </u>	-		<u> </u>	<u> </u>
Total: Legislative Library and Records					
Management	840,000	836,000	817,685	22,300	18,300

- 1. Savings as overtime payouts were less than anticipated.
- 2. Savings as expenditures related to travel for conferences were less than anticipated.
- 3. Savings as expenditures for library materials and subscriptions were less than anticipated.
- 4. Overrun due to higher than anticipated costs for web development.
- $5. \ Savings \ as \ expenditures \ related \ to \ binding \ of \ library \ materials \ were \ less \ than \ anticipated.$



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget	Savings (Over-runs) from Operating Budget
1.1.03. HANSARD AND THE BROADCAST CENTRE					
01. Salaries	659,300	664,400	664,390	(5,100)	1 _
02. Employee Benefits	1,500	1,500	800	700	700
03. Transportation and Communications	14,000	11,800	8,789	5,200	3,000
04. Supplies	9,000	9,000	8,221	800	800
06. Purchased Services	301,700	334,500	331,440	(29,800)	3,000
07. Property, Furnishings and Equipment	10,000	179,900	179,848	(169,900)	3
Total: Hansard and the Broadcast Centre	995,500	1,201,100	1,193,488	(198,100)	7,500

- 1. Overrun due to unbudgeted costs of reclassification and hiring of broadcast technologists during filibuster.
- 2. Overruns for satellite charges due to the length of the sessions and increase in the number of evening sittings as well as urgent equipment repairs partially offset by savings for printing of Hansards and webstreaming costs.
- 3. Overrun for broadcast equipment installation.



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget	\$	Savings (Over-runs) from Operating Budget
1.1.04. MEMBERS' RESOURCES						
01. Salaries	6,505,000	6,418,900	6,211,984	293,000	1	206,900
03. Transportation and Communications	15,000	15,000	4,941	10,000	2	10,000
05. Professional Services	80,000	100,500	95,470	(15,500)	3	5,000
06. Purchased Services	15,000	15,000	11,952	3,000		3,000
09. Allowances and Assistance	2,829,000	2,684,000	1,958,075	868,000	4	723,000
10. Grants and Subsidies	-	800	719	(800)		-
	9,444,000	9,234,200	8,283,141	1,157,700		947,900
02. Revenue - Provincial	-	-	(83,963)	83,963	5	83,963
Total: Members' Resources	9,444,000	9,234,200	8,199,178	1,241,663		1,031,863

- 1. Savings as lower than anticipated expenditures for Secretarial Pool, Constituency Assistants and Constituency Assistant replacements.
- 2. Savings as travel expenses for centralized training were less than anticipated.
- 3. Overrun as expenditures for Members' Compensation and Review Committee were higher than budgeted.
- 4. Savings as expenditures for Member's allowances were less than budgeted as Members did not avail of maximum allowable funds.
- 5. Revenues mainly related to repayment of excess constituency allowances.



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget	Savings (Over-runs) from Operating Budget
1.1.05. HOUSE OPERATIONS					
01. Salaries	258,300	258,300	254,188	4,100	4,100
02. Employee Benefits	9,900	9,900	3,700	6,200	1 6,200
03. Transportation and Communications	135,500	125,000	58,908	76,600	<sup>2</sup> 66,100
04. Supplies	22,300	22,300	19,544	2,100	2,100
05. Professional Services	3,900	3,900	-	3,000	3,000
06. Purchased Services	43,200	59,900	59,036	(16,100)	<sup>3</sup> 600
07. Property, Furnishings and Equipment	1,700	1,700	269	1,400	1,400
10. Grants and Subsidies	13,400	13,400	13,308	· -	-
Total: House Operations	488,200	494,400	408,953	77,300	83,500

- 1. Savings as conference registration fees were less than anticipated.
- 2. Savings as travel to conferences were less than anticipated.
- 3. Overruns as funding for hosting the Atlantic Provinces Parliamentary Conference was reduced as part of the cost savings initiatives exercise.



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget	Savings (Over-runs) from Operating Budget
1.1.06. GOVERNMENT MEMBERS CAUCUS					
01. Salaries	654,700	654,700	648,142	6,500	6,500
02. Employee Benefits	1,800	1,800	389	1,400	1,400
03. Transportation and Communications	24,900	24,900	17,694	7,200	<sup>2</sup> 7,200
04. Supplies	12,700	12,700	6,590	5,800	<sup>3</sup> 5,800
06. Purchased Services	10,500	10,500	3,491	6,700	4 6,700
07. Property, Furnishings and Equipment	3,500	3,500	600	2,900	2,900
10. Grants and Subsidies	47,100	47,100	47,071	-	
Total: Government Members Caucus	755,200	755,200	723,977	30,500	30,500

- 1. Savings as conference and other registration fees were less than anticipated.
- $\hbox{2. Savings as travel was less than anticipated}.$
- 3. Savings as office supplies were less than anticipated.
- 4. Savings as training and other purchased services were less than anticipated.



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget	Savings (Over-runs) from Operating Budget
1.1.07. OFFICIAL OPPOSITION CAUCUS					
01. Salaries	918,800	909,300	905,082	13,700	1 4,200
02. Employee Benefits	2,000	4,900	4,890	(2,900)	2 _
03. Transportation and Communications	70,000	64,200	57,787	12,200	<sup>3</sup> 6,400
04. Supplies	16,800	15,700	15,212	1,100	· <u>-</u>
05. Professional Services	-	4,000	4,000	(4,000)	4 _
06. Purchased Services	16,900	26,400	25,690	(9,000)	5 500
07. Property, Furnishings and Equipment	3,800	3,800	596	3,200	3,200
10. Grants and Subsidies	10,500	10,500	10,460	-	-
Total: Official Opposition Caucus	1,038,800	1,038,800	1,023,717	14,300	14,300

- 1. Savings as temporary contractual salary costs were less than budgeted and Leader's gas expenses were less than budgeted.
- 2. Overruns as expenditures for conference registrations were higher than anticipated.
- 3. Savings as travel less than budgeted.
- 4. Overruns due to hiring of external consultants.
- 5. Overruns related to higher than anticipated expenses for annual subscription, membership and other fees.



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget	Savings (Over-runs) from Operating Budget
1.1.08. THIRD PARTY CAUCUS					
01. Salaries	450,400	450,400	444,110	6,300	<sup>1</sup> 6,300
02. Employee Benefits	1,400	1,400	1,002	400	400
03. Transportation and Communications	25,700	24,700	22,435	3,200	2,200
04. Supplies	11,800	6,800	6,030	5,700	<sup>2</sup> 700
05. Professional Services	-	6,500	6,500	(6,500)	3 _
06. Purchased Services	10,000	8,500	8,338	1,600	100
07. Property, Furnishings and Equipment	2,500	3,500	3,481	(1,000)	-
10. Grants and Subsidies	10,500	10,500	10,460	-	-
Total: Third Party Caucus	512,300	512,300	502,356	9,700	9,700

- 1. Savings as Leader's gas expenses were less than budgeted.
- 2. Savings as expenditures for office supplies were less than anticipated.
- 3. Overruns due to hiring of external consultants.
- 4. Overrun as expenditures for office equipment were higher than anticipated.

TOTAL HOUSE OF ASSEMBLY	16.551.800	16.604.800	15.274.480	1,265,581	1.318.581
	-,,	-,,	-, ,	,,	,,



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget	Savings (Over-runs) from Operating Budget
3.1.01. OFFICE OF THE CHIEF ELECTORAL OFFIC	ER				
01. Salaries	951,700	911,700	907,534	44,100	4,100
02. Employee Benefits	5,000	5,000	2,932	2,000	2,000
03. Transportation and Communications	62,000	62,000	24,071	37,900	<sup>2</sup> 37,900
04. Supplies	12,000	12,000	11,285	400	400
05. Professional Services	70,000	70,000	60,668	9,300	9,300
06. Purchased Services	163,000	163,000	142,948	19,800	<sup>3</sup> 19,800
07. Property, Furnishings and Equipment	9,000	9,000	8,634	300	300
10. Grants and Subsidies	150,000	150,000	80,884	69,100	4 69,100
-	1,422,700	1,382,700	1,238,956	182,900	142,900
02. Revenue - Provincial	-	-	(8,687)	8,687	8,687
Total: Office of the Chief Electoral Officer	1,422,700	1,382,700	1,230,269	191,587	151,587

- 1. Savings due to temporary vacancies.
- 2. Savings as travel was less than anticipated.
- 3. Savings as printing and training costs were less than anticipated.
- 4. Savings as majority of Candidate expense subsidies and auditor subsidies for General Election 2011 were processed earlier than anticipated in prior fiscal year.



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget	Savings (Over-runs) from Operating Budget
I.1.01. OFFICE OF THE CITIZENS' REPRESENTAT	ΓΙVΕ				
01. Salaries	630,100	630,100	625,805	4,300	4,300
02. Employee Benefits	4,000	6,100	5,575	(1,600)	500
03. Transportation and Communications	47,200	47,200	24,008	23,200	1 23,200
04. Supplies	10,000	10,000	4,077	5,900	5,900
05. Professional Services	42,700	42,700	4,375	38,300	<sup>2</sup> 38,300
06. Purchased Services	106,800	104,700	78,645	26,200	3 24,100
07. Property, Furnishings and Equipment	5,000	5,000	4,530	400	400
Total: Office of the Citizens'					
Representative	845,800	845,800	747,015	96,700	96,700

- 1. Savings as travel was less than anticipated.
- 2. Savings as legal and consulting fees were less than anticipated.
- 3. Savings as training costs were less than anticipated.



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget	Savings (Over-runs) from Operating Budget
5.1.01. OFFICE OF THE CHILD AND YOUTH ADVO	CATE				
01. Salaries	991,300	1,008,300	1,008,061	(16,800)	1 200
02. Employee Benefits	5,000	2,800	2,773	2,200	-
03. Transportation and Communications	75,000	43,400	40,545	34,400	2,800
04. Supplies	10,000	9,000	7,238	2,600	1,600
05. Professional Services	30,000	88,300	88,256	(58,300)	3 _
06. Purchased Services	203,300	182,600	166,194	37,100	4 16,400
07. Property, Furnishings and Equipment	5,000	2,200	2,113	2,800	· -
Total: Office of the Child and Youth	4 040 000	4 000 000	4.045.400	4.000	04.000
Advocate	1,319,600	1,336,600	1,315,180	4,000	21,000

- 1. Overrun as employee was temporarily assigned to a higher position to work on investigations.
- 2. Savings as travel to advocacy clinics and conferences were less than anticipated.
- 3. Overrun due to higher than anticipated consulting services for reviews and investigations.
- 4. Savings as expenditures for advertising and training were less than anticipated.



	Original Estimates	Operating Budget	Actual Expenditures & Revenues	Savings (Over-runs) from Original Budget	;	Savings (Over-runs) from Operating Budget
6.1.01. OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER						
01. Salaries	1,024,000	994,000	986,838	37,100	1	7,100
02. Employee Benefits	18,800	18,800	8,032	10,700	2	10,700
03. Transportation and Communications	65,700	65,700	41,176	24,500	3	24,500
04. Supplies	20,300	20,300	15,441	2,800		2,800
05. Professional Services	95,000	95,000	13,332	81,600	4	81,600
06. Purchased Services	169,200	169,200	109,453	58,200	5	58,200
07. Property, Furnishings and Equipment	20,000	20,000	18,603	1,400		1,400
Total: Office of the Information and						
Commissioner	1,413,000	1,383,000	1,192,875	216,300		186,300

- 1. Savings due to temporary vacancy.
- 2. Savings as expenditures for conference registrations were less than anticipated.
- 3. Savings as expenditures for travel for presentations, conferences, investigations and training were less than anticipated.
- 4. Savings as expenditures for legal services were less than anticipated.
- 5. Savings as delayed office space extension, therefore rent costs were lower; less than anticipated expenditures for printing and meeting room rentals.

<b>TOTAL LEGISLATURE (Excluding the Office of</b>	
Auditor General)	

21,552,900	21,552,900	19,759,819	1,774,168	1,774,168
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### OFFICE OF THE AUDITOR GENERAL STATEMENT OF REVENUE AND EXPENDITURE For the Period 1 April 2012 to 31 December 2012 Unaudited

	Original Estimates	Operating Budget	Actual Expenditures and Revenue	Projected Total Expenditures and Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
2.1.02. ADMINISTRATIVE SUPPORT						
01. Salaries	194,300	205,800	205,692	205,700	(11,400) <sup>1</sup>	100
02. Employee Benefits	5,500	100	13	100	5,400 <sup>2</sup>	-
03. Transportation and Communications	33,600	28,600	25,937	28,600	5,000 <sup>3</sup>	-
04. Supplies	108,600	108,600	87,267	108,600	-	-
05. Professional Services	6,000	11,000	10,000	6,000	-	5,000
06. Purchased Services	204,700	204,700	191,106	204,700	-	-
07. Property, Furnishings and Equipment	47,800	95,800	93,670	52,800	(5,000) 3	43,000
Total: Administrative Support	600,500	654,600	613,685	606,500	(6,000)	48,100

<sup>&</sup>lt;sup>1</sup> Salaries: overrun related to reclassification of Director of Administration retroactive to February 2012.

<sup>&</sup>lt;sup>2</sup> Employee Benefits: savings as training postponed for 2012-13. Transferred to Employee Benefits Exec (1800), Employee Benefits Audit (3600).

<sup>&</sup>lt;sup>3</sup> Property, Furnishings and Equipment: overrun to cover additional server hardware. Transferred to PFE Admin (5000).



### BALL, DWIGHT, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,145.00	14,144.55	14,144.55	0.45	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	667.00	240.40	240.40	426.60	36.0%
Office Operations	13,274.00	11,930.90	11,930.90	1,343.10	89.9%
Total Office Allowances		26,315.85	26,315.85		
Operational Resources					
Operational Resources		6,849.35	6,849.35		
Total Operational Resources		6,849.35	6,849.35		
Travel & Living Allowances					
House in Session		21,197.09	21,197.09		
House Not in Session		7,917.25	7,917.25		-
Intra & Extra-Constituency Travel	13,274.00	2,605.10	2,605.10	10,668.90	19.6%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		31,719.44	31,719.44		
Constituency Allowance					
Constituency Allowance	2,655.00	351.43	351.43	2,303.57	13.2%
Total Constituency Allowance		351.43	351.43		
Total Expenditures		65,236.07	65,236.07		



### BENNETT, JIM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	13,513.00	13,512.55	13,512.55	0.45	100.0%
Rental of Short-term Accommodations	664.00	66.96	66.96	597.04	10.1%
Office Start-up Costs	833.00	179.99	179.99	653.01	21.6%
Office Operations	13,274.00	10,414.86	10,414.86	2,859.14	78.5%
Total Office Allowances		24,174.36	24,174.36		
Operational Resources					
Operational Resources		11,663.20	11,663.20		-
Total Operational Resources		11,663.20	11,663.20		
Travel & Living Allowances					
House in Session		21,464.38	21,464.38		-
House Not in Session		3,377.65	3,377.65		-
Intra & Extra-Constituency Travel	11,150.00	9,506.40	9,506.40	1,643.60	85.3%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		34,348.43	34,348.43		
Constituency Allowance					
Constituency Allowance	2,655.00	935.27	935.27	1,719.73	35.2%
Total Constituency Allowance		935.27	935.27		
Total Expenditures		71,121.26	71,121.26		



### BRAZIL, DAVID, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	10,711.79	10,711.79	2,562.21	80.7%
Total Office Allowances		10,711.79	10,711.79		
Operational Resources					
Operational Resources		2,942.69	2,942.69		
Total Operational Resources		2,942.69	2,942.69		
Travel & Living Allowances					
House in Session		0.00	0.00		
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	8,496.00	8,496.00	8,496.00	0.00	100.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		8,496.00	8,496.00		
Constituency Allowance					
Constituency Allowance	2,655.00	2,655.00	2,655.00	0.00	100.0%
Total Constituency Allowance		2,655.00	2,655.00		
Total Expenditures		24,805.48	24,805.48		



### **COLLINS, FELIX, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	7,494.88	7,494.88	5,779.12	56.5%
Total Office Allowances		7,494.88	7,494.88		
Operational Resources					
Operational Resources		2,810.82	2,810.82		<u>-</u> .
Total Operational Resources		2,810.82	2,810.82		
Travel & Living Allowances					
House in Session		40.17	40.17		-
House Not in Session		294.37	294.37		-
Intra & Extra-Constituency Travel	12,743.00	0.00	0.00	12,743.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		334.54	334.54		
Constituency Allowance					
Constituency Allowance	2,655.00	291.54	291.54	2,363.46	11.0%
Total Constituency Allowance		291.54	291.54		
Total Expenditures		10,931.78	10,931.78		



### COLLINS, SANDY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	8,500.00	8,500.00	8,500.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	5,542.98	5,542.98	7,731.02	41.8%
Total Office Allowances		14,042.98	14,042.98		
Operational Resources					
Operational Resources		6,401.19	6,401.19		-
Total Operational Resources		6,401.19	6,401.19		
Travel & Living Allowances					
House in Session		10,637.34	10,637.34		-
House Not in Session		5,794.80	5,794.80		-
Intra & Extra-Constituency Travel	11,327.00	10,708.45	10,708.45	618.55	94.5%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		27,140.59	27,140.59		
Constituency Allowance					
Constituency Allowance	2,655.00	1,161.65	1,161.65	1,493.35	43.8%
Total Constituency Allowance		1,161.65	1,161.65		
Total Expenditures		48,746.41	48,746.41		



### CORNECT, TONY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,520.00	9,519.86	9,519.86	0.14	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	7,096.42	7,096.42	6,177.58	53.5%
Total Office Allowances		16,616.28	16,616.28		
Operational Resources					
Operational Resources		4,538.99	4,538.99		
Total Operational Resources		4,538.99	4,538.99		
Travel & Living Allowances					
House in Session		26,276.43	26,276.43		-
House Not in Session		7,647.37	7,647.37		-
Intra & Extra-Constituency Travel	7,522.00	766.71	766.71	6,755.29	10.2%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		34,690.51	34,690.51		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		55,845.78	55,845.78		



### CROSS, ELI, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	201.79	201.79	462.21	30.4%
Office Start-up Costs	723.00	0.00	0.00	723.00	0.0%
Office Operations	13,274.00	3,680.02	3,680.02	9,593.98	27.7%
Total Office Allowances		3,881.81	3,881.81		
Operational Resources					
Operational Resources		4,362.10	4,362.10		
Total Operational Resources		4,362.10	4,362.10		
Travel & Living Allowances					
House in Session		14,995.37	14,995.37		-
House Not in Session		8,594.45	8,594.45		-
Intra & Extra-Constituency Travel	11,150.00	5,728.00	5,728.00	5,422.00	51.4%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		29,317.82	29,317.82		
Constituency Allowance					
Constituency Allowance	2,655.00	811.12	811.12	1,843.88	30.6%
Total Constituency Allowance		811.12	811.12		
Total Expenditures		38,372.85	38,372.85		



### CRUMMELL, DAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs	871.00	0.00	0.00	871.00	0.0%
Office Operations	13,274.00	971.54	971.54	12,302.46	7.3%
Total Office Allowances		971.54	971.54		
Operational Resources					
Operational Resources		2,095.36	2,095.36		
Total Operational Resources		2,095.36	2,095.36		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		3,066.90	3,066.90		



### DALLEY, DERRICK, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	12,000.00	12,000.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	6,090.68	6,090.68	7,183.32	45.9%
Total Office Allowances		18,090.68	18,090.68		
Operational Resources					
Operational Resources		6,674.92	6,674.92		
Total Operational Resources		6,674.92	6,674.92		
Travel & Living Allowances					
House in Session		25,366.30	25,366.30		
House Not in Session		44.64	44.64		-
Intra & Extra-Constituency Travel	10,885.00	3,804.94	3,804.94	7,080.06	35.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		29,215.88	29,215.88		
Constituency Allowance					
Constituency Allowance	2,655.00	588.68	588.68	2,066.32	22.2%
Total Constituency Allowance		588.68	588.68		
Total Expenditures		54,570.16	54,570.16		



### DAVIS, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs		0.00	0.00		
Office Operations	13,274.00	8,790.16	8,790.16	4,483.84	66.2%
Total Office Allowances		8,790.16	8,790.16		
Operational Resources					
Operational Resources		2,115.47	2,115.47		
Total Operational Resources		2,115.47	2,115.47		
Travel & Living Allowances					
House in Session		0.00	0.00		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	916.83	916.83	1,738.17	34.5%
Total Constituency Allowance		916.83	916.83		
Total Expenditures		11,822.46	11,822.46		



### DINN, JOHN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	1,109.83	1,109.83	12,164.17	8.4%
Total Office Allowances		1,109.83	1,109.83		
Operational Resources					
Operational Resources		1,814.33	1,814.33		_
Total Operational Resources		1,814.33	1,814.33		
Travel & Living Allowances House in Session		0.00	0.00		
		0.00	0.00		
House Not in Session	7.065.00	0.00	0.00	7.065.00	0.0%
Intra & Extra-Constituency Travel	7,965.00	0.00		7,965.00	0.0%
Helicopter Travel  Total Travel & Living Allowances		0.00	0.00 <b>0.00</b>		<del>-</del>
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		2,924.16	2,924.16		



### DUNDERDALE, KATHY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	0.00	0.00	13,274.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources		0.00	0.00		-
Total Operational Resources		0.00	0.00		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		0.00	0.00		



### EDMUNDS, RANDY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	294.00	66.34	66.34	227.66	22.6%
Office Operations	13,274.00	3,332.05	3,332.05	9,941.95	25.1%
Total Office Allowances		3,398.39	3,398.39		
Operational Resources					
Operational Resources		4,986.04	4,986.04		
Total Operational Resources		4,986.04	4,986.04		
Travel & Living Allowances					
House in Session		33,137.83	33,137.83		-
House Not in Session		8,859.93	8,859.93		-
Intra & Extra-Constituency Travel	40,619.00	13,272.80	13,272.80	27,346.20	32.7%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		55,270.56	55,270.56		
Constituency Allowance					
Constituency Allowance	2,655.00	135.27	135.27	2,519.73	5.1%
Total Constituency Allowance		135.27	135.27		
Total Expenditures		63,790.26	63,790.26		



### FORSEY, CLAYTON, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	19,200.00	19,200.00	19,200.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	7,103.23	7,103.23	6,170.77	53.5%
Total Office Allowances		26,303.23	26,303.23		
Operational Resources					
Operational Resources		4,652.37	4,652.37		
Total Operational Resources		4,652.37	4,652.37		
Travel & Living Allowances					
House in Session		14,150.85	14,150.85		-
House Not in Session		3,627.98	3,627.98		-
Intra & Extra-Constituency Travel	11,150.00	2,531.32	2,531.32	8,618.68	22.7%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		20,310.15	20,310.15		
Constituency Allowance					
Constituency Allowance	2,655.00	497.69	497.69	2,157.31	18.7%
Total Constituency Allowance		497.69	497.69		
Total Expenditures		51,763.44	51,763.44		



### FRENCH, TERRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	8,604.65	8,604.65	4,669.35	64.8%
Total Office Allowances		8,604.65	8,604.65		
Operational Resources					
Operational Resources		2,730.41	2,730.41		
Total Operational Resources		2,730.41	2,730.41		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	7,965.00	0.00	0.00	7,965.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	1,413.46	1,413.46	1,241.54	53.2%
Total Constituency Allowance		1,413.46	1,413.46		
Total Expenditures		12,748.52	12,748.52		



### **GRANTER, VAUGHN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	10,712.32	10,712.32	2,561.68	80.7%
Total Office Allowances		10,712.32	10,712.32		
Operational Resources					
Operational Resources		3,005.90	3,005.90		
Total Operational Resources		3,005.90	3,005.90		
Travel & Living Allowances					
House in Session		24,048.70	24,048.70		
House Not in Session		7,795.08	7,795.08		-
Intra & Extra-Constituency Travel	9,027.00	934.76	934.76	8,092.24	10.4%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		32,778.54	32,778.54		
Constituency Allowance					
Constituency Allowance	2,655.00	342.52	342.52	2,312.48	12.9%
Total Constituency Allowance		342.52	342.52		
Total Expenditures		46,839.28	46,839.28		



### HEDDERSON, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	16,200.00	16,200.00	16,200.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		
Office Operations	13,274.00	6,607.66	6,607.66	6,666.34	49.8%
Total Office Allowances		22,807.66	22,807.66		
Operational Resources					
Operational Resources		4,937.02	4,937.02		
Total Operational Resources		4,937.02	4,937.02		
Travel & Living Allowances					
House in Session		864.82	864.82		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	7,611.00	846.70	846.70	6,764.30	11.1%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		1,711.52	1,711.52		
Constituency Allowance					
Constituency Allowance	2,655.00	1,509.45	1,509.45	1,145.55	56.9%
Total Constituency Allowance		1,509.45	1,509.45		
Total Expenditures		30,965.65	30,965.65		



### HUNTER, RAY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	12,267.26	12,267.26	1,006.74	92.4%
Total Office Allowances		12,267.26	12,267.26		
Operational Resources					
Operational Resources		3,408.72	3,408.72		
Total Operational Resources		3,408.72	3,408.72		
Travel & Living Allowances					
House in Session		16,150.37	16,150.37		
House Not in Session		4,228.87	4,228.87		-
Intra & Extra-Constituency Travel	7,965.00	5,454.67	5,454.67	2,510.33	68.5%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		25,833.91	25,833.91		
Constituency Allowance					
Constituency Allowance	2,655.00	2,159.74	2,159.74	495.26	81.3%
Total Constituency Allowance		2,159.74	2,159.74		
Total Expenditures		43,669.63	43,669.63		



### **HUTCHINGS**, **KEITH**, **MHA**

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	5,438.71	5,438.71	7,835.29	41.0%
Total Office Allowances		5,438.71	5,438.71		
Operational Resources					
Operational Resources		2,005.37	2,005.37		<u>-</u> .
Total Operational Resources		2,005.37	2,005.37		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	11,150.00	1,986.40	1,986.40	9,163.60	17.8%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		1,986.40	1,986.40		
Constituency Allowance					
Constituency Allowance	2,655.00	661.46	661.46	1,993.54	24.9%
Total Constituency Allowance		661.46	661.46		
Total Expenditures		10,091.94	10,091.94		



### JACKMAN, CLYDE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	3,000.00	3,000.00	3,195.00	48.4%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		
Office Operations	13,274.00	10,248.09	10,248.09	3,025.91	77.2%
Total Office Allowances		13,248.09	13,248.09		
Operational Resources					
Operational Resources		4,160.63	4,160.63		
Total Operational Resources		4,160.63	4,160.63		
Travel & Living Allowances					
House in Session		7,972.01	7,972.01		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	9,027.00	3,683.72	3,683.72	5,343.28	40.8%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		11,655.73	11,655.73		
Constituency Allowance					
Constituency Allowance	2,655.00	660.04	660.04	1,994.96	24.9%
Total Constituency Allowance		660.04	660.04		
Total Expenditures		29,724.49	29,724.49		



### JOHNSON, CHARLENE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		
Office Operations	13,274.00	3,291.41	3,291.41	9,982.59	24.8%
Total Office Allowances		3,291.41	3,291.41		
Operational Resources					
Operational Resources		3,864.14	3,864.14		
Total Operational Resources		3,864.14	3,864.14		
Travel & Living Allowances					
House in Session		639.43	639.43		
House Not in Session		3,458.25	3,458.25		
Intra & Extra-Constituency Travel	9,558.00	1,562.40	1,562.40	7,995.60	16.3%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		5,660.08	5,660.08		
Constituency Allowance					
Constituency Allowance	2,655.00	1,042.64	1,042.64	1,612.36	39.3%
Total Constituency Allowance		1,042.64	1,042.64		
Total Expenditures		13,858.27	13,858.27		



### JONES, YVONNE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	315.18	315.18	5,879.82	5.1%
Rental of Short-term Accommodations	664.00	554.91	554.91	109.09	83.6%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	12,923.80	12,923.80	350.20	97.4%
Total Office Allowances		13,793.89	13,793.89		
Operational Resources					
Operational Resources		4,971.52	4,971.52		-
Total Operational Resources		4,971.52	4,971.52		
Travel & Living Allowances					
House in Session		21,917.64	21,917.64		-
House Not in Session		13,872.86	13,872.86		-
Intra & Extra-Constituency Travel	43,540.00	37,007.85	37,007.85	6,532.15	85.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		72,798.35	72,798.35		
Constituency Allowance					
Constituency Allowance	2,655.00	2,427.31	2,427.31	227.69	91.4%
Total Constituency Allowance		2,427.31	2,427.31		
Total Expenditures		93,991.07	93,991.07		



### JOYCE, EDDIE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	17,548.00	17,547.75	17,547.75	0.25	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	520.00	354.96	354.96	165.04	68.3%
Office Operations	13,274.00	8,700.69	8,700.69	4,573.31	65.5%
Total Office Allowances		26,603.40	26,603.40		
Operational Resources					
Operational Resources		4,201.57	4,201.57		-
Total Operational Resources		4,201.57	4,201.57		
Travel & Living Allowances					
House in Session		31,442.54	31,442.54		-
House Not in Session		7,451.40	7,451.40		-
Intra & Extra-Constituency Travel	13,805.00	4,301.72	4,301.72	9,503.28	31.2%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		43,195.66	43,195.66		
Constituency Allowance					
Constituency Allowance	2,655.00	1,684.99	1,684.99	970.01	63.5%
Total Constituency Allowance		1,684.99	1,684.99		
Total Expenditures		75,685.62	75,685.62		



### KENNEDY, JEROME, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,900.00	14,900.04	14,900.04		100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	4,504.54	4,504.54	8,769.46	33.9%
Total Office Allowances		19,404.58	19,404.58		
Operational Resources					
Operational Resources		4,759.18	4,759.18		-
Total Operational Resources		4,759.18	4,759.18		
Travel & Living Allowances					
House in Session		236.58	236.58		-
House Not in Session		1,172.31	1,172.31		-
Intra & Extra-Constituency Travel	8,496.00	1,946.50	1,946.50	6,549.50	22.9%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		3,355.39	3,355.39		
Constituency Allowance					
Constituency Allowance	2,655.00	195.02	195.02	2,459.98	7.3%
Total Constituency Allowance		195.02	195.02		
Total Expenditures		27,714.17	27,714.17		



## KENT, STEVE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	13,274.00	13,274.00	0.00	100.0%
Total Office Allowances		13,274.00	13,274.00		
Operational Resources					
Operational Resources		4,544.78	4,544.78		_
Total Operational Resources		4,544.78	4,544.78		
Travel & Living Allowances		0.00	0.00		
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		<b>-</b>
Intra & Extra-Constituency Travel	6,637.00	506.52	506.52	6,130.48	7.6%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		506.52	506.52		
Constituency Allowance					
Constituency Allowance	2,655.00	715.00	715.00	1,940.00	26.9%
Total Constituency Allowance		715.00	715.00		
Total Expenditures		19,040.30	19,040.30		



## KING, DARIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	8,879.00	8,878.80	8,878.80	0.20	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	13,041.65	13,041.65	232.35	98.2%
Total Office Allowances		21,920.45	21,920.45		
Operational Resources					
Operational Resources		5,906.49	5,906.49		
Total Operational Resources		5,906.49	5,906.49		
Travel & Living Allowances					
House in Session		2,387.48	2,387.48		-
House Not in Session		2,289.87	2,289.87		-
Intra & Extra-Constituency Travel	13,274.00	8,848.34	8,848.34	4,425.66	66.7%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		13,525.69	13,525.69		
Constituency Allowance					
Constituency Allowance	2,655.00	1,184.06	1,184.06	1,470.94	44.6%
Total Constituency Allowance		1,184.06	1,184.06		
Total Expenditures		42,536.69	42,536.69		



## KIRBY, DALE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	233.93	233.93	5,961.07	3.8%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs	150.00	7.06	7.06	142.94	4.7%
Office Operations	13,274.00	12,809.10	12,809.10	464.90	96.5%
Total Office Allowances		13,050.09	13,050.09		
Operational Resources					
Operational Resources		3,288.98	3,288.98		
Total Operational Resources		3,288.98	3,288.98		
Travel & Living Allowances					
House in Session		0.00	0.00		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	6,637.00	4,168.55	4,168.55	2,468.45	62.8%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		4,168.55	4,168.55		
Constituency Allowance					
Constituency Allowance	2,655.00	2,015.88	2,015.88	639.12	75.9%
Total Constituency Allowance	,	2,015.88	2,015.88		
Total Expenditures		22,523.50	22,523.50		



## LANE, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs	813.00	162.50	162.50	650.50	20.0%
Office Operations	13,274.00	9,205.53	9,205.53	4,068.47	69.4%
Total Office Allowances		9,368.03	9,368.03		
Operational Resources					
Operational Resources		2,678.03	2,678.03		
Total Operational Resources		2,678.03	2,678.03		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,637.00	2,518.01	2,518.01	4,118.99	37.9%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		2,518.01	2,518.01		
Constituency Allowance					
Constituency Allowance	2,655.00	1,100.50	1,100.50	1,554.50	41.5%
Total Constituency Allowance		1,100.50	1,100.50		
Total Expenditures		15,664.57	15,664.57		



## LITTLE, GLEN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,832.00	14,832.00	14,832.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	469.00	372.72	372.72	96.28	79.5%
Office Operations	13,274.00	7,272.34	7,272.34	6,001.66	54.8%
Total Office Allowances		22,477.06	22,477.06		
Operational Resources					
Operational Resources		13,400.53	13,400.53		
Total Operational Resources		13,400.53	13,400.53		
Travel & Living Allowances					
House in Session		17,554.22	17,554.22		-
House Not in Session		6,348.12	6,348.12		-
Intra & Extra-Constituency Travel	11,150.00	5,331.70	5,331.70	5,818.30	47.8%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		29,234.04	29,234.04		
Constituency Allowance					
Constituency Allowance	2,655.00	1,038.02	1,038.02	1,616.98	39.1%
Total Constituency Allowance		1,038.02	1,038.02		
Total Expenditures		66,149.65	66,149.65		



## LITTLEJOHN, GLENN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	10,285.00	10,284.96	10,284.96	0.04	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	325.00	0.00	0.00	325.00	0.0%
Office Operations	13,274.00	5,321.01	5,321.01	7,952.99	40.1%
Total Office Allowances		15,605.97	15,605.97		
Operational Resources					
Operational Resources		3,821.36	3,821.36		
Total Operational Resources		3,821.36	3,821.36		
Travel & Living Allowances					
House in Session		7,133.33	7,133.33		
House Not in Session		2,289.25	2,289.25		
Intra & Extra-Constituency Travel	8,496.00	3,316.94	3,316.94	5,179.06	39.0%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		12,739.52	12,739.52		
Constituency Allowance					
Constituency Allowance	2,655.00	797.67	797.67	1,857.33	30.0%
Total Constituency Allowance		797.67	797.67		
Total Expenditures		32,964.52	32,964.52		



### MARSHALL, THOMAS, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		
Office Operations	13,274.00	8,995.47	8,995.47	4,278.53	67.8%
Total Office Allowances		8,995.47	8,995.47		
Operational Resources					
Operational Resources		3,196.87	3,196.87		
Total Operational Resources		3,196.87	3,196.87		
Travel & Living Allowances					
House in Session		19,569.02	19,569.02		
House Not in Session		514.17	514.17		
Intra & Extra-Constituency Travel	6,991.00	0.00	0.00	6,991.00	0.0%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		20,083.19	20,083.19		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		32,275.53	32,275.53		



## MCGRATH, NICK, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,400.00	14,400.00	14,400.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	865.00	161.97	161.97	703.03	18.7%
Office Operations	13,274.00	6,888.47	6,888.47	6,385.53	51.9%
Total Office Allowances		21,450.44	21,450.44		
Operational Resources					
Operational Resources		4,630.53	4,630.53		
Total Operational Resources		4,630.53	4,630.53		
Travel & Living Allowances					
House in Session		25,985.66	25,985.66		-
House Not in Session		883.12	883.12		-
Intra & Extra-Constituency Travel	8,496.00	0.00	0.00	8,496.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		26,868.78	26,868.78		
Constituency Allowance					
Constituency Allowance	2,655.00	557.54	557.54	2,097.46	21.0%
Total Constituency Allowance		557.54	557.54		
Total Expenditures		53,507.29	53,507.29		



### MICHAEL, LORRAINE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	100.00	100.00	441.00	18.5%
Office Start-up Costs		0.00	0.00		
Office Operations	13,274.00	13,273.68	13,273.68	0.32	100.0%
Total Office Allowances		13,373.68	13,373.68		
Operational Resources					
Operational Resources		5,723.92	5,723.92		
Total Operational Resources		5,723.92	5,723.92		
Travel & Living Allowances					
House in Session		0.00	0.00		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	6,637.00	2,938.71	2,938.71	3,698.29	44.3%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		2,938.71	2,938.71		
Constituency Allowance					
Constituency Allowance	2,655.00	1,862.16	1,862.16	792.84	70.1%
Total Constituency Allowance		1,862.16	1,862.16		
Total Expenditures		23,898.47	23,898.47		



### MITCHELMORE, CHRISTOPHER, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	295.45	295.45	368.55	44.5%
Office Start-up Costs	256.00	157.58	157.58	98.42	61.6%
Office Operations	13,274.00	13,047.19	13,047.19	226.81	98.3%
Total Office Allowances		13,500.22	13,500.22		
Operational Resources					
Operational Resources		7,737.15	7,737.15		
Total Operational Resources		7,737.15	7,737.15		
Travel & Living Allowances					
House in Session		26,692.97	26,692.97		-
House Not in Session		11,620.47	11,620.47		-
Intra & Extra-Constituency Travel	11,150.00	10,652.99	10,652.99	497.01	95.5%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		48,966.43	48,966.43		
Constituency Allowance					
Constituency Allowance	2,655.00	2,552.12	2,552.12	102.88	96.1%
Total Constituency Allowance		2,552.12	2,552.12		
Total Expenditures		72,755.92	72,755.92		



### MURPHY, GEORGE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs	317.00	171.51	171.51	145.49	54.1%
Office Operations	13,274.00	10,350.85	10,350.85	2,923.15	78.0%
Total Office Allowances		10,522.36	10,522.36		
Operational Resources					
Operational Resources		2,005.08	2,005.08		-
Total Operational Resources		2,005.08	2,005.08		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,637.00	4,645.50	4,645.50	1,991.50	70.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		4,645.50	4,645.50		
Constituency Allowance					
Constituency Allowance	2,655.00	1,489.23	1,489.23	1,165.77	56.1%
Total Constituency Allowance		1,489.23	1,489.23		
Total Expenditures		18,662.17	18,662.17		



## O'BRIEN, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		
Office Operations	13,274.00	11,765.12	11,765.12	1,508.88	88.6%
Total Office Allowances		11,765.12	11,765.12		
Operational Resources					
Operational Resources		4,297.64	4,297.64		
Total Operational Resources		4,297.64	4,297.64		
Travel & Living Allowances					
House in Session		31,526.24	31,526.24		
House Not in Session		22.32	22.32		
Intra & Extra-Constituency Travel	8,496.00	3,048.77	3,048.77	5,447.23	35.9%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		34,597.33	34,597.33		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		50,660.09	50,660.09		



### OSBORNE, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	6,958.10	6,958.10	6,315.90	52.4%
Total Office Allowances		6,958.10	6,958.10		
Operational Resources					
Operational Resources		4,378.49	4,378.49		-
Total Operational Resources		4,378.49	4,378.49		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	249.00	249.00	2,406.00	9.4%
Total Constituency Allowance		249.00	249.00		
Total Expenditures		11,585.59	11,585.59		



### PARSONS, ANDREW, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	12,000.00	12,000.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	293.59	293.59	370.41	44.2%
Office Start-up Costs	813.00	0.00	0.00	813.00	0.0%
Office Operations	13,274.00	11,840.28	11,840.28	1,433.72	89.2%
Total Office Allowances		24,133.87	24,133.87		
Operational Resources					
Operational Resources		3,837.28	3,837.28		
Total Operational Resources		3,837.28	3,837.28		
Travel & Living Allowances					
House in Session		30,736.09	30,736.09		
House Not in Session		12,189.47	12,189.47		
Intra & Extra-Constituency Travel	12,478.00	9,947.40	9,947.40	2,530.60	79.7%
Helicopter Travel		0.00	0.00		
Total Travel & Living Allowances		52,872.96	52,872.96		
Constituency Allowance					
Constituency Allowance	2,655.00	2,160.80	2,160.80	494.20	81.4%
Total Constituency Allowance		2,160.80	2,160.80		
Total Expenditures		83,004.91	83,004.91		



### PARSONS, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	0.00	0.00	541.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	5,440.64	5,440.64	7,833.36	41.0%
Total Office Allowances		5,440.64	5,440.64		
Operational Resources					
Operational Resources		3,931.31	3,931.31		-
Total Operational Resources		3,931.31	3,931.31		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	7,965.00	1,771.13	1,771.13	6,193.87	22.2%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		1,771.13	1,771.13		
Constituency Allowance					
Constituency Allowance	2,655.00	2,606.21	2,606.21	48.79	98.2%
Total Constituency Allowance		2,606.21	2,606.21		
Total Expenditures		13,749.29	13,749.29		



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## PEACH, CALVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	12,298.54	12,298.54	975.46	92.7%
Total Office Allowances		12,298.54	12,298.54		
Operational Resources					
Operational Resources		3,944.94	3,944.94		<u>-</u> .
Total Operational Resources		3,944.94	3,944.94		
Travel & Living Allowances					
House in Session		14,730.08	14,730.08		
House Not in Session		3,130.79	3,130.79		-
Intra & Extra-Constituency Travel	14,513.00	10,412.29	10,412.29	4,100.71	71.7%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		28,273.16	28,273.16		
Constituency Allowance					
Constituency Allowance	2,655.00	1,911.63	1,911.63	743.37	72.0%
Total Constituency Allowance		1,911.63	1,911.63		
Total Expenditures		46,428.27	46,428.27		



## PERRY, TRACEY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,481.00	9,480.22	9,480.22	0.78	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	12,918.99	12,918.99	355.01	97.3%
Total Office Allowances		22,399.21	22,399.21		
Operational Resources					
Operational Resources		5,126.35	5,126.35		
Total Operational Resources		5,126.35	5,126.35		
Travel & Living Allowances					
House in Session		33,141.41	33,141.41		-
House Not in Session		5,760.84	5,760.84		-
Intra & Extra-Constituency Travel	52,743.00	17,729.91	17,729.91	35,013.09	33.6%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		56,632.16	56,632.16		
Constituency Allowance					
Constituency Allowance	2,655.00	2,040.61	2,040.61	614.39	76.9%
Total Constituency Allowance		2,040.61	2,040.61		
Total Expenditures		86,198.33	86,198.33		



### POLLARD, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	12,000.00	12,000.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	8,507.05	8,507.05	4,766.95	64.1%
Total Office Allowances		20,507.05	20,507.05		
Operational Resources					
Operational Resources		4,898.69	4,898.69		
Total Operational Resources		4,898.69	4,898.69		
Travel & Living Allowances					
House in Session		33,068.34	33,068.34		-
House Not in Session		8,883.91	8,883.91		-
Intra & Extra-Constituency Travel	11,150.00	9,556.99	9,556.99	1,593.01	85.7%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		51,509.24	51,509.24		
Constituency Allowance					
Constituency Allowance	2,655.00	1,848.96	1,848.96	806.04	69.6%
Total Constituency Allowance		1,848.96	1,848.96		
Total Expenditures		78,763.94	78,763.94		



## ROGERS, GERRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	541.00	180.00	180.00	361.00	33.3%
Office Start-up Costs	293.00	293.00	293.00	0.00	100.0%
Office Operations	13,274.00	13,166.13	13,166.13	107.87	99.2%
Total Office Allowances		13,639.13	13,639.13		
Operational Resources					
Operational Resources		3,661.69	3,661.69		-
Total Operational Resources		3,661.69	3,661.69		
Travel & Living Allowances					
House in Session		0.00	0.00		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	6,637.00	3,851.46	3,851.46	2,785.54	58.0%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		3,851.46	3,851.46		
Constituency Allowance					
Constituency Allowance	2,655.00	1,775.21	1,775.21	879.79	66.9%
Total Constituency Allowance		1,775.21	1,775.21		
Total Expenditures		22,927.49	22,927.49		



## RUSSELL, KEITH, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	679.00	0.00	0.00	679.00	0.0%
Office Operations	13,274.00	6,961.31	6,961.31	6,312.69	52.4%
Total Office Allowances		6,961.31	6,961.31		
Operational Resources					
Operational Resources		9,515.66	9,515.66		
Total Operational Resources		9,515.66	9,515.66		
Travel & Living Allowances					
House in Session		36,713.86	36,713.86		-
House Not in Session		6,482.77	6,482.77		-
Intra & Extra-Constituency Travel	8,850.00	8,526.36	8,526.36	323.64	96.3%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		51,722.99	51,722.99		
Constituency Allowance					
Constituency Allowance	2,655.00	1,489.92	1,489.92	1,165.08	56.1%
Total Constituency Allowance		1,489.92	1,489.92		
Total Expenditures		69,689.88	69,689.88		



## SHEA, JOAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	5,595.46	5,595.46	7,678.54	42.2%
Total Office Allowances		5,595.46	5,595.46		
Operational Resources					
Operational Resources		4,243.86	4,243.86		<u>-</u> .
Total Operational Resources		4,243.86	4,243.86		
Travel & Living Allowances					
House in Session		23,219.44	23,219.44		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	8,496.00	3,770.91	3,770.91	4,725.09	44.4%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		26,990.35	26,990.35		
Constituency Allowance					
Constituency Allowance	2,655.00	558.03	558.03	2,096.97	21.0%
Total Constituency Allowance		558.03	558.03		
Total Expenditures		37,387.70	37,387.70		



## SULLIVAN, SUSAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	7,488.00	7,488.00	7,488.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	7,683.35	7,683.35	5,590.65	57.9%
Total Office Allowances		15,171.35	15,171.35		
Operational Resources					
Operational Resources		3,986.88	3,986.88		<u>-</u> .
Total Operational Resources		3,986.88	3,986.88		
Travel & Living Allowances					
House in Session		14,579.69	14,579.69		-
House Not in Session		0.00	0.00		-
Intra & Extra-Constituency Travel	10,088.00	1,084.56	1,084.56	9,003.44	10.8%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		15,664.25	15,664.25		
Constituency Allowance					
Constituency Allowance	2,655.00	1,223.76	1,223.76	1,431.24	46.1%
Total Constituency Allowance		1,223.76	1,223.76		
Total Expenditures		36,046.24	36,046.24		



## VERGE, WADE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	6,249.20	6,249.20	7,024.80	47.1%
Total Office Allowances		6,249.20	6,249.20		
Operational Resources					
Operational Resources		4,547.91	4,547.91		_
Total Operational Resources		4,547.91	4,547.91		
Travel & Living Allowances					
House in Session		21,988.91	21,988.91		-
House Not in Session		8,414.25	8,414.25		-
Intra & Extra-Constituency Travel	10,177.00	4,957.11	4,957.11	5,219.89	48.7%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		35,360.27	35,360.27		
Constituency Allowance					
Constituency Allowance	2,655.00	1,442.46	1,442.46	1,212.54	54.3%
Total Constituency Allowance		1,442.46	1,442.46		
Total Expenditures		47,599.84	47,599.84		



## WISEMAN, ROSS, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2012/13 (Net of HST)	Expenditures Processed 01-Apr-12 to 31-Mar-13 (Net of HST)	Expenditures Year to Date 01-Apr-12 to 31-Mar-13 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	18,080.00	18,080.04	18,080.04		100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs		0.00	0.00		-
Office Operations	13,274.00	7,792.75	7,792.75	5,481.25	58.7%
Total Office Allowances		25,872.79	25,872.79		
Operational Resources					
Operational Resources		5,468.98	5,468.98		
Total Operational Resources		5,468.98	5,468.98		
Travel & Living Allowances					
House in Session		2,858.34	2,858.34		-
House Not in Session		5,167.60	5,167.60		-
Intra & Extra-Constituency Travel	9,027.00	2,724.96	2,724.96	6,302.04	30.2%
Helicopter Travel		0.00	0.00		-
Total Travel & Living Allowances		10,750.90	10,750.90		
Constituency Allowance					
Constituency Allowance	2,655.00	491.60	491.60	2,163.40	18.5%
Total Constituency Allowance		491.60	491.60		
Total Expenditures		42,584.27	42,584.27		

### House of Assembly Management Commission Briefing Note

<u>Title:</u> Caucus Operational Funding Grants

**Issue:** Caucus Operational Funding Expenditure Reports for 2012-2013

### **Background:**

- At its February 2, 2010 meeting, the Commission approved the <u>Caucus Operational</u> Funding Grants Policy dated February 2010. **CM 2010-003 refers.**
- Section 6.0 of the policy requires each caucus to submit a report detailing expenditures on the use of this allocation to the Commission within 90 days after the end of each fiscal year.
- The reports detailing expenditures for the period 1 April 2012 to 31 March 2013 have been received from the Office of the Speaker, Government Members' Caucus, Official Opposition Caucus, and the Third Party Caucus. A summary of the expenditures for each Caucus is attached.
- At its February 27, 2013 meeting, the Commission ratified the transfer of funds to provide operational funding for the Independent Member for the period September 13, 2012 to March 31, 2013. However, there were no expenditures as of March 31, 2013.

### **Analysis:**

## **Legal Consultation:**

Not applicable

## **Internal Consultation(s):**

Not applicable

### **External Consultation(s):**

Office of the Speaker, Government Members' Caucus, Official Opposition Caucus, Third Party Caucus

### **Comparison to Government Policy:**

Not applicable

### **Financial Impact:**

Not applicable

## **Legislative Impact:**

Not applicable

### **Options:**

• Not applicable

## **Status:**

• All reports are received and attached.

## **Action Required:**

• For reporting purposes only

Prepared by: Marie Keefe Approved by: Sandra Barnes

Approved by:

Date: September 9, 2013

### **Attachments:**

- 1. Office of the Speaker 2012-2013 Annual Expense Report
- 2. Government Members' Caucus 2012-2013 Annual Expense Report
- 3. Official Opposition Caucus 2012-2013 Annual Expense Report
- 4. Third Party Caucus 2012-2013 Annual Expense Report



## HOUSE OF ASSEMBLY NEWFOUNDLAND AND LABRADOR

RECEIVED
Corporate & Members' Services
House of Assembly

1118 1 0 2013

May 31, 2013

Ms. Wanda Lee Mercer Manager, Financial Planning and Reporting Corporate & Members' Services House of Assembly

Dear Ms. Mercer,

In accordance with CM 2008-085 of the House of Assembly Management Commission, please find attached the Summary of Expenditures of the Progressive Conservative Party Caucus; for the Fiscal Year ending March 31, 2013.

Regards,

Rob Stead

Office Manager

Government Members' Office

House of Assembly

## Progressive Conservative Party Caucus Summary of Expenditures For the Period April 1, 2012 to March 31, 2013

Caucus Office and Staff		
Transportation and Communications  Travel, meals and accommodations associated with hearings, caucus, and other meetings		
Part of the second of the seco	\$	97.84
Travel, meals and accommodations associated with luncheons such as Board of Trade, Combined Councils of Labrador conference, and similar functions	\$	275.79
Travel, meals and accommodations associated with training and development	\$	
Taxis, couriers and other delivery charges	\$	364.95
Sub-rotal	43	7(41:451:
Supplies		
Newspapers, other subscriptions, resource materials	\$	-
Gifts for visiting delegations or individuals, to a maximum of \$200 per gift.	\$	
Flowers or similar tokens of respect on behalf of a caucus for funerals or serious illnesses of Members, former Members or political staff	\$	650.31
Meals and food services for meetings and guests, or for start outside normal working hours		
Office supplies and operational expenses		
Sub-rotal	\$ : <b>1                                   </b>	2,487.85 3,138.16
Purchased Services		
Registration or other fees associated with luncheons such as Board of Trade and similar functions	\$	1879
Processing fees for Access to Information requests		
Media transcripts	6	707.24
Training and development registration fees	\$     <b>S</b>	707.34
Standard banking charges		
Advertising, of a non-partisan nature, on behalf of the caucus	\$	12.00
	\$	
Sub-Total	\$	719.34

## Progressive Conservative Party Caucus Summary of Expenditures For the Period April 1, 2012 to March 31, 2013

Members and Constituency Assistants - Caucus Meetings Transportation and Communications	
Travel, meals and accommodations	\$ 798.14
Supplies .	Ψ 790.14
Office supplies, food services, water, other	\$ 16,870.35
Dudiase Saldes	
Room rentals, advertising, printing, other	
Subjected to the second of the	\$ 17 (668,49)
Total	\$ 22,264.57



Official Opposition Office

RECEIVED
Corporate & Members' Services
House of Assembly
MAY 2 4 2013

### MEMORANDUM

TO:

Wanda Lee Mercer, Manager

Financial Planning & Reporting

FROM:

**Gail Parsons** 

**Administrative Assistant** 

DATE:

May 24<sup>th</sup>, 2013

RE:

FISCAL YEAR END CAUCUS FUNDING REPORT

\*

Attached please find the Official Opposition Caucus Funding Report for the Fiscal Year 2012 - 2013 as per the House of Assembly Management Commission guidelines for Caucus Funding which states:

CM2008-085.6: "...Each Caucus shall submit a report detailing expenditures on the use of this allocation to the Commission within 90 days after the end of each fiscal year." (2013: June 28th)

### Attachment

cc: Sandra Barnes, Clerk HOA Marlene Lambe, CFO HOA

Dwight Ball, Leader of the Official Opposition, Member of the House Management Commission Andrew Parsons, Opposition House Leader; Member of the House Management Commission Kelvin Parsons, Chief of Staff; Official Opposition

## Summary of Expenditures For the Period April 1<sup>st</sup>, 2012 to March 31<sup>st</sup>, 2013

C	Official Opposition Caucus Office and Staff	
T	ransportation and Communications	
	Travel, meals and accommodations associated with hearings, caucus and other meetings	0
	Travel, meals and accommodations associated with luncheons such as Board of Trade, Combined Councils of Labrador conference, and similar functions	\$457.70
	Travel, meals and accommodations associated with training and development	<sup>4</sup> 0
2000	Taxis, couriers and other delivery charges	0
	Sub-Total	\$457.70
S	upplies	
	Newspapers, other subscriptions, resource materials	\$38.42
	Gifts for visiting delegations or individuals, to a maximum of \$200 per gift	NO GIFTS
	Flowers or similar tokens of respect on behalf of a caucus for funerals or serious illnesses of Members, former Members or political staff	\$76.49
	Meals and food services for meetings and guests, or for staff outside normal working hours	\$1,999.25
	Office supplies and operational expenses	\$612.75
	Sub-Total	\$2,726.91
Pı	ırchased Services	
	Registration or other fees associated with luncheons such as Board of Trade and similar functions	\$977.27
100	Processing fees for Access to Information requests	\$1,463.41
	Media transcripts	\$1,331.90
	Training and development registration fees	0
	Standard banking charges	\$202.20
	Advertising, of a non-partisan nature, on behalf of the caucus	0
	Sub-Total	\$3,974.78

Members and Constituency Assistants – Caucus Meeting	is
Transportation and Communications	
Travel, meals and accommodations	0
Supplies	
Office supplies, food services, water, other	\$3,188.34
Purchased Services	
Room rentals, advertising, printing, other	0
Subtotal	\$3,188.34
Total	\$10,347.73



New Democratic Party Caucus

June 10, 2013

Wanda Lee Mercer Manager, Financial Planning and Reporting Corporate & Members' Services House of Assembly (709) 729-0201 RECEIVED
Corporate & Members' Services
House of Assembly
JUN 1 0 2013

Dear Ms. Mercer,

Attached please find the Third Party Caucus Funding Report for the Fiscal Year 2012-13 as per the House of Assembly Management Commission guidelines.

Sincerely,

Mark Sharkey

Office Administrator

Third Party Caucus (709) 729-0270

## Third Party Caucus Summary of Expenditures For the Period April 1, 2012 to March 31, 2013

C	aucus Office and Staff		
Tr	ansportation and Communications		
	Travel, meals and accommodations associated with hearings, caucus, and other meetings	\$	1,372.32
	Travel, meals and accommodations associated with luncheons such as Board of Trade, Combined Councils of Labrador conference, and similar functions	\$	1,072.02
	Travel, meals and accommodations associated with training and development	\$	
	Taxis, couriers and other delivery charges		
	Sub-Total	\$ <b>\$</b>	183.79 <b>1,556.11</b>
Su	pplies		
	Newspapers, other subscriptions, resource materials		
	Gifts for visiting delegations or individuals, to a maximum of \$200 per gift	\$	196.36
		\$	148.61
	Flowers or similar tokens of respect on behalf of a caucus for funerals or serious illnesses of Members, former Members or political staff	\$	151.42
	Meals and food services for meetings and guests, or for staff outside normal working hours	\$	1,707.26
	Office supplies and operational expenses		
n en en en		\$	360.51
	Sub-Total	\$	2,564.16
Pul	chased Services		
	Registration or other fees associated with luncheons such as Board of Trade and similar functions	\$	625.00
	Processing fees for Access to Information requests	Ψ.	020.00
		\$	105.00
	Media transcripts		
		\$	1,553.75
	Training and development registration fees		
	Standard banking charges	\$	
	Clarida bariking charges	æ	54.45
	Rebate Standard banking charges	\$	54.45
		\$	(54.45)
000.000	Sub-Total	\$	2,283.75
			_,_00.70

## Third Party Caucus Summary of Expenditures For the Period April 1, 2012 to March 31, 2013

Transportation and Communications		
Travel, meals and accommodations		
	\$	-
Supplies		
Office supplies, food services, water, other		
	\$	_
Purchased Services	•	
Room rentals, advertising, printing, other		
	\$	
Sub-Total	\$	-
Total	\$ 64	04.02

## Speaker's Office Summary of Expenditures For the Period April 1, 2012 to March 31, 2013

aucus Office and Staff ransportation and Communications		
Travel, meals and accommodations associated with hearings, caucus, and other meetings		
Travel, meals and accommodations associated with luncheons such as Board of Trade, Combined Councils of Labrador conference, and similar functions		
Travel, meals and accommodations associated with training and development		
Taxis, couriers and other delivery charges		
Sub-Total Sub-Total	S	
upplies		
Newspapers, other subscriptions, resource materials		
Gifts for visiting delegations or individuals, to a maximum of \$200 per gift		
Flowers or similar tokens of respect on behalf of a caucus for funerals or serious illnesses of Members, former Members or political staff	\$	393.24
Meals and food services for meetings and guests, or for staff outside normal working hours	Ψ	090.2
Office supplies and operational expenses		
Sub-Total:	\$ \$	545.54 <b>938.78</b>
rchased Services		
Registration or other fees associated with luncheons such as Board of Trade and similar functions	\$	
Processing fees for Access to Information requests	Ψ	
Media transcripts	5	<u>-</u>
Training and development registration fees	\$	
Standard banking charges	\$	•
Advertising, of a non-partisan nature, on behalf of the caucus		
Sub-Total	<b>\$</b>	

## Speaker's Office Summary of Expenditures For the Period April 1, 2012 to March 31, 2013

Members and Constituency Assistants - Caucus Meeti	ings
Transportation and Communications	
Travel, meals and accommodations	\$
Supplies	
Office supplies, food services, water, other	
Purchased Services	The state of the s
Room rentals, advertising, printing, other	
Sub-Total Sub-Total	\$ -
A THE PROPERTY OF A PROPERTY OF A STATE OF THE STATE OF A STATE OF	The state of the s
Total	\$ 938.78

## House of Assembly Management Commission Briefing Note

<u>Title:</u> Audited Financial Information – Office of the Auditor General

**Issue:** Submission of the Financial Information of the Office of the Auditor General for

fiscal year ended 31 March 2013

## **Background:**

• Section 32(3) of the Auditor General's Act states that:

- (3) The auditor appointed under subsection (1) shall submit his or her report to the commission and send a copy to the auditor general.
- The attached report includes the Auditor's Report; Supplementary Financial Information; Schedule of Expenditure and Related Revenue; Schedule of Gross Expenditure and Unexpended Balances and the Notes to the Financial Information.

## **Analysis:**

## **Legal Consultation:**

Not applicable

## **Internal Consultation(s):**

Not applicable

## **External Consultation(s):**

Not applicable

## **Comparison to Government Policy:**

Not applicable

## **Financial Impact:**

Not applicable

## **Legislative Impact:**

Not applicable

## **Options:**

• Not applicable

## **Status:**

• Not applicable

## **Action Required:**

• For review purposes

Prepared by: Marie Keefe Approved by: Sandra Barnes

Approved by:

Date: September 4, 2013

## **Attachment:**

1. Financial Information, Office of the Auditor General, March 31 2013



Financial Information

Office of the Auditor General

Province of Newfoundland and Labrador

March 31, 2013

# Contents

	Page
Independent Auditors' Report	1
Supplementary Financial Information	3
Schedule of Expenditures and Related Revenue	4
Schedule of Gross Expenditures and Unexpended Balances	5
Notes to the Financial Information	6-7



## Independent auditors' report

Grant Thornton LLP 187 Kenmount Road St. John's, NL A1B 3P9 T (709) 722-5960 F (709) 722-7892

www.GrantThornton.ca

To the Members of the House of Assembly Management Commission Province of Newfoundland and Labrador

At the request of the Clerk of the House of Assembly, and in accordance with Section 32 of *The Auditor General Act*, we have audited the supplementary financial information of the Office of the Auditor General, Province of Newfoundland and Labrador as at March 31, 2013, the schedule of expenditures and related revenue and the schedule of gross expenditures and unexpended balances, for the year then ended.

## Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of this financial information in accordance with the policies disclosed in Note 2, and for such internal control as management determines is necessary to enable the preparation of the financial information that is free from material misstatement, whether due to fraud or error.

### **Auditor's responsibility**

Our responsibility is to express an opinion on this financial information based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial information is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial information. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial information, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial information in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.



An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial information.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial information presents fairly, in all material respects, the financial position of the Office of the Auditor General, Province of Newfoundland and Labrador, as at March 31, 2013, and the results of its operations for the year then ended in accordance with policies disclosed in Note 2.

### Other matters

This financial information, which has not been, and was not intended to be, prepared in accordance with Canadian generally accepted accounting principles, is solely for the information and use of the House of Assembly Management Commission to comply with the Act. This information is not intended to be used for any other purpose.

St. John's, Canada

June 26, 2013

Chartered Accountants

Grant Thornton LLP

# Office of the Auditor General Province of Newfoundland and Labrador

Supplementary Financial Information

Year Ended March 31	2013	2012
Assets Current		
Audit fees work in progress Accountable advance Prepaids	\$ 148,879 700 14,239	\$ 82,945 700 25,240
	\$ 163,818	\$ 108,885
Liabilities		
Current		
Accrued paid/annual leave Accrued payroll Accrued overtime Accrued severance pay	\$ 966,314 32,528 6,039 520,622	\$ 907,439 31,613 18,096 531,232
	\$ 1,525,503	\$ 1,488,380

Basis of accounting (Note 2)

\_\_\_\_Auditor General

## Office of the Auditor General Province of Newfoundland and Labrador Schedule of Expenditures and Related Revenue

Year Ended March 31 2013 2012 Estimates Amended Actual Original Actual **Executive Support** Salaries 212,030 212,100 209,500 198,401 Salaries (statutory) 394,497 157,000 157,000 469,692 Employee benefits 4,711 4,800 3,000 3,247 Transportation and communications 19,012 19,100 17,000 14,798 Professional services 2,000 2,000 Purchased services 366 500 <u>500</u> 692 630,616 395,500 389,000 686,830 Administrative Support Salaries 205,692 \$ 8 205,800 194,300 193,366 Employee benefits 13 100 5,500 8,476 Transportation and communications 25,937 28,600 33,600 28,354 Supplies 87,267 108,600 108,600 107,340 Professional services 10,000 11,000 6,000 553 Purchased services 191,106 204,700 204,700 198,563 Property, furnishings and equipment 93,670 95,800 47,800 52,460 613,685 654,600 600,500 589,112 **Audit Operations** Salaries \$ 2,387,023 \$ 2,457,600 \$ 2,601,500 2,635,670 Employee benefits 79,292 81,100 53,500 78,021 Transportation and communications 68,822 73,500 67,500 67,412 Professional services 59,493 59,700 10,000 46,393 2,594,630 2,671,900 2,732,500 2,827,496 Revenue – Provincial (222,700)(224,665)(222,700)(286, 216)2,369,965 2,449,200 2,509,800 2,541,280 Net expenditures 3,614,266 \$ 3,499,300 \$ 3,817,222 \$ 3,499,300

Basis of accounting (Note 2)

## Office of the Auditor General Province of Newfoundland and Labrador Schedule of Gross Expenditures and Unexpended Balances

Year Ended March 31	2013	2012
Original estimates (net)	\$ 3,499,300	\$ 3,602,700
Add: revenue estimates net of statutory payments	65,700	63,500
Total appropriation	3,565,000	3,666,200
Total net expenditure	3,614,266	3,817,222
Add: statutory payments in excess of revenue	(169,832)	(183,476)
Total gross expenditure (budgetary, non-statutory)	3,444,434	3,633,746
Unexpended balance of appropriation	\$ 120,566	\$ 32,454

## Office of the Auditor General Province of Newfoundland and Labrador

Notes to the Financial Information March 31, 2013

## 1. Nature of operations

The Auditor General Act creates the Office of the Auditor General to assist in carrying out the duties prescribed. The Act appoints the Auditor General as the House of Assembly's independent legislative auditor of Government, its departments, agencies of the Crown, and Crown controlled corporations. The Auditor General reports to the House of Assembly, on significant matters which result from the examination of these entities.

## 2. Summary of significant accounting policies

This financial information has been prepared in accordance with the accounting policies set out below.

## Basis of accounting

The Supplementary Financial Information is prepared on the accrual basis of accounting. The Schedule of Expenditures and Related Revenue and the Schedule of Gross Expenditures and Unexpended Balances are based on the modified cash basis.

### Assets and liabilities

Assets and liabilities are recorded on a basis consistent with the policies used in preparing the Public Accounts of the Province of Newfoundland and Labrador. Direct liabilities and convertible assets such as amounts receivable are reported on the Supplementary Financial Information on an accrual basis.

## Capital assets

Capital asset acquisitions are charged as budgetary expenditures and are expensed in the year of acquisition on the Schedule of Expenditures and Related Revenue. Capital assets are not reported on the Supplementary Financial Information but are reported in the Public Accounts of the Province of Newfoundland and Labrador.

## Revenue recognition

Audit fee revenue is recorded on the modified cash basis as payment is received on the Schedule of Expenditures and Related Revenue. Audit fees work in progress on the Supplementary Financial Information are on the accrual basis of accounting.

# Office of the Auditor General Province of Newfoundland and Labrador

Notes to the Financial Information
March 31, 2013

## Summary of significant accounting policies (cont'd.)

## Operating expenses

Expenses are recorded on the modified cash basis as payments are made on the Schedule of Expenditures and Related Revenue. Accrued leave, overtime, and payroll are recorded on the Supplementary Financial Information on the accrual basis of accounting.

## Severance pay

Severance pay is accounted for on an accrual basis and is calculated based upon years of service and current salary levels. The right to be paid severance pay vests with employees upon nine years or more of service, and accordingly no provision has been made in the accounts for employees with less than nine years of continual service. The amount is payable when the employee ceases employment with the Province.

## Income taxes

The Office of the Auditor General is not subject to Provincial or Federal income taxes.

## 3. Commitments

The Office is committed to annual rental payments for the next five years as follows: 2014 - \$172,710; 2015 - \$100,935; 2016 - \$29,160; 2017 - \$29,160 and 2018 - \$12,150.

## 4. Employee future benefits

Under the Auditor General Act, all persons employed in the Office of the Auditor General are employees for the purposes of the Public Service Pensions Act, 1991, and are entitled to all the benefits under that Act. No pension or other post employment future benefit expenditures have been recorded in this financial information.

Pension liability and group life and health insurance liability are recognized in the Public Accounts for all public servants. Pension expense and group life and health insurance expense for public servants are also reported in the Public Accounts under the Consolidated Fund Services. The Province matched the contributions of public servants and these expenses are recorded under the Consolidated Fund Services.



## HOUSE OF ASSEMBLY Newfoundland and Labrador

August 22<sup>nd</sup>, 2013

Hon. Ross Wiseman, M.H.A. Chair House of Assembly Management Commission House of Assembly

Dear Mr. Wiseman:

In re: Audit of the House of Assembly for the year ended 31 March 2014

In accordance with paragraph 23(7)(b) of the *House of Assembly Accountability, Integrity and Administration Act*, the Audit Committee agreed, at their meeting of August 21<sup>st</sup>, 2013, to recommend that the Auditor General be appointed the auditor of the accounts of the House of Assembly and statutory offices for the year ending 31 March 2014.

Yours sincerely,

Vaughn Gřanter

Chair

**Audit Committee** 

## **House of Assembly Management Commission**

## **Briefing Note**

<u>Title:</u> Letter of Appeal - 60 Day Submission Deadline & Previous Fiscal Year Expenses

<u>Issue:</u> Appeal of Claim Ruling - Member for Terra Nova

## **Background:**

- The Member for Terra Nova is appealing the denial of payment by Corporate and Members' Services Division of certain allowable expenses incurred by the Member. These expenditures were incurred more than 60 days prior to the claim being made. They were also incurred in the 2012-13 fiscal year and were not submitted for reimbursement within 30 days of the end of that year.
- Subsections 7(2) and 7(6) of the *Members Resources and Allowances Rules* state that
  - (2) A claim against an allowance for a payment or reimbursement shall be made in respect of the fiscal year in which the expenditure was made or incurred, and shall be submitted and received by the clerk not more than 30 days after the end of that fiscal year.
  - (6) A claim against an allowance for payment or reimbursement shall not be made more than 60 days after the date on which the expenditure was made.
- Subsections 24(1), 24(8) and 24(9) of the *House of Assembly Accountability*, *Integrity and Administration Act* (the Act) state:
  - 24(1) Where a member incurs an expense and a claim for reimbursement, or payment has been rejected by an officer or staff member of the House of Assembly service, or the member is unsure as to whether an expense, if incurred, will qualify for reimbursement or payment, he or she may request a ruling from the speaker.
  - (8) Where the ruling of the speaker is that the expenditure does not comply with the rules and directives of the commission, the member may appeal that ruling to the commission and, after giving the member an opportunity to make a submission in writing in support of the appeal, the commission may decide to reverse,

uphold or modify the ruling of the speaker, and the decision of the commission is final.

- (9) Notwithstanding that an expense claim has been denied by an officer, staff member or the speaker, in accordance with the rules, where there is an appeal to the commission under this section and the commission determines that that claimed expense amount
  - (a) has been incurred by the member; and
  - (b) is a permitted expense under the Act and rules; and
  - (c) does not exceed an expense amount or allowance allocation permitted under the rules,

and a denial of payment of the expense amount would, in the opinion of the commission, be unjust, the commission may approve the expenditure for the claimed expense to the extent that the commission considers to be just and the decision of the commission is final.

- The expenses submitted, totaling \$2,526.12, have been reviewed by the Corporate and Members' Services Division and are permitted expenses under the *Members' Resources and Allowances Rules*.
- While there were sufficient funds remaining in the Member's allocation to reimburse these expenses had they been submitted in the 2012-13 fiscal year, they cannot be charged to the Member's expense allocation for that year because they were not submitted by the deadline of April 30, 2013.
- Should the Commission approve payment of these expenses, they will be charged to the Member's expense allocation for the current fiscal year (2013-14).
- The attached letter from the Member for Terra Nova provides further details.

## **Analysis:**

## **Legal Consultation:**

Not applicable.

## **Internal Consultation(s):**

Not applicable.

## **External Consultation(s):**

Not applicable.

## **Comparison to Government Policy:**

Not applicable.

## **Financial Impact:**

Not applicable.

## **Legislative Impact:**

Not applicable.

## **Options:**

- 1. Approve the payment of expenses totaling \$2,526.12 for the Member for Terra Nova, with the expenses to be paid within the appropriate allocation for the 2013-14 fiscal year.
- 2. Deny the payment of expenses totaling \$2,526.12 for the Member for Terra Nova.

## **Status:**

• Not applicable.

## **Action Required:**

• The decision of the Commission is requested.

Prepared by: Bobbi Russell Approved by: Sandra Barnes

Approved by:

Date: September 4, 2013

## **Attachments:**

- 1. Letter dated June 11, 2013 from the Member for Terra Nova to the Speaker.
- 2. Letter dated September 9, 2013 from the Speaker to the Member for Terra Nova.



## HOUSE OF ASSEMBLY Newfoundland and Labrador

Sandy Collins, M.H.A. District of Terra Nova

June 11, 2013

Honourable Ross Wiseman

Speaker's Office

Dear Mr. Speaker:

Please accept this letter as a formal appeal for expenses on claim MECMS283715 that I submitted to Corporate and Members' Services. The expenses detail on the attached expense claim totaling \$2,526.12 that I ask for your consideration, date from March 7-27, 2013.

These expenses were rejected because they were not submitted within the 60 day time frame that is allotted. The reason for the late submission is due to an oversight on the part of my Constituency Assistant. Upon review, it was realized that only a couple of receipts had been claimed for this time period without per diems or travel.

Please consider reimbursement of these expenses.

Thank you for your consideration of this request.

Sincerely,

Sandy Collins, MHA



Name:

Expense Date:
Responsibility Center:

Purpose: Approver:

House of Assembly
Newfoundland and Labrador
Nember Expense Claim: MECMS283715

Collins, Sandy (MHA) 07-Mar-13 - 27-Mar-13

0206 Constituency Business HOA AP Clerk,

Report Submit Date: 11-Jun-13
Claim Authorization: Members' Rules
Fiscal Year: 2013-14

 Reimbursement Amount:
 2,526.12

 Net of Tax Total:
 2,340.61

 Tax Total:
 185.51

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Submission Instructions

- \* Attach all original itemized receipts and proof of payment.
- \* Ensure that all smaller receipts and any other smaller applicable documentation are taped to a 8.5" x 11" sheet of paper
- \* Sign and date your Member Expense Claim and forward it to Corporate and Members' Services Division for processing.

Effective April 1, 2009, the tax amount on expense claims is automatically calculated in accordance with the provisions of sections 174 and 175 of the Excise Tax Act.

Explanations Related to Expense Items Claimed (if applicable):

I certify that the expenditures submitted on this claim are in compliance with the $House\ of\ Assembly\ A$ Rules established under that Act and Directives of the House of Assembly Management Commission.	certify that the expenditures submitted on this claim are in compliance with the <i>House of Assembly Accountability, Integrity and Administration Act,</i> the Rules established under that Act and Directives of the House of Assembly Management Commission.
Total Amount to Reimburse: 2,526.12	
Constituency Assistant's Signature:	Date:
Member's Signature:	Date:
Corporate and Members' Services Division	
Certified in accordance with the <i>House of Assembly Accountability, Integrity and Administ</i> the House of Assembly Management Commission.  Certified in accordance with Sections 30(1) and 31(1) of the <i>Financial Administration Act</i> .	Certified in accordance with the House of Assembly Accountability, Integrity and Administration Act, the Rules established under that Act and Directives of the House of Assembly Management Commission.  Certified in accordance with Sections 30(1) and 31(1) of the Financial Administration Act.
Verified by:	Approved and Authorized for Payment by:
Accounting Personnel	Clerk of the House of Assembly (or designate)
Uate:	Date:
Reviewed By: Transactional Review and Compliance	Date:



## HOUSE OF ASSEMBLY Newfoundland and Labrador

## OFFICE OF THE SPEAKER

September 9, 2013

Mr. Sandy Collins, M.H.A District of Terra Nova Parliamentary Secretary to Minister of Health and Community Services 1<sup>st</sup> Floor, West Block

Dear Mr. Collins: 501/4

I am writing in response to your letter of June 11, 2013 regarding an expense claim for the amount of \$2,526.12 from March 7-27<sup>th</sup>, 2013 that was submitted past the required 60-day deadline.

The process for Members to follow respecting allowance use is outlined in Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) and involves the Speaker, in the first instance, with the Commission having the final authority. Subsection 24(4) of the Act states that the Speaker's approval confirms that an expenditure complies with the Rules of the Commission.

Given the provisions of Subsection 7(6) of the Rules it is not possible for me to state that the expenditures are in compliance with the Rule. The next step, therefore, is for you to request that the issue be brought to the House of Assembly Management Commission for a final decision

Please note I will accept your correspondence as an official appeal to the Commission and will arrange that it be included on the agenda of an upcoming meeting.

Regards,

ROSS WISEMAN, MHA

Speaker of the House of Assembly

c.c. Ms. Marlene Lambe. Chief Financial Officer

## **House of Assembly Management Commission**

## **Briefing Note**

<u>Title:</u> Letter of Appeal - 60 Day Submission Deadline & Previous Fiscal Year Expenses

<u>Issue:</u> Appeal of Claim Ruling - Member for Trinity-Bay de Verde

## **Background:**

- The Member for Trinity-Bay de Verde is appealing the denial of payment by Corporate and Members' Services Division of certain allowable expenses incurred by the Member. These expenditures were incurred more than 60 days prior to the claim being made. They were also incurred in the 2012-13 fiscal year and were not submitted for reimbursement within 30 days of the end of that year.
- Subsections 7(2) and 7(6) of the *Members Resources and Allowances Rules* state that
  - (2) A claim against an allowance for a payment or reimbursement shall be made in respect of the fiscal year in which the expenditure was made or incurred, and shall be submitted and received by the clerk not more than 30 days after the end of that fiscal year.
  - (6) A claim against an allowance for payment or reimbursement shall not be made more than 60 days after the date on which the expenditure was made.
- Subsections 24(1), 24(8) and 24(9) of the *House of Assembly Accountability*, *Integrity and Administration Act* (the Act) state:
  - 24(1) Where a member incurs an expense and a claim for reimbursement, or payment has been rejected by an officer or staff member of the House of Assembly service, or the member is unsure as to whether an expense, if incurred, will qualify for reimbursement or payment, he or she may request a ruling from the speaker.
  - (8) Where the ruling of the speaker is that the expenditure does not comply with the rules and directives of the commission, the member may appeal that ruling to the commission and, after giving the member an opportunity to make a submission in writing in support of the appeal, the commission may decide to reverse,

uphold or modify the ruling of the speaker, and the decision of the commission is final.

- (9) Notwithstanding that an expense claim has been denied by an officer, staff member or the speaker, in accordance with the rules, where there is an appeal to the commission under this section and the commission determines that that claimed expense amount
  - (a) has been incurred by the member; and
  - (b) is a permitted expense under the Act and rules; and
  - (c) does not exceed an expense amount or allowance allocation permitted under the rules,

and a denial of payment of the expense amount would, in the opinion of the commission, be unjust, the commission may approve the expenditure for the claimed expense to the extent that the commission considers to be just and the decision of the commission is final.

- The expenses submitted, totaling \$306.00, have been reviewed by the Corporate and Members' Services Division and are permitted expenses under the *Members' Resources and Allowances Rules*.
- While there were sufficient funds remaining in the Member's allocation to reimburse these expenses had they been submitted in the 2012-13 fiscal year, they cannot be charged to the Member's expense allocation for that year because they were not submitted by the deadline of April 30, 2013.
- Should the Commission approve payment of these expenses, they will be charged to the Member's expense allocation for the current fiscal year (2013-14).
- The attached letter from the Member for Trinity-Bay de Verde provides further details.

## **Analysis:**

## **Legal Consultation:**

Not applicable.

## **Internal Consultation(s):**

Not applicable.

## **External Consultation(s):**

Not applicable.

## **Comparison to Government Policy:**

Not applicable.

## **Financial Impact:**

Not applicable.

## **Legislative Impact:**

Not applicable.

## **Options:**

- 1. Approve the payment of expenses totaling \$306.00 for the Member Trinity-Bay de Verde, with the expenses to be paid within the appropriate allocation for the 2013-14 fiscal year.
- 2. Deny the payment of expenses totaling \$306.00 for the Member for Trinity-Bay de Verde.

## **Status:**

• Not applicable.

## **Action Required:**

• The decision of the Commission is requested.

Prepared by: Bobbi Russell Approved by: Sandra Barnes

Approved by:

Date: September 4, 2013

## **Attachments:**

- 1. Letter dated August 15, 2013 from the Member for Trinity-Bay de Verde to the Speaker.
- 2. Letter dated August 28, 2013 from the Speaker to the Member for Trinity-Bay de Verde.



Newfoundland and Labrador House of Assembly

## CHARLENE JOHNSON, M.H.A.

Trinity-Bay de Verde

August 15, 2013

Honourable Ross Wiseman,

I wish to submit this as a letter of appeal regarding expense claim MECMS272356 in the amount of \$306.00, submitted March 27, 2013. Upon completing the claim and submitting it on March 27, 2013 through the expense claim system, I had sent the original copy to corporate members by internal mail. Unfortunately it seems that the signed claim had been misplaced and now beyond the 60 days for claim.

I am requesting that this claim be brought forward for approval.

Sincerely,

Honourable Charlene Johnson

Charlese Johnson

Minister of Child, Youth and Family Services

MHA District of Trinity-Bay de Verde



## HOUSE OF ASSEMBLY Newfoundland and Labrador

## OFFICE OF THE SPEAKER

August 28, 2013

Honourable Charlene Johnson, M.H.A. Minister of Child, Youth and Family Services and Minister Responsible for the Status of Women 95 Elizabeth Avenue

Dear Minister Johnson: Chorlen?

I am writing in response to your letter of August 15<sup>th</sup>, 2013 regarding an expense claim for the amount of \$306.00 that was submitted past the required 60-day deadline.

The process for Members to follow respecting allowance use is outlined in Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) and involves the Speaker, in the first instance, with the Commission having the final authority. Subsection 24(4) of the Act states that the Speaker's approval confirms that an expenditure complies with the Rules of the Commission.

Given the provisions of Subsection 7(6) of the Rules it is not possible for me to state that the expenditures are in compliance with the Rule. The next step, therefore, is for you to request that the issue be brought to the House of Assembly Management Commission for a final decision.

Please note I will accept your correspondence as an official appeal to the Commission and will arrange that it be included on the agenda of an upcoming meeting.

Regards.

ROSS WISEMAN, MHA

Speaker of the House of Assembly

c.c Ms. Marlene Lambe, Chief Financial Officer

## **House of Assembly Management Commission**

## **Briefing Note**

<u>Title:</u> Letter of Appeal – Payment of Invoice from Previous Fiscal Year

<u>Issue:</u> Appeal of Ruling - Member for Mount Pearl South

## **Background:**

- The Member for Mount Pearl South is appealing the denial of payment by Corporate and Members' Services Division of certain allowable expenses incurred by the Member. These expenditures were incurred in the 2012-13 fiscal year, but the invoice was not submitted for payment within 30 days of the end of that year.
- Subsection 7(2) of the *Members Resources and Allowances Rules* states that:
  - (2) A claim against an allowance for a payment or reimbursement shall be made in respect of the fiscal year in which the expenditure was made or incurred, and shall be submitted and received by the clerk not more than 30 days after the end of that fiscal year.
- Subsections 24(1), 24(8) and 24(9) of the *House of Assembly Accountability*, *Integrity and Administration Act* (the Act) state:
  - 24(1) Where a member incurs an expense and a claim for reimbursement, or payment has been rejected by an officer or staff member of the House of Assembly service, or the member is unsure as to whether an expense, if incurred, will qualify for reimbursement or payment, he or she may request a ruling from the speaker.
  - (8) Where the ruling of the speaker is that the expenditure does not comply with the rules and directives of the commission, the member may appeal that ruling to the commission and, after giving the member an opportunity to make a submission in writing in support of the appeal, the commission may decide to reverse, uphold or modify the ruling of the speaker, and the decision of the commission is final.
  - (9) Notwithstanding that an expense claim has been denied by an officer, staff member or the speaker, in accordance with the rules,

where there is an appeal to the commission under this section and the commission determines that that claimed expense amount

- (a) has been incurred by the member; and
- (b) is a permitted expense under the Act and rules; and
- (c) does not exceed an expense amount or allowance allocation permitted under the rules,

and a denial of payment of the expense amount would, in the opinion of the commission, be unjust, the commission may approve the expenditure for the claimed expense to the extent that the commission considers to be just and the decision of the commission is final.

- The invoice submitted, totaling \$56.50, has been reviewed by the Corporate and Members' Services Division and contains permitted expenses under the *Members'* Resources and Allowances Rules.
- While there were sufficient funds remaining in the Member's allocation to pay the invoice had it been submitted in the 2012-13 fiscal year, the expenses cannot be charged to the Member's expense allocation for that year because they were not submitted by the deadline of April 30, 2013.
- Should the Commission approve payment of this invoice; the expenses will be charged to the Member's expense allocation for the current fiscal year (2013-14).
- The attached letter from the Member for Mount Pearl South provides further details.

## **Analysis:**

## **Legal Consultation:**

Not applicable.

## **Internal Consultation(s):**

Not applicable.

## **External Consultation(s):**

Not applicable.

## **Comparison to Government Policy:**

Not applicable.

## **Financial Impact:**

Not applicable.

## **Legislative Impact:**

Not applicable.

## **Options:**

- 1. Approve payment of the invoice totaling \$56.50 for the Member for Mount Pearl South, with the expenses to be paid within the appropriate allocation for the 2013-14 fiscal year.
- 2. Deny payment of the invoice totaling \$56.50 for the Member for Mount Pearl South.

## **Status:**

• Not applicable.

## **Action Required:**

• The decision of the Commission is requested.

Prepared by: Bobbi Russell Approved by: Sandra Barnes

Approved by:

Date: September 9, 2013

## **Attachments:**

- 1. Letter dated September 6, 2013 from the Member for Mount Pearl South to the Speaker.
- 2. Letter dated September 10, 2013 from the Speaker to the Member for Mount Pearl South.

September 6, 2013

Honourable Ross Wiseman, MHA Speaker of the House of Assembly Chair of the House of Assembly Management Commission Main Floor, East Block

Dear Mr. Chair,

Please accept this correspondence as an official appeal to the House of Assembly Management Commission for invoice number: 62108. This invoice was rejected by the Corporate and Members' Services Division because the expenditure occurred in the last fiscal year.

I am requesting approval of the Commission to be reimbursed for this expense.

Thank you for your consideration,

Paul Lane, MHA

District of Mount Pearl South



## HOUSE OF ASSEMBLY Newfoundland and Labrador

## OFFICE OF THE SPEAKER

September 10, 2013

Paul Lane, M.H.A District of Mount Pearl South 5<sup>th</sup> Floor, East Block Government Members Office

Dear Mr. Land:

I am writing in response to your letter of September 6th, 2013 regarding Invoice # 62108 that was submitted past the required 60-day deadline.

The process for Members to follow respecting allowance use is outlined in Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) and involves the Speaker, in the first instance, with the Commission having the final authority. Subsection 24(4) of the Act states that the Speaker's approval confirms that an expenditure complies with the Rules of the Commission.

Given the provisions of Subsection 7(6) of the Rules it is not possible for me to state that the expenditures are in compliance with the Rule. The next step, therefore, is for you to request that the issue be brought to the House of Assembly Management Commission for a final decision.

Please note I will accept your correspondence as an official appeal to the Commission and will arrange that it be included on the agenda of an upcoming meeting.

Regards.

ROSS WISEMAN, MHA

Speaker of the House of Assembly

c.e Ms. Marlene Lambe, Chief Financial Officer

## **House of Assembly Management Commission**

## **Briefing Note**

<u>Title:</u> Letter of Appeal - 60 Day Submission Deadline & Previous Fiscal Year Expenses

**Issue:** Appeal of Claim Ruling - Member for St. George's-Stephenville East

## **Background:**

- The Member for St. George's-Stephenville East is appealing the denial of payment by Corporate and Members' Services Division of certain allowable expenses incurred by the Member. These expenditures were incurred more than 60 days prior to the claim being made. They were also incurred in the 2012-13 fiscal year and were not submitted for reimbursement within 30 days of the end of that year.
- Subsections 7(2) and 7(6) of the *Members Resources and Allowances Rules* state that
  - (2) A claim against an allowance for a payment or reimbursement shall be made in respect of the fiscal year in which the expenditure was made or incurred, and shall be submitted and received by the clerk not more than 30 days after the end of that fiscal year.
  - (6) A claim against an allowance for payment or reimbursement shall not be made more than 60 days after the date on which the expenditure was made.
- Subsections 24(1), 24(8) and 24(9) of the *House of Assembly Accountability*, *Integrity and Administration Act* (the Act) state:
  - 24(1) Where a member incurs an expense and a claim for reimbursement, or payment has been rejected by an officer or staff member of the House of Assembly service, or the member is unsure as to whether an expense, if incurred, will qualify for reimbursement or payment, he or she may request a ruling from the speaker.
  - (8) Where the ruling of the speaker is that the expenditure does not comply with the rules and directives of the commission, the member may appeal that ruling to the commission and, after giving

the member an opportunity to make a submission in writing in support of the appeal, the commission may decide to reverse, uphold or modify the ruling of the speaker, and the decision of the commission is final.

- (9) Notwithstanding that an expense claim has been denied by an officer, staff member or the speaker, in accordance with the rules, where there is an appeal to the commission under this section and the commission determines that that claimed expense amount
  - (a) has been incurred by the member; and
  - (b) is a permitted expense under the Act and rules; and
  - (c) does not exceed an expense amount or allowance allocation permitted under the rules,

and a denial of payment of the expense amount would, in the opinion of the commission, be unjust, the commission may approve the expenditure for the claimed expense to the extent that the commission considers to be just and the decision of the commission is final.

- The expenses submitted, totaling \$36.75 and \$56.00, have been reviewed by the Corporate and Members' Services Division and are permitted expenses under the *Members' Resources and Allowances Rules*.
- While there were sufficient funds remaining in the Member's allocation to reimburse these expenses had they been submitted in the 2012-13 fiscal year, they cannot be charged to the Member's expense allocation for that year because they were not submitted by the deadline of April 30, 2013.
- Should the Commission approve payment of these expenses, they will be charged to the Member's expense allocation for the current fiscal year (2013-14).
- The attached letters from the Member for St. George's-Stephenville East provides further details.

## **Analysis:**

## **Legal Consultation:**

Not applicable.

## **Internal Consultation(s):**

Not applicable.

#### **External Consultation(s):**

Not applicable.

# **Comparison to Government Policy:**

Not applicable.

# **Financial Impact:**

Not applicable.

# **Legislative Impact:**

Not applicable.

#### **Options:**

- 1. Approve the payment of expenses totaling \$36.75 and \$56.00 for the Member St. George's-Stephenville East, with the expenses to be paid within the appropriate allocation for the 2013-14 fiscal year.
- 2. Deny the payment of expenses totaling \$36.75 and \$56.00 for the Member for St. George's-Stephenville East

### **Status:**

• Not applicable.

# **Action Required:**

• The decision of the Commission is requested.

Prepared by: Bobbi Russell Approved by: Sandra Barnes

Approved by:

Date: September 16, 2013

#### **Attachments:**

- 1. Letters (2) dated June 20, 2013 from the Member for St. George's-Stephenville East to the Speaker.
- 2. Letter dated September 17, 2013 from the Speaker to the Member for St. George's-Stephenville East.





# JOAN SHEA, M.H.A. District of St. George's- Stephenville East

June 20, 2013

Hon. Ross Wiseman, MHA
Speaker of the House of Assembly
Chair of the House of Assembly Management Commission
Main Floor, East Block

Dear Mr. Chair, Cos

Please accept this correspondence as an official appeal to the House of Assembly Management Commission of MECMS283360 in the amount of \$36.75. This claim was rejected by the Corporate and member's Services Division because it was submitted past the 60-day submission deadline for expenditures as required under Subsection 7(6) of the Members' Resources and Allowances Rules and the expenditures are related to a previous fiscal year.

I am requesting the approval of the Commission to be reimbursed for these expenses which were incurred for parking at the St. John's Airport while the House of Assembly was in session. These expenses have not been previously claimed. Thank you for your consideration.

Yours truly.

JOAN SHEA, MHA

St. George's - Stephenville East

Minister





# JOAN SHEA, M.H.A. District of St. George's- Stephenville East

June 20, 2013

Hon. Ross Wiseman, MHA Speaker of the House of Assembly Chair of the House of Assembly Management Commission Main Floor, East Block

Dear Mr. Chair, Reas

Please accept this correspondence as an official appeal to the House of Assembly Management Commission of MECMS281661 in the amount of \$56.00. This claim was rejected by the Corporate and member's Services Division because it was submitted past the 60-day submission deadline for expenditures as required under Subsection 7(6) of the Members' Resources and Allowances Rules and the expenditures are related to a previous fiscal year.

I am requesting the approval of the Commission to be reimbursed for these expenses which were incurred for parking at the St. John's Airport while the House of Assembly was in session. These expenses have not been previously claimed. Thank you for your consideration.

Yours truly,

JOAN SHEA, MHA

St. George's - Stephenville East

Minister



#### OFFICE OF THE SPEAKER

September 17, 2013

Hon. Joan Shea, MHA
District of St. George's-Stephenville East
2<sup>nd</sup> Floor, Harmon Building
58 Oregon Drive, Stephenville
A2N 2Y1

J007

Dear Ms. Shea:

I am writing in response to your letters of June 20, 2013 regarding expense claims for the amounts of \$36.75 & \$56.00 that was submitted past the required 60-day deadline.

The process for Members to follow respecting allowance use is outlined in Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) and involves the Speaker, in the first instance, with the Commission having the final authority. Subsection 24(4) of the Act states that the Speaker's approval confirms that an expenditure complies with the Rules of the Commission.

Given the provisions of Subsection 7(6) of the Rules it is not possible for me to state that the expenditures are in compliance with the Rule. The next step, therefore, is for you to request that the issue be brought to the House of Assembly Management Commission for a final decision.

Please note I will accept your correspondence as an official appeal to the Commission and will arrange that it be included on the agenda of an upcoming meeting.

Regards,

ROSS WISEMAN, MHA

Speaker of the House of Assembly

c.c Ms. Marlene Lambe, Chief Financial Officer

### **House of Assembly Management Commission**

### **Briefing Note**

<u>Title:</u> Letter of Appeal - 60 Days Submission Deadline

**Issue:** Appeal of Claim Ruling - Member for Conception Bay East-Bell Island

#### **Background:**

- The Member for Conception Bay East-Bell Island is appealing the denial of payment by Corporate and Members' Services Division of certain allowable expenses incurred by the Member as the expenditures were incurred more than 60 days prior to the claim being made.
- Subsection 7(6) of the *Members Resources and Allowances Rules* states that
  - (6) A claim against an allowance for payment or reimbursement shall not be made more than 60 days after the date on which the expenditure was made.
- Subsections 24(1), 24(8) and 24(9) of the *House of Assembly Accountability*, *Integrity and Administration Act* (the Act) state:
  - 24(1) Where a member incurs an expense and a claim for reimbursement, or payment has been rejected by an officer or staff member of the House of Assembly service, or the member is unsure as to whether an expense, if incurred, will qualify for reimbursement or payment, he or she may request a ruling from the speaker.
  - (8) Where the ruling of the speaker is that the expenditure does not comply with the rules and directives of the commission, the member may appeal that ruling to the commission and, after giving the member an opportunity to make a submission in writing in support of the appeal, the commission may decide to reverse, uphold or modify the ruling of the speaker, and the decision of the commission is final.
  - (9) Notwithstanding that an expense claim has been denied by an officer, staff member or the speaker, in accordance with the rules, where there is an appeal to the commission under this section and the commission determines that that claimed expense amount

- (a) has been incurred by the member; and
- (b) is a permitted expense under the Act and rules; and
- (c) does not exceed an expense amount or allowance allocation permitted under the rules,

and a denial of payment of the expense amount would, in the opinion of the commission, be unjust, the commission may approve the expenditure for the claimed expense to the extent that the commission considers to be just and the decision of the commission is final.

- The expenses submitted, totaling \$100.00, have been reviewed by the Corporate and Members' Services Division and are permitted expenses under the *Members' Resources and Allowances Rules*.
- The attached letter from Member for Conception Bay East-Bell Island provides further details.

# **Analysis:**

# **Legal Consultation:**

Not applicable.

#### **Internal Consultation(s):**

Not applicable.

#### **External Consultation(s):**

Not applicable.

# **Comparison to Government Policy:**

Not applicable.

#### **Financial Impact:**

Not applicable.

# **Legislative Impact:**

Not applicable.

# **Options:**

- 1. Approve the payment of expenses totaling \$100.00 for the Member for Conception Bay East-Bell Island.
- 2. Deny the payment of expenses totaling \$100.00 for the Member for Conception Bay East-Bell Island.

# **Status:**

• Not applicable.

# **Action Required:**

• The decision of the Commission is requested.

Prepared by: Bobbi Russell Approved by: Sandra Barnes

Approved by:

Date: September 17, 2013

#### **Attachments:**

- 1. Letter dated August 14, 2013 from the Member for Conception Bay East-Bell Island to the Speaker.
- 2. Letter dated September 17, 2013 from the Speaker to the Member for Conception Bay East-Bell Island.



House of Assembly
TRIM# (CR 197/2013

# HOUSE OF ASSEMBLY Newfoundland and Labrador

# DAVID BRAZIL, M.H.A. District of Conception Bay East - Bell Island

August 14, 2013 Honourable Ross Wiseman Office of the Speaker Main floor, East Block Confederation Bldg. P.O. Box 8700 St. John's, NL A1B 4J6

#### Dear Honourable Wiseman:

Please accept this letter of appeal for claim # MECMS290775 dating from May 18, 2013, which was send in on August 13, 2013 and the amount of the claim is \$100.00. The reason that this was a late submission was due to this receipt was issued by an organization with limited office staff and the receipt was paid for with other receipts for other purchases that

were made on June 29, 2013. I would like this to be considered an official appeal to the Management Commission for reimbursement.

David Brazil, MHA Conception Bay East-Bell Island



#### OFFICE OF THE SPEAKER

September 17, 2013

David Brazil, MHA
District of Conception Bay East –Bell Island
5th Floor, East Block
Government Members Office

Dear Mr. Brazil:

I am writing in response to your letter of August 14<sup>th</sup>, 2013 regarding an expense claim for the amount of \$100.00 that was submitted past the required 60-day deadline.

The process for Members to follow respecting allowance use is outlined in Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) and involves the Speaker, in the first instance, with the Commission having the final authority. Subsection 24(4) of the Act states that the Speaker's approval confirms that an expenditure complies with the Rules of the Commission.

Given the provisions of Subsection 7(6) of the Rules it is not possible for me to state that the expenditures are in compliance with the Rule. The next step, therefore, is for you to request that the issue be brought to the House of Assembly Management Commission for a final decision.

Please note I will accept your correspondence as an official appeal to the Commission and will arrange that it be included on the agenda of an upcoming meeting.

Regards,

ROSS WISEMAN, MHA

Speaker of the House of Assembly

c.c Ms. Marlene Lambe, Chief Financial Officer



AUG 0 9 2013

# House of Assembly Newfoundland and Labrador Commissioner for Legislative Standards

# OFFICE OF THE COMMISSIONER FOR LEGISLATIVE STANDARDS HOUSE OF ASSEMBLY PROVINCE OF NEWFOUNDLAND AND LABRADOR

REPORT TO THE SPEAKER
OF THE
HOUSE OF ASSEMBLY OF NEWFOUNDLAND AND LABRADOR

BY VICTOR POWERS COMMISSIONER FOR LEGISLATIVE STANDARDS

IN THE MATTER OF A REQUEST BY YVONNE JONES, MHA (CARTWRIGHT - L'ANSE AU CLAIR) THAT THE COMMISSIONER INVESTIGATE ALLEGED CONTRAVENTIONS OF THE HOUSE OF ASSEMBLY ACT R.S.N.L. 1990 c. H-10 AND THE HOUSE OF ASSEMBLY ACCOUNTABILITY, INTEGRITY AND ADMINISTRATION ACT S.N.L. 2007 c. H-10.1 BY DAVID BRAZIL, MHA (CONCEPTION BAY EAST - BELL ISLAND)

August 9, 2013

# **EXECUTIVE SUMMARY**

On September 20, 2012, Yvonne Jones, (MHA, Cartwright - L'Anse Au Clair), (hereinafter referred to as MHA Jones) wrote the Commissioner's Office requesting an investigation into the matter of the alleged involvement of David Brazil, (MHA, Conception Bay East - Bell Island), (hereinafter referred to as MHA Brazil) with the Level III Adult Basic Education (ABE) Program on Bell Island.

Included with the letter from MHA Jones was a copy of a letter received by her office from a former instructor with the Bell Island ABE Program. This letter raised several questions regarding the administration, operation and funding mechanism associated with the Bell Island ABE Program. The former instructor's letter was also copied to the Office of the Auditor General, the Minister of the Department of Advanced Education & Skills, to all opposition MHAs, to the Office of the Citizen's Representative, to the Department of Finance and to several local media outlets.

While acknowledging the seriousness of the issues raised by the former instructor, it must be stated that the statutory mandate of the Commissioner for Legislative Standards is to provide an opinion with respect to the compliance of a member with the provisions of the House of Assembly Act R.S.N.L. 1990 c. H-10 (hereinafter referred to as the HOA Act), the House of Assembly Accountability, Integrity and Administration Act S.N.L. 2007 c. H-10.1 (hereinafter referred to as the Al&A Act) and the Member's Code of Conduct.

In that regard, as a result of my review, I am of the opinion that:

- 1) MHA Brazil was in violation of s. 36 of the <u>HOA Act</u>, for failing to complete an accurate disclosure statement.
- 2) MHA Brazil was in violation of the Member's Code of Conduct in that he failed to take reasonable steps to remove himself from a conflict of interest situation in a timely manner.

In accordance with s. 45 of the <u>HOA Act</u> and s. 39 of the <u>AI&A Act</u> my recommendations to the House of Assembly are as follows:

- 1) That MHA Brazil be reprimanded by the House of Assembly for failing to file an accurate disclosure statement.
- 2) That MHA Brazil be reprimanded by the House of Assembly for violating the Member's Code of Conduct.

# **COMMISSIONER'S REVIEW**

# PROCEDURE FOLLOWED

The <u>HOA Act</u> and the <u>AI&A Act</u> each establish the authority of the Commissioner for Legislative Standards to examine and comment on the actions of elected members of the House of Assembly. These Acts have almost identical provisions respecting the investigative and reporting role of the Commissioner.

Subsection 42(1) in Part II of the <u>HOA Act</u> states as follows:

42.(1) A member who has reasonable grounds to believe that another member is in contravention of this Part or a code of conduct may, by application in writing setting out the grounds for the belief and the nature of the contravention alleged, request that the commissioner give an opinion respecting the compliance of the other member with the provisions of this Part or a code of conduct.

Subsection 36(1) of the AI&A Act states as follows:

36.(1) A member who has reasonable grounds to believe that another member is in contravention of the code of conduct adopted under subsection 35 (1) may, by application in writing setting out the grounds for the belief and the nature of the alleged contravention, request that the commissioner give an opinion respecting the compliance of the other member with the provisions of the code of conduct.

On receipt of a request for an opinion under either Act it is incumbent on the Commissioner to conduct an initial review of the matter to determine whether or not there is any substance to the allegations and whether or not it may be necessary to engage in a formal inquiry of the matter. A formal inquiry is generally a slow procedure that involves the expenditure of substantial public funds. Therefore, where possible the Commissioner will endeavor to investigate and review the matter in detail with a view to providing an opinion with respect to a member's compliance with the legislation and will only embark upon a formal inquiry when considered necessary by the Commissioner.

On the matter of the alleged involvement of MHA Brazil with the Bell Island ABE Program I am satisfied that the information gathered during my investigation is sufficient to allow me to formulate and offer my opinion on the issue without resorting to the formal inquiry process.

# **CHRONOLOGY OF EVENTS**

By way of background, the Bell Island Adult Education Association received provincial funding for, and delivered, adult basic education on Bell Island from 2009 to 2012.

As part of the program requirements the Bell Island Adult Education Association required a not for profit group in the community to administer and sponsor the program. The Bell Island Senior Hockey Association, and in particular, the Bell Island Senior Blues hockey team, agreed to assist in that capacity and established a sub-committee of the hockey team called the Bell Island Recreation and Social Commission to administer the program. MHA Brazil was, at various times, the general manager of the Bell Island Senior Blues hockey team, the chair of the Bell Island Recreation and Social Commission and had cheque signing authority on a dual signature chequing account operated by the hockey team where the funding for the Bell Island ABE Program was deposited.

On receipt of the request from MHA Jones, I exercised the statutory jurisdiction of the Commissioner contained in s. 42(1) of the <u>HOA Act</u> and s. 36(1) of the <u>AI&A Act</u> to investigate the matter for the purpose of providing an opinion as to whether or not MHA Brazil had contravened the aforementioned legislation.

On September 21, 2012 my Office issued a news release confirming receipt of a request from MHA Jones to investigate the matter and indicating that the Commissioner would be reviewing the matter in accordance with the mandate of his office.

Shortly after this news release several articles referring to the Bell Island ABE Program and MHA Brazil's alleged involvement with it appeared in the Telegram, a local newspaper in St. John's, Newfoundland.

On September 21, 2012, the Telegram reported "Tory MHA is under fire for role in program" and "Opposition politicians are raising serious questions about PC MHA David Brazil's direct involvement in government funding going to the Bell Island adult education program." Also, that "Documents provided to The Telegram show in the past year Brazil has been directly involved in aspects of an adult literacy program, in one case signing a teacher's record of employment, and in another instance agreeing to pay someone several dozen beer in exchange for installing programs on classroom computers."

On September 22, 2012 the Telegram reported that the Department of Advanced Education and Skills would be reviewing the Bell Island adult education program after opposition politicians raised questions about PC MHA Brazil's direct involvement in the matter.

On September 25, 2012, the Telegram reported, in an article entitled "Documents raise more questions for Brazil", that MHA Brazil's public disclosure form to the Commissioner for Legislative Standards had not disclosed his involvement with the Bell Island Senior Hockey Association.

On October 1, 2012, I wrote MHA Brazil to advise him of the allegations raised by MHA Jones and invite him to provide a written response to those allegations should he choose to do so.

On October 3, 2012, the Telegram reported, "Probe into adult education program delayed". This article reported that the community group which had been running the Bell Island ABE Program indicated they would no longer be operating the program. In this same article Minister Shea of The Department of Advanced Education and Skills indicated that her Department had decided there was no need to rush their investigation. "We're still going to do the review that we had promised. It's just going to take two or three weeks instead of one."

On October 11, 2012 MHA Brazil responded in writing to my office outlining his response to the allegations made by MHA Jones.

On Nov 9, 2012 I wrote Minister Shea of the Department of Advanced Education and Skills requesting access to all documents and correspondence in the Department's possession relating to the Bell Island ABE Program since 2006, and copies of all documents and correspondence relating to the Department's investigation as it proceeded. Minister Shea responded to my request offering the complete cooperation of her Department and staff on the matter.

Over the next several weeks meetings were held with staff of the Department and copies of all requested documents were supplied for my review.

On December 14, 2012, the Department of Advanced Education and Skills issued a news release indicating an internal review of the Bell Island Adult Education Association and the Bell Island ABE Program it administered had concluded and that officials of the Department recommended that the file be provided to the Royal Newfoundland Constabulary (RNC) to ensure that "the review is complete and thorough".

On Friday, May 3, 2013 the RNC issued a press release advising that their investigation of the Bell Island ABE Program had concluded and that no criminal charges had been laid in connection with their investigation.

# COMMISSIONER'S ACTIONS ARISING AS A RESULT OF THE ABOVE NOTED EVENTS

The fact that the issue of MHA Brazil's alleged activities respecting the Bell Island ABE Program received considerable attention and exposure in the public forum should not, and typically would not, affect the approach or focus of the Commissioner's Office when requested to investigate and provide an opinion on the conduct of a member. However, there were two issues raised in the above noted "Chronology of Events" that did have an impact on my review which I have chosen to address in this report.

First of all was the September 25, 2012 article in the Telegram which raised the question of MHA Brazil's non-disclosure to the Commissioner's Office of his involvement with the Bell Island Senior Hockey Association. While not addressed in MHA Jones original request to my office, this particular issue in and of itself must be considered by the Commissioner as it brings into question whether or not the member was in compliance with s. 36 of the HOA Act. This section of the legislation requires every elected member to file with the Commissioner a disclosure statement in the form set by the Commissioner.

When this particular allegation came to my attention it was necessary to review MHA Brazil's disclosure statement to determine whether or not he was in compliance with his disclosure obligations. On May 23, 2013 I wrote MHA Brazil to inquire as to whether he wished to make a submission to my office on this issue. On May 27, 2013 I received a letter from MHA Brazil outlining his position with respect to his disclosure statement.

The second development affecting my review was the announcement on December 14, 2012 by the Department of Advanced Education and Skills that their file on the matter had been referred to the RNC for review. At the time of this announcement I was in the process of reviewing documentation that had been provided by the Department of Advanced Education and Skills.

In keeping with the spirit and intent of the legislation and in recognition of the rights of individuals contained within the Canadian Charter of Rights and Freedoms, I decided that my review of the matter would be held in abeyance until the investigation by the RNC had been completed. Following the May 3, 2013 RNC press release advising that their investigation of the Bell Island ABE Program had concluded and that no criminal charges had been laid my review of the allegations surrounding MHA Brazil's involvement with the Bell Island ABE Program resumed.

# **COMMISSIONER'S FINDINGS**

MHA Brazil was first elected as a member of the House of Assembly in a by-election held for the district of Conception Bay East - Bell Island on December 2, 2010 and was officially sworn in as a member on December 20, 2010. He was subsequently re-elected as member for the same district in the October 11, 2011 General Election.

Prior to his election, MHA Brazil had been an employee of the Provincial Government for a number of years and he was well known as a community activist within the district of Conception Bay East - Bell Island.

In September 2008, The Bell Island Recreation and Social Commission submitted a proposal to the Division of Adult Learning and Literacy of the Department of Education to initiate an Adult Basic Education Level I program on Bell Island.

On March 13, 2009 an agreement for services contract was signed between the Department of Education and the Bell Island Recreation and Social Committee, Town of Wabana (the "Primary Contractor") for delivery of the ABE Level I program. MHA Brazil signed this contract on behalf of the Bell Island Recreation and Social Committee.

On September 17, 2010 an agreement for services contract was signed between the Department of Education and the Bell Island Adult Education Association (the "Primary Contractor") for delivery of an ABE Level II & III program. MHA Brazil also signed this contract on behalf of the Bell Island Adult Education Association.

The process for the renewal and/or continuance of these contracts was as follows:

Per Clause 22 of the contracts, the original contracts "may be extended before termination on an annual basis upon written agreement by both parties."

On an annual basis, the Department, by way of letter from the Minister, would offer the contracting organization an option to renew the contract for the coming year. A signature from the organization's signing authority on the offer letter would represent acceptance of the offer.

MHA Brazil signed several of these offer letters relating to the Level I Program on behalf of the Bell Island Recreation and Social Committee. The last contract or contract renewal letter signed by him was for the Level II & III contract in September of 2010 which was prior to his election and swearing in as a member of the House of Assembly.

An additional requirement for the continuance of these contracts was as follows:

Per Clause 6.1 of the contracts, "The Primary Contractor will submit for approval interim financial reports and statements" on various specified dates in November, February or June of each year.

The process followed in meeting the requirements for this continuance clause was that on or by the specified dates, the Primary Contractor was required to provide the Department with a statement of budgeted expenses for the upcoming period(s) to be followed by a statement of actual expenses once the actual figures were known.

The form used by the Department to satisfy this process contained two separate columns relating to each reporting period. The first column contained budget estimates for the upcoming period while the second column provided space to reflect actual expenses once they were known and to allow for comparison to the budgeted amounts.

At the bottom of both columns was a single space for the signature of a representative for the Primary Contractor. There was no additional space to indicate the date the estimates had actually been signed.

MHA Brazil signed several of these statements on behalf of the Primary Contractor. The last one signed by him was for a budget estimate relating to the December 1, 2010 to February 25, 2011 semester of the 2010/11 program. While the date of signing is not indicated on the estimate, it is reasonable to conclude that an estimate for a period which was to begin on December 1, 2010 was likely prepared and submitted before that date which was prior to his election and swearing in as a member of the House of Assembly.

In addition to examining the contracts, contract renewal notices, and various other financial reports relating to the Bell Island ABE Program, my investigation included examination of correspondence in the form of letters and e-mails between various parties and examination of other financial documents of the Bell Island Senior Blues hockey team including the cheque register, journals, and bank statements.

The correspondence examined indicated that for some time after his election MHA Brazil remained involved with the Bell Island ABE Program. During that time he had been in direct contact with a program instructor and with officials of the Department of Education on several occasions. On one particular occasion, in January of 2012, the correspondence indicated MHA Brazil had been directly involved in procuring program services by arranging payment to a third party for a service performed for the Bell Island ABE Program with beer, which according to MHA Brazil had been donated to the program sponsor, the Bell Island Senior Hockey Team.

Also of relevance to the allegations surrounding MHA Brazil's involvement with the program after his election were several transactions recorded in the association accounts. There were three cheques dated December 31, 2010, June 3, 2011 and February 7, 2012 to reimburse MHA Brazil for various expenditures he personally had incurred on behalf of, or relating to, the Bell Island ABE program. Furthermore, on June 24, 2012, MHA Brazil signed a Record of Employment for one of the program instructors.

# MHA BRAZIL'S RESPONSE TO ALLEGATIONS

On October 11, 2012 MHA Brazil provided my office with a written response to the allegations contained in the September 20, 2012 letter from MHA Jones.

In his response, MHA Brazil sets out the background and history of the Bell Island ABE Program and his involvement with it. On page two of his response he indicates the following:

"During the 17 months that have now passed since my swearing in as a Member of the House of Assembly and the end of the program, I have endeavored, particularly since the Committee had contractual responsibilities to honour, to ensure the program continued while distancing myself from the responsibilities associated with it."

In answer to the questions posed by MHA Jones, MHA Brazil states in part as follows:

"As the founder and the only person who had been involved, I was still advising and working to make the program successful while lobbying groups to take it over and assume the contractual responsibilities. Also, as the MHA I had enquiries from constituents regarding their participation, their potential funding supports and issues with the Instructor, all of which any MHA with no involvement with the program would have had to address".

"As I have previously and publicly indicated, the hockey association group was still the host agency. Thus they paid the remittances under their employer's number and the Record of Employment had to reflect the same. I signed the referenced ROE because the only 2 other members of the organization were out of the province and I was being hounded by both of the instructors and one of the instructor's wives to get the ROE signed. As the instructors were in desperate need of their EI payments, I felt it was necessary and prudent to sign the ROE."

MHA Brazil also indicated in his response that he had experienced frustration with an instructor of the program which made it difficult for him to move the program to another agency. He concluded his response by advising that he is very proud of the work done in reference to the Bell Island ABE Program.

Earlier in this report I indicated an additional issue arose during my review with respect to the accuracy and completeness of MHA Brazil's disclosure statement. I had written MHA Brazil on May 23, 2013 to inquire as to whether he wished to make a submission to my office on this matter. On May 27, 2013 I received a letter from MHA Brazil outlining his position on this matter.

"As following up to your May 23, 2013 letter regarding media reports related to my involvement with groups I have not declared in my disclosure statement. I would like to outline the following, as you indicated Ms. Yvonne Jones made you aware to on September 21, 2012 that I was involved with the Bell Island Sr. Hockey Association. This was an oversight that I neglected to note in my 2012 Disclosure Statement."

"It should be noted that I assumed President of the Avalon East Sr. Hockey League for the 2012-2013 season which I declared in my member's statement, I have also declared that I serve as manager of the Bell Island Sr. Hockey Association."

# **COMMISSIONER'S OPINION**

MHA Brazil's involvement with any aspect of the operation of the Bell Island ABE Program prior to his election to the House of Assembly on December 2, 2010 is not at issue and is not considered in offering this opinion.

It should be noted that the request from MHA Jones to investigate this matter is the first such request received by the Commissioner's Office since implementation of the Member's Code of Conduct.

The development of the Code of Conduct for members was in direct response to recommendations contained in the report authored by Chief Justice Derek Green entitled, "Rebuilding Confidence – Report of the Review Commission on Constituency Allowances and Related Matters" [hereinafter referred to as the "Green Report"]. This report contained numerous recommendations following the House of Assembly constituency allowance spending scandal.

Prior to the Green Report and the subsequent development of the Member's Code of Conduct, the <u>HOA Act</u>, and more particularly, Part II thereof, was the only written guide for members respecting conflict of interest matters.

The specific provisions of Part II of the <u>HOA Act</u> which I believe to be relevant to the situation currently being considered are listed below:

# 20. In this Part

- (e) "private interest" means
- (iii) a position of director or officer in a corporation or association,
- 21. A member shall not make or participate in making a decision in his or her capacity as a member where the member knows or ought reasonably to know that in the making of the decision there is the opportunity to further, directly or indirectly, a private interest of the member or the member's family.
- 22. A member shall not use his or her office to seek to influence a decision made by another person to further, directly or indirectly, a private interest of the member or the member's family.
- 36.(1) Every elected member and appointed minister shall,
  - (a) within 60 days of his or her election or appointment; and
  - (b) before the second April 1 occurring after the date of his or her election or appointment; and
  - (c) before each April 1 subsequent to the date referred to in paragraph (b),

file with the commissioner a disclosure statement in the form set by the commissioner.

- 36.(2) The disclosure statement shall contain,
  - (a) a full statement of the member's private interests other than personal property referred to in subparagraph 20(a)(iv) where the possession,

# ownership or use of that property does not give rise to the possibility of a conflict of interest;

Based on my review of the facts of this case I am of the opinion that MHA Brazil has not violated Sections 21 and 22 of the <u>HOA Act</u> as there is no evidence to suggest that MHA Brazil furthered a private interest of either the member or his family through his actions and dealings with the Bell Island ABE Program.

However, I am of the opinion that MHA Brazil has violated s.36 of the <u>HOA Act</u> which requires every elected member and appointed minister to file with the commissioner a disclosure statement in the form set by the Commissioner.

In two disclosure statements filed by MHA Brazil following his election to the House of Assembly in December 2010 and his re-election in October 2011 he made no reference whatsoever to his involvement with the Bell Island Senior Hockey Association, the Bell Island Senior Blues Hockey Team, or the Bell Island Recreation and Social Commission.

It is clear to me that MHA Brazil played a significant executive role in the Bell Island Senior Hockey Association and the Bell Island Senior Blues Hockey Team and that this activity should have been included in his disclosure statement.

While I accept that MHA Brazil's failure to disclose the particulars of his involvement may indeed have been an oversight, I cannot accept oversight as an acceptable excuse for a non-disclosure.

My analysis of the conduct of MHA Brazil does not end with the <u>HOA Act</u>. The <u>AI&A ACT</u> establishes a Code of Conduct that members are to follow. Section 35 of the Act reads as follows:

- 35. (1) The speaker shall, immediately after the coming into force of this Act, refer to the standing committee of the House of Assembly on Privileges and Elections the responsibility of developing and proposing to the House of Assembly the adoption, by resolution, of a code of conduct for members to assist members in the discharge of their obligations to the House of Assembly, their constituents and the public at large that
  - (a) provides guidance on the standards of conduct expected of members in discharging their legislative and public duties; and
  - (b) provides the openness and accountability necessary to reinforce public confidence in the manner in which members perform those duties.
  - (2) The code of conduct adopted under subsection (1) shall be
  - (a) treated as a standard against which the actions of a member may be judged for the purpose of censure by the House of Assembly and by the public; and

- (b) in addition to other standards of duty and responsibility imposed on members by this Act and any other law.
- (3)The commission shall, within 90 days of the coming into force of this Act, develop and adopt a code of conduct applicable to the officers and other persons employed in the House of Assembly service and in the statutory offices.

Pursuant to the <u>AI&A Act</u>, the Code of Conduct shall be treated as a standard against which the actions of a member may be judged for the purpose of censure by the House of Assembly. When one reviews the facts of this case it is clear that the Code of Conduct is engaged. Principle 7 of the Code of Conduct states as follows:

Members will base their conduct on a consideration of the public interest. They are individually responsible for preventing conflicts of interest and will endeavor to prevent them from arising. Members will take all reasonable steps to resolve any such conflict quickly and in a manner which is in the best interests of the public.

While I find that MHA Brazil was not in a conflict of interest as the concept is statutorily set out in the <u>HOA Act</u> the principles set out in the Code of Conduct are not limited by that piece of legislation. In fact, in order to ensure accountability, transparency, and public trust in the administration of office a liberal interpretation of these guiding principles must be preferred to a narrow interpretation.

MHA Brazil was first elected to represent the district of Conception Bay East - Bell Island in a by-election held on December 2, 2010. He was subsequently re-elected MHA for the district in the October 11, 2011 General Election. In his written response to my office he indicates that, following his election, he endeavoured to distance himself from responsibilities associated with the program.

However, the evidence demonstrates that as late as January of 2012 MHA Brazil was directly involved in arranging for the payment of a service to the program using beer provided by the sponsoring group, in February of 2012 he was reimbursed for monies spent directly by him on items associated with the program's operation or administration and in June of 2012 he signed a Record of Employment for an instructor with the program.

The end result of MHA Brazil's actions was to place him in the middle of a highly public controversy surrounding the administration and funding of the Bell Island ABE Program.

His involvement with the program which continued after his election, in particular his direct involvement in procuring supplies and services for the program creates an image whereby a member of the House of Assembly may be perceived as providing benefits directly to his constituents.

I believe this is the exact type of situation that the Code of Conduct is intended to discourage. It is an activity by a member that is not acceptable and that must be avoided by all members.

As a result of his continued involvement with the program after he was elected and his failure to take reasonably available steps to address the situation, I am of the opinion that MHA Brazil is in violation of principle 7 of the Code of Conduct.

# COMMISSIONER'S RECOMMENDATION

It is my view that the disclosure provisions of the <u>HOA Act</u> are a vital element of the legislation which enables the Commissioner's Office to fulfill the role of advisor to members on conflict of interest questions and to monitor and ensure compliance with the legislation. A member's failure to disclose required information to the Commissioner's Office not only affects the ability of the Commissioner to perform an oversight role but contributes to the erosion of transparency and accountability as required from members.

Likewise, the Code of Conduct, while broader in scope than the specific provisions of the HOA Act, provides guidance to all members with respect to how they should behave when they are placed in a conflict of interest situation. The Code of Conduct provides advice to members that they should endeavor to prevent conflicts of interest from arising and take all reasonable steps to resolve such conflicts.

In the Green Report, Chief Justice Green discusses the importance of Codes of Conduct in fostering public trust in elected officials. At page 5-6 of his report he states as follows:

"I am satisfied that a code of conduct is an important element in fostering public trust in our elected officials and in the institutions in which they operate. By setting out guidelines as to the conduct expected of MHAs in fulfilling their duties, a code will reinforce the notion of accountability that should permeate the organization and set an appropriate tone in the House".

Section 45 of the <u>HOA Act</u> and section 39 of the <u>AI&A Act</u> set out the penalties that the Commissioner may recommend when a member is in violation of Part II of the <u>HOA Act</u> or the Code of Conduct.

The penalty provisions of both Acts are similar and allow the Commissioner to recommend:

- (a) That the member be reprimanded;
- (b) That the member make restitution or pay compensation;
- (c) That the member be suspended from the House of Assembly, with or without pay, for a period specified in the report; or

### (d) That the member's seat be declared vacant

From my review of the facts of this case it is clear to me that the member failed to file an accurate disclosure statement as required pursuant to s.36 of the <u>HOA Act</u>. It is also clear to me that the member failed in his endeavours to remove himself from a conflict of interest situation within a reasonable time as required by the Member's Code of Conduct.

Having said this, the evidence does not demonstrate any personal financial gain on the part of the member as a result of his actions. Furthermore, MHA Brazil has been forthright in both media interviews and in his responses to my office regarding his role in the administration of the Bell Island ABE Program since becoming a member of the House of Assembly. His support of the program prior to his election is quite evident and I accept that his interest in seeing the program continue after his election may indeed have clouded his judgement to some degree.

While I believe that any violation of the <u>HOA Act</u> and the Member's Code of Conduct is a very serious issue, I do not believe the particular actions of MHA Brazil in this case warrant a recommendation that the member be suspended or that his seat be declared vacant. Also, as there does not appear to have been any financial reward to the member or damage to others as a result of his actions the question of restitution or compensation is unnecessary. I am of the opinion that the member's actions do warrant my recommendation that the member be reprimanded.

Therefore, it is the recommendation of the Commissioner that the member be reprimanded pursuant to s. 45(1) (a) of the <u>HOA Act</u> for failing to file an accurate disclosure statement.

It is also recommended that the member be reprimanded pursuant to s. 39(1) (a) of the AI&A Act for violating principle 7 of the Code of Conduct.