



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: December 9, 2025

Location: HOA Committee Room

Time: 1 p.m.

Members Present:

Hon. Paul Lane, Speaker (Chair)

Hon. Lisa Dempster, Official Opposition House Leader

Riley Balsom, MHA (PC), Carbonear - Trinity - Bay de Verde

Jim Dinn, MHA (NDP), St. John's Centre (1:13 p.m.)

Hon. Jamie Korab, MHA (LIB), Waterford Valley

Hon. Barry Petten, MHA (PC), Conception Bay South (1:16 p.m. – 1:58 p.m.)

Kim Hawley George, KC, Clerk of the House of Assembly/Secretary to the Commission

Other

Bobbi Russell, Principal Clerk of Committees

Regrets

Hon. Lloyd Parrott, Government House Leader

As required by the *House of Assembly Accountability, Integrity and Administration Act*, the Chair reported decisions from *in camera* meetings held on January 27, March 12, March 19, April 16, May 21 and September 10, 2025. Details of decisions made at those meetings were included with the Minutes circulated to the Commission for approval and posted on the House of Assembly website.

CM 2025-019 The Commission approved the Minutes of the meetings held on January 27, March 12, March 19, April 16, May 21, and September 10, 2025.

CM 2025-020 The Commission approved the revised Minutes of October 22, 2024.

The Speaker presented a report of rulings on allowance use, in accordance with Section 24 of the *House of Assembly Accountability, Integrity and Administration Act*. Since the last report, the Commission issued rulings to reimburse expenditures as follows:

Fogo Island - Cape Freels	\$140.05 & \$459.96
Mount Scio	\$15.60
Mount Pearl - Southlands	\$57.32 & \$250.00

Torngat Mountains	\$3,990.59, \$3,192.48, \$3,018.09, \$3,311.88, \$3,223.19, \$3,093.03, \$1,425.50, \$2,875.11, \$1,159.70
Waterford Valley	\$270.00
Labrador West	\$17.25 & \$17.25
Carbonear - Trinity - Bay de Verde	\$79.38
St. John's East - Quidi Vidi	\$150.00
Humber - Gros Morne	\$27.17
Lewisporte - Twillingate	\$591.65
Grand Falls-Windsor - Buchans	\$100.00

As required by the *House of Assembly Accountability, Integrity and Administration Act*, financial reports of the Legislature, as well as actual expenditures of Members, were presented to the Commission for the periods ending March 31, 2025; June 30, 2025 and September 30, 2025.

Annual expenditure reports as required by the Caucus Operational Funding Grants Policy for the period from April 1, 2023 to March 31, 2024 were presented to the Commission for the Government Members' caucus, Official Opposition caucus, Third Party caucus, Office of the Speaker and unaffiliated Members.

The annual report of budget transfers as required by the House of Assembly Transfer of Funds Policy for the period from April 1, 2024 to March 31, 2025 was presented to the Commission.

CM 2025-021 The Commission ratified the following transfer of funds in accordance with Section 5 of the Transfer of Funds Policy:

From:

Subdivision 1.1.04.01 Members' Resources – Salaries
\$218,000

To:

Subdivision 5.1.01.01 Office of the Child and Youth Advocate – Salaries
\$218,000

CM 2025-022 The Commission approved payment of expenses in the amount of \$39.61 for leased office accommodation expenses for the District of St. George's - Humber for the 2024-25 fiscal year, with the expenses to be charged to the applicable allocation for the current fiscal year (2025-26).

CM 2025-023 The Commission appointed the Member for Carbonear - Trinity - Bay de Verde and the Member for Cartwright - L'Anse au Clair as members of the Audit Committee, effective immediately.

CM 2025-024 The Commission designated the Member for Carbonear - Trinity - Bay de Verde as Chair of the Audit Committee, effective immediately.

The Commission recessed briefly to transition to an *in camera* meeting.

The Commission, at an *in camera* meeting, directed the following:

- a. That Ian Tucker be appointed as Law Clerk and Parliamentary Counsel in an acting capacity effective December 15, 2025 for a period not exceeding 12 months or until the position is filled on a permanent basis;
- b. That the salary be confirmed at Solicitor V, Step 9 (\$186,762), as well as the payment of annual fees for the Law Society of Newfoundland and Labrador.

The Commission, at an *in camera* meeting, confirmed the classification of HL-18 for the position of Business Manager in the Office of the Information and Privacy Commissioner and title change to Manager of Administration and Operations, as recommended by the House of Assembly Classification Review Committee.

The Commission, at an *in camera* meeting, confirmed the following for positions in the Office of the Chief Electoral Officer, as recommended by the House of Assembly Classification Review Committee:

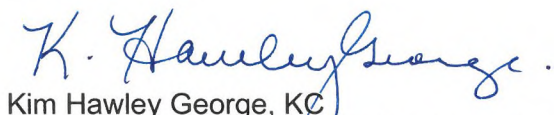
- a. The classification of HL-25 for the position of Communications and Training Officer;
- b. The classification of HL-27 for the position of Manager of Voter Registry and title change to Director of IT and Voter Registry;
- c. The classification of GL-11 for the position of Election Warehouse Clerk and title change to Election Warehouse Supervisor.

The Commission, at an *in camera* meeting, confirmed the following classifications for positions in the House of Assembly Service as recommended by the House of Assembly Classification Review Committee:

- a. The classification of HL-25 for the position of Policy and Communications Analyst;
- b. The classification of HL-25 for the positions of Committee Analyst (permanent), with discretion to the Principal Clerk of Committees to assign a classification of HL-23 when filling one or both of the positions on a temporary/developmental opportunity basis;
- c. The classification of GL-19 for the positions of Payroll Administrator and Assistant Payroll Administrator, and title change for both positions to Legislative Compensation and Benefits Coordinator.

Adjournment: 2:28 p.m.

Paul Lane
Speaker (Chair)



Kim Hawley George, KC
Clerk of the House of Assembly (Secretary to the Commission)