

# **Child Death Review Committee**

**Activity Plan 2017-20**

## Message from the Chairperson

I am pleased to present the Activity Plan for the Child Death Review Committee which outlines the objective for the fiscal years April 1, 2017 to March 31, 2020.

The Child Death Review Committee is classified as a Category 3 Government entity and, as such, must prepare an activity plan taking into consideration the strategic directions of the Provincial Government as communicated by the Minister of Justice and Public Safety. Those strategic directions have been taken into account.

This plan was prepared under my direction with input from the Committee members and in accordance with the provisions of the *Transparency and Accountability Act*.

As chairperson of the Child Death Review Committee, I accept accountability on behalf of the entire Committee for the preparation of this plan and the achievement of its objective.



**Janine Evans**  
Vice-Chair

## **Overview**

The Child Death Review Committee is a multi-disciplinary committee established pursuant to the *Fatalities Investigations Act*. This Committee was formed in March 2014 and comprises eight members, who serve for a term established by the Lieutenant-Governor in Council.

The Committee meets monthly if there are child deaths to review. All child deaths investigated by the Chief Medical Examiner are reviewed by the Committee. The reviews will involve consideration of facts and information outlined in written reports.

## **Issue: Compliance with the *Fatalities Investigations Act***

The Child Death Review Committee will review child deaths, monitor trends and make recommendations to the Minister on matters related to the prevention of child deaths, including the need for inquiries. The review process will involve an analysis of the facts contained in written reports and investigative material compiled by the Chief Medical Examiner's Office and other reports identified as relevant by the Committee. The Committee will prepare a report on its findings and submit the report to the Minister.

The focus of the Child Death Review Committee will remain consistent over the next three years, and the Committee will report on the results of the following objective in 2017-18, 2018-19, and 2019-20.

### **OBJECTIVE**

By March 31, each year, the Child Death Review Committee will have reviewed child deaths in accordance with the *Fatalities Investigations Act*.

### **INDICATORS**

- Meetings held as required to review child deaths referred from the Office of the Chief Medical Examiner
- A report on each child death review is submitted to the Minister
- Child death review records are submitted to the Chief Medical Examiner
- Child deaths reviewed collectively to identify trends, risk factors and recommendations for the prevention of child deaths
- Recommendations from collective reviews are submitted to the Minister