

**Heritage Foundation of  
Newfoundland and Labrador**  
Annual Report 2023-24



**Heritage NL**



## Message from the Chair

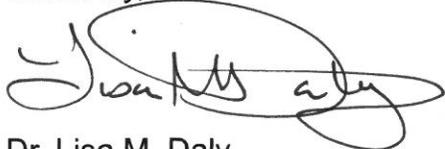
This report outlines the work and accomplishments of the Heritage Foundation of Newfoundland and Labrador (Heritage NL) for the fiscal year 2023-24.

This report is submitted in accordance with the obligation as a category 3 entity under the **Transparency and Accountability Act** and was prepared under the direction of the Board, which is accountable for the actual results reported.

Heritage NL had a busy and productive year for 2022-2023. Through its Registered Heritage Structure program, designation has recognized buildings from the Codroy Valley to Indian Cove, Labrador. In this year, Heritage NL enacted programs which made it easier for building owners to afford maintenance and repair of wooden windows. We unveiled our first bilingual English/Mi'kmaq heritage plaque, celebrated the accomplishments of Indigenous and Settler women, and worked with traditional knowledge holders to safeguard the intangible cultural heritage of the Humber Valley and Tilting, Fogo Island.

We were very proud to receive the Governor General's History Award for Excellence in Community Programming this past year, and are excited about our plans to celebrate Heritage NL's 40th anniversary in the year to come.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa M. Daly", written over a large, light-colored oval shape.

Dr. Lisa M. Daly  
Chairperson

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## Entity Overview

### Organizational Structure

The Heritage Foundation of Newfoundland and Labrador is a non-profit organization established by the Government of Newfoundland and Labrador in 1984 to stimulate an understanding of and an appreciation for the architectural heritage of the province. The Foundation is the sole organization in the province mandated by the provincial government to preserve one of the most visible dimensions of Newfoundland and Labrador culture - its architectural heritage. The Foundation, an invaluable source of information for historic restoration, supports and contributes to the preservation and restoration of buildings of architectural or historical significance. The Foundation designates buildings and other structures as Registered Heritage Structures and may provide grants for the purpose of preservation and/or restoration of such structures. The Foundation also has an educational role and undertakes or sponsors events, publications and other projects designed to promote the value of our built heritage. In 2008 the Foundation was chosen to lead and implement the province's Intangible Cultural Heritage Strategy. This strategy's goals are achieved through initiatives that celebrate, record, disseminate, and promote our living heritage and help to build bridges between diverse cultural groups within and outside Newfoundland and Labrador.

### Staff and Budget

As of 31 March 2024, Heritage NL employed three full time staff (one male, two female), one part time staff (one male), and two full time contract employees (female). In the fiscal year 2023-2024, Heritage NL's total budget was \$687,719.

### Board of Directors

Current members of the Board of Directors are:

Dr. Lisa Daly (Chair)

Jim Miller (Vice Chair)

Sarah Wade Ryan (Vice Chair)

Philip Wood (Treasurer)

David Lough

Elizabeth Ann Murphy

Dr. W. Gordon Handcock

Matt C. Reynolds

Dr. Roza Tchoukaleyska

Colleen Soulliere (Provincial Government Representative)

### **Physical Location**

Newman Building, 1 Springdale Street

P.O. Box 5171

St. John's, NL A1C 5V5

[info@heritagenl.ca](mailto:info@heritagenl.ca)

[www.heritagenl.ca](http://www.heritagenl.ca)

[www.ichblog.ca](http://www.ichblog.ca)

1-888-739-1892

## Highlights and Partnerships

### Highlights

In the fiscal year 2023-2024, Heritage NL disbursed \$232,967 for the restoration of historic places.

The Provincial Historic Commemorations Program saw new commemorations, including:

- [The Establishment of the Lebanese Business Community in Newfoundland](#) as an Outstanding Historic Event - April 4, 2023
- [Tshaukuesh Elizabeth Penashue](#) as a Tradition Bearer - March 8, 2024
- [Demasduit](#) as an Exceptional Person - March 8, 2024
- [Shanawdithit](#) as an Exceptional Person - March 8, 2024
- [Mary Meager Southcott](#) as an Exceptional Person - March 8, 2024
- [Elsie Holloway](#) as an Exceptional Person - March 8, 2024

Traditional Knowledge Inventories were developed for the [Humber Valley Region](#) and [Tilting](#), Fogo Island.

### Partnerships

Newfoundland and Labrador is known for its traditions and culture, heritage skills, arts, and crafts. Concerned about the loss of traditional know-how, Heritage NL worked to document crafts at risk and to develop ways to encourage the sharing of heritage skills. Heritage NL worked with the Department of Folklore and the Harris Centre at Memorial University on a [traditional skills inventory for the Humber Valley](#). The following partner communities were included in the study: Steady Brook, Little Rapids, Humber Village, Humber Valley Resort, Pasadena, Pynn's Brook, Little Harbour, St. Judes, Deer Lake,

Reidville, Cormack, and Howley. The study showcases individual makers, crafters, and artists in the region.

Heritage NL worked with the Town of Fogo to prepare an [Architectural Inventory of Fogo Island Town Buildings](#). This project was undertaken to provide the Town of Fogo Island with an architectural inventory of all the buildings owned by the town. When the Town of Fogo Island was created in 2011 with the amalgamation of 4 previous towns and a regional council, the new Town of Fogo Island inherited over 40 buildings. Those currently owned by the Town are included in the survey.

Heritage NL celebrated National Heritage Week, held the third week of each February, with the unveiling of the winners of our 19th annual Heritage Places Poster Contest on Monday, February 19, 2024. Approximately 1000 entries were received from dozens of schools across the province. The Senior High and Overall winning submission by Sidney Strong, Grade 11, Southwest Arm Academy, Little Heart's Ease was featured on Heritage NL's 2024 Heritage Day poster. See <https://heritagenl.ca/news-events/heritage-week-2024/> for winning artwork from Primary, Elementary, and Junior High levels, along with Avalon, Eastern, Central, Western, and Labrador regional winners. Provincial Historic Sites partnered with Heritage NL by presenting all winners with a season pass to their sites across the province.

## **Report on Performance**

### **Issue # 1: Support Cultural Heritage of the Province**

Support for the cultural heritage of the province by Heritage NL has a number of different facets all of which are intertwined and build on one another:

- 1) advocacy, education and outreach in terms of the value of heritage;

2) strengthening the protection and safeguarding of the province's tangible and intangible heritage assets; and,

3) supporting and promoting heritage as a tool for Community Economic Development (CED).

### **2023-24 Objective**

By March 31, 2024, Heritage NL will have supported and promoted heritage; safeguarded and developed the province's heritage assets; and educated the public on the subject of cultural heritage.

**Indicator #1: Heritage NL will have funded initiatives to support the cultural heritage of the Province.**

The Board designated six historic places as Registered Heritage Structures, including:

- [Codroy Valley Woolen Mill, Millville](#)
- [Ross Property, Burin](#)
- [Indian Cove One Room School, Indian Cove, Labrador](#)
- [Cable Superintendent's House, Heart's Content](#)
- [Surgeon Cove Lighthouse and Lightkeeper's Residence, Exploits Island](#)
- [Holloway Property, Lethbridge](#)

Heritage NL disbursed \$232,967 in grants under several categories in the fiscal year.

The following amounts were disbursed in grants under these programs:

- Restoration Grants - \$189,171
- Maintenance Grants - \$24,961
- Assessment Grants - \$15,000
- Fisheries Heritage Grants - \$500
- Registered Heritage Districts - \$3,335

**Indicator #2: Heritage NL will have undertaken oral history projects on Registered Heritage Structures, Districts, and/or Crafts at Risk, and shared these with the public.**

Heritage NL completed detailed oral history and documentation projects on the following historic places and made them freely accessible online:

- [73.75. 77 Water Street](#)
- [Avondale Railway Station](#)
- [Heart's Content Cable Staff Houses #1 and #2](#)
- [Needs and Gaps Related to Traditional Knowledge Transfer in the Humber Valley, NL](#)
- [The Making of a Root Cellar](#)
- [Review of the Heritage NL Craft at Risk Program](#)
- [Carding in the Codroy: Gale Carding Mill](#)
- [S.O. Steele Building, 100 Water Street](#)
- [Restoring an 1882 Stone Foundation, Simm's House](#)
- [Cable Superintendent's House, Heart's Content](#)

**Indicator #3: Heritage NL will have revitalized its plaquing program for Registered Heritage Structures, and started on the work of updating old plaques across the province.**

Since April 2023, 16 plaques were completed for the following properties:

- Lambert and Johanna Greene House and Outbuildings, Tilting
- Emma and Philip Templeman, Newtown (New-Wes-Valley)
- Our Lady of Mercy Roman Catholic Church, Port au Port West
- Fishermen's Union Trading Company Retail Store, Port Union
- Fishermen's Union Trading Company Salt Fish Plant, Port Union

## ANNUAL REPORT 2023-24

- Union Electric Company Office, Port Union
- St. George's Courthouse, St. George's
- Clarenville Railway Station, Clarenville
- Aubrey and Elizabeth Crowley Property, Ochre Pit Cove
- St. Bon's (Mullock Hall), St. John's
- William and Cecilia O'Neill, Conche
- Winter Home, Clarke's Beach
- Mark and Elizabeth Gosse Residence, Spaniard's Bay
- Pouch Cove SUF, Pouch Cove
- Edwin and Priscilla Miller House, New Bonaventure

On Sunday, June 4, 2023, Heritage NL and the St. George's Indian Band unveiled a new bilingual English and Mi'kmaq plaque for the St. George's Courthouse, now the K'Taqmkuk Mi'Kmaq Historical Museum and Indian Band council office. The plaque presentation took place during an open house for the K'Taqmkuk Mi'Kmaq Historical Museum. Being able to present the St. George's Courthouse with a plaque in both English and Mi'kmaq is a step to acknowledge and celebrate the Indigenous history and heritage of Newfoundland and Labrador. The plaque reads:

### Built 1903-1904

Recognizable for its curved roof and central tower, this courthouse shares a similar design with several others built across the island during this period. It also served as a post office, meeting space, and as a spot for community dances.

The building is now the Indian Band Council Office and ktaqmkuk Mi'Kmaq Historical Museum.

### Kisitasiks 1903-1904

Weji nenmik ta'n teli upmik poqwatikn aqq miawe'k  
kini'skwik espitek, ula courthouse telik nkutey pukwelkl  
pilue'l kisitasiksipn kame'k minikuk net tele'kek. E'wasiksip

wjit Post Office, Etl mawteskatultimk, aqg wjit i'tliamalkaltimk.  
Nekmowey na nike' ewasik wjit L'nueyey Band  
Council Office aqg Ktaqmkuk Mi'kmaw Historical Museum.

**Indicator #4: Heritage NL will have commemorated important aspects of the province's past and living heritage through official recognitions under the Provincial Historic Commemorations Program.**

On Tuesday, April 4th, Heritage NL celebrated the newest addition to the Provincial Historic Commemorations Program – The Establishment of the Lebanese Business Community in Newfoundland. Beginning with their arrival in the late 19th century, Lebanese immigrants established a successful business community here. This Provincial Commemoration recognizes the efforts of these Lebanese-Newfoundlanders to build businesses and establish a unique sense of place.

As part of the Provincial Historic Commemoration, Heritage NL also launched a book, "The Establishment of the Lebanese Business Community in Newfoundland." This book features chapters on well-known Lebanese business owners, discusses the early arrival of Lebanese immigrant families in Corner Brook, and maps the Lebanese business community of St. John's from 1898-1936. Several transcripts of oral history interviews are included and the book features over 150 photos of early Lebanese businesses and families.

On International Women's Day, Friday, March 8, 2024, Heritage NL recognized five new inductees to the Provincial Historic Commemorations Program. They included Tradition Bearer Tshaukuesh Elizabeth Penashue and four women with legacies that shape who we are today - Demasduit, Shanawdithit, Mary Meager Southcott, and Elsie Holloway. The inductees were highlighted on Heritage NL's social media platforms and on the Commemorations section of Heritage's NL website.

**Indicator #5: Heritage NL will have facilitated training opportunities around the conservation of built heritage and traditional architectural skills.**

On 1 March 2024, Heritage NL was approved for funding under the Labour Market Partnerships program of the Department of Immigration, Population Growth and Skills for the project “Wood Window Repair and Fabrication Training.” Under this project, Heritage NL will promote the restoration and repair of wooden windows. Currently, there are over 500 formally designated heritage properties in the province, with thousands of other historic wooden buildings in heritage districts and neighbourhoods. This project will provide training for a more skilled workforce in the building restoration sector, and create new training options for heritage carpentry. It will address a labour shortage in the sector, the shortage of year round job opportunities for heritage carpentry, and the lack of community and organizational capacity around proper heritage conservation.

## Opportunities & Challenges

### **Opportunities:**

Heritage NL was the recipient of Governor General’s History Award for Excellence in Community Programming. The Governor General’s History Award for Excellence in Community Programming recognizes innovative programs or initiatives that encourage public engagement in Canadian history. Heritage NL received national recognition for its Craft At Risk project – an ambitious initiative to research, assess, and address the loss of traditional knowledge and craft in Newfoundland and Labrador.

Craft at Risk engaged more than 1,000 participants in fifty communities with the rich, cultural traditions of Newfoundland and Labrador. In total, the initiative has helped preserve more than twenty crafts, from bark tanning to komatik (sled) making to

letterpress printing, revitalizing a wide range of traditions and skills. The award was presented by Her Excellency the Right Honourable Mary Simon, Governor General of Canada, to Executive Director Dale Jarvis and Program Planner Terra Barrett at a special ceremony at Rideau Hall.

Staff at Heritage NL visited the Eastport Peninsula to host photo scanning events in Salvage and Eastport, to document, preserve and share old photographs for the communities. Community members came out to share images taken throughout the twentieth century of their families, friends, and other members of the community, along with the many places and buildings that played an important role in growing up on the Peninsula. The public events provided locals with the opportunity to meet with each other and share memories that were evoked by seeing each other's images.

### **Challenges:**

Participants in the Humber Valley Traditional Skills Inventory noted several concerns, [needs, and gaps related to the transfer of traditional knowledge](#). Three key issues emerged from the consultation:

1. High cost of materials and a need to make them more accessible;
2. The need for in-person and accessible workshops, to both learn crafts and to transmit skills to a younger generation; and,
3. The need for entrepreneurial training and skills-building around marketing and exhibiting craft.

While there are clearly a number of skilled craft producers in the province, many are working at a hobbyist level. There are gaps in the professionalization of craft as an industry, and a disconnect between some of the surveyed crafters and potential markets. Based on identified key issues, the study prioritizes the following challenges:

1. Subsidy for mentor/apprentice training projects;
2. Support for documenting traditional craft techniques and the production of training films and documents;
3. Design assistance for developing new products using traditional techniques;
4. Introduction to the Standards of Quality Guidelines developed by the Craft Council of NL (<https://www.craftcouncilnl.ca/archived-pages/membership>)
5. Regional marketing/networking opportunities, entrepreneurship training, and development of social media skills.

In addition to threats for traditional crafts, heritage resources such as historic buildings and structures across the province continue to be at risk from a variety of factors:

- demolition in order to redevelop the land on which they are situated (e.g., historic houses on large properties);
- failure to appreciate or understand their historic value and potential for redevelopment (e.g., historic industrial buildings); and,
- under-utilization or impending redundancy (particularly with regards to historic church buildings and institutional structures).

Other challenges include a dramatic cost rise in materials and labour related to the conservation of historic properties, compared with the amount of funding available through Heritage NL to fund conservation projects. Increasingly, property owners are reporting challenges related to acquiring insurance for historic properties, an issue which seems to be growing nationwide.

**HERITAGE FOUNDATION OF  
NEWFOUNDLAND AND LABRADOR**

**FINANCIAL STATEMENTS**

**MARCH 31, 2024**

## **Management's Report**

### **Management's Responsibility for the Heritage Foundation of Newfoundland and Labrador Financial Statements**

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that transactions are properly authorized, assets are safeguarded and liabilities are recognized.

Management is also responsible for ensuring that transactions comply with relevant policies and authorities and are properly recorded to produce timely and reliable financial information.

The Board of Directors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial information on a periodic basis and external audited financial statements yearly.

The Office of the Auditor General conducts an independent audit of the annual financial statements of the Foundation, in accordance with Canadian generally accepted auditing standards, in order to express an opinion thereon. The Office of the Auditor General has full and free access to financial management of the Heritage Foundation of Newfoundland and Labrador.

On behalf of the Heritage Foundation of Newfoundland and Labrador.



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Dale Jarvis  
Executive Director



OFFICE OF THE AUDITOR GENERAL  
NEWFOUNDLAND AND LABRADOR

## INDEPENDENT AUDITOR'S REPORT

To the Chairperson and Members  
Heritage Foundation of Newfoundland and Labrador  
St. John's, Newfoundland and Labrador

### Opinion

I have audited the financial statements of the Heritage Foundation of Newfoundland and Labrador (the Foundation), which comprise the statement of financial position as at March 31, 2024, and the statement of operations, statement of change in net financial assets, and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at March 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Foundation in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Other Information

Management is responsible for the other information. The other information comprises the information included in the annual report, but does not include the financial statements and my auditor's report thereon. The annual report is expected to be made available to me after the date of this auditor's report.

My opinion on the financial statements does not cover the other information and I will not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the

## **Independent Auditor's Report (cont.)**

other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated. When I read the annual report, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

## Independent Auditor's Report (cont.)

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to
- continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



**DENISE HANRAHAN, CPA, CMA, MBA, ICD.D**  
**Auditor General**

July 2, 2024  
St. John's, Newfoundland and Labrador

**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR**  
**STATEMENT OF FINANCIAL POSITION**  
**As at March 31**

**2024**

**2023**

**FINANCIAL ASSETS**

Cash	<b>\$ 137,005</b>	\$ 113,885
Portfolio investments (Note 3)	<b>700,122</b>	600,122
Accounts receivable (Note 4)	<b>34,652</b>	36,039
	<b>871,779</b>	750,046

**LIABILITIES**

Accrued salaries and employee benefits	<b>24,896</b>	18,236
Deferred revenue (Note 6)	<b>762,993</b>	650,417
	<b>787,889</b>	668,653

**Net financial assets** **83,890** 81,393

**NON-FINANCIAL ASSETS**

Tangible capital assets (Note 7)	-	-
Prepaid expenses	<b>1,026</b>	1,500
	<b>1,026</b>	1,500

**Accumulated surplus (Note 8)** **\$ 84,916** \$ 82,893

**Contractual obligations (Note 12)**

The accompanying notes are an  
integral part of these financial statements.

Signed on behalf of the Foundation:

\_\_\_\_\_ **Chairperson**

\_\_\_\_\_ **Member**

**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR**  
**STATEMENT OF OPERATIONS**  
For the Year Ended 31 March

	2024 Budget	2024 Actual	2023 Actual
	(Note 14)		
<b>REVENUES</b>			
Province of Newfoundland and Labrador (Note 15)	\$ 510,000	\$ 597,928	\$ 642,364
Government of Canada	10,000	60,610	64,505
Income from portfolio investments	5,000	20,194	10,028
Miscellaneous	-	7,385	-
Interest revenue	-	846	1,584
Conference and event fees	2,000	756	1,193
	<b>527,000</b>	<b>687,719</b>	719,674
<b>EXPENSES (Note 9)</b>			
Heritage grants	150,000	232,089	141,822
Fisheries Heritage Preservation	-	500	1,108
Registered Heritage Districts	-	3,335	5,553
Other initiatives	-	5,823	14,224
Administration	289,554	329,733	291,450
Labour Market Partnership Program (Note 10)	-	-	143,987
Intangible Cultural Heritage Strategy (Note 11)	87,000	114,216	129,124
	<b>526,554</b>	<b>685,696</b>	727,268
<b>Annual surplus (deficit)</b>	<b>446</b>	<b>2,023</b>	<b>(7,594)</b>
<b>Accumulated surplus, beginning of year</b>	<b>82,893</b>	<b>82,893</b>	90,487
<b>Accumulated surplus, end of year</b>	<b>\$ 83,339</b>	<b>\$ 84,916</b>	\$ 82,893

The accompanying notes are an  
integral part of these financial statements.

**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR**  
**STATEMENT OF CHANGE IN NET FINANCIAL ASSETS**  
For the Year Ended March 31

	2024 Budget	2024 Actual	2023 Actual
	(Note 14)		
Annual surplus (deficit)	\$ 446	\$ 2,023	\$ (7,594)
<b>Prepaid expenses</b>			
Acquisition of prepaid expense	-	(1,026)	(2,118)
Use of prepaid expense	-	1,500	2,029
	-	474	(89)
<b>Increase (decrease) in net financial assets</b>	<b>446</b>	<b>2,497</b>	<b>(7,683)</b>
<b>Net financial assets, beginning of year</b>	<b>81,393</b>	<b>81,393</b>	<b>89,076</b>
<b>Net financial assets, end of year</b>	<b>\$ 81,839</b>	<b>\$ 83,890</b>	<b>\$ 81,393</b>

The accompanying notes are an  
integral part of these financial statements.

**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR**  
**STATEMENT OF CASH FLOWS**  
For the Year Ended March 31

**2024**

**2023**

**Operating transactions**

Annual surplus (deficit)	\$ 2,023	\$ (7,594)
Change in non-cash operating items		
Accounts receivable	1,387	(6,198)
Accrued salaries and employee benefits	6,660	(4,557)
Deferred revenue	112,576	(27,627)
Prepaid expenses	474	(89)
<b>Cash provided from (applied to) operating transactions</b>	<b>123,120</b>	<b>(46,065)</b>

**Investing transactions**

Purchase of portfolio investments	(700,000)	(600,000)
Redemption of portfolio investments	600,000	700,000
<b>Cash (applied to) provided from investing transactions</b>	<b>(100,000)</b>	<b>100,000</b>
<b>Increase in cash</b>	<b>23,120</b>	<b>53,935</b>
<b>Cash, beginning of year</b>	<b>113,885</b>	<b>59,950</b>
<b>Cash, end of year</b>	<b>\$ 137,005</b>	<b>\$ 113,885</b>

The accompanying notes are an integral part of these financial statements.

# HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR

## NOTES TO FINANCIAL STATEMENTS

March 31, 2024

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### 1. Nature of operations

The Heritage Foundation of Newfoundland and Labrador (the Foundation) operates under the authority of the Historic Resources Act. Its affairs are managed by members of the Foundation appointed by the Lieutenant-Governor in Council.

The objectives of the Foundation are:

- (a) to stimulate an understanding of and appreciation for the architectural heritage of the Province;
- (b) to support and contribute to the preservation, maintenance and restoration of buildings and other structures of architectural or historical significance in the Province; and
- (c) to contribute to the increase and diffusion of knowledge about the architectural heritage of the Province.

The Foundation is a Crown entity of the Province of Newfoundland and Labrador and as such is not subject to Provincial or Federal income taxes.

### 2. Summary of significant accounting policies

#### (a) Basis of accounting

The Foundation is classified as an Other Government Organization as defined by Canadian Public Sector Accounting Standards (CPSAS). These financial statements are prepared by management in accordance with CPSAS for provincial reporting entities established by the Canadian Public Sector Accounting Board (PSAB). The Foundation does not prepare a statement of remeasurement gains and losses as the Foundation does not enter into relevant transactions or circumstances that are being addressed by the statement.

#### (b) Financial instruments

The Foundation's financial instruments recognized on the statement of financial position consist of cash, portfolio investments, accounts receivable, and accrued salaries and employee benefits. The Foundation generally recognizes a financial instrument when it enters into a contract which creates a financial asset or financial liability. Financial assets and financial liabilities are initially measured at cost, which is the fair value at the time of acquisition. The Foundation subsequently measures all of its financial assets and financial liabilities at cost.

**2. Summary of significant accounting policies (cont.)**

**(b) Financial instruments (cont.)**

The carrying values of cash, portfolio investments, accounts receivable, and accrued salaries and employee benefits approximate fair value due to their nature and/or the short-term maturity associated with these instruments.

Interest attributable to financial instruments is reported on the statement of operations.

**(c) Cash**

Cash includes cash in the bank.

**(d) Employee future benefits**

The employees of the Foundation are covered by the Public Service Pensions Act, 2019, or a self-directed RRSP. For employees covered by the self-directed RRSP, the Foundation will contribute at the same rates as the Public Service Pension Plan based on the employee's salary to the self-directed RRSP but there is no requirement for the employee to match the contributions.

For employees covered by the Public Service Pensions Act, 2019, employee contributions are matched by the Foundation and then remitted to Provident<sup>10</sup> from which pensions will be paid to employees when they retire. This plan is a multi-employer, defined benefit plan, providing a pension on retirement based on the member's age at retirement, length of service and the average of their best six years of earnings for service on or after January 1, 2015, and, for service before January 1, 2015, the higher of the average of the frozen best five years of earnings up to January 1, 2015, or the average of the best six years of earnings for all service.

The contributions of the Foundation to both the self-directed RRSPs and Provident<sup>10</sup> are recorded as an expense for the year.

**(e) Tangible capital assets**

Tangible capital assets are recorded at cost, including amounts that are directly related to the acquisition of the assets.

The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

Systems development	5 years
Office and computer equipment	5 years

**2. Summary of significant accounting policies (cont.)**

**(e) Tangible capital assets (cont.)**

Tangible capital assets are written down when conditions indicate that they no longer contribute to the Foundation's ability to provide services, or when the value of future economic benefits associated with the tangible capital assets is less than their net book value. The net write-downs are accounted for as expenses in the statement of operations.

Minor tangible capital asset purchases are charged to operations in the year of acquisition.

**(f) Prepaid expenses**

Prepaid expenses are charged to the expense over the periods expected to benefit from it.

**(g) Revenues**

Revenues are recognized in the periods in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

The Foundation recognizes government transfers as revenues when the transfer is authorized, any eligibility criteria are met, except when and to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability for the Foundation. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenues are recognized in the statement of operations as the stipulations related to the liabilities are settled. Government transfers consist of funding from the Province of Newfoundland and Labrador and the Government of Canada.

Income from portfolio investments is recorded as earned.

Revenue from conference and event fees is recorded when the performance obligation of hosting the event has been satisfied.

There is no revenue from non-recurring activities presented in these financial statements.

**2. Summary of significant accounting policies (cont.)**

**(h) Expenses**

Expenses are reported on an accrual basis. The cost of all goods consumed, and services received during the year is recorded as an expense.

Government transfers are recognized as expenses in the period in which the transfer is authorized, and all eligibility criteria have been met. Government transfers include grants and subsidies under the Foundation's Registered Heritage Structures grant program and other projects as directed by the Province.

**(i) Measurement uncertainty**

The preparation of financial statements in conformity with CPSAS requires management to make estimates and assumptions that affect the reporting amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of the revenues and expenses during the period. Items requiring the use of significant estimates include the useful life of tangible capital assets.

Estimates are based on the best information available at the time of preparation of the financial statements and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from these estimates.

**(j) Accounting Pronouncements**

The Foundation adopted PS 3400 Revenue, effective April 1, 2023, which establishes standards on how to account for and report on revenue. PS 3400 sets out general guidance for how entities recognize, measure, present and disclose revenue arising from transactions that include performance obligations (exchange transactions) and transactions that do not have performance obligations (non-exchange transactions). There are two approaches to recognizing revenue with performance obligations: at a point in time or over a period of time. This determination is made based on when a performance obligation is satisfied.

PS 3400 has been applied prospectively to these financial statements and, as permitted by the transitional provisions, prior periods were not restated.

The implementation of this new Section did not have a material impact on the financial statements.

**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR**  
**NOTES TO FINANCIAL STATEMENTS**  
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**3. Portfolio investments**

	<u>2024</u>	<u>2023</u>
Portfolio investments, at cost	\$ 700,122	\$ 600,122
Portfolio investments, at market	\$ 700,122	\$ 600,122

Investments consist of Guaranteed Investment Certificates, with maturity dates ranging from May 18, 2024, to March 4, 2025, and interest rates ranging from 3.25% to 4.30%.

**4. Accounts receivable**

	<u>2024</u>	<u>2023</u>
Investment income receivable	\$ 16,435	\$ 10,099
Harmonized sales tax receivable	7,471	12,540
Province of Newfoundland and Labrador (Note 15)	-	13,400
Other Receivable	10,746	-
	<u>\$ 34,652</u>	<u>\$ 36,039</u>

There is no allowance for doubtful accounts since all amounts are considered collectible.

**5. Retirement benefits**

The Foundation and certain of its employees are subject to the Public Service Pensions Act, 2019. The plan is administered by Provident<sup>10</sup>, including payment of pension benefits to employees to whom the Act applies.

The plan provides a pension to employees based on their age at retirement, length of service and rates of pay. The maximum contribution rate for eligible employees was 11.85% (2023 - 11.85%). The Foundation's contributions equal the employee contributions to the plan. Total pension expense for the Foundation for the year ended March 31, 2024 was \$21,624 (2023 - \$19,951).

For those employees not covered by the Public Service Pension Plan, the Foundation will make an annual contribution equal to the rate provided under the Public Service Pension Plan (maximum of 11.85% of the employee's salary) to a self-directed RRSP. There is no requirement that the employee make a matching contribution. Contributions to self-directed RRSPs for the year ended March 31, 2024 were \$3,887 (2023 - \$3,955).

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**6. Deferred revenue**

Deferred revenue includes contributions received from the Province of Newfoundland and Labrador and Government of Canada. The contributions received from the Province of Newfoundland and Labrador are to be used for the payment of heritage grants and other heritage initiatives as directed by the Province. The contributions received from the Government of Canada are to be used for the New Horizons for Seniors Program and the Virtual Museum.

	<b>Balance, beginning of year</b>	<b>Receipts during year</b>	<b>Transferred to revenue</b>	<b>Balance, end of year</b>
Registered Heritage Structures	\$ 443,437	\$ 150,000	\$ 232,089	\$ 361,348
Fisheries Heritage Preservation Program	50,059	-	500	49,559
Sub-total Heritage Grants	493,496	150,000	232,589	410,907
Ecclesiastical	86,302	-	-	86,302
Registered Heritage Districts	36,608	2,691	3,335	35,964
New Horizons for Seniors Program	34,011	24,962	19,200	39,773
Virtual Museum	-	6,000	6,000	-
Labour Market Partnership Program (Note 10)	-	187,076	-	187,076
Job Creation Partnership Program	-	3,375	404	2,971
	<b>\$ 650,417</b>	<b>\$ 374,104</b>	<b>\$ 261,528</b>	<b>\$ 762,993</b>

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**7. Tangible capital assets**

	<b>Systems development</b>	<b>Office and computer equipment</b>	<b>Total</b>
<b>Cost</b>			
Balance, March 31, 2023	\$ 267,096	\$ 78,224	\$ 345,320
Disposals	(267,096)	-	(267,096)
Balance, March 31, 2024	-	78,224	78,224
<b>Accumulated amortization</b>			
Balance, March 31, 2023	267,096	78,224	345,320
Amortization expense	-	-	-
Disposals	(267,096)	-	(267,096)
Balance, March 31, 2024	-	78,224	78,224
<b>Net book value, March 31, 2024</b>	-	-	-
Net book value, March 31, 2023	\$ -	\$ -	\$ -

**8. Accumulated surplus**

Section 25 of the Historic Resources Act requires the Foundation to maintain a Fund of monies voted to it by the Legislature and of other monies received by way of gift, bequest, donation or otherwise. Disbursements from the Fund may be made by the Foundation for the purposes set out in the Legislation. The Fund consists of the accumulated surplus of the Foundation. As at March 31, 2024, the Fund balance was \$84,916 (2023 - \$82,893).

**9. Expenses by object**

The following is a summary of expenses by object:

	<b><u>2024</u></b>	<b><u>2023</u></b> (Note 17)
Communications	\$ 7,133	\$ 5,581
Grants	261,528	334,091
Professional services	2,654	2,365
Property, furnishings, and equipment	800	651
Purchased services	14,801	34,138
Salaries and benefits	395,847	349,083
Travel	2,933	1,359
	<b>\$ 685,696</b>	<b>\$ 727,268</b>

## **10. Labour Market Partnership Program**

On March 1, 2024, a new Agreement (the Agreement) respecting a project called “Labour Market Partnerships” was signed between the Foundation and the Province. The Agreement provides funding for training to address a labour shortage in the building restoration sector related to the restoration and repair of wooden windows. The maximum amount to be contributed is \$207,862.

The Foundation received funds totaling \$187,076, up to March 31, 2024 and incurred expenses of \$0 related to the Program. Deferred revenue at March 31, 2024 was \$187,076.

## **11. Intangible Cultural Heritage Strategy**

In 2008, the Province appointed the Foundation to lead and implement the Province's Intangible Cultural Heritage Strategy. The mission of the Strategy is to safeguard and sustain the Intangible Cultural Heritage of Newfoundland and Labrador for present and future generations, as a vital part of the identities of Newfoundlanders and Labradorians, and as a valuable collection of unique knowledge and customs. During the year ended March 31, 2024, the Foundation recognized \$112,756 (2023 – \$128,212) in revenue and incurred expenses of \$114,216 (2023 – \$129,124) related to the Strategy.

## **12. Contractual obligations**

As at March 31, 2024, the Foundation had committed \$201,796 (2023 – \$289,836) in the form of heritage grants approved but not yet disbursed or rescinded. Future disbursements related to these heritage grants will be recorded as reductions to deferred revenue. The Foundation adopted a policy with respect to heritage grant commitments requiring that all grants approved be available for a period of two years from the date of grant approval. Clients not utilizing the heritage grants within this timeframe will forfeit their right to these heritage grants, unless an extension is granted.

## **13. Financial risk management**

The Foundation recognizes the importance of managing risks and this includes policies, procedures and oversight designed to reduce risks identified to an appropriate threshold. The risks that the Foundation is exposed to through its financial instruments are credit risk, liquidity risk and market risk. There was no significant change in the Foundation's exposure to these risks or its processes for managing these risks from the prior year.

### **13. Financial risk management (cont.)**

#### Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Foundation's main credit risk relates to cash, portfolio investments and accounts receivable. The Foundation's maximum exposure to credit risk is the carrying amounts of these financial instruments. The Foundation is not exposed to significant credit risk with its cash or portfolio investments because these financial instruments are held with a Credit Union. The Foundation is not exposed to significant credit risk related to its accounts receivable as these amounts are due primarily from the Province of Newfoundland and Labrador, a Credit Union, or the Government of Canada. Accordingly, there is no allowance for doubtful accounts as all amounts are considered collectible.

#### Liquidity risk

Liquidity risk is the risk that the Foundation will be unable to meet its financial liabilities and contractual obligations. The Foundation's exposure to liquidity risk relates mainly to its accrued employee benefits and its contractual obligations as disclosed in Note 12. The Foundation manages liquidity risk by monitoring its cash flows and ensuring that it has sufficient resources available to meet its financial liabilities and contractual obligations.

#### Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency (foreign exchange) risk, interest rate risk and other price risk. The Foundation is not exposed to significant foreign exchange or other price risk. The Foundation is not exposed to significant interest rate risk related to its portfolio investments because these investments have fixed interest rates and fixed values at maturity.

### **14. Budgeted figures**

Budgeted figures, which have been prepared on a cash basis, are provided for comparison purposes and have been derived from the estimates approved by the Board of Directors of the Foundation.

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**15. Related party transactions**

- (a) The Foundation receives grant funding from the Province of Newfoundland and Labrador. During the year, the Foundation received grants totaling \$702,051 (2023 - \$628,300). The Foundation recognized \$597,928 (2023 - \$642,364) in revenue from the Province of Newfoundland and Labrador, including deferred revenue recognized in the fiscal year in which it is spent.
- (b) The Foundation leases office space from the Province of Newfoundland and Labrador at an annual rate of \$1.
- (c) Accounts receivable includes \$0 (2023 - \$13,400) due from the Province of Newfoundland and Labrador through the normal course of business.
- (d) During the year, the Foundation received various capital assets from the Art's Council of Newfoundland and Labrador. The assets consisted of, but were not limited to: a boardroom table; office chairs; filing cabinets; and various electronic office equipment. No monetary consideration was involved in the transfer of the assets as they were fully depreciated. The Foundation elected to recognize these assets at the carrying amount of nil.

**16. Non-financial assets**

The recognition and measurement of non-financial assets is based on their service potential. These assets will not provide resources to discharge liabilities of the Foundation. For non-financial assets, the future economic benefit consists of their capacity to render service to further the Foundation's objectives.

**17. Comparative Figures**

Certain comparative figures have been reclassified to conform to the current period presentation.

