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W.M.K.

**Minister's Advisory Committee on Labrador
Transportation**

ACTIVITY PLAN

April 1, 2007 to March 31, 2008

MESSAGE FROM THE CHAIR

It is with pleasure that I submit the Activity Plan for the Minister's Advisory Committee on Labrador Transportation. This Plan was prepared under my direction in accordance with the *Transparency and Accountability Act*. I am accountable for the preparation of this Plan and for achieving its specific goals and objectives. The strategic objectives of Government were considered in the development of our Plan and my committee members look forward to providing me with their input regarding those objectives that relate to transportation in Labrador.



I am pleased to Chair the Minister's Advisory Committee on Labrador Transportation. This voluntary committee is comprised of nine members from various areas of Labrador. The Committee was formed in February 2006 to ensure that Labrador messages were heard by policy makers, as well as, act as a sounding board for Government on matters relating to transportation in Labrador.

Over the past two years the Department of Transportation and Works has been focusing on five key strategic issues including the development of a long-term transportation plan for the Province. The Department has also been addressing improvements to the Province's roads and bridges, vessel replacement, modernization of our heavy equipment fleet, and improved space utilization. The Minister's Advisory Committee has assisted with some of these developments by providing valuable insight and engaging in candid conversation pertaining to transportation in their area.

Given the mandate of the Minister's Advisory Committee, they have adopted the Values of the Department of Transportation and Works, as well as, the Vision and Mission of the Department where it relates to aspects of transportation in Labrador.

This Committee's input has proven invaluable in providing Government with a more in-depth understanding of the unique issues relating to the many facets of transportation in Labrador.

A handwritten signature in black ink that reads "Dianne Whalen". The signature is fluid and cursive.

Dianne Whalen
Minister of Transportation and Works

OVERVIEW

On February 27, 2006, Government announced the formation of the Minister's Advisory Committee on Labrador Transportation. The Advisory Committee is a volunteer committee of key stakeholders that will ensure Labrador messages are heard by policy makers, as well as, act as a sounding board for the Minister on all matters relating to transportation in Labrador.

The Advisory Committee is chaired by the Minister of Transportation and Works and is comprised of nine members - ensuring representation from the Economic Zones, as well as, Businesses and Consumers.

The Committee Members are appointed for a two-year term. There are two meetings per year, or more frequently if required, as determined by the Minister. This Committee does not have any financial resources. Meeting expenses are covered by the Department.

The Committee Members are as follows:

- Carol Burden, Port Hope Simpson
- Wade Dyson, Cartwright
- Jim Farrell, Wabush
- Rick Lewis, Happy Valley-Goose Bay
- Jim Lyall, Nain
- Enid McNeill, Makkovik
- Myles O'Brien, L'Anse Au Loup
- Keith Watts, Happy Valley-Goose Bay

MANDATE

The Minister's Advisory Committee on Labrador Transportation is a volunteer committee of key stakeholders whose mandate is:

1. To provide a two-way forum to share views and provide advice on policy, programs and services, both existing and proposed, for transportation matters in Labrador;
2. To develop a common understanding of the transportation needs of people and businesses throughout Labrador; and,
3. To serve as an external sounding board for Government on the development of the Labrador component of a provincial transportation plan.

VALUES

The Minister's Advisory Committee will be instrumental in advising Government as we move forward to address the challenges and demands related to transportation in Labrador. This Committee is chaired by the Minister of Transportation and Works, and as such, has adopted the values of the Department.

These values include:

Accountability

Each person accepts responsibility for their own actions and for those of the team and follows through on requests and commitments.

Communication

Each person takes initiative to share information with co-workers in support of the Department's mandate in a timely manner, ensures the appropriate information is recorded using the Department's information management tools and supports the sharing of timely and relevant information with public audiences.

Dedication

Each person completes all tasks efficiently and effectively, willingly supports others to fulfil their role, honours their hours of work, and avails of learning opportunities.

Leadership

Each person is a positive influence for others and motivates others to perform to their maximum potential.

Teamwork

Each person interacts with their peers to problem solve, shares information freely with co-workers and works with others to fulfil the responsibilities of the organization.

PRIMARY CLIENTS

The primary client of the Minister's Advisory Committee on Labrador Transportation is the Minister of Transportation and Works.

VISION AND MISSION

Given the mandate of the Minister's Advisory Committee on Labrador Transportation, we have adopted the vision and mission of the Department of Transportation and Works where it relates to aspects of transportation in Labrador. We have reviewed the Vision and Mission of the Department and the Committee provides an informative role in this regard.

Vision of the Department of Transportation and Works

The vision of the Department of Transportation and Works is of a sustainable public works and transportation infrastructure that meets the economic and social needs of the province.

Mission of the Department of Transportation and Works

Transportation and Works will have improved the transportation and public works infrastructure and services to meet the economic and social requirements of Newfoundland and Labrador by 2011.

For a more detailed look at the Mission of the Department, please see the Department of Transportation and Works 2006-08 Strategic Plan.

OBJECTIVES

Issue I: Advice to the Minister

Goal I: By March 31, 2008, the Ministerial Advisory Committee will have provided advice to the Minister, as requested, pertaining to transportation in Labrador.

Measure: Advice given to the Minister

Indicators: Provided advice as requested

CONCLUSION

The Minister's Advisory Committee on Labrador Transportation is committed to supporting the Mandate of the Department of Transportation and Works by adopting the Vision and Mission as it pertains to transportation in Labrador. The Committee ensures that the Minister is provided with the best information to make informed decisions with regard to transportation in Labrador.