



Digital Government and Service NL

# Occupational Health and Safety Advisory Council

## Activity Plan 2023-26

For more information:

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**REFERENCE PERIOD**

This plan covers the fiscal period of April 1, 2023 through to  
March 31, 2026.

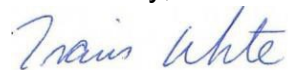
## Chairperson's Message

As Chair of the Occupational Health and Safety Advisory Council (the Advisory Council), I am very pleased to submit the Activity Plan for the Advisory Council for the fiscal years 2023-26. This Plan is prepared in compliance with the **Transparency and Accountability Act**, which requires the Advisory Council to prepare a performance-based activity plan based on its categorization as a Category 3 government entity.

In developing this Plan, the Advisory Council has considered the strategic directions of Government and the Minister of Digital Government and Service NL. The Advisory Council is accountable for the preparation of this plan and for the achievement of its objectives.

The Advisory Council is funded through the Occupational Health and Safety Division of Digital Government and Service NL. The Division operates on up to 5 per cent of the annual assessment revenue paid to WorkplaceNL. Approximately \$25,000 is budgeted for the operation of the Advisory Council on a yearly basis, which includes remuneration as per the Guidelines for Rates of Remuneration for Boards, Commissions and Agencies.

Yours truly,



Travis White

Chairperson

**Table of Contents**

**Overview ..... 1**  
**Mandate ..... 2**  
**Vision ..... 2**  
**Objective ..... 2**  
**Indicators ..... 2**

## Overview

The Advisory Council has 11 members, including a Chairperson, a Vice-Chairperson, two ex-officio positions, a secretary, and the remaining membership consists of equal representation from labour and management. Members are appointed for terms not exceeding three years, and are eligible for reappointment for not more than two consecutive terms.

<b>Member</b>	<b>Representation</b>
Travis White	Chairperson
Yvette Coffey	Vice-Chairperson
Kathleen King	Labour Representative
Kristy Reid	Labour Representative
Robert Richards	Labour Representative
Liz Palmera-Nunez	Mgmt. Representative
Rayna Luther	Mgmt. Representative
Vacant	Mgmt. Representative
Ann Martin - Ex-Officio CEO, WorkplaceNL	
Gail Boland - Ex-Officio ADM, Occupational Health and Safety, Digital Government and Service NL	
Heather Taylor - Secretary Manager Standards & Regulatory Review, Digital Government and Service NL	

## **Mandate**

The Advisory Council is established pursuant to section 12 of the **Occupational Health and Safety Act** (the Act). The duties and responsibilities of the Advisory Council are established pursuant to section 17 of the Act. They are providing advice to the Minister on the administration of the Act and its regulations, on occupational health and safety, and any matter relating to occupational health and safety that the Minister has referred to the Advisory Council for advice.

## **Vision**

People in Newfoundland and Labrador living and working in healthy and safe environments with access to efficient and responsive programs and services.

## **Objective**

The Advisory Council performs two functions – advising the Minister on the administration of the **Occupational Health and Safety Act** and associated regulations, and advising on any matter relating to occupational health and safety. It is committed to fulfilling its mandated responsibilities and as such, will provide annual reports detailing the activities it undertook during each fiscal year covered by this Activity Plan in compliance with its mandate.

By March 31, 2024, 2025, and 2026, the Advisory Council will have advised the responsible Minister for Occupational Health and Safety.

## **Indicators**

As requested, provided advice to the Minister on:

- Administration of the Act and its regulations
- Occupational health and safety
- Any matter relating to occupational health and safety that the Minister has referred to the Advisory Council for advice.



**Digital Government and Service NL**