

[DATE]

[FIRM ADDRESS]

Dear ▲:

Re: ▲

In accordance with [▲ discussions / orders of court], this is to confirm the engagement of the firm ▲ to act as counsel for [▲ 3<sup>rd</sup> party] in the matter of ▲.

1. *Conflict of Interest*

The firm confirms that it is not currently subject to any mandate which would be in conflict with the Province's interest or [▲ 3<sup>rd</sup> party]'s interest in the above noted matter.

2. *Staffing*

▲ will act as counsel for [▲ 3<sup>rd</sup> party] in relation to the matter of ▲.

3. *Professional Fees*

It is agreed that the billing rate for each counsel will be \$▲ per hour. It is further agreed that there will be no duplication of services.

4. *Disbursements*

Usual, non-overhead, out-of-pocket payments will be reimbursed, without markup, at actual cost.

5. *Taxation of Accounts*

All accounts are subject to taxation by a Taxing Master of the Supreme Court of Newfoundland and Labrador whose taxation will finally determine the remuneration to which the firm is entitled.

6. *Consultants and Experts*

Any consultants, experts and agents required to provide services and advice hereunder shall be engaged by the firm, upon prior approval from the Department of Justice and Public Safety.

7. *Assignment*

The firm shall not assign its rights or liabilities in whole or in part under this Agreement.

8. *Applicable laws*

This agreement will be governed by and interpreted according to the laws in force in Newfoundland and Labrador.

9. *Entire Agreement*

This letter of engagement constitutes the entire Agreement between us with respect to your engagement. Any modification to the Agreement must be in writing, signed by the parties to it.

I would appreciate your confirming your acceptance of this mandate on the foregoing terms by signing and returning the enclosed copy of this letter.

Yours truly,

▲  
Deputy Minister and  
Deputy Attorney General

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The firm ▲