

# House of Assembly Management Commission

## Agenda

**Location:** House of Assembly Chamber  
**Date:** Friday, April 11, 2008  
**Time:** 9:00 – 12:00

1. Speaker's Opening Remarks

### **Tab 1**

2. Approval of Minutes for January 23, 2008 meeting
3. Approval of Minutes for February 6, 2008 *in camera* budget meeting

### **Tab 2 Business Arising from Minutes**

4. Section 15 of the *Auditor General Act* and Section 45 of the *House of Assembly Accountability, Integrity and Administration Act*

Invited Guests: **Mr. John Noseworthy**, Auditor General  
**Hon. J. Derek Green**, Commissioner, Review  
Commission on Constituency Allowances and Related  
Matters

5. 5.1 Update from Sub-Committee – RFP: Review of Caucus Resources  
5.2 Adoption of Ministerial Expense Reimbursement Policies for Ms. Michael  
5.3 Draft amendments to *Members' Resources and Allowances Rules*  
(pursuant to **CM 2008 – 010**)  
5.4 Guidelines for Temporary Replacement of Constituency Assistants - Rule  
26(5)

### **Tab 3 Business Carried Forward From January 23, 2008 Meeting**

6. Delegated Travel under Ministerial Expense Reimbursement Policies
7. *Transparency and Accountability Act* Requirements  
Invited Guests: Officials from the Transparency and Accountability Office

**Tab 4 New Business**

8. Guidelines for Providing Shared Secretarial Assistance – Rule 23(2)
9. Appointment of Auditor for 2007-08 fiscal year
10. Per Diem for Audit Committee External Members
11. Pre-Commitment of Funds – Management Certification Process
12. Letter of Appeal – Advertising
13. Future Meeting Dates