



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: November 18, 2008

Location: House of Assembly Chamber

Time: 2:00 p.m. – 5:00 p.m.

Members Present:

Hon. Roger Fitzgerald, Speaker

Mr. William MacKenzie, Clerk of the House of Assembly

Hon. Joan Burke, Government House Leader

Mr. Kelvin Parsons, Opposition House Leader

Ms. Beth Marshall, MHA (PC) Topsail

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Hon. Trevor Taylor, MHA (PC) The Straits - White Bay North

Ms. Yvonne Jones, MHA (L) Cartwright - L'Anse Au Clair

Other:

Mr. Tom Osborne, Deputy Speaker

Ms. Marlene Lambe, Chief Financial Officer

Ms. Marie Keefe, Policy & Communications Officer

CM 2008 – 088 The minutes of the House of Assembly Management Commission meeting held on October 15, 2008 were amended to include Mr. Tom Osborne, Deputy Speaker in the list of attendees.

The Speaker gave an update on authorizations made under Section 18(4).

CM 2008 – 089 The Commission gave final approval to the following amendment of the *Members' Resources and Allowances Rules*:

Subsection 41(2) of the *Members' Resources and Allowance Rules* is amended by adding immediately after paragraph (c) the following:

(c.1) property taxes;

CM 2008 – 090 The Commission gave final approval to the following amendment of the *Members' Resources and Allowances Rules*:

Section 42 of the *Members' Resources and Allowance Rules* is repealed and the following is substituted:

Restriction on meal allowance

42. Where a member makes a claim under subsection 46(3) relating to a meal expense, the member shall not claim a meal allowance under this Part for that meal expense.

CM 2008 – 091 The Commission directed that the Management Certification contract and related documents be referred to the Professional Services and Internal Audit Division of the Comptroller General's Office for review, with a report to be brought back to the Commission.

CM 2008 – 092 The Commission declined Ms. Jones' request to invite Metrics EFG to appear before a public meeting of the Commission to provide rationale for the recommendations contained in the report, *Review of Caucus Resources*.

CM 2008 – 093 The Commission considered recommendations 2, 14 and 16 of the Report on Caucus Resources and decided the following:

1. The Commission rejected recommendation 2 to provide base funding of \$250,000 to the Official Opposition.
2. The Commission decided that the caucuses of any registered parties will be treated the same as the Third Party.
3. The Commission decided that Independent Members not affiliated with a registered political party shall be entitled to the Variable (per Private member) funding of \$18,000 per fiscal year, subject to the approved salary adjustment formula, for the purpose of research and administration, and Operational Funding of \$100 per month for miscellaneous operational purposes, subject to the approved adjustment formula.

CM 2008 – 094 The Commission approved the audited financial statements for the year ended 31 March 2008 as recommended by the Audit Committee.

CM 2008 – 095 Pursuant to Subsection 20(4) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission delegated to the Speaker of the House of Assembly, in consultation with the Government House Leader, the Official Opposition House Leader and the Leader of the Third Party, the power to make decisions respecting financial matters relating to the administration of the House of Assembly and statutory offices provided that the decision is urgently required and the Commission is unable to meet on the matter in a timely manner. A decision made under this directive and reasons for it shall be recorded and reported back at the next meeting of the Commission.

CM 2008 – 096 The Commission approved and adopted the Purchasing Policy-Under \$200, dated November 2008, for the Members of the House of Assembly.

CM 2008 – 097 The Commission approved the following proposed amendments to the *House of Assembly Accountability, Integrity and Administration Act*, and directed the Clerk to prepare a Cabinet submission for the Government House Leader's signature and transmittal to Executive Council recommending that a Bill be introduced in the House of Assembly to give effect to the amendments:

Paragraph 2(g) of the *House of Assembly Accountability, Integrity and Administration Act* is amended by adding immediately after the word "commissioner" a comma and the words and comma "unless the context indicates otherwise".

Paragraph 2(i) of the Act is amended by deleting the number "5" and substituting the number "6".

Subparagraph 2(r)(v) of the Act is amended by deleting the word "Citizen's" and substituting the word "Citizens'".

Paragraph 3(g) of the Act is amended by deleting the words "the responsibility of" and substituting the words "responsibility for the".

Section 6 of the Act is amended by deleting the word "following" and substituting the words "immediately before".

Paragraph 11(4)(b) of the Act is amended by deleting the word "or" and substituting the word "and".

Paragraph 12(1)(g) of the Act is repealed and the following is substituted:

(g) leader of a third party, \$18,367;

Paragraph 12(1)(k) of the Act is amended by deleting the words and hyphen “chairperson-public” and substituting the words and comma “chairperson, public”.

Subsection 13(3) of the Act is amended by adding immediately after paragraph (a) the following:

(a.1) adoption, pregnancy or parental leave as established by directive;

Section 13 of the Act is amended by adding immediately after subsection (3) the following:

(3.1) Notwithstanding paragraph (3)(e), the Speaker may, under paragraph (3)(g), approve the absence of a member where he or she must attend to constituency duties within his or her constituency where the Speaker is of the opinion that the absence was necessary and in accordance with directives of the commission.

Paragraph 13(3)(e) of the Act is amended by deleting the figure “19.1” and substituting the figure “19.2”.

Subsection 14(1) of the Act is amended by adding immediately after the words “until the” the words “day immediately before the”.

Subsection 14(2) of the Act is repealed and the following is substituted:

(2) Notwithstanding subsection (1), a member shall not claim reimbursement of expenses under subsection 11(2) from and after the date an election is called until the date of his or her reelection as a member

Subsection 18(2) is amended by adding immediately after the word “commission” the words and comma “and when presiding, will vote in the case of a tie”.

Subsection 18(4) is repealed and the following is substituted:

(4) Where there is no third party, the member chosen for the purposes of paragraph (3)(g) shall be an additional member from the official opposition caucus.

Subsection 18(8) of the Act is repealed and the following is substituted:

(8) A quorum of the commission shall be 50% of its members, provided that
(a) one member representing the government;

- (b) one member representing a party in opposition to the government; and
- (c) the speaker or the deputy speaker

shall be present during a meeting of the commission.

Section 18 of the Act is amended by adding immediately after subsection (10) the following:

- (11) Upon a dissolution of the House of Assembly, the commission members shall, until the members of the commission are replaced, be considered to remain in office as commission members as if there had been no dissolution.

Subsection 20(3) of the Act is repealed and the following is substituted:

- (3) Notwithstanding paragraph (1)(c), where a financial or management policy has not been established by the commission for the House of Assembly and statutory offices, the financial and management policies of the government shall apply.

Paragraphs 20(5)(b) and (c) of the Act are repealed and the following are substituted:

- (b) ensure that an annual financial audit is completed of the accounts of the House of Assembly and the statutory offices in accordance with section 43 before September 1 immediately following the fiscal year to which that audit relates;
- (c) ensure that a compliance audit is completed of the accounts of the House of Assembly and the statutory offices in accordance with section 43 at least once every General Assembly and reported on before September 1 immediately following the last fiscal year to which that audit relates.

Paragraph 23(7)(d) of the Act is repealed and the following is substituted:

- (d) review the financial statements, audit report and recommendations of the auditor and give advice about them to the commission, including, where the committee considers it appropriate, recommending that the commission approve and sign the financial statements;

Subsection 24(1) of the Act is amended by deleting the comma immediately after the word “reimbursement”.

Section 24 of the Act is amended by adding immediately after subsection (8) the following:

- (9) Notwithstanding that an expense claim has been denied, in accordance with the rules, by an officer, staff member or the Speaker, where there

is an appeal to the commission under this section and the commission determines that that claimed expense amount

- (a) has been incurred by the member; and
- (b) is a permitted expense under the Act and rules; and
- (c) does not exceed an expense amount or allowance allocation permitted under the rules;

and a denial of payment of the expense amount would, in the opinion of the commission, be unjust, the commission may approve the expenditure for the claimed expense to the extent that the commission considers to be just and the decision of the commission is final.

Paragraph 32(2)(a) of the Act is amended by deleting the word “Citizen’s” and substituting the word “Citizens’ ”.

Paragraph 32(2)(d) of the Act is amended by deleting the number “5” and substituting the number “6”.

Subsection 35(1) of the Act is amended by deleting the word “by” where it last occurs.

Subsection 37(3) of the Act is amended by deleting the words “decides to conduct” and substituting the word “conducts”.

Subsection 45(7) of the Act is amended by adding immediately after the word “service”, the words “and the statutory offices”.

Subsection 48(2) of the Act is amended by adding immediately before the word “directive” the words “rule or”.

Paragraph 51(e) of the Act is amended by adding a comma immediately after the word “salaries”.

Paragraph 54(1)(c) of the Act is repealed and the following is substituted:

- (c) “investigator” means the citizens’ representative appointed under the *Citizens’ Representative Act*;

Subsection 54(2) of the Act is repealed and the following is substituted:

- (2) Notwithstanding paragraph (1)(c), where a disclosure relates to the citizens’ representative, the commissioner shall be the investigator for the purposes of this Part.

Section 62 of the Act is amended by renumbering it as subsection 62(1) and by adding immediately after that subsection the following:

- (2) The investigator shall be a party to a proceeding respecting a complaint made under subsection 59(2) and shall have the carriage of that complaint before the Labour Relations Board.

Commencement

- (1) This Act shall be considered to have come into force on June 14, 2007.
- (2) The amendment to subsection 18(2) should come into force on the date of Royal Assent in order to ensure decisions of the commission are not invalidated

CM 2008 – 098 The Commission approved base funding of \$100,000 for the Official Opposition with a review of the funding to be conducted in the 2009–10 fiscal year.

Adjournment: 5: 00 p.m.
Hon. Roger Fitzgerald, MHA
Speaker and Chair

Wm. MacKenzie
Clerk and Secretary to the Commission

**House of Assembly Management Commission
Briefing Note**

Title: Financial Reports – September 30, 2008

Issue: Review of:

1. Financial performance of the House of Assembly
2. Approved allocations and actual expenditures of Members for the period April 1, 2008 to September 30, 2008.

Background:

- Paragraph 20(5)(a) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) states that the House of Assembly Management Commission shall “regularly, and at least quarterly, review the financial performance of the House of Assembly as well as the actual expenditures of members compared with approved allocations.”
- The Statement of Revenue and Expenditure provides the details of the financial performance of the House of Assembly for the period April 1, 2008 to September 30, 2008. The reports show the actual expenditures, encumbered amounts and revenues for the first half of the year. All known savings or overruns over budgeted amounts are identified in the report and explanations are provided for significant amounts.
- The Members’ Expenditures Summarized by Category reports provide the actual expenditures compared with the approved allocations for each Member for the period April 1, 2008 to September 30, 2008. The Reports include the expenditures for September in the column entitled “Expenditures Incurred During Month” and the expenditures for the first half of the year in the column entitled “Expenditures to Date”.

Action Required:

- For reporting purposes only.

Drafted by: Marlene Lambe
Date: November 4, 2008

Approved by: Wm. MacKenzie



HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2008 to 30 September 2008
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances and Revenues	Projected Total Expenditures and Revenue	Projected Savings (Over-runs) from Original Budget	Projected Savings (Over-runs) from Operating Budget
1.1.01. ADMINISTRATIVE SUPPORT						
01. Salaries	1,492,500	1,492,500	702,514	1,407,500	85,000 ¹	85,000
02. Employee Benefits	9,000	9,000	951	7,000	2,000	2,000
03. Transportation and Communications	56,800	56,800	30,029	56,800	0	0
04. Supplies	40,000	40,000	15,934	40,000	0	0
05. Professional Services	1,028,500	995,500	157,609	828,500	200,000 ²	167,000
06. Purchased Services	486,000	486,000	187,632	276,000	210,000 ³	210,000
07. Property, Furnishings and Equipment	39,000	39,000	11,687	39,000	0	0
	3,151,800	3,118,800	1,106,356	2,654,800	497,000	464,000
02. Revenue - Provincial	0	0	(2,037)	(2,037)	2,037 ⁴	2,037
Total: Administrative Support	3,151,800	3,118,800	1,104,319	2,652,763	499,037	466,037

1 Delayed hirings. Both the Operating Budget and Projected Savings will increase by approximately \$120,000 when the 8% salary increase funding is received from Consolidated Fund Services (CFS).

2 Cost of management certification project was \$100,000 less than budgeted. Savings of \$100,000 related to cost of an OCIO coordinator for IT/IM services as a Planning and Service Delivery Committee was set up to serve as an alternative method to liaison with OCIO.

3 Cost of photocopier leases were less than budgeted as the majority of the leases expired in June (one quarterly payment) but budget included lease payments for an additional two quarterly payments.

4 Miscellaneous revenues related to employee reimbursements and ATIPPA requests.



HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2008 to 30 September 2008
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances and Revenues	Projected Total Expenditures and Revenue	Projected Savings (Over-runs) from Original Budget	Projected Savings (Over-runs) from Operating Budget
1.1.02. HOUSE OPERATIONS						
01. Salaries	402,400	402,400	322,295	434,400	(32,000) ¹	(32,000)
02. Employee Benefits	9,900	9,900	2,775	8,300	1,600	1,600
03. Transportation and Communications	231,400	231,400	68,425	222,400	9,000	9,000
04. Supplies	21,000	21,000	6,358	21,000	0	0
05. Professional Services	39,900	39,900	0	39,900	0	0
06. Purchased Services	53,000	53,000	14,105	53,000	0	0
07. Property, Furnishings and Equipment	46,700	46,700	11,891	46,700	0	0
Total: House Operations	804,300	804,300	425,849	825,700	(21,400)	(21,400)

¹ In effect, no overruns as both the Operating Budget and Projected Savings will increase by approximately \$32,000 when the 8% salary increase funding is received from CFS.



HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2008 to 30 September 2008
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances and Revenues	Projected Total Expenditures and Revenue	Projected Savings (Over-runs) from Original Budget	Projected Savings (Over-runs) from Operating Budget
1.1.03. CAUCUS OPERATIONS AND MEMBERS' EXPENSES						
01. Salaries	6,836,000	6,830,860	3,650,759	7,037,000	(201,000) ¹	(206,140)
03. Transportation and Communications	32,000	32,000	30,881	32,000	0	0
04. Supplies	30,000	30,000	11,989	30,000	0	0
05. Professional Services	15,000	53,140	48,000	53,000	(38,000) ²	140
06. Purchased Services	148,000	148,000	52,249	101,000	47,000 ³	47,000
07. Property, Furnishings and Equipment	40,000	40,000	16,990	40,000	0	0
09. Allowances and Assistance	3,554,700	3,554,700	597,472	2,554,700	1,000,000 ⁴	1,000,000
10. Grants and Subsidies	45,100	45,100	26,083	57,300	(12,200) ⁵	(12,200)
	10,700,800	10,733,800	4,434,423	9,905,000	795,800	828,800
02. Revenue - Provincial	0	0	(25,587)	(25,587)	25,587 ⁶	25,587
Total: Caucus Operations and Members' Expenses	10,700,800	10,733,800	4,408,836	9,879,413	821,387	854,387

¹ Severance costs and additional caucus resources not anticipated at budget time. Savings related to secretarial pool staff, constituency assistant replacements and MHA vacancies in two districts for brief period. Both the Operating Budget and Projected Savings will increase by approximately \$290,000 when the 8% salary increase funding is received from CFS. In effect, savings of \$89,000.

² Cost for consultant for review of caucus resources was greater than anticipated.

³ Cost of photocopier leases was less than anticipated as the majority of the leases expired in June (one quarterly payment) but budget included lease payments for an additional two quarterly payments.

⁴ Based on expenditures to date and 2007-08 partial year's experience, it is anticipated that Members will not avail of the maximum allowable funds for allowances and resources.

⁵ Costs related to increases in the existing operational caucus funding formula as approved by the House of Assembly Management Commission.

⁶ Revenues related to reimbursement of the \$2,875, double billings and other reimbursements from Members.



**HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2008 to 30 September 2008
Unaudited**

Original Estimates	Operating Budget	Expenditures Plus Encumbrances and Revenues	Projected Total Expenditures and Revenue	Projected Savings (Over-runs) from Original Budget	Projected Savings (Over-runs) from Operating Budget
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HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2008 to 30 September 2008
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances and Revenues	Projected Total Expenditures and Revenue	Projected Savings (Over-runs) from Original Budget	Projected Savings (Over-runs) from Operating Budget
1.1.04. HANSARD AND THE BROADCAST CENTRE						
01. Salaries	511,900	511,900	277,273	511,900	0	0
02. Employee Benefits	2,500	2,500	1,908	2,500	0	0
03. Transportation and Communications	153,100	153,100	62,363	277,100	(124,000) ¹	(124,000)
04. Supplies	7,000	7,000	1,562	7,000	0	0
05. Professional Services	10,000	10,000	0	0	10,000 ²	10,000
06. Purchased Services	243,400	243,400	23,112	118,400	125,000 ³	125,000
07. Property, Furnishings and Equipment	720,600	720,600	4,467	520,600	200,000 ⁴	200,000
Total: Hansard and the Broadcast Centre	1,648,500	1,648,500	370,685	1,437,500	211,000	211,000

1 Increased costs due to higher rates for satellite usage costs under the new uplink services.

2 Savings as consultant for committee room broadcasting will not be required.

3 The budget included funding for the highest estimated cost related to various options to provide uplink services for broadcasting of House proceedings, however, a lower cost option was selected.

4 The budget included funding for the highest estimated cost related to various options to provide uplink services for broadcasting of House proceedings, however, a lower cost option was selected.



HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2008 to 30 September 2008
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances and Revenues	Projected Total Expenditures and Revenue	Projected Savings (Over-runs) from Original Budget	Projected Savings (Over-runs) from Operating Budget
1.1.05. LEGISLATIVE LIBRARY						
01. Salaries	547,000	547,000	293,757	555,000	(8,000) ¹	(8,000)
02. Employee Benefits	3,500	3,500	2,044	2,900	600	600
03. Transportation and Communications	15,800	15,800	6,292	15,500	300	300
04. Supplies	56,300	56,300	12,511	56,300	0	0
05. Professional Services	184,200	184,200	28,000	101,000	83,200 ²	83,200
06. Purchased Services	13,300	13,300	1,752	13,300	0	0
07. Property, Furnishings and Equipment	12,000	12,000	780	30,000	(18,000) ³	(18,000)
Total: Legislative Library	832,100	832,100	345,136	774,000	58,100	58,100

¹ In effect, there will be savings due to delayed hirings as both the Operating Budget and Projected Savings will increase by approximately \$43,000 when the 8% salary increase funding is received from CFS.

² OCIO services for web/intranet development project were not required as a result of a reassessment of the project by OCIO.

³ Two servers were required for web/ intranet development project at cost of \$12,500 each, however, budget included one server at an anticipated cost of \$7,000.

TOTAL HOUSE OF ASSEMBLY	17,137,500	17,137,500	6,654,825	15,569,376	1,568,124	1,568,124
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HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2008 to 30 September 2008
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances and Revenues	Projected Total Expenditures and Revenue	Projected Savings (Over-runs) from Original Budget	Projected Savings (Over-runs) from Operating Budget
3.1.01. OFFICE OF THE CHIEF ELECTORAL OFFICER						
01. Salaries	695,800	695,800	415,743	739,000	(42,000) ¹	(43,200)
02. Employee Benefits	4,200	4,200	500	4,200	0	0
03. Transportation and Communications	88,800	88,800	30,226	67,000	21,800 ²	21,800
04. Supplies	20,100	20,100	5,628	20,100	0	0
05. Professional Services	208,000	208,000	5,150	170,000	38,000 ³	38,000
06. Purchased Services	200,000	200,000	140,994	211,000	(11,000) ⁴	(11,000)
07. Property, Furnishings and Equipment	16,800	16,800	1,639	9,300	7,500 ⁵	7,500
10. Grants and Subsidies	140,000	140,000	107,870	140,000	0	0
	1,373,700	1,373,700	707,750	1,360,600	14,300	13,100
02. Revenue - Provincial	0	0	(157)	(157)	157 ⁶	157
Total: Office of the Chief Electoral Officer	1,373,700	1,373,700	707,593	1,360,443	14,457	13,257

¹ In effect, no overruns as the Operating Budget will increase by approximately \$56,000 and Projected Overruns will decrease by same amount when the 8% salary increase funding is received from CFS.

² Savings related to photocopier leases and general travel, plus projected savings related to delays in digitized mapping project, are offset by increased travel costs related to two by-elections.

³ Projected savings related to delays in digitized mapping project.

⁴ Overruns for advertising, equipment rentals, etc. for two by-elections are offset by projected savings for printing, training, etc.

⁵ Savings as warehouse fork lift was not purchased due to Occupational Health and Safety review.

⁶ Miscellaneous employee reimbursements for personal phone calls, etc.



HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2008 to 30 September 2008
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances and Revenues	Projected Total Expenditures and Revenue	Projected Savings (Over-runs) from Original Budget	Projected Savings (Over-runs) from Operating Budget
4.1.01. OFFICE OF THE CITIZENS' REPRESENTATIVE						
01. Salaries	464,200	464,200	219,767	434,200	30,000 ¹	30,000
02. Employee Benefits	2,000	2,000	550	2,000	0	0
03. Transportation and Communications	64,200	64,200	8,992	64,200	0	0
04. Supplies	10,000	10,000	2,213	10,000	0	0
05. Professional Services	10,000	10,000	0	10,000	0	0
06. Purchased Services	105,000	105,000	44,502	99,000	6,000 ²	6,000
07. Property, Furnishings and Equipment	5,000	5,000	204	5,000	0	0
Total: Office of the Citizens' Representative	660,400	660,400	276,228	624,400	36,000	36,000

¹ Delayed hirings. The Operating Budget and Projected Savings will increase by approximately \$37,000 when the 8% salary increase funding is received from CFS.

² Cost of photocopier leases was less than anticipated as the majority of the leases expired in June (one quarterly payment) but budget included lease payments for an additional two quarterly payments.



HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2008 to 30 September 2008
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances and Revenues	Projected Total Expenditures and Revenue	Projected Savings (Over-runs) from Original Budget	Projected Savings (Over-runs) from Operating Budget
5.1.01. OFFICE OF THE CHILD AND YOUTH ADVOCATE						
01. Salaries	624,100	624,100	315,938	674,100	(50,000) ¹	(50,000)
02. Employee Benefits	3,000	3,000	680	3,000	0	0
03. Transportation and Communications	85,000	85,000	26,941	85,000	0	0
04. Supplies	10,000	10,000	5,806	10,000	0	0
05. Professional Services	42,000	42,000	0	42,000	0	0
06. Purchased Services	201,800	196,800	40,717	184,300	17,500 ²	12,500
07. Property, Furnishings and Equipment	17,500	22,500	22,249	29,800	(12,300) ³	(7,300)
Total: Office of the Child and Youth Advocate	983,400	983,400	412,331	1,028,200	(44,800)	(44,800)

¹ In effect, no overruns as the Operating Budget and Projected Savings will increase by approximately \$50,000 when the 8% salary increase funding is received from CFS.

² Cost of moving to new office space was less than anticipated at budget time.

³ Cost of furniture for new office space was higher than anticipated at budget time.



HOUSE OF ASSEMBLY
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2008 to 30 September 2008
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances and Revenues	Projected Total Expenditures and Revenue	Projected Savings (Over-runs) from Original Budget	Projected Savings (Over-runs) from Operating Budget
6.1.01. OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER						
01. Salaries	510,800	510,800	272,199	551,800	(41,000) ¹	(41,000)
02. Employee Benefits	6,500	6,500	2,733	6,500	0	0
03. Transportation and Communications	49,700	49,700	9,365	49,700	0	0
04. Supplies	8,500	8,500	2,087	8,500	0	0
05. Professional Services	85,000	85,000	11,870	85,000	0	0
06. Purchased Services	124,200	114,200	18,707	100,200	24,000 ²	14,000
07. Property, Furnishings and Equipment	25,500	35,500	29,719	35,500	(10,000) ³	0
Total: Office of the Information and Privacy Commissioner	810,200	810,200	346,680	837,200	(27,000)	(27,000)
TOTAL LEGISLATURE (Excluding the Office of the Auditor General)	20,965,200	20,965,200	8,397,657	19,419,619	1,546,781	1,545,581

¹ In effect, no overruns as the Operating Budget and Projected Savings will increase by approximately \$41,000 when the 8% salary increase funding is received from CFS.

² Cost of office lease was less than anticipated as move to new space was delayed. Moving costs were less than anticipated. Budget of \$10,000 for filing system to be moved to PFE.

³ Costs of filing system as recommended by IMCAT was budgeted in Purchased Services but should be charged to PFE.



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-SEP-08 to 30-SEP-08

BAKER, JIM, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	332.30	1,086.03	12,183.97	8.2 %
Total Office Allowances	-	332.30	1,086.03	-	-
Operational Resources					
Operational Resources		237.16	897.74		
Total Operational Resources	-	237.16	897.74	-	-
Travel and Living Allowances					
House in Session		0.00	13,204.59		
House Not in Session		2,864.45	3,834.78		
Intra & Extra-Constituency Travel	8,500.00	0.00	0.00	8,500.00	0.0 %
Total Travel and Living Allowances	-	2,864.45	17,039.37	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	0.00	2,660.00	0.0 %
Total Constituency Allowances	-	0.00	0.00	-	-
Total Expenditures		3,433.91	19,023.14		



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BUCKINGHAM, Ed

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Start-up Costs	779.00	0.00	43.24	735.76	5.6 %
Office Operations	13,270.00	43.54	723.02	12,546.98	5.4 %
Total Office Allowances	-	43.54	766.26	-	-
Operational Resources					
Operational Resources		286.69	1,323.88		
Total Operational Resources	-	286.69	1,323.88	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	6,640.00	0.00	144.73	6,495.27	2.2 %
Total Travel and Living Allowances	-	0.00	144.73	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	27.91	180.32	2,479.68	6.8 %
Total Constituency Allowances	-	27.91	180.32	-	-
Total Expenditures		358.14	2,415.19		



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BURKE, JOAN, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	309.76	1,291.58	11,978.42	9.7 %
Total Office Allowances	-	<u>309.76</u>	<u>1,291.58</u>	-	-
Operational Resources					
Operational Resources		155.62	869.28		
Total Operational Resources	-	<u>155.62</u>	<u>869.28</u>	-	-
Travel and Living Allowances					
House in Session		577.20	7,236.64		
House Not in Session		0.00	577.20		
Intra & Extra-Constituency Travel	8,500.00	0.00	1,983.45	6,516.55	23.3 %
Total Travel and Living Allowances	-	<u>577.20</u>	<u>9,797.29</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	78.54	78.54	2,581.46	3.0 %
Total Constituency Allowances	-	<u>78.54</u>	<u>78.54</u>	-	-
Total Expenditures		<u>1,121.12</u>	<u>12,036.69</u>		



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BUTLER, ROLAND, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	0.00	340.50	12,929.50	2.6 %
Total Office Allowances	-	0.00	340.50	-	-
Operational Resources					
Operational Resources		1,882.74	2,530.93		
Total Operational Resources	-	1,882.74	2,530.93	-	-
Travel and Living Allowances					
House in Session		0.00	7,471.02		
House Not in Session		211.03	1,541.99		
Intra & Extra-Constituency Travel	8,500.00	112.37	633.01	7,866.99	7.4 %
Total Travel and Living Allowances	-	323.40	9,646.02	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	404.44	2,255.56	15.2 %
Total Constituency Allowances	-	0.00	404.44	-	-
Total Expenditures		2,206.14	12,921.89		



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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	25.20	206.96	13,063.04	1.6 %
Total Office Allowances	-	25.20	206.96	-	-
Operational Resources					
Operational Resources		0.00	607.18		
Total Operational Resources	-	0.00	607.18	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	7,970.00	20.76	20.76	7,949.24	0.3 %
Total Travel and Living Allowances	-	20.76	20.76	-	-
Total Expenditures		45.96	834.90		



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COLLINS, FELIX, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	280.00	1,687.48	11,582.52	12.7 %
Total Office Allowances	-	280.00	1,687.48	-	-
Operational Resources					
Operational Resources		248.44	813.72		
Total Operational Resources	-	248.44	813.72	-	-
Travel and Living Allowances					
House in Session		0.00	1,098.70		
House Not in Session		0.00	1,294.72		
Intra & Extra-Constituency Travel	12,740.00	831.95	2,013.92	10,726.08	15.8 %
Total Travel and Living Allowances	-	831.95	4,407.34	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	70.00	2,590.00	2.6 %
Total Constituency Allowances	-	0.00	70.00	-	-
Total Expenditures		1,360.39	6,978.54		



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CORNECT, TONY, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	11,750.00	979.00	6,953.00	4,797.00	59.2 %
Office Operations	13,270.00	127.51	1,035.79	12,234.21	7.8 %
Total Office Allowances	-	<u>1,106.51</u>	<u>7,988.79</u>	-	-
Operational Resources					
Operational Resources		506.54	2,392.72		
Total Operational Resources	-	<u>506.54</u>	<u>2,392.72</u>	-	-
Travel and Living Allowances					
House in Session		0.00	10,983.55		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	7,520.00	483.91	1,241.85	6,278.15	16.5 %
Total Travel and Living Allowances	-	<u>483.91</u>	<u>12,225.40</u>	-	-
Total Expenditures		<u>2,096.96</u>	<u>22,606.91</u>		



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DALLEY, DERRICK, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	1,000.00	7,000.00	5,000.00	58.3 %
Office Start-up Costs	365.00	1.90	84.38	280.62	23.1 %
Office Operations	13,270.00	215.07	1,307.81	11,962.19	9.9 %
Total Office Allowances	-	<u>1,216.97</u>	<u>8,392.19</u>	-	-
Operational Resources					
Operational Resources		528.94	3,691.24		
Total Operational Resources	-	<u>528.94</u>	<u>3,691.24</u>	-	-
Travel and Living Allowances					
House in Session		0.00	9,400.53		
House Not in Session		966.06	1,659.89		
Intra & Extra-Constituency Travel	10,890.00	506.82	2,786.74	8,103.26	25.6 %
Total Travel and Living Allowances	-	<u>1,472.88</u>	<u>13,847.16</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	77.23	232.64	2,427.36	8.7 %
Total Constituency Allowances	-	<u>77.23</u>	<u>232.64</u>	-	-
Total Expenditures		<u>3,296.02</u>	<u>26,163.23</u>		



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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	230.00	300.50	12,969.50	2.3 %
Total Office Allowances	-	230.00	300.50	-	-
Operational Resources					
Operational Resources		472.46	1,694.02		
Total Operational Resources	-	472.46	1,694.02	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	66.10	302.87	2,357.13	11.4 %
Total Constituency Allowances	-	66.10	302.87	-	-
Total Expenditures		768.56	2,297.39		



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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	0.00	143.09	13,126.91	1.1 %
Total Office Allowances	-	0.00	143.09	-	-
Operational Resources					
Operational Resources		107.08	352.93		
Total Operational Resources	-	107.08	352.93	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	50.00	2,610.00	1.9 %
Total Constituency Allowances	-	0.00	50.00	-	-
Total Expenditures		107.08	546.02		



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<u>Expenditure Category</u>	<u>Expense Limit for Fiscal 2008/09 (Net of HST)</u>	<u>Expenditures Incurred During Month (Net of HST)</u>	<u>Expenditures to Date (Net of HST)</u>	<u>Funds Available (Net of HST)</u>	<u>Percent Expended to Date</u>
Office Allowances					
Office Operations	13,270.00	0.00	0.00	13,270.00	0.0 %
Total Office Allowances	-	<u>0.00</u>	<u>0.00</u>	-	-
Operational Resources					
Operational Resources		199.33	1,383.55		
Total Operational Resources	-	<u>199.33</u>	<u>1,383.55</u>	-	-
Total Expenditures		<u>199.33</u>	<u>1,383.55</u>		



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FITZGERALD, ROGER, MHA

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Office Allowances					
Office Operations	13,270.00	278.26	944.64	12,325.36	7.1 %
Total Office Allowances	-	<u>278.26</u>	<u>944.64</u>	-	-
Operational Resources					
Operational Resources		167.34	846.70		
Total Operational Resources	-	<u>167.34</u>	<u>846.70</u>	-	-
Travel and Living Allowances					
House in Session		0.00	3,673.88		
House Not in Session		853.06	1,437.96		
Intra & Extra-Constituency Travel	11,150.00	378.00	2,874.08	8,275.92	25.8 %
Total Travel and Living Allowances	-	<u>1,231.06</u>	<u>7,985.92</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	55.00	2,605.00	2.1 %
Total Constituency Allowances	-	<u>0.00</u>	<u>55.00</u>	-	-
Total Expenditures		<u>1,676.66</u>	<u>9,832.26</u>		



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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	545.00	1,175.50	12,094.50	8.9 %
Total Office Allowances	-	545.00	1,175.50	-	-
Operational Resources					
Operational Resources		528.75	2,350.22		
Total Operational Resources	-	528.75	2,350.22	-	-
Travel and Living Allowances					
House in Session		0.00	5,381.17		
House Not in Session		0.00	385.07		
Intra & Extra-Constituency Travel	11,150.00	419.34	1,654.31	9,495.69	14.8 %
Total Travel and Living Allowances	-	419.34	7,420.55	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	554.94	2,105.06	20.9 %
Total Constituency Allowances	-	0.00	554.94	-	-
Total Expenditures		1,493.09	11,501.21		



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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	288.00	757.27	12,512.73	5.7 %
Total Office Allowances	-	288.00	757.27	-	-
Operational Resources					
Operational Resources		180.11	1,138.47		
Total Operational Resources	-	180.11	1,138.47	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	7,970.00	0.00	74.94	7,895.06	0.9 %
Total Travel and Living Allowances	-	0.00	74.94	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	122.01	2,537.99	4.6 %
Total Constituency Allowances	-	0.00	122.01	-	-
Total Expenditures		468.11	2,092.69		



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Office Allowances					
Rental of Short-term Accommodations	660.00	0.00	0.00	660.00	0.0 %
Office Operations	13,270.00	0.00	152.75	13,117.25	1.2 %
Total Office Allowances	-	<u>0.00</u>	<u>152.75</u>	-	-
Operational Resources					
Operational Resources		431.06	1,694.84		
Total Operational Resources	-	<u>431.06</u>	<u>1,694.84</u>	-	-
Travel and Living Allowances					
House in Session		0.00	5,268.97		
House Not in Session		482.99	2,121.34		
Intra & Extra-Constituency Travel	11,150.00	277.64	1,270.52	9,879.48	11.4 %
Total Travel and Living Allowances	-	<u>760.63</u>	<u>8,660.83</u>	-	-
Total Expenditures		<u>1,191.69</u>	<u>10,508.42</u>		



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Office Allowances					
Office Accommodations	8,964.00	747.00	5,229.00	3,735.00	58.3 %
Office Operations	13,270.00	190.00	1,895.61	11,374.39	14.3 %
Total Office Allowances	-	937.00	7,124.61	-	-
Operational Resources					
Operational Resources		344.08	1,443.57		
Total Operational Resources	-	344.08	1,443.57	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	7,610.00	0.00	441.07	7,168.93	5.8 %
Total Travel and Living Allowances	-	0.00	441.07	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	87.00	2,573.00	3.3 %
Total Constituency Allowances	-	0.00	87.00	-	-
Total Expenditures		1,281.08	9,096.25		



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Office Allowances					
Office Operations	13,270.00	965.28	2,188.56	11,081.44	16.5 %
Total Office Allowances	-	<u>965.28</u>	<u>2,188.56</u>	-	-
Operational Resources					
Operational Resources		540.83	2,856.53		
Total Operational Resources	-	<u>540.83</u>	<u>2,856.53</u>	-	-
Travel and Living Allowances					
House in Session		0.00	9,133.49		
House Not in Session		0.00	217.70		
Intra & Extra-Constituency Travel	8,850.00	42.90	233.17	8,616.83	2.6 %
Total Travel and Living Allowances	-	<u>42.90</u>	<u>9,584.36</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	0.00	2,660.00	0.0 %
Total Constituency Allowances	-	<u>0.00</u>	<u>0.00</u>	-	-
Total Expenditures		<u>1,549.01</u>	<u>14,629.45</u>		



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Office Allowances					
Office Operations	13,270.00	216.99	1,614.69	11,655.31	12.2 %
Total Office Allowances	-	216.99	1,614.69	-	-
Operational Resources					
Operational Resources		685.02	2,841.77		
Total Operational Resources	-	685.02	2,841.77	-	-
Travel and Living Allowances					
House in Session		0.00	4,712.70		
House Not in Session		0.00	1,814.20		
Intra & Extra-Constituency Travel	7,970.00	0.00	2,670.43	5,299.57	33.5 %
Total Travel and Living Allowances	-	0.00	9,197.33	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	352.36	2,307.64	13.2 %
Total Constituency Allowances	-	0.00	352.36	-	-
Total Expenditures		902.01	14,006.15		



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Office Allowances					
Office Operations	13,270.00	0.00	220.00	13,050.00	1.7 %
Total Office Allowances	-	0.00	220.00	-	-
Operational Resources					
Operational Resources		105.89	530.68		
Total Operational Resources	-	105.89	530.68	-	-
Travel and Living Allowances					
House in Session		0.00	601.04		
House Not in Session		111.62	497.03		
Intra & Extra-Constituency Travel	11,150.00	460.07	1,553.96	9,596.04	13.9 %
Total Travel and Living Allowances	-	571.69	2,652.03	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	71.98	177.89	2,482.11	6.7 %
Total Constituency Allowances	-	71.98	177.89	-	-
Total Expenditures		749.56	3,580.60		



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JACKMAN, CLYDE, MHA

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Office Allowances					
Office Accommodations	6,200.00	250.00	1,750.00	4,450.00	28.2 %
Office Operations	13,270.00	203.44	1,630.29	11,639.71	12.3 %
Total Office Allowances	-	453.44	3,380.29	-	-
Operational Resources					
Operational Resources		1,106.18	6,397.41		
Total Operational Resources	-	1,106.18	6,397.41	-	-
Travel and Living Allowances					
House in Session		0.00	2,321.19		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	9,030.00	0.00	159.84	8,870.16	1.8 %
Total Travel and Living Allowances	-	0.00	2,481.03	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	228.96	2,431.04	8.6 %
Total Constituency Allowances	-	0.00	228.96	-	-
Total Expenditures		1,559.62	12,487.69		



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JOHNSON, CHARLENE, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	0.00	108.93	13,161.07	0.8 %
Total Office Allowances	-	0.00	108.93	-	-
Operational Resources					
Operational Resources		556.46	1,970.52		
Total Operational Resources	-	556.46	1,970.52	-	-
Travel and Living Allowances					
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	9,560.00	0.00	937.88	8,622.12	9.8 %
Total Travel and Living Allowances	-	0.00	937.88	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	54.20	2,605.80	2.0 %
Total Constituency Allowances	-	0.00	54.20	-	-
Total Expenditures		556.46	3,071.53		



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JONES, YVONNE, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Rental of Short-term Accommodations	660.00	150.00	150.00	510.00	22.7 %
Office Operations	13,270.00	192.00	4,292.60	8,977.40	32.3 %
Total Office Allowances	-	342.00	4,442.60	-	-
Operational Resources					
Operational Resources		352.62	1,769.19		
Total Operational Resources	-	352.62	1,769.19	-	-
Travel and Living Allowances					
House in Session		0.00	6,509.99		
House Not in Session		1,850.92	2,858.08		
Intra & Extra-Constituency Travel	43,540.00	3,274.86	11,669.66	31,870.34	26.8 %
Total Travel and Living Allowances	-	5,125.78	21,037.73	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	631.10	2,028.90	23.7 %
Total Constituency Allowances	-	0.00	631.10	-	-
Total Expenditures		5,820.40	27,880.62		



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KELLY, DARRYL, MHA

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Office Allowances					
Office Accommodations	17,750.00	1,479.17	10,937.75	6,812.25	61.6 %
Office Start-up Costs	124.00	0.00	44.98	79.02	36.3 %
Office Operations	13,270.00	15.60	677.62	12,592.38	5.1 %
Total Office Allowances	-	<u>1,494.77</u>	<u>11,660.35</u>	-	-
Operational Resources					
Operational Resources		527.86	2,458.92		
Total Operational Resources	-	<u>527.86</u>	<u>2,458.92</u>	-	-
Travel and Living Allowances					
House in Session		0.00	10,498.55		
House Not in Session		849.16	1,377.51		
Intra & Extra-Constituency Travel	13,270.00	358.75	1,568.98	11,701.02	11.8 %
Total Travel and Living Allowances	-	<u>1,207.91</u>	<u>13,445.04</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	36.10	2,623.90	1.4 %
Total Constituency Allowances	-	<u>0.00</u>	<u>36.10</u>	-	-
Total Expenditures		<u>3,230.54</u>	<u>27,600.41</u>		



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KENNEDY, JEROME, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	328.00	2,219.32	11,050.68	16.7 %
Total Office Allowances	-	328.00	2,219.32	-	-
Operational Resources					
Operational Resources		776.42	4,547.05		
Total Operational Resources	-	776.42	4,547.05	-	-
Travel and Living Allowances					
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	8,500.00	0.00	0.00	8,500.00	0.0 %
Total Travel and Living Allowances	-	0.00	0.00	-	-
Total Expenditures		1,104.42	6,766.37		



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KENT, STEVE, MHA

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Office Allowances					
Office Start-up Costs	715.00	67.65	68.79	646.21	9.6 %
Office Operations	13,270.00	(59.65)	799.56	12,470.44	6.0 %
Total Office Allowances	-	8.00	868.35	-	-
Operational Resources					
Operational Resources		307.22	1,780.54		
Total Operational Resources	-	307.22	1,780.54	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	6,640.00	0.00	290.11	6,349.89	4.4 %
Total Travel and Living Allowances	-	0.00	290.11	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	200.92	350.42	2,309.58	13.2 %
Total Constituency Allowances	-	200.92	350.42	-	-
Total Expenditures		516.14	3,289.42		



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KING, DARIN, MHA

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Office Allowances					
Office Start-up Costs	880.00	0.00	74.28	805.72	8.4 %
Office Operations	13,270.00	501.57	1,007.27	12,262.73	7.6 %
Total Office Allowances	-	<u>501.57</u>	<u>1,081.55</u>	-	-
Operational Resources					
Operational Resources		486.58	2,224.72		
Total Operational Resources	-	<u>486.58</u>	<u>2,224.72</u>	-	-
Travel and Living Allowances					
House in Session		0.00	2,703.71		
House Not in Session		0.00	3,533.81		
Intra & Extra-Constituency Travel	13,270.00	0.00	4,050.23	9,219.77	30.5 %
Total Travel and Living Allowances	-	<u>0.00</u>	<u>10,287.75</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	72.71	2,587.29	2.7 %
Total Constituency Allowances	-	<u>0.00</u>	<u>72.71</u>	-	-
Total Expenditures		<u>988.15</u>	<u>13,666.73</u>		



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LODER, TERRY, MHA

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Office Allowances					
Office Accommodations	12,010.00	1,001.00	7,007.00	5,003.00	58.3 %
Office Start-up Costs	276.00	0.00	31.90	244.10	11.6 %
Office Operations	13,270.00	193.87	1,112.44	12,157.56	8.4 %
Total Office Allowances	-	<u>1,194.87</u>	<u>8,151.34</u>	-	-
Operational Resources					
Operational Resources		158.65	1,783.13		
Total Operational Resources	-	<u>158.65</u>	<u>1,783.13</u>	-	-
Travel and Living Allowances					
House in Session		(1,434.37)	7,089.23		
House Not in Session		1,405.91	1,973.88		
Intra & Extra-Constituency Travel	13,810.00	486.23	1,133.35	12,676.65	8.2 %
Total Travel and Living Allowances	-	<u>457.77</u>	<u>10,196.46</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	50.00	2,610.00	1.9 %
Total Constituency Allowances	-	<u>0.00</u>	<u>50.00</u>	-	-
Total Expenditures		<u>1,811.29</u>	<u>20,180.93</u>		



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MARSHALL, ELIZABETH, MHA

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Office Allowances					
Office Operations	13,270.00	224.00	816.00	12,454.00	6.1 %
Total Office Allowances	-	224.00	816.00	-	-
Operational Resources					
Operational Resources		(483.98)	0.10		
Total Operational Resources	-	(483.98)	0.10	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	149.50	2,510.50	5.6 %
Total Constituency Allowances	-	0.00	149.50	-	-
Total Expenditures		(259.98)	965.60		



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Office Allowances					
Office Operations	13,270.00	0.00	200.50	13,069.50	1.5 %
Total Office Allowances	-	0.00	200.50	-	-
Operational Resources					
Operational Resources		368.49	767.25		
Total Operational Resources	-	368.49	767.25	-	-
Travel and Living Allowances					
House in Session		0.00	8,769.49		
House Not in Session		0.00	278.66		
Intra & Extra-Constituency Travel	6,990.00	0.00	665.79	6,324.21	9.5 %
Total Travel and Living Allowances	-	0.00	9,713.94	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	80.97	2,579.03	3.0 %
Total Constituency Allowances	-	0.00	80.97	-	-
Total Expenditures		368.49	10,762.66		



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MICHAEL, LORRAINE, MHA

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Office Allowances					
Office Operations	13,270.00	14.16	1,314.80	11,955.20	9.9 %
Total Office Allowances	-	14.16	1,314.80	-	-
Operational Resources					
Operational Resources		225.88	660.75		
Total Operational Resources	-	225.88	660.75	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	6,640.00	0.00	0.00	6,640.00	0.0 %
Total Travel and Living Allowances	-	0.00	0.00	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	0.00	2,660.00	0.0 %
Total Constituency Allowances	-	0.00	0.00	-	-
Total Expenditures		240.04	1,975.55		



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O'BRIEN, KEVIN, MHA

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Office Allowances					
Office Operations	13,270.00	750.00	1,713.44	11,556.56	12.9 %
Total Office Allowances	-	<u>750.00</u>	<u>1,713.44</u>	-	-
Operational Resources					
Operational Resources		1,959.60	6,227.88		
Total Operational Resources	-	<u>1,959.60</u>	<u>6,227.88</u>	-	-
Travel and Living Allowances					
House in Session		0.00	6,168.70		
House Not in Session		0.00	399.17		
Intra & Extra-Constituency Travel	8,500.00	694.88	694.88	7,805.12	8.2 %
Total Travel and Living Allowances	-	<u>694.88</u>	<u>7,262.75</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	304.25	2,355.75	11.4 %
Total Constituency Allowances	-	<u>0.00</u>	<u>304.25</u>	-	-
Total Expenditures		<u>3,404.48</u>	<u>15,508.32</u>		



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ORAM, PAUL, MHA

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Office Allowances					
Office Accommodations	6,200.00	500.00	3,575.00	2,625.00	57.7 %
Office Operations	13,270.00	0.00	960.03	12,309.97	7.2 %
Total Office Allowances	-	<u>500.00</u>	<u>4,535.03</u>	-	-
Operational Resources					
Operational Resources		4,460.54	11,833.43		
Total Operational Resources	-	<u>4,460.54</u>	<u>11,833.43</u>	-	-
Travel and Living Allowances					
House in Session		0.00	5,391.78		
House Not in Session		0.00	44.25		
Intra & Extra-Constituency Travel	11,330.00	0.00	3,977.14	7,352.86	35.1 %
Total Travel and Living Allowances	-	<u>0.00</u>	<u>9,413.17</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	1,589.02	1,070.98	59.7 %
Total Constituency Allowances	-	<u>0.00</u>	<u>1,589.02</u>	-	-
Total Expenditures		<u>4,960.54</u>	<u>27,370.65</u>		



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OSBORNE, SHEILA, MHA

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Office Allowances					
Office Operations	13,270.00	0.00	70.50	13,199.50	0.5 %
Total Office Allowances	-	0.00	70.50	-	-
Operational Resources					
Operational Resources		57.07	2,816.55		
Total Operational Resources	-	57.07	2,816.55	-	-
Total Expenditures		57.07	2,887.05		



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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	0.00	0.00	13,270.00	0.0 %
Total Office Allowances	-	0.00	0.00	-	-
Operational Resources					
Operational Resources		321.71	3,671.11		
Total Operational Resources	-	321.71	3,671.11	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	470.09	470.09	2,189.91	17.7 %
Total Constituency Allowances	-	470.09	470.09	-	-
Total Expenditures		791.80	4,141.20		



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PARSONS, KELVIN, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	1,000.00	7,000.00	5,000.00	58.3 %
Office Operations	13,270.00	292.56	1,834.48	11,435.52	13.8 %
Total Office Allowances	-	<u>1,292.56</u>	<u>8,834.48</u>	-	-
Operational Resources					
Operational Resources		963.97	2,568.20		
Total Operational Resources	-	<u>963.97</u>	<u>2,568.20</u>	-	-
Travel and Living Allowances					
House in Session		0.00	12,190.29		
House Not in Session		0.00	1,298.59		
Intra & Extra-Constituency Travel	12,480.00	0.00	2,423.73	10,056.27	19.4 %
Total Travel and Living Allowances	-	<u>0.00</u>	<u>15,912.61</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	616.00	751.14	1,908.86	28.2 %
Total Constituency Allowances	-	<u>616.00</u>	<u>751.14</u>	-	-
Total Expenditures		<u>2,872.53</u>	<u>28,066.43</u>		



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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Start-up Costs	880.00	29.31	29.31	850.69	3.3 %
Office Operations	7,890.00	16.27	16.27	7,873.73	0.2 %
Total Office Allowances	-	45.58	45.58	-	-
Operational Resources					
Operational Resources		1,625.00	1,625.00		
Total Operational Resources	-	1,625.00	1,625.00	-	-
Total Expenditures		1,670.58	1,670.58		



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Office Allowances					
Office Start-up Costs	386.00	0.00	0.00	386.00	0.0 %
Office Operations	13,270.00	119.46	1,183.39	12,086.61	8.9 %
Total Office Allowances	-	<u>119.46</u>	<u>1,183.39</u>	-	-
Operational Resources					
Operational Resources		396.78	1,473.31		
Total Operational Resources	-	<u>396.78</u>	<u>1,473.31</u>	-	-
Travel and Living Allowances					
House in Session		0.00	4,797.05		
House Not in Session		979.04	1,889.38		
Intra & Extra-Constituency Travel	14,510.00	1,847.34	4,488.33	10,021.67	30.9 %
Total Travel and Living Allowances	-	<u>2,826.38</u>	<u>11,174.76</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	(220.52)	214.53	2,445.47	8.1 %
Total Constituency Allowances	-	<u>(220.52)</u>	<u>214.53</u>	-	-
Total Expenditures		<u>3,122.10</u>	<u>14,045.99</u>		



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PERRY, TRACEY, MHA

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Office Allowances					
Office Accommodations	9,230.00	769.00	5,383.00	3,847.00	58.3 %
Office Start-up Costs	285.00	0.00	13.50	271.50	4.7 %
Office Operations	13,270.00	312.15	2,434.96	10,835.04	18.3 %
Total Office Allowances	-	<u>1,081.15</u>	<u>7,831.46</u>	-	-
Operational Resources					
Operational Resources		411.41	4,201.21		
Total Operational Resources	-	<u>411.41</u>	<u>4,201.21</u>	-	-
Travel and Living Allowances					
House in Session		0.00	5,480.66		
House Not in Session		661.33	1,125.10		
Intra & Extra-Constituency Travel	52,740.00	551.65	3,115.36	49,624.64	5.9 %
Total Travel and Living Allowances	-	<u>1,212.98</u>	<u>9,721.12</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	212.10	212.10	2,447.90	8.0 %
Total Constituency Allowances	-	<u>212.10</u>	<u>212.10</u>	-	-
Total Expenditures		<u>2,917.64</u>	<u>21,965.89</u>		



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<u>Expenditure Category</u>	<u>Expense Limit for Fiscal 2008/09 (Net of HST)</u>	<u>Expenditures Incurred During Month (Net of HST)</u>	<u>Expenditures to Date (Net of HST)</u>	<u>Funds Available (Net of HST)</u>	<u>Percent Expended to Date</u>
Office Allowances					
Office Accommodations	7,000.00	1,000.00	1,000.00	6,000.00	14.3 %
Total Office Allowances	-	<u>1,000.00</u>	<u>1,000.00</u>	-	-
Operational Resources					
Operational Resources		443.79	443.79		
Total Operational Resources	-	<u>443.79</u>	<u>443.79</u>	-	-
Total Expenditures		<u>1,443.79</u>	<u>1,443.79</u>		



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Newfoundland and Labrador
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POTTLE, PATTY, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Start-up Costs	880.00	6.62	61.98	818.02	7.0 %
Office Operations	13,270.00	(6.62)	993.79	12,276.21	7.5 %
Total Office Allowances	-	<u>0.00</u>	<u>1,055.77</u>	-	-
Operational Resources					
Operational Resources		76.90	1,328.24		
Total Operational Resources	-	<u>76.90</u>	<u>1,328.24</u>	-	-
Travel and Living Allowances					
House in Session		0.00	7,717.98		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	40,620.00	852.75	3,005.27	37,614.73	7.4 %
Total Travel and Living Allowances	-	<u>852.75</u>	<u>10,723.25</u>	-	-
Total Expenditures		<u>929.65</u>	<u>13,107.26</u>		



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RIDEOUT, TOM, MHA

Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	0.00	7,600.00	4,400.00	63.3 %
Rental of Short-term Accommodations	660.00	0.00	0.00	660.00	0.0 %
Office Operations	13,270.00	0.00	1,510.59	11,759.41	11.4 %
Total Office Allowances	-	<u>0.00</u>	<u>9,110.59</u>	-	-
Operational Resources					
Operational Resources		0.00	705.96		
Total Operational Resources	-	<u>0.00</u>	<u>705.96</u>	-	-
Travel and Living Allowances					
House in Session		0.00	1,465.65		
House Not in Session		0.00	3,132.33		
Intra & Extra-Constituency Travel	11,150.00	0.00	1,212.16	9,937.84	10.9 %
Total Travel and Living Allowances	-	<u>0.00</u>	<u>5,810.14</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	350.88	2,309.12	13.2 %
Total Constituency Allowances	-	<u>0.00</u>	<u>350.88</u>	-	-
Total Expenditures		<u>0.00</u>	<u>15,977.57</u>		



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RIDGELY, BOB, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	177.32	279.26	12,990.74	2.1 %
Total Office Allowances	-	177.32	279.26	-	-
Operational Resources					
Operational Resources		73.53	644.02		
Total Operational Resources	-	73.53	644.02	-	-
Total Expenditures		250.85	923.28		



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SKINNER, SHAWN, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	68.61	68.61	13,201.39	0.5 %
Total Office Allowances	-	68.61	68.61	-	-
Operational Resources					
Operational Resources		251.28	723.17		
Total Operational Resources	-	251.28	723.17	-	-
Total Expenditures		319.89	791.78		



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Newfoundland and Labrador
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SULLIVAN, SUSAN, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Start-up Costs	769.00	0.00	0.00	769.00	0.0 %
Office Operations	13,270.00	484.83	839.33	12,430.67	6.3 %
Total Office Allowances	-	<u>484.83</u>	<u>839.33</u>	-	-
Operational Resources					
Operational Resources		272.77	1,566.09		
Total Operational Resources	-	<u>272.77</u>	<u>1,566.09</u>	-	-
Travel and Living Allowances					
House in Session		0.00	8,677.85		
House Not in Session		189.81	189.81		
Intra & Extra-Constituency Travel	10,090.00	0.00	1,796.98	8,293.02	17.8 %
Total Travel and Living Allowances	-	<u>189.81</u>	<u>10,664.64</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	55.00	188.52	2,471.48	7.1 %
Total Constituency Allowances	-	<u>55.00</u>	<u>188.52</u>	-	-
Total Expenditures		<u>1,002.41</u>	<u>13,258.58</u>		



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Newfoundland and Labrador
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TAYLOR, TREVOR, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,200.00	300.00	1,500.00	4,700.00	24.2 %
Office Operations	13,270.00	72.00	973.08	12,296.92	7.3 %
Total Office Allowances	-	<u>372.00</u>	<u>2,473.08</u>	-	-
Operational Resources					
Operational Resources		3,246.46	4,203.83		
Total Operational Resources	-	<u>3,246.46</u>	<u>4,203.83</u>	-	-
Travel and Living Allowances					
House in Session		0.00	3,454.75		
House Not in Session		3,395.15	4,298.90		
Intra & Extra-Constituency Travel	11,150.00	540.00	2,159.75	8,990.25	19.4 %
Total Travel and Living Allowances	-	<u>3,935.15</u>	<u>9,913.40</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	169.00	169.00	2,491.00	6.4 %
Total Constituency Allowances	-	<u>169.00</u>	<u>169.00</u>	-	-
Total Expenditures		<u>7,722.61</u>	<u>16,759.31</u>		



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VERGE, WADE, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,200.00	0.00	0.00	6,200.00	0.0 %
Office Start-up Costs	880.00	84.23	655.12	224.88	74.4 %
Office Operations	13,270.00	585.45	1,696.03	11,573.97	12.8 %
Total Office Allowances	-	<u>669.68</u>	<u>2,351.15</u>	-	-
Operational Resources					
Operational Resources		716.32	3,851.83		
Total Operational Resources	-	<u>716.32</u>	<u>3,851.83</u>	-	-
Travel and Living Allowances					
House in Session		0.00	9,778.82		
House Not in Session		1,403.75	4,534.92		
Intra & Extra-Constituency Travel	10,180.00	811.38	1,879.03	8,300.97	18.5 %
Total Travel and Living Allowances	-	<u>2,215.13</u>	<u>16,192.77</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	19.95	19.95	2,640.05	0.8 %
Total Constituency Allowances	-	<u>19.95</u>	<u>19.95</u>	-	-
Total Expenditures		<u>3,621.08</u>	<u>22,415.70</u>		



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WHALEN, DIANNE, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	520.00	1,134.50	12,135.50	8.5 %
Total Office Allowances	-	520.00	1,134.50	-	-
Travel and Living Allowances					
Intra & Extra-Constituency Travel	8,500.00	0.00	0.00	8,500.00	0.0 %
Total Travel and Living Allowances	-	0.00	0.00	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	88.00	2,572.00	3.3 %
Total Constituency Allowances	-	0.00	88.00	-	-
Total Expenditures		520.00	1,222.50		



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WILLIAMS, DANNY, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	0.00	0.00	13,270.00	0.0 %
Total Office Allowances	-	0.00	0.00	-	-
Operational Resources					
Operational Resources		0.00	0.00		
Total Operational Resources	-	0.00	0.00	-	-
Travel and Living Allowances					
House Not in Session		0.00	0.00		
Total Travel and Living Allowances	-	0.00	0.00	-	-
Total Expenditures		0.00	0.00		



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WISEMAN, ROSS, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	119.00	169.00	13,101.00	1.3 %
Total Office Allowances	-	<u>119.00</u>	<u>169.00</u>	-	-
Operational Resources					
Operational Resources		673.95	1,669.53		
Total Operational Resources	-	<u>673.95</u>	<u>1,669.53</u>	-	-
Travel and Living Allowances					
House in Session		0.00	2,592.11		
House Not in Session		0.00	0.00		
Intra & Extra-Constituency Travel	9,030.00	181.41	915.87	8,114.13	10.1 %
Total Travel and Living Allowances	-	<u>181.41</u>	<u>3,507.98</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	90.00	2,570.00	3.4 %
Total Constituency Allowances	-	<u>0.00</u>	<u>90.00</u>	-	-
Total Expenditures		<u>974.36</u>	<u>5,436.51</u>		



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YOUNG, WALLACE, MHA

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Expenditure Category	Expense Limit for Fiscal 2008/09 (Net of HST)	Expenditures Incurred During Month (Net of HST)	Expenditures to Date (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Operations	13,270.00	60.00	154.50	13,115.50	1.2 %
Total Office Allowances	-	<u>60.00</u>	<u>154.50</u>	-	-
Operational Resources					
Operational Resources		312.16	1,275.06		
Total Operational Resources	-	<u>312.16</u>	<u>1,275.06</u>	-	-
Travel and Living Allowances					
House in Session		0.00	13,366.30		
House Not in Session		2,286.04	6,163.22		
Intra & Extra-Constituency Travel	11,150.00	749.24	5,191.29	5,958.71	46.6 %
Total Travel and Living Allowances	-	<u>3,035.28</u>	<u>24,720.81</u>	-	-
Constituency Allowances					
Constituency Allowance	2,660.00	0.00	312.14	2,347.86	11.7 %
Total Constituency Allowances	-	<u>0.00</u>	<u>312.14</u>	-	-
Total Expenditures		<u>3,407.44</u>	<u>26,462.51</u>		

House of Assembly Management Commission

Briefing Note

Title: Constituency Travel Budget

Issue: Request to provide constituency travel budget as block funding

Background:

- Paragraphs 32.(2)(a) and 36(2)(a) of the *Members Resources and Allowances Rules* detail the number of trips a Member can take to the Constituency or to the Capital Region when the House is in Session and when the House is not in Session as follows:
 - - 32.(2) A member who maintains a permanent residence within the capital region but represents a constituency outside the capital region may claim reimbursement for the following costs while the House of Assembly is in session:
 - (a) for each week or part of a week that the House of Assembly is in session, the actual transportation cost of one return trip to his or her constituency to attend to constituency business;
 - 36.(2) A member who maintains a permanent residence within the capital region but represents a constituency outside the capital region may claim reimbursement for the following travel and accommodation costs to and from his or her constituency when the House of Assembly is not in session:
 - (a) the actual transportation cost of not more than 20 return trips per year;
- In summary, Members have one trip per week when the House is in session and 20 trips for the remainder of the year.
- The Member for the District of Placentia & St. Mary's has written the Commission outlining concerns about the limitations of these rules and the impact on his ability to conduct constituency business (letters attached). The Member is incurring personal costs and is requesting that his constituency travel budget be provided to him in block funding with certain stipulations.
- In effect, this request is to remove the 20 trips per year maximum for the Member for Placentia – St. Mary's. This would be a substantial change from the Rules drafted by Chief Justice Green and adopted by the House of Assembly.

- In addition to the implications for other Members, this would require amendments to various provisions of the *Members' Resources and Allowances Rules* making an exemption for one district. Given this, it may be preferable to refer this issue to the Members' Compensation Review Committee for more thorough analysis.

Action Required:

- The direction of the Commission is requested.

Drafted by: Marie Keefe
Date: November 26, 2008

Approved by: Wm. MacKenzie



Newfoundland and Labrador House of Assembly

Felix Collins, M.H.A.

District of Placentia & St. Mary's

OFFICE OF THE CLERK

July 7, 2008

JUL 11 2008

Mr. William MacKenzie
Clerk of the House of Assembly
Office of the Clerk
Main Floor, East Block
Confederation Building

Dear Mr. MacKenzie:

I was pleased with the recent decision of the Management Commission to establish a discussion paper on the issues respecting Members' Travel. Subsequently, I would like to make a few additional points regarding my own particular situation.

Discussion at the July 3rd meeting seemed to tie the number of trips to the issue of the House being either opened or closed and around commuting to or from the Capital region. In the case of the House being in session, it dealt with the number of trips needed for commuting purposes. In the case of when the House is not in session, it dealt with the number of trips to the Capital region a Member might need to carry out constituency business.

As I pointed out in my original letter, dated April 17, 2008, to put numbers on these trips may be perfectly reasonable. However, my issue has nothing to do with commuting while the House is in session, or needing time in St. John's to carry out constituency business. My issue deals strictly with constituency representation. I live within commuting distance of my District and travel there with the same ease as if I resided there.

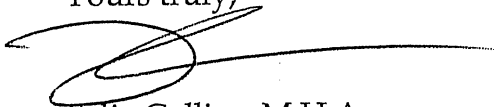
The only other MHA on the Avalon Peninsula in this category is Keith Hutchings, Ferryland. However, unlike Mr. Hutchings, who lives in St. John's, his District begins in the Goulds. I live far enough from my District that I have to absorb approximately \$40.00 for every trip claimed. Other MHAs on the Avalon have different issues with travel and I concur with the Commission members that there is no easy fix. The simple solution, from my perspective, is to give me my constituency travel budget of \$14,400.00 in block funding with certain stipulations. First, that it is used for district travel only (including meals & accommodations) and that it is paid only upon submission of a Travel Expense Claim. These expenses would more than adequately be covered by the \$14,400.00 travel budget. This would not affect any of the other allowances.

It may be that this will also be satisfactory to the majority of Members. In any event, it could be an interim measure that could be put into effect until such time that the Compensation Committee is set up. Furthermore, it would not result in any increased budgetary expense.

With the anticipated heavy schedule of members' travel during the summer months, I would hope that this could be addressed in a timely fashion.

Your consideration in this matter would be greatly appreciated.

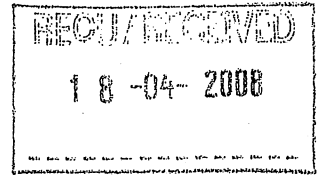
Yours truly,

A handwritten signature in black ink, appearing to read 'Felix Collins', with a long horizontal flourish extending to the right.

Felix Collins, M.H.A.
Placentia & St. Mary's



COPY



Newfoundland and Labrador House of Assembly

Felix Collins, M.H.A.

District of Placentia & St. Mary's

April 17, 2008

Honourable Roger Fitzgerald, M.H.A.
Speaker of the House of Assembly
Office of the Speaker

Dear Mr. Speaker:

Re: Members' Provisions & Allowances

Following the Management Commission's amendments to certain rules respecting Members' Resources and Allowances which you tabled in the House this week, I hereby submit a request for a further change to the Rules.

My request deals with Rules 32(a) and 36(a) respecting Constituency Travel. I qualify as a MHA-1 maintaining a permanent residence within the Capital Region, but representing a constituency outside the Capital Region. Rule 32(a) allows me one paid trip per week to my district when the House is in Session, and rule 36(a) allows me 20 paid trips to my district when the House is not in Session.

Rule 32(a)

It would appear that this Rule is the corollary of Rule 31(a) which allows a Member who resides outside the Capital Region, one paid trip back to his/her district when the House is in Session. I would assume that the rationale for this Rule is to allow the Member to return home to his/her district on weekends when the House is in Session. One would further assume that the rationale for the corollary Rule 32(a) would be to keep Members (MHA-1) in the Capital Region while the House is in Session. In other words, Members living in the Capital Region should not be traveling to their districts, but should be in St. John's when the House is in Session.

In my case, the District, Placentia & St. Mary's, begins at the intersection of the Trans Canada Highway and the Salmonier Line, a distance of 42 kilometers from St. John's, with a driving time of approximately 20-30 minutes, depending on driving conditions. I can be in any one of several communities within my district within one hour, and in most, in one and a half hours. Thus, it would not be unusual for me to attend a function in my district on any one morning while the House is in Session, and still be in attendance for the House Sitting that day. Furthermore, it is not unusual for me to attend an evening function anywhere in my district, and still maintain full attendance in the House.

In other words, there is no rationale in restricting me to one paid trip a week while the House is in Session, due primarily to the close proximity of my district to St. John's. It might be different for a M.H.A. whose district is several hours away.

Rule 36(a)

Rule 36(a) is the corollary of Rule 35(a) which allows a Member resident residing in his/her district which is outside the Capital Region, a total of 20 paid trips to the Capital Region when the House is not in Session. That may be entirely in order for those Members. They spend all of their time in their districts when the House is not in session, and can travel to St. John's 20 times a year to attend to business in St. John's. However, the reverse is a different matter altogether. To restrict MHAs-1 to 20 trips to their districts when the House is not in Session, prevents them from serving their constituents, and is, in fact, discriminatory. It is impossible for me to properly represent my constituency with 20 trips during this time. Neither does it make sense for me to overnight in my district for several nights. For the most part, I can return in one and a half hours or less, the cost of which would be far less than overnight accommodations.

I can understand the application of such a Rule to a MHA-1 who represents a riding several hours away. The Member for Baie Verte-Springdale, for example, would not be driving from his home in St. John's to his district two or three times a week. Combined with extended overnight stays, twenty paid trips may be entirely reasonable in such a situation. It makes no sense whatsoever in my case.

Ironically, when the House is in Session, I can make one such trip a week. When the House is not in Session, and depending on the length of the Session, I can only make such a trip every two weeks.

The District of Placentia & St. Mary's is one of the largest rural districts in the Province. It has over 540 kilometers of road and 40 communities. The boundaries were recently extended to include Long Harbour-Mount Arlington Heights, Whitbourne, Markland, Brigus Junction and the area of Ocean Pond-Middle Gull Pond. Only the small community of St. Shott's was deleted. Yet, even though the district was expanded, my capacity to represent it was reduced.

To help illustrate my point, in my first 12 months as MHA, I made 102 trips to my district, averaging two per week. For the 2007 calendar year, I made 99 trips. This did not include part of September and October during the Election Campaign. For January and February, 2008, I made 13 trips. In order to properly serve my constituency, these trips are essential. It is not sufficient to say I can't go. My constituency demands it and deserves it.

As mentioned earlier, my district begins at the Salmonier Line, a distance of 42 kilometers. At that point, my intra-constituency allowance kicks in and I can claim travel beyond that point. On every trip I have to deduct 84 km from my travel. Based on 13 trips from January to February, I have had to deduct $13 \times 84 \times 48.93 = \534.32 from my travel claim. If I made 100 trips a year and deduct 35 paid trips (15 when House in Session) (20 when House not in Session) this works out to be \$2671.58 that I lose ($65 \times 84 \times 48.93$). This is a loss that I cannot afford.

I am not aware of others in the MHA-1 category who have the same problem. While there are other Members who live in the Capital Region, each situation is different. For example, the Member for Ferryland District resides in St. John's, outside his district. However, his district begins in the Goulds, so that his intra-constituency travel allocation covers his travel almost to the same extent as one who resides in his/her district.

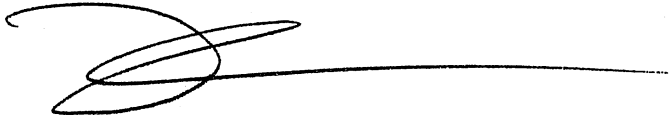
The Member for Grand Bank, Baie Verte-Springdale, and others, live in the Capital Region, but they are either Cabinet Ministers or the district is a greater distance away. Subsequently, I can only request that you give special consideration to my case.

It has been suggested that I identify a specific number of paid trips that would be satisfactory. I am reluctant to do this, since I feel that I should be entitled to the number of trips required to fulfill my role. I suggest that it be based on my district travel of the past two years, approximately 100 trips per calendar year. I currently have an allotment of \$14,400 for intra-constituency travel. That is adequate to cover all the trips necessary. I suggest that I be permitted to avail of my intra-constituency allotment to cover full transportation costs.

I am not interested in making a profit on my travel claims. I expect only that my travel claims cover my actual expenses. I should not be expected to personally cover \$41.10 for every trip I made to my district, which I am currently doing. Not to go, is not an option.

I would welcome the opportunity to meet with you and the Management Commission to present my case.

Yours truly,

A handwritten signature in black ink, consisting of a large, stylized 'F' followed by a long horizontal line that extends to the right.

Felix Collins, M.H.A.
Placentia & St. Mary's

House of Assembly Management Commission

Briefing Note

Title: Standard Signage Policy for Constituency Offices

Issue: Create a standard signage policy for all constituency offices

Background:

- Subsection 19(1) of the *Members' Resources and Allowances Rules* states:

19(1) The constituency office accommodation allowance referred to in paragraph 18(2)(a) includes accommodation expenses related to the rental of permanent or temporary offices such as

- (a) rent;
- (b) utilities;
- (c) taxes;
- (d) insurance;
- (e) security;
- (f) janitorial services; and
- (g) signage identifying the office as the member's constituency office without any reference to a political party.

- Presently each Member may choose the style, content and type of sign that will be used to identify his or her constituency office. This has led to discrepancies in the type and cost, which ranged from \$75 to \$1720.
- At the April 30, 2008 meeting of the House of Assembly Management Commission meeting, the Commission directed the Clerk to develop guidelines for the provision of signs at the constituency offices of Members. These guidelines are intended to provide a consistent and standardized approach to the provision of signs and include a maximum dollar amount for the cost of the sign. (CM 2008-033 refers.)
- The layout of the sign is reflective of the Brand Logo signage. The sign specifications are the same as those for other leased accommodations for Government Departments.
- The policy is brought to the commission for approval.

Action Required:

- The Commission approves the attached Standard Signage Policy for Constituency Offices, dated November 2008, for the Members of the House of Assembly.



House of Assembly

Standard Signage Policy for Constituency Offices

December 2008

Table of Contents

1.0 Approval

2.0 Purpose

3.0 General

4.0 Process

1. Approval

The House of Assembly Management Commission establishes this policy respecting standard signage for Constituency Offices.

2. Purpose

The purpose of this policy is to allow constituency offices for Members of the House of Assembly to have consistent signage without having to purchase the signs outside of the leasing agreement. It will simplify the leasing and reporting expenditures that exceed the \$7,000 threshold for constituency office accommodation allowance.

3. General

3.1. Principles

In considering and approving standard signage for constituency offices pursuant to this policy, the Members of the House of Assembly must ensure that the signage meets the needs of the Members to identify his/her constituency office.

4. Process

This policy establishes a standard for all future signs to be used on constituency offices located in leased accommodations throughout Newfoundland & Labrador. This policy will ensure that the standard sign will be part of the leasing proposal package and that cost will be amortized over the period of the lease.

Once a Member decides to setup a constituency office in his/her district, a lease proposal document will be prepared based on the location chosen. The standard sign specifications will become part of the lease proposal document and the sign will be provided by the landlord based on the specifications approved in this policy. The actual layout and content of the sign is to be approved by the Member prior to the fabrication of the sign to ensure it meets the layout provided with the leasing proposal document.

In the case of a by-election in which the new Member chooses to retain the constituency office of the previous Member, the cost to change the name on the existing sign will be at the cost of the new member under the constituency office accommodation allowance. The rules governing the expenditure will apply.

4.1. Restrictions

Under this policy the standard signage for Constituency offices will meet the following specifications:

The special requirements section, Section 3 of the leasing proposal package, will include the following:

The Lessor is to supply and install an illuminated plastic sign for the constituency office of the Member, which is to be mounted in an aluminum frame and erected in front of the building or on a pylon structure in the front of the building. Refer to Section 6 for details. The Lessor is to be responsible for all on going electrical costs for the illumination of the sign.

The Lessee retains the right to final approval of the artwork for the sign, to meet the specifications of the attached drawing.

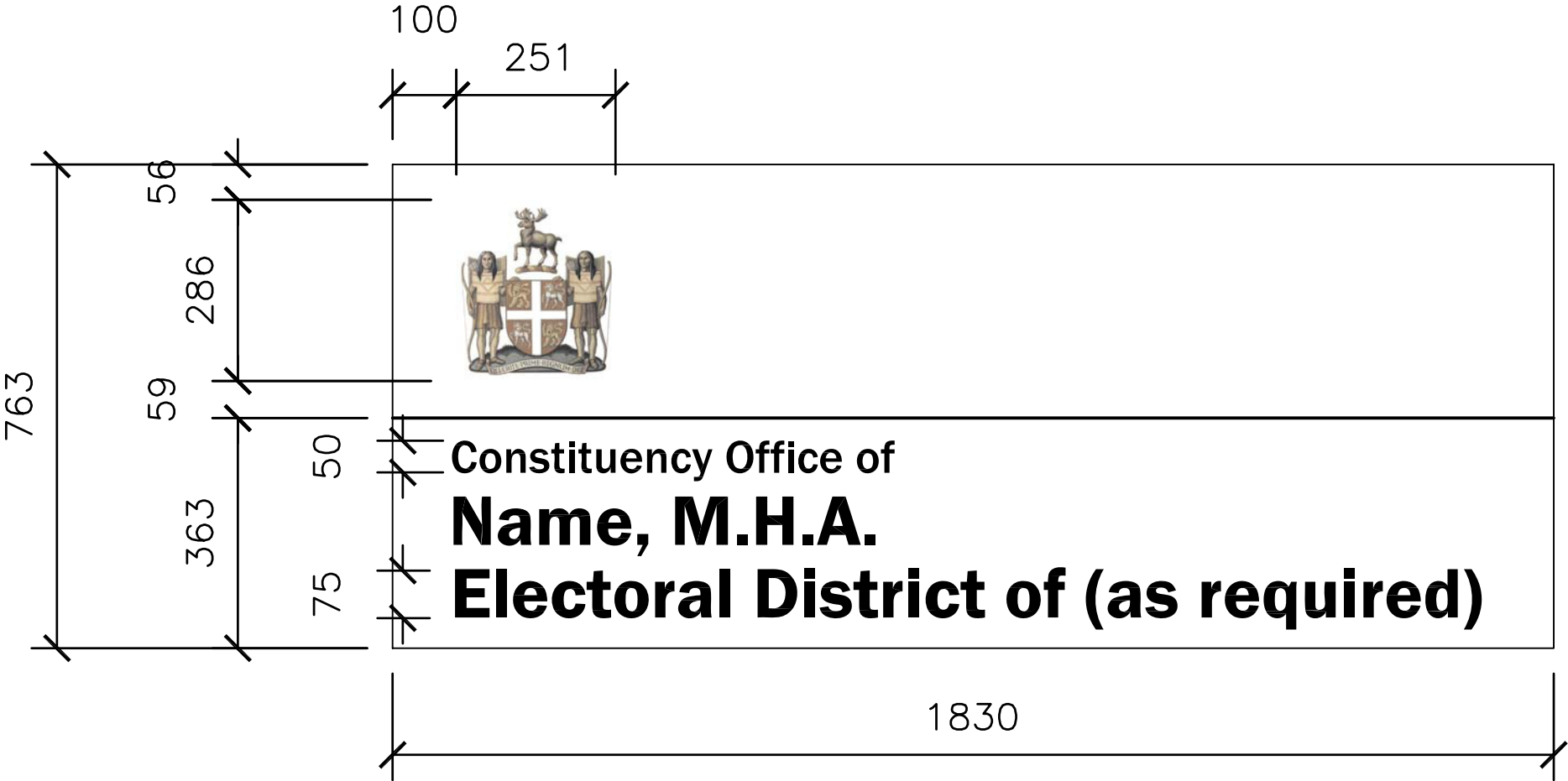
The building performance requirements section, Section 6 of the leasing proposal package will include the following:

Signs

The Lessor is to supply and install an illuminated plastic sign for the constituency office of the Member, which is to be mounted in an aluminum frame and erected in front of the building or on a pylon structure in the front of the building that is highly visible from the main road. The construction of the sign should meet the following:

- 1) 6'0" (1830mm) long X 3'0" (914mm)High
- 2) High output, instant start fluorescent lamps and heavy ballast photo cell operation.
- 3) Heavy duty gauge extruded aluminum with reinforced corners.
- 4) Heavy duty acrylic with high performance translucent vinyl graphics.
- 5) All installation including wiring and controls to be included.
- 6) The Lessor is responsible for all on going electrical costs for the operation of the sign.

Proposed Building Sign for Constituency Offices



3.0” high text in Franklin Gothic font
White Background
Coloured Coat of Arms

House of Assembly Management Commission

Briefing Note

Title: Budget Transfers for period April to November 2008

Issue: Ratification of the Budget Transfers processed during the period from April 1, 2008 to November 24, 2008

Background:

- The Commission approved and adopted the Transfer of Funds Policy, April 2008, effective 1 April 2008 at the July 3, 2008 meeting. The Policy requires only certain budget transfers to be approved by the Commission. However, to ensure transparency, it was proposed that all transfers of funds should be approved or ratified by the Commission.
- The seven (7) budget transfer approval forms attached represent all the transfers of funds for the House of Assembly and the Statutory Offices for the period noted. In accordance with Section 4.1.1 of the Transfer of Funds Policy, all transfers were approved by the Clerk of the House of Assembly and the applicable Statutory Officer or Chief Financial Officer (or designate).
- Budget transfers Nos. HOABT00075 and HOABT00076 (not attached) represent temporary transfers made due to technical system obstacles in the Genesys payroll system and thus are not considered transfers of funds as contemplated by the Transfer of Funds Policy.

Action Required:

- The Commission ratifies the transfers of funds Nos. HOABT00073 to HOABT00074 and HOABT00077 to HOABT00081 which re-allocated funds within the vote of the Legislature for the period April to November 2008 to facilitate payment of required expenditures.

Drafted by: Marlene Lambe
Date: November 25, 2008

Approved by: Wm. MacKenzie

LEGISLATURE

Budget Adjustment No.: HOABT00073

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	B071	000000	6.1.01.07 Office of the Information and Privacy Commissioner – Property, Furnishings and Equipment	\$10,000

FUNDS REQUIRED FOR:

Shelving units as recommended by IMCAT initiative.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	B061	000000	6.1.01.06 Office of the Information and Privacy Commissioner – Purchased Services	\$10,000

REASON FUNDS ARE AVAILABLE:

Total funding for IMCAT initiative (including cost of shelving) was budgeted under Purchased Services. Budget transfer is required to ensure shelving is charged to correct main object.

<p>VERIFIED BY:</p> <p style="text-align: center;"><u><i>M. Lambe</i></u></p> <p>Marlene Lambe Chief Financial Officer Date: <u>2 July 08</u></p>	<p>APPROVED BY:</p> <p style="text-align: center;"><u><i>William Mackenzie</i></u></p> <p>William Mackenzie Clerk of the House of Assembly Date: <u>2008. 07. 04.</u></p>
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HOABT0073

[Signature]
Commissioner

LEGISLATURE

Budget Adjustment No.: HOABT00074

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	120	0410	B051	000000	1.1.03.05 Caucus Operations and Members' Expenses – Professional Services	\$10,000

FUNDS REQUIRED FOR:

Costs of services provided by consultants for review of caucus resources were higher than anticipated at budget time.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	120	0400	B051	000000	1.1.01.05 Administrative Support – Professional Services	\$10,000

REASON FUNDS ARE AVAILABLE:

Costs related to management certification process were less than anticipated at budget time.

<p>VERIFIED BY: / Approved By:</p> <p style="text-align: center;"><i>M. Lambe</i></p> <hr/> <p>Marlene Lambe Chief Financial Officer Date: <u>2 July 08</u></p>	<p>APPROVED BY:</p> <p style="text-align: center;"><i>William Mackenzie</i></p> <hr/> <p>William Mackenzie Clerk of the House of Assembly Date: <u>2008. 07. 04</u></p>
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HOABT0074

LEGISLATURE

Budget Adjustment No.: HOABT00077

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	120	0410	B051	000000	1.1.03.05 Caucus Operations and Members' Expenses – Professional Services	\$23,000

FUNDS REQUIRED FOR:

Costs of services provided by consultants for review of caucus resources were higher than anticipated at budget time.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	120	0400	B051	000000	1.1.01.05 Administrative Support – Professional Services	\$23,000

REASON FUNDS ARE AVAILABLE:

Costs related to management certification process were less than anticipated at budget time.

<p>VERIFIED BY: <i>approved by:</i></p> <p><u><i>M. Lambe</i></u></p> <p>Marlene Lambe Chief Financial Officer</p> <p>Date: <u>10 Sept 08</u></p>	<p>APPROVED BY:</p> <p><u><i>W. Mackenzie</i></u></p> <p>William Mackenzie Clerk of the House of Assembly</p> <p>Date: <u>10.08.09.12.</u></p>
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HOABT0077

LEGISLATURE

Budget Adjustment No.: HOABT00078

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	120	0410	B051	000000	1.1.03.05 Caucus Operations and Members' Expenses – Professional Services	\$5,140

FUNDS REQUIRED FOR:

Costs of legal services provided to the Official Opposition.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	100	0410	B011 B013 <i>WML</i>	000000	1.1.03.01 Caucus Operations and Members' Expenses – Salaries	\$5,140

REASON FUNDS ARE AVAILABLE:

Per CM2008-015 the House of Assembly Management Commission decided that block funding, equivalent to the maximum step level for each of the four positions of the core staff for the Official Opposition (per CM2007-019) should be provided to the Official Opposition until such time as the approved Review of Caucus Resources is completed.

<p>VERIFIED BY: <i>approved by:</i></p> <p><u><i>M. Lambe</i></u></p> <p>Marlene Lambe Chief Financial Officer Date: <u>12 Sept 08</u></p>	<p>APPROVED BY:</p> <p><u><i>William MacKenzie</i></u></p> <p>William MacKenzie Clerk of the House of Assembly Date: <u>2008. 09. 12.</u></p>
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HOABT0078

LEGISLATURE

Budget Adjustment No.: HOABT00079

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	B071	000000	5.1.01.07 Office of the Child and Youth Advocate – Property, Furnishings and Equipment	\$5,000

FUNDS REQUIRED FOR:


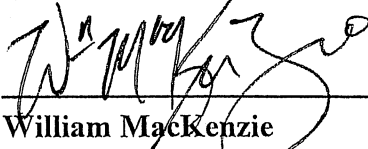
Costs related to additional furniture and equipment required as a result of relocation to new premises and requirements of new staff.

TRANSFER FROM:

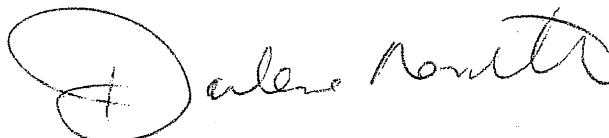
Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	B061	000000	5.1.01.06 Office of the Child and Youth Advocate – Purchased Services	\$5,000

REASON FUNDS ARE AVAILABLE:

Moving costs related to the relocation to newly leased office space were less than anticipated.

<p>VERIFIED BY:</p>  <hr/> <p>for Marlene Lambe Chief Financial Officer Date: <u>16 Sep 2008</u></p>	<p>APPROVED BY:</p>  <hr/> <p>William Mackenzie Clerk of the House of Assembly Date: <u>2008. 09. 16.</u></p>
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HOABT0079



LEGISLATURE

Budget Adjustment No.: HOABT00080

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	B071	000000	5.1.01.07 Office of the Child and Youth Advocate – Property, Furnishings and Equipment	\$7,500

FUNDS REQUIRED FOR:


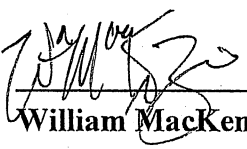
Costs related to additional furniture and equipment required as a result of relocation to new premises and requirements of new staff.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	B061	000000	5.1.01.06 Office of the Child and Youth Advocate – Purchased Services	\$7,500

REASON FUNDS ARE AVAILABLE:

Moving costs related to the relocation to newly leased office space were less than anticipated.

<p>VERIFIED BY:</p> <p align="center"></p> <hr/> <p>Marlene Lambe Chief Financial Officer Date: <u>9 Oct 08</u></p>	<p>APPROVED BY:</p> <p align="center"></p> <hr/> <p>William MacKenzie Clerk of the House of Assembly Date: <u>2008. 10. 16.</u></p>
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HOABT0080



LEGISLATURE

Budget Adjustment No.: HOABT00081

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201 <i>ca</i>	110	0410	B021	000000	1.1.03.02 Caucus Operations and Members' Expenses – Employee Benefits	\$800

FUNDS REQUIRED FOR:

Costs for registration fees for staff of the Official Opposition related to attendance at a conferences held at Memorial University.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201 <i>ca</i>	110	0410	B061	000000	1.1.03.06 Caucus Operations and Members' Expenses – Purchased Services	\$800

REASON FUNDS ARE AVAILABLE:

Expenditure requirements related to the lease of copiers were less than anticipated.

<p>VERIFIED BY: <i>approved by:</i></p> <p><u><i>M. Lambe</i></u></p> <p>Marlene Lambe Chief Financial Officer Date: <u>19 Nov 08</u></p>	<p>APPROVED BY:</p> <p><u><i>William MacKenzie</i></u></p> <p>William MacKenzie Clerk of the House of Assembly Date: <u>2008. 11. 20.</u></p>
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HOABT00081