



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** February 24, 2015

**Location:** House of Assembly Chamber

**Time:** 9:05 a.m.

**Members Present:**

Mr. Wade Verge, MHA, Lewisporte, Speaker

Ms. Sandra Barnes, Clerk of the House of Assembly

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Hon. Keith Hutchings, MHA (PC) Ferryland

Hon. Darin King, Government House Leader

Mr. Andrew Parsons, MHA (L) Burgeo-LaPoile

Mr. Dwight Ball, MHA (L) Humber Valley

**Regrets:**

Mr. Kevin Pollard, MHA (PC) Baie Verte - Springdale

**Other**

Mr. Glen Littlejohn, MHA (PC), Port de Grave, Deputy Speaker

Ms. Marie Keefe, Policy & Communications Officer

**CM 2015-001**                      The Minutes of the House of Assembly Management Commission meeting held on October 22, 2014 were approved as read.

**CM 2015-002**                      The Commission approved the following transfer of funds:  
**From:**  
Subdivision 1.1.04.02 Members' Resources – Purchased Services  
\$ 1,500  
**To:**  
Subdivision 1.1.07.10 Official Opposition Caucus – Grants and Subsidies  
\$ 1,500

- CM 2015-003** The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved payment of expenses totaling \$26.28 for the Member for Conception Bay East – Bell Island but denied the payment of \$25.00 as there was no supporting documentation.
- CM 2015-004** The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved the payment of expenses totaling \$30.80 for the Member for Conception Bay East – Bell Island.
- CM 2015-005** The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved the payment of expenses totaling \$73.45 for the Member for Conception Bay East-Bell Island with the expenses to be paid within the appropriate allocation for the 2014-15 fiscal year.
- CM 2015-006** The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved the payment of expenses totaling \$224.87 for the Member for Harbour Main.
- CM 2015-007** The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved the payment of expenses totaling \$35.00 for the Member for Burgeo-La Poile.
- CM 2015-008** The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved the payment of expenses totaling \$452.86 for the Member for Port de Grave.

**CM 2015-009** The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved the payment of expenses totaling \$100.00 for the Member for the Straits-White Bay North.

**CM 2015-010** The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved the payment of expenses totaling \$592.51 and \$143.00 for the Member for Trinity North.

**CM 2015-011** The Commission directed House officials to draft amendments to the Caucus Operational Funding Grants Policy to reflect the recommendations of the Auditor General and the Audit Committee. The revised policy will be brought back to a future meeting for consideration and approval of the Commission.

**CM 2015-012** Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the strategy for the review of the MHA Pension Plan.

**Adjournment:** 9:50 a.m.

Wade Verge, MHA  
Speaker and Chair

Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** March 5, 2015

**Location:** Official Opposition Caucus Room

**Time:** 1:00 p.m.

**Members Present:**

Mr. Wade Verge, MHA, Lewisporte, Speaker

Ms. Sandra Barnes, Clerk of the House of Assembly

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Hon. Keith Hutchings, MHA (PC) Ferryland

Hon. Darin King, Government House Leader

Mr. Andrew Parsons, MHA (L) Burgeo-LaPoile

Mr. Dwight Ball, MHA (L) Humber Valley

Mr. Kevin Pollard, MHA (PC) Baie Verte - Springdale

**Other**

Mr. Glen Littlejohn, MHA (PC), Port de Grave, Deputy Speaker

Ms. Marie Keefe, Policy & Communications Officer

**CM 2015-013**

The Commission, at an *in camera* meeting, approved the 2015 -2016 estimates for the Legislature to be forwarded to the Minister of Finance for inclusion in the 2015 Estimates and voted on in the Legislature.

**CM 2015-014**

In order to give effect to budget decisions, the Commission, at an *in camera* budget meeting, approved the assignment of the permanent employee in the sessional position control number PCN55556354 to the full-time position control number PCN00002406.

**CM 2015-015**

In order to give effect to budget decisions, the Commission, at an *in camera* budget meeting, approved the abolition of the following permanent positions in the House of Assembly Service and Statutory Offices:

1. Secretary to the Speaker (PCN00000321), effective July 1, 2015
2. Permanent Sessional Parliamentary Trans-editor (PCN55556354)

**CM 2015-016**

In order to give effect to budget decisions, the Commission, at an *in camera* budget meeting, approved the creation of one permanent full-time Senior Investigator position for the Office of the Citizens' Representative.

**CM 2015-017**

In order to give effect to budget decisions, the Commission, at an *in camera* budget meeting, approved the creation of one permanent full-time Systemic Advocacy Consultant position for the Office of the Child and Youth Advocate.

**Adjournment:** 4:50 p.m.

Wade Verge, MHA  
Speaker and Chair

Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland & Labrador**

**To:** House of Assembly Management Commission

**From:** Speaker of the House of Assembly

**Date:** May 6, 2015

**Subject:** Rulings on Allowance Use

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The process for rulings on allowance use is outlined in Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act). The Act gives authority for the Speaker to make rulings when expenditures of Members have been rejected for payment, provided that the ruling is distributed to and receives concurrence of the Management Commission.

The report below provides the details with respect to all such rulings for the period ended: **May 6, 2015**. These expenditures were rejected for payment because they were not submitted within 60-days of being made; however they are permitted and are in compliance with all other provisions of the *Members' Resources and Allowances Rules* (the Rules).

<b>DISTRICT</b>	<b>MEMBER</b>	<b>AMOUNT</b>	<b>DETAILS</b>
St. John's South	Mr. Tom Osborne	\$436.14	Expenses were submitted past the 60-day deadline, but are in compliance with all other provisions of the Rules.
Terra Nova	Mr. Sandy Collins	\$259.00	Expenses were submitted past the 60-day deadline, but are in compliance with all other provisions of the Rules.
Virginia Waters	Ms. Cathy Bennett	\$166.68 & \$237.59	Expenses were submitted past the 60-day deadline, but are in compliance with all other provisions of the Rules.
Conception Bay East-Bell Island	Mr. David Brazil	\$169.50	Expenses were submitted past the 60-day deadline, but are in compliance with all other provisions of the Rules.
Lake Melville	Mr. Keith Russell	\$1972.11 & \$46.64	Expenses were submitted past the 60-day deadline, but are in compliance with all other provisions of the Rules.



House of Assembly  
Newfoundland & Labrador

**To:** House of Assembly Management Commission  
**From:** Clerk of the House of Assembly  
**Date:** May 6, 2015  
**Subject:** Report on Authorizations for Furniture and Equipment Expenditures

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The Commission approved a Standard Office Allocation Package for Members and Constituency Assistants pursuant to Section 25(1) of the *Members' Resources and Allowances Rules*. At its April 30, 2008 meeting, the Commission delegated authority to the Clerk to pre-approve expenditures for other furniture and equipment to a maximum of \$500.00, with the Clerk to report all such approvals to the Commission (**CM 2008-044** refers).

**Report for Period Ending:** May 6, 2015

DISTRICT	MEMBER	TYPE OF EXPENDITURE	COST	DETAILS
Grand Falls Windsor- Buchans	Ms. Susan Sullivan	Furniture	\$464.96	Vertical filing cabinet.
Conception Bay South	Mr. Rex Hillier	Furniture	\$419.00 \$268.95	Round meeting table; Folding table; metal shelving unit; and surge protectors.

**House of Assembly Management Commission  
Briefing Note**

**Title:** Budget Transfer

**Issue:** Ratification of Approval of Transfer of Funds

**Background:**

- Section 5 of the Transfer of Funds Policy, April 2008 states:

*“Where a Commission meeting can be scheduled in sufficient time before the transfer of funds is required, the transfer of funds will be approved at a meeting of the Commission. If this is not practicable, Authority is delegated by the Commission to a quorum of four members (must include one member representing Government and one member representing a party in opposition to the Government) to approve the transfer of funds prior to processing of the transaction. The transfer of funds approval will be ratified at the next Commission meeting.”*

- In accordance with Section 5 of the Transfer of Funds Policy, one transfer was approved by a quorum of at least four members of the House of Assembly Management Commission in March 2015. The attached budget transfer adjustment form provides further details regarding this transfer.
- Budget Transfer No. HOABT2015-0040 was required to transfer funds to Office of the Chief Electoral Officer – Grants and Subsidies to provide funds to process By-Election subsidy payments related to 2014/15 fiscal year.

**Analysis:**

**Legal Consultation:**

Not applicable

**Internal Consultation(s):**

Not applicable

**External Consultation(s):**

Not applicable

**Comparison to Government Policy:**

Not applicable

**Financial Impact:**

Not applicable



**Legislative Impact:**

Not applicable

**Options:**

Not applicable

**Status:**

Not applicable

**Action Required:**

The Commission ratifies the approval of the following transfer of funds:

Budget Transfer No. HOABT2015-0040 to transfer funds to Office of the Chief Electoral Officer – Grants and Subsidies to provide funds to process By-Election subsidy payments related to 2014/15 fiscal year.

Prepared by: Wanda Lee Mercer

Approved by: Sandra Barnes

Date: May 6, 2015

**Attachments:**

1. Budget Transfer No. HOABT2015-0040

LEGISLATURE

Budget Adjustment No.: HOABT2015-0040

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	130	0600	1061	000000	3.1.01.10 Office of the Chief Electoral Officer – Grants and Subsidies	\$35,800

FUNDS REQUIRED FOR:

By-Election subsidy payments related to fiscal year 2014/15.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	110	0600	0367	000000	3.1.01.02 Office of the Chief Electoral Officer – Transportation and Communications	\$35,800

REASON FUNDS ARE AVAILABLE:

Expenditures related to travel are less than anticipated.

<b>VERIFIED BY:</b>  <i>Wanda Lee Mercer</i> Chief Financial Officer  Date: <u>March 24, 2015</u>	<b>APPROVED BY:</b>  <i>K. Pollard, A. Parsons, D. King &amp; L. Michael</i> House of Assembly Management Commission  Date: <u>March 24, 2015</u>
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**House of Assembly Management Commission  
Briefing Note**

**Title:** Budget Transfers Report

**Issue:** Budget transfers processed during fiscal year 2014-15.

**Background:**

- The Transfer of Funds Policy, April 2008 requires only certain budget transfers to be approved by the House of Assembly Management Commission (the Management Commission). However, to ensure transparency, it was proposed that all transfers of funds should be reported to the Management Commission for information purposes.
- In accordance with Section 4.1.1 of the Transfer of Funds Policy, the following thirty-six (36) transfers were approved by the Clerk of the House of Assembly and the applicable Statutory Officer or Chief Financial Officer (or designate) since the last report:
  - HOABT2015-0002 to HOABT2015-0005
  - HOABT2015-0007
  - HOABT2015-0009 to HOABT2015-0010
  - HOABT2015-00012 to HOABT2015-0038
  - HOABT2015-0039 (Cancelled and not attached)
  - HOABT2015-00041 to HOABT2015-0045
  - AGBA00001-1415 to AGBA00004-1415 (transfers for the Office of the Auditor General)
- In accordance with Section 4.2.1 of the Transfer of Funds Policy, the following transfers of funds (not attached) were approved by the Management Commission:
  - HOABT2015-0001– approved per Commission Minute No. CM 2014-019
  - HOABT2015-0006– approved per Commission Minute No. CM 2014-035
  - HOABT2015-0008– approved per Commission Minute No. CM 2014-034
  - HOABT2015-0011– approved per Commission Minute No. CM 2015-002
- In accordance with Section 5 of the Transfer of Funds Policy, the following transfer of funds (not attached) was approved by a quorum of at least four members of the House of Assembly Management Commission:
  - HOABT2015-0040
- This transfer is presented in a separate briefing note for ratification of the approval in accordance with the Transfer of Funds Policy.

**Analysis:**

**Legal Consultation:**

Not applicable

**Internal Consultation(s):**

Not applicable

**External Consultation(s):**

Not applicable

**Comparison to Government Policy:**

The Executive Branch has a comparable Transfer of Funds Policy.

**Financial Impact:**

Not applicable

**Legislative Impact:**

Not applicable

**Options:**

Not applicable

**Status:**

Not applicable

**Action Required:**

For information purposes only.

Drafted by: Wanda Lee Mercer

Approved by: Sandra Barnes

Date: May 6, 2015

**Attachments:**

1. Budget Transfers HOABT2015-0002 to HOABT2015-0005; HOABT2015-0007; HOABT2015-0009 to HOABT2015-0010; HOABT2015-00012 to HOABT2015-0038; HOABT2015-00041 to HOABT2015-0045
2. Budget Transfers AGBA00001-1415 to ABGA00004-1415

**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0002

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0232	000000	1.1.02.02 Legislative Library and Records Management – Employee Benefits	\$100

**FUNDS REQUIRED FOR:**


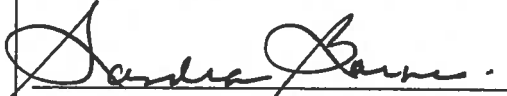
To cover the cost of conference registration fees.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0367	000000	1.1.02.02 Legislative Library and Records Management – Transportation & Communications	\$100

**REASON FUNDS ARE AVAILABLE:**

Expenditures for travel are less than anticipated.

<p><b>APPROVED BY:</b></p> <p>                  _____                  Chief Financial Officer (A)</p> <p>Date: <u>June 11, 2014</u></p>	<p><b>APPROVED BY:</b></p> <p>                  _____                  Clerk of the House of Assembly</p> <p>Date: <u>2014-06-12</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0003

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	100	04B0	0120	000000	1.1.07.01 Official Opposition Caucus - Salaries	\$21,800

**FUNDS REQUIRED FOR:**

An increase in variable funding due to an increase of one Member to the Official Opposition Caucus.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	100	0410	0120	000000	1.1.04.01 Members' Resources -- Salaries	\$21,800

**REASON FUNDS ARE AVAILABLE:**

Funds were approved in the Members' Resources activity to provide variable funding due to vacant seat in the District of Virginia Waters.

<p><b>APPROVED BY:</b></p> <p><u>Wanda Lee Mercer</u> Chief Financial Officer (A)</p> <p>Date: <u>June 12, 2014</u></p>	<p><b>APPROVED BY:</b></p> <p><u>Jim Barnes</u> Clerk of the House of Assembly</p> <p>Date: <u>2014-06-13</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0004

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0232	000000	1.1.02.02 Legislative Library and Records Management – Employee Benefits	\$200

**FUNDS REQUIRED FOR:**

To cover the cost of conference registration fees.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0367	000000	1.1.02.02 Legislative Library and Records Management – Transportation & Communications	\$200

**REASON FUNDS ARE AVAILABLE:**

Expenditures for travel are less than anticipated.

<p><b>APPROVED BY:</b></p> <p><i>Sayna Wicks</i></p> <p>Chief Financial Officer</p> <p>Date: <u>July 3, 2014</u></p>	<p><b>APPROVED BY:</b></p> <p><i>John Burns</i></p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2014-07-03</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0005

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0710	000000	5.1.01.02 Office of the Child & Youth Advocate – Property, Furnishings & Equipment	\$2,800

**FUNDS REQUIRED FOR:**

To cover the cost of Video conferencing station and accessories, keyboard tray arm and platform, a tablet and a chair.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0367	000000	5.1.01.02 Office of the Child & Youth Advocate – Transportation & Communications	\$2,800

**REASON FUNDS ARE AVAILABLE:**

Expenditures for travel for advocacy clinics and conferences are less than anticipated.

<p><b>VERIFIED BY:</b> <u>Wanda Lee Mercer</u> Chief Financial Officer (A)  Date: <u>August 28, 2014</u></p>	<p><b>APPROVED BY:</b> <u>Jordan Burns</u> Clerk of the House of Assembly  Date: <u>2014-08-29</u></p>	<p><b>APPROVED BY:</b> <u>Paul A. Chase</u> Statutory Officer  Date: <u>Sept 3/14</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0007

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	100	04B0	0120	000000	1.1.07.01 Official Opposition Caucus - Salaries	\$13,400

**FUNDS REQUIRED FOR:**

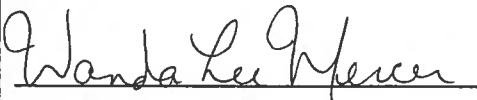
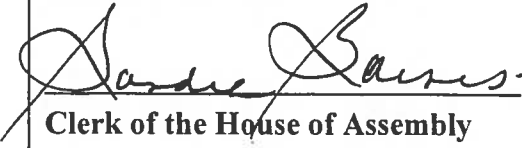
An increase in variable funding due to an increase of one Member to the Official Opposition Caucus.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	100	0410	0120	000000	1.1.04.01 Members' Resources – Salaries	\$13,400

**REASON FUNDS ARE AVAILABLE:**

Expenditures for Secretarial Pool, Constituency Assistants and Replacement Constituency Assistants are less than anticipated.

<p><b>APPROVED BY:</b>                    Chief Financial Officer                   Date: <u>September 10, 2014</u></p>	<p><b>APPROVED BY:</b>                    Clerk of the House of Assembly                   Date: <u>2014-09-12</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0009

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	110	0600	0611	000000	3.1.01.02 Office of the Chief Electoral Officer- Purchased Services	\$4,300

**FUNDS REQUIRED FOR:**

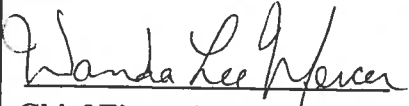


To cover the cost of advertising expenses for Humber East By- Election and printing of the unaddressed ad cards for the General Election voter registry.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	110	0600	0367	000000	3.1.01.02 Office of the Chief Electoral Officer- Transportation and Communications	\$4,300

**REASON FUNDS ARE AVAILABLE:**

Expenditures for travel are less than anticipated.

<p><b>VERIFIED BY:</b>                    Chief Financial Officer                  Date: <u>November 14, 2014</u></p>	<p><b>APPROVED BY:</b>                    Clerk of the House of Assembly                  Date: <u>2014-11-14</u></p>	<p><b>APPROVED BY:</b>                    Statutory Officer                  Date: <u>Nov 14/2014</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0010

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	100	04B0	0120	000000	1.1.07.01 Official Opposition Caucus - Salaries	\$9,000

**FUNDS REQUIRED FOR:**

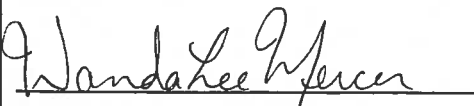
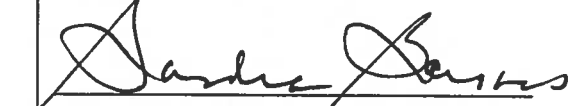
An increase in variable funding due to an increase of one Member to the Official Opposition Caucus.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	100	0410	0120	000000	1.1.04.01 Members' Resources – Salaries	\$9,000

**REASON FUNDS ARE AVAILABLE:**

Expenditures for Secretarial Pool, Constituency Assistants and Replacement Constituency Assistants are less than anticipated.

<p><b>APPROVED BY:</b>                    Wandalee Mercer                  Chief Financial Officer                  Date: <u>November 19, 2014</u></p>	<p><b>APPROVED BY:</b>                    Sandra Barnes                  Clerk of the House of Assembly                  Date: <u>2014-11-19</u></p>
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**LEGISLATURE**

**RECEIVED**  
 Corporate & Members' Services  
 House of Assembly  
 NOV 24 2014  
*ANIC*

Budget Adjustment No.: HOABT2015-0012

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	120	0450	0510	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Professional Services	\$300

**FUNDS REQUIRED FOR:**

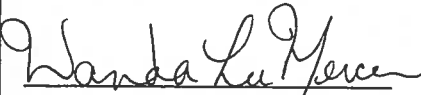
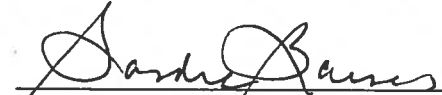
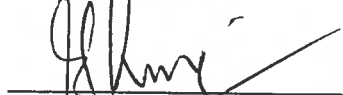
To cover the cost of legal fees.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0611	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Purchased Services	\$300

**REASON FUNDS ARE AVAILABLE:**

Expenditures for lease payments are less than anticipated.

<p><b>VERIFIED BY:</b>                    Chief Financial Officer                   Date: <u>November 21, 2014</u></p>	<p><b>APPROVED BY:</b>                    Clerk of the House of Assembly                   Date: <u>2014-11-21</u></p>	<p><b>APPROVED BY:</b>                    Statutory Officer                   Date: <u>25 Nov 2014</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0013

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0611	000000	1.1.07.02 Official Opposition Caucus – Purchased Services	\$600

**FUNDS REQUIRED FOR:**

To cover the cost of meeting room expenses.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0710	000000	1.1.07.02 Official Opposition Caucus – Property, Furnishings & Equipment	\$600

**REASON FUNDS ARE AVAILABLE:**

Savings are available due to less than anticipated expenditures for blackberries and other equipment.

<p><b>APPROVED BY:</b></p> <p><i>Wanda Lee Mercer</i></p> <p>Chief Financial Officer</p> <p>Date: <u>December 3, 2014</u></p>	<p><b>APPROVED BY:</b></p> <p><i>Ang Baines</i></p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2014-12-04</u></p>
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**LEGISLATURE**

**Budget Adjustment No.: HOABT2015-0014**

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	0232	000000	1.1.01.02 Administrative Support- Employee Benefits	\$200

**FUNDS REQUIRED FOR:**

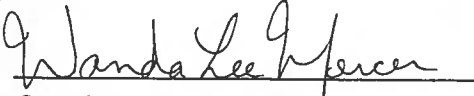
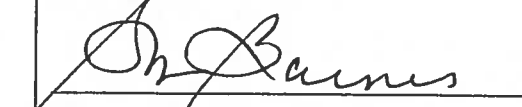
Conference registration fees.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	0611	000000	1.1.01.02 Administrative Support- Purchased Services	\$200

**REASON FUNDS ARE AVAILABLE:**

Expenditures for training and other purchased services are less than anticipated.

<p><b>APPROVED BY:</b>                    _____                  Chief Financial Officer</p> <p>Date: <u>December 3, 2014</u></p>	<p><b>APPROVED BY:</b>                    _____                  Clerk of the House of Assembly</p> <p>Date: <u>2014-12-04</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2015-0015

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	100	04B0	0120	000000	1.1.07.01 Official Opposition Caucus - Salaries	\$15,600

**FUNDS REQUIRED FOR:**

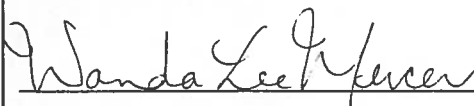
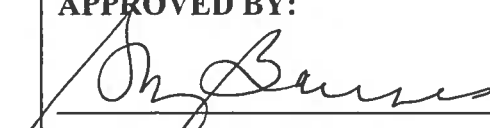
An increase in variable funding due to an increase of two Member's to the Official Opposition Caucus.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	100	0410	0120	000000	1.1.04.01 Members' Resources – Salaries	\$15,600

**REASON FUNDS ARE AVAILABLE:**

Expenditures for Secretarial Pool, Constituency Assistants and Replacement Constituency Assistants are less than anticipated.

<p><b>APPROVED BY:</b>  Chief Financial Officer  Date: <u>December 15, 2014</u></p>	<p><b>APPROVED BY:</b>  Clerk of the House of Assembly  Date: <u>2014-12-15</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0016

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Property, Furnishings & Equipment	\$1,100

**FUNDS REQUIRED FOR:**

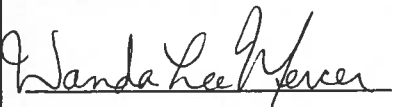
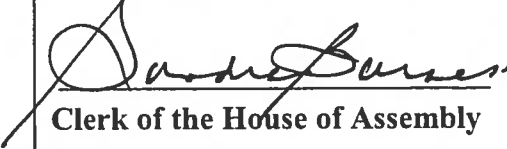
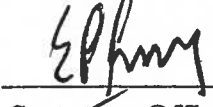
To cover the cost of file cabinet and computer upgrade.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0611	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Purchased Services	\$1,100

**REASON FUNDS ARE AVAILABLE:**

Expenditures for lease payments are less than anticipated.

<b>VERIFIED BY:</b>  Chief Financial Officer  Date: <u>December 16, 2014</u>	<b>APPROVED BY:</b>  Clerk of the House of Assembly  Date: <u>2014-12-16</u>	<b>APPROVED BY:</b>  Statutory Officer  Date: <u>16 Dec. 2014</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2015-0017

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0611	000000	1.1.07.02 Official Opposition Office – Purchased Services	3,300

**FUNDS REQUIRED FOR:**

To cover the cost of advertising and meeting room expenses.

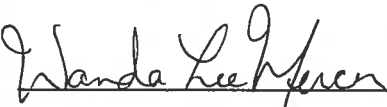

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0367	000000	1.1.07.02 Official Opposition Office – Transportation and Communications	\$1,500
0203	110	04B0	0710	000000	1.1.07.02 Official Opposition Office – Property, Furnishings and Equipment	\$1,800

**REASON FUNDS ARE AVAILABLE:**

*Transportation and Communications:* Savings are available due to less than anticipated expenditures for travel.

*Property, Furnishings and Equipment:* Savings are available due to less than anticipated expenditures for blackberries and other equipment.

<p><b>APPROVED BY:</b></p> <p> Chief Financial Officer</p> <p>Date: <u>December 19, 2014</u></p>	<p><b>APPROVED BY:</b></p> <p> Clerk of the House of Assembly</p> <p>Date: <u>2014-12-19.</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2015-0018

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	100	0420	0120	000000	1.1.05.01 House Operations – Salaries	\$33,800

**FUNDS REQUIRED FOR:**

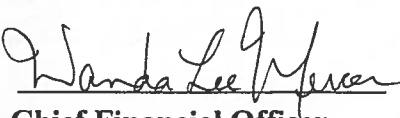
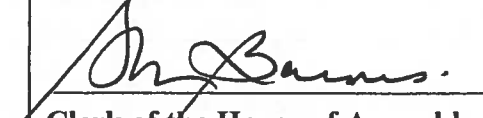
To cover salary costs for Speaker's Outreach Program.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	100	0400	0120	000000	1.1.01.01 Administrative Support – Salaries	\$33,800

**REASON FUNDS ARE AVAILABLE:**

Salaries are less than anticipated due to temporary vacancies and hirings on a lower level.

<p><b>APPROVED BY:</b>  Chief Financial Officer</p> <p>Date: <u>January 28, 2015</u></p>	<p><b>APPROVED BY:</b>  Clerk of the House of Assembly</p> <p>Date: <u>2015-01-28</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2015-0019

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0611	000000	1.1.07.02 Official Opposition Office – Purchased Services	\$1,300

**FUNDS REQUIRED FOR:**

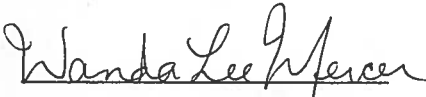
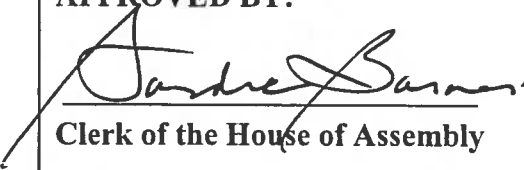
To cover the cost of digital media training and annual subscription fee.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0367	000000	1.1.07.02 Official Opposition Office – Transportation and Communications	\$1,300

**REASON FUNDS ARE AVAILABLE:**

Savings are available due to less than anticipated expenditures for travel.

<p><b>APPROVED BY:</b>  Chief Financial Officer  Date: <u>January 28, 2015</u></p>	<p><b>APPROVED BY:</b>  Clerk of the House of Assembly  Date: <u>2015-01-28</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0020

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0120	000000	3.1.01.01 Office of the Chief Electoral Officer – Salaries	\$40,000

**FUNDS REQUIRED FOR:**

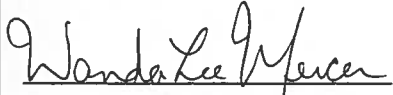
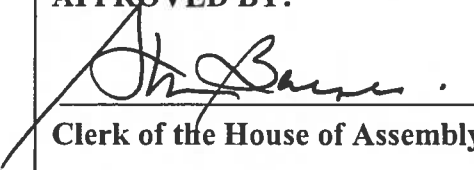

Remuneration for balance of pay period #3 due to salary costs for unbudgeted By- Elections.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	100	0400	0120	000000	1.1.01.01 Administrative Support - Salaries	\$40,000

**REASON FUNDS ARE AVAILABLE:**

Salaries are less than anticipated due to temporary vacancies and hirings on a lower level.

<b>VERIFIED BY:</b>  Chief Financial Officer  Date: <u>January 28, 2015</u>	<b>APPROVED BY:</b>  Clerk of the House of Assembly  Date: <u>2015-01-20</u>	<b>APPROVED BY:</b>  Statutory Officer  Date: <u>Jan 28 / 2015</u>
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LEGISLATURE

RECEIVED  
Corporate & Members' Services  
House of Assembly  
FEB 02 2015  
*Amc*

Budget Adjustment No.: HOABT2015-0021

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Property, Furnishings & Equipment	\$4,700

FUNDS REQUIRED FOR:

To cover the cost of storage cabinet, desktop computers and keyboards.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0611	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Purchased Services	\$4,700

REASON FUNDS ARE AVAILABLE:

Expenditures for lease payments are less than anticipated.

<p><b>VERIFIED BY:</b> <i>Wanda Lee Mercer</i> Chief Financial Officer Date: <u>January 28, 2015</u></p>	<p><b>APPROVED BY:</b> <i>Or Barnes</i> Clerk of the House of Assembly Date: <u>2015-01-28</u></p>	<p><b>APPROVED BY:</b> <i>Phing</i> Statutory Officer Date: <u>29 Jan 2015</u></p>
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**LEGISLATURE**

**Budget Adjustment No.: HOABT2015-0022**

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0611	000000	1.1.07.02 Official Opposition Office – Purchased Services	\$4,300

**FUNDS REQUIRED FOR:**

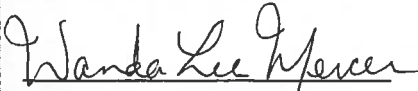
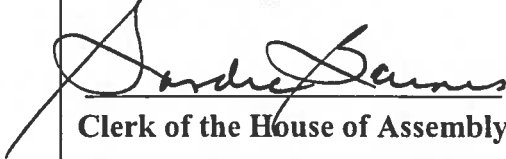
To cover the cost of metering charges for photocopier, annual subscription fee and a luncheon.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0367	000000	1.1.07.02 Official Opposition Office – Transportation and Communications	\$4,300

**REASON FUNDS ARE AVAILABLE:**

Savings are available due to less than anticipated expenditures for travel.

<p><b>APPROVED BY:</b>  Chief Financial Officer  Date: <u>February 13, 2015</u></p>	<p><b>APPROVED BY:</b>  Clerk of the House of Assembly  Date: <u>2015-02-16</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0023

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Property, Furnishings & Equipment	\$2,600

**FUNDS REQUIRED FOR:**

To cover the cost of a boardroom table.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0611	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Purchased Services	\$2,600

**REASON FUNDS ARE AVAILABLE:**

Expenditures for lease payments are less than anticipated.

<p><b>VERIFIED BY:</b></p> <p><i>Wanda Lee Mercer</i> Chief Financial Officer</p> <p>Date: <u>February 9, 2015</u></p>	<p><b>APPROVED BY:</b></p> <p><i>Darius Barnes</i> Clerk of the House of Assembly</p> <p>Date: <u>2015-02-10</u></p>	<p><b>APPROVED BY:</b></p> <p><i>[Signature]</i> Statutory Officer</p> <p>Date: <u>11 Feb 2015</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0024

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0710	000000	5.1.01.02 Office of the Child & Youth Advocate - Property, Furnishings & Equipment	\$1,100

**FUNDS REQUIRED FOR:**

To cover the cost of a boardroom table insert and three chairs.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0367	000000	5.1.01.02 Office of the Child & Youth Advocate - Transportation & Communications	\$1,100

**REASON FUNDS ARE AVAILABLE:**

Expenditures for travel for advocacy clinics and conferences are less than anticipated.

<p><b>VERIFIED BY:</b> <i>Wanda Lee Mercer</i> Chief Financial Officer  Date: <u>February 13, 2015</u></p>	<p><b>APPROVED BY:</b> <i>Dorinda Bann</i> Clerk of the House of Assembly  Date: <u>2014-02-13</u></p>	<p><b>APPROVED BY:</b> <i>Carol A. Chapp</i> Statutory Officer  Date: <u>Feb. 19/15</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0025

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0120	000000	3.1.01.01 Office of the Chief Electoral Officer – Salaries	\$43,400

**FUNDS REQUIRED FOR:**

Remuneration for balance of pay period #4 due to salary costs for unbudgeted By- Elections.

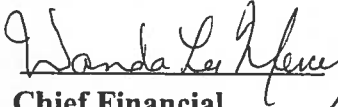
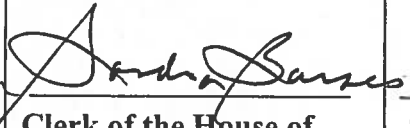
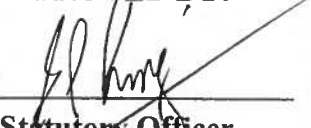

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	100	0400	0120	000000	1.1.01.01 Administrative Support - Salaries	\$31,400
0249	100	0450	0120	000000	6.1.01.01 Office of the Information and Privacy Commissioner - Salaries	\$12,000

**REASON FUNDS ARE AVAILABLE:**

*Administrative Support – Salaries* – Salaries are less than anticipated due to temporary vacancies and hirings on a lower level.

*Office of the Information and Privacy Commissioner – Salaries* – Salaries are less than anticipated due to temporary vacancies and hirings on a lower level.

<p><b>VERIFIED BY:</b></p>  Chief Financial Officer Date: <u>February 17, 2015</u>	<p><b>APPROVED BY:</b></p>  Clerk of the House of Assembly Date: <u>2015-02-17</u>	<p><b>APPROVED BY:</b></p>  Statutory Officer Date: <u>17 Feb 2015</u>	<p><b>APPROVED BY:</b></p>  Statutory Officer Date: <u>Feb 17/15</u>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0026

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0208	110	0430	0710	000000	1.1.03.02 Hansard and the Broadcast Centre – Property, Furnishings & Equipment	\$23,600

**FUNDS REQUIRED FOR:**

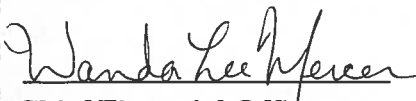
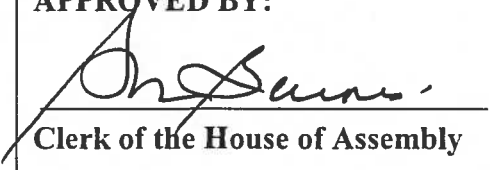
To cover cost of replacement of microphones for the Chamber and an amplifier for the Broadcast Centre.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	0710	000000	1.1.01.02 Administrative Support – Property, Furnishings and Equipment	\$23,600

**REASON FUNDS ARE AVAILABLE:**

*Administrative Support – Property, Furnishings and Equipment* - As the Property, Furnishings and Equipment block is budgeted for the entire HOA Service, Caucus Operations and four Statutory Offices, funds are available to transfer to Broadcast to cover the costs related to the replacement of microphones for the Chamber and an amplifier for the Broadcast Centre.

<p><b>APPROVED BY:</b></p> <p>  <b>Chief Financial Officer</b></p> <p>Date: <u>February 25, 2014</u></p>	<p><b>APPROVED BY:</b></p> <p>  <b>Clerk of the House of Assembly</b></p> <p>Date: <u>2015-02-25</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0027

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0611	000000	1.1.07.02 Official Opposition Office – Purchased Services	\$2,900

**FUNDS REQUIRED FOR:**

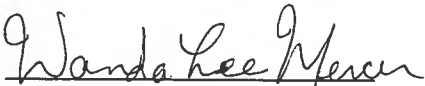
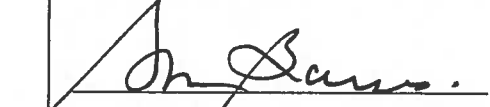
To cover the cost of metering charges for photocopier and cable service installation fee.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0367	000000	1.1.07.02 Official Opposition Office – Transportation and Communications	\$2,900

**REASON FUNDS ARE AVAILABLE:**

Savings are available due to less than anticipated expenditures for travel.

<p><b>APPROVED BY:</b></p> <p> Chief Financial Officer</p> <p>Date: <u>February 25, 2015</u></p>	<p><b>APPROVED BY:</b></p> <p> Clerk of the House of Assembly</p> <p>Date: <u>2015-02-25</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0028

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0710	000000	5.1.01.02 Office of the Child & Youth Advocate – Property, Furnishings & Equipment	\$800

**FUNDS REQUIRED FOR:**

To cover the cost of a desktop computer.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0367	000000	5.1.01.02 Office of the Child & Youth Advocate – Transportation & Communications	\$800

**REASON FUNDS ARE AVAILABLE:**

Expenditures for travel for advocacy clinics and conferences are less than anticipated.

<p><b>VERIFIED BY:</b> <i>Wanda Lee Mercer</i> Chief Financial Officer  Date: <u>February 26, 2015</u></p>	<p><b>APPROVED BY:</b> <i>Doris Duran</i> Clerk of the House of Assembly  Date: <u>2015-02-27</u></p>	<p><b>APPROVED BY:</b> <i>Carol A. Chap</i> Statutory Officer  Date: <u>Mar 5/14</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0029

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	120	0450	0510	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Professional Services	\$13,700

**FUNDS REQUIRED FOR:**

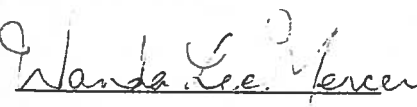
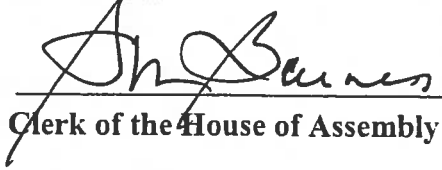
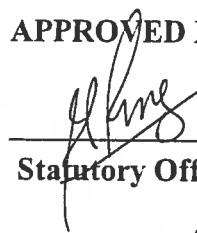
To cover the cost of legal fees.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0611	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Purchased Services	\$13,700

**REASON FUNDS ARE AVAILABLE:**

Expenditures for lease payments are less than anticipated.

<p><b>VERIFIED BY:</b>                    Wanda Lee Mercer                  Chief Financial Officer                  Date: <u>March 4, 2015</u></p>	<p><b>APPROVED BY:</b>                    Clerk of the House of Assembly                  Date: <u>2015-03-05</u></p>	<p><b>APPROVED BY:</b>                    Statutory Officer                  Date: <u>06 March 2015</u></p>
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Corporate & Members Services  
 House of Assembly  
 MAR 17 2015  
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**LEGISLATURE**

**Budget Adjustment No.: HOABT2015-0030**

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01.02 Office of the Information and Privacy Commissioner - Property, Furnishings & Equipment	\$700

**FUNDS REQUIRED FOR:**

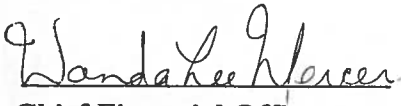
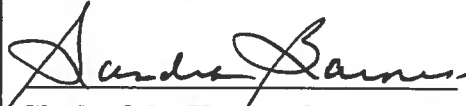
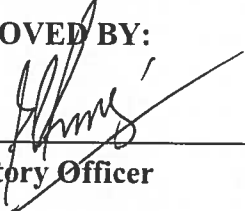
To cover the cost of a blackberry.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0611	000000	6.1.01.02 Office of the Information and Privacy Commissioner - Purchased Services	\$700

**REASON FUNDS ARE AVAILABLE:**

Expenditures for lease payments are less than anticipated.

<p><b>VERIFIED BY:</b>    <b>Chief Financial Officer</b>           Date: <u>March 3, 2015</u></p>	<p><b>APPROVED BY:</b>    <b>Clerk of the House of Assembly</b>           Date: <u>2015-03-04</u></p>	<p><b>APPROVED BY:</b>    <b>Statutory Officer</b>           Date: <u>06 March 2015</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0031

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0120	000000	3.1.01.01 Office of the Chief Electoral Officer – Salaries	\$42,000

**FUNDS REQUIRED FOR:**

Renumeration for balance of pay period #5 due to salary costs for unbudgeted By- Elections.

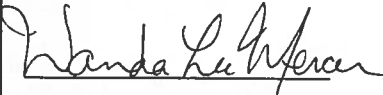
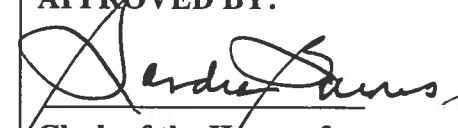

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	100	0400	0120	000000	1.1.01.01 Administrative Support - Salaries	\$25,000
0206	100	0410	0120	000000	1.1.04.01 Members' Resources - Salaries	\$17,000

**REASON FUNDS ARE AVAILABLE:**

*Administrative Support – Salaries* – Salaries are less than anticipated due to temporary vacancies and hirings on a lower level.

*Members' Resources - Salaries* – Expenditures for Secretarial Pool, Constituency Assistants and Replacement Constituency Assistants are less than anticipated.

<p><b>VERIFIED BY:</b>                    Chief Financial Officer                   Date: <u>March 5, 2015</u></p>	<p><b>APPROVED BY:</b>                    Clerk of the House of Assembly                   Date: <u>2015-03-05</u></p>	<p><b>APPROVED BY:</b>                    Statutory Officer                   Date: <u>Mar 5/2015</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2015-0032

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0120	000000	3.1.01.01 Office of the Chief Electoral Officer – Salaries	\$2,000

**FUNDS REQUIRED FOR:**


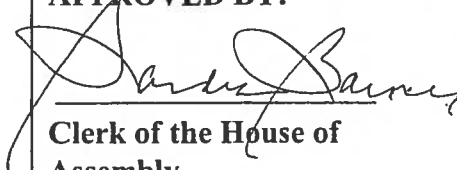

Remuneration for balance of pay period #5 due to salary costs for unbudgeted By- Elections.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	100	0410	0120	000000	1.1.04.01 Members' Resources - Salaries	\$2,000

**REASON FUNDS ARE AVAILABLE:**

*Members' Resources - Salaries* – Expenditures for Secretarial Pool, Constituency Assistants and Replacement Constituency Assistants are less than anticipated.

<b>VERIFIED BY:</b>  Chief Financial Officer  Date: <u>March 6, 2015</u>	<b>APPROVED BY:</b>  Clerk of the House of Assembly  Date: <u>2015-03-06</u>	<b>APPROVED BY:</b>  Statutory Officer  Date: <u>Mar 6/2015</u>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0033

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01.02 Office of the Information and Privacy Commissioner - Property, Furnishings & Equipment	\$2,300

**FUNDS REQUIRED FOR:**

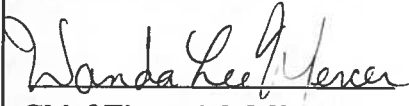
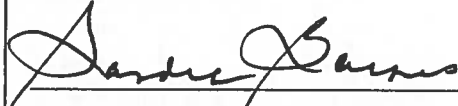
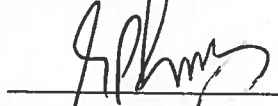
To cover the cost of desktop computers.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0611	000000	6.1.01.02 Office of the Information and Privacy Commissioner - Purchased Services	\$2,300

**REASON FUNDS ARE AVAILABLE:**

Expenditures for lease payments are less than anticipated.

<p><b>VERIFIED BY:</b>  Chief Financial Officer  Date: <u>March 12/15</u></p>	<p><b>APPROVED BY:</b>  Clerk of the House of Assembly  Date: <u>2015-03-13</u></p>	<p><b>APPROVED BY:</b>  Statutory Officer  Date: <u>13 March 2015</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2015-0034

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0611	000000	1.1.07.02 Official Opposition Office – Purchased Services	\$1,900

FUNDS REQUIRED FOR:

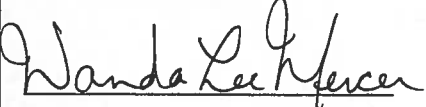
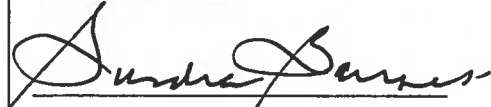
To cover the cost of metering charges for photocopier and cable service installation fee.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0367	000000	1.1.07.02 Official Opposition Office – Transportation and Communications	\$1,900

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated expenditures for travel.

<p><b>APPROVED BY:</b>  Chief Financial Officer</p> <p>Date: <u>March 13/15</u></p>	<p><b>APPROVED BY:</b>  Clerk of the House of Assembly</p> <p>Date: <u>2015-03-13</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0035

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	100	0420	0120	000000	1.1.05.01 House Operations – Salaries	\$2,900
0204	100	04A0	0120	000000	1.1.06.01 Government Members Caucus – Salaries	\$8,500
0245	100	0590	0120	000000	5.1.01.01 Office of the Child and Youth Advocate – Salaries	\$3,400

**FUNDS REQUIRED FOR:**

*House Operations- Salaries-* To cover salary costs for Speaker’s Outreach Program

*Government Members Caucus – Salaries -* Unbudgeted payments for paid leave and severance.

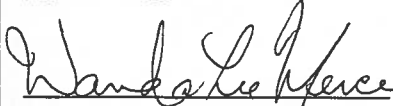
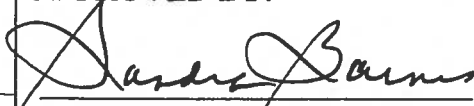
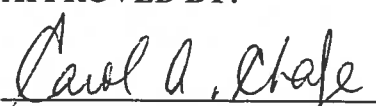
*Office of the Child and Youth Advocate – Salaries-* Unbudgeted payments for paid leave and severance.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	100	0400	0110	000000	1.1.01.01 Administrative Support - Salaries	\$14,800

**REASON FUNDS ARE AVAILABLE:**

Salaries are less than anticipated due to temporary vacancies and hirings on a lower level.

<p><b>VERIFIED BY:</b>                    Chief Financial Officer                  Date: <u>March 18/15</u></p>	<p><b>APPROVED BY:</b>                    Clerk of the House of Assembly                  Date: <u>2015-03-18</u></p>	<p><b>APPROVED BY:</b>                    Statutory Officer                  Date: <u>Mar 19/15</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0036

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0120	000000	3.1.01.01 Office of the Chief Electoral Officer – Salaries	\$44,300

**FUNDS REQUIRED FOR:**

Remuneration for balance of pay period #6 due to salary costs for unbudgeted By- Elections.

**TRANSFER FROM:**

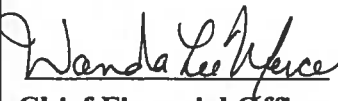
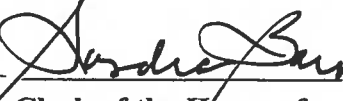
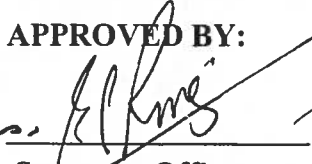

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	100	0440	0120	000000	1.1.02.01 Legislative Library- Salaries	\$6,800
0249	100	0450	0120	000000	6.1.01.01 Office of the Information and Privacy Commissioner - Salaries	\$7,500
0206	100	0410	0120	000000	1.1.04.01 Members' Resources - Salaries	\$30,000

**REASON FUNDS ARE AVAILABLE:**

*Legislative Library – Salaries* – Salaries are less than anticipated due to temporary vacancies.

*Office of the Information and Privacy Commissioner – Salaries* – Salaries are less than anticipated due to temporary vacancies and hirings on a lower level.

*Members' Resources - Salaries* – Expenditures for Secretarial Pool, Constituency Assistants and Replacement Constituency Assistants are less than anticipated.

<p><b>VERIFIED BY:</b>                    Chief Financial Officer                  Date: <u>March 13/15</u></p>	<p><b>APPROVED BY:</b>                    Clerk of the House of Assembly                  Date: <u>2015-03-13</u></p>	<p><b>APPROVED BY:</b>                    Statutory Officer                  Date: <u>18 March 2015</u></p>	<p><b>APPROVED BY:</b>                    Statutory Officer                  Date: <u>Mar 18/15</u></p>
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**LEGISLATURE**

**Budget Adjustment No.: HOABT2015-0037**

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0611	000000	1.1.02.02 Legislative Library and Records Management – Purchased Services	\$200

**FUNDS REQUIRED FOR:**

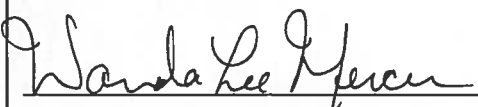
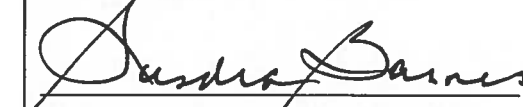
To cover the cost of newspaper binding.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0367	000000	1.1.02.02 Legislative Library and Records Management – Transportation & Communications	\$200

**REASON FUNDS ARE AVAILABLE:**

Expenditures for travel are less than anticipated.

<p><b>APPROVED BY:</b>                    Chief Financial Officer                   Date: <u>March 13/15</u></p>	<p><b>APPROVED BY:</b>                    Clerk of the House of Assembly                   Date: <u>2015-03-13</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0038

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	100	04A0	0120	000000	1.1.06.01 Government Members' Caucus - Salaries	\$2,500

**FUNDS REQUIRED FOR:**


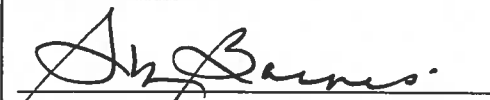
An increase in variable funding due to an increase of two Members to the Government Members' Caucus.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	100	0410	0120	000000	1.1.04.01 Members' Resources - Salaries	\$2,500

**REASON FUNDS ARE AVAILABLE:**

Expenditures for Secretarial Pool, Constituency Assistants and Replacement Constituency Assistants are less than anticipated.

<p><b>APPROVED BY:</b>                    Chief Financial Officer                   Date: <u>March 19, 2015</u></p>	<p><b>APPROVED BY:</b>                    Clerk of the House of Assembly                   Date: <u>2015-03-24</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0041

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	100	0590	0120	000000	5.1.01.01 Office of the Child and Youth Advocate - Salaries	\$100

**FUNDS REQUIRED FOR:**

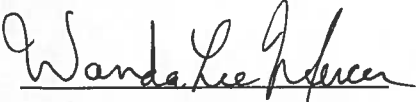
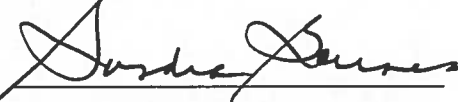
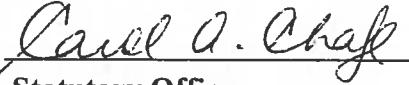
Remuneration for balance of pay period #6 due to unbudgeted payments for paid leave and severance.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	100	0400	0110	000000	1.1.01.01 Administrative Support - Salaries	\$100

**REASON FUNDS ARE AVAILABLE:**

Salaries are less than anticipated due to temporary vacancies and hirings on a lower level.

<p><b>VERIFIED BY:</b>                        Chief Financial Officer                      Date: <u>March 19, 2015</u></p>	<p><b>APPROVED BY:</b>                        Clerk of the House of Assembly                      Date: <u>2015-03-19</u></p>	<p><b>APPROVED BY:</b>                        Statutory Officer                      Date: <u>Mar. 24/15</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0042

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	120	0450	0513	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Professional Services	\$9,000

**FUNDS REQUIRED FOR:**


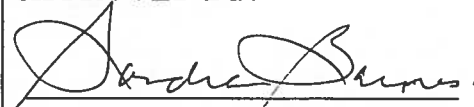
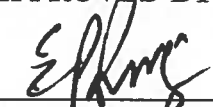
To cover the cost of legal fees.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0611	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Purchased Services	\$9,000

**REASON FUNDS ARE AVAILABLE:**

Expenditures for lease payments are less than anticipated.

<b>VERIFIED BY:</b>  Chief Financial Officer  Date: <u>April 8/15</u>	<b>APPROVED BY:</b>  Clerk of the House of Assembly  Date: <u>2015-04-09</u>	<b>APPROVED BY:</b>  Statutory Officer  Date: <u>09 April 2015</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2015-0043

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0611	000000	1.1.07.02 Official Opposition Office – Purchased Services	\$500

**FUNDS REQUIRED FOR:**

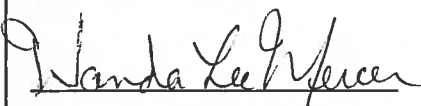
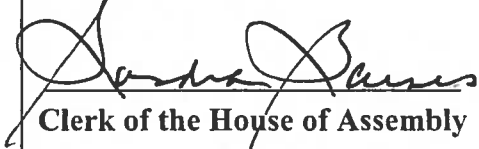
To cover the cost of metering charges.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0710	000000	1.1.07.02 Official Opposition Office – Property, Furnishings and Equipment	\$500

**REASON FUNDS ARE AVAILABLE:**

Savings are available due to less than anticipated expenditures for blackberries and other equipment.

<p><b>APPROVED BY:</b>  Chief Financial Officer Date: <u>April 16/15</u></p>	<p><b>APPROVED BY:</b>  Clerk of the House of Assembly Date: <u>2015-04-16</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2015-0044

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	110	04A0	0611	000000	1.1.06.02 Government Members' Caucus – Purchased Services	\$1,100

**FUNDS REQUIRED FOR:**

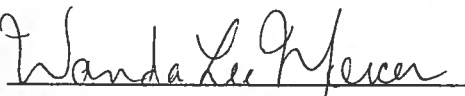
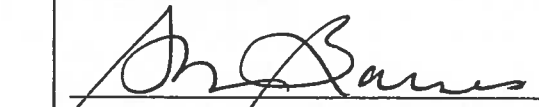
To cover the cost of transcripts.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	110	04A0	0367	000000	1.1.06.02 Government Members' Caucus – Transportation & Communications	1,100

**REASON FUNDS ARE AVAILABLE:**

Savings are available due to less than anticipated expenditures for travel.

<p><b>APPROVED BY:</b>  Chief Financial Officer Date: <u>April 15, 2015</u></p>	<p><b>APPROVED BY:</b>  Clerk of the House of Assembly Date: <u>2015-04-16</u></p>
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**LEGISLATURE**

Budget Adjustment No.: HOABT2015-0045

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	110	0600	0611	000000	3.1.01. 02 Office of the Chief Electoral Officer – Purchased Services	\$71,800

**FUNDS REQUIRED FOR:**

To cover the cost of printing fees, polling station rental for by-elections, membership renewal fees, vehicle rental, air quality testing and other purchased services.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	120	0600	0510	000000	3.1.01. 02 Office of the Chief Electoral Officer – Professional Services	\$20,900
0211	110	0600	0710	000000	3.1.01. 02 Office of the Chief Electoral Officer – Property, Furnishings and Equipment	\$10,900
0211	110	0600	0410	000000	3.1.01. 02 Office of the Chief Electoral Officer – Supplies	\$10,000
0211	110	0600	0311	000000	3.1.01. 02 Office of the Chief Electoral Officer – Transportation and Communications	\$21,400
0201	110	0400	0311	000000	1.1.01. 02 Administrative Support – Transportation and Communications	\$8,600

**REASON FUNDS ARE AVAILABLE:**

*Office of the Chief Electoral Officer - Professional Services* - Legal fees are less than anticipated.

*Office of the Chief Electoral Officer - Property, Furnishings and Equipment* – Expenditures for blackberries and other equipment are less than anticipated.

*Office of the Chief Electoral Officer - Supplies* – Expenditures for office supplies are less than anticipated.

*Office of the Chief Electoral Officer – Transportation and Communications* – Expenditures for travel are less than anticipated.

*Administrative Support – Transportation and Communications* – Expenditures for travel are less than anticipated.

<b>VERIFIED BY:</b> <u>Wanda Lee Myers</u> Chief Financial Officer Date: <u>April 24/15</u>	<b>APPROVED BY:</b> <u>Darlene Barnes</u> Clerk of the House of Assembly Date: <u>2015-04-24</u>	<b>APPROVED BY:</b> <u>[Signature]</u> Statutory Officer Date: <u>Apr 24/15</u>
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NOV 7 2014

Budget Adjustment No.: AGBA00001-1415

RECEIVED

STATUTORY OFFICE: OFFICE OF THE AUDITOR GENERAL

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAI	ACEL	LOBJ	DIC	ACCOUNT NAME	
0225	110	0520	0369	000000	T & C - Audit Operations	\$5000

FUNDS REQUIRED FOR: Audit Operations – pay travel expense claims for Corner Brook employees  
– funds depleted by payments for HVP related legal services –

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAI	ACEL	LOBJ	DIC	ACCOUNT NAME	
0223	110	0510	0340	000000	T & C - Admin Support	\$5000

REASON FUNDS ARE AVAILABLE: telephone costs were less than anticipated.

OFFICE OF THE AUDITOR GENERAL

DIRECTOR OF ADMINISTRATION	AUDITOR GENERAL
<i>[Signature]</i> 2014-11-06	<i>[Signature]</i>

AUTHORITY TO TRANSFER FUNDS (Section 4.1, House of Assembly Transfer of Funds Policy)

CLERK OF THE HOUSE OF ASSEMBLY: (Designate)
<i>[Signature]</i>

OFFICE OF THE  
AUDITOR GENERAL

NOV 12 2014

Budget Adjustment No.: AGBA00002-1415

RECEIVED

STATUTORY OFFICE: OFFICE OF THE AUDITOR GENERAL

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DIC	ACCOUNT NAME	
0225	120	0520	B051	000000	Professional Services - Audit Operations	\$50,000

FUNDS REQUIRED FOR: To fund deficit in Audit Operations activity resulting from IVP audit.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DIC	ACCOUNT NAME	
0225	100	0520	B011	000000	Salaries - Audit Operations	\$50,000

REASON FUNDS ARE AVAILABLE: Audit staff departures within this fiscal year to date.

OFFICE OF THE AUDITOR GENERAL

DIRECTOR OF ADMINISTRATION	AUDITOR GENERAL
<i>[Signature]</i> 2014-10-07	<i>[Signature]</i>

AUTHORITY TO TRANSFER FUNDS (Section 4.1, House of Assembly Transfer of Funds Policy)

CLERK OF THE HOUSE OF ASSEMBLY: (Designate)
<i>[Signature]</i>

STATUTORY OFFICE: OFFICE OF THE AUDITOR GENERAL

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0225	120	0520	B051	000000	Professional Services - Audit Operations	\$30,000

FUNDS REQUIRED FOR: To pay EY invoice to March 31 for PSPP audit consultation

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0225	100	0520	B011	000000	Salaries - Audit Operations	\$30,000

REASON FUNDS ARE AVAILABLE: Audit staff departures within this fiscal year to date.

**OFFICE OF THE AUDITOR GENERAL**

DIRECTOR OF ADMINISTRATION	AUDITOR GENERAL
<i>[Signature]</i> 2015-03-31	<i>[Signature]</i> Mar 31/15

**AUTHORITY TO TRANSFER FUNDS (Section 4.1, House of Assembly Transfer of Funds Policy)**

CLERK OF THE HOUSE OF ASSEMBLY: (Designate)	<i>[Signature]</i>

STATUTORY OFFICE: OFFICE OF THE AUDITOR GENERAL

**TRANSFER TO:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0225	120	0520	B032	000000	Trans & Comm - Audit Operations	\$15,000

FUNDS REQUIRED FOR: To pay expense claims to March 31 for travel and course fees.

**TRANSFER FROM:**

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0225	100	0520	B011	000000	Salaries - Audit Operations	\$15,000

REASON FUNDS ARE AVAILABLE: Audit staff departures / vacancies within this fiscal year.

**OFFICE OF THE AUDITOR GENERAL**

DIRECTOR OF ADMINISTRATION	AUDITOR GENERAL
<i>[Signature]</i> 2015-04-27	<i>[Signature]</i>

**AUTHORITY TO TRANSFER FUNDS (Section 4.1, House of Assembly Transfer of Funds Policy)**

<b>CLERK OF THE HOUSE OF ASSEMBLY: (Designate)</b>
<i>[Signature]</i> <i>[Name]</i> , Clerk.