



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: November 6, 2015

Location: Speaker's Boardroom

Time: 2:25 p.m.

Members Present:

Mr. Wade Verge, MHA, Lewisporte, Speaker
Ms. Sandra Barnes, Clerk of the House of Assembly
Mr. Andrew Parsons, MHA (L), Burgeo - La Poile
Mr. Keith Hutchings, MHA (PC) Ferryland
Ms. Lorraine Michael, MHA (NDP) St. John's East - Quidi Vidi

Regrets:

Hon. Darin King, Government House Leader
Mr. Dwight Ball, MHA (L), Humber Valley
Kevin Pollard, MHA (PC), Baie Verte - Springdale

Other

Ms. Glenn Littlejohn, MHA (PC), Port de Grave, Deputy Speaker
Ms. Wanda Lee Mercer, Chief Financial Officer
Ms. Lorna Proudfoot, Law Clerk
Ms. Marie Keefe, Policy & Communications Officer

CM 2015-037

The Commission, at its in camera meeting on November 6, 2015, approved the proposed organizational structure dated November 3, 2015 for the Office of the Information and Privacy Commissioner. To give effect to the above, the Commission approved the following:

1. The Commission approved the creation of the position of Assistant Commissioner at a pay scale and level to be determined by the House of Assembly Classification Committee.

2. The Commission approved the creation of the position of Intake Officer at a pay scale and level to be determined by the House of Assembly Classification Committee.
3. The Commission approved the creation of the position of Senior Access and Privacy Analyst (Advocacy and Compliance) at a pay scale and level to be determined by the House of Assembly Classification Committee.
4. The Commission approved the abolition of the position of Mediation, Communication and Policy Analyst.
5. The Commission approved a permanent increase of \$300,000 to the budgetary appropriation of the Office of the Information and Privacy Commissioner, allocated as follows:

Salaries - \$271,500

Employee Benefits - \$7,500

Transportation & Communications - \$6,000

Supplies - \$3,200

Purchased Services - \$11,800

Adjournment: 2:45 p.m.

Wade Verge, MHA
Speaker and Chair

Sandra Barnes
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: March 16, 2016

Location: House of Assembly Chamber

Time: 5:30 p.m.

Members Present:

Mr. Tom Osborne, MHA, Waterford Valley, Speaker

Ms. Sandra Barnes, Clerk of the House of Assembly

Hon. Andrew Parsons, Government House Leader

Mr. Keith Hutchings, MHA (PC) Ferryland

Hon. Siobhan Coady, MHA (Lib), St. John's West

Ms. Lorraine Michael, MHA (NDP) St. John's East - Quidi Vidi

Mr. Paul Davis, MHA (PC) Topsail – Paradise

Mr. Mark Browne, MHA (Lib) Placentia West - Bellevue

Other

Ms. Lisa Dempster, MHA (Lib), Cartwright – L'Anse au Clair, Deputy Speaker

Ms. Marie Keefe, Policy & Communications Officer

CM 2016-001

The Minutes of the House of Assembly Management Commission meeting held on March 31, 2015 were approved as read.

The Speaker gave an update on rulings on allowance use under section 24 of the *House of Assembly Accountability, Integrity and Administration Act* for the period ending September 16, 2015 as follows:

- The amount of \$192.27 was approved for the Member for the former District of St. John's South, Mr. Tom Osborne, for expenses which were in compliance with the Rules but were submitted past the 60-day deadline.

- The amount of \$225.00 was approved for the former Member for the District of Lake Melville, Mr. Keith Russell, for expenses which were in compliance with the Rules but were submitted past the 60-day deadline.
- The amount of \$84.75 was approved for the former Member for the former District of Grand Bank, Mr. Darin King, for expenses which were in compliance with the Rules but were submitted past the 60-day deadline.

The Speaker reported the following approvals for long-term vehicle rentals for the Office of the Chief Electoral Officer for the period ended March 11, 2016. These were required for operations related to the 2015 Provincial General Election.

- \$1,784.60 for cargo van rental for the period from June 26, 2015 to August 7, 2015;
- \$4,600.00 for minivan rental for the period from September 8, 2015 to December 23, 2015;
and,
- \$3,570.00 for cargo van rental for the period from October 1, 2015 to December 18, 2015.

The Clerk reported authorizations given for furniture and equipment expenditures for the period ended March 11, 2016 as follows:

- The amount of \$723.17 was approved for 3 chairs for the constituency office of Ms. Sherry Gambin-Walsh, Member for the District of Placentia – St. Mary's.
- The amount of \$210.25 was approved for a docking station for the constituency office of Ms. Sherry Gambin-Walsh, Member for the District of Placentia – St. Mary's.
- The amount of \$355.99 was approved for a mobile pedestal for the constituency office of Ms. Tracey Perry, Member for the District of Fortune Bay – Cape La Hune.

The financial reports for the Legislature for the periods April 1, 2015 to September 30, 2015 and April 1, 2015 to December 30, 2015 were provided to the Commission for review. The Members' Accountability and Disclosure Reports were provided for the same periods.

CM 2016-002

The Commission approved the following transfer of funds:

From:

Subdivision 1.1.07.10 Official Opposition Caucus – Grants and Subsidies \$900

To:

Subdivision 1.1.06.10 Government Members Caucus – Grants and Subsidies \$900

CM 2016-003

The Commission appointed Mr. Mark Browne and Mr. Keith Hutchings as Members of the Audit Committee, effective immediately.

CM 2016-004

The Commission appointed Mr. Mark Browne as Chair of the Audit Committee, effective immediately.

The Commission was advised that constituency assistants to Ministers and to Parliamentary Secretaries who were on the respective departmental payrolls have been transferred to the House of Assembly payroll, effective December 1, 2015.

The Speaker advised the Commission of the following decisions which were made at an *in camera* meeting held on November 6, 2015 to discuss a personnel issue:

CM 2015-037 The Commission, at its *in camera* meeting on November 6, 2015, approved the proposed organizational structure dated November 3, 2015 for the Office of the Information and Privacy Commissioner.

To give effect to the above, the Commission approved the following:

1. The Commission approved the creation of the position of Assistant Commissioner at a pay scale and level to be determined by the House of Assembly Classification Committee.
2. The Commission approved the creation of the position of Intake Officer at a pay scale and level to be determined by the House of Assembly Classification Committee.
3. The Commission approved the creation of the position of Senior Access and Privacy Analyst (Advocacy and Compliance) at a pay scale and level to be determined by the House of Assembly Classification Committee.
4. The Commission approved the abolition of the position of Mediation, Communication and Policy Analyst.

5. The Commission approved a permanent increase of \$300,000 to the budgetary appropriation of the Office of the Information and Privacy Commissioner, allocated as follows:

Salaries - \$271,500

Employee Benefits - \$7,500

Transportation & Communications - \$6,000

Supplies - \$3,200

Purchased Services - \$11,800

CM 2016-005

The Commission deferred a decision respecting the submissions from the Office of the Information and Privacy Commissioner until after the budget process and directed that the affected positions remain temporary until that time.

Adjournment: 6:05 p.m.

Tom Osborne, MHA
Speaker and Chair

Sandra Barnes
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: March 23, 2016

Location: Committee Room

Time: 11:30 a.m.

Members Present:

Mr. Tom Osborne, MHA, Waterford Valley, Speaker

Ms. Sandra Barnes, Clerk of the House of Assembly

Hon. Andrew Parsons, Government House Leader

Mr. Keith Hutchings, MHA (PC) Ferryland

Hon. Siobhan Coady, MHA (Lib), St. John's West

Ms. Lorraine Michael, MHA (NDP) St. John's East - Quidi Vidi

Mr. Mark Browne, MHA (Lib) Placentia West - Bellevue

Regrets

Mr. Paul Davis, MHA (PC) Topsail – Paradise

Other

Ms. Lisa Dempster, MHA (Lib), Cartwright – L'Anse au Clair, Deputy Speaker

Ms. Wanda Lee Mercer, Chief Financial Officer

Ms. Marie Keefe, Policy & Communications Officer

Ms. Jennifer Bragg, Manager, Financial Planning & Reporting

CM 2016-006

The Commission, at an *in camera* meeting, approved the 2016 -2017 estimates for the Legislature to be forwarded to the Minister of Finance for inclusion in the 2015 Estimates and voted on in the Legislature.

CM 2016-007

In order to give effect to budget decisions, the Commission, at an *in camera* budget meeting, approved the creation of one permanent Audit Principal position for the Office of the Auditor General.

- CM 2016-008** In order to give effect to budget decisions, the Commission, at an *in camera* budget meeting, approved the abolition of the Electronic Content Management Co-ordinator position (PCN 14038) for the Office of the Auditor General.
- CM 2016-009** In order to give effect to budget decisions, the Commission, at an *in camera* budget meeting, approved the abolition through attrition of the position of Information Management Analyst in the Office of the Chief Electoral Office.
- CM 2016-010** In order to give effect to budget decisions, the Commission, at an *in camera* budget meeting, approved the abolition of the vacant permanent part-time position of Voter Registry Coordinator in the Office of the Chief Electoral Office.
- CM 2016-013** In order to give effect to budget decisions, the Commission, at an *in camera* budget meeting, directed that when a caucus increases in number and becomes entitled to additional funding amounts, that increase shall be effective immediately. When a caucus decreases in number, the calculated reduced amount shall be effective immediately.

Adjournment: 1:40 p.m.

Tom Osborne, MHA
Speaker and Chair

Sandra Barnes
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: May 30, 2016

Location: Committee Room

Time: 1:00 p.m.

Members Present:

Mr. Tom Osborne, MHA, Waterford Valley, Speaker

Ms. Sandra Barnes, Clerk

Hon. Andrew Parsons, Government House Leader

Mr. Keith Hutchings, MHA (PC) Ferryland

Hon. Siobhan Coady, MHA (Lib), St. John's West

Ms. Lorraine Michael, MHA (NDP) St. John's East - Quidi Vidi

Mr. Mark Browne, MHA (Lib) Placentia West - Bellevue

Regrets

Mr. Paul Davis, MHA (PC) Topsail – Paradise

Ms. Lisa Dempster, MHA (Lib), Cartwright – L'Anse au Clair, Deputy Speaker

Other

Ms. Marie Keefe, Policy & Communications Officer

CM 2016-011

The Commission, at an *in camera* meeting, recommended the appointment of Mr. Bruce Chaulk in an acting capacity as Chief Electoral Officer and Commissioner for Legislative Standards until such time as the positions are permanently filled. Remuneration is set at EP-06, Step 1.

CM 2016-012

In order to give immediate effect to **CM 2016-011**, the Commission waived the usual two day waiting period for Management Commission decisions.

Adjournment: 1:10 p.m.

Tom Osborne, MHA
Speaker and Chair

Sandra Barnes
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland & Labrador**

To: House of Assembly Management Commission
From: Speaker of the House of Assembly
Date: June 22, 2016
Subject: Rulings on Allowance Use

The process for rulings on allowance use is outlined in Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act). The Act gives authority for the Speaker to make rulings when expenditures of Members have been rejected for payment, provided that the ruling is distributed to and receives concurrence of the Management Commission.

The report below provides the details with respect to all such rulings for the **period ended: June 22, 2016**. These expenditures were rejected for payment because they were not submitted within 60-days of being made; however they are permitted and are in compliance with all other provisions of the *Members' Resources and Allowances Rules*.

DISTRICT	MEMBER	AMOUNT	DETAILS
Conception Bay South	Mr. Barry Petten	\$98.29	Expenses were submitted past the 60-day deadline, but are in compliance with all other provisions of the Rules.
Exploits	Mr. Jerry Dean	\$769-41	Expenses were submitted past the 60-day deadline, but are in compliance with all other provisions of the Rules.
Labrador West	Mr. Graham Letto	\$76.70	Expenses were submitted past the 60-day deadline, but are in compliance with all other provisions of the Rules.
Bonavista	Mr. Neil King	\$1,234.58	Expenses were submitted past the 60-day deadline, but are in compliance with all other provisions of the Rules.



**House of Assembly
Newfoundland & Labrador**

To: House of Assembly Management Commission
From: Speaker of the House of Assembly
Date: June 22, 2016
Subject: Delegated Authority Respecting Financial Matters

At its November 18, 2008 meeting, the House of Assembly Management Commission, pursuant to Subsection 20(4) of the *House of Assembly Accountability, Integrity and Administration Act*, delegated authority to the Speaker respecting urgent financial matters relating to the administration of the House of Assembly and the Statutory Offices, provided that there was consultation with the Government House Leader, Official Opposition House Leader and the Leader of the Third Party (**CM 2008 – 095** refers).

The Department of Finance advised the House of Assembly that it wished to restate certain Estimates of the Legislature relating to the 2015-16 fiscal year in order to provide accurate comparative data. This is consistent with generally accepted accounting practices and often utilized when departments are reorganized. The Estimates of the Legislature must be approved by the Management Commission. At the time of the request the information was required to finalize Budget 2016, and because the Commission was unable to meet to discuss the issue, it was deemed to be an urgent financial matter. The Speaker, using his authority under **CM 2008 – 095**, approved the restatement of the Estimates for Budget 2016.



**House of Assembly
Newfoundland and Labrador**

**NINTH REPORT
OF
THE AUDIT COMMITTEE
TO
THE HOUSE OF ASSEMBLY MANAGEMENT COMMISSION
PURSUANT TO
PARAGRAPH 23 (8)(c)
OF THE
*HOUSE OF ASSEMBLY ACCOUNTABILITY, INTEGRITY AND
ADMINISTRATION ACT***

March 22nd, 2016

1. The Audit Committee of the House of Assembly was established under the authority of Section 23 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) which received Royal Assent on June 14, 2007. Section 23 sets out the responsibilities of the Committee. Included in these responsibilities is the requirement, under Paragraph 23(8)(c), that the Committee report regularly to the House of Assembly Management Commission (the Commission) with respect to its activities.

2. The Committee comprises

Mark Browne, MHA, Chair
Alex Faseruk, Ph. D.
Gail Hamilton, F.C.P.A., F.C.A
Keith Hutchings, MHA,

The Committee recognizes and thanks Mr. Kevin Pollard, former Chair and the Hon. Andrew Parsons, MHA, who were members of the Committee during the period to which this report relates, for their contribution to the Committee's work.

3. The Audit Committee has submitted eight reports and a Memo to the Commission regarding its activities. This Report, the ninth, covers the period May 26th 2015 to March 22nd, 2016 inclusive.

4. Since the last report the Committee has met four times: on May 26th, August 17th and November 3rd, 2015 and March 22nd, 2016

5. The Committee has held meetings with

- the Auditor General and his staff (May 26th and August 17th, 2015);
- representatives of *Grant Thornton* (August 17th, 2015);
- the Clerk of the House of Assembly (May 26th, August 17th, November 3rd, 2015 ;
- the Comptroller General of Finance (March 22nd, 2016) and

- the Chief Financial Officer of the House of Assembly (August 17th and November 3rd, 2015 and March 22nd, 2016).
6. The Committee reviewed with the Auditor General the audit plan for the audit of the House of Assembly and Statutory Offices for the fiscal year ended 31 March 2015. The Auditor General stated that recent audits have had resulted in no significant findings.
 7. The Committee recommended to the Management Commission, pursuant to paragraph 23(7)(b) of the *House of Assembly Accountability, Integrity And Administration Act*, that the Auditor General be appointed auditor of the House of Assembly and related offices for the fiscal year ending 31 March, 2016.
 8. The Committee recommended to the Management Commission, pursuant to paragraph 23(7)(d) of the *House of Assembly Accountability, Integrity And Administration Act*, that the Commission approve and sign the financial statements of the House of Assembly for the fiscal year ended 31 March, 2015.
 9. The Committee reviewed and approved without amendment the Audit Committee Handbook.
 10. The Committee reviewed with the Auditor General the results of the audit of the Financial Statements of the House of Assembly and Statutory Offices and the Clerk's Management Certification for the financial year ended 31 March, 2015 and notes that the Auditor General reported that no significant findings had come to his attention.
 12. The Committee discussed with the Comptroller General the requirements of the proper segregation of duties where goods and services are requested by a Constituency Assistant, and agreed that the approval must be given by another person.

13. The Committee recommended that the House of Assembly seek clarification of OC-89-0838 2(b) relating to severance benefits for Political Support Staff.
14. The Committee discussed the management certification review with Grant Thornton representatives.
15. The Committee reviewed with Clerk and Chief Financial Officer the report on accrued overtime for the period April 01, 2008 to 31 March, 2010.
16. The Committee met with the Comptroller General who briefed the Committee on the work of her office.

On behalf of the Committee I thank the officials with whom we met during the past fiscal year for their assistance to the Committee in fulfilling its mandate.

Respectfully submitted,



Chair

March 22nd, 2016

House of Assembly Management Commission

Briefing Note

Title: Renewal of Lease

Issue: Approval to Renew the Lease for the Office of the Chief Electoral Officer

Background:

- The current lease for the premises of the Office of the Chief Electoral Officer at 35 Hallett Crescent ends on May 17, 2016, but will continue in the interim on a month to month basis. The current lease for the OCEO has no renewal clause. It is recommended that the Management Commission approve the renewal of the current lease for a further 5 years under the same terms and conditions.
- Subsection 4(5) of the *Public Tender Act* requires that leases without a renewal clause be renewed only with the approval of the Lieutenant-Governor in Council as follows:
 - (5) *A lease for space that was not originally publicly tendered or that was originally publicly tendered without a provision for a renewal option and a lease for an increase of the area of leased space may be renewed or entered into with the approval of the Lieutenant-Governor in Council*
 - (a) *in accordance with the original terms of the lease; or*
 - (b) *on terms more favourable to the government funded body where, in the opinion of them head of the government funded body, those terms do not exceed the fair market value for that leased space.*
- Section 48(2) of the *House of Assembly Accountability, Integrity and Administration Act* states:
 - (2) *The Public Tender Act and the Conflict of Interest Act, 1995 shall apply to the House of Assembly and the statutory offices except to the extent that the application may be modified by a rule or directive of the commission putting in place alternative and more appropriate requirements dealing with tendering processes and the conflict of interest of persons employed in the House of Assembly and statutory offices.*
- For tendering and contract purposes the House of Assembly follows the *Public Tender Act*. The appropriate body for approving lease renewals for the Legislature is the Management

Commission which has the authority for the administrative and financial responsibilities of the House of Assembly and statutory offices under the *House of Assembly Accountability, Integrity and Administration Act*.

- In accordance with subsection 48(2) of the *House of Assembly Accountability, Integrity and Administration Act*, adaptations may be made by rule or directive of the Management Commission with respect to the *Public Tender Act* to more appropriately reflect the tendering needs of the House of Assembly.
- The present lease is stated as being between the Lessor and Her Majesty the Queen in Right of the Newfoundland and Labrador as represented by the Minister of Transportation and Works. This lease was entered into in 2006, prior to the coming into force of the *House of Assembly Accountability, Integrity and Administration Act*.
- Leases should be between the Lessor and Her Majesty the Queen in Right of the House of Assembly as represented by the Speaker. Therefore any lease renewal should be headed as between the Lessor and Her Majesty the Queen in Right of the House of Assembly of Newfoundland and Labrador as represented by the Speaker.

Analysis:

Legal Consultation:

Law Clerk of the House of Assembly

Internal Consultation(s):

Not applicable.

External Consultation(s):

Not applicable.

Comparison to Government Policy:

Not applicable.

Financial Impact:

Not applicable.

Legislative Impact:

Not applicable.

Options:

- The Management Commission issue a directive stating that in accordance with subsection 48(2) of the *House of Assembly Accountability, Integrity and Administration Act* and for the purposes of subsection 4(5) of the Public Tender Act, approvals shall be given by the Management Commission.
- The Management Commission approves the renewal of the lease for premises occupied by the Chief Electoral Office, for a further term of 5 years under the same terms and conditions contained in the present lease dated May 18, 2006 and that the lease be between the Lessor (Fairview Investments Limited) and Her Majesty the Queen in Right of the House of Assembly as represented by the Speaker.

Status:

- The current lease remains on a month to month basis.

Action Required:

- The direction of the Commission is requested.

Prepared by: Marie Keefe
Date: May 13, 2016

Approved by: Sandra Barnes

**House of Assembly Management Commission
Briefing Note**

Title:

Filling the new permanent Audit Principal Position

Issue:

The Office of the Auditor General seeks approval to fill the new permanent Audit Principal position approved as part of Budget 2016 through the conversion of an existing vacant position.

Background:

The Office of the Auditor General (OAG) has two primary lines of business – attest audit and performance audit.

Attest Audit

The Auditor General has a statutory responsibility to examine the consolidated summary financial statements of the Province (the Public Accounts) and express an opinion as to their fair presentation. The auditor general also attests to the fair presentation of the financial statements of 24 other Crown entities.

Attest audits account for approximately 50% of the staff hours worked in the Office.

The OAG currently has an Audit Principal position (HL-30) who is the primary advisor to the Auditor General and the Office in all matters relating to Generally Accepted Accounting Principles, Generally Accepted Auditing Standards, General Standards of Quality Control for Audit Offices, Public Sector Accounting Standards, audit policies, audit planning, audit reporting, and audit staff training and development. The predominant focus of this position is the attest audit line of business.

The existing Audit Principal position reports directly to the Auditor General but provides advice to all professional staff within the Office.

Performance Audit

The performance audit line of business is designed to examine specific programs of government and assess the effectiveness, efficiency and/or economy of the program and provides recommendations for improved service delivery and enhanced accountability.

Performance audits account for approximately 50% of the staff hours of the Office.

Performance audits add considerable value to the way government operates and are a primary element of the overall accountability mechanism of government.

Currently there is no individual in the Office that is a performance audit practice leader. The audit managers divide their time between attest and performance audit without the time to focus

on developing the skills needed to lead the Office's performance audit practice. The deputy Auditor General's time is focused on both lines of business as well as office operations. Based on observations of the operations of the Office of the Auditor General, the lack of a Performance Audit practice leader is considered by the Auditor General to be the most significant operational issue facing the Office. Circumstances have now provided the Office with the opportunity to add this position to considerably strengthen the product of the Office and reduce risk to taxpayers.

The addition of a senior professional dedicated to the overall direction of Performance Audit has been identified as a requirement in order to significantly enhance the value that performance audit provides to taxpayers. A senior leader in Performance Audit is also identified as a best practice in the community of legislative audit offices in Canada.

The proposed Performance Audit Principal position will complement the current Audit Principal position (HL-30), facilitating a division of responsibilities between attest audits and performance audits.

Reporting Responsibilities

Each Principal will oversee various Audit Managers during specific audit cycles and will be responsible for the completion of assigned attest and/or performance audits, reviewing audit working paper files, and finalization of applicable report items for the Annual Report of the Auditor General to the House of Assembly.

Analysis:

Legal Consultation:

None

Internal Consultation(s):

None

External Consultation(s):

A senior leader in Performance Audit is identified as a best practice in the community of legislative audit offices in Canada.

Comparison to Government Policy:

Not applicable

Financial Impact:

None. The Office of the Auditor General proposed the abolishment of a vacant funded position. No additional funding is required as any increased salary cost will be absorbed within the Office's existing salary budget.

Legislative Impact:

None.

Options:

1. Approve filling the position. The Performance Audit line of business adds value to government operations by focusing on efficiency, effectiveness and economy of operations. In the absence of filling the approved Principal – Performance Audit position, the Office of the Auditor General will not achieve its full potential and will miss opportunities to strengthen accountability and operational processes throughout government operations.
2. Do not approve filling the position.

Status:

Awaiting approval to fill the position.

Action Required:

Provide the Office of the Auditor General with approval to fill the position of Principal – Performance Audit.

Prepared by:



Terry Paddon, CPA, CA
Auditor General

Approved by:

Date: June 14, 2016

**House of Assembly Management Commission
Briefing Note**

Title: Executive Secretary Position - OCYA

Issue: To seek approval of the Commission to permanently fill the position of Executive Secretary

Background:

- The previous incumbent retired November 2015. In order to fill the position expediently, as the position plays a key role in the executive and administrative support to the Advocate of Children and Youth (ACY), as advised by the Public Service Commission, an Internal Expression of Interest (EOI) competition was held to fill the position temporarily until the position description could be updated.
- ***Legislative Responsibilities:***
 - The Advocate has a legislative mandate to protect and advance the rights and interests of children and youth through the provision of advocacy services and ensure that children and youth have access to services and that their complaints receive appropriate attention.
 - The Executive Secretary (ES) provides an essential role to supporting the ACY in performing her legislative responsibilities.
 - The ES reports directly to the Advocate for Children (ACY) and is responsible for work of a complex and highly confidential nature and must exercise discretion and independent judgment.
 - The ES ensures appropriate advocacy services are provided through timely response to inquiries in the screening of incoming mail and calls, of a highly sensitive and confidential nature; researching information and data for inquiries to provide the ACY the necessary background for response.
- ***Workload and/or Service Delivery:***
 - The ES must independently perform a significant number of complex administrative and secretarial functions for the ACY with a high degree of professionalism, independence and integrity particularly relating to the ability to summarize and disseminate time sensitive information received from internal and external key contacts and bring to the immediate attention of the ACY providing flexibility for unanticipated events.
 - The ES is the first point of contact for anyone wishing to speak with or meet the ACY. At times, conversations with clients seeking advocacy services can be challenging due to the nature of the issues involved. The ES must have the ability to handle these situations with diplomacy and tact, always ensuring optional service delivery.

- The ES provides information management support as it relates to the confidential files of the ACY ensuring the most efficient and effective operation of the Office of the Advocate for Children and Youth (OACY). S/he preserves the confidentiality of the ACY's office in the care and custody of sensitive documents, files and information while maintaining effective working relationships.
- ***Project Deadlines or Deliverables/Commitments:***
 - The ES participates fully in Management Meetings and provides input when invited.
 - The ES takes the lead on special projects as directed by the ACY.
 - The ES is responsible for workload management, organization and dissemination of information from the ACY.
 - The ES assists with ongoing projects through communications with management team and the ACY regarding status updates, scheduling of meetings to discuss project status, overall management of ongoing project deadlines and participation in project discussions as requested.
- ***Impact on Office:***
 - The ES acts on behalf of the ACY in carrying out day-to-day duties and liaises independently with staff of the OACY as well as senior executives and representatives from Government Departments and Agencies and staff of Child and Youth Advocate Offices across the country.
 - The ES provides interpretation and guidance to the Directors and staff of OACY on behalf of the ACY when directed.
 - The ES position is a key role in the functioning of the OACY. It is vital it be staffed to ensure seamless complex administrative and executive support of a highly confidential nature to the ACY continues. There is no capacity to re-distribute these duties.

Analysis:

Legal Consultation:

N/A

Internal Consultation(s):

N/A

External Consultation(s):

N/A

Comparison to Government Policy:

The Vacancy Analysis Criteria used is the same used in the Executive Branch

Financial Impact:

N/A

Legislative Impact:

N/A

Options:

1. The Commission approves filling the position of Executive Secretary on a permanent basis.
2. The Commission does not approve filling the position of Executive Secretary on a permanent basis.

Status:

- This position is currently filled on a temporary basis.

Action Required:

- The direction of the Commission is requested.

Prepared by: Janice Mullins

Date: May 25, 2016

Approved by: Carol Chafe

**House of Assembly Management Commission
Briefing Note**

Title: Amendments to Cellular and Landline Telephone Services Policies & Standard Office Allocation Package

Issue: Revisions to the Cellular and Landline Telephones Services Policies & Standard Office Allocation Package to reflect direction provided by the Commission during 2016-17 budget deliberations.

Background:

- Members of the House of Assembly and Constituency Assistants are currently entitled to one cellular phone each as per the *Standard Office Allocation Package*. The *Cellular and Landline Telephone Services Policy for Members of the House of Assembly and Constituency Assistants* provides direction with respect to usage of cellular phones, but does not limit or provide direction with respect to replacements.
- Similarly, the *Cellular and Landline Telephone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices* currently provides direction with respect to acquisition and usage of cellular phones, but does not limit or provide direction with respect to replacements.
- During 2016-17 budget deliberations, the Management Commission directed that Members, Constituency Assistants, and employees (Caucus Offices, House of Assembly Service and Statutory Offices) be limited to three (3) cellular phone replacements per General Assembly.
- To give effect to this direction, the Commission will need to approve revisions to the following:
 1. *Cellular and Landline Phone Services Policy for Members of the House of Assembly and Constituency Assistants*;
 2. *Standard Office Allocation Package for Members and Constituency Assistants*;
and
 3. *Cellular and Landline Phone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices*.
- The proposed revisions are noted in red in the draft policies attached.

Analysis:

Legal Consultation:

N/A

Internal Consultation(s):

N/A

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

N/A

Legislative Impact:

N/A

Options:

- Approve proposed revisions to the three policies as noted above in order to give effect to the Commission's direction as provided during 2016-17 budget deliberations.

Status:

- The current policies remain in effect.

Action Required:

Recommended Minute:

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approves the proposed amendments to the following:

- *Cellular and Landline Phone Services Policy for Members of the House of Assembly and Constituency Assistants;*
- *Standard Office Allocation Package for Members and Constituency Assistants; and*
- *Cellular and Landline Phone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices.*

Prepared by: Bobbi Russell
Date: May 11, 2016

Approved by: Sandra Barnes

Attachments:

1. Cellular and Landline Phone Services Policy for Members of the House of Assembly and Constituency Assistants (DRAFT).
2. Standard Office Allocation Package for Members and Constituency Assistants (DRAFT).
3. Cellular and Landline Phone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices (DRAFT).



House of Assembly

Cellular and Landline Phone Services Policy for Members of the House of Assembly and Constituency Assistants

Revised – June 2016

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- 1.0 Approval**
- 2.0 Purpose**
- 3.0 General**
- 4.0 Process**
- 5.0 References**

1. Approval

Under the authority of subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the House of Assembly Management Commission establishes this policy respecting services for cellular phones and landline phones for Members of the House of Assembly and their Constituency Assistants.

2. Purpose

To provide direction to Members of the House of Assembly and Constituency Assistants regarding cellular phone and landline long distance services.

3. General

Members of the House of Assembly and Constituency Assistants must ensure that the phone services provided are eligible for reimbursement under the *House of Assembly Accountability, Integrity and Administration Act*, the *Members' Resources and Allowances Rules*, and Directives of the Commission.

4. Process

4.1. Applicability

This policy applies to all cellular phone and landline long distance services which are paid by the Legislature for Members of the House of Assembly and Constituency Assistants.

4.2. Definitions

For the purposes of this policy, the term "cellular phone" refers to analog and digital cellular phones, as well as Blackberry units and similar electronic devices that provide data and/or phone communications.

For the purposes of this policy, the term "landline phone" refers to the office phone or the home phone in the Member's residence.

"User" means a Member of the House of Assembly or a Constituency Assistant.

Original Issue Date: May 2009

Revision Date: September 2010
May 2016

“Business purposes” means constituency business (as defined in S.2 of the *Members’ Resources and Allowance Rules*) and departmental business (in the case of Members who are Ministers and have been provided with a cellular phone and services package by the Legislature).

4.3. Restrictions

This policy does not apply to any phone services provided by the Executive Branch of government.

4.4. Cellular Phones

4.4.1 General Usage

1. **Members and Constituency Assistants will be limited to three (3) cellular devices each per General Assembly.**
2. Each user is responsible for the security of the cellular phone and should be aware that cellular phone conversations may not always be secure and confidential.
3. Each user is responsible for ensuring that the cellular phone is used in a manner that is consistent with this policy.
4. Cellular phones are intended for business purposes only. However, it is recognized that some incidental personal usage may occur as a result of the user not being accessible by landlines on a regular basis.
5. Users are not required to reimburse Government for incidental personal phone or data usage. Personal usage that exceeds what is considered “incidental” should be reimbursed to Government. Each user must set the threshold for his/her incidental usage based on the particular circumstances and expected requirement for personal usage. Some general guidance would be: personal usage that exceeds 10% of the monthly airtime/data usage costs; airtime exceeding 80 minutes per month; or some other reasonable basis that is consistent with the business demands placed upon the cellular phone user.

Original Issue Date: May 2009

Revision Date: September 2010
May 2016

6. Each user should avail of temporary packages when travelling to the United States. Contact Corporate and Members' Services Division staff to arrange the period of coverage.

4.4.2 Replacements

1. Members and Constituency Assistants are required to take reasonable and appropriate care of their cellular devices.
2. Replacement cellular devices will only be issued with the prior approval of the Clerk where:
 - The Member or Constituency Assistant is within his/her limit of 3 cellular devices per General Assembly;
 - The cellular package allows an upgrade at \$0; or
 - A manufacturer's defect with the device has been established.
3. Once the limit of three (3) cellular devices per General Assembly has been exceeded by the Member or Constituency Assistant, the cost of a replacement device may be charged to the Constituency Allowance allocation (pending availability of funds).

4.5. Landline Phones

The user is responsible for ensuring that the long distance charges on each landline phone assigned for his/her use were incurred by the user for business purposes.

Each user is responsible for reimbursing to the Newfoundland Exchequer Account through the Central Cashier's office the cost of personal long distance calls when the total cost of personal calls in one month exceeds \$1.

4.6. Administrative Matters

Each billing period, Corporate and Members' Service Division will send each Member copies of all phone bills that are charged to the Member's allocation. The Member is responsible for reviewing and signing a

Original Issue Date: May 2009

Revision Date: September 2010
May 2016

statement each billing period to ensure that the phone services are accurate. If the user does not sign and return the statement to Corporate and Members' Service Division of the House of Assembly Service, it is assumed that the user is in agreement with the charges for that billing period.

A detailed review may not be feasible given the nature of cellular phones, the inherent difficulty in identifying the nature of certain phone calls (especially incoming calls due to lack of detail on the bill), and the relatively insignificant amounts involved in some cases. Therefore, a reasonable review of the bill details is acceptable.

5.0 References

Members' Resources and Allowances Rules

Standard Office Allocation Package

Original Issue Date: May 2009

Revision Date: September 2010
May 2016



House of Assembly

Standard Office Allocation Package for Members of the House of Assembly and Constituency Assistants

June 2016

The Office Furniture and Equipment package for Members and Constituency Assistants includes:

1. Office Furniture:

- One L-shaped desk, wood, veneer
- One credenza, wood veneer
- One bookcase, wood veneer
- Chair, executive (high/low back) with wheels
- Six visitor chairs
- One L-shaped workstation with hutch
- One chair with wheels
- One TV stand
- One coffee table for waiting area
- Two lockable four drawer lateral/vertical filing cabinets
- Three wastepaper baskets
- Two recycling boxes
- Three coat racks
- Water cooler
- One wall clock
- Stand for combination unit (Printer/Fax/Copier/Scanner)
- Stand for printer

2. Equipment:

- One photocopier
- One scanner
- One facsimile OR a combination photocopier, scanner and facsimile machine
- Two desk-top printers
- Cross-hatch shredder
- One television (including accessories) not greater than 32 inches
- One VCR or DVD recorder or one combination unit
- One camera and accessories
- Two calculators
- Three computers, including accessories
- Two telephones for constituency office
- One telephone for Member's residence (if requested)
- **Two cell phones or blackberries (one each for the Member and Constituency Assistant). Limit of 3 devices each per General Assembly – see Cellular and Landline Phone Services Policy for Members of the House of Assembly and Constituency Assistants.**
- Other furniture and equipment as pre-approved for purchase by the Clerk of the House of Assembly, to a maximum of \$500, with the Clerk to report all such approvals to the Commission.

3. Services

- Telephone services for Constituency Office:
 - Message manager
 - Call display
 - Long distance plan
 - 1-800 number (if requested)
- Telephone services for Member's residence:
 - Message manager
 - Call display
 - Long distance plan
- Cell phone or blackberry services:
 - Message manager
 - Call display
- Facsimile service:
 - The installation and maintenance of a facsimile line
 - Internet and intranet services:
 - Access provided through the government network (where possible)
- Cable service:
 - The installation and maintenance of the most basic channel package which includes local news channels and the House of Assembly broadcast channel. Satellite services are not permitted.
- Calling card:
 - A Member and his/her constituency assistant are entitled to a calling card, if requested.



**Cellular and Landline Telephone Services Policy for
Employees of the House of Assembly Service,
Caucus Offices and Statutory Offices**

Revised – June 2016

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4.0 Process

4.1 Applicability

4.2 Definitions

4.3 Restrictions

4.4 Cellular Phones

4.5 Landline Phones

4.6 Administrative Matters

1.0 Approval

Under the authority of subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act), the House of Assembly Management Commission establishes this policy respecting services for cellular phones and landline phones for employees of the House of Assembly Service, Caucus Offices and Statutory Offices as defined by the Act.

2.0 Purpose

To provide direction to employees of the House of Assembly Service, Caucus Offices and Statutory Offices regarding cellular phone and landline long distance services.

3.0 General

The policy provides processes for the acquisition of cellular phones, defines acceptable incidental usage of cellular phones; provides guidelines for accessing the need for cellular phones and the related approval process; outlines the responsibilities for landline phone usage and processes for review of all phone bills.

4.0 Process

4.1 Applicability

This policy applies to all cellular phone and landline long distance services which are paid by the Legislature for employees of the House of Assembly Service, Caucus Offices, and Statutory Offices.

4.2 Definitions

For the purposes of this policy:

“Cellular phone” refers to analog and digital cellular phones, as well as blackberry units and similar electronic devices that provide data and/or phone communications.

“Landline phone” refers to the office phone of the user.

Original Issue Date: February 2010

Revision Date: September 2010
May 2016

“Users” mean the employees of the House of Assembly Service, Caucus Offices and Statutory Offices.

“Responsible individual” means the individual designated by the Clerk of the House of Assembly or Statutory Officer (as applicable) as having responsibility for review of phone invoices for his/her Division or Office.

4.3 Restrictions

This policy does not apply to any cellular or landline phone services provided by the Executive Branch of government.

4.4 Cellular Phones

4.4.1 Acquisition

1. Employees of the House of Assembly Service, Caucus Offices and Statutory Offices will be **limited to three (3) cellular devices per General Assembly.**
2. The Statutory Officer or Clerk of the House of Assembly (as applicable) must approve the purchase of all new cellular phones.
3. Cellular phones must only be considered for users where the need is established by the requirements of the job. Need may not be based on past usage only and should be reviewed periodically to ensure continued need is established.
4. The type of cellular phone to be provided will be determined by the particular circumstances and the judgment of the Clerk of the House of Assembly or the Statutory Officer.
5. Users must be issued the most economical and efficient service package and hardware which is available under any government standing offer agreements and which meets the particular requirements of the job.
6. General guidelines for assessing need are:
 - There is an essential need for a user to be in contact with other employees, the Clerk or Statutory Officer, or the public during working hours when the employee is not accessible by land line phone.

Original Issue Date: February 2010

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May 2016

- There is an essential need for a user to be in contact with other employees, the Clerk or Statutory Officer, or the public after hours or on weekends.
 - There is a significant safety issue which dictates a requirement for a user to have a cellular phone and no other viable option is available.
 - The user's position will not be the sole reason for being assigned a cellular phone.
 - The user's job can be more effectively and efficiently carried out.
6. The purchase of unnecessary technology and/or features is prohibited (for example, camera phones) if extra cost is involved.

4.4.2 General Usage

1. Cellular phones are to be formally assigned to users and reassigned as appropriate.
2. Users are responsible for the security of their cellular phones and should be aware that cellular phone conversations may not always be secure and confidential.
3. Users are responsible for ensuring that their cellular phones are used in a manner that is consistent with this policy.
4. Cellular phones are intended for business purposes only. However, it is recognized that some incidental personal usage may occur as a result of the user not being accessible by landlines on a regular basis. It is also recognized that the requirement to carry a cellular phone for government business purposes may at times be an intrusion of a user's personal time.
5. Users should not widely distribute their cellular phone numbers unless it is necessary for business purposes.
6. Users should avail of "temporary suspension of service" or "seasonal suspension" options where appropriate.

Original Issue Date: February 2010

Revision Date: September 2010
May 2016

7. Land lines should be used instead of cellular phones whenever it is convenient to do so.

4.4.3 Replacements

1. Employees of the House of Assembly Service, Caucus Offices and Statutory Offices are required to take reasonable and appropriate care of their cellular devices.
2. Replacement cellular devices will only be issued with the prior approval of the Clerk/Statutory Officer where:
 - The employee is within his/her limit of 3 cellular devices per General Assembly;
 - The cellular package allows an upgrade at \$0; or
 - A manufacturer's defect with the device has been established.

4.5 Landline Phones

1. Users are responsible for ensuring that the long distance charges on each landline phone assigned for his/her use were incurred by the user for business purposes.
2. Users are responsible for reimbursing to the Newfoundland Exchequer Account through the Central Cashier's office the cost of personal long distance calls when the total cost of personal calls in one month exceeds \$1.

4.6 Administrative Matters

- Users are not required to reimburse Government for incidental personal phone or data usage on cellular phones. Personal usage that exceeds what is considered "incidental" must be reimbursed to Government.
- The Clerk of the House of Assembly or the Statutory Officer (as applicable) has the authority to determine the acceptable threshold for incidental usage for their individual users. Some general guidelines would be: personal usage that exceeds 10% of the monthly airtime/data usage costs; airtime exceeding 80 minutes per month; or some other reasonable basis that is consistent with the business demands placed upon the cellular phone holder.

Original Issue Date: February 2010

Revision Date: September 2010
May 2016

- For those users without a government issued cellular phone, occasional business usage of personal cellular phones may be reimbursed if general policies and procedures regarding reimbursement of business use of personal property are followed, including approval by the user's supervisor. Original cellular phone invoices identifying charges are required for reimbursements. Reimbursement is for per minute charges only and monthly system access fees or other recurring charges for personal cellular phones will not be reimbursed.
- Each user should avail of temporary cellular phone packages when travelling to the United States. Contact Corporate and Members' Services Division (CMS) staff to arrange the period of coverage.
- The Clerk of the House of Assembly or the Statutory Officer (as applicable) will designate a "responsible individual" for each division/office of the Legislature to perform a monthly review of phone bills.
- Each billing period, CMS will send copies of all phone invoices for the Division or Statutory office to the "responsible individual". The "responsible individual" must review the invoices and sign a statement each billing period to indicate that the invoices have been reviewed and are reasonable and in accordance with any applicable contracts or policies. All signed statements must be forwarded to CMS on a timely basis. The statement must also note any matters for follow-up or attention by CMS staff.
- A detailed review may not be feasible for cellular phone invoices, given the nature of cellular phones, the inherent difficulty in identifying the nature of certain phone calls (especially incoming calls due to lack of detail on the bill), and the relatively insignificant amounts involved in some cases. Therefore, a reasonable review of the invoice details is acceptable.

Original Issue Date: February 2010

*Revision Date: September 2010
May 2016*

**House of Assembly Management Commission
Briefing Note**

Title: Delegated Authority – Urgent Financial Matters

Issue: Revision to the Commission Minute respecting the Speaker’s delegated authority on urgent financial matters

Background:

- At its meeting on November 18, 2008, the Management Commission made the following decision delegating authority to the Speaker regarding urgent financial matters:

CM 2008 – 095 Pursuant to Subsection 20(4) of the House of Assembly Accountability, Integrity and Administration Act, the Commission delegated to the Speaker of the House of Assembly, in consultation with the Government House Leader, the Official Opposition House Leader and the Leader of the Third Party, the power to make decisions respecting financial matters relating to the administration of the House of Assembly and statutory offices provided that the decision is urgently required and the Commission is unable to meet on the matter in a timely manner. A decision made under this directive and reasons for it shall be recorded and reported back at the next meeting of the Commission.

- Subsection 18(2) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) outlines the required membership of the Commission and does not stipulate that the third party representative must be the leader of that caucus. However, the other two positions referenced in **CM 2008-095** (Government House Leader and Official Opposition House Leader) are mandated by subsection 18(2) to be members of the Commission.
- When **CM 2008-095** was made, the third party’s representative on the Commission was the leader of the caucus and no issues arose from the Speaker using the authority delegated to make decisions respecting urgent financial matters. Since that time, circumstances have changed and the third party representative is no longer the leader.
- It is recommended that the Commission rescind **CM 2008-095** and issue a new decision delegating authority to the Speaker which accurately reflects the membership of the Commission as outlined in subsection 18(2) of the Act.

Analysis:

Legal Consultation:

N/A

Internal Consultation(s):

N/A

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

N/A

Legislative Impact:

N/A

Options:

- Rescind **CM 2008-095** and approve a new minute which accurately reflects the membership of the Commission as outlined in subsection 18(2) of the *House of Assembly Accountability, Integrity and Administration Act*.

Status:

- The provisions of **CM 2008-095** apply.

Action Required:

Recommended Minutes:

- The Commission rescinds **CM 2008-095**.
- Pursuant to Subsection 20(4) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission delegates to the Speaker of the House of Assembly, in consultation with the Government House Leader, the Official Opposition House Leader and the Third Party representative on the Commission, the power to make decisions respecting financial matters relating to the administration of the House of Assembly and Statutory Offices provided that the decision is urgently required and the Commission is unable to meet on the matter in a timely manner. A decision made under this directive and reasons for it shall be recorded and reported back at the next meeting of the Commission.

Prepared by: Bobbi Russell
Date: April 7, 2016

Approved by: Sandra Barnes

House of Assembly Management Commission

Briefing Note

Title: Letter of Appeal – Payment of Invoice from Previous Fiscal Year

Issue: Appeal of Ruling - Member for Cape St. Francis

Background:

- The Member for Cape St. Francis is appealing the denial of payment by Corporate and Members' Services Division of certain allowable expenses incurred by the Member. These expenditures were incurred in the 2015-16 fiscal year, but the invoice was not submitted for payment within 30 days of the end of that year.
- Subsection 7(2) of the *Members Resources and Allowances Rules* states that:
 - (2) *A claim against an allowance for a payment or reimbursement shall be made in respect of the fiscal year in which the expenditure was made or incurred, and shall be submitted and received by the clerk not more than 30 days after the end of that fiscal year.*
- Subsections 24(1), 24(8) and 24(9) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) state:
 - 24(1) *Where a member incurs an expense and a claim for reimbursement, or payment has been rejected by an officer or staff member of the House of Assembly service, or the member is unsure as to whether an expense, if incurred, will qualify for reimbursement or payment, he or she may request a ruling from the speaker.*
 - (8) *Where the ruling of the speaker is that the expenditure does not comply with the rules and directives of the commission, the member may appeal that ruling to the commission and, after giving the member an opportunity to make a submission in writing in support of the appeal, the commission may decide to reverse, uphold or modify the ruling of the speaker, and the decision of the commission is final.*
 - (9) *Notwithstanding that an expense claim has been denied by an officer, staff member or the speaker, in accordance with the rules,*

where there is an appeal to the commission under this section and the commission determines that that claimed expense amount

- (a) has been incurred by the member; and*
- (b) is a permitted expense under the Act and rules; and*
- (c) does not exceed an expense amount or allowance allocation permitted under the rules,*

and a denial of payment of the expense amount would, in the opinion of the commission, be unjust, the commission may approve the expenditure for the claimed expense to the extent that the commission considers to be just and the decision of the commission is final.

- The invoice submitted, totaling \$114.21, has been reviewed by the Corporate and Members' Services Division and contains expenditures that are allowable under the *Members' Resources and Allowances Rules*.
- While there were sufficient funds remaining in the Member's allocation to pay the invoice had it been submitted in the 2015-16 fiscal year, the expenses cannot be charged to the Member's expense allocation for that year because they were not submitted by the deadline of April 30, 2016.
- Should the Commission approve payment of this invoice; the expenses will be charged to the Member's expense allocation for the current fiscal year (2016-17).
- The attached letter from the Member for Cape St. Francis provides further details.

Analysis:

Legal Consultation:

Not applicable.

Internal Consultation(s):

Not applicable.

External Consultation(s):

Not applicable.

Comparison to Government Policy:

Not applicable.

Financial Impact:

Not applicable.

Legislative Impact:
Not applicable.

Options:

1. Approve payment of the invoice totaling \$114.21 for the Member for Cape St. Francis, with the expenses to be paid within the appropriate allocation for the 2015-16 fiscal year.
2. Deny payment of the invoice totaling \$114.21 for the Member for Cape St. Francis.

Status:

- The invoice remains outstanding.

Action Required:

- The decision of the Commission is requested.

Prepared by: Bobbi Russell

Approved by: Sandra Barnes

Date: June 6, 2016

Attachments:

1. Letter dated May 30, 2016 from the Member for Cape St. Francis to the Speaker.
2. Letter dated May 31, 2016 from the Speaker to the Member for Cape St. Francis.



**HOUSE OF ASSEMBLY
Newfoundland and Labrador**

**Kevin Parsons, M.H.A.
District of Cape St. Francis**

May 30, 2016

**Honourable Tom Osbourne
Office of the Speaker
Main Floor, East Block
Confederation Building
P O Box 8700
St Johns NL
A1B 4J6**

Mr Speaker,

Please accept this as a request to appeal for coverage of invoice # 40867136 that our office recieved however government members did not recieve invoice in thier office .

In advance I thank you for your consideration in this request and look forward to reply.

**Respectfully,
Barbara Cadigan CA
For MHA Kevin Parsons
District of Cape St Francis**

STAPLES Advantage

STAPLES ADVANTAGE (DA)
PO BOX 2050, CRO

Halifax, NS
B3J 2Z1
Phone: (902) 000-0000
Fax: (902) 000-0000

Corporate Express Canada, Inc., operating as Staples Advantage Canada

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Corporate & Members' Services
House of Assembly
MAY 19 2016
D.C.

HOUSE OF ASSEMBLY
MEGAN NEAL
CONFED BLDG EAST BLOCK
5FL RM 5073
ST JOHNS NL
A1B 4J6

ORDER NO - No COMM. 40867136	ORDER DATE - DATE COMM. 2016-03-02	CUST. NO - No CLIENT 640515	PAGE 1 OF 1
INVOICE NO - No FACTURE 40867136	INV. DATE - DATE FACT. 2016-03-02	TRANSPORT OUR TRUCK/NOTRE CAMION	
YOUR ORDER NO - VOTRE No COMM. 215059068	FREIGHT TERMS - CONDITIONS DE TRANSPORT *****		

40867136
THE OFFICIAL OPPOSITION OFFICE
MHA KEVIN PARSONS OFFICE
100 PRINCE PHILIP DR
5TH FLOOR EAST BLOCK
ST JOHNS, NL
A1B 4J6
(15)(F1 /51)

PKGS - COLS 1	WEIGHT - POIDS	COMMANDÉ PAR - ORDERED BY BARBARA CADIGAN
------------------	----------------	----------------------------------------------

ITEM	PRODUCT - PRODUIT	DESCRIPTION	ORD. COMM.	SHIP EXP.	QTY A VENIR	U/M	NETAM PRCE PRX DE DETAIL	NET PRICE PRX NET	AMOUNT - MONTANT
1	PILBPSF8E	PEN,BALLPOINT,STICK,FINE,BLUE	48	48	0	E		0.8500	40.80 NET
2	HRY05693	NOTEBOOK,SPIRAL,350PAGES	10	10	0	E		2.8500	28.50 NET
3	DMNA9C81	NOTEBOOK,9 1/4"X7 1/4",BLACK	3	3	0	E		5.1400	15.42 NET
4	DURMN1500B4Z	BATTERY,DURACELL ALKALINE,AA	3	3	0	P		5.4500	16.35 NET
6	KANA 8598086 SMT2016	SOURCEBOOK,2016,ENGLISH	1	1	0	E		0.0000	0.00

PAST DUE

Invoice (with-shipment)

PLEASE REMIT PAYMENTS TO THE ADDRESS ABOVE

CUST.

NET 30 DAYS

000041422R10001

SUB-TOTAL SOUS-TOTAL	101.07
G.S.T. - T.P.S.	0.00
P.S.T. - T.V.P. - H.S.T.	13.14
TOTAL	114.21

FRAN DE SERVICE DE 2.0% PAR MOIS 24% PAR AN SUR COMPTE PASSE ENL. SERVICE CHARGE OF PER MONTH PER ANNUM ON OVERDUE ACCOUNT.

INVOICE DUPLICATE - DUPLICATA FACTURE



HOUSE OF ASSEMBLY
Newfoundland and Labrador
OFFICE OF THE SPEAKER

May 31, 2016

Kevin Parsons, M.H.A.
District of Cape St. Francis
5TH Floor, East Block
P.O. Box 8700
St. John's, NL A1B 4J6

Dear Mr. Parsons:

I am writing in response to your correspondence of May 30, 2016 regarding an **invoice** for the amount of \$114.21 for expenses incurred in the 2015-2016 fiscal year that was not submitted for reimbursement within 30 days of the end of that year.

The process for Members to follow respecting allowance use is outlined in Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act). and involves the Speaker, in the first instance, with the Commission having the final authority. Subsection 24 (4) of the Act states that the Speaker's approval confirms that the expenditures comply with the *Members' Resources and Allowances Rules* (the Rules).

Given the provisions of Subsection 7(2) of the Rules, it is not possible for me to state that the expenditures are in compliance with that Rule. The next step, therefore, is for you to request that the issue be brought to the House of Assembly Management Commission for a final decision.

Please note I will accept your correspondence as an official appeal to the Commission and will arrange that it be included on the agenda of an upcoming meeting.

Regards,

A handwritten signature in cursive script, appearing to read "Tom Osborne".

HON. TOM OSBORNE
Speaker of the House of Assembly
Chair of the House of Assembly Management Commission

c.c. Ms. Wanda Lee Mercer, Chief Financial Officer

House of Assembly Management Commission

Briefing Note

Title: Approval for Payment of Invoices for Former Members

Issue: Approval to pay invoices for expenses incurred by the former Member for Labrador West; the former Member for Lake Melville; and the former Member for Conception Bay South.

Background:

- The House of Assembly recently received outstanding invoices related to previous fiscal years for the following former Members:
 - Labrador West (one invoice)
 - Lake Melville (two invoices)
 - Conception Bay South (one invoice)
- Subsections 7(2) and 7(6) of the *Members Resources and Allowances Rules* state:
 - (2) *A claim against an allowance for a payment or reimbursement shall be made in respect of the fiscal year in which the expenditure was made or incurred, and shall be submitted and received by the clerk not more than 30 days after the end of that fiscal year.*
 - (6) *A claim against an allowance for payment or reimbursement shall not be made more than 60 days after the date on which the expenditure was made.*
- The outstanding invoices for the former Members for Labrador West and Lake Melville were from Melville Communications for expenses related to advertisements in Labrador Life Magazine (a quarterly publication in that region), while the individuals were Members of the House of Assembly. The advertisements comply with the provisions of the *Members' Resources and Allowances Rules* and the *Advertising Policy for Members of the House of Assembly*.
- The expenditures in the amount of \$169.50 (HST included) were incurred by the former Member for Labrador West during the 2014-15 fiscal year. A purchase order was issued for the expenses, but the invoice was not received from the vendor until March 2016. There were sufficient funds remaining in the Member's allocation for the 2014-15 fiscal year had the invoice been received for payment in that year.

- The invoices for the former Member for Lake Melville were each in the amount of \$593.25 (HST included). One invoice was for expenditures incurred in the 2014-15 fiscal year, while the other was for expenditures incurred in the 2015-16 fiscal year. The invoices were not received from the vendor until March 2016. There were sufficient funds available in the Member's allocations for both fiscal years had the invoices been received for payment in those years.
- The expenditures in the amount of \$50.25 (HST included) were incurred by the former Member for Conception Bay South during the 2014-15 fiscal year. A purchase order was issued for the expenses, but the invoice was not received from the vendor until recently. The expenses were in compliance with the *Members' Resources and Allowances Rules*, and there were sufficient funds remaining in the Member's allocation for the 2014-15 fiscal year had the invoice been received for payment in that year.

Analysis:

Legal Consultation:

Not applicable.

Internal Consultation(s):

Not applicable.

External Consultation(s):

Not applicable.

Comparison to Government Policy:

Not applicable.

Financial Impact:

If approved, the amounts for the former Members for Labrador West and Lake Melville will be charged under Members' Resources – Purchased Services for FY 2016-17

If approved, the amount for the former Member for Conception Bay South will be charged under Administrative Support – Office Supplies for FY 2016-17.

Legislative Impact:

Not applicable.

Options:

1. Approve the payment invoices for the former Members for Labrador West, Lake Melville and Conception Bay South.
2. Deny the payment of invoices for the former Members for Labrador West, Lake Melville and Conception Bay South.

Status:

- The invoices remain outstanding.

Action Required:

- The decision of the Commission is requested.

Prepared by: Bobbi Russell
Date: June 20, 2016

Approved by: Sandra Barnes

**House of Assembly Management Commission
Briefing Note**

Title: Financial Reports - April 1, 2015 to March 31, 2016

Issue: Review of:

- 1. Financial Performance of the Legislature; and**
- 2. Approved Allocations and Actual Expenditures of Members of the House of Assembly.**

Background:

- Paragraph 20(5)(a) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) states that the House of Assembly Management Commission shall “regularly, and at least quarterly, review the financial performance of the House of Assembly as well as the actual expenditures of members compared with approved allocations.”
- The details of the financial performance of the Legislature (excluding the Office of the Auditor General) are included in the attached Statement of Revenue and Expenditure for the twelve-month period ended March 31, 2016. The reports show the actual expenditures and revenues for the fiscal year. All known savings or overruns over budgeted amounts are identified in the report and explanations are provided for significant amounts.
- The details of the financial performance of the Office of the Auditor General are shown on a separate Statement of Revenue and Expenditure for the Twelve-month period ended March 31, 2016. The reports show the actual expenditures and revenues for the fiscal year. All known savings or overruns over budgeted amounts are identified in the report and explanations are provided for any significant amounts.
- The actual expenditures compared with the approved allocations for each Member are included in the Members’ Expenditures Summarized by Category reports for the period April 1, 2015 to March 31, 2016. The Reports include the expenditures for the entire fiscal year in the columns entitled “Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)” and “Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)”.

Analysis:

Legal Consultation:
Not applicable

Internal Consultation(s):

Not applicable

External Consultation(s):

Not applicable

Comparison to Government Policy:

Not applicable

Financial Impact:

Not applicable

Legislative Impact:

Not applicable

Options:

Not applicable

Status:

Not applicable

Action Required:

- For review purposes

Prepared by: Jennifer Bragg

Approved by: Sandra Barnes

Date: May 24, 2016

Attachments:

1. Statement of Revenue and Expenditure – Legislature (excluding the Office of the Auditor General)
2. Statement of Revenue and Expenditure – Office of the Auditor General
3. Member Accountability and Disclosure Reports



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.01. ADMINISTRATIVE SUPPORT					
01. Salaries	1,932,200	1,939,500	1,933,788	(1,588)	5,712
Operating Accounts:					
<i>Employee Benefits</i>	4,500	4,800	4,776	(276)	24
<i>Transportation and Communications</i>	72,500	72,500	66,292	6,208 ¹	6,208
<i>Supplies</i>	36,200	47,500	25,695	10,505 ²	21,805
<i>Professional Services</i>	71,100	71,200	71,150	(50)	50
<i>Purchased Services</i>	62,000	73,400	56,417	5,583 ³	16,983
					⁴
<i>Property, Furnishings and Equipment</i>	92,500	92,100	45,731	46,769	46,369
02. Operating Accounts	338,800	361,500	270,062	68,738	91,438
	2,271,000	2,301,000	2,203,850	67,150	97,150
02. Revenue - Provincial	-	-	(9,440)	9,440 ⁵	9,440
Total: Administrative Support	2,271,000	2,301,000	2,194,410	76,590	106,590

1. Savings as travel to conferences were less than anticipated.

2. Savings as expenditures for software and office supplies were less than anticipated. Funds were transferred in from the Caucus budgets due to a change in the number of Members. Funds transferred were used to complete office renovations to accommodate the caucuses.

3. Savings as expenditures for metering, training and other services were less than anticipated. Funds were transferred in from the Caucus budgets due to a change in the number of Members.

4. Expenditures for office equipment is budgeted for the House of Assembly Service, Caucus and Statutory Offices in this activity. Funds transferred when required. Expenditures were less than anticipated.

5. Reflects miscellaneous revenue received for expenses and the settlement of a court case, which occurred in a prior fiscal year.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.02. LEGISLATIVE LIBRARY AND RECORDS MANAGEMENT					
01. Salaries	654,700	654,700	650,110	4,590	1 4,590
Operating Accounts:					-
<i>Employee Benefits</i>	900	2,100	2,086	(1,186)	14
<i>Transportation and Communications</i>	10,200	8,100	6,433	3,767	2 1,667
<i>Supplies</i>	47,000	47,900	47,006	(6)	894
<i>Purchased Services</i>	8,500	8,500	8,450	50	50
02. Operating Accounts	66,600	66,600	63,975	2,625	2,625
Total: Legislative Library and Records Management	721,300	721,300	714,085	7,215	7,215

1. Savings due to temporary vacancies.

2. Savings as travel to conferences were less than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
1.1.03. HANSARD AND THE BROADCAST CENTRE						
01. Salaries	638,600	628,600	616,232	22,368	1	12,368
Operating Accounts:						-
<i>Employee Benefits</i>	600	700	700	(100)		-
<i>Transportation and Communications</i>	6,100	5,800	3,780	2,320	2	2,020
<i>Supplies</i>	7,900	20,000	19,577	(11,677)	3	423
<i>Purchased Services</i>	263,700	251,500	163,307	100,393	4	88,193
<i>Property, Furnishings and Equipment</i>	10,000	10,300	9,935	65		365
02. Operating Accounts	288,300	288,300	197,299	91,001		91,001
Total: Hansard and the Broadcast Centre	926,900	916,900	813,531	113,369		103,369

1. Savings due to temporary vacancies.

2. Savings as travel to conferences were less than anticipated.

3. Overrun due to unbudgeted costs for software maintenance.

4. Savings as equipment maintenance, satellite charges, and other Purchased Services were less than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
1.1.04. MEMBERS' RESOURCES						
01. Salaries	6,660,300	7,667,800	7,657,961	(997,661)	¹	9,839
Operating Accounts:						-
<i>Transportation and Communications</i>	33,000	33,000	12,521	20,479		20,479
<i>Purchased Services</i>	41,100	41,100	19,896	21,204		21,204
02. Operating Accounts	74,100	74,100	32,417	41,683		41,683
09. Allowances and Assistance	2,365,600	2,365,600	1,673,578	692,022	²	692,022
10. Grants and Subsidies	-	-	-	-		-
	9,100,000	10,107,500	9,363,956	(263,956)		743,544
02. Revenue - Provincial	-	-	(143,933)	143,933	³	143,933
Total: Members' Resources	9,100,000	10,107,500	9,220,023	(120,023)		887,477

1. Overrun due to unbudgeted costs of severance payments, paid leave costs, and the addition of Constituency Assistants, which has partially been offset by a reduction in the number of members.

2. Savings as Member's allowances were less than budgeted as Members did not avail of maximum allowable funds.

3. Revenues mainly related to repayment of excess constituency allowance and the return of Caucus operational funding grant balances.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
1.1.05. HOUSE OPERATIONS						
01. Salaries	322,100	253,800	247,663	74,437	1	6,137
Operating Accounts:						-
<i>Employee Benefits</i>	5,900	5,900	3,050	2,850	2	2,850
<i>Transportation and Communications</i>	125,700	122,700	37,269	88,431	3	85,431
<i>Supplies</i>	14,500	16,800	15,681	(1,181)		1,119
<i>Professional Services</i>	3,900	3,900	2,220	1,680		1,680
<i>Purchased Services</i>	47,500	48,200	47,628	(128)		572
<i>Property, Furnishings and Equipment</i>	1,700	1,700	-	1,700		1,700
02. Operating Accounts	199,200	199,200	105,849	93,351		93,351
10. Grants and Subsidies	18,400	18,400	13,388	5,012	4	5,012
	539,700	471,400	366,899	172,801		104,501
02. Revenue - Provincial				-		-
Total: House Operations	539,700	471,400	366,899	172,801		104,501

1. Savings as less than anticipated funding required for General Election 2015, partially offset by unbudgeted costs of severance and paid leave costs.

2. Savings as conference registration fees were less than anticipated.

3. Savings as travel to conferences were less than anticipated.

4. Savings as funds for operational funding grant was not required for General Election 2015 due to the electoral boundary changes.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
1.1.06. GOVERNMENT MEMBERS CAUCUS						
01. Salaries	571,400	631,600	626,478	(55,078)	1	5,122
Operating Accounts:						-
<i>Employee Benefits</i>	1,300	-	-	1,300		-
<i>Transportation and Communications</i>	23,400	19,700	19,468	3,932	2	232
<i>Supplies</i>	11,200	12,000	11,190	10		810
<i>Purchased Services</i>	9,300	16,900	16,867	(7,567)	3	33
<i>Property, Furnishings and Equipment</i>	2,500	700	614	1,886		86
02. Operating Accounts	47,700	49,300	48,139	(439)		1,161
10. Grants and Subsidies	38,900	39,800	39,791	(891)		9
Total: Government Members Caucus	658,000	720,700	714,408	(56,408)		6,292

1. Overrun due to unbudgeted costs of severance payments and paid leave costs.

2. Savings as travel expenditures were less than anticipated.

3. Overrun as costs for metering and advertising were more than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
1.1.07. OFFICIAL OPPOSITION CAUCUS						
01. Salaries	1,187,900	1,296,300	1,290,115	(102,215)	1	6,185
Operating Accounts:				-		-
<i>Employee Benefits</i>	2,900	2,900	1,997	903		903
<i>Transportation and Communications</i>	72,800	62,300	42,757	30,043	2	19,543
<i>Supplies</i>	20,800	17,100	13,014	7,786	3	4,086
<i>Purchased Services</i>	18,700	21,300	17,556	1,144		3,744
<i>Property, Furnishings and Equipment</i>	5,400	1,900	371	5,029	4	1,529
02. Operating Accounts	120,600	105,500	75,695	44,905		29,805
10. Grants and Subsidies	22,300	21,400	18,473	3,827	5	2,927
Total: Official Opposition Caucus	1,330,800	1,423,200	1,384,284	(53,484)		38,916

1. Overrun due to unbudgeted costs of severance payments and paid leave costs.
2. Savings as travel expenditures were less than anticipated.
3. Savings as expenditures for office supplies were less than anticipated.
4. Savings as expenditures for blackberries and other equipment were less than anticipated.
5. Savings due to a decrease in the number of Members resulting from the General Election 2015.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
1.1.08. THIRD PARTY CAUCUS						
01. Salaries	424,100	409,500	408,157	15,943	1	1,343
Operating Accounts:						-
<i>Employee Benefits</i>	1,000	400	-	1,000		400
<i>Transportation and Communications</i>	24,400	18,800	14,675	9,725	2	4,125
<i>Supplies</i>	9,300	5,600	4,442	4,858	3	1,158
<i>Purchased Services</i>	9,400	10,900	9,552	(152)		1,348
<i>Property, Furnishings and Equipment</i>	1,900	1,100	531	1,369		569
02. Operating Accounts	46,000	36,800	29,200	16,800		7,600
10. Grants and Subsidies	11,200	11,200	11,102	98		98
Total: Third Party Caucus	481,300	457,500	448,459	32,841		9,041
TOTAL HOUSE OF ASSEMBLY	16,029,000	17,119,500	15,856,099	172,901		1,263,401

1. Savings due to a temporary vacancy and less Members following the General Election 2015. Partially offset by unbudgeted severance and paid leave costs.

2. Savings as travel expenditures were less than anticipated.

3. Savings as expenditures for office supplies were less than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
3.1.01. OFFICE OF THE CHIEF ELECTORAL OFFICER						
01. Salaries	4,195,100	3,696,900	3,649,612	545,488	1	47,288
Operating Accounts:						-
<i>Employee Benefits</i>	4,500	4,500	1,868	2,632	2	2,632
<i>Transportation and Communications</i>	780,400	780,400	555,179	225,221	3	225,221
<i>Supplies</i>	76,300	76,300	31,211	45,089	4	45,089
<i>Professional Services</i>	58,000	58,000	31,993	26,007	5	26,007
<i>Purchased Services</i>	958,800	958,800	823,620	135,180	6	135,180
					7	
<i>Property, Furnishings and Equipment</i>	27,600	27,600	15,657	11,943		11,943
02. Operating Accounts	1,905,600	1,905,600	1,459,529	446,071		446,071
10. Grants and Subsidies	538,100	538,100	139,970	398,130	8	398,130
	6,638,800	6,140,600	5,249,110	1,389,690		891,490
02. Revenue - Provincial	-	-	(16)	16		16
Total: Office of the Chief Electoral Officer	6,638,800	6,140,600	5,249,094	1,389,706		891,506

1. Savings due to lower than anticipated salary expenditures for the General Election 2015.
2. Savings as conference registration fees were less than anticipated.
3. Savings as travel expenditures for the General Election 2015 were less than anticipated.
4. Savings as expenditures for office supplies for the General Election 2015 were less than anticipated.
5. Savings as expenditures for legal and consulting services were less than anticipated.
6. Savings as printing and other Purchased Services costs were less than anticipated for the General Election 2015.
7. Savings as expenditures for office furniture and equipment were less than anticipated for the General Election 2015.
8. Savings as General Election 2015 Candidate & Auditor Subsidies were less than anticipated during fiscal 2015-16.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
4.1.01. OFFICE OF THE CITIZENS' REPRESENTATIVE						
01. Salaries	672,200	672,200	649,276	22,924	1	22,924
Operating Accounts:						-
<i>Employee Benefits</i>	8,000	8,000	2,932	5,068	2	5,068
<i>Transportation and Communications</i>	39,800	39,800	18,976	20,824	3	20,824
<i>Supplies</i>	10,000	10,000	2,935	7,065	4	7,065
<i>Professional Services</i>	15,000	15,000	-	15,000	5	15,000
<i>Purchased Services</i>	82,400	82,400	65,901	16,499	6	16,499
<i>Property, Furnishings and Equipment</i>	5,000	5,000	4,126	874		874
02. Operating Accounts	160,200	160,200	94,870	65,330		65,330
Total: Office of the Citizens' Representative	832,400	832,400	744,146	88,254		88,254

1. Savings due to temporary vacancies.
2. Savings as conference registration fees were less than anticipated.
3. Savings as travel expenditures were less than anticipated.
4. Savings as expenditures for office supplies were less than anticipated.
5. Savings as expenditures for legal and consulting services were less than anticipated.
6. Savings as training, advertising and other services were less than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
5.1.01. OFFICE OF THE CHILD AND YOUTH ADVOCATE						
01. Salaries	1,147,800	1,147,800	1,074,200	73,600	1	73,600
Operating Accounts:						-
<i>Employee Benefits</i>	3,500	5,600	5,559	(2,059)	2	41
<i>Transportation and Communications</i>	60,400	56,800	33,142	27,258	3	23,658
<i>Supplies</i>	6,000	6,000	5,710	290		290
<i>Professional Services</i>	20,000	20,000	5,858	14,142	4	14,142
<i>Purchased Services</i>	165,900	165,900	158,185	7,715	5	7,715
<i>Property, Furnishings and Equipment</i>	4,000	5,500	5,487	(1,487)		13
02. Operating Accounts	259,800	259,800	213,942	45,858		45,858
Total: Office of the Child and Youth Advocate	1,407,600	1,407,600	1,288,142	119,458		119,458

1. Savings due to temporary vacancies.
2. Overrun due to higher than anticipated conference registration fees.
3. Savings as travel to advocacy clinics and conferences were less than anticipated.
4. Savings as expenditures for legal and consulting services were less than anticipated.
5. Savings as training, advertising and other services were less than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 31, 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
6.1.01. OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER						
01. Salaries	1,131,400	1,089,100	1,067,777	63,623	1	21,323
Operating Accounts:						-
<i>Employee Benefits</i>	2,000	4,100	4,046	(2,046)	2	54
<i>Transportation and Communications</i>	20,600	34,100	34,067	(13,467)	3	33
<i>Supplies</i>	6,500	9,700	7,134	(634)		2,566
<i>Professional Services</i>	60,000	50,900	37,974	22,026	4	12,926
<i>Purchased Services</i>	122,300	122,200	120,236	2,065	5	1,965
<i>Property, Furnishings and Equipment</i>	1,000	2,300	2,212	(1,212)		88
02. Operating Accounts	212,400	223,300	205,668	6,732		17,632
	1,343,800	1,312,400	1,273,445	70,355		38,955
02. Revenue - Provincial	-	-	(38)	38		38
Total: Office of the Information and Commissioner	1,343,800	1,312,400	1,273,407	70,393		38,993
TOTAL LEGISLATURE (Excluding the Office of the Auditor General)	26,251,600	26,812,500	24,410,889	1,840,711		2,401,611

1. Savings due to temporary vacancies.
2. Overrun due to higher than anticipated conference registration fees.
3. Overrun due to unanticipated communication charges as well as an increase in attendance at conferences, workshops and presentations due to new mandate under the ATIPPA.
4. Savings as expenditures for legal and consulting services were less than anticipated.
5. Savings as training, advertising and other services were less than anticipated.



OFFICE OF THE AUDITOR GENERAL
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures and Revenue	Savings (Over- runs) from Original Budget		Savings (Over- runs) from Operating Budget
2.1.01. EXECUTIVE SUPPORT						
01. Salaries	236,800	236,800	236,194	606		606
01. Salaries (Statutory)	177,100	177,100	183,726	(6,626)	1	(6,626)
02. Employee Benefits	5,000	5,000	3,455	1,545	2	1,545
03. Transportation and Communications	15,200	15,200	15,226	(26)		(26)
05. Professional Services	5,000	5,000	-	5,000	3	5,000
06. Purchased Services	1,000	1,000	-	1,000	4	1,000
Total: Executive Support	440,100	440,100	438,601	1,499		1,499

1 AG - Paid Leave pay in lieu - 70 hours

2 Executive and support staff training, conferences less than anticipated

3 Legal advice not required for 2015-16

4 Entertainment not required for 2015-16



OFFICE OF THE AUDITOR GENERAL
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures and Revenue	Savings (Over- runs) from Original Budget	Savings (Over- runs) from Operating Budget
2.1.02. ADMINISTRATIVE SUPPORT					
01. Salaries	215,100	284,100	283,793	(68,693) ¹	307
02. Employee Benefits	8,500	8,500	-	8,500 ²	8,500
03. Transportation and Communications	33,500	33,500	23,018	10,482 ³	10,482
04. Supplies	99,400	99,400	53,822	45,578 ⁴	45,578
05. Professional Services	6,000	6,000	-	6,000 ⁵	6,000
06. Purchased Services	265,800	265,800	230,561	35,239 ⁶	35,239
07. Property, Furnishings and Equipment	31,100	31,100	32,786	(1,686) ⁷	(1,686)
Total: Administrative Support	659,400	728,400	623,980	35,420	104,420

1 Retirement Clerk IV (65,000); Director of Admin - Paid Leave pay in lieu - 70 hours

2 IT training costs less than anticipated

3 Savings from cancellation of Internet line - OCIO migration

4 Software costs less than anticipated - OCIO migration

5 No professional IT service costs this year - OCIO migration

6 Equipment repairs, copier charges, tape storage costs less than anticipated

7 Hardware upgrade costs higher than anticipated



OFFICE OF THE AUDITOR GENERAL
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2015 to 31 March 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures and Revenue	Savings (Over- runs) from Original Budget		Savings (Over- runs) from Operating Budget
2.1.03. AUDIT OPERATIONS						
01. Salaries	2,604,600	2,535,600	2,252,811	351,789	1	282,789
02. Employee Benefits	81,300	81,300	94,254	(12,954)	2	(12,954)
03. Transportation and Communications	73,500	73,500	49,935	23,565	3	23,565
05. Professional Services	100,000	100,000	106,740	(6,740)	4	(6,740)
	2,859,400	2,790,400	2,503,740	355,660		286,660
	-	-	-	-		-
Total: Audit Operations	2,859,400	2,790,400	2,503,740	355,660		286,660
<p>1 Savings from vacancies, maternity leaves of absence, temporary appointments to other departments 2 Professional development costs, NPPG costs higher than anticipated 3 Audit travel requirements less than anticipated 4 Additional expertise required for specific audits</p>						
Total: OFFICE OF THE AUDITOR GENERAL	3,958,900	3,958,900	3,566,321	392,579		392,579



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

BALL, DWIGHT, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,888.00	9,888.00	9,888.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	2,337.46	2,337.46	8,281.54	22.0%
Total Office Allowances		12,225.46	12,225.46		
Operational Resources					
Operational Resources	--	5,235.57	5,235.57	--	--
Total Operational Resources		5,235.57	5,235.57		
Travel & Living Allowances					
House in Session	--	8,531.96	8,531.96	--	--
House Not in Session	--	2,494.30	2,494.30	--	--
Intra & Extra-Constituency Travel	4,039.00	485.23	485.23	3,553.77	12.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		11,511.49	11,511.49		
Constituency Allowance					
Constituency Allowance	2,655.00	166.85	166.85	2,488.15	6.3%
Total Constituency Allowance		166.85	166.85		
Total Expenditures					
		29,139.37	29,139.37		

---- End of Report ----



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Expenditures Summarized by Category
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CORNECT, TONY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	8,963.00	6,216.14	6,216.14	2,746.86	69.4%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	658.88	658.88	6,350.12	9.4%
Total Office Allowances		6,875.02	6,875.02		
Operational Resources					
Operational Resources	--	4,229.49	4,229.49	--	--
Total Operational Resources		4,229.49	4,229.49		
Travel & Living Allowances					
House in Session	--	13,613.55	13,613.55	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	3,972.00	2,189.02	2,189.02	1,782.98	55.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		15,802.57	15,802.57		
Constituency Allowance					
Constituency Allowance	1,752.00	0.00	0.00	1,752.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		26,907.08	26,907.08		

---- End of Report ----



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01-Apr-15 to 31-Mar-16

CROCKER, STEVE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	21,600.00	20,483.34	20,483.34	1,116.66	94.8%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	14.38	14.38	14.38	0.00	100.0%
Office Operations	10,619.00	5,217.71	5,217.71	5,401.29	49.1%
Total Office Allowances		25,715.43	25,715.43		
Operational Resources					
Operational Resources	--	12,295.91	12,295.91	--	--
Total Operational Resources		12,295.91	12,295.91		
Travel & Living Allowances					
House in Session	--	6,825.19	6,825.19	--	--
House Not in Session	--	4,313.08	4,313.08	--	--
Intra & Extra-Constituency Travel	5,035.00	3,341.32	3,341.32	1,693.68	66.4%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		14,479.59	14,479.59		
Constituency Allowance					
Constituency Allowance	2,655.00	497.32	497.32	2,157.68	18.7%
Total Constituency Allowance		497.32	497.32		
Total Expenditures					
		52,988.25	52,988.25		

---- End of Report ----



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01-Apr-15 to 31-Mar-16

CROSS, ELI, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	723.00	0.00	0.00	723.00	0.0%
Office Operations	7,009.00	392.04	392.04	6,616.96	5.6%
Total Office Allowances		392.04	392.04		
Operational Resources					
Operational Resources	--	2,310.49	2,310.49	--	--
Total Operational Resources		2,310.49	2,310.49		
Travel & Living Allowances					
House in Session	--	12,504.86	12,504.86	--	--
House Not in Session	--	6,467.62	6,467.62	--	--
Intra & Extra-Constituency Travel	5,899.00	4,807.84	4,807.84	1,091.16	81.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		23,780.32	23,780.32		
Constituency Allowance					
Constituency Allowance	1,752.00	314.01	314.01	1,437.99	17.9%
Total Constituency Allowance		314.01	314.01		
Total Expenditures					
		26,796.86	26,796.86		

---- End of Report ----



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01-Apr-15 to 31-Mar-16

CRUMMELL, DAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	871.00	0.00	0.00	871.00	0.0%
Office Operations	7,009.00	0.00	0.00	7,009.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources	--	1,690.53	1,690.53	--	--
Total Operational Resources		1,690.53	1,690.53		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	3,505.00	0.00	0.00	3,505.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	1,752.00	0.00	0.00	1,752.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,690.53	1,690.53		

---- End of Report ----



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DALLEY, DERRICK, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	11,451.61	11,451.61	548.39	95.4%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	3,792.70	3,792.70	3,216.30	54.1%
Total Office Allowances		15,244.31	15,244.31		
Operational Resources					
Operational Resources	--	5,286.84	5,286.84	--	--
Total Operational Resources		5,286.84	5,286.84		
Travel & Living Allowances					
House in Session	--	11,936.23	11,936.23	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,724.00	395.61	395.61	5,328.39	6.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		12,331.84	12,331.84		
Constituency Allowance					
Constituency Allowance	1,752.00	589.33	589.33	1,162.67	33.6%
Total Constituency Allowance		589.33	589.33		
Total Expenditures					
		33,452.32	33,452.32		

---- End of Report ----



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Davis, Bernard, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	592.23	592.23	292.77	66.9%
Office Operations	3,610.00	2,285.03	2,285.03	1,324.97	63.3%
Total Office Allowances		2,877.26	2,877.26		
Operational Resources					
Operational Resources	--	2,941.09	2,941.09	--	--
Total Operational Resources		2,941.09	2,941.09		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	1,805.00	0.00	0.00	1,805.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	903.00	486.86	486.86	416.14	53.9%
Total Constituency Allowance		486.86	486.86		
Total Expenditures					
		6,305.21	6,305.21		

---- End of Report ----



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01-Apr-15 to 31-Mar-16

DAVIS, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	7,156.11	7,156.11	3,462.89	67.4%
Total Office Allowances		7,156.11	7,156.11		
Operational Resources					
Operational Resources	--	3,316.44	3,316.44	--	--
Total Operational Resources		3,316.44	3,316.44		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	1,805.00	0.00	0.00	1,805.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	583.31	583.31	2,071.69	22.0%
Total Constituency Allowance		583.31	583.31		
Total Expenditures		11,055.86	11,055.86		

---- End of Report ----



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Dean, Jerry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,649.00	2,648.28	2,648.28	0.72	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	458.87	458.87	426.13	51.8%
Office Operations	3,610.00	3,610.00	3,610.00	0.00	100.0%
Total Office Allowances		6,717.15	6,717.15		
Operational Resources					
Operational Resources	--	1,339.52	1,339.52	--	--
Total Operational Resources		1,339.52	1,339.52		
Travel & Living Allowances					
House in Session	--	3,657.75	3,657.75	--	--
House Not in Session	--	1,448.75	1,448.75	--	--
Intra & Extra-Constituency Travel	3,250.00	1,564.53	1,564.53	1,685.47	48.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		6,671.03	6,671.03		
Constituency Allowance					
Constituency Allowance	903.00	197.52	197.52	705.48	21.9%
Total Constituency Allowance		197.52	197.52		
Total Expenditures					
		14,925.22	14,925.22		

---- End of Report ----



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DEMPSTER, LISA, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	13,860.00	13,860.00	13,860.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	8,499.58	8,499.58	2,119.42	80.0%
Total Office Allowances		22,359.58	22,359.58		
Operational Resources					
Operational Resources	--	11,593.99	11,593.99	--	--
Total Operational Resources		11,593.99	11,593.99		
Travel & Living Allowances					
House in Session	--	21,469.81	21,469.81	--	--
House Not in Session	--	19,259.42	19,259.42	--	--
Intra & Extra-Constituency Travel	15,492.00	12,779.18	12,779.18	2,712.82	82.5%
Helicopter Travel	18,584.00	0.00	0.00	18,584.00	0.0%
Total Travel & Living Allowances		53,508.41	53,508.41		
Constituency Allowance					
Constituency Allowance	2,655.00	1,244.04	1,244.04	1,410.96	46.9%
Total Constituency Allowance		1,244.04	1,244.04		
Total Expenditures					
		88,706.02	88,706.02		

---- End of Report ----



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DINN, JOHN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	1,120.08	1,120.08	5,888.92	16.0%
Total Office Allowances		1,120.08	1,120.08		
Operational Resources					
Operational Resources	--	1,563.79	1,563.79	--	--
Total Operational Resources		1,563.79	1,563.79		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	3,563.00	0.00	0.00	3,563.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	1,752.00	0.00	0.00	1,752.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		2,683.87	2,683.87		

---- End of Report ----



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EDMUNDS, RANDY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	2,282.38	2,282.38	8,336.62	21.5%
Total Office Allowances		2,282.38	2,282.38		
Operational Resources					
Operational Resources	--	5,894.73	5,894.73	--	--
Total Operational Resources		5,894.73	5,894.73		
Travel & Living Allowances					
House in Session	--	29,847.22	29,847.22	--	--
House Not in Session	--	12,874.36	12,874.36	--	--
Intra & Extra-Constituency Travel	13,760.00	12,743.12	12,743.12	1,016.88	92.6%
Helicopter Travel	9,292.00	0.00	0.00	9,292.00	0.0%
Total Travel & Living Allowances		55,464.70	55,464.70		
Constituency Allowance					
Constituency Allowance	2,655.00	973.61	973.61	1,681.39	36.7%
Total Constituency Allowance		973.61	973.61		
Total Expenditures					
		64,615.42	64,615.42		

---- End of Report ----



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Finn, John, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,747.00	2,746.66	2,746.66	0.34	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	718.34	718.34	166.66	81.2%
Office Operations	3,610.00	2,723.33	2,723.33	886.67	75.4%
Total Office Allowances		6,188.33	6,188.33		
Operational Resources					
Operational Resources	--	3,461.20	3,461.20	--	--
Total Operational Resources		3,461.20	3,461.20		
Travel & Living Allowances					
House in Session	--	5,585.62	5,585.62	--	--
House Not in Session	--	1,840.39	1,840.39	--	--
Intra & Extra-Constituency Travel	2,046.00	371.87	371.87	1,674.13	18.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		7,797.88	7,797.88		
Constituency Allowance					
Constituency Allowance	903.00	223.40	223.40	679.60	24.7%
Total Constituency Allowance		223.40	223.40		
Total Expenditures					
		17,670.81	17,670.81		

---- End of Report ----



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FLYNN, STELMAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	21,600.00	18,000.00	18,000.00	3,600.00	83.3%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	470.00	0.00	0.00	470.00	0.0%
Office Operations	7,009.00	3,480.90	3,480.90	3,528.10	49.7%
Total Office Allowances		21,480.90	21,480.90		
Operational Resources					
Operational Resources	--	3,114.17	3,114.17	--	--
Total Operational Resources		3,114.17	3,114.17		
Travel & Living Allowances					
House in Session	--	17,865.81	17,865.81	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	3,680.00	760.26	760.26	2,919.74	20.7%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		18,626.07	18,626.07		
Constituency Allowance					
Constituency Allowance	1,752.00	1,752.00	1,752.00	0.00	100.0%
Total Constituency Allowance		1,752.00	1,752.00		
Total Expenditures					
		44,973.14	44,973.14		

---- End of Report ----



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FORSEY, CLAYTON, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	19,200.00	16,551.72	16,551.72	2,648.28	86.2%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	1,705.08	1,705.08	5,303.92	24.3%
Total Office Allowances		18,256.80	18,256.80		
Operational Resources					
Operational Resources	--	8,525.38	8,525.38	--	--
Total Operational Resources		8,525.38	8,525.38		
Travel & Living Allowances					
House in Session	--	6,687.25	6,687.25	--	--
House Not in Session	--	1,219.61	1,219.61	--	--
Intra & Extra-Constituency Travel	5,899.00	1,493.37	1,493.37	4,405.63	25.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		9,400.23	9,400.23		
Constituency Allowance					
Constituency Allowance	1,752.00	150.54	150.54	1,601.46	8.6%
Total Constituency Allowance		150.54	150.54		
Total Expenditures					
		36,332.95	36,332.95		

---- End of Report ----



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Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

Gambin - Walsh, Sherry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,970.00	2,969.23	2,969.23	0.77	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	736.39	736.39	148.61	83.2%
Office Operations	3,610.00	3,330.36	3,330.36	279.64	92.3%
Total Office Allowances		7,035.98	7,035.98		
Operational Resources					
Operational Resources	--	2,718.44	2,718.44	--	--
Total Operational Resources		2,718.44	2,718.44		
Travel & Living Allowances					
House in Session	--	1,588.49	1,588.49	--	--
House Not in Session	--	302.57	302.57	--	--
Intra & Extra-Constituency Travel	3,460.00	1,032.56	1,032.56	2,427.44	29.8%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,923.62	2,923.62		
Constituency Allowance					
Constituency Allowance	903.00	100.00	100.00	803.00	11.1%
Total Constituency Allowance		100.00	100.00		
Total Expenditures		12,778.04	12,778.04		

---- End of Report ----



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GRANTER, VAUGHN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	4,385.54	4,385.54	2,623.46	62.6%
Total Office Allowances		4,385.54	4,385.54		
Operational Resources					
Operational Resources	--	2,538.73	2,538.73	--	--
Total Operational Resources		2,538.73	2,538.73		
Travel & Living Allowances					
House in Session	--	11,019.47	11,019.47	--	--
House Not in Session	--	633.10	633.10	--	--
Intra & Extra-Constituency Travel	4,147.00	2,493.35	2,493.35	1,653.65	60.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		14,145.92	14,145.92		
Constituency Allowance					
Constituency Allowance	1,752.00	0.00	0.00	1,752.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		21,070.19	21,070.19		

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Haggie, John, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	213.98	213.98	671.02	24.2%
Office Operations	3,610.00	120.38	120.38	3,489.62	3.3%
Total Office Allowances		334.36	334.36		
Operational Resources					
Operational Resources	--	1,246.96	1,246.96	--	--
Total Operational Resources		1,246.96	1,246.96		
Travel & Living Allowances					
House in Session	--	3,266.41	3,266.41	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	2,317.00	0.00	0.00	2,317.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		3,266.41	3,266.41		
Constituency Allowance					
Constituency Allowance	903.00	0.00	0.00	903.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		4,847.73	4,847.73		

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Haley, Carol Anne, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,651.00	2,650.38	2,650.38	0.62	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	194.53	194.53	690.47	22.0%
Office Operations	3,610.00	3,570.11	3,570.11	39.89	98.9%
Total Office Allowances		6,415.02	6,415.02		
Operational Resources					
Operational Resources	--	3,548.45	3,548.45	--	--
Total Operational Resources		3,548.45	3,548.45		
Travel & Living Allowances					
House in Session	--	3,553.66	3,553.66	--	--
House Not in Session	--	5,315.35	5,315.35	--	--
Intra & Extra-Constituency Travel	3,821.00	1,996.01	1,996.01	1,824.99	52.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		10,865.02	10,865.02		
Constituency Allowance					
Constituency Allowance	903.00	0.00	0.00	903.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		20,828.49	20,828.49		

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Hawkins, Allan, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	1,732.00	1,107.10	1,107.10	624.90	63.9%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	0.00	0.00	885.00	0.0%
Office Operations	3,610.00	3,430.74	3,430.74	179.26	95.0%
Total Office Allowances		4,537.84	4,537.84		
Operational Resources					
Operational Resources	--	1,480.89	1,480.89	--	--
Total Operational Resources		1,480.89	1,480.89		
Travel & Living Allowances					
House in Session	--	1,480.09	1,480.09	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	2,738.00	2,105.77	2,105.77	632.23	76.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		3,585.86	3,585.86		
Constituency Allowance					
Constituency Allowance	903.00	293.00	293.00	610.00	32.4%
Total Constituency Allowance		293.00	293.00		
Total Expenditures		9,897.59	9,897.59		

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HEDDERSON, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	16,200.00	11,366.13	11,366.13	4,833.87	70.2%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	2,866.93	2,866.93	4,142.07	40.9%
Total Office Allowances		14,233.06	14,233.06		
Operational Resources					
Operational Resources	--	4,044.95	4,044.95	--	--
Total Operational Resources		4,044.95	4,044.95		
Travel & Living Allowances					
House in Session	--	8,584.26	8,584.26	--	--
House Not in Session	--	8,050.76	8,050.76	--	--
Intra & Extra-Constituency Travel	4,030.00	478.72	478.72	3,551.28	11.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		17,113.74	17,113.74		
Constituency Allowance					
Constituency Allowance	1,752.00	420.91	420.91	1,331.09	24.0%
Total Constituency Allowance		420.91	420.91		
Total Expenditures					
		35,812.66	35,812.66		

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HILLIER, REX, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	26,661.00	17,859.36	17,859.36	8,801.64	67.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	388.00	0.00	0.00	388.00	0.0%
Office Operations	7,009.00	2,011.13	2,011.13	4,997.87	28.7%
Total Office Allowances		19,870.49	19,870.49		
Operational Resources					
Operational Resources	--	4,004.43	4,004.43	--	--
Total Operational Resources		4,004.43	4,004.43		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	3,563.00	33.87	33.87	3,529.13	1.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		33.87	33.87		
Constituency Allowance					
Constituency Allowance	1,752.00	120.00	120.00	1,632.00	6.8%
Total Constituency Allowance		120.00	120.00		
Total Expenditures					
		24,028.79	24,028.79		

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Holloway, Colin, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	5,250.00	5,249.04	5,249.04	0.96	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	370.66	370.66	514.34	41.9%
Office Operations	3,610.00	1,933.60	1,933.60	1,676.40	53.6%
Total Office Allowances		7,553.30	7,553.30		
Operational Resources					
Operational Resources	--	3,083.70	3,083.70	--	--
Total Operational Resources		3,083.70	3,083.70		
Travel & Living Allowances					
House in Session	--	1,669.47	1,669.47	--	--
House Not in Session	--	2,177.70	2,177.70	--	--
Intra & Extra-Constituency Travel	3,821.00	2,058.97	2,058.97	1,762.03	53.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		5,906.14	5,906.14		
Constituency Allowance					
Constituency Allowance	903.00	155.16	155.16	747.84	17.2%
Total Constituency Allowance		155.16	155.16		
Total Expenditures					
		16,698.30	16,698.30		

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HUNTER, RAY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	1,324.51	1,324.51	5,684.49	18.9%
Total Office Allowances		1,324.51	1,324.51		
Operational Resources					
Operational Resources	--	1,552.21	1,552.21	--	--
Total Operational Resources		1,552.21	1,552.21		
Travel & Living Allowances					
House in Session	--	5,689.18	5,689.18	--	--
House Not in Session	--	5,443.43	5,443.43	--	--
Intra & Extra-Constituency Travel	5,665.00	2,216.74	2,216.74	3,448.26	39.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		13,349.35	13,349.35		
Constituency Allowance					
Constituency Allowance	1,752.00	428.60	428.60	1,323.40	24.5%
Total Constituency Allowance		428.60	428.60		
Total Expenditures					
		16,654.67	16,654.67		

---- End of Report ----



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HUTCHINGS, KEITH, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	6,547.31	6,547.31	4,071.69	61.7%
Total Office Allowances		6,547.31	6,547.31		
Operational Resources					
Operational Resources	--	3,492.60	3,492.60	--	--
Total Operational Resources		3,492.60	3,492.60		
Travel & Living Allowances					
House in Session	--	173.19	173.19	--	--
House Not in Session	--	784.03	784.03	--	--
Intra & Extra-Constituency Travel	4,111.00	1,777.57	1,777.57	2,333.43	43.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,734.79	2,734.79		
Constituency Allowance					
Constituency Allowance	2,655.00	530.81	530.81	2,124.19	20.0%
Total Constituency Allowance		530.81	530.81		
Total Expenditures					
		13,305.51	13,305.51		

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JACKMAN, CLYDE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	3,000.00	2,282.26	2,282.26	717.74	76.1%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	4,347.16	4,347.16	2,661.84	62.0%
Total Office Allowances		6,629.42	6,629.42		
Operational Resources					
Operational Resources	--	3,479.64	3,479.64	--	--
Total Operational Resources		3,479.64	3,479.64		
Travel & Living Allowances					
House in Session	--	3,766.16	3,766.16	--	--
House Not in Session	--	6.25	6.25	--	--
Intra & Extra-Constituency Travel	4,790.00	1,406.17	1,406.17	3,383.83	29.4%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		5,178.58	5,178.58		
Constituency Allowance					
Constituency Allowance	1,752.00	476.13	476.13	1,275.87	27.2%
Total Constituency Allowance		476.13	476.13		
Total Expenditures					
		15,763.77	15,763.77		

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Expenditures Summarized by Category
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JOYCE, EDDIE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	18,595.00	17,644.88	17,644.88	950.12	94.9%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	7,783.74	7,783.74	2,835.26	73.3%
Total Office Allowances		25,428.62	25,428.62		
Operational Resources					
Operational Resources	--	4,120.01	4,120.01	--	--
Total Operational Resources		4,120.01	4,120.01		
Travel & Living Allowances					
House in Session	--	18,914.26	18,914.26	--	--
House Not in Session	--	1,710.11	1,710.11	--	--
Intra & Extra-Constituency Travel	6,312.00	5,048.82	5,048.82	1,263.18	80.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		25,673.19	25,673.19		
Constituency Allowance					
Constituency Allowance	2,655.00	2,358.19	2,358.19	296.81	88.8%
Total Constituency Allowance		2,358.19	2,358.19		
Total Expenditures					
		57,580.01	57,580.01		

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KENT, STEVE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	10,619.00	10,619.00	0.00	100.0%
Total Office Allowances		10,619.00	10,619.00		
Operational Resources					
Operational Resources	--	4,383.38	4,383.38	--	--
Total Operational Resources		4,383.38	4,383.38		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	1,805.00	8.37	8.37	1,796.63	0.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		8.37	8.37		
Constituency Allowance					
Constituency Allowance	2,655.00	1,190.61	1,190.61	1,464.39	44.8%
Total Constituency Allowance		1,190.61	1,190.61		
Total Expenditures					
		16,201.36	16,201.36		

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01-Apr-15 to 31-Mar-16

KING, DARIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	11,879.00	9,228.42	9,228.42	2,650.58	77.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	4,352.19	4,352.19	2,656.81	62.1%
Total Office Allowances		13,580.61	13,580.61		
Operational Resources					
Operational Resources	--	5,241.18	5,241.18	--	--
Total Operational Resources		5,241.18	5,241.18		
Travel & Living Allowances					
House in Session	--	1,412.73	1,412.73	--	--
House Not in Session	--	3,374.10	3,374.10	--	--
Intra & Extra-Constituency Travel	7,009.00	1,931.89	1,931.89	5,077.11	27.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		6,718.72	6,718.72		
Constituency Allowance					
Constituency Allowance	1,752.00	452.60	452.60	1,299.40	25.8%
Total Constituency Allowance		452.60	452.60		
Total Expenditures					
		25,993.11	25,993.11		

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01-Apr-15 to 31-Mar-16

King, Neil, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	5,318.00	5,317.26	5,317.26	0.74	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	217.72	217.72	667.28	24.6%
Office Operations	3,610.00	3,067.34	3,067.34	542.66	85.0%
Total Office Allowances		8,602.32	8,602.32		
Operational Resources					
Operational Resources	--	1,179.53	1,179.53	--	--
Total Operational Resources		1,179.53	1,179.53		
Travel & Living Allowances					
House in Session	--	3,763.87	3,763.87	--	--
House Not in Session	--	3,524.76	3,524.76	--	--
Intra & Extra-Constituency Travel	3,370.00	2,873.78	2,873.78	496.22	85.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		10,162.41	10,162.41		
Constituency Allowance					
Constituency Allowance	903.00	175.00	175.00	728.00	19.4%
Total Constituency Allowance		175.00	175.00		
Total Expenditures					
		20,119.26	20,119.26		

---- End of Report ----



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Newfoundland and Labrador
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Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

KIRBY, DALE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	9,493.45	9,493.45	1,125.55	89.4%
Total Office Allowances		9,493.45	9,493.45		
Operational Resources					
Operational Resources	--	4,495.64	4,495.64	--	--
Total Operational Resources		4,495.64	4,495.64		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	4,521.00	2,715.89	2,715.89	1,805.11	60.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,715.89	2,715.89		
Constituency Allowance					
Constituency Allowance	2,655.00	2,410.51	2,410.51	244.49	90.8%
Total Constituency Allowance		2,410.51	2,410.51		
Total Expenditures					
		19,115.49	19,115.49		

---- End of Report ----



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Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

LANE, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	10,350.79	10,350.79	268.21	97.5%
Total Office Allowances		10,350.79	10,350.79		
Operational Resources					
Operational Resources	--	2,256.61	2,256.61	--	--
Total Operational Resources		2,256.61	2,256.61		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	3,397.00	2,707.48	2,707.48	689.52	79.7%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,707.48	2,707.48		
Constituency Allowance					
Constituency Allowance	2,655.00	2,145.59	2,145.59	509.41	80.8%
Total Constituency Allowance		2,145.59	2,145.59		
Total Expenditures					
		17,460.47	17,460.47		

---- End of Report ----



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Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

Letto, Graham, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	4,297.00	4,296.77	4,296.77	0.23	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	234.85	234.85	650.15	26.5%
Office Operations	3,610.00	2,425.03	2,425.03	1,184.97	67.2%
Total Office Allowances		6,956.65	6,956.65		
Operational Resources					
Operational Resources	--	1,507.53	1,507.53	--	--
Total Operational Resources		1,507.53	1,507.53		
Travel & Living Allowances					
House in Session	--	2,110.21	2,110.21	--	--
House Not in Session	--	9,633.39	9,633.39	--	--
Intra & Extra-Constituency Travel	1,986.00	1,117.30	1,117.30	868.70	56.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		12,860.90	12,860.90		
Constituency Allowance					
Constituency Allowance	903.00	240.80	240.80	662.20	26.7%
Total Constituency Allowance		240.80	240.80		
Total Expenditures		21,565.88	21,565.88		

---- End of Report ----



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Newfoundland and Labrador
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Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

LITTLE, GLEN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	17,820.00	12,502.74	12,502.74	5,317.26	70.2%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	9.00	0.00	0.00	9.00	0.0%
Office Operations	7,009.00	2,244.45	2,244.45	4,764.55	32.0%
Total Office Allowances		14,747.19	14,747.19		
Operational Resources					
Operational Resources	--	3,220.31	3,220.31	--	--
Total Operational Resources		3,220.31	3,220.31		
Travel & Living Allowances					
House in Session	--	5,798.51	5,798.51	--	--
House Not in Session	--	1,665.93	1,665.93	--	--
Intra & Extra-Constituency Travel	5,899.00	2,908.58	2,908.58	2,990.42	49.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		10,373.02	10,373.02		
Constituency Allowance					
Constituency Allowance	1,752.00	390.56	390.56	1,361.44	22.3%
Total Constituency Allowance		390.56	390.56		
Total Expenditures					
		28,731.08	28,731.08		

---- End of Report ----



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Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

LITTLEJOHN, GLENN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	11,314.00	8,028.92	8,028.92	3,285.08	71.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	255.00	0.00	0.00	255.00	0.0%
Office Operations	7,009.00	2,650.37	2,650.37	4,358.63	37.8%
Total Office Allowances		10,679.29	10,679.29		
Operational Resources					
Operational Resources	--	4,821.56	4,821.56	--	--
Total Operational Resources		4,821.56	4,821.56		
Travel & Living Allowances					
House in Session	--	4,067.63	4,067.63	--	--
House Not in Session	--	662.12	662.12	--	--
Intra & Extra-Constituency Travel	4,497.00	3,022.55	3,022.55	1,474.45	67.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		7,752.30	7,752.30		
Constituency Allowance					
Constituency Allowance	1,752.00	569.87	569.87	1,182.13	32.5%
Total Constituency Allowance		569.87	569.87		
Total Expenditures					
		23,823.02	23,823.02		

---- End of Report ----



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MCGRATH, NICK, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,400.00	10,103.23	10,103.23	4,296.77	70.2%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	703.00	0.00	0.00	703.00	0.0%
Office Operations	7,009.00	4,304.85	4,304.85	2,704.15	61.4%
Total Office Allowances		14,408.08	14,408.08		
Operational Resources					
Operational Resources	--	3,708.51	3,708.51	--	--
Total Operational Resources		3,708.51	3,708.51		
Travel & Living Allowances					
House in Session	--	19,587.20	19,587.20	--	--
House Not in Session	--	3,029.82	3,029.82	--	--
Intra & Extra-Constituency Travel	3,855.00	0.00	0.00	3,855.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		22,617.02	22,617.02		
Constituency Allowance					
Constituency Allowance	1,752.00	789.78	789.78	962.22	45.1%
Total Constituency Allowance		789.78	789.78		
Total Expenditures					
		41,523.39	41,523.39		

---- End of Report ----



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MICHAEL, LORRAINE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	7,259.50	7,259.50	3,359.50	68.4%
Total Office Allowances		7,259.50	7,259.50		
Operational Resources					
Operational Resources	--	1,926.46	1,926.46	--	--
Total Operational Resources		1,926.46	1,926.46		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,310.00	4,189.51	4,189.51	1,120.49	78.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,189.51	4,189.51		
Constituency Allowance					
Constituency Allowance	2,655.00	517.00	517.00	2,138.00	19.5%
Total Constituency Allowance		517.00	517.00		
Total Expenditures					
		13,892.47	13,892.47		

---- End of Report ----



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01-Apr-15 to 31-Mar-16

MITCHELMORE, CHRISTOPHER, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	7,278.52	7,278.52	3,340.48	68.5%
Total Office Allowances		7,278.52	7,278.52		
Operational Resources					
Operational Resources	--	6,545.90	6,545.90	--	--
Total Operational Resources		6,545.90	6,545.90		
Travel & Living Allowances					
House in Session	--	18,050.16	18,050.16	--	--
House Not in Session	--	5,892.08	5,892.08	--	--
Intra & Extra-Constituency Travel	8,776.00	6,522.15	6,522.15	2,253.85	74.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		30,464.39	30,464.39		
Constituency Allowance					
Constituency Allowance	2,655.00	1,832.63	1,832.63	822.37	69.0%
Total Constituency Allowance		1,832.63	1,832.63		
Total Expenditures					
		46,121.44	46,121.44		

---- End of Report ----



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01-Apr-15 to 31-Mar-16

MURPHY, GEORGE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	92.00	0.00	0.00	92.00	0.0%
Office Operations	7,009.00	169.52	169.52	6,839.48	2.4%
Total Office Allowances		169.52	169.52		
Operational Resources					
Operational Resources	--	1,907.49	1,907.49	--	--
Total Operational Resources		1,907.49	1,907.49		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	3,505.00	0.00	0.00	3,505.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	1,752.00	466.28	466.28	1,285.72	26.6%
Total Constituency Allowance		466.28	466.28		
Total Expenditures		2,543.29	2,543.29		

---- End of Report ----



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Newfoundland and Labrador
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Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

O'BRIEN, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	1,169.80	1,169.80	5,839.20	16.7%
Total Office Allowances		1,169.80	1,169.80		
Operational Resources					
Operational Resources	--	2,358.07	2,358.07	--	--
Total Operational Resources		2,358.07	2,358.07		
Travel & Living Allowances					
House in Session	--	13,032.07	13,032.07	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	4,497.00	2,479.31	2,479.31	2,017.69	55.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		15,511.38	15,511.38		
Constituency Allowance					
Constituency Allowance	1,752.00	1,145.73	1,145.73	606.27	65.4%
Total Constituency Allowance		1,145.73	1,145.73		
Total Expenditures					
		20,184.98	20,184.98		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
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Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

OSBORNE, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	8,220.79	8,220.79	2,398.21	77.4%
Total Office Allowances		8,220.79	8,220.79		
Operational Resources					
Operational Resources	--	3,153.49	3,153.49	--	--
Total Operational Resources		3,153.49	3,153.49		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	1,805.00	0.00	0.00	1,805.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	661.02	661.02	1,993.98	24.9%
Total Constituency Allowance		661.02	661.02		
Total Expenditures		12,035.30	12,035.30		

---- End of Report ----



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Newfoundland and Labrador
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Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

Parsley, Betty, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	4,834.00	4,833.87	4,833.87	0.13	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	33.99	33.99	851.01	3.8%
Office Operations	3,610.00	3,610.00	3,610.00	0.00	100.0%
Total Office Allowances		8,477.86	8,477.86		
Operational Resources					
Operational Resources	--	2,274.57	2,274.57	--	--
Total Operational Resources		2,274.57	2,274.57		
Travel & Living Allowances					
House in Session	--	519.91	519.91	--	--
House Not in Session	--	187.41	187.41	--	--
Intra & Extra-Constituency Travel	2,287.00	308.12	308.12	1,978.88	13.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		1,015.44	1,015.44		
Constituency Allowance					
Constituency Allowance	903.00	0.00	0.00	903.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		11,767.87	11,767.87		

---- End of Report ----



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01-Apr-15 to 31-Mar-16

PARSONS, ANDREW, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	12,000.00	12,000.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	9,458.17	9,458.17	1,160.83	89.1%
Total Office Allowances		21,458.17	21,458.17		
Operational Resources					
Operational Resources	--	8,924.89	8,924.89	--	--
Total Operational Resources		8,924.89	8,924.89		
Travel & Living Allowances					
House in Session	--	22,993.85	22,993.85	--	--
House Not in Session	--	10,721.84	10,721.84	--	--
Intra & Extra-Constituency Travel	9,264.00	6,453.37	6,453.37	2,810.63	69.7%
Helicopter Travel	18,584.00	0.00	0.00	18,584.00	0.0%
Total Travel & Living Allowances		40,169.06	40,169.06		
Constituency Allowance					
Constituency Allowance	2,655.00	2,291.92	2,291.92	363.08	86.3%
Total Constituency Allowance		2,291.92	2,291.92		
Total Expenditures					
		72,844.04	72,844.04		

---- End of Report ----



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PARSONS, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	2,981.82	2,981.82	7,637.18	28.1%
Total Office Allowances		2,981.82	2,981.82		
Operational Resources					
Operational Resources	--	4,262.38	4,262.38	--	--
Total Operational Resources		4,262.38	4,262.38		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	2,974.00	1,085.38	1,085.38	1,888.62	36.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		1,085.38	1,085.38		
Constituency Allowance					
Constituency Allowance	2,655.00	2,655.00	2,655.00	0.00	100.0%
Total Constituency Allowance		2,655.00	2,655.00		
Total Expenditures					
		10,984.58	10,984.58		

---- End of Report ----



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Parsons, Pam, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	3,285.00	3,284.56	3,284.56	0.44	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	654.28	654.28	230.72	73.9%
Office Operations	3,610.00	3,421.58	3,421.58	188.42	94.8%
Total Office Allowances		7,360.42	7,360.42		
Operational Resources					
Operational Resources	--	5,809.15	5,809.15	--	--
Total Operational Resources		5,809.15	5,809.15		
Travel & Living Allowances					
House in Session	--	1,182.87	1,182.87	--	--
House Not in Session	--	1,551.17	1,551.17	--	--
Intra & Extra-Constituency Travel	2,317.00	1,034.98	1,034.98	1,282.02	44.7%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		3,769.02	3,769.02		
Constituency Allowance					
Constituency Allowance	903.00	214.88	214.88	688.12	23.8%
Total Constituency Allowance		214.88	214.88		
Total Expenditures					
		17,153.47	17,153.47		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

PEACH, CALVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	4,315.90	4,315.90	2,693.10	61.6%
Total Office Allowances		4,315.90	4,315.90		
Operational Resources					
Operational Resources	--	2,115.78	2,115.78	--	--
Total Operational Resources		2,115.78	2,115.78		
Travel & Living Allowances					
House in Session	--	6,006.58	6,006.58	--	--
House Not in Session	--	1,700.76	1,700.76	--	--
Intra & Extra-Constituency Travel	7,651.00	6,261.74	6,261.74	1,389.26	81.8%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		13,969.08	13,969.08		
Constituency Allowance					
Constituency Allowance	1,752.00	898.96	898.96	853.04	51.3%
Total Constituency Allowance		898.96	898.96		
Total Expenditures					
		21,299.72	21,299.72		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

PERRY, TRACEY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,492.00	9,492.00	9,492.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	9,433.78	9,433.78	1,185.22	88.8%
Total Office Allowances		18,925.78	18,925.78		
Operational Resources					
Operational Resources	--	6,782.80	6,782.80	--	--
Total Operational Resources		6,782.80	6,782.80		
Travel & Living Allowances					
House in Session	--	17,750.37	17,750.37	--	--
House Not in Session	--	5,710.29	5,710.29	--	--
Intra & Extra-Constituency Travel	7,817.00	3,568.99	3,568.99	4,248.01	45.7%
Helicopter Travel	21,770.00	6,018.98	6,018.98	15,751.02	27.6%
Total Travel & Living Allowances		33,048.63	33,048.63		
Constituency Allowance					
Constituency Allowance	2,655.00	561.99	561.99	2,093.01	21.2%
Total Constituency Allowance		561.99	561.99		
Total Expenditures					
		59,319.20	59,319.20		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

Petten, Barry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	7,466.00	7,465.16	7,465.16	0.84	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	604.27	604.27	280.73	68.3%
Office Operations	3,610.00	3,017.31	3,017.31	592.69	83.6%
Total Office Allowances		11,086.74	11,086.74		
Operational Resources					
Operational Resources	--	2,252.45	2,252.45	--	--
Total Operational Resources		2,252.45	2,252.45		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	1,835.00	0.00	0.00	1,835.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	903.00	260.21	260.21	642.79	28.8%
Total Constituency Allowance		260.21	260.21		
Total Expenditures					
		13,599.40	13,599.40		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

POLLARD, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	11,645.16	11,645.16	354.84	97.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	3,158.00	3,158.00	3,851.00	45.1%
Total Office Allowances		14,803.16	14,803.16		
Operational Resources					
Operational Resources	--	7,291.80	7,291.80	--	--
Total Operational Resources		7,291.80	7,291.80		
Travel & Living Allowances					
House in Session	--	16,908.63	16,908.63	--	--
House Not in Session	--	3,185.88	3,185.88	--	--
Intra & Extra-Constituency Travel	6,950.00	6,807.94	6,807.94	142.06	98.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		26,902.45	26,902.45		
Constituency Allowance					
Constituency Allowance	1,752.00	599.45	599.45	1,152.55	34.2%
Total Constituency Allowance		599.45	599.45		
Total Expenditures					
		49,596.86	49,596.86		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

REID, SCOTT, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	35.23	35.23	35.23	0.00	100.0%
Office Operations	10,619.00	6,233.21	6,233.21	4,385.79	58.7%
Total Office Allowances		6,268.44	6,268.44		
Operational Resources					
Operational Resources	--	5,256.89	5,256.89	--	--
Total Operational Resources		5,256.89	5,256.89		
Travel & Living Allowances					
House in Session	--	13,747.08	13,747.08	--	--
House Not in Session	--	13,931.03	13,931.03	--	--
Intra & Extra-Constituency Travel	6,795.00	6,532.06	6,532.06	262.94	96.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		34,210.17	34,210.17		
Constituency Allowance					
Constituency Allowance	2,655.00	526.71	526.71	2,128.29	19.8%
Total Constituency Allowance		526.71	526.71		
Total Expenditures					
		46,262.21	46,262.21		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

ROGERS, GERRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,619.00	10,476.31	10,476.31	142.69	98.7%
Total Office Allowances		10,476.31	10,476.31		
Operational Resources					
Operational Resources	--	4,112.32	4,112.32	--	--
Total Operational Resources		4,112.32	4,112.32		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	2,974.00	2,098.94	2,098.94	875.06	70.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,098.94	2,098.94		
Constituency Allowance					
Constituency Allowance	2,655.00	2,337.90	2,337.90	317.10	88.1%
Total Constituency Allowance		2,337.90	2,337.90		
Total Expenditures					
		19,025.47	19,025.47		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

RUSSELL, KEITH, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	679.00	0.00	0.00	679.00	0.0%
Office Operations	7,009.00	6,298.58	6,298.58	710.42	89.9%
Total Office Allowances		6,298.58	6,298.58		
Operational Resources					
Operational Resources	--	2,297.80	2,297.80	--	--
Total Operational Resources		2,297.80	2,297.80		
Travel & Living Allowances					
House in Session	--	12,154.91	12,154.91	--	--
House Not in Session	--	166.01	166.01	--	--
Intra & Extra-Constituency Travel	4,673.00	688.22	688.22	3,984.78	14.7%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		13,009.14	13,009.14		
Constituency Allowance					
Constituency Allowance	1,752.00	342.16	342.16	1,409.84	19.5%
Total Constituency Allowance		342.16	342.16		
Total Expenditures					
		21,947.68	21,947.68		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

SLADE, SAM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,900.00	12,416.70	12,416.70	2,483.30	83.3%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	339.00	59.95	59.95	279.05	17.7%
Office Operations	7,009.00	2,328.63	2,328.63	4,680.37	33.2%
Total Office Allowances		14,805.28	14,805.28		
Operational Resources					
Operational Resources	--	6,953.51	6,953.51	--	--
Total Operational Resources		6,953.51	6,953.51		
Travel & Living Allowances					
House in Session	--	2,455.59	2,455.59	--	--
House Not in Session	--	473.71	473.71	--	--
Intra & Extra-Constituency Travel	4,497.00	2,511.39	2,511.39	1,985.61	55.8%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		5,440.69	5,440.69		
Constituency Allowance					
Constituency Allowance	1,752.00	853.61	853.61	898.39	48.7%
Total Constituency Allowance		853.61	853.61		
Total Expenditures					
		28,053.09	28,053.09		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

SULLIVAN, SUSAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	7,488.00	5,756.90	5,756.90	1,731.10	76.9%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	3,764.31	3,764.31	3,244.69	53.7%
Total Office Allowances		9,521.21	9,521.21		
Operational Resources					
Operational Resources	--	4,016.83	4,016.83	--	--
Total Operational Resources		4,016.83	4,016.83		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,315.00	1,567.46	1,567.46	3,747.54	29.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		1,567.46	1,567.46		
Constituency Allowance					
Constituency Allowance	1,752.00	180.00	180.00	1,572.00	10.3%
Total Constituency Allowance		180.00	180.00		
Total Expenditures					
		15,285.50	15,285.50		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

Trimper, Perry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	296.69	296.69	588.31	33.5%
Office Operations	3,610.00	2,577.90	2,577.90	1,032.10	71.4%
Total Office Allowances		2,874.59	2,874.59		
Operational Resources					
Operational Resources	--	1,243.28	1,243.28	--	--
Total Operational Resources		1,243.28	1,243.28		
Travel & Living Allowances					
House in Session	--	5,163.52	5,163.52	--	--
House Not in Session	--	397.17	397.17	--	--
Intra & Extra-Constituency Travel	2,407.00	815.59	815.59	1,591.41	33.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		6,376.28	6,376.28		
Constituency Allowance					
Constituency Allowance	903.00	133.74	133.74	769.26	14.8%
Total Constituency Allowance		133.74	133.74		
Total Expenditures					
		10,627.89	10,627.89		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

VERGE, WADE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	2,186.29	2,186.29	4,822.71	31.2%
Total Office Allowances		2,186.29	2,186.29		
Operational Resources					
Operational Resources	--	4,421.08	4,421.08	--	--
Total Operational Resources		4,421.08	4,421.08		
Travel & Living Allowances					
House in Session	--	7,575.65	7,575.65	--	--
House Not in Session	--	178.83	178.83	--	--
Intra & Extra-Constituency Travel	5,374.00	2,728.35	2,728.35	2,645.65	50.8%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		10,482.83	10,482.83		
Constituency Allowance					
Constituency Allowance	1,752.00	535.20	535.20	1,216.80	30.5%
Total Constituency Allowance		535.20	535.20		
Total Expenditures					
		17,625.40	17,625.40		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

Warr, Brain, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	1,302.00	1,301.03	1,301.03	0.97	99.9%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	885.00	531.79	531.79	353.21	60.1%
Office Operations	3,610.00	3,118.35	3,118.35	491.65	86.4%
Total Office Allowances		4,951.17	4,951.17		
Operational Resources					
Operational Resources	--	5,151.91	5,151.91	--	--
Total Operational Resources		5,151.91	5,151.91		
Travel & Living Allowances					
House in Session	--	2,943.94	2,943.94	--	--
House Not in Session	--	2,621.34	2,621.34	--	--
Intra & Extra-Constituency Travel	3,791.00	1,604.23	1,604.23	2,186.77	42.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		7,169.51	7,169.51		
Constituency Allowance					
Constituency Allowance	903.00	0.00	0.00	903.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		17,272.59	17,272.59		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
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Expenditures Summarized by Category
01-Apr-15 to 31-Mar-16

WISEMAN, ROSS, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2015/16 (Net of HST)	Expenditures Processed 01-Apr-15 to 31-Mar-16 (Net of HST)	Expenditures Year to Date 01-Apr-15 to 31-Mar-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	18,080.00	12,831.00	12,831.00	5,249.00	71.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	7,009.00	1,790.49	1,790.49	5,218.51	25.5%
Total Office Allowances		14,621.49	14,621.49		
Operational Resources					
Operational Resources	--	4,227.74	4,227.74	--	--
Total Operational Resources		4,227.74	4,227.74		
Travel & Living Allowances					
House in Session	--	870.96	870.96	--	--
House Not in Session	--	2,388.56	2,388.56	--	--
Intra & Extra-Constituency Travel	4,790.00	680.74	680.74	4,109.26	14.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		3,940.26	3,940.26		
Constituency Allowance					
Constituency Allowance	1,752.00	270.11	270.11	1,481.89	15.4%
Total Constituency Allowance		270.11	270.11		
Total Expenditures					
		23,059.60	23,059.60		

---- End of Report ----

**House of Assembly Management Commission
Briefing Note**

Title: Budget Transfers Report

Issue: Budget transfers processed during fiscal 2015-16.

Background:

- The Transfer of Funds Policy, April 2008 requires only certain budget transfers to be approved by the Commission. However, to ensure transparency, it was proposed that all transfers of funds should be reported to the Commission.
- In accordance with Section 4.1.1 of the Transfer of Funds Policy, the following thirty-two (32) transfers were approved by the Clerk of the House of Assembly and the applicable Statutory Officer or Chief Financial Officer (or designate) since the last report:
 - HOABT2016-001 to HOABT2016-022
 - HOABT2016-024 to HOABT2016-036
 - AGBA00001-1516 to AGBA00002-1516 (transfers for the Office of the Auditor General)
- In accordance with Section 4.2.1 of the Transfer of Funds Policy, the following transfer of funds was approved by the Management Commission:
HOABT2016-023– approved per Commission Minute No. CM 2016-002.

Analysis:

Legal Consultation:

Not applicable

Internal Consultation(s):

Not applicable

External Consultation(s):

Not applicable

Comparison to Government Policy:

The Executive Branch has a comparable Transfer of Funds Policy.

Financial Impact:

Not applicable

Legislative Impact:

Not applicable

Options:

Not applicable

Status:

Not applicable

Action Required:

For information purposes only.

Drafted by: Jennifer Bragg

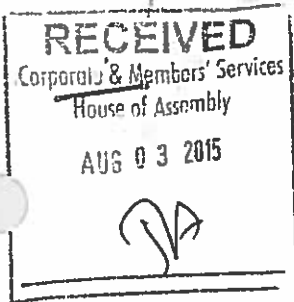
Approved by: Sandra Barnes

Approved by:

Date: May 24, 2016

Attachments:

1. Budget Transfers HOABT2016-001 to HOABT2016-022; Budget Transfers HOABT2016-024 to HOABT2016-036
2. Budget Transfers AGBA00001-1516 to ABGA00002-1516



LEGISLATURE

Budget Adjustment No.: HOABT2016-001

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0232	000000	5.1.01.02 Office of the Child & Youth Advocate - Employee Benefits	\$500

FUNDS REQUIRED FOR:

To cover the cost of conference registration fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0367	000000	5.1.01.02 Office of the Child & Youth Advocate - Transportation & Communications	\$500

REASON FUNDS ARE AVAILABLE:

Expenditures for travel for advocacy clinics and conferences are less than anticipated.

<p>VERIFIED BY: <i>Wanda Lee Mercer</i> Chief Financial Officer Date: <u>June 26/15</u></p>	<p>APPROVED BY: <i>Dorinda Burrell</i> Clerk of the House of Assembly Date: <u>2015-06-26</u></p>	<p>APPROVED BY: <i>Carol A. Chafe</i> Statutory Officer Date: <u>July 28/15</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016- 002

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0207	110	0430	0232	000000	1.1.03.02 Hansard and Broadcast – Employee Benefits	\$100

FUNDS REQUIRED FOR:



To cover the cost of conference registration fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0207	110	0430	0367	000000	1.1.03.02 Hansard and Broadcast – Transportation & Communications	\$100

REASON FUNDS ARE AVAILABLE:

Expenditures for travel are less than anticipated.

<p>APPROVED BY:  Chief Financial Officer Date: <u>June 26/15</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2015-06-26</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-003

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Property, Furnishings & Equipment	\$100

FUNDS REQUIRED FOR:

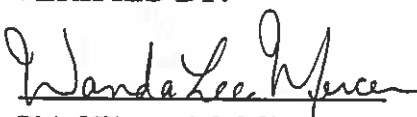
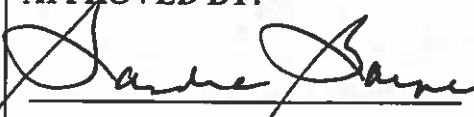
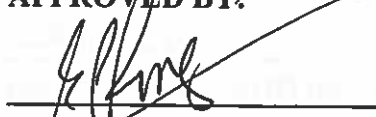
To cover the cost of a keyboard.


TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0611	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Purchased Services	\$100

REASON FUNDS ARE AVAILABLE:

Expenditures for lease payments are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>August 12, 2015</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2015-08-12</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>13 Aug 2015</u></p>
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Corporate & Members' Services
 House of Assembly
 SEP 24 2015


LEGISLATURE

Budget Adjustment No.: HOABT2016-004

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0232	000000	5.1.01.02 Office of the Child & Youth Advocate - Employee Benefits	\$300

FUNDS REQUIRED FOR:


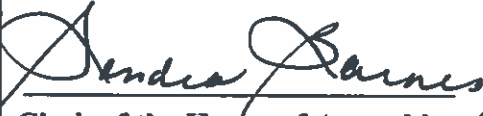
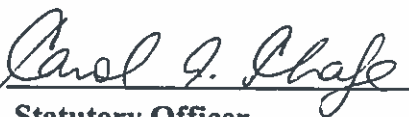
To cover the cost of conference registration fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0367	000000	5.1.01.02 Office of the Child & Youth Advocate - Transportation & Communications	\$300

REASON FUNDS ARE AVAILABLE:

Expenditures for travel for advocacy clinics and conferences are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>September 17, 2015</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2015-09-17</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>Sept. 22/15</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-005

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0232	000000	1.1.02.02 Legislative Library and Records Management – Employee Benefits	\$1,000

FUNDS REQUIRED FOR:

To cover the cost of conference registration fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0367	000000	1.1.02.02 Legislative Library and Records Management – Transportation & Communications	\$1,000

REASON FUNDS ARE AVAILABLE:

Expenditures for travel are less than anticipated.

<p>APPROVED BY:</p> <p><i>Dayna Wick</i></p> <p>for Chief Financial Officer</p> <p>Date: <u>Sept. 25/15</u></p>	<p>APPROVED BY:</p> <p><i>Wanda Lee Force</i></p> <p>Clerk of the House of Assembly S. 10 of HOA/IFA Act.</p> <p>Date: <u>Sept. 25/15</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-006

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0205	110	04C0	0611	000000	1.1.08.02 Third Party Caucus – Purchased Services	\$200

FUNDS REQUIRED FOR:

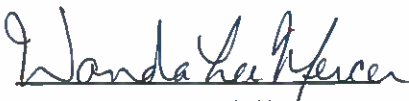
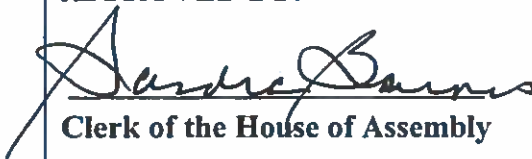
To cover cost of membership fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0205	110	04C0	0410	000000	1.1.08.02 Third Party Caucus – Supplies	\$200

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated expenditures for office supplies.

<p>APPROVED BY:  Chief Financial Officer Date: <u>October 9, 2015</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2015-10-13</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-007

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Property, Furnishings & Equipment	\$600

FUNDS REQUIRED FOR:

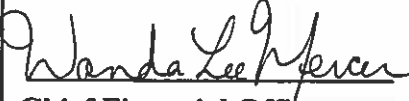
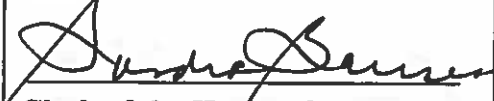
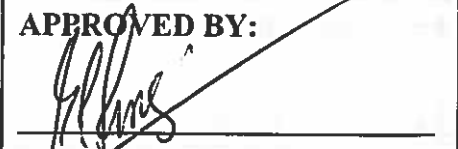
To cover the cost of furniture and equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	120	0450	0510	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Professional Services	\$600

REASON FUNDS ARE AVAILABLE:

Expenditures for legal and other consulting services are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>October 8, 2015</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2015-10-13</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>15 Oct 2015</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-008

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0232	000000	1.1.02.02 Legislative Library and Records Management – Employee Benefits	\$200

FUNDS REQUIRED FOR:

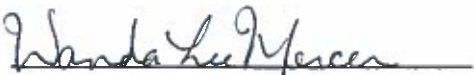
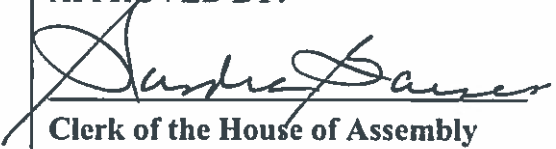
To cover the cost of conference registration fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0367	000000	1.1.02.02 Legislative Library and Records Management – Transportation & Communications	\$200

REASON FUNDS ARE AVAILABLE:

Expenditures for travel are less than anticipated.

<p>APPROVED BY:  Chief Financial Officer Date: <u>December 16, 2015</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2015-12-16</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-009

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0232	000000	5.1.01.02 Office of the Child & Youth Advocate - Employee Benefits	\$100

FUNDS REQUIRED FOR:

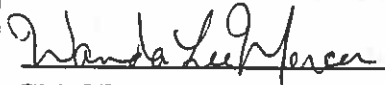
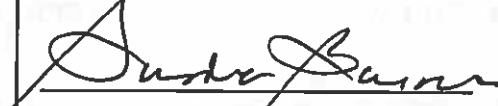

To cover the cost of registration fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0367	000000	5.1.01.02 Office of the Child & Youth Advocate - Transportation & Communications	\$100

REASON FUNDS ARE AVAILABLE:

Expenditures for travel for advocacy clinics and conferences are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>December 16, 2015</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2015-12-16.</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>Dec 21/15</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-010

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Property, Furnishings & Equipment	\$300

FUNDS REQUIRED FOR:


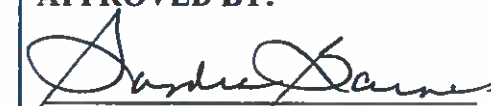

To cover the cost of a keyboard and task light.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	120	0450	0510	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Professional Services	\$300

REASON FUNDS ARE AVAILABLE:

Expenditures for legal and other consulting services are less than anticipated.

VERIFIED BY:  Chief Financial Officer Date: <u>December 16, 2015</u>	APPROVED BY:  Clerk of the House of Assembly Date: <u>2015-12-16.</u>	APPROVED BY:  Statutory Officer Date: <u>16 Dec-2015</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-011

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Property, Furnishings & Equipment	\$300

FUNDS REQUIRED FOR:


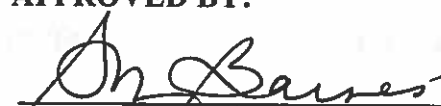
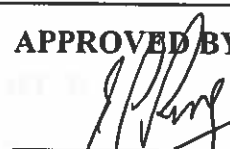
To cover the cost of a telephone.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
249	120	0450	0510	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Professional Services	\$300

REASON FUNDS ARE AVAILABLE:

Expenditures for legal and other consulting services are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>December 21, 2015</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2015-12-22</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>23 Dec 2015</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-012

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0367	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Property, Furnishings & Equipment	\$4,000

FUNDS REQUIRED FOR:

To cover the cost of courier services, postage, communications(phone, cable and internet) and travel (airfare, accommodations, meals, taxi and incidentals)

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	120	0450	0510	000000	6.1.01. 02 Office of the Information and Privacy Commissioner – Professional Services	\$4,000

REASON FUNDS ARE AVAILABLE:

Expenditures for legal and other consulting services are less than anticipated.

<p>VERIFIED BY: <i>Wanda Lee Mercer</i> Chief Financial Officer Date: <u>December 21, 2015</u></p>	<p>APPROVED BY: <i>On Barnes</i> Clerk of the House of Assembly Date: <u>2015-12-22</u></p>	<p>APPROVED BY: <i>J. K. [Signature]</i> Statutory Officer Date: <u>23 Dec-2015</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-013

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	110	04A0	0410	000000	1.1.06.02 Government Members Caucus – Supplies	\$800
0204	110	04A0	0611	000000	1.1.06.02 Government Members Caucus – Purchased Services	\$5,900
0203	110	04B0	0611	000000	1.1.07.02 Official Opposition Caucus – Purchased Services	\$2,600
0205	110	04C0	0611	000000	1.1.08.02 Third Party Caucus – Purchased Services	\$1,300
0201	110	0400	0410	000000	1.1.01.02 Administrative Support – Supplies	\$11,300
0201	110	0400	0611	000000	1.1.01.02 Administrative Support – Purchased Services	\$11,400

FUNDS REQUIRED FOR:

Government Members Caucus – To reflect pro-rated amounts from November 30, 2015 to March 31, 2016 as a result of the General Election 2015.

Official Opposition Caucus – To reflect pro-rated amounts from November 30, 2015 to March 31, 2016 as a result of the General Election 2015.

Third Party Caucus – To reflect pro-rated amounts from November 30, 2015 to March 31, 2016 as a result of the General Election 2015.

Administrative Support – To make adjustments to accommodate Caucus Office space following the 2015 General Election.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	110	04A0	0232	000000	1.1.06.02 Government Members Caucus – Employee Benefits	\$700
0204	110	04A0	0367	000000	1.1.06.02 Government Members Caucus – Transportation and Communications	\$3,600
0204	110	04A0	0710	000000	1.1.06.02 Government Members Caucus – Property, Furnishings and Equipment	\$800
0203	110	04B0	0367	000000	1.1.07.02 Official Opposition Caucus – Transportation and Communications	\$10,500
0203	110	04B0	0410	000000	1.1.07.02 Official Opposition Caucus – Supplies	\$3,700
0203	110	04B0	0710	000000	1.1.07.02 Official Opposition Caucus – Property, Furnishings and Equipment	\$3,500
0205	110	04C0	0232	000000	1.1.08.02 Third Party Caucus – Employee Benefits	\$600


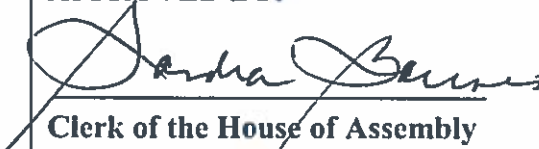
Accounting Distribution					Description	Amount
0205	110	04C0	0367	000000	1.1.08.02 Third Party Caucus – Transportation and Communications	\$5,600
0205	110	04C0	0410	000000	1.1.08.02 Third Party Caucus – Supplies	\$3,500
0205	110	04C0	0710	000000	1.1.08.02 Third Party Caucus – Property, Furnishings and Equipment	\$800

REASON FUNDS ARE AVAILABLE:

Government Members Caucus – To reflect pro-rated amounts from November 30, 2015 to March 31, 2016 as a result of the General Election 2015.

Official Opposition Caucus – To reflect pro-rated amounts from November 30, 2015 to March 31, 2016 as a result of the General Election 2015.

Third Party Caucus - To reflect pro-rated amounts from November 30, 2015 to March 31, 2016 as a result of the General Election 2015.

<p>VERIFIED BY:</p> <p> Chief Financial Officer</p> <p>Date: <u>December 23, 2015</u></p>	<p>APPROVED BY:</p> <p> Clerk of the House of Assembly</p> <p>Date: <u>2015-12-23</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-014

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	100	04A0	0120	000000	1.1.06.01 Government Members Caucus – Salaries	\$4,200 ✓
0206	100	0410	0130	000000	1.1.04.01 Members' Resources – Salaries	\$119,500

FUNDS REQUIRED FOR:

Government Members Caucus – To reflect pro-rated amounts from November 30, 2015 to March 31, 2016 as a result of the General Election 2015.

Members' Resources – To support the costs of severance for outgoing Members and Constituency Assistants.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	100	04B0	0120	000000	1.1.07.01 Official Opposition Caucus – Salaries	\$78,100
0205	100	04C0	0120	000000	1.1.08.01 Third Party Caucus – Salaries	\$45,600

REASON FUNDS ARE AVAILABLE:

Official Opposition Caucus – To reflect pro-rated amounts from November 30, 2015 to March 31, 2016 as a result of the General Election 2015.

Third Party Caucus - To reflect pro-rated amounts from November 30, 2015 to March 31, 2016 as a result of the General Election 2015.

<p>VERIFIED BY:</p> <p><i>Wanda Lu Mercer</i> Chief Financial Officer</p> <p>Date: <i>December 22, 2015</i></p>	<p>APPROVED BY:</p> <p><i>Dandie Barnes</i> Clerk of the House of Assembly</p> <p>Date: <i>2015-12-23</i></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-015

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	0232	000000	1.1.01.02 Administrative Support- Employee Benefits	\$300

FUNDS REQUIRED FOR:



Conference registration fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	0710	000000	1.1.01.02 Administrative Support – Property, Furnishings and Equipment	\$300

REASON FUNDS ARE AVAILABLE:

Property, Furnishings and Equipment block is budgeted for the entire HOA Service, Caucus Operations and four Statutory Offices. Expenditures for office equipment are less than anticipated.

<p>APPROVED BY:</p> <p> _____ Chief Financial Officer</p> <p>Date: <u>January 19, 2015</u></p>	<p>APPROVED BY:</p> <p> _____ Clerk of the House of Assembly</p> <p>Date: <u>2016-01-19</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-016

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	100	04A0	0120	000000	1.1.06.01 Government Members Caucus – Salaries	\$30,000

FUNDS REQUIRED FOR:


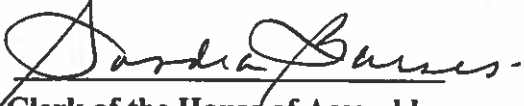
Unbudgeted payments for paid leave and severance.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	100	0420	0120	000000	1.1.05.01 House Operations - Salaries	\$30,000

REASON FUNDS ARE AVAILABLE:

Funding for General Election 2015 is less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>January 19, 2015</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-01-21</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-017

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	100	04B0	0120	000000	1.1.07.01 Official Opposition Caucus – Salaries	\$10,000

FUNDS REQUIRED FOR:



Unbudgeted payments for paid leave and severance.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	100	0420	0120	000000	1.1.05.01 House Operations - Salaries	\$10,000

REASON FUNDS ARE AVAILABLE:

Funding for General Election 2015 is less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>January 21, 2016</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-01-21</u></p>
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RECEIVED
 Corporate & Members' Services
 House of Assembly
 FEB 06 2016
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LEGISLATURE

Budget Adjustment No.: HOABT2016-018

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0232	000000	5.1.01.02 Office of the Child & Youth Advocate - Employee Benefits	\$800
0245	110	0590	0710	000000	5.1.01.02 Office of the Child & Youth Advocate - Property, Furnishings and Equipment	\$400

FUNDS REQUIRED FOR:

Employee Benefits: To cover the cost of registration fees.

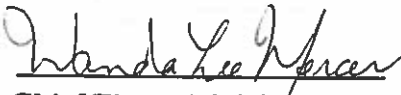
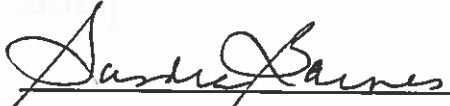
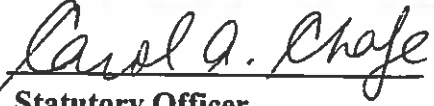
Property, Furnishings & Equipment: To cover the cost of two desktop computers and monitors.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0367	000000	5.1.01.02 Office of the Child & Youth Advocate - Transportation & Communications	\$1,200

REASON FUNDS ARE AVAILABLE:

Expenditures for travel for advocacy clinics and conferences are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>January 26, 2016</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-01-27</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>Feb 3/16.</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-019

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	100	04B0	0120	000000	1.1.07.01 Official Opposition Caucus – Salaries	\$50,000
0204	100	04A0	0120	000000	1.1.06.01 Government Members Caucus - Salaries	\$20,000

FUNDS REQUIRED FOR:

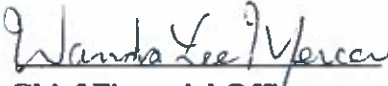


Unbudgeted payments for paid leave and severance.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0120	000000	3.1.01.01 Office of the Chief Electoral Officer - Salaries	\$70,000

REASON FUNDS ARE AVAILABLE:

Funding for General Election 2015 is less than anticipated.

<p>VERIFIED BY:  Wanda Lee Mercer Chief Financial Officer Date: <u>February 1, 2016</u></p>	<p>APPROVED BY:  Sandra Barnes Clerk of the House of Assembly Date: <u>2016-02-01</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>2016-02-01</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-020

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0710	000000	5.1.01.02 Office of the Child & Youth Advocate - Property, Furnishings and Equipment	\$1,100

FUNDS REQUIRED FOR:

To cover the cost of a desktop computer and filing cabinet.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0367	000000	5.1.01.02 Office of the Child & Youth Advocate - Transportation & Communications	\$1,100

REASON FUNDS ARE AVAILABLE:

Expenditures for travel for advocacy clinics and conferences are less than anticipated.

VERIFIED BY: <u>Wanda Lee Mercer</u> Chief Financial Officer Date: <u>February 4, 2016</u>	APPROVED BY: <u>Jordan Barnes</u> Clerk of the House of Assembly Date: <u>2016-02-05</u>	APPROVED BY: <u>Carole Crisp</u> Statutory Officer Date: <u>Feb 11/16</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-021

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0207	110	0430	0410	000000	1.1.03.02 Hansard and the Broadcast Centre – Supplies	\$11,900

FUNDS REQUIRED FOR:



To cover costs of annual maintenance and support for audio recording and transcription workflow management system.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0207	110	0430	0611	000000	1.1.03.02 Hansard and the Broadcast Centre – Purchased Services	\$5,000
0208	110	0430	0611	000000	1.1.03.02 Hansard and the Broadcast Centre – Purchased Services	\$6,900

REASON FUNDS ARE AVAILABLE:

Expenditures related to satellite charges and general purchased services are less than anticipated.

<p>APPROVED BY:</p>  Chief Financial Officer	<p>APPROVED BY:</p>  Clerk of the House of Assembly
Date: <u>February 17, 2016</u>	Date: <u>2016-02-17.</u>

LEGISLATURE

Budget Adjustment No.: HOABT2016-022

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0410	000000	1.1.05.02 House Operations - Supplies	\$700

FUNDS REQUIRED FOR:

To cover cost of catering for orientation for MHA's and Constituency Assistants.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations - Transportation and Communications	\$700

REASON FUNDS ARE AVAILABLE:

Expenditures for travel are less than anticipated.

<p>VERIFIED BY:</p> <p><i>Wanda Lee Spicer</i> Chief Financial Officer</p> <p>Date: <u>February 11, 2016</u></p>	<p>APPROVED BY:</p> <p><i>Sandra Barnes</i> Clerk of the House of Assembly</p> <p>Date: <u>2016-02-11</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-024

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0205	100	04C0	0120	000000	1.1.08.01 Third Party Caucus – Salaries	\$15,000
0203	100	04B0	0120	000000	1.1.07.01 Official Opposition Caucus - Salaries	\$50,000

FUNDS REQUIRED FOR:

Unbudgeted payments for paid leave and severance.

TRANSFER FROM:




Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0120	000000	3.1.01.01 Office of the Chief Electoral Officer - Salaries	\$40,000
0202	100	0420	0120	000000	1.1.05.01 House Operations – Salaries	\$15,000
0207	100	0430	0120	000000	1.1.03.01 Hansard & Broadcast - Salaries	\$10,000

REASON FUNDS ARE AVAILABLE:

OCEO - Salaries: Funding for General Election 2015 is less than anticipated.

House Operations – Salaries: Funding for General Election 2015 is less than anticipated

Hansard & Broadcast-Salaries: Expenditures for salaries are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>February 17, 2016</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-02-17</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>Feb 17/2016</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-025

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0611	000000	1.1.05.02 House Operations – Purchased Services	\$400

FUNDS REQUIRED FOR:

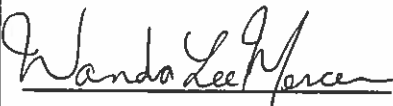
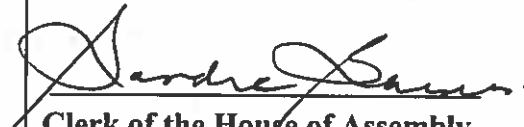
To cover cost to supply and install video, audio and cable to new committee room.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations – Transportation and Communications	\$400

REASON FUNDS ARE AVAILABLE:

Expenditures for travel are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>February 22, 2016</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-02-23</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-026

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0208	110	0430	0710	000000	1.1.03.02 Hansard and the Broadcast Centre – Property, Furnishings & Equipment	\$300

FUNDS REQUIRED FOR:

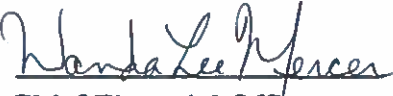

To cover cost of a camcorder for the Broadcast Centre.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0208	110	0430	0611	000000	1.1.03.02 Hansard and the Broadcast Centre – Purchased Services	\$300

REASON FUNDS ARE AVAILABLE:

Expenditures for travel are less than anticipated.

<p>APPROVED BY:  Chief Financial Officer Date: <u>February 24, 2016</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-02-24</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-027

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0611	000000	1.1.05.02 House Operations – Purchased Services	\$300

FUNDS REQUIRED FOR:

To cover cost of dry cleaning.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations – Transportation and Communications	\$300

REASON FUNDS ARE AVAILABLE:

Expenditures for travel are less than anticipated.

<p>VERIFIED BY:</p> <p><i>Wanda Lee Hefner</i> Chief Financial Officer</p> <p>Date: <u>February 29, 2016</u></p>	<p>APPROVED BY:</p> <p><i>Dan Claitor</i> Clerk of the House of Assembly</p> <p>Date: <u>2016-03-01</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-028

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0205	100	04C0	0120	000000	1.1.08.01 Third Party Caucus - Salaries	\$5,000
0206	100	0410	0120	000000	1.1.04.01 Members' Resources - Salaries	\$200,000

FUNDS REQUIRED FOR:

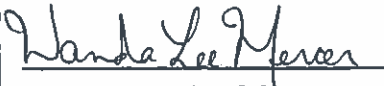


Unbudgeted payments for paid leave and severance.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0120	000000	3.1.01.01 Office of the Chief Electoral Officer - Salaries	\$205,000

REASON FUNDS ARE AVAILABLE:

Funding for General Election 2015 is less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>March 1, 2016</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-03-02</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>Mar 2/2016</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-029

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0410	000000	1.1.02.02 Legislative Library and Records Management – Supplies	\$900

FUNDS REQUIRED FOR:

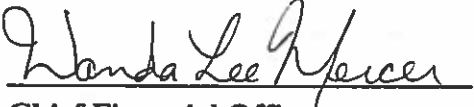
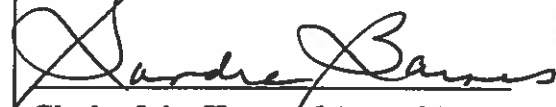
To cover the cost of subscription and licence agreement.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0367	000000	1.1.02.02 Legislative Library and Records Management – Transportation & Communications	\$900

REASON FUNDS ARE AVAILABLE:

Expenditures for travel are less than anticipated.

<p>APPROVED BY:  Chief Financial Officer Date: <u>March 10, 2016</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-03-16</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-030

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	100	0400	0120	000000	1.1.01.01 Administrative Support – Salaries	7,300
0204	100	04A0	0120	000000	1.1.06.01 Government Members Caucus – Salaries	6,000
0205	100	04C0	0120	000000	1.1.08.01 Third Party Caucus – Salaries	11,000
0203	100	04B0	0120	000000	1.1.07.01 Official Opposition Caucus – Salaries	31,300
0203	100	04B0	0120	000000	1.1.07.01 Official Opposition Caucus – Salaries	45,200
0206	100	0410	0120	000000	1.1.04.01 Members’ Resources – Salaries	138,000

FUNDS REQUIRED FOR:

Unbudgeted payments for paid leave and severance.

TRANSFER FROM:


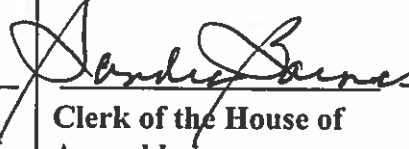
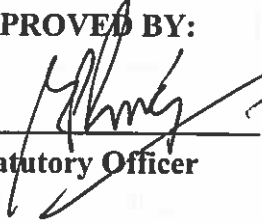

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	100	0420	0120	000000	1.1.05.01 House Operations – Salaries	7,300
0202	100	0420	0120	000000	1.1.05.01 House Operations – Salaries	6,000
0249	100	0450	0120	000000	6.1.01.01 Office of the Information and Privacy Commissioner – Salaries	11,000
0249	100	0450	0120	000000	6.1.01.01 Office of the Information and Privacy Commissioner – Salaries	31,300
0211	100	0600	0120	000000	3.1.01.01 Office of the Chief Electoral Officer – Salaries	45,200
0211	100	0600	0120	000000	3.1.01.01 Office of the Chief Electoral Officer – Salaries	138,000

REASON FUNDS ARE AVAILABLE:

House Operations – Salaries – Funding for General Election 2015 is less than anticipated.

Office of the Chief Electoral Officer – Salaries – Funding for General Election 2015 is less than anticipated.

Office of the Information and Privacy Commissioner – Salaries – Salaries are less than anticipated due to temporary vacancies and hirings on a lower level.

VERIFIED BY:  Chief Financial Officer Date: <u>March 16, 2016</u>	APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-03-16</u>	APPROVED BY:  Statutory Officer Date: <u>16 March '16</u>	APPROVED BY:  Statutory Officer Date: <u>March 16/2016</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-031

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0410	000000	1.1.05.02 House Operations – Supplies	\$1,400

FUNDS REQUIRED FOR:



To cover cost of setting up the Committee Room as well as other office supplies.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations – Transportation and Communications	\$1,400

REASON FUNDS ARE AVAILABLE:

Expenditures for travel are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>March 18, 2016</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-03-21</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-032

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0232	000000	5.1.01.02 Office of the Child & Youth Advocate - Employee Benefits	\$400

FUNDS REQUIRED FOR:

To cover the cost of membership fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0367	000000	5.1.01.02 Office of the Child & Youth Advocate - Transportation & Communications	\$400

REASON FUNDS ARE AVAILABLE:

Expenditures for travel for advocacy clinics and conferences are less than anticipated.

<p>VERIFIED BY: <i>Wanda Lee Mercer</i> Chief Financial Officer Date: <u>March 30, 2016</u></p>	<p>APPROVED BY: <i>Sandra Barnes</i> Clerk of the House of Assembly Date: <u>2016-03-31</u></p>	<p>APPROVED BY: <i>Carol A. Cogh</i> Statutory Officer Date: <u>Apr 1/16</u></p>
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Budget Adjustment No.: HOABT2016-033

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0207	110	0430	0410	000000	1.1.03.02 Hansard and Broadcast – Supplies	\$100
0208	110	0430	0410	000000	1.1.03.02 Hansard and Broadcast – Supplies	\$100

FUNDS REQUIRED FOR:


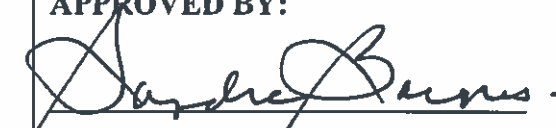
To cover the cost of supplies.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0207	110	0430	0367	000000	1.1.03.02 Hansard and Broadcast – Transportation & Communications	\$100
0208	110	0430	0367	000000	1.1.03.02 Hansard and Broadcast – Transportation & Communications	\$100

REASON FUNDS ARE AVAILABLE:

Expenditures for travel are less than anticipated.

<p>APPROVED BY:  _____ Chief Financial Officer Date: <u>April 8, 2016</u></p>	<p>APPROVED BY:  _____ Clerk of the House of Assembly Date: <u>2016-04-08</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-034

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0410	000000	1.1.05.02 House Operations - Supplies	\$200

FUNDS REQUIRED FOR:


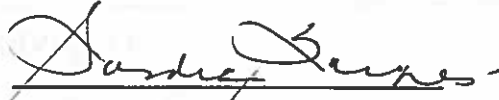
To cover cost of supplies.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations - Transportation and Communications	\$200

REASON FUNDS ARE AVAILABLE:

Expenditures for travel are less than anticipated.

<p>VERIFIED BY:  Wanda Lee Rhymer Chief Financial Officer Date: <u>April 15/16</u></p>	<p>APPROVED BY:  Sandra Gump Clerk of the House of Assembly Date: <u>2016-04-18</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-035

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	120	0400	0510	000000	1.1.01.02 Administrative Support- Professional Services	\$100

FUNDS REQUIRED FOR:

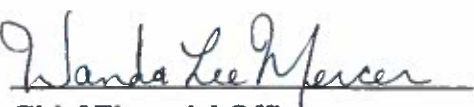

Consulting Services for the Annual Management Certification.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	0710	000000	1.1.01.02 Administrative Support – Property, Furnishings and Equipment	\$100

REASON FUNDS ARE AVAILABLE:

Property, Furnishings and Equipment block is budgeted for the entire HOA Service, Caucus Operations and four Statutory Offices. Expenditures for office equipment are less than anticipated.

<p>APPROVED BY:  Chief Financial Officer Date: <u>April 27 2016</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-04-28</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2016-036

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	110	04A0	0611	000000	1.1.06.02 Government Members Caucus – Purchased Services	\$1,700

FUNDS REQUIRED FOR:

To cover the cost of metering for February and March 2016.

TRANSFER FROM:


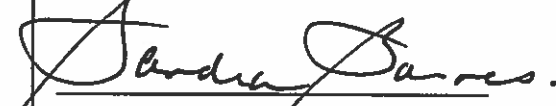
Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	110	04A0	0232	000000	1.1.06.02 Government Members Caucus – Employee Benefits	\$600
0204	110	04A0	0367	000000	1.1.06.02 Government Members Caucus – Transportation and Communications	\$100
0204	110	04A0	0710	000000	1.1.06.02 Government Members Caucus – Property, Furnishings and Equipment	\$1,000

REASON FUNDS ARE AVAILABLE:

Employee Benefits – Savings are available due to less than anticipated expenditures for conference registrations.

Transportation and Communication – Savings are available due to less than anticipated expenditures for travel.

Property, Furnishings and Equipment - Savings are available due to less than anticipated expenditures for blackberries and other equipment.

VERIFIED BY:  Chief Financial Officer Date: <u>April 27, 2016</u>	APPROVED BY:  Clerk of the House of Assembly Date: <u>2016-04-28</u>
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STATUTORY OFFICE: OFFICE OF THE AUDITOR GENERAL

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0223	100	0510	0110	000000	Salaries – Administrative Support	\$65,000

FUNDS REQUIRED FOR: To fund deficit in Admin salaries resulting from retirement payout.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0225	100	0520	0110	000000	Salaries – Audit Operations	\$65,000

REASON FUNDS ARE AVAILABLE: Audit staff departures within this fiscal year to date.

OFFICE OF THE AUDITOR GENERAL

DIRECTOR OF ADMINISTRATION	AUDITOR GENERAL
<i>[Signature]</i> 2015-11-13	<i>[Signature]</i>

AUTHORITY TO TRANSFER FUNDS (Section 4.1, House of Assembly Transfer of Funds Policy)

CLERK OF THE HOUSE OF ASSEMBLY: (Designate)
<i>[Signature]</i>

STATUTORY OFFICE: OFFICE OF THE AUDITOR GENERAL

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0223	100	0510	0110	000000	Salaries – Administrative Support	\$4,000

FUNDS REQUIRED FOR: To fund deficit in Admin salaries resulting from retirement payout and Paid Leave payment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0225	100	0520	0110	000000	Salaries – Audit Operations	\$4,000

REASON FUNDS ARE AVAILABLE: Audit staff departures within this fiscal year to date.

OFFICE OF THE AUDITOR GENERAL

DIRECTOR OF ADMINISTRATION	AUDITOR GENERAL
<i>[Signature]</i> 2016-03-02	<i>[Signature]</i> Mar 2/16

AUTHORITY TO TRANSFER FUNDS (Section 4.1, House of Assembly Transfer of Funds Policy)

CLERK OF THE HOUSE OF ASSEMBLY: (Designate)	<i>[Signature]</i>
	2016-03-02

**House of Assembly Management Commission
Briefing Note**

Title: **Budget Transfer Request**

Issue: **Approval of a Transfer of Funds – Independent Member**

Background:

- The Transfer of Funds Policy, April 2008 requires the House of Assembly Management Commission approval to transfer funds to or from the Grants and Subsidies Main Object of expenditure. Section 4.2.1 of the Transfer of Funds Policy, states:

“ House of Assembly Management Commission approval is required to transfer funds to or from the following Main Objects of Current Account Expenditure of an Activity:

- *Loans, Advances and Investments;*
 - *Allowances and Assistance;*
 - *Grants and Subsidies; and*
 - *Debt Expenses.*
- The following decisions have been made by the Commission with respect to caucus funding:
 - Each caucus shall be entitled to \$100 per month for each Member of that caucus, with a monthly minimum of \$800, to fund miscellaneous operational purchases (**CM2008-085 refers**).
 - When a caucus increases in number and becomes entitled to additional amounts, that increase shall be effective immediately (**CM2008-085 refers**).
 - When a caucus decreases in number and becomes entitled to a lower amount, that decrease shall be effective immediately (**CM2016-013**).
 - Independent Members not affiliated with a registered political party shall be entitled to the Variable (per Private member) funding of \$18,000 per fiscal year, subject to the approved salary adjustment formula, for the purpose of research and administration, and Operational Funding of \$100 per month for miscellaneous operational purposes, subject to the approved adjustment formula (**CM2008-093 refers**).

Analysis:

Legal Consultation:

Not applicable

Internal Consultation(s):

Not applicable

External Consultation(s):

Not applicable

Comparison to Government Policy:

Not applicable

Financial Impact:

Not applicable

Legislative Impact:

Not applicable

Options:

Not applicable

Status:

Not applicable

Action Required:

- The Commission's approval of the following transfer of funds is required:

Budget Transfer No. HOABT2017-001 to transfer funds to Members' Resources – Grants and Subsidies to provide operational funding for the Independent Member for the period May 19, 2016 to March 31, 2017.

From:

Subdivision 1.1.06.10 Government Members Caucus – Grants and Subsidies	\$ 1,200
Subdivision 1.1.04.09 Members' Resources – Allowances and Assistance	\$ 100

To:

Subdivision 1.1.04.10 Members' Resources – Grants and Subsidies	\$ 1,300
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Prepared by: Jennifer Bragg

Approved by: Sandra Barnes

Date: June 9, 2016

Attachments:

1. Budget Transfer No. HOABT2017-001

LEGISLATURE

Budget Adjustment No.: HOABT2017-001

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	130	0410	1061	000000	1.1.04.10 Members' Resources – Grants and Subsidies	\$1,300

FUNDS REQUIRED FOR:

Additional funds are required to provide operational funding for Independent Member (CM2008-085 refers) for the period May 19, 2016 to March 31, 2017.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	130	04A0	1061	000000	1.1.06.10 Government Members Caucus – Grants and Subsidies	\$1,200
0206	130	0410	0910	000000	1.1.04.09 Members' Resources – Allowances and Assistance	\$100

REASON FUNDS ARE AVAILABLE:

One less Member effective May 19, 2016 (CM2016-013 refers).

VERIFIED BY: _____ Chief Financial Officer Date: _____	APPROVED BY: _____ House of Assembly Management Commission Date: _____
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**House of Assembly Management Commission
Briefing Note**

Title: Parliamentary Precinct

Issue: Advancing Parliamentary Precinct Order of the House of Assembly.

Background:

- The Parliamentary Precinct is the area of Confederation Building Complex under the authority and jurisdiction of the Speaker. While the concept of the Precinct is generally understood and accepted, a definition has never been formalized.
- During the public service strike of 2003, striking employees blocked access to the Confederation Building. The House of Assembly was in session at the time and MHAs were prevented access to their offices and the Chamber. The Speaker sought and was granted, an injunction from the Courts seeking right of access to the Precinct for MHAs and House employees.
- Following the strike (in the Fall 2004 sitting), the *House of Assembly Act* was amended to authorize the Speaker to issue an order defining the parliamentary precinct (see Section 19.2 of that Act).
- The attached order was prepared by the Law Clerk; however it has not yet been promulgated.
- Should an incident occur requiring an injunction to be sought, the Court might question the lack of such an order.

Analysis:

Legal Consultation:

Law Clerk

Internal Consultation(s):

N/A

External Consultation(s):

Executive Council

Comparison to Government Policy:

N/A

Financial Impact:

N/A

Legislative Impact:

N/A

Options:

1. The Commission approves the attached draft Parliamentary Precinct Order.
2. The Commission does not approve the attached draft Parliamentary Precinct Order.

Status:

- Definition of the Parliamentary Precinct has not yet been formalized.

Action Required:

- The direction of the Commission is requested.

Prepared by: Sandra Barnes

Date: June 22, 2016

Attachments:

1. Parliamentary Precinct Order

Parliamentary Precinct Order
under the
House of Assembly Act

Under the Authority of section 19.2 of the *House of Assembly Act* and with the concurrence of the House of Assembly Management Commission, I hereby make the following Order.

Dated at St. John's, , 2016.

Tom Osborne
Speaker of the House of Assembly

ORDER

Analysis

1. Short Title
2. Parliamentary Precinct

Short title

1. This Order may be cited as the *Parliamentary Precinct Order*.

Parliamentary precinct

2. The parliamentary precinct of the Legislature of Newfoundland and Labrador shall include:

(a) the Confederation Building, East Block, North Wing, second and third floors, including the House Chamber, Speaker and Clerk Offices, Caucus rooms and all corridors and offices within this area;

(b) offices within the Confederation Building Complex not within the area referred to in paragraph (a) which are the offices and space assigned to

(i) the Government Member Caucus and its Members,

(ii) the Opposition Member Caucuses and their Members,

(iii) Independent Members; and

(iv) Government, Official Opposition and other Opposition Party Members with offices located away from the general office space used by Members referred to in subparagraphs (i) and (ii) ;

(c) offices of the House of Assembly service as described in section 25 of the *House of Assembly Accountability, Integrity and Administration Act* including offices of the divisions of

(i) Information Management, including the Legislative Library, Hansard, Broadcast Services and Records Management, and

(ii) Corporate and Members' Services;

(d) vaults and storage areas used for records of the House of Assembly, Management Commission and the House of Assembly service;

(e) Confederation Building East Block, second floor, north east entrance where access and use is related to the functioning and business of the Speaker, the House, its Members, Officers and staff;

(f) Confederation Building, East Block access corridor through second floor doors, porches and lobby to areas referred to in paragraphs (a), (b) and (c) where access and use is related to the functioning and business of the Speaker, the House, its Members, Officers and staff;

(g) access through elevator and stairs to areas referred to in paragraphs (a), (b), (c) and (d) where access and use is related to the functioning and business of the Speaker, the House, its Members, Officers and staff;

(h) parking spaces in the northeast parking lot of the Confederation Building East Block and reasonable automobile access to those spaces from the Prince Phillip Parkway for Members and employees of the House of Assembly; and

(i) access by Members and employees of the House of Assembly from the Confederation Building East Block parking spaces referred to in paragraph (h) to the entrance referred to in paragraph (e).