



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: February 27, 2017

Location: House of Assembly Chamber

Time: 10:15 a.m.

Members Present:

Hon. Tom Osborne, MHA, Waterford Valley, Speaker

Ms. Sandra Barnes, Clerk of the House of Assembly

Hon. Andrew Parsons, Government House Leader

Mr. Paul Davis, MHA (PC) Topsail-Paradise

Mr. Keith Hutchings, MHA (PC), Ferryland

Ms. Lorraine Michael, MHA (NDP), St. John's East-Quidi Vidi

Hon. Siobhan Coady, MHA (Lib), St. John's West

Mr. Mark Browne, MHA (Lib) Placentia West - Bellevue

Other

Ms. Lisa Dempster, Deputy Speaker

Ms. Marie Keefe, Policy & Communications Officer

The Speaker tabled a letter dated February 24, 2017 from the Chair, Government Members' Caucus, requesting the Management Commission to explore moving to a defined contribution pension plan for Members elected in 2015 and beyond.

As required under the *House of Assembly Accountability, Integrity and Administration Act*, the Speaker reported that, at an *in camera* meeting, held prior to the televised meeting, the Commission approved the proposed budget for the Office of the Seniors' Advocate and waived the usual two day waiting period for Management Commission decisions to give immediate effect to the Decision.

The Speaker also advised that a report of non-compliance for a pre-commitment of funds was provided to the Commission by the Office of the Citizens Representative. The OCR had entered into a contract for a

conference venue and did not realize that a pre-commitment of funds was needed. As pre-commitments require prior approval, a report of non-compliance was required.

CM 2017-003 The Commission, at an *in camera* meeting, approved the proposed budget for the Office of the Seniors' Advocate and waived the usual two day waiting period for Management Commission decisions to give immediate effect to this Decision.

CM 2017-004 The Minutes of the House of Assembly Management Commission meeting held on November 30, 2016 were approved as read.

CM 2017-005 The Minutes of the House of Assembly Management Commission meeting held on December 7, 2016 were approved as read.

CM 2017-006 The Minutes of the House of Assembly Management Commission meeting held on February 1, 2017 were approved as read.

The Speaker gave an update on rulings on allowance use under section 24 of the *House of Assembly Accountability, Integrity and Administration Act* for the period ending February 20, 2017. The amount of \$172.08 was approved for the Member for the District of Fogo Island-Cape Freels, Mr. Derrick Bragg, for expenses which were in compliance with the Rules, but were submitted past the 60-day deadline.

The MHA for Topsail received unanimous consent to table a motion to rescind **CM 2016-061** and **CM 2016-070** which were made at the December 7, 2016 meeting.

CM 2017-007 The Commission rescinded **CM 2016-061** and **CM 2016-070** of the December 7, 2016 meeting with respect to Recommendations 43 and 44 of the Members' Compensation Review Committee. Mr. Browne and Ms. Coady recused themselves from the vote.

The Member for Topsail-Paradise gave notice that at the next meeting of the Commission, he will bring forward a motion to accept recommendations 43 and 44 of the 2016 Members' Compensation Review Committee.

The Member for Burgeo-La Poile gave notice that at the next meeting of the Commission, he will bring forward a motion requesting the Management Commission to explore moving to a defined contribution pension plan for Members elected in 2015 and beyond.

- CM 2017-008** The Commission approved the payment of expenses totaling \$91.86 for the Member for Waterford Valley.
- CM 2017-009** The Commission approved payment of advertising expenses totaling \$250.00 and \$400.00 for the Member for Humber-Bay of Islands.
- CM 2017-010** The Commission approved payment of expenses totaling \$53.18 for the Member for St. John's East-Quidi Vidi, with the expenses to be paid within the appropriate allocation for the 2016-17 fiscal year.
- CM 2017-011** The Commission approved payment of expenses totaling \$120.00 for the Member for Bonavista, with the expenses to be paid within the appropriate allocation for the 2016-17 fiscal year.
- CM 2017-012** The Commission approved the following transfer of funds:
From:
Subdivision 1.1.04.09 Members' Resources – Allowances and Assistance
\$ 500

To:
Subdivision 3.1.01.10 Office of the Chief Electoral Officer – Grants and
Subsidies \$500
- CM 2017-013** Pursuant to subsections 15(5) and 20(7) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the proposed amendments to the *House of Assembly Accountability, Integrity and Administration Act* and to the *Members' Resources and Allowances Rules*, subject to final wording by the Office of the Legislative Counsel.
- CM 2017-014** The Commission directed that Members will continue to make individual temporary accommodations arrangements in the Capital Region in accordance with the provisions of the *Members' Resources and Allowances Rules*.

CM 2017-015 To give effect to **CM 2017-014**, the Commission rescinded **CM 2016-044** which adopted recommendations 19 & 20.

CM 2017-016 The Commission directed that, in the absence of an RFP as provided for in **CM2016-071**, the lump sum taxable benefit will be calculated using the average cost of MHA temporary accommodations during the previous calendar year.

The agenda item under Tab 8, Amendments to the Advertising Policy, was deferred to the next meeting of the Commission.

The sub-committee on the review of the I/E allowances provided an update to the Commission on its progress to date. The Commission agreed that MHA representation on the Committee is to include 2 representatives from the Government Members Caucus, 2 representatives from the Official Opposition Caucus and 1 representative from the Third Party Caucus.

Adjournment: 11:45 a.m.

Tom Osborne, MHA
Speaker and Chair of the Commission

Sandra Barnes
Clerk and Secretary to the Commission

House of Assembly Management Commission

Briefing Note

Title: Request for Appeal – Member for Grand Falls-Windsor-Buchans

Issue: Payment of expenses from previous fiscal year (2015-16).

Background:

- The Member for Grand Falls-Windsor-Buchans is appealing the denial of payment by Corporate and Members' Services Division of certain expenses incurred by the Member. The expenditures were rejected for payment as they were incurred in the 2015-16 fiscal year, but not submitted for payment within 30 days of the end of that year.

- Subsection 7(2) of the *Members Resources and Allowances Rules* (the Rules) states that

(2) A claim against an allowance for a payment or reimbursement shall be made in respect of the fiscal year in which the expenditure was made or incurred, and shall be submitted and received by the clerk not more than 30 days after the end of that fiscal year.

- The expenses submitted, totaling \$67.80, are permitted under the Rules, but could not be approved for payment as per the provisions of subsection 7(2).
- The Member for Grand Falls-Windsor-Buchans is appealing this decision and has made a request to the Management Commission in accordance with Section 24 *House of Assembly Accountability, Integrity and Administration Act* (the Act).
- The Commission may make a ruling on payment of these expenses as per subsection 24(9) of the Act which states:

(9) Notwithstanding that an expense claim has been denied by an officer, staff member or the speaker, in accordance with the rules, where there is an appeal to the commission under this section and the commission determines that that claimed expense amount

(a) has been incurred by the member; and

(b) is a permitted expense under the Act and rules; and

(c) *does not exceed an expense amount or allowance allocation permitted under the rules,*

and a denial of payment of the expense amount would, in the opinion of the commission, be unjust, the commission may approve the expenditure for the claimed expense to the extent that the commission considers to be just and the decision of the commission is final.

- While there were sufficient funds remaining in the Member's allocation to pay the expenses had they been submitted in the 2015-16 fiscal year, the expenses cannot be charged to the Member's allocation for that year because they were not submitted by the deadline of April 30, 2016. Should the Commission approve payment, the expenses will be charged to the Member's allocation for the current fiscal year (2016-17).
- The attached letter from the Member for Grand Falls-Windsor-Buchans provides further details.

Analysis:

Legal Consultation:

Not applicable.

Internal Consultation(s):

Not applicable.

External Consultation(s):

Not applicable.

Comparison to Government Policy:

Not applicable.

Financial Impact:

Not applicable.

Legislative Impact:

Not applicable.

Options:

1. Approve the payment of expenses totaling \$67.80 for the Member for Grand Falls-Windsor-Buchans with the expenses to be paid within the appropriate allocation for the 2016-17 fiscal year.

2. Deny the payment of expenses totaling \$67.80 for the Member for Grand Falls-Windsor-Buchans.

Status:

- Not applicable.

Action Required:

- The decision of the Commission is requested.

Prepared by: Bobbi Russell
Date: March 14, 2017

Approved by: Sandra Barnes

Attachments:

1. Correspondence from the Member for Grand Falls-Windsor-Buchans to the Speaker.

From: Osborne, Tom
Sent: Tuesday, March 14, 2017 6:01 PM
To: Hawkins, Allan
Cc: Elliott, Susan N.
Subject: Re: Appeal of invoice

Noted, we will make arrangements to forward to the management commission.

Tom Osborne MHA
Speaker
District of Waterford Valley

From: Hawkins, Allan
Sent: Tuesday, March 14, 2017 4:45 PM
To: Osborne, Tom
Cc: elliots@gov.nl.ca
Subject: Appeal of invoice

Hon. Tom Osborne:

I would like to appeal the decision by Corporate & Members' Services to reject the Expense Claim MECMS978694 for the amount of \$67.80. Due to personnel changes at the supplier, the invoice was missed and not sent to my constituent office for payment. It was noticed by the supplier's new employee after an approximant six month delay. Upon receipt of the Invoice, I promptly paid the expense and submitted it as a Member Expense Claim.

Thanks

AI

**House of Assembly Management Commission
Briefing Note**

Title: **Budget Transfer**

Issue: **Ratification of Approval of Transfer of Funds**

Background:

- Section 5 of the Transfer of Funds Policy, April 2008 states:

“Where a Commission meeting can be scheduled in sufficient time before the transfer of funds is required, the transfer of funds will be approved at a meeting of the Commission. If this is not practicable, Authority is delegated by the Commission to a quorum of four members (must include one member representing Government and one member representing a party in opposition to the Government) to approve the transfer of funds prior to processing of the transaction. The transfer of funds approval will be ratified at the next Commission meeting.”

- In accordance with Section 5 of the Transfer of Funds Policy, two transfers were approved by a quorum of at least four members of the House of Assembly Management Commission in January 2017 and February 2017. The attached budget transfer adjustment forms provide further details regarding this transfer.
- Budget Transfer No. HOABT2017-015 was required to transfer funds to the Third Party Caucus – Salaries to provide funds to process severance and paid leave costs.
- Budget Transfer No. HOABT2017-022 was required to transfer funds to Legislative Library and Records Management – Salaries, the Office of the Child and Youth Advocate – Salaries, and the Official Opposition Caucus – Salaries to provide funds to process severance and paid leave costs.

Analysis:

Legal Consultation:

Not applicable

Internal Consultation(s):

Not applicable

External Consultation(s):

Not applicable

Comparison to Government Policy:

Not applicable

Financial Impact:

Not applicable

Legislative Impact:

Not applicable

Options:

Not applicable

Status:

Not applicable

Action Required:

The Commission ratifies the approval of the following transfer of funds:

Budget Transfer No. HOABT2017-015 to transfer funds to the Third Party Caucus – Salaries to provide funds to process severance and paid leave costs.

Budget Transfer No. HOABT2017-022 to transfer funds to Legislative Library and Records Management – Salaries, the Office of the Child and Youth Advocate – Salaries, and the Official Opposition Caucus – Salaries to provide funds to process severance and paid leave costs.

Prepared by: Jennifer Bragg

Approved by: Sandra Barnes

Date: March 7, 2017

Attachments:

1. Budget Transfer No. HOABT2017-015 and HOABT2017-022

LEGISLATURE

Budget Adjustment No.: HOABT2017-015

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0205	100	04C0	0130	000000	1.1.08.01 Third Party Caucus – Salaries	\$128,700

FUNDS REQUIRED FOR:

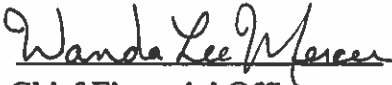

Unbudgeted payments for paid leave and severance.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	100	0410	0130	000000	1.1.04.01 Members' Resources - Salaries	\$128,700

REASON FUNDS ARE AVAILABLE:

Expenditures for Secretarial Pool, Constituency Assistants and Replacement Constituency Assistants are less than anticipated.

VERIFIED BY:  Chief Financial Officer Date: <u>January 10, 2017</u>	APPROVED BY: L. Michael, T. Osborne, A. Parsons, M. Browne <u>email as per Transfer of Funds Policy</u> House of Assembly Management Commission  Date: <u>2017-01-12.</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2017-022

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	100	0440	0110	000000	1.1.02.01 Legislative Library and Records Management - Salaries	\$31,100
0245	100	0590	0110	000000	5.1.01.01 Office of the Child and Youth Advocate - Salaries	\$67,600
0203	100	04B0	0130	000000	1.1.07.01 Official Opposition Caucus - Salaries	\$63,000

FUNDS REQUIRED FOR:



Legislative Library and Records Management-Salaries - Unbudgeted payments for paid leave and severance.
Office of the Child and Youth Advocate-Salaries - Unbudgeted payments for paid leave and severance
Official Opposition Caucus-Salaries - Unbudgeted payments for paid leave and severance

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	100	0410	0130	000000	1.1.04.01 Members' Resources - Salaries	\$161,700

REASON FUNDS ARE AVAILABLE:

Expenditures for Secretarial Pool, Constituency Assistants and Replacement Constituency Assistants are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>February 23, 2017</u></p>	<p>APPROVED BY: L. Michael, A. Parsons, K. Hutchings, M. Browne  email as per transfer of funds policy House of Assembly Management Commission Date: <u>2017-02-23</u></p>
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**House of Assembly Management Commission
Briefing Note**

Title: **Financial Reports - April 1, 2016 to December 31, 2016**

Issue: **Review of:**

- 1. Financial Performance of the Legislature; and**
- 2. Approved Allocations and Actual Expenditures of Members of the House of Assembly.**

Background:

- Paragraph 20(5)(a) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act) states that the House of Assembly Management Commission shall “regularly, and at least quarterly, review the financial performance of the House of Assembly as well as the actual expenditures of members compared with approved allocations.”
- The details of the financial performance of the Legislature (excluding the Office of the Auditor General) are included in the attached Statement of Revenue and Expenditure for the nine-month period ended December 31, 2016. The reports show the actual expenditures and revenues for the fiscal year. All known savings or overruns over budgeted amounts are identified in the report and explanations are provided for significant amounts.
- The details of the financial performance of the Office of the Auditor General are shown on a separate Statement of Revenue and Expenditure for the nine-month period ended December 31, 2016. The reports show the actual expenditures and revenues for the fiscal year. All known savings or overruns over budgeted amounts are identified in the report and explanations are provided for any significant amounts.
- The actual expenditures compared with the approved allocations for each Member are included in the Members’ Expenditures Summarized by Category reports for the period April 1, 2016 to December 31, 2016. The Reports include the expenditures for December in the columns entitled “Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)” and the expenditures for the third quarter of the year in the column entitled “Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)”.

Analysis:

Legal Consultation:

Not applicable

Internal Consultation(s):

Not applicable

External Consultation(s):

Not applicable

Comparison to Government Policy:

Not applicable

Financial Impact:

Not applicable

Legislative Impact:

Not applicable

Options:

Not applicable

Status:

Not applicable

Action Required:

- For review purposes

Drafted by: Jennifer Bragg
Date: March 2, 2017

Approved by: Sandra Barnes

Attachments:

1. Statement of Revenue and Expenditure – Legislature (excluding the Office of the Auditor General)
2. Statement of Revenue and Expenditure – Office of the Auditor General
3. Member Accountability and Disclosure Reports



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.01. ADMINISTRATIVE SUPPORT						
01. Salaries	1,879,800	1,879,800	1,430,146	1,879,800	-	-
Operating Accounts:						
<i>Employee Benefits</i>	4,500	6,800	6,702	7,000	(2,500) ¹	(200)
<i>Transportation and Communications</i>	60,000	60,000	44,785	60,000	-	-
<i>Supplies</i>	36,200	36,200	14,601	31,200	5,000 ²	5,000
<i>Professional Services</i>	71,100	71,100	63,300	71,100	-	-
<i>Purchased Services</i>	62,000	62,000	28,253	62,000	-	-
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<i>Property, Furnishings and Equipment</i>	92,500	90,100	25,873	72,500	20,000	17,600
02. Operating Accounts	326,300	326,200	183,514	303,800	22,500	22,400
	2,206,100	2,206,000	1,613,660	2,183,600	22,500	22,400
02. Revenue - Provincial	-	-	(207)	(300)	300	300
Total: Administrative Support	2,206,100	2,206,000	1,613,453	2,183,300	22,800	22,700

1. Projected overrun as conference registration fees were more than anticipated.

2. Projected savings due to General Election 2015. Excess supplies were returned from constituency offices, therefore we are anticipating one-time savings this fiscal year.

3. Projected savings due to the delayed replacement of old equipment, as a temporary cost savings measure at this time. Funds may be required if equipment needs to be replaced. Prioritization of requests received is ongoing and funds will be allocated accordingly if the equipment does not require replacement.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.02. LEGISLATIVE LIBRARY AND RECORDS MANAGEMENT						
01. Salaries	660,500	660,500	507,586	660,500	-	-
Operating Accounts:						
<i>Employee Benefits</i>	900	900	559	900	-	-
<i>Transportation and Communications</i>	10,200	10,200	4,706	7,200	3,000	3,000
<i>Supplies</i>	47,000	47,000	40,565	47,000	-	-
<i>Purchased Services</i>	8,500	8,500	2,796	8,500	-	-
02. Operating Accounts	66,600	66,600	48,626	63,600	3,000	3,000
Total: Legislative Library and Records Management	727,100	727,100	556,212	724,100	3,000	3,000

1. Projected savings as travel to conferences are less than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.03. HANSARD AND THE BROADCAST CENTRE						
01. Salaries	638,000	638,000	479,315	638,000	-	-
Operating Accounts:						
<i>Employee Benefits</i>	600	2,400	2,100	2,400	(1,800) ¹	-
<i>Transportation and Communications</i>	6,100	4,300	4,083	4,300	1,800 ²	-
<i>Supplies</i>	31,900	31,900	17,348	31,900	-	-
<i>Purchased Services</i>	289,400	322,400	318,844	336,400	(47,000) ³	(14,000)
<i>Property, Furnishings and Equipment</i>	10,000	10,100	10,080	10,000	-	100
02. Operating Accounts	338,000	371,100	352,455	385,000	(47,000)	(13,900)
	976,000	1,009,100	831,770	1,023,000	(47,000)	(13,900)
02. Revenue - Provincial	(18,800)	(18,800)	(20,130)	(22,400)	3,600 ⁴	3,600
Total: Hansard and the Broadcast Centre	957,200	990,300	811,640	1,000,600	(43,400)	(10,300)

1. Projected overrun as conference registration fees were more than anticipated.

2. Projected savings as travel expenditures are less than anticipated.

3. Projected overrun as satellite charges are more than anticipated due to the filibuster and projected number of days remaining for House sittings.

4. Projected increase in revenue as the number of attendees for the 2016 Hansard Association of Canada Annual Conference was higher than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.04. MEMBERS' RESOURCES						
01. Salaries	6,440,600	6,460,500	4,556,199	6,440,600	-	19,900
Operating Accounts:						
<i>Transportation and Communications</i>	15,200	15,200	8,036	15,200	-	-
<i>Professional Services</i>	274,100	274,100	209,131	274,100		
<i>Purchased Services</i>	15,000	41,500	40,615	41,500	(26,500) ¹	-
02. Operating Accounts	304,300	330,800	257,782	330,800	(26,500)	-
09. Allowances and Assistance	2,365,600	2,265,000	1,247,389	2,065,600	300,000 ²	199,400
10. Grants and Subsidies	-	1,300	860	1,300	(1,300) ³	-
	9,110,500	9,057,600	6,062,230	8,838,300	272,200	219,300
02. Revenue - Provincial	-	-	(29,553)	(35,900)	35,900 ⁴	35,900
Total: Members' Resources	9,110,500	9,057,600	6,032,677	8,802,400	308,100	255,200

1. Projected overrun due to several constituency office relocations and also due to renovations required to a government owned building to support a constituency office.

2. Projected savings as expenditures may be less than anticipated as it is estimated that Members will not avail of maximum allowable funds.

3. Projected overrun due to operational funding required for one Independent Member for the period May 19, 2016 to March 31, 2017.

4. Revenues mainly related to repayment of excess constituency allowance.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.05. HOUSE OPERATIONS						
01. Salaries	226,700	226,700	163,351	226,700	-	-
Operating Accounts:						
<i>Employee Benefits</i>	5,900	5,900	2,950	5,900	-	-
<i>Transportation and Communications</i>	125,700	125,700	28,807	85,700	40,000 ¹	40,000
<i>Supplies</i>	64,500	41,500	11,624	44,500	20,000 ²	(3,000)
<i>Professional Services</i>	3,900	3,900	480	3,900	-	-
<i>Purchased Services</i>	166,900	156,900	135,234	166,900	-	(10,000)
<i>Property, Furnishings and Equipment</i>	1,700	1,700	42	1,700	-	-
02. Operating Accounts	368,600	335,600	179,137	308,600	60,000	27,000
10. Grants and Subsidies	11,400	11,400	9,044	11,400	-	-
	606,700	573,700	351,532	546,700	60,000	27,000
02. Revenue - Provincial	(35,500)	(35,500)	(29,735)	(35,500)	-	-
Total: House Operations	571,200	538,200	321,797	511,200	60,000	27,000

1. Projected savings as travel to conferences are less than anticipated.

2. Projected savings as costs associated with hosting the 54th Canadian Regional Conference of the Commonwealth Parliamentary Association (CPA) were less than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
1.1.06. GOVERNMENT MEMBERS CAUCUS							
01. Salaries	617,200	597,300	320,737	597,300	19,900	¹	-
Operating Accounts:							
<i>Employee Benefits</i>	1,700	1,700	-	1,700	-		-
<i>Transportation and Communications</i>	23,600	23,600	14,935	23,600	-		-
<i>Supplies</i>	13,600	13,600	9,118	13,600	-		-
<i>Purchased Services</i>	10,300	10,300	9,300	10,300	-		-
<i>Property, Furnishings and Equipment</i>	3,200	3,200	365	3,200	-		-
02. Operating Accounts	52,400	52,400	33,718	52,400	-		-
10. Grants and Subsidies	41,800	40,600	30,452	40,600	1,200	²	-
Total: Government Members Caucus	711,400	690,300	384,907	690,300	21,100		-

1. Projected savings due to variable funding decrease required to support one Independent Member for the period May 19, 2016 to March 31, 2017.

2. Projected savings due to operational funding decrease required to support one Independent Member for the period May 19, 2016 to March 31, 2017.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
1.1.07. OFFICIAL OPPOSITION CAUCUS						
01. Salaries	981,200	981,200	746,670	981,200	-	-
Operating Accounts:						
<i>Employee Benefits</i>	2,500	2,500	-	2,500	-	-
<i>Transportation and Communications</i>	75,900	75,900	15,317	75,900	-	-
<i>Supplies</i>	19,900	19,900	2,978	19,900	-	-
<i>Purchased Services</i>	18,700	18,700	9,351	18,700	-	-
<i>Property, Furnishings and Equipment</i>	4,700	4,700	-	4,700	-	-
02. Operating Accounts	121,700	121,700	27,646	121,700	-	-
10. Grants and Subsidies	11,200	11,200	8,350	11,200	-	-
Total: Official Opposition Caucus	1,114,100	1,114,100	782,666	1,114,100	-	-



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
1.1.08. THIRD PARTY CAUCUS							
01. Salaries	367,300	367,300	279,688	505,500	(138,200)	1	(138,200)
Operating Accounts:							
<i>Employee Benefits</i>	1,000	1,000	-	1,000	(0)		(0)
<i>Transportation and Communications</i>	13,600	11,600	6,920	11,600	2,000	2	-
<i>Supplies</i>	7,800	7,600	4,036	7,600	200		-
<i>Purchased Services</i>	5,900	8,100	8,096	8,100	(2,200)	3	-
<i>Property, Furnishings and Equipment</i>	1,900	1,900	120	1,900	-		-
02. Operating Accounts	30,200	30,200	19,172	30,200	0		(0)
10. Grants and Subsidies	11,200	11,200	8,350	11,200	-		-
Total: Third Party Caucus	408,700	408,700	307,210	546,900	(138,200)		(138,200)
TOTAL HOUSE OF ASSEMBLY	15,806,300	15,732,300	10,810,562	15,572,900	233,400		159,400

1. Projected overrun due to unbudgeted severance and paid leave costs.

2. Projected savings as travel expenditures are less than anticipated.

3. Projected overrun as costs for metering and subscriptions are more than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
3.1.01. OFFICE OF THE CHIEF ELECTORAL OFFICER						
01. Salaries	909,000	909,000	715,434	1,012,000	(103,000) ¹	(103,000)
Operating Accounts:						
<i>Employee Benefits</i>	4,500	4,500	1,334	4,500	-	-
<i>Transportation and Communications</i>	46,900	46,900	23,737	46,900	-	-
<i>Supplies</i>	9,000	9,000	3,124	9,000	-	-
<i>Professional Services</i>	33,000	33,000	12,487	33,000	-	-
<i>Purchased Services</i>	146,000	146,000	120,175	146,000	-	-
<i>Property, Furnishings and Equipment</i>	7,000	7,000	1,507	7,000	-	-
02. Operating Accounts	246,400	246,400	162,364	246,400	-	-
10. Grants and Subsidies	500,000	574,000	573,722	574,000	(74,000) ²	-
	1,655,400	1,729,400	1,451,520	1,832,400	(177,000)	(103,000)
02. Revenue - Provincial	-	-	(187)	(200)	200	200
Total: Office of the Chief Electoral	1,655,400	1,729,400	1,451,333	1,832,200	(176,800)	(102,800)

1. Projected overrun due to unbudgeted severance and paid leave costs.

2. Projected overrun as GE 2015 Candidate & Auditor Subsidies were more than anticipated during fiscal 2016-17.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
4.1.01. OFFICE OF THE CITIZENS' REPRESENTATIVE						
01. Salaries	677,000	677,000	510,631	677,000	-	-
Operating Accounts:						
<i>Employee Benefits</i>	8,000	8,000	3,826	8,000	-	-
<i>Transportation and Communications</i>	34,800	34,800	10,643	34,800	-	-
<i>Supplies</i>	9,000	9,000	1,284	9,000	-	-
<i>Professional Services</i>	12,000	12,000	-	12,000	-	-
<i>Purchased Services</i>	81,400	81,400	61,014	81,400	-	-
<i>Property, Furnishings and Equipment</i>	4,000	4,000	2,320	4,000	-	-
02. Operating Accounts	149,200	149,200	79,087	149,200	-	-
Total: Office of the Citizens' Representative	826,200	826,200	589,718	826,200	-	-



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
5.1.01. OFFICE OF THE CHILD AND YOUTH ADVOCATE							
01. Salaries	1,150,100	1,150,100	840,408	1,287,300	(137,200)	1	(137,200)
Operating Accounts:							
<i>Employee Benefits</i>	3,500	3,500	-	3,500	-		-
<i>Transportation and Communications</i>	55,400	55,400	25,657	45,400	10,000	2	10,000
<i>Supplies</i>	6,000	6,000	3,766	6,000	-		-
<i>Professional Services</i>	19,000	19,000	10,623	19,000	-		-
<i>Purchased Services</i>	160,900	160,900	151,813	160,900	-		-
<i>Property, Furnishings and Equipment</i>	4,000	4,000	2,467	2,500	1,500	3	1,500
02. Operating Accounts	248,800	248,800	194,326	237,300	11,500		11,500
Total: Office of the Child and Youth Advocate	1,398,900	1,398,900	1,034,734	1,524,600	(125,700)		(125,700)

1. Projected overrun due to unbudgeted severance and paid leave costs.

2. Projected savings as travel to advocacy clinics and conferences less than anticipated.

3. Projected savings as expenditures for office furniture and equipment are less than anticipated.



LEGISLATURE (excluding The Office of the Auditor General)
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Expenditures Plus Encumbrances & Revenues	Projected Total Expenditures & Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
6.1.01. OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER						
01. Salaries	1,116,800	1,116,800	813,721	1,151,800	(35,000) ¹	(35,000)
Operating Accounts:						
<i>Employee Benefits</i>	6,500	6,500	450	6,500	-	-
<i>Transportation and Communications</i>	24,100	24,100	20,646	24,100	(0)	(0)
<i>Supplies</i>	7,700	7,700	3,486	7,700	0	0
<i>Professional Services</i>	50,000	50,000	23,839	50,000	-	-
<i>Purchased Services</i>	131,100	130,200	119,330	130,200	900	0
<i>Property, Furnishings and Equipment</i>	1,000	1,900	1,865	1,900	(900)	(0)
02. Operating Accounts	220,400	220,400	169,616	220,400	0	0
Total: Office of the Information and Commissioner	1,337,200	1,337,200	983,337	1,372,200	(35,000)	(35,000)
TOTAL LEGISLATURE (Excluding the Office of the Auditor General)	21,024,000	21,024,000	14,869,684	21,128,100	(104,100)	(104,100)

1. Projected overrun due to unbudgeted severance and paid leave costs, partially offset by delayed hiring.



OFFICE OF THE AUDITOR GENERAL
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures and Revenue	Projected Total Expenditures and Revenue	Projected Savings (Over- runs) from Original Budget		Projected Savings (Over- runs) from Operating Budget
2.1.01. EXECUTIVE SUPPORT							
01. Salaries	236,800	289,800	238,881	282,800	(46,000)	¹	7,000
01. Salaries (Statutory)	178,300	178,300	143,983	185,100	(6,800)	²	(6,800)
02. Employee Benefits	5,000	5,000	3,174	5,400	(400)	³	(400)
03. Transportation and Communications	15,200	15,200	7,830	13,000	2,200	⁴	2,200
06. Purchased Services	1,000	1,000	-	-	1,000	⁵	1,000
Total: Executive Support	436,300	489,300	393,868	486,300	(50,000)		3,000

¹ DAG - Paid Leave payout - 70 hours; Exec Sec retirement payout (net)

² AG - Paid Leave payout - 70 hours

³ DAG - HR Training courses



OFFICE OF THE AUDITOR GENERAL
STATEMENT OF REVENUE AND EXPENDITURE
 For the Period 1 April 2016 to 31 December 2016
 Unaudited

	Original Estimates	Operating Budget	Actual Expenditures and Revenue	Projected Total Expenditures and Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
2.1.02. ADMINISTRATIVE SUPPORT						
01. Salaries	215,100	187,100	152,047	186,300	28,800 ¹	800
02. Employee Benefits	8,500	500	-	500	8,000 ²	-
03. Transportation and Communications	28,500	28,500	12,042	18,500	10,000 ³	10,000
04. Supplies	64,400	64,400	23,644	48,400	16,000 ⁴	16,000
06. Purchased Services	265,800	248,800	201,924	248,800	17,000 ⁵	-
07. Property, Furnishings and Equipment	21,100	21,100	1,457	2,500	18,600 ⁶	18,600
Total: Administrative Support	603,400	550,400	391,114	505,000	98,400	45,400



OFFICE OF THE AUDITOR GENERAL
STATEMENT OF REVENUE AND EXPENDITURE
For the Period 1 April 2016 to 31 December 2016
Unaudited

	Original Estimates	Operating Budget	Actual Expenditures and Revenue	Projected Total Expenditures and Revenue	Projected Savings (Over- runs) from Original Budget	Projected Savings (Over- runs) from Operating Budget
2.1.03. AUDIT OPERATIONS						
01. Salaries	2,604,600	2,529,600	1,887,522	2,396,000	208,600 ¹	133,600
02. Employee Benefits	81,300	81,300	37,544	83,600	(2,300)	(2,300)
03. Transportation and Communications	68,500	68,500	15,913	47,000	21,500 ²	21,500
05. Professional Services	99,000	174,000	232,099	362,000	(263,000) ³	(188,000)
	2,853,400	2,853,400	2,173,078	2,888,600	(35,200)	(35,200)
02. Revenue - Provincial	-	-	-	-	-	-
Total: Audit Operations	2,853,400	2,853,400	2,173,078	2,888,600	(35,200)	(35,200)
¹ Savings from maternity leaves of absence, vacancies, delayed recruitment.						
² Audit travel, student travel reduced						
³ Contract workers required for maternity leaves of absence, legal expertise required for special audits,.						
Total: OFFICE OF THE AUDITOR GENERAL	3,893,100	3,893,100	2,958,060	3,879,900	13,200	13,200



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Expenditures Summarized by Category
01-Dec-16 to 31-Dec-16

BALL, DWIGHT, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,888.00	824.00	7,416.00	2,472.00	75.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	180.06	2,060.70	8,374.30	19.7%
Total Office Allowances		1,004.06	9,476.70		
Operational Resources					
Operational Resources	--	299.54	2,401.68	--	--
Total Operational Resources		299.54	2,401.68		
Travel & Living Allowances					
House in Session	--	0.00	4,378.96	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	10,957.00	0.00	574.27	10,382.73	5.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	4,953.23		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,303.60	16,831.61		

---- End of Report ----



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Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Dec-16 to 31-Dec-16

BENNETT, CATHY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	135.60	10,299.40	1.3%
Total Office Allowances		0.00	135.60		
Operational Resources					
Operational Resources	--	132.11	827.64	--	--
Total Operational Resources		132.11	827.64		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		132.11	963.24		

---- End of Report ----



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Expenditures Summarized by Category
01-Dec-16 to 31-Dec-16

Bennett, Derek, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,600.00	0.00	0.00	12,600.00	0.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	580.00	0.00	0.00	580.00	0.0%
Office Operations	10,435.00	47.25	2,105.89	8,329.11	20.2%
Total Office Allowances		47.25	2,105.89		
Operational Resources					
Operational Resources	--	483.65	4,633.77	--	--
Total Operational Resources		483.65	4,633.77		
Travel & Living Allowances					
House in Session	--	2,360.04	13,002.46	--	--
House Not in Session	--	0.00	2,048.44	--	--
Intra & Extra-Constituency Travel	8,000.00	276.01	4,414.01	3,585.99	55.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,636.05	19,464.91		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	666.70	1,942.30	25.6%
Total Constituency Allowance		0.00	666.70		
Total Expenditures					
		3,166.95	26,871.27		

---- End of Report ----



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Expenditures Summarized by Category
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Bragg, Derrick, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	13,590.00	1,200.00	9,990.00	3,600.00	73.5%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	455.00	0.00	0.00	455.00	0.0%
Office Operations	10,435.00	1,853.88	2,859.79	7,575.21	27.4%
Total Office Allowances		3,053.88	12,849.79		
Operational Resources					
Operational Resources	--	466.98	4,867.08	--	--
Total Operational Resources		466.98	4,867.08		
Travel & Living Allowances					
House in Session	--	3,097.34	12,043.18	--	--
House Not in Session	--	0.00	3,504.87	--	--
Intra & Extra-Constituency Travel	11,043.00	332.04	5,022.62	6,020.38	45.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		3,429.38	20,570.67		
Constituency Allowance					
Constituency Allowance	2,609.00	150.62	746.71	1,862.29	28.6%
Total Constituency Allowance		150.62	746.71		
Total Expenditures					
		7,100.86	39,034.25		

---- End of Report ----



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Expenditures Summarized by Category
01-Dec-16 to 31-Dec-16

BRAZIL, DAVID, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	380.76	5,629.33	4,805.67	53.9%
Total Office Allowances		380.76	5,629.33		
Operational Resources					
Operational Resources	--	196.46	2,076.08	--	--
Total Operational Resources		196.46	2,076.08		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,696.00	999.30	4,079.57	2,616.43	60.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		999.30	4,079.57		
Constituency Allowance					
Constituency Allowance	2,609.00	439.52	1,916.67	692.33	73.5%
Total Constituency Allowance		439.52	1,916.67		
Total Expenditures					
		2,016.04	13,701.65		

---- End of Report ----



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Expenditures Summarized by Category
01-Dec-16 to 31-Dec-16

Browne, Mark, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	11,431.00	1,333.33	7,430.10	4,000.90	65.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	67.00	0.00	0.00	67.00	0.0%
Office Operations	10,435.00	29.45	1,609.95	8,825.05	15.4%
Total Office Allowances		1,362.78	9,040.05		
Operational Resources					
Operational Resources	--	1,001.89	7,985.70	--	--
Total Operational Resources		1,001.89	7,985.70		
Travel & Living Allowances					
House in Session	--	797.53	6,825.79	--	--
House Not in Session	--	2,498.23	5,719.45	--	--
Intra & Extra-Constituency Travel	12,000.00	1,237.13	8,521.74	3,478.26	71.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,532.89	21,066.98		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	1,001.12	1,607.88	38.4%
Total Constituency Allowance		0.00	1,001.12		
Total Expenditures					
		6,897.56	39,093.85		

---- End of Report ----



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01-Dec-16 to 31-Dec-16

Byrne, Gerry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	300.00	0.00	0.00	300.00	0.0%
Office Operations	10,435.00	0.80	1,191.97	9,243.03	11.4%
Total Office Allowances		0.80	1,191.97		
Operational Resources					
Operational Resources	--	275.19	2,613.38	--	--
Total Operational Resources		275.19	2,613.38		
Travel & Living Allowances					
House in Session	--	4,754.15	19,635.51	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,754.15	19,635.51		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	112.32	2,496.68	4.3%
Total Constituency Allowance		0.00	112.32		
Total Expenditures					
		5,030.14	23,553.18		

---- End of Report ----



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01-Dec-16 to 31-Dec-16

Coady, Siobhan, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	691.00	0.00	0.00	691.00	0.0%
Office Operations	10,435.00	0.00	132.11	10,302.89	1.3%
Total Office Allowances		0.00	132.11		
Operational Resources					
Operational Resources	--	143.35	1,204.23	--	--
Total Operational Resources		143.35	1,204.23		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	454.59	2,154.41	17.4%
Total Constituency Allowance		0.00	454.59		
Total Expenditures					
		143.35	1,790.93		

---- End of Report ----



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Expenditures Summarized by Category
01-Dec-16 to 31-Dec-16

CROCKER, STEVE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,904.00	1,241.67	11,175.03	3,728.97	75.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	1,341.54	9,093.46	12.9%
Total Office Allowances		1,241.67	12,516.57		
Operational Resources					
Operational Resources	--	813.91	5,830.86	--	--
Total Operational Resources		813.91	5,830.86		
Travel & Living Allowances					
House in Session	--	0.00	4,904.93	--	--
House Not in Session	--	0.00	183.79	--	--
Intra & Extra-Constituency Travel	7,478.00	0.00	992.65	6,485.35	13.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	6,081.37		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	973.42	1,635.58	37.3%
Total Constituency Allowance		0.00	973.42		
Total Expenditures					
		2,055.58	25,402.22		

---- End of Report ----



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Davis, Bernard, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	278.00	0.00	0.00	278.00	0.0%
Office Operations	10,435.00	175.00	2,718.20	7,716.80	26.0%
Total Office Allowances		175.00	2,718.20		
Operational Resources					
Operational Resources	--	228.15	2,117.26	--	--
Total Operational Resources		228.15	2,117.26		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	259.77	4,957.23	5.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	259.77		
Constituency Allowance					
Constituency Allowance	2,609.00	230.00	735.25	1,873.75	28.2%
Total Constituency Allowance		230.00	735.25		
Total Expenditures		633.15	5,830.48		

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DAVIS, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	475.10	2,414.37	8,020.63	23.1%
Total Office Allowances		475.10	2,414.37		
Operational Resources					
Operational Resources	--	254.43	1,523.89	--	--
Total Operational Resources		254.43	1,523.89		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	142.82	2,466.18	5.5%
Total Constituency Allowance		0.00	142.82		
Total Expenditures					
		729.53	4,081.08		

---- End of Report ----



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Dean, Jerry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	19,200.00	1,600.00	14,400.00	4,800.00	75.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	412.00	0.00	0.00	412.00	0.0%
Office Operations	10,435.00	215.12	2,253.20	8,181.80	21.6%
Total Office Allowances		1,815.12	16,653.20		
Operational Resources					
Operational Resources	--	684.47	5,043.08	--	--
Total Operational Resources		684.47	5,043.08		
Travel & Living Allowances					
House in Session	--	2,336.12	11,992.05	--	--
House Not in Session	--	1,530.82	2,177.32	--	--
Intra & Extra-Constituency Travel	9,391.00	927.09	2,365.32	7,025.68	25.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,794.03	16,534.69		
Constituency Allowance					
Constituency Allowance	2,609.00	170.00	594.62	2,014.38	22.8%
Total Constituency Allowance		170.00	594.62		
Total Expenditures					
		7,463.62	38,825.59		

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DEMPSTER, LISA, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	13,860.00	1,155.00	10,395.00	3,465.00	75.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	276.25	4,134.08	6,300.92	39.6%
Total Office Allowances		1,431.25	14,529.08		
Operational Resources					
Operational Resources	--	681.66	5,827.62	--	--
Total Operational Resources		681.66	5,827.62		
Travel & Living Allowances					
House in Session	--	2,901.34	16,530.92	--	--
House Not in Session	--	703.68	13,292.18	--	--
Intra & Extra-Constituency Travel	22,261.00	1,903.75	14,685.30	7,575.70	66.0%
Helicopter Travel	18,261.00	0.00	0.00	18,261.00	0.0%
Total Travel & Living Allowances		5,508.77	44,508.40		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	1,554.37	1,054.63	59.6%
Total Constituency Allowance		0.00	1,554.37		
Total Expenditures					
		7,621.68	66,419.47		

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EDMUNDS, RANDY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	30.00	656.69	9,778.31	6.3%
Total Office Allowances		30.00	656.69		
Operational Resources					
Operational Resources	--	340.90	2,608.59	--	--
Total Operational Resources		340.90	2,608.59		
Travel & Living Allowances					
House in Session	--	7,818.40	24,684.81	--	--
House Not in Session	--	0.00	8,886.77	--	--
Intra & Extra-Constituency Travel	18,000.00	189.29	7,698.77	10,301.23	42.8%
Helicopter Travel	9,130.00	0.00	0.00	9,130.00	0.0%
Total Travel & Living Allowances		8,007.69	41,270.35		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	515.39	2,093.61	19.8%
Total Constituency Allowance		0.00	515.39		
Total Expenditures					
		8,378.59	45,051.02		

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Finn, John, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	8,964.00	746.90	6,722.10	2,241.90	75.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	152.00	0.00	0.00	152.00	0.0%
Office Operations	10,435.00	207.90	5,837.82	4,597.18	55.9%
Total Office Allowances		954.80	12,559.92		
Operational Resources					
Operational Resources	--	493.23	4,209.47	--	--
Total Operational Resources		493.23	4,209.47		
Travel & Living Allowances					
House in Session	--	2,951.35	18,482.50	--	--
House Not in Session	--	1,495.84	9,759.72	--	--
Intra & Extra-Constituency Travel	5,913.00	114.13	213.84	5,699.16	3.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,561.32	28,456.06		
Constituency Allowance					
Constituency Allowance	2,609.00	21.93	201.91	2,407.09	7.7%
Total Constituency Allowance		21.93	201.91		
Total Expenditures					
		6,031.28	45,427.36		

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Gambin - Walsh, Sherry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	15,459.00	1,583.33	10,708.46	4,750.54	69.3%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	134.00	0.00	42.32	91.68	31.6%
Office Operations	10,435.00	2,605.63	4,716.33	5,718.67	45.2%
Total Office Allowances		4,188.96	15,467.11		
Operational Resources					
Operational Resources	--	2,043.35	7,755.95	--	--
Total Operational Resources		2,043.35	7,755.95		
Travel & Living Allowances					
House in Session	--	2,093.07	10,318.03	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	10,000.00	26.32	2,708.96	7,291.04	27.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,119.39	13,026.99		
Constituency Allowance					
Constituency Allowance	2,609.00	50.00	982.00	1,627.00	37.6%
Total Constituency Allowance		50.00	982.00		
Total Expenditures					
		8,401.70	37,232.05		

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Haggie, John, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	657.00	0.00	656.25	0.75	99.9%
Office Operations	10,435.00	0.00	3,495.27	6,939.73	33.5%
Total Office Allowances		0.00	4,151.52		
Operational Resources					
Operational Resources	--	582.38	3,323.01	--	--
Total Operational Resources		582.38	3,323.01		
Travel & Living Allowances					
House in Session	--	4,199.65	12,075.93	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,696.00	775.64	999.44	5,696.56	14.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,975.29	13,075.37		
Constituency Allowance					
Constituency Allowance	2,609.00	49.50	701.92	1,907.08	26.9%
Total Constituency Allowance		49.50	701.92		
Total Expenditures					
		5,607.17	21,251.82		

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Haley, Carol Anne, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,323.00	1,295.36	10,436.40	3,886.60	72.9%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	676.00	0.00	0.00	676.00	0.0%
Office Operations	10,435.00	76.50	2,110.90	8,324.10	20.2%
Total Office Allowances		1,371.86	12,547.30		
Operational Resources					
Operational Resources	--	453.44	4,007.84	--	--
Total Operational Resources		453.44	4,007.84		
Travel & Living Allowances					
House in Session	--	4,347.55	13,378.67	--	--
House Not in Session	--	0.00	8,553.53	--	--
Intra & Extra-Constituency Travel	11,043.00	1,383.38	2,658.84	8,384.16	24.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		5,730.93	24,591.04		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		7,556.23	41,146.18		

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Hawkins, Allan, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	10,435.00	0.00	2,068.34	8,366.66	19.8%
Total Office Allowances		0.00	2,068.34		
Operational Resources					
Operational Resources	--	245.75	2,097.80	--	--
Total Operational Resources		245.75	2,097.80		
Travel & Living Allowances					
House in Session	--	2,775.06	6,672.79	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,913.00	197.42	2,444.51	5,468.49	30.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,972.48	9,117.30		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	410.17	2,198.83	15.7%
Total Constituency Allowance		0.00	410.17		
Total Expenditures					
		3,218.23	13,693.61		

---- End of Report ----



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Holloway, Colin, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	18,084.00	913.33	12,541.12	5,542.88	69.3%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	465.00	0.00	191.13	273.87	41.1%
Office Operations	10,435.00	2,980.81	6,602.10	3,832.90	63.3%
Total Office Allowances		3,894.14	19,334.35		
Operational Resources					
Operational Resources	--	363.48	8,736.43	--	--
Total Operational Resources		363.48	8,736.43		
Travel & Living Allowances					
House in Session	--	1,535.04	7,132.19	--	--
House Not in Session	--	178.10	1,997.64	--	--
Intra & Extra-Constituency Travel	11,043.00	539.55	5,738.71	5,304.29	52.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,252.69	14,868.54		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	640.02	1,968.98	24.5%
Total Constituency Allowance		0.00	640.02		
Total Expenditures					
		6,510.31	43,579.34		

---- End of Report ----



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HUTCHINGS, KEITH, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	43.30	1,070.76	9,364.24	10.3%
Total Office Allowances		43.30	1,070.76		
Operational Resources					
Operational Resources	--	174.45	1,681.03	--	--
Total Operational Resources		174.45	1,681.03		
Travel & Living Allowances					
House in Session	--	76.40	306.53	--	--
House Not in Session	--	0.00	1,202.99	--	--
Intra & Extra-Constituency Travel	8,783.00	232.88	3,195.83	5,587.17	36.4%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		309.28	4,705.35		
Constituency Allowance					
Constituency Allowance	2,609.00	7.46	1,096.92	1,512.08	42.0%
Total Constituency Allowance		7.46	1,096.92		
Total Expenditures		534.49	8,554.06		

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JOYCE, EDDIE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	51.36	4,456.83	5,978.17	42.7%
Total Office Allowances		51.36	4,456.83		
Operational Resources					
Operational Resources	--	317.33	2,597.31	--	--
Total Operational Resources		317.33	2,597.31		
Travel & Living Allowances					
House in Session	--	5,145.11	21,137.03	--	--
House Not in Session	--	0.00	22.32	--	--
Intra & Extra-Constituency Travel	10,870.00	773.70	4,738.81	6,131.19	43.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		5,918.81	25,898.16		
Constituency Allowance					
Constituency Allowance	2,609.00	90.94	1,758.21	850.79	67.4%
Total Constituency Allowance		90.94	1,758.21		
Total Expenditures					
		6,378.44	34,710.51		

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KENT, STEVE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	2,193.66	8,241.34	21.0%
Total Office Allowances		0.00	2,193.66		
Operational Resources					
Operational Resources	--	313.01	2,173.97	--	--
Total Operational Resources		313.01	2,173.97		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	562.76	2,046.24	21.6%
Total Constituency Allowance		0.00	562.76		
Total Expenditures					
		313.01	4,930.39		

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King, Neil, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	17,820.00	1,485.00	13,365.00	4,455.00	75.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	653.00	0.00	0.00	653.00	0.0%
Office Operations	10,435.00	598.25	1,447.66	8,987.34	13.9%
Total Office Allowances		2,083.25	14,812.66		
Operational Resources					
Operational Resources	--	437.09	3,870.70	--	--
Total Operational Resources		437.09	3,870.70		
Travel & Living Allowances					
House in Session	--	4,386.88	15,472.02	--	--
House Not in Session	--	0.00	5,413.62	--	--
Intra & Extra-Constituency Travel	9,739.00	162.12	4,095.03	5,643.97	42.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,549.00	24,980.67		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	1,911.31	697.69	73.3%
Total Constituency Allowance		0.00	1,911.31		
Total Expenditures					
		7,069.34	45,575.34		

---- End of Report ----



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KIRBY, DALE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	237.58	10,197.42	2.3%
Total Office Allowances		0.00	237.58		
Operational Resources					
Operational Resources	--	158.45	1,252.49	--	--
Total Operational Resources		158.45	1,252.49		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	7.02	5,209.98	0.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	7.02		
Constituency Allowance					
Constituency Allowance	2,609.00	227.77	2,570.65	38.35	98.5%
Total Constituency Allowance		227.77	2,570.65		
Total Expenditures					
		386.22	4,067.74		

---- End of Report ----



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LANE, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	800.00	5,319.87	5,115.13	51.0%
Total Office Allowances		800.00	5,319.87		
Operational Resources					
Operational Resources	--	188.59	1,596.91	--	--
Total Operational Resources		188.59	1,596.91		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	2,054.11	3,162.89	39.4%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	2,054.11		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	995.50	1,613.50	38.2%
Total Constituency Allowance		0.00	995.50		
Total Expenditures					
		988.59	9,966.39		

---- End of Report ----



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Letto, Graham, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,400.00	1,200.00	10,800.00	3,600.00	75.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	636.00	0.00	0.00	636.00	0.0%
Office Operations	10,435.00	1,666.00	2,965.80	7,469.20	28.4%
Total Office Allowances		2,866.00	13,765.80		
Operational Resources					
Operational Resources	--	474.77	4,003.62	--	--
Total Operational Resources		474.77	4,003.62		
Travel & Living Allowances					
House in Session	--	3,686.30	11,462.25	--	--
House Not in Session	--	1,303.57	20,347.71	--	--
Intra & Extra-Constituency Travel	5,739.00	0.00	2,921.48	2,817.52	50.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,989.87	34,731.44		
Constituency Allowance					
Constituency Allowance	2,609.00	100.88	1,981.83	627.17	76.0%
Total Constituency Allowance		100.88	1,981.83		
Total Expenditures					
		8,431.52	54,482.69		

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MICHAEL, LORRAINE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	2,793.09	7,641.91	26.8%
Total Office Allowances		0.00	2,793.09		
Operational Resources					
Operational Resources	--	138.11	1,878.01	--	--
Total Operational Resources		138.11	1,878.01		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	16.67	228.72	4,988.28	4.4%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		16.67	228.72		
Constituency Allowance					
Constituency Allowance	2,609.00	32.40	449.72	2,159.28	17.2%
Total Constituency Allowance		32.40	449.72		
Total Expenditures					
		187.18	5,349.54		

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MITCHELMORE, CHRISTOPHER, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	40.89	5,040.26	5,394.74	48.3%
Total Office Allowances		40.89	5,040.26		
Operational Resources					
Operational Resources	--	1,446.50	5,287.69	--	--
Total Operational Resources		1,446.50	5,287.69		
Travel & Living Allowances					
House in Session	--	3,813.93	17,481.73	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	10,609.00	277.23	4,250.87	6,358.13	40.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,091.16	21,732.60		
Constituency Allowance					
Constituency Allowance	2,609.00	66.12	908.04	1,700.96	34.8%
Total Constituency Allowance		66.12	908.04		
Total Expenditures					
		5,644.67	32,968.59		

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OSBORNE, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	320.90	10,114.10	3.1%
Total Office Allowances		0.00	320.90		
Operational Resources					
Operational Resources	--	315.64	2,213.04	--	--
Total Operational Resources		315.64	2,213.04		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	768.96	1,840.04	29.5%
Total Constituency Allowance		0.00	768.96		
Total Expenditures					
		315.64	3,302.90		

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Parsley, Betty, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	18,600.00	1,650.00	13,650.00	4,950.00	73.4%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	837.00	0.00	0.00	837.00	0.0%
Office Operations	10,435.00	160.00	2,857.97	7,577.03	27.4%
Total Office Allowances		1,810.00	16,507.97		
Operational Resources					
Operational Resources	--	446.01	6,957.77	--	--
Total Operational Resources		446.01	6,957.77		
Travel & Living Allowances					
House in Session	--	0.00	2,782.30	--	--
House Not in Session	--	0.00	234.94	--	--
Intra & Extra-Constituency Travel	6,609.00	506.07	1,567.78	5,041.22	23.7%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		506.07	4,585.02		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	466.08	2,142.92	17.9%
Total Constituency Allowance		0.00	466.08		
Total Expenditures					
		2,762.08	28,516.84		

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PARSONS, ANDREW, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	1,000.00	9,000.00	3,000.00	75.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	323.63	4,051.58	6,383.42	38.8%
Total Office Allowances		1,323.63	13,051.58		
Operational Resources					
Operational Resources	--	541.81	5,014.68	--	--
Total Operational Resources		541.81	5,014.68		
Travel & Living Allowances					
House in Session	--	5,374.04	24,067.02	--	--
House Not in Session	--	0.00	580.95	--	--
Intra & Extra-Constituency Travel	9,826.00	145.14	3,834.56	5,991.44	39.0%
Helicopter Travel	18,261.00	0.00	0.00	18,261.00	0.0%
Total Travel & Living Allowances		5,519.18	28,482.53		
Constituency Allowance					
Constituency Allowance	2,609.00	86.62	918.19	1,690.81	35.2%
Total Constituency Allowance		86.62	918.19		
Total Expenditures					
		7,471.24	47,466.98		

---- End of Report ----



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PARSONS, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	359.65	1,504.57	8,930.43	14.4%
Total Office Allowances		359.65	1,504.57		
Operational Resources					
Operational Resources	--	175.98	2,498.42	--	--
Total Operational Resources		175.98	2,498.42		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,261.00	153.49	845.98	5,415.02	13.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		153.49	845.98		
Constituency Allowance					
Constituency Allowance	2,609.00	96.76	1,166.80	1,442.20	44.7%
Total Constituency Allowance		96.76	1,166.80		
Total Expenditures					
		785.88	6,015.77		

---- End of Report ----



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Parsons, Pam, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	11,316.00	942.79	8,485.11	2,830.89	75.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	216.00	0.00	34.18	181.82	15.8%
Office Operations	10,435.00	1,035.62	4,098.62	6,336.38	39.3%
Total Office Allowances		1,978.41	12,617.91		
Operational Resources					
Operational Resources	--	484.90	5,996.50	--	--
Total Operational Resources		484.90	5,996.50		
Travel & Living Allowances					
House in Session	--	1,433.17	5,370.23	--	--
House Not in Session	--	410.83	3,526.25	--	--
Intra & Extra-Constituency Travel	6,696.00	551.75	3,074.79	3,621.21	45.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,395.75	11,971.27		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	496.02	2,112.98	19.0%
Total Constituency Allowance		0.00	496.02		
Total Expenditures					
		4,859.06	31,081.70		

---- End of Report ----



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PERRY, TRACEY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,492.00	791.00	7,119.00	2,373.00	75.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	237.40	4,822.17	5,612.83	46.2%
Total Office Allowances		1,028.40	11,941.17		
Operational Resources					
Operational Resources	--	588.42	4,607.59	--	--
Total Operational Resources		588.42	4,607.59		
Travel & Living Allowances					
House in Session	--	3,195.30	17,862.38	--	--
House Not in Session	--	0.00	2,300.44	--	--
Intra & Extra-Constituency Travel	14,174.00	88.47	1,270.07	12,903.93	9.0%
Helicopter Travel	21,391.00	0.00	0.00	21,391.00	0.0%
Total Travel & Living Allowances		3,283.77	21,432.89		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	324.64	2,284.36	12.4%
Total Constituency Allowance		0.00	324.64		
Total Expenditures					
		4,900.59	38,306.29		

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Petten, Barry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	24,360.00	1,190.00	15,106.00	9,254.00	62.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	266.00	0.00	0.00	266.00	0.0%
Office Operations	10,435.00	126.75	5,209.13	5,225.87	49.9%
Total Office Allowances		1,316.75	20,315.13		
Operational Resources					
Operational Resources	--	589.79	5,374.55	--	--
Total Operational Resources		589.79	5,374.55		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,304.00	0.00	0.00	5,304.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	626.46	1,982.54	24.0%
Total Constituency Allowance		0.00	626.46		
Total Expenditures					
		1,906.54	26,316.14		

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REID, SCOTT, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	359.40	5,671.01	4,763.99	54.3%
Total Office Allowances		359.40	5,671.01		
Operational Resources					
Operational Resources	--	1,616.61	5,239.17	--	--
Total Operational Resources		1,616.61	5,239.17		
Travel & Living Allowances					
House in Session	--	5,377.32	16,381.12	--	--
House Not in Session	--	118.79	10,204.98	--	--
Intra & Extra-Constituency Travel	7,304.00	362.11	4,753.04	2,550.96	65.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		5,858.22	31,339.14		
Constituency Allowance					
Constituency Allowance	2,609.00	218.10	696.69	1,912.31	26.7%
Total Constituency Allowance		218.10	696.69		
Total Expenditures					
		8,052.33	42,946.01		

---- End of Report ----



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ROGERS, GERRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	41.50	3,148.28	7,286.72	30.2%
Total Office Allowances		41.50	3,148.28		
Operational Resources					
Operational Resources	--	1,198.88	3,107.28	--	--
Total Operational Resources		1,198.88	3,107.28		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	1,058.14	4,158.86	20.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	1,058.14		
Constituency Allowance					
Constituency Allowance	2,609.00	77.88	1,654.67	954.33	63.4%
Total Constituency Allowance		77.88	1,654.67		
Total Expenditures					
		1,318.26	8,968.37		

---- End of Report ----



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01-Dec-16 to 31-Dec-16

Trimper, Perry, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	574.00	0.00	0.00	574.00	0.0%
Office Operations	10,435.00	20.00	963.61	9,471.39	9.2%
Total Office Allowances		20.00	963.61		
Operational Resources					
Operational Resources	--	269.74	2,551.86	--	--
Total Operational Resources		269.74	2,551.86		
Travel & Living Allowances					
House in Session	--	1,885.74	13,083.30	--	--
House Not in Session	--	0.00	480.96	--	--
Intra & Extra-Constituency Travel	6,957.00	-446.59	434.81	6,522.19	6.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		1,439.15	13,999.07		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	223.44	2,385.56	8.6%
Total Constituency Allowance		0.00	223.44		
Total Expenditures					
		1,728.89	17,737.98		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Dec-16 to 31-Dec-16

Warr, Brian, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2016/17 (Net of HST)	Expenditures Processed 01-Dec-16 to 31-Dec-16 (Net of HST)	Expenditures Year to Date 01-Apr-16 to 31-Dec-16 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	10,296.00	832.25	7,602.66	2,693.34	73.8%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	339.00	0.00	0.00	339.00	0.0%
Office Operations	10,435.00	727.89	1,548.17	8,886.83	14.8%
Total Office Allowances		1,560.14	9,150.83		
Operational Resources					
Operational Resources	--	343.59	3,025.60	--	--
Total Operational Resources		343.59	3,025.60		
Travel & Living Allowances					
House in Session	--	3,084.25	9,001.78	--	--
House Not in Session	--	546.55	3,211.99	--	--
Intra & Extra-Constituency Travel	10,957.00	652.59	3,367.85	7,589.15	30.7%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,283.39	15,581.62		
Constituency Allowance					
Constituency Allowance	2,609.00	244.00	889.15	1,719.85	34.1%
Total Constituency Allowance		244.00	889.15		
Total Expenditures					
		6,431.12	28,647.20		

---- End of Report ----

House of Assembly Management Commission

Briefing Note

Title: 2016 Members' Compensation Review Committee (MCRC)

Issue: Final approval of proposed amendments to the *Members' Resources and Allowances Rules*.

Background:

- At meetings held on November 30, 2016 and December 7, 2016, the House of Assembly Management Commission approved a number of recommendations of the 2016 Members' Compensation Review Committee which require amendments to the *Members' Resources and Allowances Rules* (the Rules).
- The Law Clerk drafted the proposed wording for the amendments, which received first approval of the Commission at its February 27, 2017 meeting (**CM 2017-013**).
- In accordance with the *House of Assembly Accountability, Integrity and Administration Act*, the proposed amendments were tabled by the Speaker in the House of Assembly and distributed to each Member.
- Once final approval by the Commission is received, the amendments which establish new allowances will be the subject of a resolution in the House.

Analysis:

Legal Consultation:

Law Clerk

Internal Consultation(s):

Not applicable.

External Consultation(s):

Not applicable.

Comparison to Government Policy:

Not applicable.

Financial Impact:

Not applicable.

Legislative Impact:

The proposed amendments are attached.

Options:

1. The Commission approves the proposed amendments to the *Members' Resources and Allowances Rules*, subject to final wording by the Office of the Legislative Council.
2. The Commission does not approve the proposed amendments to the *Members' Resources and Allowances Rules*.

Status:

- Current provisions of the *Members' Resources and Allowances Rules* remain in effect.

Action Required:

- Pursuant to subsections 15(5) and 20(7) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approves the proposed amendments to the *Members' Resources and Allowances Rules* subject to final wording by the Office of the Legislative Counsel.

Prepared by: Bobbi Russell
Date: March 1, 2017

Approved by: Sandra Barnes

Attachments:

1. Proposed Amendments

Proposed Amendments to *Members' Resources and Allowances Rules*

Recc. #	Proposed Amendment
11 & 14	<p>Paragraph 24(i) of the Rules is repealed and the following is substituted:</p> <p align="center"><i>(i) advertising in the form and with the content outlined in the policies of the commission,</i></p>
10	<p>Paragraph 24(j) of the Members' Resources and Allowances Rules is repealed.</p>
18	<p>Paragraph 28(e) of the Rules is repealed and the following is substituted:</p> <p align="center"><i>(e) "private accommodation" means accommodation maintained by a person other than the member or the member's spouse and which may be used by the member when traveling;</i></p>
24	<p>Section 29 of the Rules is amended by adding immediately after subsection (5) the following:</p> <p align="center"><i>(5.1) Notwithstanding subsection 29(1), paragraphs 30(a), (b) and (d), 31(1)(a), 32(2)(a), 33(a), subsection 33.1(1), paragraphs 35(a), 36(2)(a) and section 37.2 a Member shall not claim reimbursement for travel to and from the capital region within commuting distance of the Confederation Building Complex.</i></p>
26	<p>Section 30 of the Rules is amended by adding immediately after paragraph (c) the following:</p> <p align="center"><i>(c.1) between his or her constituency and another constituency to attend to constituency business;</i></p>
27	<p>Section 38 of the Rules is amended by adding immediately after subsection (2) the following:</p> <p align="center"><i>(2.1) Notwithstanding paragraph (2)(a), a member who represents the district of Corner Brook or a district in the capital region may elect to receive the sum of \$200 per month for an entire fiscal year in lieu of receiving the cost of transportation referred to in that paragraph provided that</i></p>

Recc. #	Proposed Amendment
	<p style="text-align: center;"><i>(a) the election must be made before April 1 of the fiscal year to which the election applies; and (b) the \$200 per month shall be a taxable benefit to the member.</i></p>
26	<p>Subsection 39(1) of the Rules is repealed and the following is substituted:</p> <p style="text-align: center;"><i>Extra constituency travel allowance</i></p> <p style="text-align: center;"><i>39(1) A member may be reimbursed in accordance with this section for reasonable travel, accommodation and meal expenses incurred with respect to circumstances referred to in paragraphs 30(c.1), (d), (e) (f) and (g).</i></p>
7 & 9	<p>Section 45 of the <i>Members' Resources and Allowances Rules</i> is repealed and the following is substituted:</p> <p style="text-align: center;">Committee expenses</p> <p>45(1) A member who is a member of a standing or select committee of the House of Assembly, the commission or a committee of the commission may claim for reasonable expenses related to attendance at a committee or commission meeting when the House is not in session.</p> <p>(2) Reasonable expenses claimed under subsection (1) shall be</p> <p style="text-align: center;">(a) in accordance with the travel and allowance rates permitted under these rules; and (b) approved by the speaker before being reimbursed to the member.</p>
29 & 30	<p>Paragraph 46(3)(a) of the Rules is repealed and the following is substituted:</p> <p style="text-align: center;"><i>(a) the purchase of food, non-alcoholic beverages and other supplies for meetings with constituents or other members of the public in relation to constituency business and food and non-alcoholic beverages for other constituency related events provided that the member or his or her constituency assistant is in attendance at those events;</i></p> <p>Paragraph 46(4)(g) of the Rules is repealed and the following is substituted:</p>

Recc. #	Proposed Amendment
	<i>(g) meal expenses from restaurants, pubs, delicatessens and similar establishments for constituents, their family members and other guests and hospitality food and beverages except as provided for in paragraph (3)(a);</i>

House of Assembly Management Commission

Briefing Note

Title: 2016 Members' Compensation Review Committee (MCRC)

Issue: Approval of proposed amendment to the *Members' Resources and Allowances Rules* establishing the lump sum taxable benefit for accommodations.

Background:

- At its meeting held on December 7, 2016, the House of Assembly Management Commission accepted recommendation 21 of the 2016 Members' Compensation Review Committee to establish an annual lump sum taxable benefit for private and temporary accommodations in the Capital region (**CM 2016-071 refers**). At the February 27, 2017 meeting, the Commission confirmed the mechanism for calculating the lump sum taxable benefit (**CM 2017-016 refers**).
- An amendment will be required to the *Members' Resources and Allowances Rules* (the Rules) to establish the annual lump sum taxable benefit. In accordance with the *House of Assembly Accountability, Integrity and Administration Act*, the proposed amendment requires approval of the Management Commission before being brought forward as a resolution in the House.
- The Law Clerk has drafted the proposed amendment which is attached.

Analysis:

Legal Consultation:

Law Clerk

Internal Consultation(s):

Not applicable.

External Consultation(s):

Not applicable.

Comparison to Government Policy:

Not applicable.

Financial Impact:

Not applicable.

Legislative Impact:

The proposed amendment is attached.

Options:

1. The Commission approves the proposed amendment to the *Members' Resources and Allowances Rules*, subject to final wording by the Office of the Legislative Council.
2. The Commission does not approve the proposed amendment to the *Members' Resources and Allowances Rules*.

Status:

- Current provisions of the *Members' Resources and Allowances Rules* remain in effect.

Action Required:

- Pursuant to subsections 15(5) and 20(7) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approves the proposed amendment to the *Members' Resources and Allowances Rules* subject to final wording by the Office of the Legislative Counsel.

Prepared by: Bobbi Russell
Date: March 1, 2017

Approved by: Sandra Barnes

Attachments:

1. Proposed Rule Amendment

**Proposed Amendment to *Members' Resources and Allowances Rules*
respecting Lump Sum Taxable Allowance for Accommodations in Capital
Region**

The Members' Resources and Allowances Rules are amended by adding immediately after section 40 the following:

Taxable Accommodation Allowance: Capital Region

40.1(1) Notwithstanding paragraphs 31(1)(b), 32(2)(b), 33(b), 35(b), 36(2)(b) and 37(b), not fewer than 30 days before the commencement of a fiscal year, a member entitled to accommodation costs in the capital region may elect to receive a lump sum amount for temporary or private accommodation in the capital region in lieu of receiving the accommodation costs referred to in those paragraphs.

(2) An election made by a member under subsection (1) is

- (a) for the fiscal year immediately following that election; and
- (b) a taxable benefit of that member.

(3) A lump sum received under this section shall be an amount that is calculated by multiplying the number of sitting days for the fiscal year as stated in the parliamentary calendar by the average daily cost of all member accommodation under the paragraphs referred to in subsection (1) for the previous fiscal year.

(4) If a member who has elected to receive a lump sum amount under this section leaves office before the end of the fiscal year to which the lump sum applies, the balance of the amount of that sum shall be repaid to the House of Assembly on a pro rata basis.

**House of Assembly Management Commission
Briefing Note**

Title: 2016 Members' Compensation Review Committee (MCRC) Implementation

Issue: Amendments to Advertising Policy for Members of the House of Assembly

Background:

- At its meetings on November 30 and December 7, 2016, the Management Commission accepted recommendations 11 to 15 of the 2016 MCRC Report respecting MHA advertising (**CM 2016-050, CM 2016-074 – CM 2016-077 refer**).
- As a result of accepting these recommendations, amendments are required to the Advertising Policy for Members of the House of Assembly – March 2011.
- The amendments required to action the MCRC recommendations include:
 - Changes to the principles (Section 4.0) to reflect references to a donation in requests from community groups/organizations;
 - Changes to guidelines for advertising (Section 6.0) to:
 - prohibit messages of greeting;
 - restrict messages of welcome and congratulations to national/provincial/constituency-level days/weeks/events;
 - restrict print advertising to business card format and size only;
 - restrict television and web-based advertising to business card format only (size is not applicable);
 - Development of a template for advertising (Appendix A).
- The MCRC recommendations also restrict seasonal and other greetings, and certain messages of welcome and congratulations to MHA newsletters.
- The House of Assembly is recommending additional amendments to include guidelines for publications such as newsletters, posters, door hangers, post cards and other householders (Section 7.0), and recommends the title of the policy be amended to Advertising and Publications Policy for Members of the House of Assembly to more fully reflect the revised content.
- Section 7.0 will also address the issue raised by the Member for St. John's East-Quidi Vidi in her correspondence of February 8, 2017. While Members are not permitted to pay for advertisements via a private medium with a meeting notice unless it complies with the business card format and size, they are permitted to create and distribute posters

with such notices provided it complies with the provisions of the policy related to publications.

- There is currently no requirement for Members to have advertising or publications pre-approved by the House of Assembly prior to incurring costs, but it is recommended in section 8.0 of the Policy. The Management Commission may wish to consider whether the current practice should continue or be amended to require mandatory pre-approval prior to incurring costs.
- The draft Advertising and Publications Policy for Members of the House of Assembly is attached.

Analysis:

Legal Consultation:

Law Clerk

Internal Consultation(s):

Corporate and Members' Services

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

N/A

Legislative Impact:

N/A

Options:

- N/A

Status:

- Provisions of the Advertising Policy for Members of the House of Assembly – June 2011 remains in effect.

Action Required:

- The direction of the Commission is requested.

Prepared by: Bobbi Russell
Date: February 1, 2017

Approved by: Sandra Barnes

Attachments:

1. Draft Advertising and Publications Policy – Revised February 2017



House of Assembly

**Advertising & Publications Policy
For Members of the House of Assembly**

February 2017

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- 1.0 Approval**
- 2.0 Accountability**
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 - 6.1 Print Media**
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 - 6.4 Web-based**
- 7.0 Publications**
- 8.0 Approval & Payment Process**

1.0 Approval

Under the authority of subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act), the House of Assembly Management Commission establishes this policy respecting advertising and publications for Members of the House of Assembly.

2.0 Accountability

Members are responsible for compliance with the requirements for claims, payments and reimbursement of expenses under the *House of Assembly Accountability, Integrity and Administration Act*, the *Members' Resources and Allowances Rules* (the Rules), and directives/policies of the Management Commission.

Expenses for advertising and publications that **do not comply** with the provisions of this policy **cannot be reimbursed** by the House of Assembly.

3.0 Purpose

The purpose of this policy is to establish guidelines to ensure that all expenses for advertising and publications paid out of public funds are in accordance with Section 24 of the *Members' Resources and Allowances Rules*, and are in keeping with the intent and principles of the Rules, the Act and directives of the Commission.

4.0 Principles

The following principles must be adhered to for all expenses related to advertising and publications. The Member must ensure that:

- Expenses are incurred in the conduct of constituency business;
- Contact information is included to assist constituents;
- All households or a significant group/segment of the Member's constituency is targeted;
- Costs are reasonable in relation to the type of advertising/publication;
- Costs do not represent a donation to an organization/group*.

** If a donation is referenced in a request to advertise from a community/group organization, it is allowable provided the advertisement complies with all provisions of the policy; the word "donation" is not referenced in the ad; and something tangible (the advertisement) is received in exchange for the associated costs.*

Costs related to advertising and publications **are not permitted** during the **Election Writ period**.

5.0 Content

The following section provides criteria on allowable and non-allowable content for advertising and publications. **Costs** related to advertising and publications that contain any **non-allowable** content **will not** be reimbursed by the House of Assembly.

5.1 Allowable

- Name of Member
- Photo of Member
- Name of Electoral District
- Email address of Member
- Telephone number of Member/Constituency Office
- Address of Member/Constituency Office
- Location of Constituency Office
- Constituency Office Hours
- Name of Constituency Assistant
- Contact Information for Constituency Assistant (phone number and email address)
- Fax Number for Constituency Office
- NL Coat of Arms
- Official symbols advising of social media presence (i.e. Facebook, Twitter, Instagram, Snapchat, etc.)

5.2 Non-Allowable

- Name, logo or predominant colour of a political party;
- Statements of a partisan nature;
- Statements which advocate a particular position, or attempt to influence public opinion on a matter before the House of Assembly;
- Thank you to the constituents for voting for, or electing, the Member
- Statements to solicit funds;
- Content that disparages any political position, or the political position of an individual;
- Content related to departmental business/matters (if the Member is a Minister);
- Advertising on articles of clothing;
- Other items as deemed non-allowable by the Management Commission;
- Social media handles/links to social media pages.

6.0 Advertising

The primary purpose of advertising by a Member is to provide constituents with contact information and constituency office hours/location. Advertising may also recognize weeks, days and events at the national level (e.g. Canada Day, Remembrance Day, Labour Day), provincial level (Volunteer Week, Injured Workers' Week, other days/weeks formally recognized in the province) and constituency level (community

days/weeks/events, Come Home Years), provided it is done within the parameters for advertising as outlined in this section.

Advertising of messages of **welcome and congratulations** are not permitted, unless the purpose of the message is recognizing a **week/day/event** at the **national/provincial/constituency level**.

The following is not permitted:

- Advertising of messages of **greeting**;
- Advertising on signs/banners that **do not comply** with **business card size**.

Advertising that contains any of the **non-allowable content** outlined in **section 5.2** of this policy **cannot be reimbursed**.

6.1 Print Media

Print media includes newspapers, magazines, event programs/calendars and other publications.

The following criteria must be followed when advertising in print media:

- Be in business card format and size as per the **attached template**;
- Be in black and white (unless the medium is predominantly color).

If advertising in print media with a **message of welcome/congratulations** related to **week/day/event at the national/provincial/constituency level**, the advertisement must still **comply with the business card format/size** as per the attached template.

6.2 Radio

The following criteria must be followed when advertising on radio:

- Aired on stations that broadcast in the Member's District;
- Contain a brief message:
 - recognizing a week/day/event at the national, provincial or constituency level; or
 - which includes a message of welcome or congratulations related to a week/day/event at the national, provincial or constituency level;
- Include contact information.

6.3 Television

The following criteria must be followed when advertising on television:

- Must be still image only;
- Be in business card format as per the **attached template**;
- Broadcast on stations in the Member's District.

6.4 Web-based Advertising

The following criteria must be followed when using web-based advertising:

- Be in business card format as per the **attached template**.

7.0 Publications

The following section provides criteria for publications such as newsletters, posters, door hangers, post cards, etc.

The primary purpose of these publications is to provide constituents with contact information, constituency office hours/location, and other information that is relevant to the constituency including (but not limited to):

- Notice of meetings;
- Messages of welcome;
- Messages of greetings (Christmas and/or other holidays);
- Messages of congratulations (Recognizing an individual, or group of individuals, on a significant achievement or award);
- Recognition of special weeks/days/events at the national/provincial/constituency-level.

Costs for publications containing any of the **non-allowable content** outlined in **section 5.2** of this policy **cannot be reimbursed**.

8.0 Approval & Payment Process

All advertising and publications **may be submitted for pre-approval** to the Corporate and Members' Services Division (CMS) to ensure it complies with the provisions of this policy prior to any costs being incurred. If the advertisement/publication is not submitted for pre-approval prior to costs being incurred by the Member, those costs cannot be reimbursed if the provisions of this policy are not met.

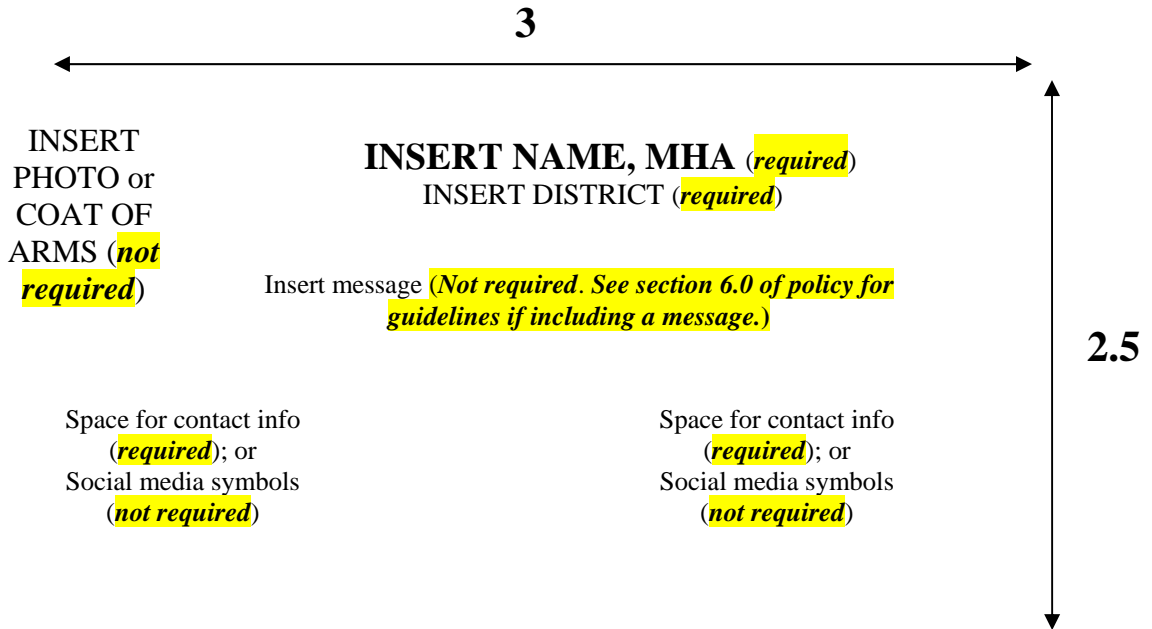
Members **must submit a requisition** for costs related to advertising/publications in advance to allow CMS to make payments on the Member's behalf.

CMS is responsible for administering this policy, including established criteria for all advertising and publications for Members of the House of Assembly.

Advertising template

Business card format & size (2.5 x 3)

*Note: **Business card size** applies to advertising in **print media only**. It does not apply to television and web-based advertising. **Business card format must be followed for all.***



**House of Assembly Management Commission
Briefing Note**

Title: MCRC Recommendations 43 and 44

Issue: Motions Respecting Recommendation 43 & 44 of the 2016 Members' Compensation Review Committee (MCRC) Report

Background:

- MCRC made several recommendations with respect to pensions and severance, including the following:

Recommendation 43: The Defined Benefit Plan as outlined in the Morneau Shepell Report attached as Appendix H (Option 2) shall apply to Members of the House of Assembly who were first elected on or after November 30, 2015.

Recommendation 44: The Severance and Pension Recommendations shall not apply to Members of the House of Assembly who were elected before November 30, 2015.

- At its meeting on December 7, 2016, the Management Commission made the following Decisions with respect to recommendations 43 and 44 of the 2016 MCRC Report:

CM 2016-061 The Commission modified MCRC recommendation 43 and directed that the Defined Benefit Plan as outlined in the Morneau Shepell Report attached as Appendix H (Option 2) shall apply to Members of the House of Assembly who were first elected on or after December 7, 2016. Mr. Browne and Ms. Coady recused themselves from the vote.

CM 2016-070 The Commission modified MCRC recommendation 44 and directed that the severance recommendation shall not apply to Members of the House of Assembly who were elected before November 30, 2015 and directed that the pension recommendation shall not apply to Members of the House of Assembly who were elected before December 7, 2016.

- At its February 27, 2017 meeting, the MHA for Topsail received unanimous consent to table a motion to rescind the above Decisions with respect to recommendations 43 and 44. The motion carried and recommendations 43 and 44 reverted to being outstanding.

- The MHA for Topsail also gave notice that at the next meeting of the Commission he would put forward a motion to adopt recommendations 43 and 44 as presented by MCRC.
- The MHA for Burgeo-LaPoile also gave notice that at the next meeting of the Commission he would put forward a motion requesting the Management Commission to explore the option of moving to a defined contribution pension plan for Members elected in 2015 and beyond.
- At the December 7, 2016 meeting, the Commission adopted recommendations 31 – 38 respecting the severance provisions for MHAs. Those Decisions are in effect. However, the grandfathering provision is still outstanding as a result of the rescinding of the Decision respecting recommendation 44.

Analysis:

Legal Consultation:

Law Clerk – House of Assembly

Internal Consultation(s):

Corporate & Members' Services

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

To be determined

Legislative Impact:

Any changes to pension provisions for MHAs will require amendments to the *Members of the House of Assembly Retiring Allowances Act*.

Options:

Recommendation 43:

- The Commission accepts recommendation 43 that the Defined Benefit Plan as outlined in Appendix H of the Morneau Shepell Report (Option 2) shall apply to Members of the House of Assembly who were first elected on or after November 30, 2015.
- The Commission modifies recommendation 43 and directs the House to explore the option of moving to a defined contribution pension plan for Members elected in 2015 and beyond.

Options:

Recommendation 44:

- The Commission accepts recommendation 44 that the severance and pension recommendations shall not apply to Members of the House of Assembly who were elected before November 30, 2015.
- The Commission modifies recommendation 44.

Status:

Recommendations 43 and 44 are outstanding.

Action Required:

The direction of the Commission is requested.

Prepared by: Marie Keefe
Date: March 6, 2017

Approved by: Sandra Barnes

House of Assembly Management Commission

Briefing Note

Title: Appointment of Officers of the House

Issue: Whether to amend the *House of Assembly Accountability, Integrity and Administration Act* to permit the appointment of Officers of the House in an Acting Capacity.

Background:

- The Clerk of the House of Assembly, the Clerk Assistant, the Law Clerk and the Sergeant-at-Arms of the House of Assembly are appointed by the Lieutenant-Governor-in-Council following a nomination of the House of Assembly in accordance with section 7 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act).
- The Act does not include a provision to allow for the appointments to any of these positions in an “acting” capacity.
- Occasions (e.g. illness, retirement) may occur which would require the ability to appoint to either of these positions on an “acting” basis. Should the House not be sitting at that time, the position would have to remain vacant until the House resumed sitting and a suitable candidate was identified.
- The vacancy of either of these positions for an extended time may have operational impacts on the House of Assembly.
- The Management Commission may wish to consider amending the *House of Assembly Accountability, Integrity and Administration Act* to provide for appointments in an acting capacity.
- If approved by the Commission, the Government House Leader would be asked to bring the proposed amendment forward to Cabinet for approval prior to drafting by Legislative Counsel and presentation to the House of Assembly as a Bill.

Analysis:

Legal Consultation:

Law Clerk

Internal Consultation(s):

Not applicable.

External Consultation(s):

Not applicable.

Comparison to Government Policy:

Not applicable.

Financial Impact:

Not applicable.

Legislative Impact:

Section 7 of the *House of Assembly Accountability, Integrity and Administration Act* would require an amendment by adding immediately after subsection (2) the following:

“(3) Where an officer referred to in paragraphs (1)(a) to (d) is unable to act by reason of absence, incapacity or other cause or the office is vacant, the Speaker, upon the recommendation of the commission, may appoint a person to act as that officer in a temporary capacity for a period that shall not exceed 12 consecutive months.”

Options:

1. Approve the proposed amendment to Section 7 of the *House of Assembly Accountability, Integrity and Administration Act* to include provisions for the appointment of House Officers in an acting capacity.
2. Do not approve the proposed amendment to Section 7 of the *House of Assembly Accountability, Integrity and Administration Act* to include provisions for the appointment of House Officers in an acting capacity.

Status:

- The current provisions of Section 7 of the *House of Assembly Accountability, Integrity and Administration Act* apply.

Action Required:

Pursuant to subsection 20(1) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approves the proposed amendment to the Act, subject to final wording by the Office of the Legislative Counsel.

Prepared by: Marie Keefe
Date: May 13, 2016

Approved by: Sandra Barnes

**House of Assembly Management Commission
Briefing Note**

Title: 2016 Members' Compensation Review Committee (MCRC) Recommendations

Issue: Recommendation 22 – Travel to Capital Region at the Request of the House of Assembly

Background:

- The 2016 MCRC made the following recommendation regarding travel to the Capital Region at the request of the House of Assembly (e.g. training, swearing-in ceremonies, etc.):

22. Travel expenses incurred by an MHA at the request of the House of Assembly for purposes other than the usual duties of an MHA, shall be paid by the House of Assembly and shall not count as one of the 20 HNIS trips allocated to the Member.

- Currently, expenses are reimbursed for Members travelling to the Capital Region for the purposes outlined above, but they are required to use one of their 20 House not in Session (HNIS) trips.
- MCRC 2016 reviewed this matter and is recommending that travel by MHAs at the request of the House of Assembly for purposes other than their usual duties be paid by the House of Assembly and not count as one of the HNIS trips.
- As outlined in subsection 16(6) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission has the power to modify the recommendations but does not have the authority to exceed the maximum amounts recommended by the MCRC.
- Information with respect to the Committee's rationale for the recommendation is on page 48 of the 2016 MCRC Report.

Analysis:

Legal Consultation:

Law Clerk – House of Assembly

Internal Consultation(s):

Corporate & Members' Services

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

Cannot be assessed at this time.

Legislative Impact:

If recommendation 22 is accepted, an amendment will be required to the *Members' Resources and Allowances Rules*.

Options:

- The Commission accepts recommendation 22 that travel expenses incurred by an MHA at the request of the House of Assembly for purposes other than the usual duties of an MHA, shall be paid by the House of Assembly and shall not count as one of the 20 HNIS trips allocated to the Member.
- The Commission modifies recommendation 25.

Status:

- Current provisions of the *Members' Resources and Allowances Rules* remain in effect.

Action Required:

- The direction of the Commission is requested.

Prepared by: Bobbi Russell
Date: December 14, 2016

Approved by: Sandra Barnes

**House of Assembly Management Commission
Briefing Note**

Title: 2016 Members' Compensation Review Committee (MCRC) Recommendations

Issue: Recommendation 23 – Rental Vehicles and Related Parking Fees

Background:

- The 2016 MCRC made the following recommendation regarding rental vehicles and related parking fees:

23. Members who use a rental vehicle in their districts must utilize their I&E Allowances for this expense. If parking fees are incurred in relation to the primary vehicle while using a rental vehicle in the district, the parking fee is not an eligible expense for reimbursement.

- Currently, Members are permitted the use of rental vehicles as an acceptable mode of transportation under the *Members' Resources and Allowances Rules*.
- MCRC 2016 reviewed the matter and confirmed that should Members require the use of a rental vehicle for travel within their district, they must utilize the intra/extra constituency allowance for the expense. They also clarified that parking fees in relation to the primary vehicle while using a rental vehicle in the district is not an eligible expense.
- As outlined in subsection 16(6) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission has the power to modify the recommendations but does not have the authority to exceed the maximum amounts recommended by the MCRC.
- Information with respect to the Committee's rationale for the recommendation is on page 49 of the 2016 MCRC Report.

Analysis:

Legal Consultation:

Law Clerk – House of Assembly

Internal Consultation(s):

Corporate & Members' Services

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

Cannot be assessed at this time.

Legislative Impact:

N/A

Options:

- The Commission accepts recommendation 23 that Members who use a rental vehicle in their districts must utilize their I&E Allowances for this expense. If parking fees are incurred in relation to the primary vehicle while using a rental vehicle in the district, the parking fee is not an eligible expense for reimbursement.
- The Commission modifies recommendation 23.

Status:

- Current provisions of the *Members' Resources and Allowances Rules* remain in effect.

Action Required:

- The direction of the Commission is requested.

Prepared by: Bobbi Russell
Date: December 14, 2016

Approved by: Sandra Barnes

**House of Assembly Management Commission
Briefing Note**

Title: 2016 Members' Compensation Review Committee (MCRC) Recommendations

Issue: Recommendation 25 – Travel to Capital Region for the Purpose of Vacating Office (Defeated, Retiring or Resigning Members)

Background:

- The 2016 MCRC made the following recommendation regarding travel to the Capital Region for the purpose of vacating office (for defeated, retiring or resigning Members):

25. A Member will be granted one day to vacate his/her office. The Member will be permitted to be reimbursed for travel and accommodations expenses for the day before and the day after attending at their office, and be permitted the meal allowance for that period of time.

- Currently, there is no provision in the *Members' Resources & Allowances Rules* (the Rules) to allow Members who are defeated, retiring or resigning to travel to the Capital Region to vacate office.
- MCRC 2016 reviewed this matter and is recommending that Members be permitted travel, accommodation and meal expenses for this purpose. The Committee felt that one day would be a reasonable amount of time to vacate the office, and that expenses should also be covered for the day prior and day after attending at their office.
- As outlined in subsection 16(6) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission has the power to modify the recommendations but does not have the authority to exceed the maximum amounts recommended by the MCRC.
- Information with respect to the Committee's rationale for the recommendation is on page 50 of the 2016 MCRC Report.

Analysis:

Legal Consultation:

Law Clerk – House of Assembly

Internal Consultation(s):

Corporate & Members' Services

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

Cannot be assessed at this time.

Legislative Impact:

If recommendation 25 is accepted, an amendment will be required to the *Members' Resources and Allowances Rules*.

Options:

- The Commission accepts recommendation 25 that a Member be granted one day to vacate his/her office. The Member will be permitted to be reimbursed for travel and accommodations expenses for the day before and the day after attending at their office, and be permitted the meal allowance for that period of time.
- The Commission modifies recommendation 25.

Status:

- Current provisions of the *Members' Resources and Allowances Rules* remain in effect.

Action Required:

- The direction of the Commission is requested.

Prepared by: Bobbi Russell
Date: December 14, 2016

Approved by: Sandra Barnes

**House of Assembly Management Commission
Briefing Note**

Title: 2016 Members' Compensation Review Committee (MCRC) Recommendations

Issue: Recommendations 49-55 – House of Assembly Management Commission

Background:

- The 2016 MCRC made seven recommendations regarding the House of Assembly Management Commission.

Recommendations 49-51

49. *The Management Commission, officers of the House and the staff of the House of Assembly administration shall be responsible and accountable to ensure that all advice, deliberations, decisions and recommendations of the Management Commission (whether such advice, deliberations, decisions and recommendations are the result of informal or formal meetings of the members of the Commission) are properly documented;*
50. *It is an offence to fail to so document, or to destroy documentation recording decisions and recommendations or the advice and deliberations leading up to those decisions and recommendations;*
51. *The role of the House of Assembly Management Commission Audit Committee be expanded to specifically review compliance by the Speaker and each member of the Management Commission regarding the requirement to review and make decisions on all MCRC recommendations;*

- With respect to recommendations 49-51, MCRC noted that 12 of the 26 recommendations made by MCRC 2012, did not form part of any agenda of the Management Commission meetings. The Committee also noted it was unable to find any record of a member of the Commission addressing the omissions and that there was no record of any follow up being done to have the matters placed on an agenda for consideration by the Commission. It considered this a breach of subsection 16(5) of the Act.
- The Committee noted there is no discretion in the Act to allow the Speaker to withhold MCRC recommendations from consideration by the Management Commission and said they were not convinced that the explanations given were reasonable enough to permit the Speaker to deny the Commission its obligation to address the recommendations, or to

abdicate its responsibility to consider and make decisions regarding the recommendations.

- MCRC was also concerned that some/all members of the Management Commission held informal discussions regarding the 12 recommendations, and agreed not to bring the recommendations to the public forum for debate and decision. Because the discussions were informal, no documentation of such discussions and decisions were recorded or exists, and there is no record as to who participated in the informal meeting.
- MCRC felt the function of the Audit Committee should be expanded to ensure legislative compliance by the members of the Management Commission and the officers and staff of the House of Assembly. It recommends that the role of the Audit Committee be expanded to specifically review compliance by the Speaker and each member of the Management Commission regarding the requirement to review and make decisions on all MCRC recommendations.

Recommendations 52-54

52. *The Speaker shall:*

- a. not set Management Commission meetings that conflict with Cabinet meetings;*
- b. no later than September 15 each year, set a fixed schedule of a minimum of three (3) Management Commission meetings for the Fall, which all members shall make a priority in attending;*
- c. no later than January 15 each year, set a fixed schedule of a minimum of three (3) Management Commission meetings for the Spring, which all members shall make a priority in attending;*

53. *No member shall be permitted to be absent from any Management Commission meeting without good cause and prior approval of the Speaker;*

54. *Subsection 18(8) of the Act be amended to permit that a quorum shall consist of a simple majority of members of the Commission, without reference to government or opposition members, but a quorum must include the Speaker.*

- With respect to recommendations 52-54, Paragraph 21(3)(a) of the *House of Assembly Accountability, Integrity and Administration Act* requires members to attend Commission meetings “unless unable to do so for good reason”. Such reasons are not specified in the legislation, but MCRC stated that “the absence of a member from attending a Commission meeting should be akin to the reasons for a Member not sitting in the House of Assembly”. MCRC expressed concern about the difficulties of scheduling Commission meetings which resulted in the unnecessary adjournment of meetings and deferment of matters requiring decisions. Of equal concern to MCRC was the legislated requirement that a quorum of the Management Commission consist of at least one

government member and one opposition member. MCRC felt that it created another difficulty in scheduling meetings.

Recommendations 52-54 are designed to ensure the attendance of members of the Management Commission and to ensure there is fairness and balance to the Commission.

Recommendation 55

55. *It is recommended that the Management Commission review its function and the breadth of its authority.*

- With respect to recommendation 55, MCRC noted that members of the Management Commission have in the past deferred their decision making authority to a subsequent MCRC rather than make a decision that was well within their legislative authority. It noted that the chair of the 2012 MCRC had expressed the same concerns. MCRC 2016 recognized that issues placed before the Management Commission are often sensitive and can have the appearance of self-interest and that there may be some reluctance to make decisions on such matters, particularly given the mandatory public nature of the discussions. It noted “while the Management Commission must always be cautious in its functioning, it cannot allow that caution to sidetrack its function and legislative responsibilities”.
- The mandate, functioning and authority of the Commission are detailed in Part III of the *House of Assembly Accountability, Integrity and Administration Act*. If the Commission accepts recommendation 55, the Commission will need to provide direction as to how it wishes to proceed with a review of its function and authority.
- As outlined in subsection 16(6) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission has the power to modify the recommendations, but does not have the authority to exceed the maximum amounts recommended by the MCRC.
- Information with respect to the Committee’s rationale for these recommendations is on pages 101-111 of the 2016 MCRC Report.

Analysis:

Legal Consultation:

Law Clerk – House of Assembly

Internal Consultation(s):

N/A

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

N/A

Legislative Impact:

Legislative amendments may be required to the *House of Assembly Accountability, Integrity and Administration Act*.

Options:

Recommendation 49

- The Commission adopts recommendation 49 and directs that the Management Commission, officers of the House and the staff of the House of Assembly administration shall be responsible and accountable to ensure that all advice, deliberations, decisions and recommendations of the Management Commission (whether such advice, deliberations, decisions and recommendations are the result of informal or formal meetings of the members of the Commission) are properly documented.
- The Commission modifies recommendation 49.

Recommendation 50

- The Commission adopts recommendation 50 that it is an offence to fail to so document, or to destroy documentation recording decisions and recommendations or the advice and deliberations leading up to those decisions and recommendations;
- The Commission modifies recommendation 50.

Recommendation 51

- The Commission adopts recommendation 51 that the role of the House of Assembly Management Commission Audit Committee be expanded to specifically review compliance by the Speaker and each member of the Management Commission regarding the requirement to review and make decisions on all MCRC recommendations; .
- The Commission modifies recommendation 51.

Recommendation 52

- The Commission adopts recommendation 52 and directs that the Speaker shall:
 - a. not set Management Commission meetings that conflict with Cabinet meetings;

- b. no later than September 15 each year, set a fixed schedule of a minimum of three (3) Management Commission meetings for the Fall, which all members shall make a priority in attending;
 - c. no later than January 15 each year, set a fixed schedule of a minimum of three (3) Management Commission meetings for the Spring, which all members shall make a priority in attending;
- The Commission modifies recommendation 52.

Recommendation 53

- The Commission adopts recommendation 53 and directs that no member shall be permitted to be absent from any Management Commission meeting without good cause and prior approval of the Speaker.
- The Commission modifies recommendation 53.

Recommendation 54

- The Commission adopts recommendation 54 and directs that subsection 18(8) of the Act be amended to permit that a quorum shall consist of a simple majority of members of the Commission, without reference to government or opposition members, but a quorum must include the Speaker.
- The Commission modifies recommendation 54.

Recommendation 55

- The Commission adopts recommendation 55 that the Management Commission review its function and the breadth of its authority.
- The Commission modifies recommendation 55.

Status:

N/A

Action Required:

- The direction of the Commission is requested.

Prepared by: Marie Keefe
Date: December 13, 2016

Approved by: Sandra Barnes

**House of Assembly Management Commission
Briefing Note**

Title: 2016 Members' Compensation Review Committee (MCRC) Recommendations

Issue: Recommendations 56-59 – Future MCRC Process

Background:

- The 2016 MCRC made the following recommendation regarding the process for future MCRCs:
 56. *Any relevant materials relating to the work of future MCRCs (such as the Green Report, past reports of MCRCs, the Members' Administration Guide, Provincial and National reports dealing with similar issues, etc.) be delivered to the members of future MCRCs as soon as they are appointed, to allow them time to read and prepare for the work before them;*
 57. *While we recognize that the requirement for appointing a Members' Compensation Review Committee is legislated, some care should be taken in the timing of the official commencement of the MCRC so that public engagement can occur when most members of the public are available to attend public meetings (e.g. during non-summer months, hearings to be held during evening hours, etc.);*
 58. *If the intention is to have healthy and robust public input and participation, we recommend that future MCRCs be given options in a timelier manner as to the preparation and publication of notices, active engagement with the media, the creation of webpages and the use of social media;*
 59. *To aide future MCRCs with their work, they should be informed more promptly of the resources available to them, including the availability of the House of Assembly staff to provide consultation.*
- The MCRC made these recommendations based on their experience throughout the review process with the intent of facilitating the work of future MCRCs.
- While these recommendations do not require legislative amendments, they will be followed when appointing the next Committee if they are accepted by the Commission.
- Information with respect to the Committee's rationale for these recommendations is on pages 112 and 113 of the 2016 MCRC Report.

Analysis:

Legal Consultation:

Law Clerk – House of Assembly

Internal Consultation(s):

Corporate & Members' Services

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

N/A

Legislative Impact:

N/A

Options:

Recommendation 56:

- The Commission accepts recommendation 56 that if the intention is to have healthy and robust public input and participation, we recommend that future MCRCs be given options in a timelier manner as to the preparation and publication of notices, active engagement with the media, the creation of webpages and the use of social media.
- The Commission modifies recommendation 56.

Recommendation 57:

- The Commission accepts recommendation 57 that some care should be taken in the timing of the official commencement of the MCRC so that public engagement can occur when most members of the public are available to attend public meetings (e.g. during non-summer months, hearings to be held during evening hours, etc.).
- The Commission modifies recommendation 57.

Recommendation 58:

- The Commission accepts recommendation 58 that some care should be taken in the timing of the official commencement of the MCRC so that public engagement can occur when most members of the public are available to attend public meetings (e.g. during non-summer months, hearings to be held during evening hours, etc.).

- The Commission modifies recommendation 58.

Recommendation 59

- The Commission accepts recommendation 59 that to aide future MCRCs with their work, they should be informed more promptly of the resources available to them, including the availability of the House of Assembly staff to provide consultation.
- The Commission modifies recommendation 59.

Status:

- N/A

Action Required:

- The direction of the Commission is requested.

Prepared by: Bobbi Russell
Date: December 15, 2016

Approved by: Sandra Barnes

**House of Assembly Management Commission
Briefing Note**

Title: 2016 Members' Compensation Review Committee (MCRC) Recommendations

Issue: Recommendations 45-48 – Additional Legislative Amendments

Background:

- The 2016 MCRC made the following recommendations regarding additional amendments that are required to the *House of Assembly Accountability, Integrity and Administration Act* (the Act):

45. The heading of section 16 of the Act be amended as follows:

“Inquiry re: MHA Compensation”

or such similar wording as to capture the entirety of the remuneration that forms part of the Inquiry.

46. Paragraph 16(5)(a) of the Act be amended to delete the reference to “non-taxable allowances” and to properly reference severance and pension.

47. Subsection 16(6) of the Act be amended to delete the reference to “non-taxable allowances” and to properly reference severance and pension.

48. Section 17 of the Act be amended to properly reference severance and pension.

- Upon review of the various aspects of MHA remuneration and the applicable legislation, the MCRC noticed what appeared to be inconsistencies or inaccuracies.
- Section 16 of the Act creates the MCRC for each General Assembly and outlines the provisions for the Committee's mandate, report and the process for dealing with its recommendations by the Speaker and Management Commission.
- The Committee noticed that the global aspect of remuneration (salaries, pension, severance and allowances) is not captured in all subsections within Section 16. These recommendations are meant to ensure that all aspects of remuneration are referenced, and that the references are consistent and transparent.
- In addition to the changes recommended by MCRC to Section 16, the Law clerk suggests that the references to the 46th and 47th General Assemblies be removed from subsections 16(1) and (2) as they are no longer necessary.

- Section 17 of the Act directs that salaries, allowances and expenses be paid out of the consolidated revenue fund (CRF). Recommendation 48 would add references to severance and pensions to this Section.
- MHA pensions are not governed by this Act, and are paid in accordance with the *Members of the House of Assembly Retiring Allowances Act* and the *Pensions Funding Act*. The Law Clerk suggests that a reference to pensions not be added to Section 17 as proposed.
- Draft amendments to Section 16 and 17 to give effect to MCRC recommendations 45 to 48 are included in Appendix A.
- As outlined in subsection 16(6) of the Act, the Commission has the power to modify the recommendations but does not have the authority to exceed the maximum amounts recommended by the MCRC.
- Information with respect to the Committee’s rationale for the recommendations is on pages 99 and 100 of the 2016 MCRC Report.

Analysis:

Legal Consultation:

Law Clerk – House of Assembly

Internal Consultation(s):

N/A

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

N/A

Legislative Impact:

Amendments will be required to Sections 16 and 17 of the *House of Assembly Accountability, Integrity and Administration Act* as outlined in the recommendations.

Options:

Recommendation 45:

- The Commission accepts recommendation 45 that the heading of Section 16 of the Act be amended as follows:

“Inquiry re: MHA Compensation”

or such similar wording as to capture the entirety of the remuneration that forms part of the Inquiry; and approves the proposed amendments as drafted by the Law Clerk.

- The Commission modifies recommendation 45.

Recommendation 46:

- The Commission accepts recommendation 46 that paragraph 16(5)(a) of the Act be amended to delete the reference to “non-taxable allowances” and to properly reference severance and pension; and approves the proposed amendments as drafted by the Law Clerk.
- The Commission modifies recommendation 46.

Recommendation 47:

- The Commission accepts recommendation 47 that subsection 16(6) of the Act be amended to delete the reference to “non-taxable allowances” and to properly reference severance and pension; and approves the proposed amendments as drafted by the Law Clerk.
- The Commission modifies recommendation 47.

Recommendation 48:

- The Commission modifies recommendation 48 that Section 17 of the Act be amended to properly reference severance, but that it not include a reference to pensions as they are not paid out of the consolidated revenue fund (CRF); and approves the proposed amendments as drafted by the Law Clerk.

Amendments to subsections 16(1) & (2) as Recommended by the Law Clerk:

- The Commission approves proposed amendments to subsection 16(1) and (2) of the Act to remove references to the 46th and 47th General Assemblies as they are no longer necessary.

Status:

- Current provisions of the *House of Assembly Accountability, Integrity and Administration Act* remain in effect.

Action Required:

- The direction of the Commission is requested.

Prepared by: Bobbi Russell
Date: December 15, 2016

Approved by: Sandra Barnes