

**House of Assembly Management Commission
Agenda**

Date: July 30, 2020
Time: 9:00 am – 10:00 am
Location: Via Videoconference (WebEx)

Televised Meeting

1. Approval of Minutes – July 15, 2020
2. Budget Transfers Report (2019-20 Fiscal Year)
3. Caucus Operational Funding Grant Reports (2019-20 Fiscal Year)
4. Caucus Funding



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: July 15, 2020

Location: Via Videoconference (WebEx)

Time: 9:00 a.m.

Members Present:

Hon. Scott Reid, Speaker (Chair)

Hon. Siobhan Coady, Government House Leader

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Hon. John Haggie, MHA (LIB), Gander

Mr. Elvis Loveless, MHA (LIB), Fortune Bay-Cape La Hune

Mr. Barry Petten, MHA (PC), Conception Bay South

Ms. Sandra Barnes, Clerk of the House of Assembly

Mr. Derek Bennett, MHA (LIB), Deputy Speaker

Other

Ms. Bobbi Russell, Policy & Communications Officer

Regrets

Mr. David Brazil, Opposition House Leader

The Chair reported decisions from *in-camera* meetings held on December 4, 2019, December 18, 2019 and July 8, 2020. Details of the decisions were included with the draft Minutes for each meeting circulated to the Commission for approval as part of agenda item #1.

CM 2020-011 The Minutes of the Commission meeting held on December 4, 2019 were approved as read.

CM 2020-012 The Minutes of the Commission meeting held on December 18, 2019 were approved as read, with the revision to CM 2019-037 as discussed.

CM 2020-013 The Minutes of the Commission meeting held on July 8, 2020 were approved as read.

CM 2020-014 The Commission ratified the following transfer of funds approvals in accordance with Section 5 of the *House of Assembly Transfer of Funds Policy*:

- HOABT2020-023
- HOABT2020-026
- HOABT2020-027
- HOABT2020-030
- HOABT2020-034
- HOABT2021-IS001-IS

CM 2020-015 The Commission approved the following transfer of funds:

From:

Subdivision 1.1.04.09 Members' Resources – Allowances and Assistance
\$2,300

To:

Subdivision 1.1.04.02 Members' Resources – Supplies
\$2,300

CM 2020-016 The Commission approved payment of expenses totaling \$50.00 for the Member for Burin-Grand Bank with the expenses to be paid within the appropriate allocation for the 2020-21 fiscal year.

The Chair presented a report with respect to Rulings on Allowance Use in accordance with Section 24 of the *House of Assembly, Accountability, Integrity and Administration Act* for the period ended July 9, 2020.

The Chair presented a report with respect to Urgent Approvals Under Delegated Authority in accordance with CM 2008-095 for the period ended July 9, 2020.

The financial reports for the Legislature and Members' expenditure reports were provided to the Commission in accordance with Section 20 of the *House of Assembly, Accountability, Integrity and Administration Act* for the following periods:

- April 1, 2019 to December 31, 2019
- April 1, 2019 to March 31, 2020

Adjournment: 9:30 a.m.

Hon. Scott Reid
Speaker (Chair)

Sandra Barnes
Clerk and Secretary to the Commission

**House of Assembly Management Commission
Briefing Note**

Title: Budget Transfers Report

Issue: Budget transfers processed during fiscal year 2019-20.

Background:

- The Transfer of Funds Policy, April 2008 requires only certain budget transfers to be approved by the Commission. However, to ensure transparency, the Policy requires that all transfers of funds be reported to the Commission at the end of a fiscal year.
- In accordance with Section 4.1.1 of the Transfer of Funds Policy, the following thirty-nine (39) transfers were approved by the Clerk of the House of Assembly and the applicable Statutory Officer or Chief Financial Officer (or designate) since the last report:
 - HOABT2020-002 to HOABT2020-003
 - HOABT2020-005 to HOABT2020-016
 - HOABT2020-018 to HOABT2020-022
 - HOABT2020-024 to HOABT2020-025
 - HOABT2020-028 to HOABT2020-029
 - HOABT2020-031 to HOABT2020-033
 - HOABT2020-035 to HOABT2020-047
 - AGBA00001-1920 to AGBA00004-1920 (transfers for the Office of the Auditor General)
- In accordance with Section 4.2.1 of the Transfer of Funds Policy, the following Transfer of funds (not attached) were approved by the Management Commission:
 - HOABT2020-001 – approved per Commission Minute No. CM 2019-014
 - HOABT2020-004 – approved per Commission Minute No. CM 2019-015
 - HOABT2020-017 – approved per Commission Minute No. CM 2019-029
- In accordance with Section 5 of the Transfer of Funds Policy, the following transfer of funds (not attached) were approved by a quorum of at least four members of the House of Assembly Management Commission:
 - HOABT2020-023
 - HOABT2020-026 to HOABT2020-027
 - HOABT2020-030
 - HOABT2020-034

Analysis:

Legal Consultation:

Not applicable

Internal Consultation(s):

Not applicable

External Consultation(s):

Not applicable

Comparison to Government Policy:

Executive Branch has a comparable Transfer of Funds Policy.

Financial Impact:

Not applicable

Legislative Impact:

Not applicable

Options:

- Not applicable

Status:

- Not applicable

Action Required:

- For information purposes only.

Drafted by: Wanda Strowbridge
Date: July 21, 2020

Approved by: Sandra Barnes

Attachments:

1. Budget Transfers HOABT2020-001 to HOABT2020-047
2. Budget Transfers AGBA00001-1920 to ABGA00004-1920

LEGISLATURE

Budget Adjustment No.: HOABT2020-001

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	130	04B0	1061	000000	1.1.07.10 Official Opposition Caucus – Grants and Subsidies	\$9,100

FUNDS REQUIRED FOR:


Additional funds are required to provide operational funding to support increase of seven Members for the Official Opposition Caucus (CM2008-085 refers) for the period of May 16, 2019 to March 31, 2020.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	130	04A0	1061	000000	1.1.06.10 Government Members Caucus – Grants and Subsidies	\$9,100

REASON FUNDS ARE AVAILABLE:

Funds are available due to a decrease of seven Members for the Government Members Caucus (CM2008-085 refers) for the period of May 16, 2019 to March 31, 2020.

VERIFIED BY:  Chief Financial Officer Date: <u>June 27/19</u>	APPROVED BY: <u>CM2019-014 Refers</u> House of Assembly Management Commission Date: <u>July 23/19</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-002

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0367	000000	1.1.04.02 Members' Resources – Transportation and Communications	\$6,800

FUNDS REQUIRED FOR:


Travel costs associated with training for MHA's and CA's post General Election 2018/19.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations – Transportation and Communications	\$6,800

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:  _____ Chief Financial Officer Date: <u>07/04/19</u></p>	<p>APPROVED BY:  _____ Clerk of the House of Assembly Date: <u>2019-07-04</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-003

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0367	000000	1.1.04.02 Members' Resources – Transportation and Communications	\$3,000

FUNDS REQUIRED FOR:

Travel costs associated with training for MHA's and CA's post General Election 2018/19.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations – Transportation and Communications	\$3,000

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:</p> <p align="center"><u>Dayna Hicks</u></p> <p>Chief Financial Officer</p> <p>Date: <u>07/16/19</u></p>	<p>APPROVED BY:</p> <p align="center"><u>James Barnes</u></p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2019-07-16</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-004

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0367	000000	1.1.04.02 Members' Resources – Transportation and Communications	\$7,500

FUNDS REQUIRED FOR:


Additional fund are required for Members' travel to attend training.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	130	0410	0910	000000	1.1.04.09 Members' Resources – Allowances and Assistance	\$7,500

REASON FUNDS ARE AVAILABLE:

Expenditures are less than anticipated and it is estimated that Members will not avail of the maximum allowable funds.

VERIFIED BY:  Chief Financial Officer Date: <u>July 22/19</u>	APPROVED BY: <u>CM2019-015 Refers</u> House of Assembly Management Commission Date: <u>July 23/19</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-005

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	100	04B0	0130	000000	1.1.07.01 Official Opposition Caucus – Salaries	\$141,100
0205	100	04C0	0130	000000	1.1.08.01 Third Party Caucus – Salaries	\$20,200

FUNDS REQUIRED FOR:

Official Opposition Caucus – To reflect pro-rated amounts from May 16, 2019 to March 31, 2020 as a result of the General Election 2019.

Third Party Caucus – To reflect pro-rated amounts from May 16, 2019 to March 31, 2020 as a result of the General Election 2019.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	100	04A0	0130	000000	1.1.06.01 Government Members Caucus – Salaries	\$120,800
0206	100	0410	0130	000000	1.1.04.01 Members' Resources – Salaries	\$40,500

REASON FUNDS ARE AVAILABLE:

Government Members' Caucus – To reflect pro-rated amounts from May 16, 2019 to March 31, 2020 as a result of the General Election 2019.

Members' Resources – Salary costs for Constituency Assistants and Constituency Assistant Replacements are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>July 25/19</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-07-26</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-006

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0611	000000	1.1.04.02 Members' Resources – Purchased Services	\$7,300

FUNDS REQUIRED FOR:



Purchased Services greater than anticipated due to General Election 2019.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations – Transportation and Communications	\$7,300

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:  Chief Financial Officer Date: <u>Aug. 8/19</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-08-12</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-007

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0611	000000	1.1.04.02 Members' Resources - Purchased Services	\$400

FUNDS REQUIRED FOR:


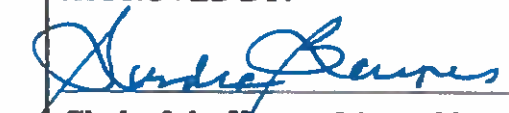
Purchased Services greater than anticipated due to General Election 2019.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	0367	000000	1.1.01.02 Administrative Support - Transportation and Communications	\$400

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:  Chief Financial Officer Date: <u>Aug. 30/19</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-08-30</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-008

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0367	000000	1.1.04.02 Members' Resources – Transportation and Communications	\$1,200

FUNDS REQUIRED FOR:

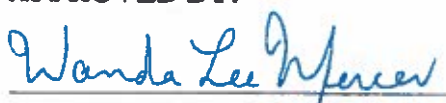
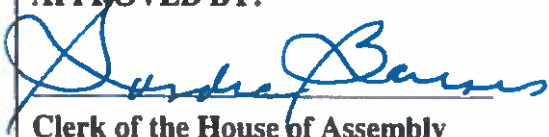
Travel costs associated with training for MHA's and CA's post General Election 2018/19.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations – Transportation and Communications	\$1,200

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:  Chief Financial Officer Date: <u>Sept. 5/19</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-09-05</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-009

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	0232	000000	1.1.01.02 Administrative Support – Employee Benefits	\$1000

FUNDS REQUIRED FOR:



Funds required for Registration Fees – 2019 Professional Development Conference and Women in Leadership Conference.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	0367	000000	1.1.01.02 Administrative Support – Transportation and Communications	\$1000

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:  _____ Chief Financial Officer Date: <u>09/06/19</u></p>	<p>APPROVED BY:  _____ Clerk of the House of Assembly Date: <u>2019-09-06</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-010

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0205	110	04C0	0710	000000	1.1.08.02 Third Party Caucus – Property, Furnishings and Equipment	\$400

FUNDS REQUIRED FOR:

To cover the cost of Property, Furnishings and Equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0205	110	04C0	0367	000000	1.1.08.02 Third Party Caucus – Transportation and Communications	\$400

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:</p> <p><i>Dayna Wicks</i></p> <p>Chief Financial Officer</p> <p>Date: <u>09/17/19</u></p>	<p>APPROVED BY:</p> <p><i>Wanda Lee Mercer</i></p> <p>Clerk of the House of Assembly S.10 of HOAATAA</p> <p>Date: <u>Sept. 17/19</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-011

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Property, Furnishings & Equipment	\$1,200

FUNDS REQUIRED FOR:

To cover cost of furniture and equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0367	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Transportation and Communications	\$1,200

REASON FUNDS ARE AVAILABLE:

Travel is less than anticipated.

<p>VERIFIED BY:</p> <p><i>Dayna Hicks</i> _____ Chief Financial Officer</p> <p>Date: <u>09/17/19</u></p>	<p>APPROVED BY:</p> <p><i>Wanda Lee Spencer</i> _____ Clerk of the House of Assembly S.10 of HOA/HIAH</p> <p>Date: <u>Sept. 17/19</u></p>	<p>APPROVED BY:</p> <p><i>[Signature]</i> _____ Statutory Officer</p> <p>Date: <u>Sept 18, 2019</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-012

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0367	000000	1.1.04.02 Members' Resources - Transportation and Communications	\$1,200.00

FUNDS REQUIRED FOR:

Travel costs associated with training for CAs post General Election 2018/19.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations - Transportation and Communications	\$1,200.00

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:</p> <p><u>Wanda Lee Mercer</u> Chief Financial Officer</p> <p>Date: <u>Sept. 26/19</u></p>	<p>APPROVED BY:</p> <p><u>Janice Baines</u> Clerk of the House of Assembly</p> <p>Date: <u>2019-09-26</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-013

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0208	110	0430	0232	000000	1.1.03.02 Hansard and Broadcast – Employee Benefits	\$200

FUNDS REQUIRED FOR:



To cover the cost of conference registration fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0232	000000	1.1.02.02 Legislative Library and Records Management – Employee Benefits	\$200

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated conference registration fees.

<p>APPROVED BY:  Chief Financial Officer Date: <u>Sept. 27/19</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-09-27</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-014

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0367	000000	1.1.04.02 Members' Resources – Transportation and Communications	\$1,800

FUNDS REQUIRED FOR:

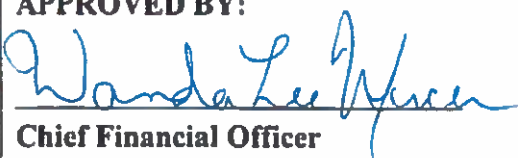
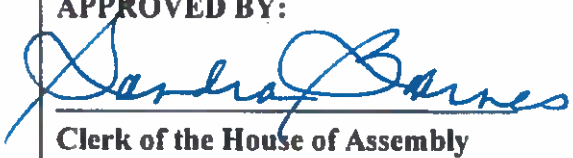
Additional funds are required for Members' training as approved by Resolution of the House on December 4, 2018.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations – Transportation and Communications	\$1,800

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:  Chief Financial Officer Date: <u>October 9, 2019</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-10-09</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-015

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0367	000000	1.1.04.02 Members' Resources - Transportation and Communications	\$1,500

FUNDS REQUIRED FOR:


Travel costs associated with training for Constituency Assistant post General Election 2018/19.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations - Transportation and Communications	\$1,500

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:  Chief Financial Officer Date: <u>Oct. 16/19</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-10-16</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-016

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Property, Furnishings and Equipment	\$200

FUNDS REQUIRED FOR:




To cover cost of furniture and equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0367	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Transportation and Communications	\$200

REASON FUNDS ARE AVAILABLE:

Travel is less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>Oct. 17/19</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-10-17</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>Oct 17, 2019</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-017

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	130	0600	1061	000000	3.1.01.10 Office of the Chief Electoral Officer – Grants and Subsidies	\$300,000

FUNDS REQUIRED FOR:


General Election 2019 candidate and subsidy payments.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0130	000000	3.1.01.01 Office of the Chief Electoral Officer – Salaries	\$300,000

REASON FUNDS ARE AVAILABLE:

Funding for General Election 2019 is less than anticipated.

VERIFIED BY:  Chief Financial Officer Date: <u>Oct. 25/19</u>	APPROVED BY: <u>CM2019-029 Refers</u> House of Assembly Management Commission Date: <u>Nov. 6/19</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-018

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0207	110	0430	0429	000000	1.1.03.02 Hansard and Broadcast – Supplies	\$18,800

FUNDS REQUIRED FOR:


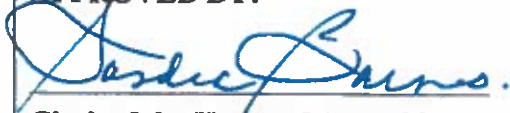
To cover the increase of subscription costs for an additional six months (October 2019 – March 2020).

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0207	120	0430	0510	000000	1.1.03.02 Hansard and Broadcast – Professional Services	\$18,800

REASON FUNDS ARE AVAILABLE:

Expenditures for Professional Services are less than anticipated.

<p>APPROVED BY:</p> <p></p> <p>Chief Financial Officer</p> <p>Date: <u>Nov. 1/19</u></p>	<p>APPROVED BY:</p> <p></p> <p>Clerk of the House of Assembly</p> <p>Date: <u>2019-11-01</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-019

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0367	000000	1.1.04.02 Members' Resources - Transportation and Communications	\$2,400

FUNDS REQUIRED FOR:

Additional funds are required for Members' training as approved by Resolution of the House on December 4, 2018.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations - Transportation and Communications	\$2,400

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

APPROVED BY:

Dayna Wicks

Chief Financial Officer

Date:

11/05/19

APPROVED BY:

Jarvis Jones

Clerk of the House of Assembly

Date:

2019-11-05

LEGISLATURE

Budget Adjustment No.: HOABT2020-020

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0611	000000	1.1.04.02 Members' Resources - Purchased Services	\$3,500
0206	110	0410	0367	000000	1.1.04.02 Members' Resources - Transportation and Communications	\$5,900

FUNDS REQUIRED FOR:



Purchased Services - To cover moving expenses for Members associated with General Election 2018/19.
Transportation and Communications - Travel costs associated with training for Members and CAs post General Election 2018/19.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0204	100	04A0	0130	000000	1.1.06.01 Government Members Caucus - Salaries	\$9,400

REASON FUNDS ARE AVAILABLE:

To reflect pro-rated amounts from November 4, 2019 to March 31, 2020 as a result of a decrease in one private member.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>Nov 15/19</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-11-15</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-021

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0710	000000	1.1.07.02 Official Opposition Caucus – Property, Furnishings and Equipment	\$2,600

FUNDS REQUIRED FOR:



To cover the cost of camera equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0367	000000	1.1.07.02 Official Opposition Caucus – Transportation and Communications	\$2,600

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel requirements.

<p>APPROVED BY:</p> <p> Chief Financial Officer</p> <p>Date: <u>Nov. 15/19</u></p>	<p>APPROVED BY:</p> <p> Clerk of the House of Assembly</p> <p>Date: <u>2019-11-15</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-022

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0205	110	04C0	0710	000000	1.1.08.02 Third Party Caucus – Property, Furnishings and Equipment	\$700

FUNDS REQUIRED FOR:

To cover the cost of Property, Furnishings and Equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0205	110	04C0	0367	000000	1.1.08.02 Third Party Caucus – Transportation and Communications	\$400
0205	110	04C0	0611	000000	1.1.08.02 Third Party Caucus – Purchased Services	\$300

REASON FUNDS ARE AVAILABLE:

Transportation and Communications: Savings are available due to less than anticipated travel.

Purchased Services: Expenditures for metering, training and other services are less than anticipated.

<p>APPROVED BY:  Chief Financial Officer Date: <u>Dec. 5/19</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-12-05</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-023

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	130	0600	1061	000000	3.1.01.10 Office of the Chief Electoral Officer – Grants and Subsidies	\$120,000

FUNDS REQUIRED FOR:

General Election 2019 candidate and subsidy payments.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0120	019629	3.1.01.01 Office of the Chief Electoral Officer – Salaries	\$120,000

REASON FUNDS ARE AVAILABLE:

Funding for General Election 2019 is less than anticipated.

VERIFIED BY: <i>Wanda Lee Mercer</i> Chief Financial Officer Date: <u>Dec. 12/19</u>	APPROVED BY: <i>John Haggie, Barry Petten, David Brazil & Elvis Loveless</i> House of Assembly Management Commission Date: <u>Dec. 13/19</u>
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Approved pursuant to Transfer of Funds Policy - April, 2008
(Revised October, 2014).

LEGISLATURE

Budget Adjustment No.: HOABT2020-024

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Property, Furnishings & Equipment	\$100

FUNDS REQUIRED FOR:

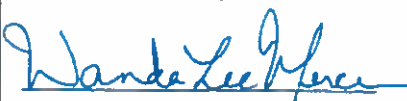

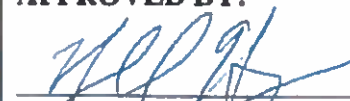
To cover cost of furniture and equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0410	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Supplies	\$100

REASON FUNDS ARE AVAILABLE:

Supplies requirement is less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>Dec. 17/19</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-12-17</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>December 17, 2019</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-025

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0710	000000	1.1.07.02 Official Opposition Caucus – Property, Furnishings and Equipment	\$300

FUNDS REQUIRED FOR:

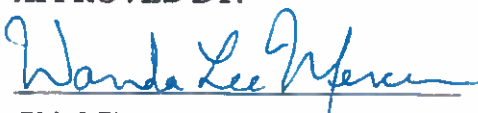
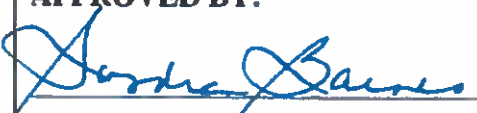
To cover cost of furniture and equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0367	000000	1.1.07.02 Official Opposition Caucus – Transportation and Communications	\$300

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel requirements.

<p>APPROVED BY:  Chief Financial Officer Date: <u>Dec. 17/19</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2019-12-17</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-026

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	120	0410	0513	000000	1.1.04.02 Members' Resources – Professional Services	\$3,500

FUNDS REQUIRED FOR:



Additional funds are required for reimbursement of legal expenses.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	130	0410	0910	000000	1.1.04.09 Members' Resources – Allowances and Assistance	\$3,500

REASON FUNDS ARE AVAILABLE:

Expenditures are less than anticipated and it is estimated that Members will not avail of the maximum allowable funds.

VERIFIED BY:  Chief Financial Officer Date: <u>Dec. 20/19</u>	APPROVED BY:  House of Assembly Management Commission Date: <u>Dec. 20/19</u>
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Approved pursuant to Transfer of Funds Policy - April, 2008
(Revised October, 2014).

LEGISLATURE

Budget Adjustment No.: HOABT2020-027

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	130	0600	1061	000000	3.1.01.10 Office of the Chief Electoral Officer – Grants and Subsidies	\$25,000

FUNDS REQUIRED FOR:

General Election 2019 candidate and subsidy payments.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0120	019629	3.1.01.01 Office of the Chief Electoral Officer – Salaries	\$25,000

REASON FUNDS ARE AVAILABLE:

Funding for General Election 2019 is less than anticipated.

<p>VERIFIED BY:</p> <p><i>Wanda Lee Mercer</i> Chief Financial Officer</p> <p>Date: <u>Jan. 27, 2020</u></p>	<p>APPROVED BY:</p> <p><i>Berry Petten, David Brazil, Alison Coffin, Siobhan Card</i> House of Assembly Management Commission</p> <p>Date: <u>January 27, 2020</u></p>
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*Approved pursuant to Transfer of Funds Policy - April 2008
 (Revised October, 2014).*

LEGISLATURE

Budget Adjustment No.: HOABT2020-028

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0232	000000	1.1.05.02 House Operations – Employee Benefits	\$300

FUNDS REQUIRED FOR:


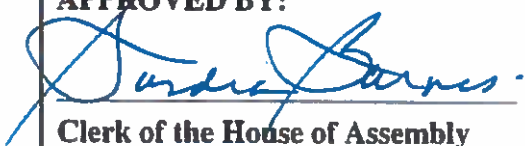
Professional registration fees are greater than anticipated.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations – Transportation and Communications	\$300

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:  Chief Financial Officer Date: <u>January 29, 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-01-30</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-029

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	120	0450	0510	000000	6.1.01.02 Office of the Information and Privacy Commissioner - Professional Services	\$4,200

FUNDS REQUIRED FOR:




To cover cost of legal fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	100	0450	0110	000000	6.1.01.01 Office of the Information and Privacy Commissioner - Salaries	\$4,200

REASON FUNDS ARE AVAILABLE:

Salary costs are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>Jan. 31, 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-01-31.</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>2020-01-31</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-030

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	130	0600	1061	000000	3.1.01.10 Office of the Chief Electoral Officer – Grants and Subsidies	\$15,000

FUNDS REQUIRED FOR:

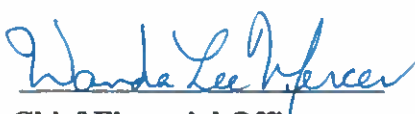

General Election 2019 candidate and subsidy payments.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	100	0600	0110	000000	3.1.01.01 Office of the Chief Electoral Officer – Salaries	\$15,000

REASON FUNDS ARE AVAILABLE:

Funding for General Election 2019 is less than anticipated.

VERIFIED BY:  Chief Financial Officer Date: <u>February 14, 2020</u>	APPROVED BY:  House of Assembly Management Commission Date: <u>February 18, 2020</u>
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Approved pursuant to Transfer of Funds Policy - April, 2008
(Revised October, 2014)

LEGISLATURE

Budget Adjustment No.: HOABT2020-031

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	120	0450	0510	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Professional Services	\$9,100

FUNDS REQUIRED FOR:

To cover cost of legal fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	100	0450	0110	000000	6.1.01.01 Office of the Information and Privacy Commissioner – Salaries	\$9,100

REASON FUNDS ARE AVAILABLE:

Salary costs are less than anticipated.

<p>VERIFIED BY: <i>Wanda Lee Pierce</i> Chief Financial Officer Date: <u>February 20, 2020</u></p>	<p>APPROVED BY: <i>Jandra Barnes</i> Clerk of the House of Assembly Date: <u>2020-02-20</u></p>	<p>APPROVED BY: <i>[Signature]</i> Statutory Officer Date: <u>Feb 20, 2020</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-032

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0241	100	0580	0110	000000	4.1.01.01 Office of the Citizens' Representative - Salaries	\$42,000

FUNDS REQUIRED FOR:




Unbudgeted paid leave payout.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	100	0400	0110	000000	1.1.01.01 Administrative Support - Salaries	\$42,000

REASON FUNDS ARE AVAILABLE:

Savings are available due to hiring at a lower level and vacancies.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>February 24, 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-02-24</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>24 Feb 2020</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-033

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0710	000000	1.1.07.02 Official Opposition Caucus – Property, Furnishings and Equipment	\$1,300

FUNDS REQUIRED FOR:


To cover the cost of office furnishings and equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0203	110	04B0	0311	000000	1.1.07.02 Official Opposition Caucus – Transportation and Communications	\$1,300

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated postage requirements.

<p>APPROVED BY:  Chief Financial Officer Date: <u>March 3, 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-03-04</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-034

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	100	0410	0130	000000	1.1.04.01 Members' Resources – Salaries	\$81,100

FUNDS REQUIRED FOR:



Unbudgeted paid leave and severance payouts due to General Election 2019.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	100	0400	0110	000000	1.1.01.01 Administrative Support – Salaries	\$70,000
0202	100	0420	0110	000000	1.1.05.01 House Operations - Salaries	\$11,100

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated costs for 2019 General Election, hiring at a lower level and temporary vacancies.

VERIFIED BY:  Chief Financial Officer Date: <u>March 3, 2020</u>	APPROVED BY:  House of Assembly Management Commission Date: <u>March 5, 2020</u>
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Approved pursuant to Transfer of Funds Policy - April, 2008
(Revised October, 2014)

LEGISLATURE

Budget Adjustment No.: HOABT2020-035

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	120	0450	0513	000000	6.1.01.02 Office of the Information and Privacy Commissioner – Professional Services	\$500

FUNDS REQUIRED FOR:

To cover cost of legal fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	100	0450	0110	000000	6.1.01.01 Office of the Information and Privacy Commissioner – Salaries	\$500

REASON FUNDS ARE AVAILABLE:

Salary costs are less than anticipated.

<p>VERIFIED BY: <i>Wanda Lee Mercer</i> Chief Financial Officer Date: <u>March 5, 2020</u></p>	<p>APPROVED BY: <i>Jordie Barnes</i> Clerk of the House of Assembly Date: <u>2020-03-05</u></p>	<p>APPROVED BY: <i>[Signature]</i> Statutory Officer Date: <u>March 5, 2020</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-036

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	120	0600	0513	000000	3.1.01.02 Office of the Chief Electoral Officer – Professional Services	\$2,500

FUNDS REQUIRED FOR:




To cover the cost of legal fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	110	0600	0367	000000	3.1.01.02 Office of the Chief Electoral Officer – Transportation and Communications	\$2,500

REASON FUNDS ARE AVAILABLE:

Transportation requirements related to General Election travel are less than anticipated.

VERIFIED BY:  Chief Financial Officer Date: <u>March 10, 2020</u>	APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-03-10</u>	APPROVED BY:  Statutory Officer Date: <u>2020-03-11</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-37

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0367	000000	1.1.04.02 Members' Resources – Transportation and Communications	\$900

FUNDS REQUIRED FOR:

To cover the cost of travel associated with mandatory training for MHAs.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations – Transportation and Communications	\$900

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:  Chief Financial Officer Date: <u>March 12, 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-03-12</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-038

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0611	000000	1.1.05.02 House Operations – Purchased Services	\$28,800

FUNDS REQUIRED FOR:



Newfoundland & Labrador's contribution to the 65th Commonwealth Parliamentary Association Conference.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	100	0420	0110	000000	1.1.05.01 House Operations – Salaries	\$28,800

REASON FUNDS ARE AVAILABLE:

Savings are available due to hiring at a lower level and temporary vacancies.

VERIFIED BY:  Chief Financial Officer Date: <u>March 13 2020</u>	APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-03-13</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-039

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0206	110	0410	0367	000000	1.1.04.02 Members' Resources – Transportation and Communications	\$300

FUNDS REQUIRED FOR:


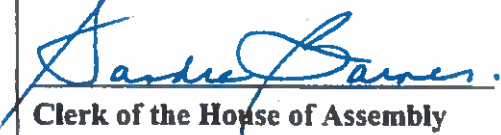
To cover the cost of travel associated with mandatory training for MHA.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0202	110	0420	0367	000000	1.1.05.02 House Operations – Transportation and Communications	\$300

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated travel.

<p>APPROVED BY:  Chief Financial Officer Date: <u>March 24, 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-03-24</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT/2020-040

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	120	0600	0513	000000	3.1.01.02 Office of the Chief Electoral Officer - Professional Services	\$5,800


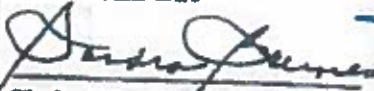

FUNDS REQUIRED FOR:
To cover the cost of legal fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0211	110	0600	0367	080000	3.1.01.02 Office of the Chief Electoral Officer - Transportation and Communications	\$5,800

REASON FUNDS ARE AVAILABLE:

Transportation requirements related to General Election travel are less than anticipated.

VERIFIED BY:  Wanda Lee Mercer Chief Financial Officer Date: <u>April 1, 2020</u>	APPROVED BY:  Sandra Jensen Clerk of the House of Assembly Date: <u>2020-04-02</u>	APPROVED BY:  Statutory Officer Date: <u>Apr 2, 2020</u>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-041

TRANSFER TO:


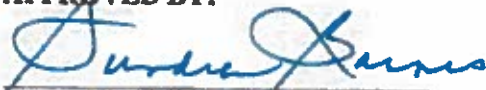
Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0410	000000	1.1.02.02 Legislative Library and Records Management - Supplies	\$2,600

FUNDS REQUIRED FOR:
To cover the cost of Supplies.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0209	110	0440	0367	000000	1.1.02.02 Legislative Library and Records Management - Transportations and Communications	\$2,600

REASON FUNDS ARE AVAILABLE:
Expenditures for Transportation and Communications are less than anticipated.

<p>APPROVED BY:  Chief Financial Officer Date: <u>April 6, 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-04-06.</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-042

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0208	110	0430	0710	000000	1.1.03.02 Hansard and Broadcast – Property, Furnishings and Equipment	\$2,300

FUNDS REQUIRED FOR:

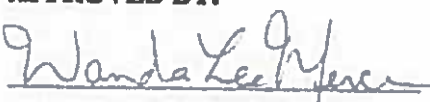
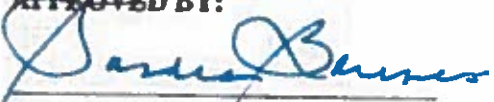
To cover the cost of Property, Furnishings and Equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0208	110	0430	0611	000000	1.1.03.02 Hansard and Broadcast – Purchased Services	\$2,300

REASON FUNDS ARE AVAILABLE:

Expenditures for Purchased Services are less than anticipated.

<p>APPROVED BY:  Chief Financial Officer Date: <u>April 6, 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-04-06</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-043

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	110	0450	0710	000000	6.1.01.02 Office of the Information and Privacy Commissioner - Property, Furnishings and Equipment	\$1,100

FUNDS REQUIRED FOR:

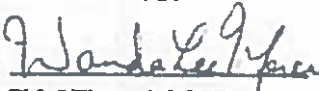


To cover the cost of Property, Furnishings and Equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	100	0450	0110	000000	6.1.01.01 Office of the Information and Privacy Commissioner - Salaries	\$1,100

REASON FUNDS ARE AVAILABLE:

Salary costs are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>April 6, 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-04-06</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>April 8, 2020</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-044

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	120	0450	0513	000000	6.1.01.02 Office of the Information and Privacy Commissioner - Professional Services	\$8,600

FUNDS REQUIRED FOR:




To cover cost of legal fees.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0249	108	0450	0110	000000	6.1.01.01 Office of the Information and Privacy Commissioner - Salaries	\$8,600

REASON FUNDS ARE AVAILABLE:

Salary costs are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>April 7, 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-04-07</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>April 7, 2020</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-045

TRANSFER TO:

Accounting Distribution					Description	Amount
HC	ACAT	ACEL	LOBJ	DTC		
0241	110	0580	0710	000000	4.1.01.02 Office of the Citizens' Representative Property, Furnishings and Equipment	\$2,200

FUNDS REQUIRED FOR:

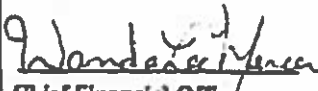
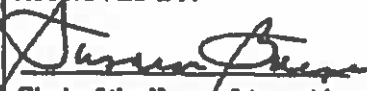
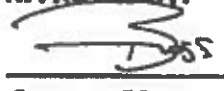
To cover the cost of Property, Furnishings and Equipment.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0241	110	0580	0367	000000	4.1.01.02 Office of the Citizens' Representative Transportation and Communications	\$2,200

REASON FUNDS ARE AVAILABLE:

Transportation and Communications costs are less than anticipated.

<p>VERIFIED BY:  Chief Financial Officer Date: <u>Apr. 19 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-04-09</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>13 APR 2020</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-046

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0710	000000	5.1.01.02 Office of the Child and Youth Advocate - Property, Furnishings and Equipment	\$1,500

FUNDS REQUIRED FOR:


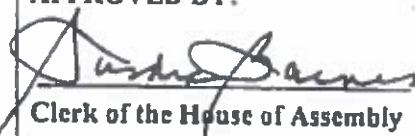
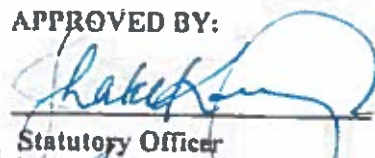
To cover the cost of Property, Furnishings and Equipment

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0245	110	0590	0367	000000	5.1.01.02 Office of the Child and Youth Advocate - Transportation and Communications	\$1,500

REASON FUNDS ARE AVAILABLE:

Transportation and Communications costs are less than anticipated

<p>VERIFIED BY:  Chief Financial Officer Date: <u>April 9 2020</u></p>	<p>APPROVED BY:  Clerk of the House of Assembly Date: <u>2020-04-09</u></p>	<p>APPROVED BY:  Statutory Officer Date: <u>July 6/20</u></p>
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LEGISLATURE

Budget Adjustment No.: HOABT2020-047

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	0611	000000	1.1.01.02 Administrative Support – Purchased Services	\$5,400

FUNDS REQUIRED FOR:

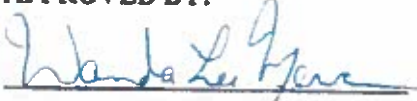

To cover costs of copier metering charges and other purchased services due to the General Election 2019.

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC		
0201	110	0400	0710	000000	1.1.01.02 Administrative Support – Property, Furnishings and Equipment	\$5,400

REASON FUNDS ARE AVAILABLE:

Savings are available due to less than anticipated office furnishings and equipment requirements.

<p>APPROVED BY:</p>  Chief Financial Officer	<p>APPROVED BY:</p>  Clerk of the House of Assembly
Date: <u>April 24 2020</u>	Date: <u>2020-04-24</u>

Budget Adjustment No.: AGBA00001-1920

STATUTORY OFFICE: OFFICE OF THE AUDITOR GENERAL

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBI	DTC	ACCOUNT NAME	
0226	120	0530	0510	000000	2.1.01.02 - Auditor General Operations - Professional Services	<u>\$100,000</u>

FUNDS REQUIRED FOR: To pay contracted staff to cover vacancies and for specialized audit needs

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBI	DTC	ACCOUNT NAME	
0226	100	0530	0110	000000	2.1.01.01 - Auditor General Operations - Salaries	<u>\$100,000</u>

REASON FUNDS ARE AVAILABLE: Several vacancies in staffing

OFFICE OF THE AUDITOR GENERAL

DEPUTY AUDITOR GENERAL	AUDITOR GENERAL
<i>Sandra Fussell</i>	<i>Julia Mullahey</i>

AUTHORITY TO TRANSFER FUNDS (Section 4.1, House of Assembly Transfer of Funds Policy)

CLERK OF THE HOUSE OF ASSEMBLY: (Designate)	<i>Wanda Lee Mercer</i>
	<i>S.10 of H00A11AA</i>

Budget Adjustment No.: AGBA00002-1920

STATUTORY OFFICE: OFFICE OF THE AUDITOR GENERAL

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0226	120	0530	0510	000000	2.1.01.02 - Auditor General Operations - Professional Services	\$20,000

FUNDS REQUIRED FOR: To pay contracted staff to cover vacancies and for specialized audit needs

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0226	100	0530	0110	000000	2.1.01.01 - Auditor General Operations - Salaries	\$20,000

REASON FUNDS ARE AVAILABLE: Several vacancies in staffing

OFFICE OF THE AUDITOR GENERAL

DEPUTY AUDITOR GENERAL	AUDITOR GENERAL
<i>Andrea Fusco</i>	<i>Julia Mulhaley</i>

AUTHORITY TO TRANSFER FUNDS (Section 4.1, House of Assembly Transfer of Funds Policy)

CLERK OF THE HOUSE OF ASSEMBLY: (Designate)	<i>Andrea Barnes</i>
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Budget Adjustment No.: AGBA00003-1920

STATUTORY OFFICE: OFFICE OF THE AUDITOR GENERAL

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0226	120	0530	0510	000000	2.1.01.02 – Auditor General Operations - Professional Services	\$10,000

FUNDS REQUIRED FOR: To pay contracted staff to cover vacancies and for specialized audit needs

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0226	100	0530	0110	000000	2.1.01.01 – Auditor General Operations - Salaries	\$10,000

REASON FUNDS ARE AVAILABLE: Several vacancies in staffing

OFFICE OF THE AUDITOR GENERAL

DEPUTY AUDITOR GENERAL	AUDITOR GENERAL
<i>Andrea Russell</i>	<i>Julia Mullenaley</i>

AUTHORITY TO TRANSFER FUNDS (Section 4.1, House of Assembly Transfer of Funds Policy)

CLERK OF THE HOUSE OF ASSEMBLY: (Designate)
<i>Durinda James</i>

Budget Adjustment No.: AGBA00004-1920

STATUTORY OFFICE: OFFICE OF THE AUDITOR GENERAL

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0226	110	0530	0232	000000	2.1.01.02 – Auditor General Operations – Employee Benefits	<u>\$20,000</u>

FUNDS REQUIRED FOR: To pay for training required to keep staff proficient in performance and financial audit standards

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0226	120	0530	0510	000000	2.1.01.02 – Auditor General Operations - Professional Services	<u>\$125,000</u>

FUNDS REQUIRED FOR: To pay contracted staff to cover vacancies and for specialized audit needs

TRANSFER TO:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0226	110	0530	0611	000000	2.1.01.02 – Auditor General Operations - Purchased Services	<u>\$5,000</u>

FUNDS REQUIRED FOR: To pay costs related to hosting Eastern CCOLA meetings (once every 5 years)

TRANSFER FROM:

Accounting Distribution					Description	Amount
RC	ACAT	ACEL	LOBJ	DTC	ACCOUNT NAME	
0226	100	0530	0110	000000	2.1.01.01 – Auditor General Operations - Salaries	<u>\$150,000</u>

REASON FUNDS ARE AVAILABLE: Several vacancies in staffing

OFFICE OF THE AUDITOR GENERAL

DEPUTY AUDITOR GENERAL	AUDITOR GENERAL
<i>Sandra Ross</i>	<i>Julia Mullaley</i>

AUTHORITY TO TRANSFER FUNDS (Section 4.1, House of Assembly Transfer of Funds Policy)

CLERK OF THE HOUSE OF ASSEMBLY: (Designate)
<i>Sandra Daines</i>

**House of Assembly Management Commission
Briefing Note**

Title: Caucus Operational Funding Grants

Issue: Submission of annual reports for the 2019-20 fiscal year under the Caucus Operational Funding Grant Policy.

Background:

- Section 7.0 of the Caucus Operational Funding Grants Policy requires each caucus, the Office of the Speaker, and any independent Members to submit to the Management Commission a report detailing expenditures on the use of the allocation within 90 days after the end of each fiscal year.
- In accordance with Section 7.0 of the Policy, reports detailing expenditures for the period of **16 May 2019 to 31 March 2020** have been received from the Government Members' Caucus, Official Opposition Caucus, Third Party Caucus, Office of the Speaker, the Member for Mount Pearl-Southlands, and the Member for Humber-Bay of Islands (see Attachment 1).
- The reports presented to the Commission for this fiscal year commence on May 16 2019, the date of the 2019 General Election. Reports from April 1, 2019 to April 17, 2019 (dissolution of the 48th General Assembly) were submitted to the Commission last year.

Analysis:

Legal Consultation:

Not applicable

Internal Consultation(s):

Not applicable

External Consultation(s):

Not applicable

Comparison to Government Policy:

Not applicable

Financial Impact:

Not applicable

Legislative Impact:

Not applicable

Options:

- Not applicable.

Status:

- Reports received are attached.

Action Required:

- For reporting purposes only.

Prepared by: Bobbi Russell
Date: July 16, 2020

Approved by: Sandra Barnes

Attachments:

1. Caucus Operational Funding Grant Reports (16 May 2019 – 31 March 2020)

GOVERNMENT MEMBERS CAUCUS
Summary of Expenditures
For the Period May 16, 2019 to March 31, 2020

Caucus Office and Staff	
Transportation and Communications	
Travel, meals and accommodations associated with hearings, caucus, and other meetings	
Travel, meals and accommodations associated with luncheons such as Board of Trade, Combined Councils of Labrador conference, and similar functions	
Travel, meals and accommodations associated with training and development	
Taxis, couriers and other delivery charges	
Sub-Total	\$0.00

Supplies	
Newspapers, other subscriptions, resource materials	
Gifts for visiting delegations or individuals, to a maximum of \$200 per gift	
Flowers or similar tokens of respect on behalf of a caucus for funerals or serious illnesses of Members, former Members or political staff	
Meals and food services for meetings and guests, or for staff outside normal working hours	
Office supplies and operational expenses	\$ 2,748.39
Sub-Total	\$ 2,748.39

Purchased Services	
Registration or other fees associated with luncheons such as Board of Trade and similar functions	\$ -
Processing fees for Access to Information requests	\$ -
Media transcripts	\$ 92.00
Training and development registration fees	\$ -
Standard banking charges	\$ 267.82
Advertising, of a non-partisan nature, on behalf of the caucus	\$ -
Sub-Total	\$ 359.82

Members and Constituency Assistants - Caucus Meetings	
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Transportation and Communications	
Travel, meals and accommodations	\$ -
Supplies	
Office supplies, food services, water, other	\$ 8,206.16
Purchased Services	
Room rentals, advertising, printing, other	
Sub-Total	\$ 8,206.16

Other (provide details)	
Insert details here	
Sub-Total	\$ -

Total Expenditures for FY	\$ 11,314.37
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Opening Balance for FY	\$0.00
Total Deposits for FY	\$24,708.38
Total Expenditures for FY	\$11,314.37
Ending Balance for FY	\$13,392.01

**PC Caucus
Summary of Expenditures
For the Period May 16, 2019 to Mar 31, 2020**

Caucus Office and Staff	
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Transportation and Communications	
	Travel, meals and accommodations associated with hearings, caucus, and other meetings
	Travel, meals and accommodations associated with luncheons such as Board of Trade, Combined Councils of Labrador conference, and similar functions
	Travel, meals and accommodations associated with training and development
	Taxis, couriers and other delivery charges
	\$ 405.64
	Sub-Total \$ 405.64

Supplies	
	Newspapers, other subscriptions, resource materials
	\$ 84.50
	Gifts for visiting delegations or individuals, to a maximum of \$200 per gift
	\$ 22.94
	Flowers or similar tokens of respect on behalf of a caucus for funerals or serious illnesses of Members, former Members or political staff
	\$ 452.24
	Meals and food services for meetings and guests, or for staff outside normal working hours
	\$ 9,053.67
	Office supplies and operational expenses
	\$ 33.14
	Sub-Total \$ 9,646.49

Purchased Services	
	Registration or other fees associated with luncheons such as Board of Trade and similar functions
	\$ -
	Processing fees for Access to Information requests
	\$ -
	Media transcripts
	\$ -
	Training and development registration fees
	\$ -
	Standard banking charges
	\$ 171.25
	Advertising, of a non-partisan nature, on behalf of the caucus
	\$ -
	Sub-Total \$ 171.25

**PC Caucus
Summary of Expenditures
For the Period May 16, 2019 to Mar 31, 2020**

Members and Constituency Assistants - Caucus Meetings	
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Transportation and Communications		
	Travel, meals and accommodations	\$ -
Supplies		
	Office supplies, food services, water, other	
Purchased Services		
	Room rentals, advertising, printing, other	
	Sub-Total	\$ -

Other (provide details)		
	Insert details here	
	Sub-Total	\$ -

Total Expenditures for FY	\$ 10,223.38
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Opening Balance for FY	
Total Deposits for FY	\$ 19,505.00
Total Expenditures for FY	\$ 10,223.38
Ending Balance for FY	\$ 9,281.62

**Third Party Caucus
Summary of Expenditures
For the Period May 16, 2019 to March 31, 2020**

Caucus Office and Staff		
Transportation and Communications		
	Travel, meals and accommodations associated with hearings, caucus, and other meetings	\$ 343.50
	Travel, meals and accommodations associated with luncheons such as Board of Trade, Combined Councils of Labrador conference, and similar functions	
	Travel, meals and accommodations associated with training and development	\$ -
	Taxis, couriers and other delivery charges	\$ -
	Sub-Total	\$ 343.50

Supplies		
	Newspapers, other subscriptions, resource materials	\$ 381.20
	Gifts for visiting delegations or individuals, to a maximum of \$200 per gift	\$ -
	Flowers or similar tokens of respect on behalf of a caucus for funerals or serious illnesses of Members, former Members or political staff	\$ -
	Meals and food services for meetings and guests, or for staff outside normal working hours	\$ 209.64
	Office supplies and operational expenses	\$ 299.99
	Sub-Total	\$ 890.83

Purchased Services		
	Registration or other fees associated with luncheons such as Board of Trade and similar functions	\$ 288.60
	Processing fees for Access to Information requests	\$ -
	Media transcripts	\$ -
	Training and development registration fees	
	Standard banking charges	\$ 251.28
	Rebate Standard banking charges	\$ -
	Sub-Total	\$ 539.88

Members and Constituency Assistants - Caucus Meetings
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Transportation and Communications		
	Travel, meals and accommodations	
Supplies		
	Office supplies, food services, water, other	\$ -
Purchased Services		
	Room rentals, advertising, printing, other	\$ -
	Sub-Total	\$ -

Other		
	Insert details here	\$ -
	Sub-Total	\$ -

Total Expenditures for the FY	\$ 1,774.21
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Opening Balance for the FY	\$ 0
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Total Deposits for the FY	\$ 10,422.66
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Total Expenditures for the FY	\$ 1,774.21
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Ending Balance for the FY	\$ 8,648.45
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Independent Office-Eddie Joyce
 Summary of Expenditures
 For the Period from May 16, 2019 to March 31, 2020

Caucus Office and Staff		
Transportation and Communications		
	Travel, meals and accommodations associated with hearings, caucus, and other meetings	
	Travel, meals and accommodations associated with luncheons such as Board of Trade, Combined Councils of Labrador conference, and similar functions	
	Travel, meals and accommodations associated with training and development	
	Taxis, couriers and other delivery charges	
	Sub-Total	\$ -
Supplies		
	Newspapers, other subscriptions, resource materials	
	Gifts for visiting delegations or individuals, to a maximum of \$200 per gift	
	Flowers or similar tokens of respect on behalf of a caucus for funerals or serious illnesses of Members, former Members or political staff	
	Meals and food services for meetings and guests, or for staff outside normal working hours	\$ -
	Office supplies and operational expenses	\$ -
	Sub-Total	\$ -
Purchased Services		
	Registration or other fees associated with luncheons such as Board of Trade and similar functions	\$ -
	Processing fees for Access to Information requests	\$ -
	Media transcripts	\$ -
	Training and development registration fees	\$ -
	Standard banking charges	\$ -
	Advertising, of a non-partisan nature, on behalf of the caucus	\$ -
	Sub-Total	\$ -

Independent Office-Eddie Joyce
 Summary of Expenditures
 For the Period from May 16, 2019 to March 31, 2020

Members and Constituency Assistants - Caucus Meetings	
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Transportation and Communications		
	Travel, meals and accommodations	\$ -
Supplies		
	Office supplies, food services, water, other	\$ 117.15
Purchased Services		
	Room rentals, advertising, printing, other	
	Sub-Total	\$ 117.15

Other (provide details)		
	Insert details here	
	Sub-Total	\$ -

Total Expenditures for FY	\$ 117.15
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Opening Balance for FY	0
Total Deposits for FY	\$ 1,300.32
Total Expenditures for FY	\$ 117.15
Ending Balance for FY	\$1,183.17

Independent Member - Paul Lane
 Summary of Expenditures
 For the Period May 16, 2019 to March 31, 2020

Caucus Office and Staff	
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Transportation and Communications	
	Travel, meals and accommodations associated with hearings, caucus, and other meetings
	Travel, meals and accommodations associated with luncheons such as Board of Trade, Combined Councils of Labrador conference, and similar functions
	Travel, meals and accommodations associated with training and development
	Taxis, couriers and other delivery charges
Sub-Total	
	\$ 0 -

Supplies	
	Newspapers, other subscriptions, resource materials
	Gifts for visiting delegations or individuals, to a maximum of \$200 per gift
	Flowers or similar tokens of respect on behalf of a caucus for funerals or serious illnesses of Members, former Members or political staff
	Meals and food services for meetings and guests, or for staff outside normal working hours
	Office supplies and operational expenses
Sub-Total	
	\$ 0 -

Purchased Services	
	Registration or other fees associated with luncheons such as Board of Trade and similar functions
	\$ -
	Processing fees for Access to Information requests
	\$ -
	Media transcripts
	\$ -
	Training and development registration fees
	\$ -
	Standard banking charges
	60.00
	Advertising, of a non-partisan nature, on behalf of the caucus
	\$ -
Sub-Total	
	\$ 60.00

Independent Member - Paul Lane
 Summary of Expenditures
 For the Period May 16, 2019 to March 31, 2020

Members and Constituency Assistants - Caucus Meetings

Transportation and Communications		
	Travel, meals and accommodations	\$ 0 -
Supplies		
	Office supplies, food services, water, other	
Purchased Services		
	Room rentals, advertising, printing, other	
	Sub-Total	\$ 0 -

Other (provide details)		
	Insert details here	
	Sub-Total	\$ 0 -

Total Expenditures for FY	\$ 60.00
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Opening Balance for FY	0
Total Deposits for FY	\$ 1300.32
Total Expenditures for FY	60.00
Ending Balance for FY	\$ 1240.32

**House of Assembly Management Commission
Briefing Note**

Title: Caucus Funding

Issue: To advise of an inconsistency between the caucus funding policy provisions and the definition of caucus in the *House of Assembly Accountability, Integrity and Administration Act*.

Background:

- The *House of Assembly Accountability, Integrity and Administration Act* (HOAAIA) defines a caucus as:

(d) "caucus" means a group of 2 or more members who belong to the same registered political party;

- Funding is allocated to the caucuses (provided they are a group of 2 or more members who belong to the same registered political party as defined in the HOAAIA) in accordance with policy provisions approved by the Management Commission (largely calculated by formula based on number of members in the caucus). In addition, the policy provisions also specifically address:
 - funding to independent/unaffiliated members; and
 - funding to caucuses of additional registered political parties (as per requirements of the *Elections Act, 1991*) if circumstances arise in a future general assembly.
- A **summary of current caucus funding allocations** is included in **Attachment 1**.
- In May 2019, when considering the potential outcomes of the election of the 49th General Assembly (a fourth registered political party was fielding candidates), a gap was identified between the caucus funding policy provisions and the definition of caucus in the HOAAIA.
- Should a **registered political party** elect **only one Member** to the House of Assembly, **no funding can be provided to that member** based on the current provisions (i.e. the member belongs to a registered political party that does not meet the definition of caucus in the HOAAIA, but the member is not independent/unaffiliated).
- It would be unfair to have one elected member who is affiliated with a registered political party (as per the requirements of the *Elections Act, 1991*) that would not be provided with any funding; while one elected member who is unaffiliated with a registered political party would receive funding.
- Options for the Management Commission to address this gap include the following:

- a) Amend the definition in the HOAAIA such that **caucus is defined as “a group of 1 or more members** who belong to the same political party”; OR
- b) Amend the caucus funding policy provisions such that **one member of a registered political party is addressed separately** (e.g. addressed in the same as an independent/unaffiliated member with respect to funding).
- While “caucus” is defined in the HOAAIA as “a group of 2 or more members who belong to the same registered political party”, commentary from Rebuilding Confidence: Report of the Review Commission on Constituency Allowances and Related Matters (Green Report) indicate that **a single member elected from a recognized political party should be regarded differently than an unaffiliated member**. Chapter 12 of the Green Report states the following:

“In Chapter 6 I recommended that a third party ought to be represented on the IEC even if it had only one member elected to the House. In like manner, it seems to me that a third party ought also not to be constrained by minimum-member rules with respect to being provided sufficient floor funding to enable it to perform its parliamentary functions. Even a party represented by only one member in the House should have access to basic resources, over and above those available to him or her as a member, to enable research and other administrative functions to be carried out. It is not an objection to such an arrangement that it would open up the provision of extensive resources to “fringe” movements or non-affiliated individuals who manage to get one member elected to the House. The arrangement could be limited to only those persons or groups who meet the criteria for registration and are registered as a political party under the provisions of the Elections Act, 1991.”

- In addition, in the 46th General Assembly (after the caucus funding policy provisions were set by the Commission), the Third Party received caucus funding at that time despite being represented by a single member. While this practice exists in our jurisdiction, the **current policy provisions and legislation** provides **no authority for funding to a registered political party with one elected Member**.
- It is further noted that from a parliamentary perspective, whenever the Third Party has been represented by a single Member in the House, it has been afforded privileges such as the allocation of time in Question Period, the right of a response to Ministerial Statements, and representation on Standing Committees. Funding is required for resources to support these parliamentary functions.

Analysis:

Legal Consultation:

Law Clerk

Internal Consultation(s):

Corporate and Members' Services

External Consultation(s):

N/A

Comparison to Government Policy:

N/A

Financial Impact:

If the Commission directs an amendment to the definition of caucus in the HOAAIA (to group of 1 or more members), the current policy provisions provide that caucuses of additional registered political parties would get funding based on what is provided to the third party caucus.

If the Commission provides specific policy direction for funding to a registered political party who elects only one member, the financial impact will depend on the direction provided.

Legislative Impact:

If the Commission directs a change to the definition of caucus, an amendment will be required to the *House of Assembly Accountability, Integrity and Administration Act*.

Options:

1. The Commission **directs an amendment to the HOAAIA** such that caucus means “**a group of 1 or more members** who belong to the same registered political party”.
2. The Commission directs that the definition of caucus in the HOAAIA remain as is, but **provides specific policy direction on funding allocation** for a **registered political party with one elected Member**.

Status:

- Currently, the three caucuses and two unaffiliated Members represented in the House receive funding in accordance with the policy provisions and legislation outlined.
- Should a by-election or general election result in a **registered political party with one Member elected to the House**, there is **no authority to provide funding to that Member**.

Action Required:

- The direction of the Commission is requested.

Prepared by: Bobbi Russell
Date: March 3, 2020

Approved by: Sandra Barnes

Attachments:

1. Summary of Current Caucus Funding Allocations

Summary of Current Caucus Funding Allocations

Caucus/Member	Base	Variable (Per Member)	Operational ³ (Per Member)	Other
Government¹	\$127,632/fiscal year	\$22,974/fiscal year for each private Member ²	\$123.65/month for each Member (with a monthly minimum based on 8 Members)	Assistant to Government House Leader (paid on the PS-05 salary scale)
Official Opposition¹	\$285,222/fiscal year	\$22,974/fiscal year for each private Member ²	\$123.65/month for each Member (with a monthly minimum based on 8 Members)	\$323,675/fiscal year (core staff support for Leader) Assistant to Opposition House Leader (paid on the PS-05 salary scale)
Third Party¹	\$127,632/fiscal year	\$22,974/fiscal year for each private Member ²	\$123.65/month for each Member (with a monthly minimum based on 8 Members)	50% of the amount allocated to the Leader of the Official Opposition (core staff support for Leader)
Independent/Unaffiliated	\$0	\$22,974/fiscal year	\$123.65/month	N/A

¹ **Caucus:** group of 2 or more members who belong to the same registered political party (as per requirements of *Elections Act, 1991*)

²**Private Member:** A Member who is not the Speaker or a Member of Executive Council.

³**Operational Funding Grant** is adjusted annually by the CPI.

Funding Adjustments: When a caucus increases/decreases in numbers, changes to funding amounts are effective immediately.