

House of Assembly

Newfoundland and Labrador



House of Assembly Management Commission

2010-2011 Annual Report

Message from the Speaker



I am pleased to present the House of Assembly Management Commission Annual Report for the fiscal year ended March 31, 2011.

While I have only recently taken over the role of Speaker and Chair of the Commission, it is my understanding that there has been great progress made in achieving the mandate of the Commission as established under the authority of the *House of Assembly Accountability, Integrity and Administration Act* (the Act). Since the Commission was established in 2007, it has approved a wide range of financial and administrative policies and guidelines specific to the Legislature that help to improve internal controls. The Commission has also approved various amendments to the *Members' Resources and Allowances Rules* to provide greater clarity for Members regarding the use of allowances and their accountability with respect to the use of public funds.

As required under Section 51 of the Act, this report includes a summary of all the work of the Commission for the 2010-2011 fiscal year. During the reporting period, the Commission approved a number of policies including a Policy for the Hiring of External Consultants, a Professional Development Policy for Constituency Assistants, and guidelines on long-term vehicle rentals for staff of the House of Assembly Service, Caucus Offices and Statutory Offices.

I would like to commend the Members of the Management Commission for their contributions throughout the 2010-2011 fiscal year and I have every confidence that the important work of the Commission will continue in the year ahead. I would also like to recognize the employees of the House of Assembly Service for their continued support.

Honourable Ross Wiseman
Speaker of the House of Assembly and
Chair, House of Assembly Management Commission

Table of Contents

Mandate	1
Membership of the Commission	2
– Membership for the Reporting Period	2
– Duties and Responsibilities of Members	2
Support to the Commission	3
Proceedings of the Commission	3
Commission Minutes	4
Authority of the Commission	5
– Rules.....	5
– Issuing Directives.....	6
– Specific Decisions	7
Appeal of Claims by Members	7
Review of Allowance Use	8
Audit Committee	8
Financial Reporting	9
– Management Certification	10
– Audited Financial Information	10
– Members’ Salaries, Allowances and Expenses	10
Changes or Adjustments to Allowances and Expenses	11
Travel Under Special Circumstances - Authorizations under Section 43	11
Report of Speaker’s Delegated Authority	11
Report on Clerk’s Authorizations for Furniture and Equipment Expenditures	12
Appendices	13

Mandate

The House of Assembly Management Commission is established under the authority of the *House of Assembly Accountability, Integrity and Administration Act* (the Act), which received Royal Assent on June 14, 2007. The Act established an administrative framework for the House of Assembly that is transparent and accountable and includes subordinate legislation known as *Members' Resources and Allowances Rules* which promote accountability in, and transparency with respect to, the expenditure of public funds.



House of Assembly Management Commission at its November 17, 2010 Meeting.

The Commission membership comprises representatives of three elected parties, the Speaker, who is the Chair of the Commission, and the Clerk of the House who is secretary to the Commission but does not have voting privileges.

The Commission derives its mandate from subsection 20(1) of the Act which states:

The Commission is responsible for the financial stewardship of all public money, within the meaning of the Financial Administration Act, that may be voted by the House of Assembly for the use and operation of the House of Assembly and statutory offices, and for all matters of financial and administrative policy affecting the House of Assembly, its members, offices, and staff and in connection with them, and, in particular, the commission shall

- a) *oversee the finances of the House of Assembly including its budget, revenues, expenses, assets and liabilities;*
- b) *review and approve the administrative, financial and human resource and management policies of the House of Assembly service and statutory offices;*
- c) *implement and periodically review and update financial and management policies applicable to the House of Assembly service and statutory offices;*
- d) *give directions with respect to matters that the commission considers necessary for the efficient and effective operation of the House of Assembly service and statutory offices;*
- e) *make and keep current rules respecting the proper administration of allowances for members and reimbursement and payment of their expenditures in implementation of subsection 11 (2) of this Act;*
- f) *annually report, in writing, to the House of Assembly, through the speaker, with respect to its decisions and activities in accordance with section 51; and*
- g) *exercise other powers given to the commission and to perform other duties imposed on the commission under this or another Act.*

Membership

Membership of the Commission is detailed in subsection 18 (3) of the Act as follows:

- *the speaker, or, in his or her absence, the deputy speaker, who is the chairperson;*
- *the clerk, who is the secretary but does not vote;*
- *the government house leader;*
- *the official opposition house leader;*
- *two members who are members of the government caucus, only one of whom may be a member of the Executive Council (this member is appointed by Cabinet);*
- *one member who is a member of the official opposition caucus; and*
- *one member, if any, from a third party that is a registered political party and has at least one member elected to the House of Assembly. (If there is no third party, an additional member is chosen from the official opposition caucus.)*



*Hon. Joan Burke, MHA
Government House Leader
Member of the Management Commission*

Membership of the Management Commission for the reporting period included:

Roger Fitzgerald, MHA, Speaker
 Hon. Joan Burke, MHA, Government House Leader
 Mr. Kelvin Parsons, MHA, Opposition House Leader
 Mr. Bob Ridgley, MHA, St. John's North
 Hon. Jerome Kennedy, MHA, Carbonear - Harbour Grace
 Ms. Yvonne Jones, MHA, Cartwright - L'Anse Au Clair *
 Ms. Lorraine Michael, MHA, Signal Hill - Quidi Vidi
 Mr. William MacKenzie, Clerk of the House of Assembly, Secretary to the Commission

Note: *In the absence of the Speaker, the Deputy Speaker chairs the Commission meetings. The Deputy Speaker during the reporting period was Mr. Tom Osborne, MHA, St. John's South.*

* *Mr. Roland Butler, MHA, Port de Grave, replaced Ms. Yvonne Jones, MHA, Cartwright - L'Anse Au Clair, for the period between November 10, 2010 and March 28, 2011.*

Duties and Responsibilities of Members

The individual duties of commission members are listed in section 21 of the Act, which states

21. (1) *A member of the commission, in exercising his or her powers and discharging his or her duties, shall exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.*
- (2) *A member of the commission shall not be considered to be in breach of the duty in subsection (1) if he or she acts prudently and on a reasonably informed basis.*

- (3) *A member of the commission shall act honestly and in good faith on the basis of adequate information in arriving at decisions if the commission and shall:*
- (a) *attend meetings of the commission unless unable to do so for good reason;*
 - (b) *spend sufficient time on the affairs of the commission to comply with his or her duties and responsibilities; and*
 - (c) *consider and advocate policies that promote compliance with this Act and rules.*

Support to the Commission

The House of Assembly Management Commission is supported by the House of Assembly Service, established under the *House of Assembly Accountability, Integrity and Administration Act*. The House of Assembly Service supports the functioning of the House of Assembly and its committees, the House of Assembly Management Commission and Members of the House of Assembly.

The House of Assembly Service includes the Speaker, the Clerk and the Office of the Clerk. It also includes the Corporate and Members' Services Division which provides financial, human resources, payroll and administrative services, and the Information Management Division which includes the services of the Legislative Library, Records Management, Broadcast Services and Hansard.

The Office of the Clerk provides full administrative support to the House of Assembly Management Commission by preparing Commission briefing materials, researching and analyzing issues on the Commission meeting agenda, coordinating and facilitating Commission meetings, and maintaining Commission records.

Proceedings of the Commission

Meetings of the Commission are publicly broadcast live in the same manner as proceedings of the House of Assembly. In addition, live and archived webcasts are available on the House of Assembly website (www.assembly.nl.ca). Hansard provides a full transcript of each Commission meeting and these transcripts are also posted on the website. All Commission briefing materials, Minutes and reports can be viewed on the House of Assembly website as well.



*Mr. Roland Butler, MHA
Member of the Management Commission*

The Commission held four televised meetings during the reporting period:

1. May 26, 2010
2. September 22, 2010
3. November 17, 2010
4. March 23, 2011

In Camera meetings

As required under subsection 19(1) of the Act, all proceedings of the Commission are open to the public except for those pertaining to:

- (a) *personnel matters relating to officers and employees of the House of Assembly, political staff as defined in paragraph 2(1)(e) of the Conflict of Interest Act, 1995 and statutory offices;*
- (b) *legal matters, including actual or potential litigation;*
- (c) *matters protected by privacy and data protection laws; and*
- (d) *budget deliberations involving the preparation of the annual estimates of expenditure of the House of Assembly and the statutory offices*

Proceedings to deal with the above issues are deliberated at *in camera* meetings of the Commission. The substance of decisions made *in camera* are recorded and reported at the next public meeting of the Commission.

The Commission held two (2) *in camera* meetings during the reporting period as follows:

1. January 26 & 27, 2011

The Commission approved the 2011-2012 budget estimates for the Legislature to be forwarded to the Minister of Finance to for inclusion in the Estimates 2011 and voted on in the House of Assembly. **CM 2011-001** refers. The Commission also approved remuneration for persons employed at or with respect to elections under subsection 11(2) and section 212 of the *Elections Act, 1991*. **CM 2011-002** refers.

2. March 30, 2011

The Commission approved the proposed restructuring dated March 2011 for the Office of the Child Youth and Advocate as presented, with the condition that it must be achievable within the existing budget of the Office of the Child Youth and Advocate. **CM 2011-015** refers.

Commission Minutes

Minutes of the Commission meetings record the time, date, and location of the meetings as well as who was in attendance and include only the decisions of the Commission and reports made to the Commission. They do not include a summary of discussions as that is provided by Hansard and posted on the website of the House of Assembly (www.assembly.nl.ca).

Minutes are approved at the next Commission meeting. Once approved, the Minutes are provided to each MHA and published on the House of Assembly website for inspection by the public.

Continued next page.



*Ms. Lorraine Michael, MHA
Member of the Management Commission*

The Minutes are also tabled by the Speaker in the House of Assembly no later than 5 days after their approval, if the House is sitting, or no later than 5 days after the beginning of the next sitting of the House. A copy of the Minutes of the Commission meetings held during the reporting period can be found in **Appendix A**.

Authority of the Commission

The decision-making authority of the House of Assembly Management Commission is exercised through specific actions that include making rules, issuing directives and making specific decisions.

1. Rules

Paragraph 20(6)(a) of the Act provides the Commission the authority to make rules of general application respecting the amounts which Members may claim for reimbursement or payment of allowable expenses and the manner in which the allowances will be claimed and paid; the employment and payment of constituency assistants and the reimbursement of reasonable expenses incurred by those assistants in carrying out their duties; the financial accountability of Members; and the duties and responsibilities of the Clerk with respect to the financial administration of the House of Assembly and the statutory offices.



*Mr. Kelvin Parsons, MHA
Opposition House Leader
Member of the Management Commission*

Amending Process

The process for making or amending rules which adjust the levels of expenses is contained in subsection 15(5) of the *House of Assembly Accountability, Integrity and Administration Act* (the Act). The general power to enact amendments is contained in Section 64 of the Act.

The rules amended during the reporting period came under subsection 15(5) of the Act and followed the process outlined below:

- a. a draft of the amendment is proposed at a meeting of the Commission;
- b. notice and reading of the draft shall be given in the House of Assembly (when in session) and posted on the House website; when the House is not in session, the draft must be distributed to all Members;
- c. the draft amendment is voted on at a subsequent meeting of the Commission; and
- d. the Office of Legislative Counsel prepares the final version for publishing in the Newfoundland and Labrador Gazette as subordinate legislation, upon which date the rule becomes effective.

The process for amending the annual level of allowances or resources is outlined in subsection 20(7) of the Act. There were no such amendments during the 2009-2010 reporting period.

During the reporting period, the Commission approved rule amendments respecting the following:

- Forms and Documentation - Explanation by the Member
- Midweek Sessional Travel for Constituency Business

Distribution Process

All rule amendments, upon Gazetting, are distributed to all Members of the House of Assembly, the Comptroller General, the Auditor General, Office Managers of each of the caucuses, the Assistant Deputy Clerk of Executive Council and the Director of Operations, Office of the Premier. The amendments are also distributed internally to the Clerk's Office and Corporate and Members' Services Division.

A complete summary of the rule amendments made during the reporting period is included in **Appendix B** of the report.

2. Issuing Directives

The Commission has authority under paragraph 20(6)(b) of the Act to issue directives which interpret, clarify or amplify the rules contained in the *Members' Resources and Allowances Rules*. Directives may also establish policies, including financial and management policies, or alter, on appeal, rulings of the Speaker.

During the reporting period, the Commission issued the following Directives:

- Policy for Hiring External Consultants
- Revisions to the Standard Office Allocation Package
- Cellular and Landline Phone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices (revised September 2010)
- Cellular and Landline Phone Services Policy for Members of the House of Assembly and Constituency Assistants (revised September 2010)
- Professional Development Policy for Constituency Assistants
- Tuition Assistance Program for the House of Assembly and Statutory Offices (revised March 2011)
- Variable and Operational Caucus Funding Adjustments
- Advertising Policy for Members of the House of Assembly (revised March 2011)
- Purchasing Policy- Under \$200 (revised March 2011)
- Long-Term Vehicle Rentals



*Hon. Jerome Kennedy, MHA
Member of the Management Commission*

Distribution Process

All Directives are distributed to all Members of the House of Assembly, the Comptroller General, the Auditor General, Office Managers of each of the caucuses, the Assistant Deputy Clerk of Executive Council and the Director of Operations, Office of the Premier. The Directives are distributed internally to the Clerk's Office, Corporate and Members' Services Division and the Legislative Library. The Directives are also posted on the House of Assembly website (www.assembly.nl.ca).

A complete summary of the Directives issued during the reporting period is included in **Appendix C** of the report. All policies approved by the Commission are posted on the House of Assembly website (www.assembly.nl.ca/mancomm).

3. Specific Decisions

The Commission has authority under paragraph 20(6)(c) of the Act to make decisions on individual cases or appeals brought to the Commission and on other matters that require a decision by the Commission in relation to the administration of the House of Assembly.

Summary of Decisions

All decisions made by the Commission during the reporting period are included in the Minutes of the Commission meetings in **Appendix A**.



Mr. Tom Osborne, MHA
Deputy Speaker

Appeal of Claims by Members

Under section 24 of the *House of Assembly Accountability, Integrity and Administration Act*, the Speaker or the Commission may make a ruling when an expense claim has been rejected by the Corporate and Members' Services Division. Subsections 24 (8) and (9) state as follows:

- (8) *Where the ruling of the speaker is that the expenditure does not comply with the rules and directives of the commission, the member may appeal that ruling to the commission and, after giving the member an opportunity to make a submission in writing in support of the appeal, the commission may decide to reverse, uphold or modify the ruling of the speaker, and the decision of the commission is final.*
- (9) *Notwithstanding that an expense claim has been denied by an officer, staff member or the speaker, in accordance with the rules, where there is an appeal to the commission under this section and the commission determines that that claimed expense amount*
- (a) *has been incurred by the member; and*
 - (b) *is a permitted expense under the Act and rules; and*
 - (c) *does not exceed an expense amount or allowance allocation permitted under the rules,*

and a denial of payment of the expense amount would, in the opinion of the commission, be unjust, the commission may approve the expenditure for the claimed expense to the extent that the commission considers to be just and the decision of the commission is final.

During the reporting period, four Member appeals were received by the Speaker. In all cases, the appeals were brought forward by the Speaker to the Commission, as provided for in subsection 24(9) of the Act. The details of the rulings of the Commission are included in **Appendix D**.

Review of Allowance Use

Under section 52 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act), the Speaker may request a review of allowance use.

Subsection 52(1) states:

At the request of a member or of the clerk on his or her own initiative, the speaker may conduct, in his or her capacity as chair of the commission, a review that the speaker considers necessary to determine whether a member's use of an allowance, disbursement, payment, good, premises or service provided under this Act complies with

- (a) *the purposes for which the allowance, disbursement, payment, good, premises or service was provided; or*
- (b) *the purpose of this Act, the rules or the directives of the commission.*

There were no reviews of allowance use requested during the 2010-2011 reporting period.

Audit Committee

The Audit Committee is a committee of the Commission, established under the *House of Assembly Accountability, Integrity and Administration Act*. The Committee provides assistance to the Commission in carrying out its oversight responsibility to the House of Assembly and to the public with respect to the stewardship of public money. The full duties of the Audit Committee are outlined in section 23 of the Act.

The Committee consists of two members of the Commission and two members chosen by the Chief Justice of the Province who are not Members of the House of Assembly. The Chair of the Audit Committee is appointed by the Commission. The Clerk Assistant acts as secretary of the committee.

The members of the Audit Committee during the reporting period were:

Chair, Mr. Bob Ridgley, MHA, St. John's North
 Mr. Kelvin Parsons, MHA, Burgeo - LaPoile
 Ms. Janet Gardiner, FCA
 Mr. Donald Warr, FCA

Ms. Elizabeth Murphy, Clerk Assistant, is secretary to the Committee.

There were no reports submitted by the Audit Committee during the 2010-2011 reporting period.



*Mr. Bob Ridgley, MHA
 Chair of the Audit Committee
 Member of the Management Commission*

Financial Reporting

Under subsection 20(5) of the *House of Assembly Accountability, Integrity and Administration Act*, the commission is required to:

- (a) *regularly, and at least quarterly, review the financial performance of the House of Assembly as well as the actual expenditures of members compared with approved allocations;*
- (b) *ensure that an annual financial audit is completed of the accounts of the House of Assembly and the statutory offices in accordance with section 43 within 90 days after the end of a fiscal year;*
- (c) *ensure that a compliance audit is completed of the accounts of the House of Assembly and the statutory offices in accordance with section 43 at least once every General Assembly, and reported on within 90 days after the end of the fiscal year to which it relates;*
- (d) *ensure that full and plain disclosure of the accounts and operations of the House of Assembly and statutory offices is made to the auditor appointed under section 43;*
- (e) *consider and address on a timely basis recommendations of the auditor appointed under section 43; and*
- (f) *report, in writing, annually to the House of Assembly, or a committee established by it, the results of an audit and the steps taken or to be taken to address matters of concern raised by an audit.*



The House of Assembly Management Commission discussing agenda items.

Management Certification

Section 20 of the *House of Assembly Accountability, Integrity and Administration Act* requires the Clerk to certify to the Commission that the House of Assembly and Statutory Offices have in place appropriate systems of internal controls and that those systems are operating effectively.

Consultants were engaged to provide assistance to enable the Clerk to meet the management certification requirements. The services provided included a review of the design effectiveness and existence of internal controls, identification of any control gaps and recommendations for remedial action. Tests of controls were designed, executed and evaluated to determine if controls were operating effectively. The internal control documentation was updated to reflect the controls in place at the end of each period.



*Ms., Yvonne Jones, MHA
Member of the Management Commission*

The Auditor's Report states that the Clerk's Management Certification as of 31 March 2011 was fairly stated and the internal controls over financial reporting were operating effectively, in all material respects, as at that date noted.

The Management Certification dated 31 March 2011 is included with the financial information in **Appendix E**.

Audited Financial Information

The financial information audited by the Auditor General includes the schedule of assets and liabilities, the schedules of expenditure and related revenues, and gross expenditures and unexpended balances for the year ended 31 March 2011.

The Auditor's Report provides an unqualified opinion on the financial information for the House of Assembly and its Statutory Offices and states that the financial information for the year ended 31 March 2011 is prepared, in all material aspects, in accordance with the accounting policies disclosed in Note 1.

The audited financial information is included in **Appendix E** of this report.

Members' Salaries, Allowances and Expenses

Reports on salaries, allowances and expenses permitted for, and paid to, each Member by the House of Assembly during the reporting period are included in **Appendix F**. The first report includes compensation paid to Members by the House of Assembly. The second report includes Member Accountability and Disclosure Reports – Expenditures Summarized by Category.

Changes or Adjustments to Allowances and Expenses

Section 18 of the *Members' Resources and Allowances Rules* provides a maximum allowance of \$7,000 (inclusive of HST) for constituency office accommodations. Under the Rules, a Member may make application in writing to the Speaker requesting permission to exceed the maximum when accommodations cannot be obtained within the maximum guidelines. The Speaker must report, in writing, to the Commission any authorizations made under this section of the Rules.

A summary of authorizations made under subsection 18(4) for the period ending March 31, 2011, is included in **Appendix G**.

Travel Under Special Circumstances - Authorizations under Section 43

Section 43 of the *Members' Resources and Allowances Rules* provides that a Member may claim for additional travel expenses when the Member is traveling and unable to return to his/her residence when scheduled to do so and would not otherwise be entitled to claim reimbursement for such expenses. Under the Rules, a Member shall make application to the Clerk or the Speaker before incurring such expenses, if practical. Otherwise, the Member must notify the Speaker at the earliest reasonable opportunity after incurring the expenses. The Speaker must report, in writing, to the Commission any authorizations made under this section of the Rules.

A summary of authorizations made under section 43 for the period ending March 31, 2011, is included in **Appendix H**.

Report on Speaker's Delegated Authority

The Commission through **CM 2008-95**, pursuant to subsection 20(4) of the *House of Assembly Accountability, Integrity and Administration Act*, delegated authority to the Speaker respecting urgent financial matters relating to the administration of the House of Assembly and the Statutory Offices. The Speaker is to consult with the Government House Leader, Opposition House Leader and the Leader of the Third Party and report all decisions and the reasons for them at a subsequent meeting of the Commission.

A summary of all approvals for the period ending March 31, 2011, is included in **Appendix I**.



*Hon. Roger Fitzgerald, MHA
Speaker and Chair of the Management Commission.*

Report on Clerk's Authorizations for Furniture and Equipment Expenditures

The Commission approved a Standard Office Allocation Package for Members and Constituency Assistants pursuant to Section 25(1) of the Members' Resources and Allowances Rules. At its May 2, 2008 meeting, the Commission delegated authority to the Clerk to pre-approve expenditures for other furniture and equipment to a maximum of \$500.00, with the Clerk to report all such approvals to the Commission (CM 2008-044 refers). A summary of all approvals for the period ending March 31, 2011 is included in **Appendix J**.



*Mr. William MacKenzie
Clerk of the House of Assembly
Secretary to the Management Commission.*



Appendices

Appendix A

Minutes of Commission Meetings

Appendix B

Rule Amendments

Appendix C

Directives

Appendix D

Appeal of Claims by Members

Appendix E

Financial Information and Management Certification 31 March 2011

Appendix F

Members' Salaries, Allowances and Expenses

Appendix G

Changes or Adjustments to Allowances and Expenses

Appendix H

Travel Under Special Circumstances - Authorizations under Section 43

Appendix I

Speaker's Delegated Authority

Appendix J

Clerk's Approval of Furniture and Equipment Expenditures

Appendix A
Minutes of Commission Meetings





HOUSE OF ASSEMBLY
Newfoundland and Labrador

I certify that Appendix A contains the Minutes of the proceedings of the House of Assembly Management Commission for the reporting period 2010-2011 and that they are an accurate reflection of the Decisions of the Commission made at the proceedings.

A handwritten signature in blue ink, appearing to read "William Mackenzie".

William Mackenzie
Clerk of the House of Assembly and
Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: May 26, 2010

Location: House of Assembly Chamber

Time: 5:30 p.m.

Members Present:

Hon. Roger Fitzgerald, Speaker

Mr. William MacKenzie, Clerk of the House of Assembly

Hon. Joan Burke, Government House Leader

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Mr. Kelvin Parsons, Opposition House Leader

Mr. Bob Ridgley, MHA (PC) St. John's North

Hon. Jerome Kennedy, MHA (PC) Carbonear – Harbour Grace

Ms. Yvonne Jones, MHA (L) Cartwright - L'Anse Au Clair

Regrets:

Mr. Tom Osborne, MHA (PC) St. John's South

Other:

Ms. Marlene Lambe, Chief Financial Officer

Ms. Marie Keefe, Policy and Communications Officer

CM 2010-039

The Commission, at an *in camera* session, approved the proposed organizational structure of the Office of the Child and Youth Advocate and confirmed as permanent the positions of Senior Advocacy Services Specialist and Senior Systemic Advocacy Consultant.

CM 2010-040

The Commission, at an *in camera* session, approved the abolition of the position of Research Assistant (PCN 13402).

CM 2010-041 The Commission, at an *in camera* session, approved payment in lieu of notice to the incumbent of the Research Assistant position in accordance with the Position Elimination Policy of the Executive Branch Human Resources Policies.

Note: Ms. Yvonne Jones, Mr. Kelvin Parsons, and Ms. Lorraine Michael expressed their opposition to the restructuring of the Office of the Child and Youth Advocate, as recorded in **CM 2010-039**, **CM 2010-040**, and **CM 2010-041**, which received approval at the *in camera* session and noted for the record that each had voted against the decision.

CM 2010-042 The Minutes of the House of Assembly Management Commission meeting held on March 24, 2010 were approved as read.

The Speaker reported approvals given under his delegated authority respecting urgent financial matters. (**CM 2008 – 095 refers**.) Three Members submitted expense claims past the 60 day deadline for eligible expenses related to the fiscal year ending March 31, 2010. As all claims for the previous year had to be processed by April 30, 2010, the Speaker, after consulting with the Opposition House Leader, the Government House Leader and the Leader of the Third Party, approved the payment of the claims.

The Speaker approved \$320.00 for Meals for Mr. Jerome Kennedy; \$129.52 for Constituency Allowance – Event for Mr. Marshall Dean; and, \$1224.70 for Constituency Allowance – Event and Communications (District Newsletter and Christmas Cards) for Mr. Tom Osborne.

The Clerk provided an update on the status of Members' repayments of double billings amounts. The double billing amounts for three former Members (Anderson, Byrne, Collins) form part of the debt amount included in the Statements of Claim which were filed by the Attorney General. These amounts are being recovered by the Office of the Comptroller General. Excluding the amounts owing from the three former Members, 92.29% of the monies owing has been collected to date.

CM 2010-043 Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission adopted the Policy for Hiring External Consultants, dated May 2010, for employees of the House of Assembly Service, Caucus Offices and Statutory Offices, with the following amendments to the proposed draft:

- i) **6.4 – Overruns** - is amended such that in cases of contracts awarded at set amounts, offices and divisions must receive Management Commission approval to authorize payments which are in excess of 100 percent, in the aggregate, of approved contractual amounts; such

approval to be received prior to the additional work being undertaken.

- ii) **7.2 – Consultant List** - is deleted and the following Section 7 subsections are renumbered.
- iii) **8.2 – Management Commission Referral for Selection** – the introductory words “A department” are replaced by the words “An office or division”.

CM 2010-044

Pursuant to subsection 64(1) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following amendment to the *Members’ Resources and Allowances Rules*, subject to final wording by the Office of the Legislative Counsel:

Subsection 16(5) of the *Members’ Resources and Allowances Rules* is amended by adding immediately after the word “explanation” the words “from the member”.

CM 2010-045

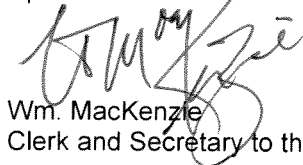
Pursuant to subparagraph 20 (6) (b) (i) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the reimbursement of expenditures related to accommodations and the provision of meal allowances without associated travel expenditures in circumstances where the expenditures are related to constituency business and in compliance with the Rules.

CM 2010-046

Pursuant to subsection 25(1) of the *Members’ Resources and Allowances Rules*, the Commission directed that the standard office allocation be amended such that Office Furniture includes six visitor chairs and Equipment includes three computers, including accessories.

Adjournment: 6:45 p.m.

Hon. Roger Fitzgerald, MHA
Speaker and Chair



Wm. MacKenzie
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: September 22, 2010

Location: House of Assembly Chamber

Time: 9:00 a.m.

Members Present:

Hon. Roger Fitzgerald, Speaker

Mr. William MacKenzie, Clerk of the House of Assembly

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Mr. Kelvin Parsons, Opposition House Leader

Mr. Bob Ridgley, MHA (PC) St. John's North

Hon. Jerome Kennedy, MHA (PC) Carbonear – Harbour Grace

Mr. Tom Osborne, MHA (PC) St. John's South

Regrets:

Hon. Joan Burke, Government House Leader

Ms. Yvonne Jones, MHA (L) Cartwright - L'Anse Au Clair

Other:

Ms. Virginia English, Manager, Financial Planning & Reporting

Ms. Marie Keefe, Policy and Communications Officer

CM 2010-047 The Minutes of the House of Assembly Management Commission meeting held on May 26, 2010 were approved as read.

The Speaker gave an update on authorizations made under subsection 18(4) of the *Members' Resources and Allowances Rules* for the period ending June 2, 2010. The amount of \$19,200.00 (HST excluded) was approved for constituency office accommodations for Mr. Clayton Forsey, District of Exploits.

The Clerk reported on authorization given for furniture and equipment expenditures. The Clerk approved \$229.99 for a Fax machine for the constituency office of Ms. Tracey Perry, District of Fortune Bay-Cape LaHune; \$372.36 for a shelving unit for the constituency office of Mr. Wade Verge, District of Lewisporte; and, \$189.00 for HP LaserJet Pro for the constituency office of Mr. Clayton Forsey, District of Exploits.

CM 2010-048 The Commission confirmed that the Estimates for the Legislature for fiscal year 2010-11 as published in the Estimates 2010 document provide the details for the budget approved by **CM 2010-001**.

CM 2010-049 The Commission decided to not proceed with a Request for Proposals for the re-creation of financial information for 1999/2000 and 2000/2001.

Mr. Bob Ridgley, Chair of the Audit Committee, gave a progress report from the Management Commission Overtime Sub-Committee on research and recommendations related to amending the current overtime policies in place for employees of the Newfoundland and Labrador Legislature.

CM 2010-050 The Commission considered the requests from the Member for Burgeo-LaPoile and the Member for St. Barbe respecting intra-constituency allowances and directed that an individual be appointed to conduct an external review of intra-constituency allocations for all Members and to provide a comprehensive report to the Commission.

CM 2010-051 Pursuant to subsection 64(1) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following amendment to the *Members' Resources and Allowances Rules*, subject to final wording by the Office of the Legislative Counsel:

The *Members' Resources and Allowances Rules* are amended by adding immediately after section 37.1 the following:

Midweek Sessional Travel for Constituency Business

37.2 (1) Where, while the House of Assembly is in session, a member travels between the capital region and his or her constituency or permanent residence in order to attend to constituency business, that member may claim the costs associated with that travel.

(2) For the purposes of subsection (1), travel costs may be claimed as if the claim were for one of

the 20 return trips permitted under sections 35, 36 or 37.

CM 2010-052 The Commission declined the request from the Member for Cartwright-L'Anse au Clair to invite the current Child and Youth Advocate to appear before the Management Commission.

The financial reports for the April 1, 2009 to March 31, 2010 and for April 1, 2010 to June 30, 2010 were presented to the Commission for review.

The Clerk provided the Commission with a status report on the "Green Report" recommendations. Thirteen of the 275 recommendations are outstanding or have not been completely actioned.

CM 2010-053 Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following amendment to the Cellular and Landline Phone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices, dated February 2010.

Section 4.5 (2): Users are responsible for reimbursing to the Newfoundland Exchequer Account through the Central Cashier's office the cost of personal long distance calls when the total cost of personal calls in one month exceeds \$1.

CM 2010-054 Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following amendment to the Cellular and Landline Phone Services Policy for Members of the House of Assembly and Constituency Assistants, dated May 19, 2009.

Section 4.5 (second paragraph): Each user is responsible for reimbursing to the Newfoundland Exchequer Account through the Central Cashier's office the cost of personal long distance calls when the total cost of personal calls in one month exceeds \$1.

Adjournment: 10:40 a.m.

Hon. Roger Fitzgerald, MHA
Speaker and Chair



Wm. MacKenzie
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: November 17, 2010

Location: House of Assembly Chamber

Time: 10:30 a.m.

Members Present:

Hon. Roger Fitzgerald, Speaker
Mr. William MacKenzie, Clerk of the House of Assembly
Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi
Hon. Joan Burke, Government House Leader
Mr. Kelvin Parsons, Opposition House Leader
Mr. Bob Ridgley, MHA (PC) St. John's North
Mr. Roland Butler, MHA (Lib) Port-de-Grave
Mr. Tom Osborne, MHA (PC) St. John's South

Regrets:

Hon. Jerome Kennedy, MHA (PC) Carbonear – Harbour Grace

Other:

Ms. Marlene Lambe, Chief Financial Officer
Ms. Marie Keefe, Policy and Communications Officer

CM 2010-055 The Minutes of the House of Assembly Management Commission meeting held on September 22, 2010 were approved as read.

The Speaker gave an update on authorizations made under subsection 18(4) of the *Members' Resources and Allowances Rules* for the period ending November 10, 2010. The amount of \$7,488.00 (HST excluded) was approved for constituency office for Ms. Susan Sullivan, District of Grand Falls-Windsor-Buchans and \$14,900.00 (HST excluded) was approved for the constituency office for Mr. Jerome Kennedy, District of Carbonear-Harbour Grace.

The Speaker gave an update on authorizations made under section 43 of the *Members' Resources and Allowances Rules* for the period ending November 10, 2010. The amount of \$202.76 was approved for meals and mileage for Mr. Roger Fitzgerald, District of Bonavista South. The Member attempted to travel to his district on September 22, 2010. Adverse weather conditions caused by Hurricane Igor made the trip impossible and he was forced to return to St. John's.

CM 2010-056 The Commission, pursuant to subsection 24(9) of the Act, approved expense claims totaling \$59.67, as detailed in the Member's correspondence of September 8, 2010, which were submitted by the Member for Topsail later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.

CM 2010-057 The Commission, pursuant to subsection 24(9) of the Act, approved expense claims totaling \$75.00, as detailed in the Member's correspondence of October 26, 2010, which were submitted by the Member for Ferryland later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.

CM 2010-058 The Commission approved the 2009-2010 audited financial statements of the House of Assembly and its Statutory Offices.

CM 2010-059 The Commission confirmed the permanent status of the position of Access and Privacy Analyst as approved in the 2010-11 budget.

CM 2010-060 The Commission confirmed the conversion of the permanent sessional Broadcast Technologist position (PCN 14061) to permanent, full-time status.

CM 2010-061 The Commission considered the issue of staff professional development for Constituency Assistants and deferred a decision to a future meeting of the Commission. The Clerk was directed to develop parameters regarding the appropriate use of staff professional development under paragraph 24(f) of the *Members' Resources and Allowances Rules*.

The financial reports for April 1, 2010 to September 31, 2010 were presented to the Commission for review.

The reports detailing expenditures for the Office of the Speaker, the Government Members' Caucus, the Official Opposition Caucus and the Third Party Caucus for the period April 1, 2009 to March 31, 2010 were reported to the Commission as required by the Caucus Operational Funding Grants Policy.

Adjournment: 11:10 a.m.

Hon. Roger Fitzgerald, MHA
Speaker and Chair

A handwritten signature in black ink, appearing to read 'Wm. MacKenzie', is written over the printed name and title of the Clerk and Secretary to the Commission.

Wm. MacKenzie
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

In Camera Session

**Minutes of the House of Assembly
Management Commission**

Date: January 26, 27, 2011

Location: Official Opposition Boardroom, East Block

Time: 1:00 p.m. – 5:00 p.m.

Members Present:

Hon. Roger Fitzgerald, Speaker

Mr. William MacKenzie, Clerk of the House of Assembly

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Hon. Joan Burke, Government House Leader

Mr. Kelvin Parsons, Opposition House Leader

Mr. Bob Ridgley, MHA (PC) St. John's North

Mr. Roland Butler, MHA (Lib) Port-de-Grave

Mr. Tom Osborne, MHA (PC) St. John's South

Hon. Jerome Kennedy, MHA (PC) Carbonear – Harbour Grace

Other:

Ms. Marlene Lambe, Chief Financial Officer

Ms. Marie Keefe, Policy and Communications Officer

Ms. Wanda Lee Mercer, Manager, Financial Planning and Reporting

Ms. Kimberley Hammond, Director of Information Management

Decisions of the Management Commission:

CM 2011-001

The Commission, at *in camera* sessions held on January 26 and 27, 2011 approved the 2011-2012 budget estimates for the Legislature to be forwarded to the Minister of Finance for inclusion in the Estimates 2011 and voted on in the House of Assembly.

CM 2011-002

Pursuant to subsection 11(2) and section 212 of the *Elections Act, 1991*, the Commission, at *in camera* sessions held on January 26 and 27, 2011, approved the following remuneration for persons employed at or with respect to elections under that Act.

<u>Position/Service</u>	<u>Remuneration</u>
Returning Officers (RO)	\$5,000
Returning Officers (Fee for Special Ballots in the District)	\$1,250
Returning Officer (Fee for work between elections)	\$22 per hour
Election Clerk (EC)	\$3,750
Election Clerk (Fee for work between elections)	\$20 per hour
Supervisor	\$175
Deputy Returning Officer (DRO)	\$165 per event
Extra DRO at Advance Poll or Regular Poll	\$165 per event
Poll Clerk	\$140
Training Per Diem (RO/EC/SBO)	\$125
Door Guard	\$80
Attendance at Recounts	\$125 per day
Attendance at Controverted Election Trials	\$125 per day
Returning Officers (with Special Ballot Voting in Personal Care Homes and/or Hospitals)	\$125 per facility
Messenger	\$11 per hour (plus mileage)
Telephone Operator (Election Day/ Night)	\$65
Training for Deputy Returning Officer, Poll Clerks, Supervisors, Door Guards and Messengers	\$40
Witness at Official Count	\$30
Special Ballot Officers	\$18 per hour

Adjournment: 5:00 p.m.

Hon. Roger Fitzgerald, Speaker and Chair


Wm. MacKenzie
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: March 23, 2011

Location: House of Assembly Chamber

Time: 5:30 p.m.

Members Present:

Hon. Roger Fitzgerald, Speaker

Mr. William MacKenzie, Clerk of the House of Assembly

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Hon. Joan Burke, Government House Leader

Hon. Jerome Kennedy, MHA (PC) Carbonear – Harbour Grace

Mr. Bob Ridgley, MHA (PC) St. John's North

Mr. Tom Osborne, MHA (PC) St. John's South

Regrets:

Mr. Kelvin Parsons, Opposition House Leader

Mr. Roland Butler, MHA (Lib) Port-de-Grave

Other:

Ms. Marlene Lambe, Chief Financial Officer

Ms. Marie Keefe, Policy and Communications Officer

CM 2011-003 The Minutes of the House of Assembly Management Commission meeting held on November 17, 2010 were approved as read.

CM 2011-004 The Minutes of the House of Assembly Management Commission *in camera* budget meetings held on January 21 and 27, 2011 were approved as read.

The Speaker gave an update on authorizations made under section 43 of the *Members' Resources and Allowances Rules* for the period ending February 23, 2011. The amount of \$209.47 was approved for meals and accommodation for Ms. Patty Pottle, District of Tornгат Mountains. Due to adverse weather conditions, the Member was required to stay overnight in Goose Bay on December 18 and 19, 2010 en route to her District.

CM 2011-005 Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the Professional Development Policy for Constituency Assistants, dated March 2011.

CM 2011-006 Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following amendment to the Eligibility provision of the Tuition Assistance Program for the Legislature:

“Employees with full-time or part-time permanent employment status or contractual employees, excluding constituency assistants, who have been employed with the Legislature for a minimum of two years are eligible for assistance under this program. Temporary employees with five or more continuous years of service are also eligible. Constituency assistants are covered under the Professional Development Policy for Constituency Assistants, March 2011.”

CM 2011-007 The Commission considered the Report to the House of Assembly Management Commission on District Intra-Constituency Allowances, February 2011 and referred the Report to the next appointed Members' Compensation Review Committee.

CM 2011-008 The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved expense claims totaling \$305.00, as detailed in the Member's correspondence of November 8, 2010, which were submitted by the Member for Carbonear-Harbour Grace later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.

CM 2011-009 The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved expense claims totaling \$674.53, as detailed in the Member's correspondence of January 21 and February 2, 2011, which were submitted by the Member for St. John's South later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.

CM 2011-010 The Commission directed that variable and operational caucus funding adjustments will continue in accordance with **CM 2008-085** following by-elections, but adjustments will be effective immediately after each general election.

CM 2011-011 The Commission approved the recommendation of the Audit Committee that the Auditor General be appointed the auditor of the House of Assembly for the year ended 31 March 2011.

CM 2011-012 Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following amendments to the Advertising Policy for Members of the House of Assembly, dated June 2009:

- Section 6.0:
 - Change the title from “Reimbursement Process” to “Payment Process.”
 - Add the paragraph: “Requisitions for advertising should be submitted to Corporate and Members’ Services Division which will issue the purchase order.”
- Add Section 7.0 – Coordination of Advertising: “The Corporate and Members’ Services Division is responsible for administering this policy, including established advertising criteria for all media, for Members of the House of Assembly.

CM 2011-013 Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following amendments to the Purchasing Policy – Under \$200, dated February 2010:

- Section 2.0: Remove the phrase “or establishing fair and reasonable price.”
- Section 3.1: At the end of the paragraph, add the phrase “and in compliance with the *Public Tender Act*.”
- Section 4.0 (paragraph one): Remove the phrase “or establishing fair and reasonable price.”
- Section 4.0 (paragraph four):
 - Remove the phrase “in keeping with the spirit and intent of,” and replace with “in compliance with.”

- At the end of the paragraph, add the phrase: “and ensures the Legislature will receive value for dollars spent.”
- Section 4.0: Add the paragraph: “Where possible, Members should purchase items on Standing Offer Agreement (including vehicle rentals), by submitting a requisition to the Corporate and Members’ Services Division. This is preferable as the Standing Offer Agreements established by Government provide for better prices and rates.”
- Section 4.1: Delete the restrictions: “purchase items on Standing Offer Agreement, unless extenuating circumstances apply”, “rent a vehicle” and “purchase advertising.”
- Section 5.0: Add “*Members’ Resources and Allowances Rules.*”


CM 2011-014 Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission directed that long-term vehicle rentals must comply with the provisions of the Government Purchasing Agency Customer Manual, except that long-term rentals in excess of 30 days must have the prior approval of the Clerk and the Speaker, with such approvals to be reported at a subsequent meeting of the Commission.

The financial reports for April 1, 2010 to December 31, 2010 were presented to the Commission for review.

Budget transfers processed during the fiscal year 2010-11 were presented to the Commission for review.

Adjournment: 6:45 p.m.

Hon. Roger Fitzgerald, MHA
Speaker and Chair



Wm. MacKenzie

Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: March 30, 2011

Location: Speaker's Boardroom

Time: 5:10 p.m.

Members Present:

Hon. Roger Fitzgerald, Speaker

Mr. William MacKenzie, Clerk of the House of Assembly

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Hon. Joan Burke, Government House Leader

Mr. Bob Ridgley, MHA (PC) St. John's North

Mr. Tom Osborne, MHA (PC) St. John's South

Regrets:

Hon. Jerome Kennedy, MHA (PC) Carbonear – Harbour Grace

Mr. Kelvin Parsons, Opposition House Leader

Ms. Yvonne Jones, MHA (L) Cartwright - L'Anse Au Clair

Other:

Ms. Marie Keefe, Policy and Communications Officer

In Camera

CM 2011-015

The Commission approved the proposed restructuring dated March 2011 for the Office of the Child and Youth Advocate as presented, with the condition that it must be achievable within the existing budget of the Office of the Child and Youth Advocate.

Adjournment: 5:35 p.m.

Hon. Roger Fitzgerald, MHA
Speaker and Chair

A handwritten signature in black ink, appearing to read 'W MacKenzie'.

Wm MacKenzie
Clerk and Secretary to the Commission

Appendix B Rule Amendments



RULE AMENDMENTS

The following rule amendments were approved by the Commission during the reporting period ending March 31, 2011.

1. **Forms and Documentation – Explanation by Member
CM 2010-044**

BACKGROUND

Subsection 16(5) of the *Members' Resources and Allowances Rules* (the Rules) provided that, where an original document was unavailable, a copy, photocopy, faxed copy or statement itemizing an expenditure was acceptable. Corporate and Members' Services were accepting written explanation, by email, from a Constituency Assistant, provided the Member was copied on the email.

While it has been determined that documentation in the form of an email is compliant with the Rules, the Audit Committee of the House of Assembly Management Commission recommended that, for the avoidance of doubt, subsection 16(5) should be amended to require the written explanation come directly from the Member.

At its March 24 meeting, the Commission considered the recommendation of the Audit Committee regarding supporting documentation for Members' claims and directed that subsection 16(5) of the *Members' Resources and Allowances Rules* be amended to require that the "explanation in writing" emanate from the Member. **CM 2010-036 refers.** At its May 26 meeting, the Commission approved the proposed amendment subject to final wording by the Office of the Legislative Counsel. **CM 2010-044 refers.**

The rule amendment below became effective on June 25, 2010, the date of publication in the NL Gazette:

Subsection 16(5) of the *Members' Resources and Allowances Rules* is repealed and the following substituted:

(5) Where an original document is unavailable, a copy, photocopy, faxed copy or statement itemizing the expenditure may be accepted by the clerk upon provision of an explanation from the member, in writing, for the absence of the original.

2. **Midweek Sessional Travel for Constituency Business**
CM 2010-051

BACKGROUND

Under Sections 31 to 38 of the *Members' Resources and Allowances Rules* Members are permitted one return trip per week between the Capital Region and the District when the House is in Session. However, a Member might wish to return to his or her district during the week while the House is in Session to attend to constituency business in the district. The current Rules did not provide for the reimbursement of travel-related expenses for additional trip(s) to the district during the week while the House is in Session. Such a trip could not be charged under the annual allocation of 20 trips permitted when House Not in Session (HNIS).

At its September 22, 2010 meeting, the Commission approved an amendment to the Rules to provide that a Member would be entitled to reimbursement of expenses related to a "mid-week" trip(s) to his or her district provided that the trip is required to attend to constituency business. The trip **must** be counted as one of the 20 trips provided for under HNIS.

The rule amendment below became effective on October 22, 2010, the date of publication in the NL Gazette:

The *Members' Resources and Allowances Rules* are amended by adding immediately after section 37.1 the following:

Midweek Sessional Travel for Constituency Business

- 37.2 (1) Where, while the House of Assembly is in session, a member travels between the capital region and his or her constituency or permanent residence in order to attend to constituency business, that member may claim the costs associated with that travel.
- (2) For the purposes of subsection (1), travel costs may be claimed as if the claim were for one of the 20 return trips permitted under sections 35, 36 or 37.

Appendix C Directives



DIRECTIVES

The following Directives were approved by the Commission during the report period ending March 31, 2011.

2010-009 Policy for Hiring External Consultants

Background

The Commission is authorized by subsection 20 (1) of the *House of Assembly Accountability, Integrity and Administration Act* to establish financial, administrative and management policies for the Legislature. Subsection 20(3) of the Act states that “where a financial or management policy has not been established by the commission for the House of Assembly and statutory offices, the financial and management policies of the government shall apply.”

The Executive Branch follows the Guidelines Covering the Hiring of External Consultants which provide financial, selection and contractual guidelines when engaging external consultants. Appropriate modifications have been made to the Guidelines to reflect the financial management structure and authorities specific to the operations of the House of Assembly.

At its May 26, 2010 meeting, the Commission adopted the Policy for Hiring External Consultants, dated May 2010, for employees of the House of Assembly Service, Caucus Offices and Statutory Offices.

Directive

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission adopted the Policy for Hiring External Consultants, dated May 2010, for employees of the House of Assembly Service, Caucus Offices and Statutory Offices.

2010-010 Clarification Respecting Reimbursement of Accommodations Costs and Meal Allowance under Certain Circumstances*

Background

The *Members' Resources and Allowances Rules* permit Members to take one return trip per week between the Capital Region and the District when the House is in Session and 20 return trips per fiscal year when the House is not in Session. Although it would appear that accommodations and the daily meal allowance (or prorated portion) should always be associated with these trips and travel costs, this interpretation is not appropriate under certain circumstances. For example, Members may be in the Capital Region on Ministerial (or Officeholder) business or to attend meetings of the various Committees of the House, the House of Assembly Management Commission or sub-committees of the Commission and wish to remain in the Capital Region for an additional day on constituency business. Although they are then Members conducting constituency business, there is no “trip” with which to associate the

accommodation and meal costs. The additional day(s) may result in claims for the reimbursement of accommodations expenditures and/or meal per diems but there is no “trip” or related travel expenditures.

The current Rules required clarification to provide direction on whether accommodations and meals could be reimbursed without a particular “trip”.

At its May 26, 2010 meeting, the Commission considered the issue and approved the following Directive:

Directive

Pursuant to subparagraph 20(6)(b)(i) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the reimbursement of expenditures related to accommodations and the provision of meal allowances without associated travel expenditures in circumstances where the expenditures are related to constituency business and in compliance with the Rules.

* This Directive was rescinded at the June 7, 2011 meeting of the Commission (**CM 2011-027 refers**), as one of several Directives being incorporated directly into the *Members’ Resources and Allowances Rules*.

2010-011 Revisions to Standard Office Allocation Package

Background

At its August 29, 2007 meeting, the Commission approved a standard office furniture, equipment and services package for Members and their Constituency Assistants. (**CM 2007-005 and Commission Directive 2007-003 refer.**) At its April 30, 2008 meeting, the Commission amended the allocation with the addition of a stand for the combination printer/fax/copier/scanner and a stand for the printer. (**CM 2008-044 and Commission Directive 2008-004 refer.**)

At its May 26, 2010 meeting, the Commission amended the allocation to include six visitor chairs, instead of four, as the number of chairs provided was determined to be insufficient. The amendment also provides for three computers (desktop or laptop) with accessories.

Directive

Pursuant to subsection 25(1) of the *Members’ Resources and Allowances Rules*, the Commission directed that the standard office allocation be amended such that Office Furniture includes six visitor chairs and Equipment includes three computers, including accessories.

2010-012 Cellular and Landline Phone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices – Revised September 2010

Background

At its February 3, 2010, meeting the Commission approved the Cellular and Landline Phone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices. **CM 2010-18 refers**. The policy included a provision which stated that users are responsible for reimbursing the cost of personal long distance calls on landline phones. Because of the low cost per minute for long distance calls on landline phones, many of the calls made by employees are only several cents. The cost of processing the reimbursement for low dollar value charges far exceeds the amount to be reimbursed. It was recommended that the policy be amended so that personal calls which total less than one dollar per month would not require reimbursement.

The Commission issued the following Directive:

DIRECTIVE

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Accountability, Integrity and Administration Act*, the Commission approved the following amendment to the Cellular and Landline Phone Services Policy for Employees of the House of Assembly Service, Caucus Offices and Statutory Offices, dated February 2010.

Section 4.5 (2): Users are responsible for reimbursing to the Newfoundland Exchequer Account through the Central Cashier's office the cost of personal long distance calls when the total cost of personal calls in one month exceeds \$1.

2010-013 Cellular and Landline Phone Services Policy for Members of the House of Assembly and Constituency Assistants – Revised September 2010

BACKGROUND

At its May 13, 2009 meeting, the Commission approved the Cellular and Landline Phone Services Policy for Members of the House of Assembly and Constituency Assistants. **CM 2009-027 refers**. The policy included a provision which stated that users are responsible for reimbursing the cost of personal long distance calls on landline phones. Because of the low cost per minute for long distance calls on landline phones, many of the calls made are only several cents. The cost of processing the reimbursement for low dollar value charges far exceeds the amount to be reimbursed. It was recommended that the policy be amended so that personal calls which total less than one dollar per month would not require reimbursement.

The Commission issued the following Directive:

DIRECTIVE

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following amendment to the Cellular and Landline Phone Services Policy for Members of the House of Assembly and Constituency Assistants, dated May 19, 2009.

Section 4.5 (second paragraph): Each user is responsible for reimbursing to the Newfoundland Exchequer Account through the Central Cashier's office the cost of personal long distance calls when the total cost of personal calls in one month exceeds \$1.

2011-001 Professional Development Policy for Constituency Assistants

Background

The Tuition Assistance Program for the House of Assembly and Statutory Offices, approved in June 2008, applies to Constituency Assistants who have been employed for two or more years. Paragraph 24(f) of the *Members' Resources and Allowances Rules* (the *Rules*) also permits a Members' Office Operations allowance to be used to cover the cost of professional development for Constituency Assistants.

At its November 17, 2010 meeting, the Commission was requested to provide clarification on the relationship between that program and the application of paragraph 24(f), and directed the Clerk to develop parameters regarding the appropriate use of staff professional development under paragraph 24(f) of the *Rules*. **CM 2010-061 refers.**

The Commission issued the following Directive:

Directive

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the Professional Development Policy for Constituency Assistants, dated March 2011.

2011-002 Tuition Assistance Program for the House of Assembly and Statutory Offices – Revised March 2011

Background

At its June 4, 2008 meeting, the Management Commission approved the Tuition Assistance Program for the House of Assembly and Statutory Offices. **CM 2008-060 refers.** Constituency Assistants having two or more years of service were also eligible for the program.

At its March 23, 2011 meeting, the Commission adopted the Professional Development Policy for Constituency Assistants dated March 2011. CM 2011-004 refers. The Policy established detailed criteria for the professional development of Constituency Assistants and clarified the provision included in paragraph 24(f) of the *Members' Resources and Allowance Rules*. The Tuition Assistance Program dated June 2008, required an amendment to exclude Constituency Assistants as they are now covered under the new policy.

The Commission issued the following Directive:

Directive

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity, and Administration Act*, the Commission approved the following amendment to the Eligibility provision of the Tuition Assistance Program for the Legislature:

“Employees with full-time or part-time permanent employee status or contractual employees, excluding constituency assistants, who have been employed by the Legislature for a minimum of two years, are eligible for assistance under this program. Temporary employees with five or more continuous years of service are also eligible. Constituency assistants are covered under the Professional Development Policy for Constituency Assistants, March 2011.”

2011-003 Variable and Operational Caucus Funding Adjustments

Background

At its October 15, 2008 meeting, the Commission approved variable funding of \$18,000 per fiscal year for each private Member and operational funding of \$100 per month for each Member of that caucus, adjusted annually for CPI increases. These funding increases are effective immediately when a caucus increases in number. However, when a caucus decreases in number, the calculated reduction does not take effect until the beginning of the next fiscal year. **CM 2008-085 refers.**

At its March 23 meeting, the Commission reviewed the timing for adjusting increases/decreases for variable and operational funding and decided that provisions of **CM 2008-085** will apply following by-elections but adjustments will be effective immediately after each general election. **CM 2011-010 refers.**

The Commission issued the following Directive.

Directive

The Commission directs that variable and operational caucus funding adjustments will continue in accordance with **CM 2008-085** following by-elections, but adjustments will be effective immediately after each general election.

**2011-004 Advertising Policy for Members of the House of Assembly –
Revised March 2011**

Background

At its May 13, 2009 meeting, the Commission approved the Advertising Policy for Members of the House of Assembly. **CM 2009-030 refers**. The Policy includes detailed criteria for the format and content of advertising for Members, as well as guidelines for various media types.

Currently, the purchasing of advertising for Members is coordinated through the Government Purchasing Agency (GPA). Amending the policy to include guidelines for the coordination of advertising will allow the House of Assembly to assume responsibility for the coordination of advertising, which will simplify and shorten the advertising requisition process.

The Commission issued the following Directive:

Directive

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following amendments to the Advertising Policy for Members of the House of Assembly, dated June 2009:

- Section 6.0:
 - Change title from: “Reimbursement Process” to “Payment Process”
 - Add the paragraph: “Requisitions for advertising should be submitted to Corporate and Members’ Services Division which will issue the purchase order.”
- Add Section 7.0- Coordination of Advertising: “The Corporate and Members’ Services Division is responsible for administrating this policy, including establishing advertising criteria for all media, for Members of the House of Assembly.”

2011-005 Purchasing Policy – Under \$200 – Revised March 2011

Background

At its November 18, 2008 meeting, the Commission approved the Purchasing Policy – Under \$200 for Members of the House of Assembly. **CM 2008-096 refers**. The Policy includes criteria that permit Members and Constituency Assistants to purchase small items under the amount of \$200 without obtaining three quotes.

The Purchasing Policy-Under \$200 currently contains various restrictions, including a restriction to purchase advertising. At its March 23, 2011 meeting, the Commission approved amendments to the Advertising Policy for Members of

the House of Assembly that address the purchasing and coordination of advertising. These amendments required changes to the Purchasing Policy-Under \$200 to remove that restriction. Other amendments provide greater clarity and bring the House of Assembly in line with existing Government Policy.

The Commission issued the following Directive:

Directive

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity, and Administration Act*, the Commission approved the following amendments to the Purchasing Policy – Under \$200, dated February 2010:

- Section 2.0: Remove the phrase “or establishing fair and reasonable price.”
- Section 3.1: At the end of the paragraph, add the phrase “and in compliance with the *Public Tender Act*.”
- Section 4.0 (paragraph one): Remove the phrase “or establishing fair and reasonable price.”
- Section 4.0 (paragraph four): Remove the phrase “in keeping with the spirit and intent of,” and replace with “in compliance with.” At the end of the paragraph, add the phrase: “and ensures the Legislature will receive value for dollars spent.”
- Section 4.0: Add the paragraph: “Where possible, Members should purchase items on Standing Offer Agreement (including vehicle rentals), by submitting a requisition to the Corporate and Members’ Services Division. This is preferable as the Standing Offer Agreements established by Government provide for better rates and prices.”
- Section 4.1: Delete the restrictions: “purchase items on Standing Offer Agreement, unless extenuating circumstances apply,” “rent a vehicle” and “purchase advertising.”
- Section 5.0: Add “*Members’ Resources and Allowances Rules*.”

2011- 006 Long-Term Vehicle Rentals

Background

The House of Assembly follows the guidelines of the Executive Branch for short and long-term vehicle rentals, as it does in all situations where alternative policies or guidelines have not been established by the Management Commission. Under the current Executive Branch guidelines, the approval of Treasury Board is required for long-term vehicle rentals (in excess of 30 days) required by an employee to carry out Government business.

To facilitate the timely approval of long-term vehicle rentals required by employees to carry out work of the House of Assembly or Statutory Offices, authority for approval was delegated to the Clerk and the Speaker. Short-term vehicle rentals will continue in accordance with provisions of the Government Purchasing Agency Customer Manual.

The Commission issued the following Directive:

Directive

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administrations Act*, the Commission directed that long-term vehicle rentals must comply with the provisions of the Government Purchasing Agency Customer Manual, except that long-term rentals in excess of 30 days must have the prior approval of the Clerk and the Speaker, with such approvals to be reported at a subsequent meeting of the Commission.

Appendix D
Appeal of Claims by Members



APPEAL OF CLAIMS BY MEMBERS

The following rulings were issued by the Commission in response to Member appeals under section 24 of the *House of Assembly Accountability, Integrity and Administration Act* (the Act).

1. The Commission, pursuant to subsection 24(9) of the Act, approved expense claims totaling \$59.67, as detailed in the Member's correspondence of September 8, 2010, which were submitted by the Member for Topsail later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*. **CM 2010-056.**
2. The Commission, pursuant to subsection 24(9) of the Act, approved expense claims totaling \$75.00, as detailed in the Member's correspondence of October 26, 2010, which were submitted by the Member for Ferryland later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*. **CM 2010-057.**
3. The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved expense claims totaling \$305.00, as detailed in the Member's correspondence of November 8, 2010, which were submitted by the Member for Carbonear-Harbour Grace later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*. **CM 2011-008.**
4. The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved expense claims totaling \$674.53, as detailed in the Member's correspondence of January 21 and February 2, 2011, which were submitted by the Member for St. John's South later than the 60 day deadline as required under subsection (6) of the *Members' Resources and Allowances Rules*. **CM 2011-009.**

Appendix E
Financial Information and
Management Certification
31 March 2011



**HOUSE OF ASSEMBLY
AND ITS STATUTORY OFFICES**

**FINANCIAL INFORMATION
AND
MANAGEMENT CERTIFICATION**

31 MARCH 2011

**HOUSE OF ASSEMBLY
AND ITS STATUTORY OFFICES**

FINANCIAL INFORMATION

31 MARCH 2011



OFFICE OF THE AUDITOR GENERAL
St. John's, Newfoundland and Labrador

AUDITOR'S REPORT

To the Members of the House of Assembly Management Commission
Province of Newfoundland and Labrador

I have audited the financial information of the House of Assembly and its statutory offices (the Assembly), which comprises the schedule of assets and liabilities as at 31 March 2011, and the schedule of expenditure and related revenue, and schedule of gross expenditure and unexpended balances for the year then ended, and a summary of significant accounting policies and other explanatory information. The financial information has been prepared by management of the Assembly to comply with the requirements of the *House of Assembly Accountability, Integrity and Administration Act* (the *Act*).

I have also audited, in accordance with section 43(6)(b) of the *Act*, the expenses incurred by the Assembly to determine whether they were in accordance with the policies of the House of Assembly Management Commission and, where applicable, the policies of the Executive Branch of Government.

As well, I have audited, in accordance with section 43(6)(c) of the *Act*, the Clerk of the House of Assembly's assessment of the effectiveness of the Assembly's internal controls as at 31 March 2011.

Management's Responsibility for the Financial Information

The Assembly's management is responsible for the preparation of this financial information in accordance with the accounting policies disclosed in Note 1 and for such internal control as management determines is necessary to enable the preparation of financial information that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on this financial information based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial information is free from material misstatement.

AUDITOR'S REPORT (cont.)

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial information. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial information, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial information in order to design audit procedures that are appropriate in the circumstances, but not typically for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial information.

I believe that the audit evidence I have obtained in all areas of responsibility is sufficient and appropriate to provide a basis for my audit opinion.

The Assembly's internal control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial information. The Assembly's internal control over financial reporting includes those policies and procedures that: (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the Assembly; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial information in accordance with the accounting policies disclosed in the financial information, and that receipts and expenditures of the Assembly are being made only in accordance with proper authorizations; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the Assembly's assets that could have a material effect on the financial information.

Because of its inherent limitations, internal control over financial reporting may not prevent or detect misstatements. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

Opinion

In my opinion, the financial information of the Assembly for the year ended 31 March 2011 is prepared, in all material respects, in accordance with the accounting policies disclosed in Note 1.

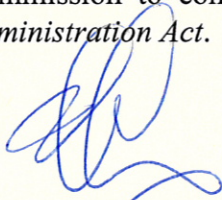
Also, in my opinion, the expenses incurred by the Assembly were in accordance with the policies of the House of Assembly Management Commission which were in place during the year and, where applicable, the policies of the Executive Branch of Government.

AUDITOR'S REPORT (cont.)

As well, in my opinion, the Clerk's assessment of internal controls over financial reporting at the Assembly as at 31 March 2011, was fairly stated and the internal controls over financial reporting at the Assembly were operating effectively, in all material respects, as at that date.

Basis of Accounting

Without modifying my opinion, I draw attention to Note 1 to the financial information, which describes the basis of accounting. The financial information is prepared to assist the House of Assembly Management Commission to comply with the requirements of the *House of Assembly Accountability, Integrity and Administration Act*. As a result, the financial information may not be suitable for another purpose.



WAYNE R. LOVEYS, CMA
Auditor General (A)

26 August 2011
St. John's, Newfoundland and Labrador

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
 PROVINCE OF NEWFOUNDLAND AND LABRADOR
 SCHEDULE OF ASSETS AND LIABILITIES**

31 March

2011

2010

ASSETS

Cash held in trust (Note 2)	\$ 1,047	\$ 1,637
Accounts receivable (Note 3)	641,588	765,349
Prepaid expenses (Note 4)	56,675	67,346
Tangible capital assets (Note 5)	406,710	442,758
Total assets	\$ 1,106,020	\$ 1,277,090

LIABILITIES

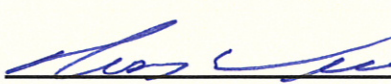
Accounts payable	\$ 73,064	\$ 78,970
Accrued payroll	125,711	64,597
Accrued paid and annual leave	1,530,103	1,428,751
Accrued overtime	281,773	406,327
Accrued severance pay (Note 6)	4,160,169	3,809,970
Trust liability (Note 2)	1,047	1,637
Total liabilities	\$ 6,171,867	\$ 5,790,252

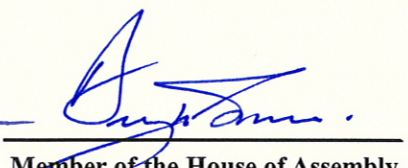
Pensions and Group Health and Life Insurance Benefits (Note 7)

Commitments (Note 8)

See accompanying notes

Signed on behalf of the House of Assembly
 Management Commission:


 Chair of the House of Assembly
 Management Commission


 Member of the House of Assembly
 Management Commission

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended 31 March 2011

	<u>Actual</u>	<u>Estimates</u>	
		<u>Amended</u>	<u>Original</u>
HOUSE OF ASSEMBLY			
Administrative Support			
Salaries	\$ 1,735,083	\$ 1,741,300	\$ 1,808,000
Employee benefits	5,930	7,000	7,000
Transportation and communications	44,222	64,800	64,800
Supplies	45,333	46,200	46,200
Professional services	107,898	209,600	220,000
Purchased services	89,816	106,000	153,000
Property, furnishings and equipment	109,140	131,300	164,000
	2,137,422	2,306,200	2,463,000
Revenue - Provincial	(986)	-	-
Total: Administrative Support	2,136,436	2,306,200	2,463,000
Legislative Library and Records Management			
Salaries	691,400	699,300	699,300
Employee benefits	2,041	3,700	3,700
Transportation and communications	9,550	16,700	16,700
Supplies	44,011	61,200	61,200
Professional services	43,687	100,000	100,000
Purchased services	26,155	42,100	42,100
Property, furnishings and equipment	-	19,300	50,000
	816,844	942,300	973,000
Revenue - Provincial	(3,186)	(6,000)	(6,000)
Total: Legislative Library and Records Management	813,658	936,300	967,000
Hansard and the Broadcast Centre			
Salaries	602,038	604,100	619,100
Employee benefits	1,036	1,500	1,500
Transportation and communications	8,761	14,000	14,000
Supplies	6,696	7,000	7,000
Professional services	-	7,000	7,000
Purchased services	177,698	303,000	303,700
Property, furnishings and equipment	203,348	203,400	172,000
	999,577	1,140,000	1,124,300
Total: Hansard and the Broadcast Centre	999,577	1,140,000	1,124,300

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended 31 March 2011

	<u>Actual</u>	<u>Estimates</u>	
		<u>Amended</u>	<u>Original</u>
HOUSE OF ASSEMBLY (cont.)			
Members' Resources			
Salaries	5,892,389	5,914,100	6,106,800
Transportation and communications	1,751	20,000	20,000
Professional services	10,400	10,400	-
Purchased services	2,317	5,000	5,000
Allowances and assistance	1,480,203	2,829,000	2,829,000
	7,387,060	8,778,500	8,960,800
Revenue - Provincial	(129,313)	-	-
Total: Members' Resources	7,257,747	8,778,500	8,960,800
House Operations			
Salaries	452,318	461,600	303,600
Employee benefits	6,338	9,900	9,900
Transportation and communications	62,826	119,600	162,600
Supplies	11,742	20,500	20,500
Professional services	960	3,900	3,900
Purchased services	24,977	43,000	43,000
Property, furnishings and equipment	1,373	1,700	1,700
Grants and subsidies	15,238	15,300	15,300
Total: House Operations	575,772	675,500	560,500
Government Members Caucus			
Salaries	618,074	627,100	690,100
Employee benefits	520	2,000	2,000
Transportation and communications	20,374	34,800	34,800
Supplies	8,693	14,100	14,100
Purchased services	8,978	11,500	11,500
Property, furnishings and equipment	1,275	4,400	4,400
Grants and subsidies	51,988	52,100	52,100
Total: Government Members Caucus	709,902	746,000	809,000

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended 31 March 2011

	<u>Actual</u>	<u>Estimates</u>	
		<u>Amended</u>	<u>Original</u>
HOUSE OF ASSEMBLY (cont.)			
Official Opposition Caucus			
Salaries	829,790	829,900	689,700
Employee benefits	1,239	1,600	1,600
Transportation and communications	66,000	67,200	67,200
Supplies	14,864	16,600	16,600
Purchased services	16,255	16,600	16,600
Property, furnishings and equipment	1,070	3,700	3,700
Grants and subsidies	9,902	10,000	10,000
Total: Official Opposition Caucus	939,120	945,600	805,400
Third Party Caucus			
Salaries	322,155	324,300	324,300
Employee benefits	487	800	800
Transportation and communications	13,210	23,400	23,400
Supplies	5,183	7,800	7,800
Purchased services	2,110	4,000	4,000
Property, furnishings and equipment	616	1,800	1,800
Grants and subsidies	9,902	10,000	10,000
Total: Third Party Caucus	353,663	372,100	372,100
TOTAL: HOUSE OF ASSEMBLY	13,785,875	15,900,200	16,062,100
OFFICE OF THE CHIEF ELECTORAL OFFICER			
Salaries	909,375	909,800	868,100
Employee benefits	3,867	5,000	5,000
Transportation and communications	53,947	64,600	72,000
Supplies	12,623	13,100	12,000
Professional services	61,000	65,000	65,000
Purchased services	252,574	253,000	163,000
Property, furnishings and equipment	8,769	9,000	9,000
Grants and subsidies	36,298	36,300	30,000
	1,338,453	1,355,800	1,224,100
Revenue - Provincial	(1,000)	-	-
Total: Office of the Chief Electoral Officer	1,337,453	1,355,800	1,224,100

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
 PROVINCE OF NEWFOUNDLAND AND LABRADOR
 SCHEDULE OF EXPENDITURE AND RELATED REVENUE
 For the Year Ended 31 March 2011**

	<u>Actual</u>	<u>Estimates</u>	
		<u>Amended</u>	<u>Original</u>
OFFICE OF THE CITIZENS' REPRESENTATIVE			
Salaries	618,728	619,300	591,300
Employee benefits	3,235	3,300	2,000
Transportation and communications	26,620	63,500	64,200
Supplies	5,804	10,000	10,000
Professional services	46,071	50,000	50,000
Purchased services	75,043	78,900	79,500
Property, furnishings and equipment	15,937	16,400	5,000
Total: Office of the Citizens' Representative	791,438	841,400	802,000
OFFICE OF THE CHILD AND YOUTH ADVOCATE			
Salaries	923,247	931,400	948,900
Employee benefits	4,126	4,900	3,000
Transportation and communications	35,068	82,100	85,000
Supplies	10,927	11,000	10,000
Professional services	7,258	30,000	30,000
Purchased services	139,263	190,300	190,300
Property, furnishings and equipment	30,313	31,300	10,000
Total: Office of the Child and Youth Advocate	1,150,202	1,281,000	1,277,200
OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER			
Salaries	819,916	833,300	846,300
Employee benefits	17,302	18,800	18,800
Transportation and communications	47,098	73,500	83,700
Supplies	17,197	18,300	13,300
Professional services	48,629	95,000	95,000
Purchased services	105,339	106,600	101,400
Property, furnishings and equipment	6,655	9,500	9,500
	1,062,136	1,155,000	1,168,000
Revenue - Provincial	(217)	-	-
Total: Office of the Information and Privacy Commissioner	1,061,919	1,155,000	1,168,000
TOTAL: HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES	\$ 18,126,887	\$ 20,533,400	\$ 20,533,400

See accompanying notes

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF GROSS EXPENDITURE AND UNEXPENDED BALANCES
For the Year Ended 31 March 2011

Original estimates (net)	\$ 20,533,400
<u>Add back revenue estimates net of transfers and statutory payments</u>	<u>6,000</u>
Original estimates of expenditure	20,539,400
<u>Supplementary supply</u>	<u>-</u>
<u>Total appropriation</u>	<u>20,539,400</u>
Total net expenditure	18,126,887
<u>Add revenues</u>	<u>134,702</u>
<u>Total gross expenditure</u>	<u>18,261,589</u>
<u>Unexpended balance of appropriation</u>	<u>\$ 2,277,811</u>

See accompanying notes

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
31 March 2011

Authority, nature of operations and basis of consolidation

The House of Assembly of Newfoundland and Labrador consists of 48 Members each of whom has been elected by the voters in the Provincial district which they represent. The House of Assembly in conjunction with the Lieutenant-Governor is known as the Legislature and its main role is to be the official law maker for all Provincial legislation. The Assembly debates draft legislation, estimates etc. and approves legislation or amendments for signature by the Lieutenant-Governor (Royal Assent).

This financial information reflects the financial operations of the House of Assembly and its Statutory Offices, as defined by the *House of Assembly Accountability, Integrity and Administration Act*. This financial information does not include the financial information of the Office of the Auditor General, which is another Statutory Office of the House of Assembly. The financial information of the Office of the Auditor General is audited by an independent firm of public accountants and presented under separate cover.

1. Summary of significant accounting policies

The Schedule of Assets and Liabilities has been prepared on the accrual basis of accounting, consistent with the basis of accounting used in the preparation of the Consolidated Revenue Fund financial statements of the Province of Newfoundland and Labrador.

The Schedule of Expenditure and Related Revenue and the Schedule of Gross Expenditure and Unexpended Balances have been prepared on the modified cash basis of accounting, consistent with the basis of accounting used in the preparation of the Report on the Program Expenditures and Revenues of the Consolidated Revenue Fund. In addition to the actual expenditure and related revenue for the year, for information purposes, the Schedule of Expenditure and Related Revenue includes the original and amended estimates for the House of Assembly and its Statutory Offices.

2. Cash held in trust

The \$1,047 (2010 - \$1,637) in cash held in trust is held by the Office of the Chief Electoral Officer. There is a corresponding liability for this amount. These monies were deposited by candidates in the 2007 Provincial General Election or during subsequent by-elections from funds provided to the candidates in support of their respective election campaigns. Excess funds that exceed the campaign limits per the *Elections Act, 1991* are held in trust until the next Provincial general election.

Candidates' nomination fees of \$200 per candidate are held until candidates file papers to have these fees reimbursed.

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
31 March 2011

3. Accounts receivable

	<u>2011</u>	<u>2010</u>
Due from Judgment Enforcements		
- former Members of the House of Assembly	\$ 608,392	\$ 668,479
Other amounts due from Judgment Enforcements	2,443,973	147,991
Double billings - former Members of the House of Assembly	7,661	76,708
Miscellaneous amounts	25,535	20,162
	<u>3,085,561</u>	<u>913,340</u>
Less: allowance for doubtful accounts	2,443,973	147,991
Total accounts receivable	\$ 641,588	\$ 765,349

The accounts receivable and the related allowance for doubtful accounts for amounts due from Judgment Enforcements - former Members of the House of Assembly and Other amounts due from Judgment Enforcements were provided by the Office of the Comptroller General.

4. Prepaid expenses

	<u>2011</u>	<u>2010</u>
Prepaid expenses consists of:		
Memberships and subscriptions	\$ 44,838	\$ 44,892
Office space and equipment lease	-	5,005
Training and development	6,267	9,853
Travel and other	5,570	7,596
Total prepaid expenses	\$ 56,675	\$ 67,346

5. Tangible capital assets

	<u>2011</u>			<u>2010</u>
	<u>Original Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Furniture and equipment	\$ 671,025	\$ 264,315	\$ 406,710	\$ 442,758

These assets are amortized over a 10 year period.

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
31 March 2011

6. Accrued severance pay

The liability for severance pay in the amount of \$4,160,169 (2010 - \$3,809,970) is reported on the accrual basis of accounting on the Schedule of Assets and Liabilities and is calculated based on years of service and current salary levels.

Members of the House of Assembly are eligible for severance pay when they cease to be Members. Severance pay for Members is based on one month's basic indemnity for each year of service and is prorated for part of the year's service. Minimum severance for Members is three months pay, while maximum is twelve months pay.

Severance pay for political support staff is based on the nature of the termination of employment. Entitlement to severance pay vests with one year or more of uninterrupted service, and accordingly, no provision has been made in this financial information for severance pay for political support staff with less than one year of uninterrupted service. Political support staff who have their employment terminated, are entitled to severance pay equal to one month's salary for each year of service. Minimum severance is three months pay, while maximum is twelve months pay. Political support staff who voluntarily resign their positions are entitled to one week's pay for each year of service up to a maximum of twenty weeks.

Severance pay vests with other employees after nine years of uninterrupted service, and accordingly, no provision has been made in this financial information for employees who have less than nine years of uninterrupted service with the Province. Severance pay, at the rate of one week's pay for each year of service up to a maximum of twenty weeks pay, is payable when the employee ceases employment with the Province.

7. Pensions and Group Health and Life Insurance Benefits

Members participate in the Members of the House of Assembly Pension Plan (MHA Pension Plan), as defined by the *Members of the House of Assembly Retiring Allowances Act*. Members who were contributing to another private or employer related pension plan may opt out of the MHA Pension Plan for their first General Assembly provided the decision is made prior to the first payment of salary. The Members are required to participate in the MHA Pension Plan upon subsequent re-election.

The staff of the House of Assembly and Statutory Offices participate in the Public Service Pension Plan (PSPP), as defined by the *Public Service Pension Act, 1991*, or the Government Money Purchase Pension Plan (GMPP).

Amounts are paid out of the Consolidated Revenue Fund (CRF) to match the pension contributions of Members and staff who participate in the PSPP or the MHA Pension Plan. Amounts are also paid out of the CRF to generally match the pension contributions of staff who participate in the GMPP. These amounts are costs of the Province of Newfoundland and Labrador, and are not reflected in this financial information.

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
31 March 2011

7. Pensions and Group Health and Life Insurance Benefits (cont.)

Under the *Pensions Funding Act*, the Province is responsible for liabilities for the cost of future pensions in excess of the contributions made by employees, other plan participants and employers. Any unfunded pension liabilities relating to the Members or staff of the House of Assembly and Statutory Offices are liabilities of the Province and are not reflected in this financial information.

All retired employees and Members of the Legislature who participate in the MHA Pension Plan or the PSPP are eligible to participate in the Province's Group Health and Life Insurance Program. Amounts are paid out of the CRF to match the amounts deducted from those who participate in this program. These amounts are costs of the Province of Newfoundland and Labrador and are not reflected in this financial information.

The Province is responsible for any liability relating to the group health and life insurance program. Any unfunded liabilities relating to the Members or staff of the House of Assembly and Statutory Offices are liabilities of the Province and are not reflected in this financial information.

Details regarding the MHA Pension Plan, the PSPP, the GMPP and the Group, Health and Life Insurance Program are outlined in the Public Accounts of the Province of Newfoundland and Labrador, Volumes I and II.

8. Commitments

The House of Assembly and its Statutory Offices have outstanding commitments totalling \$2,076,156 relating to the lease of office accommodations. The schedule of payments related to these leases for the next five years is as follows:

2012	\$ 492,675
2013	416,159
2014	380,377
2015	281,364
2016	225,506

9. Accounting changes

In the prior year, HST payable on accounts receivable and HST receivable on accounts payable were not reflected in the financial information. It has been determined that it is more appropriate to include these HST balances in accounts receivable and accounts payable on the Schedule of Assets and Liabilities. As a result, the prior year's accounts receivable balance has increased by \$599 and the accounts payable balance has increased by \$72,366.

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
31 March 2011

10. Income taxes

The House of Assembly and its Statutory Offices are not subject to Provincial or Federal income taxes.

11. Comparatives

Certain of the 31 March 2010 figures have been restated to be consistent with the 31 March 2011 presentation.

**HOUSE OF ASSEMBLY
AND ITS STATUTORY OFFICES
MANAGEMENT CERTIFICATION**


31 MARCH 2011

MANAGEMENT CERTIFICATION – HOUSE OF ASSEMBLY – MARCH 31, 2011

As per Section 28(3)(l) of the *House of Assembly Accountability, Integrity and Administration Act*...

I, **William MacKenzie**, Clerk of the House of Assembly for the Provincial Government of Newfoundland and Labrador, certify that:

1. I have reviewed the financial information of The House of Assembly and Statutory Offices, as defined in the *House of Assembly Accountability, Integrity and Administration Act*, for the period ending March 31, 2011;
2. Based on my knowledge, the financial information does not contain any untrue statement of a material fact or omit to state a material fact required to be stated or that is necessary to make a statement not misleading in light of the circumstances under which it was made, with respect to the period covered by the financial information;
3. Based on my knowledge, the annual financial information presents in all material respects the results of transactions at The House of Assembly and Statutory Offices as defined in the *House of Assembly Accountability, Integrity and Administration Act*, as of the date and for the periods presented;
4. I am responsible for establishing and maintaining disclosure controls and procedures and internal control over financial reporting for The House of Assembly and Statutory Offices as defined in the *House of Assembly Accountability, Integrity and Administration Act*, and I have:
 - (a) designed such disclosure controls and procedures, or caused them to be designed under my supervision, to provide reasonable assurance that material information relating to the House of Assembly and Statutory Offices, as defined in the *House of Assembly Accountability, Integrity and Administration Act*, is made known to me by others, particularly during the period in which the financial information is being prepared;
 - (b) designed such internal control over financial reporting, or caused it to be designed under my supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial information in accordance with the required policies;
 - (c) evaluated the effectiveness of the disclosure controls and procedures as of March 31, 2011 and am satisfied with the effectiveness based on such evaluation; and
 - (d) evaluated the effectiveness of the internal control over financial reporting as of March 31, 2011 and am satisfied with the effectiveness based on such evaluation.



Clerk of the House of Assembly

2011.06.06.
Date

*Appendix F
Members' Salaries,
Allowances and Expenses*





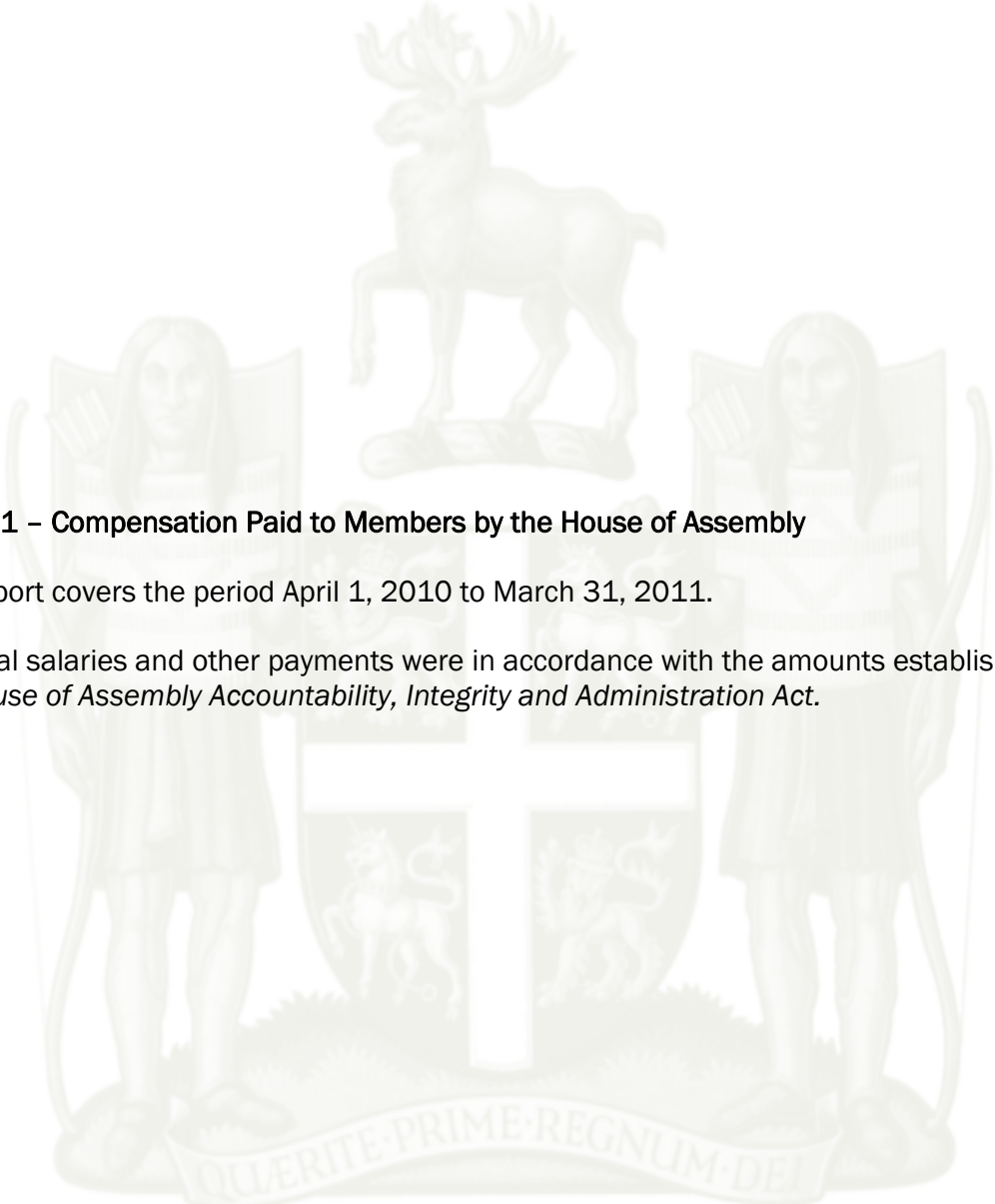
HOUSE OF ASSEMBLY
Newfoundland and Labrador

I certify that the amounts of salaries, allowances and expenses reflected in the report in **Appendix F** as having been paid to or for each Member of the House of Assembly are consistent with the amounts recorded by the Comptroller General and reflected in the Public Accounts of the Province.

I certify that I have reviewed the accounts of Members as contained in **Appendix F** and they are an accurate reflection of the transactions related to those accounts for the 2010-2011 fiscal year.

A handwritten signature in blue ink, appearing to read 'William Mackenzie'.

William Mackenzie
Clerk of the House of Assembly and
Secretary to the Commission



Report 1 – Compensation Paid to Members by the House of Assembly

This report covers the period April 1, 2010 to March 31, 2011.

The total salaries and other payments were in accordance with the amounts established under the *House of Assembly Accountability, Integrity and Administration Act*.

**Compensation Paid to Members by the House of Assembly
April 1, 2010 to March 31, 2011**

Member	Member Base Salary (Note 1)	Office Holder Salary (Note 2)	Other (Note 3)	Total
Baker, Jim	95,357	0	0	95,357
Brazil, David	30,808	0	0	30,808
Buckingham, Ed	95,357	0	290	95,647
Burke, Joan	95,357	0	0	95,357
Butler, Roland	95,357	18,457	0	113,814
Collins, Felix	95,357	0	0	95,357
Collins, Sandy	95,724	0	0	95,724
Cornect, Tony	95,357	13,517	0	108,874
Dalley, Derrick	95,357	0	0	95,357
Davis, Paul	95,724	0	0	95,724
Dean, Marshall	95,724	13,517	0	109,241
Denine, Dave	95,357	0	0	95,357
Dinn, John	95,357	10,333	0	105,690
Dunderdale, Kathy	95,357	0	0	95,357
Fitzgerald, Roger	95,357	54,072	0	149,429
Forsey, Clayton	95,357	13,517	0	108,874
French, Terry	95,357	0	0	95,357
Granter, Vaughn	11,369	0	0	11,369
Harding, Harry	95,357	0	0	95,357
Hedderson, Tom	95,357	0	0	95,357
Hickey, John	95,357	0	0	95,357
Hunter, Ray	95,357	0	0	95,357
Hutchings, Keith	95,207	0	0	95,207
Jackman, Clyde	95,357	0	0	95,357
Johnson, Charlene	95,357	0	0	95,357
Jones, Yvonne	95,357	54,072	10,780	160,209
Kelly, Darryl	95,357	13,517	0	108,874
Kennedy, Jerome	95,357	0	0	95,357
Kent, Steve	95,357	0	0	95,357
King, Darin	95,357	0	0	95,357
Loder, Terry	95,357	0	0	95,357
Marshall, Tom	95,357	0	0	95,357
Michael, Lorraine	95,357	18,918	9,407	123,682
O'Brien, Kevin	95,357	0	0	95,357

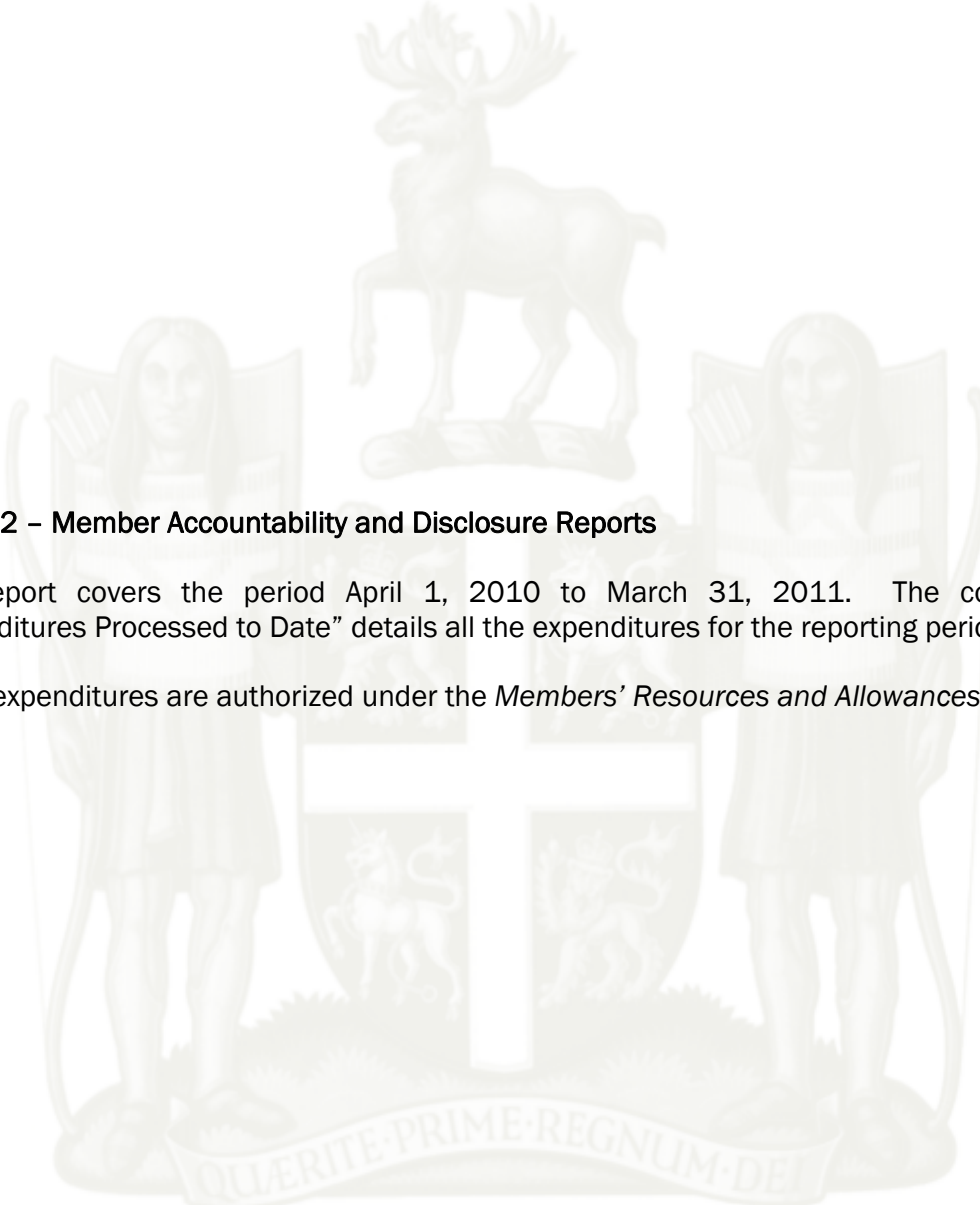
**Compensation Paid to Members by the House of Assembly
April 1, 2010 to March 31, 2011**

Member	Member Base Salary (Note 1)	Office Holder Salary (Note 2)	Other (Note 3)	Total
Osborne, Sheila	95,207	0	0	95,207
Osborne, Tom	95,157	27,033	0	122,190
Parsons, Kelvin	95,357	27,033	0	122,390
Parsons, Kevin	95,357	0	725	96,082
Peach, Calvin	95,357	0	0	95,357
Perry, Tracey	95,357	0	290	95,647
Pollard, Kevin	95,357	0	0	95,357
Pottle, Patricia	95,357	0	0	95,357
Ridgley, Bob	95,357	0	0	95,357
Skinner, Shawn	95,357	0	0	95,357
Sullivan, Susan	95,357	0	0	95,357
Verge, Wade	95,357	0	0	95,357
Whalen, Dianne	56,114	0	45,167	101,281
Williams, Danny	65,283	0	58,072	123,355
Wiseman, Ross	95,357	0	0	95,357
Young, Wallace	95,357	0	0	95,357
Totals	\$4,550,597	\$263,986	\$124,731	\$4,939,314

Note 1: Paid in accordance with the amounts established under Sections 11 and 12 of the *House of Assembly Accountability, Integrity and Administration Act* .

Note 2: Paid in accordance with the amounts established under section 12 of the *House of Assembly Accountability, Integrity and Administration Act* .

Note 3: Includes payments for severance, committee per diems, car allowances and gas.



Report 2 – Member Accountability and Disclosure Reports

This report covers the period April 1, 2010 to March 31, 2011. The column entitled “Expenditures Processed to Date” details all the expenditures for the reporting period.

These expenditures are authorized under the *Members’ Resources and Allowances Rules*.



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

BAKER, JIM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	150.00	150.00	514.00	22.6%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	1,667.29	1,667.29	11,606.71	12.6%
Total Office Allowances		1,817.29	1,817.29		
Operational Resources					
Operational Resources	--	2,415.04	2,415.04	--	--
Total Operational Resources		2,415.04	2,415.04		
Travel & Living Allowances					
House in Session	--	21,711.32	21,711.32	--	--
House Not in Session	--	4,762.69	4,762.69	--	--
Intra & Extra-Constituency Travel	8,496.00	2,070.07	2,070.07	6,425.93	24.4%
Total Travel & Living Allowances		28,544.08	28,544.08		
Constituency Allowance					
Constituency Allowance	2,655.00	475.00	475.00	2,180.00	17.9%
Total Constituency Allowance		475.00	475.00		
Total Expenditures					
		33,251.41	33,251.41		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

BRAZIL, DAVID, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	2,037.00	0.00	0.00	2,037.00	0.0%
Rental of Short-term Accommodations	218.00	0.00	0.00	218.00	0.0%
Office Start-up Costs	885.00	626.38	626.38	258.62	70.8%
Office Operations	4,364.00	4,212.44	4,212.44	151.56	96.5%
Total Office Allowances		4,838.82	4,838.82		
Operational Resources					
Operational Resources	--	2,007.44	2,007.44	--	--
Total Operational Resources		2,007.44	2,007.44		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	2,793.00	1,195.53	1,195.53	1,597.47	42.8%
Total Travel & Living Allowances		1,195.53	1,195.53		
Constituency Allowance					
Constituency Allowance	873.00	868.92	868.92	4.08	99.5%
Total Constituency Allowance		868.92	868.92		
Total Expenditures		8,910.71	8,910.71		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

BUCKINGHAM, Ed

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	126.12	126.12	6,068.88	2.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	642.00	77.40	77.40	564.60	12.1%
Office Operations	13,274.00	7,359.17	7,359.17	5,914.83	55.4%
Total Office Allowances		7,562.69	7,562.69		
Operational Resources					
Operational Resources	--	2,154.57	2,154.57	--	--
Total Operational Resources		2,154.57	2,154.57		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	82.59	82.59	6,554.41	1.2%
Total Travel & Living Allowances		82.59	82.59		
Constituency Allowance					
Constituency Allowance	2,655.00	734.12	734.12	1,920.88	27.7%
Total Constituency Allowance		734.12	734.12		
Total Expenditures		10,533.97	10,533.97		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

BURKE, JOAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	4,862.47	4,862.47	8,411.53	36.6%
Total Office Allowances		4,862.47	4,862.47		
Operational Resources					
Operational Resources	--	4,250.79	4,250.79	--	--
Total Operational Resources		4,250.79	4,250.79		
Travel & Living Allowances					
House in Session	--	15,906.75	15,906.75	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,496.00	2,403.02	2,403.02	6,092.98	28.3%
Total Travel & Living Allowances		18,309.77	18,309.77		
Constituency Allowance					
Constituency Allowance	2,655.00	54.02	54.02	2,600.98	2.0%
Total Constituency Allowance		54.02	54.02		
Total Expenditures					
		27,477.05	27,477.05		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

BUTLER, ROLAND, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	10,285.00	10,284.96	10,284.96	0.04	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	3,714.76	3,714.76	9,559.24	28.0%
Total Office Allowances		13,999.72	13,999.72		
Operational Resources					
Operational Resources	--	3,072.49	3,072.49	--	--
Total Operational Resources		3,072.49	3,072.49		
Travel & Living Allowances					
House in Session	--	12,556.39	12,556.39	--	--
House Not in Session	--	3,525.93	3,525.93	--	--
Intra & Extra-Constituency Travel	8,496.00	751.73	751.73	7,744.27	8.8%
Total Travel & Living Allowances		16,834.05	16,834.05		
Constituency Allowance					
Constituency Allowance	2,655.00	1,066.28	1,066.28	1,588.72	40.2%
Total Constituency Allowance		1,066.28	1,066.28		
Total Expenditures		34,972.54	34,972.54		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

COLLINS, FELIX, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	7,506.44	7,506.44	5,767.56	56.5%
Total Office Allowances		7,506.44	7,506.44		
Operational Resources					
Operational Resources	--	2,787.69	2,787.69	--	--
Total Operational Resources		2,787.69	2,787.69		
Travel & Living Allowances					
House in Session	--	26.78	26.78	--	--
House Not in Session	--	814.61	814.61	--	--
Intra & Extra-Constituency Travel	12,743.00	394.33	394.33	12,348.67	3.1%
Total Travel & Living Allowances		1,235.72	1,235.72		
Constituency Allowance					
Constituency Allowance	2,655.00	80.00	80.00	2,575.00	3.0%
Total Constituency Allowance		80.00	80.00		
Total Expenditures		11,609.85	11,609.85		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

COLLINS, SANDY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	6,000.00	6,000.00	195.00	96.9%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	679.00	352.63	352.63	326.37	51.9%
Office Operations	13,274.00	4,613.75	4,613.75	8,660.25	34.8%
Total Office Allowances		10,966.38	10,966.38		
Operational Resources					
Operational Resources	--	5,723.52	5,723.52	--	--
Total Operational Resources		5,723.52	5,723.52		
Travel & Living Allowances					
House in Session	--	6,485.55	6,485.55	--	--
House Not in Session	--	9,476.77	9,476.77	--	--
Intra & Extra-Constituency Travel	11,327.00	10,154.03	10,154.03	1,172.97	89.6%
Total Travel & Living Allowances		26,116.35	26,116.35		
Constituency Allowance					
Constituency Allowance	2,655.00	2,654.23	2,654.23	0.77	100.0%
Total Constituency Allowance		2,654.23	2,654.23		
Total Expenditures		45,460.48	45,460.48		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

CORNECT, TONY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	11,748.00	11,748.00	11,748.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	7,895.71	7,895.71	5,378.29	59.5%
Total Office Allowances		19,643.71	19,643.71		
Operational Resources					
Operational Resources	--	3,479.08	3,479.08	--	--
Total Operational Resources		3,479.08	3,479.08		
Travel & Living Allowances					
House in Session	--	17,620.19	17,620.19	--	--
House Not in Session	--	3,022.39	3,022.39	--	--
Intra & Extra-Constituency Travel	7,522.00	1,207.52	1,207.52	6,314.48	16.1%
Total Travel & Living Allowances		21,850.10	21,850.10		
Constituency Allowance					
Constituency Allowance	2,655.00	35.72	35.72	2,619.28	1.3%
Total Constituency Allowance		35.72	35.72		
Total Expenditures		45,008.61	45,008.61		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

DALLEY, DERRICK, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	12,000.00	12,000.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	44.64	44.64	619.36	6.7%
Office Start-up Costs	183.00	171.18	171.18	11.82	93.5%
Office Operations	13,274.00	5,140.79	5,140.79	8,133.21	38.7%
Total Office Allowances		17,356.61	17,356.61		
Operational Resources					
Operational Resources	--	6,026.43	6,026.43	--	--
Total Operational Resources		6,026.43	6,026.43		
Travel & Living Allowances					
House in Session	--	14,536.32	14,536.32	--	--
House Not in Session	--	9,315.04	9,315.04	--	--
Intra & Extra-Constituency Travel	10,885.00	5,295.74	5,295.74	5,589.26	48.7%
Total Travel & Living Allowances		29,147.10	29,147.10		
Constituency Allowance					
Constituency Allowance	2,655.00	1,898.32	1,898.32	756.68	71.5%
Total Constituency Allowance		1,898.32	1,898.32		
Total Expenditures		54,428.46	54,428.46		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

DAVIS, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	878.00	166.25	166.25	711.75	18.9%
Office Operations	13,274.00	7,719.33	7,719.33	5,554.67	58.2%
Total Office Allowances		7,885.58	7,885.58		
Operational Resources					
Operational Resources	--	5,821.40	5,821.40	--	--
Total Operational Resources		5,821.40	5,821.40		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	299.96	299.96	6,337.04	4.5%
Total Travel & Living Allowances		299.96	299.96		
Constituency Allowance					
Constituency Allowance	2,655.00	1,227.50	1,227.50	1,427.50	46.2%
Total Constituency Allowance		1,227.50	1,227.50		
Total Expenditures		15,234.44	15,234.44		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

DEAN, MARSHALL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	233.47	233.47	430.53	35.2%
Office Start-up Costs	493.00	254.78	254.78	238.22	51.7%
Office Operations	13,274.00	10,350.79	10,350.79	2,923.21	78.0%
Total Office Allowances		10,839.04	10,839.04		
Operational Resources					
Operational Resources	--	5,540.75	5,540.75	--	--
Total Operational Resources		5,540.75	5,540.75		
Travel & Living Allowances					
House in Session	--	20,536.92	20,536.92	--	--
House Not in Session	--	18,450.16	18,450.16	--	--
Intra & Extra-Constituency Travel	11,150.00	5,162.20	5,162.20	5,987.80	46.3%
Total Travel & Living Allowances		44,149.28	44,149.28		
Constituency Allowance					
Constituency Allowance	2,655.00	1,018.04	1,018.04	1,636.96	38.3%
Total Constituency Allowance		1,018.04	1,018.04		
Total Expenditures		61,547.11	61,547.11		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

DENINE, DAVID, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	4,388.20	4,388.20	8,885.80	33.1%
Total Office Allowances		4,388.20	4,388.20		
Operational Resources					
Operational Resources	--	1,953.47	1,953.47	--	--
Total Operational Resources		1,953.47	1,953.47		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	1,310.73	1,310.73	1,344.27	49.4%
Total Constituency Allowance		1,310.73	1,310.73		
Total Expenditures		7,652.40	7,652.40		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

DINN, JOHN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	2,827.18	2,827.18	10,446.82	21.3%
Total Office Allowances		2,827.18	2,827.18		
Operational Resources					
Operational Resources	--	1,647.29	1,647.29	--	--
Total Operational Resources		1,647.29	1,647.29		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,965.00	0.00	0.00	7,965.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		4,474.47	4,474.47		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

DUNDERDALE, KATHY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	0.00	0.00	13,274.00	0.0%
Total Office Allowances		0.00	0.00		
Operational Resources					
Operational Resources	--	1,841.38	1,841.38	--	--
Total Operational Resources		1,841.38	1,841.38		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,841.38	1,841.38		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

FITZGERALD, ROGER, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	5,362.46	5,362.46	7,911.54	40.4%
Total Office Allowances		5,362.46	5,362.46		
Operational Resources					
Operational Resources	--	1,142.45	1,142.45	--	--
Total Operational Resources		1,142.45	1,142.45		
Travel & Living Allowances					
House in Session	--	8,225.05	8,225.05	--	--
House Not in Session	--	1,059.64	1,059.64	--	--
Intra & Extra-Constituency Travel	11,150.00	7,455.55	7,455.55	3,694.45	66.9%
Total Travel & Living Allowances		16,740.24	16,740.24		
Constituency Allowance					
Constituency Allowance	2,655.00	238.23	238.23	2,416.77	9.0%
Total Constituency Allowance		238.23	238.23		
Total Expenditures		23,483.38	23,483.38		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

FORSEY, CLAYTON, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,042.00	12,041.60	12,041.60	0.40	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	8,834.48	8,834.48	4,439.52	66.6%
Total Office Allowances		20,876.08	20,876.08		
Operational Resources					
Operational Resources	--	15,304.56	15,304.56	--	--
Total Operational Resources		15,304.56	15,304.56		
Travel & Living Allowances					
House in Session	--	9,053.11	9,053.11	--	--
House Not in Session	--	3,542.76	3,542.76	--	--
Intra & Extra-Constituency Travel	11,150.00	4,465.95	4,465.95	6,684.05	40.1%
Total Travel & Living Allowances		17,061.82	17,061.82		
Constituency Allowance					
Constituency Allowance	2,655.00	1,676.30	1,676.30	978.70	63.1%
Total Constituency Allowance		1,676.30	1,676.30		
Total Expenditures		54,918.76	54,918.76		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

FRENCH, TERRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	7,904.75	7,904.75	5,369.25	59.6%
Total Office Allowances		7,904.75	7,904.75		
Operational Resources					
Operational Resources	--	3,531.98	3,531.98	--	--
Total Operational Resources		3,531.98	3,531.98		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,965.00	0.00	0.00	7,965.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	482.70	482.70	2,172.30	18.2%
Total Constituency Allowance		482.70	482.70		
Total Expenditures		11,919.43	11,919.43		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

GRANTER, VAUGHN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	764.00	0.00	0.00	764.00	0.0%
Rental of Short-term Accommodations	82.00	0.00	0.00	82.00	0.0%
Office Start-up Costs	885.00	93.95	93.95	791.05	10.6%
Office Operations	1,637.00	449.49	449.49	1,187.51	27.5%
Total Office Allowances		543.44	543.44		
Operational Resources					
Operational Resources	--	5,517.07	5,517.07	--	--
Total Operational Resources		5,517.07	5,517.07		
Travel & Living Allowances					
House in Session	--	2,541.99	2,541.99	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	1,113.00	0.00	0.00	1,113.00	0.0%
Total Travel & Living Allowances		2,541.99	2,541.99		
Constituency Allowance					
Constituency Allowance	327.00	0.00	0.00	327.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		8,602.50	8,602.50		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

HARDING, HARRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	3,945.20	3,945.20	9,328.80	29.7%
Total Office Allowances		3,945.20	3,945.20		
Operational Resources					
Operational Resources	--	1,775.07	1,775.07	--	--
Total Operational Resources		1,775.07	1,775.07		
Travel & Living Allowances					
House in Session	--	9,109.35	9,109.35	--	--
House Not in Session	--	3,385.47	3,385.47	--	--
Intra & Extra-Constituency Travel	11,150.00	1,793.74	1,793.74	9,356.26	16.1%
Total Travel & Living Allowances		14,288.56	14,288.56		
Constituency Allowance					
Constituency Allowance	2,655.00	764.42	764.42	1,890.58	28.8%
Total Constituency Allowance		764.42	764.42		
Total Expenditures		20,773.25	20,773.25		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

HEDDERSON, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	8,964.00	8,964.00	8,964.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	6,429.47	6,429.47	6,844.53	48.4%
Total Office Allowances		15,393.47	15,393.47		
Operational Resources					
Operational Resources	--	4,538.40	4,538.40	--	--
Total Operational Resources		4,538.40	4,538.40		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,611.00	1,450.99	1,450.99	6,160.01	19.1%
Total Travel & Living Allowances		1,450.99	1,450.99		
Constituency Allowance					
Constituency Allowance	2,655.00	553.20	553.20	2,101.80	20.8%
Total Constituency Allowance		553.20	553.20		
Total Expenditures		21,936.06	21,936.06		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

HICKEY, JOHN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	8,624.67	8,624.67	4,649.33	65.0%
Total Office Allowances		8,624.67	8,624.67		
Operational Resources					
Operational Resources	--	4,661.00	4,661.00	--	--
Total Operational Resources		4,661.00	4,661.00		
Travel & Living Allowances					
House in Session	--	14,107.36	14,107.36	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,850.00	1,681.29	1,681.29	7,168.71	19.0%
Total Travel & Living Allowances		15,788.65	15,788.65		
Constituency Allowance					
Constituency Allowance	2,655.00	254.89	254.89	2,400.11	9.6%
Total Constituency Allowance		254.89	254.89		
Total Expenditures					
		29,329.21	29,329.21		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

HUNTER, RAY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	8,845.01	8,845.01	4,428.99	66.6%
Total Office Allowances		8,845.01	8,845.01		
Operational Resources					
Operational Resources	--	3,551.08	3,551.08	--	--
Total Operational Resources		3,551.08	3,551.08		
Travel & Living Allowances					
House in Session	--	9,940.43	9,940.43	--	--
House Not in Session	--	9,411.09	9,411.09	--	--
Intra & Extra-Constituency Travel	7,965.00	7,336.78	7,336.78	628.22	92.1%
Total Travel & Living Allowances		26,688.30	26,688.30		
Constituency Allowance					
Constituency Allowance	2,655.00	2,655.00	2,655.00	0.00	100.0%
Total Constituency Allowance		2,655.00	2,655.00		
Total Expenditures		41,739.39	41,739.39		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

HUTCHINGS, KEITH, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	5,265.30	5,265.30	8,008.70	39.7%
Total Office Allowances		5,265.30	5,265.30		
Operational Resources					
Operational Resources	--	1,838.28	1,838.28	--	--
Total Operational Resources		1,838.28	1,838.28		
Travel & Living Allowances					
House in Session	--	697.82	697.82	--	--
House Not in Session	--	2,514.46	2,514.46	--	--
Intra & Extra-Constituency Travel	11,150.00	5,753.21	5,753.21	5,396.79	51.6%
Total Travel & Living Allowances		8,965.49	8,965.49		
Constituency Allowance					
Constituency Allowance	2,655.00	973.19	973.19	1,681.81	36.7%
Total Constituency Allowance		973.19	973.19		
Total Expenditures		17,042.26	17,042.26		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

JACKMAN, CLYDE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	3,000.00	3,000.00	3,195.00	48.4%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	7,933.42	7,933.42	5,340.58	59.8%
Total Office Allowances		10,933.42	10,933.42		
Operational Resources					
Operational Resources	--	3,616.81	3,616.81	--	--
Total Operational Resources		3,616.81	3,616.81		
Travel & Living Allowances					
House in Session	--	4,953.00	4,953.00	--	--
House Not in Session	--	257.94	257.94	--	--
Intra & Extra-Constituency Travel	9,027.00	1,450.48	1,450.48	7,576.52	16.1%
Total Travel & Living Allowances		6,661.42	6,661.42		
Constituency Allowance					
Constituency Allowance	2,655.00	1,427.66	1,427.66	1,227.34	53.8%
Total Constituency Allowance		1,427.66	1,427.66		
Total Expenditures		22,639.31	22,639.31		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

JOHNSON, CHARLENE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	3,226.22	3,226.22	10,047.78	24.3%
Total Office Allowances		3,226.22	3,226.22		
Operational Resources					
Operational Resources	--	3,591.34	3,591.34	--	--
Total Operational Resources		3,591.34	3,591.34		
Travel & Living Allowances					
House in Session	--	1,468.52	1,468.52	--	--
House Not in Session	--	5,774.86	5,774.86	--	--
Intra & Extra-Constituency Travel	9,558.00	2,515.24	2,515.24	7,042.76	26.3%
Total Travel & Living Allowances		9,758.62	9,758.62		
Constituency Allowance					
Constituency Allowance	2,655.00	317.17	317.17	2,337.83	11.9%
Total Constituency Allowance		317.17	317.17		
Total Expenditures		16,893.35	16,893.35		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

JONES, YVONNE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	319.43	319.43	344.57	48.1%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	10,931.85	10,931.85	2,342.15	82.4%
Total Office Allowances		11,251.28	11,251.28		
Operational Resources					
Operational Resources	--	4,709.81	4,709.81	--	--
Total Operational Resources		4,709.81	4,709.81		
Travel & Living Allowances					
House in Session	--	12,017.52	12,017.52	--	--
House Not in Session	--	5,417.74	5,417.74	--	--
Intra & Extra-Constituency Travel	43,540.00	7,386.17	7,386.17	36,153.83	17.0%
Total Travel & Living Allowances		24,821.43	24,821.43		
Constituency Allowance					
Constituency Allowance	2,655.00	2,581.81	2,581.81	73.19	97.2%
Total Constituency Allowance		2,581.81	2,581.81		
Total Expenditures		43,364.33	43,364.33		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

KELLY, DARRYL, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	19,148.00	19,147.99	19,147.99	0.01	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	4.00	0.00	0.00	4.00	0.0%
Office Operations	13,274.00	7,502.84	7,502.84	5,771.16	56.5%
Total Office Allowances		26,650.83	26,650.83		
Operational Resources					
Operational Resources	--	3,741.40	3,741.40	--	--
Total Operational Resources		3,741.40	3,741.40		
Travel & Living Allowances					
House in Session	--	16,534.90	16,534.90	--	--
House Not in Session	--	9,761.32	9,761.32	--	--
Intra & Extra-Constituency Travel	13,274.00	6,700.58	6,700.58	6,573.42	50.5%
Total Travel & Living Allowances		32,996.80	32,996.80		
Constituency Allowance					
Constituency Allowance	2,655.00	988.20	988.20	1,666.80	37.2%
Total Constituency Allowance		988.20	988.20		
Total Expenditures		64,377.23	64,377.23		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

KENNEDY, JEROME, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	7,614.00	7,613.31	7,613.31	0.69	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	880.00	406.30	406.30	473.70	46.2%
Office Operations	13,274.00	5,768.66	5,768.66	7,505.34	43.5%
Total Office Allowances		13,788.27	13,788.27		
Operational Resources					
Operational Resources	--	15,955.78	15,955.78	--	--
Total Operational Resources		15,955.78	15,955.78		
Travel & Living Allowances					
House in Session	--	138.37	138.37	--	--
House Not in Session	--	531.19	531.19	--	--
Intra & Extra-Constituency Travel	8,496.00	0.00	0.00	8,496.00	0.0%
Total Travel & Living Allowances		669.56	669.56		
Constituency Allowance					
Constituency Allowance	2,655.00	139.80	139.80	2,515.20	5.3%
Total Constituency Allowance		139.80	139.80		
Total Expenditures		30,553.41	30,553.41		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

KENT, STEVE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	604.00	0.00	0.00	604.00	0.0%
Office Operations	13,274.00	13,274.00	13,274.00	0.00	100.0%
Total Office Allowances		13,274.00	13,274.00		
Operational Resources					
Operational Resources	--	2,834.48	2,834.48	--	--
Total Operational Resources		2,834.48	2,834.48		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	763.50	763.50	1,891.50	28.8%
Total Constituency Allowance		763.50	763.50		
Total Expenditures		16,871.98	16,871.98		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

KING, DARIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	8,879.00	8,878.80	8,878.80	0.20	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	699.00	94.25	94.25	604.75	13.5%
Office Operations	13,274.00	13,261.96	13,261.96	12.04	99.9%
Total Office Allowances		22,235.01	22,235.01		
Operational Resources					
Operational Resources	--	6,085.34	6,085.34	--	--
Total Operational Resources		6,085.34	6,085.34		
Travel & Living Allowances					
House in Session	--	3,628.86	3,628.86	--	--
House Not in Session	--	9,622.63	9,622.63	--	--
Intra & Extra-Constituency Travel	13,274.00	9,975.30	9,975.30	3,298.70	75.1%
Total Travel & Living Allowances		23,226.79	23,226.79		
Constituency Allowance					
Constituency Allowance	2,655.00	1,374.22	1,374.22	1,280.78	51.8%
Total Constituency Allowance		1,374.22	1,374.22		
Total Expenditures		52,921.36	52,921.36		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

LODER, TERRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,012.00	12,012.00	12,012.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	244.00	19.40	19.40	224.60	8.0%
Office Operations	13,274.00	7,872.70	7,872.70	5,401.30	59.3%
Total Office Allowances		19,904.10	19,904.10		
Operational Resources					
Operational Resources	--	5,015.32	5,015.32	--	--
Total Operational Resources		5,015.32	5,015.32		
Travel & Living Allowances					
House in Session	--	12,196.72	12,196.72	--	--
House Not in Session	--	12,174.22	12,174.22	--	--
Intra & Extra-Constituency Travel	13,805.00	4,705.21	4,705.21	9,099.79	34.1%
Total Travel & Living Allowances		29,076.15	29,076.15		
Constituency Allowance					
Constituency Allowance	2,655.00	893.30	893.30	1,761.70	33.6%
Total Constituency Allowance		893.30	893.30		
Total Expenditures		54,888.87	54,888.87		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

MARSHALL, THOMAS, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	4,686.21	4,686.21	8,587.79	35.3%
Total Office Allowances		4,686.21	4,686.21		
Operational Resources					
Operational Resources	--	4,088.61	4,088.61	--	--
Total Operational Resources		4,088.61	4,088.61		
Travel & Living Allowances					
House in Session	--	13,926.93	13,926.93	--	--
House Not in Session	--	90.98	90.98	--	--
Intra & Extra-Constituency Travel	6,991.00	0.00	0.00	6,991.00	0.0%
Total Travel & Living Allowances		14,017.91	14,017.91		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		22,792.73	22,792.73		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

MICHAEL, LORRAINE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	5,766.13	5,766.13	7,507.87	43.4%
Total Office Allowances		5,766.13	5,766.13		
Operational Resources					
Operational Resources	--	2,604.59	2,604.59	--	--
Total Operational Resources		2,604.59	2,604.59		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	76.58	76.58	6,560.42	1.2%
Total Travel & Living Allowances		76.58	76.58		
Constituency Allowance					
Constituency Allowance	2,655.00	332.00	332.00	2,323.00	12.5%
Total Constituency Allowance		332.00	332.00		
Total Expenditures		8,779.30	8,779.30		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

O'BRIEN, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	12,220.70	12,220.70	1,053.30	92.1%
Total Office Allowances		12,220.70	12,220.70		
Operational Resources					
Operational Resources	--	3,971.86	3,971.86	--	--
Total Operational Resources		3,971.86	3,971.86		
Travel & Living Allowances					
House in Session	--	14,168.70	14,168.70	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,496.00	2,526.44	2,526.44	5,969.56	29.7%
Total Travel & Living Allowances		16,695.14	16,695.14		
Constituency Allowance					
Constituency Allowance	2,655.00	110.96	110.96	2,544.04	4.2%
Total Constituency Allowance		110.96	110.96		
Total Expenditures					
		32,998.66	32,998.66		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

OSBORNE, SHEILA, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	2,305.83	2,305.83	10,968.17	17.4%
Total Office Allowances		2,305.83	2,305.83		
Operational Resources					
Operational Resources	--	1,308.80	1,308.80	--	--
Total Operational Resources		1,308.80	1,308.80		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		3,614.63	3,614.63		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

OSBORNE, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	7,373.12	7,373.12	5,900.88	55.5%
Total Office Allowances		7,373.12	7,373.12		
Operational Resources					
Operational Resources	--	3,168.14	3,168.14	--	--
Total Operational Resources		3,168.14	3,168.14		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	945.92	945.92	1,709.08	35.6%
Total Constituency Allowance		945.92	945.92		
Total Expenditures		11,487.18	11,487.18		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

PARSONS, KELVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	12,000.00	12,000.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	7,099.14	7,099.14	6,174.86	53.5%
Total Office Allowances		19,099.14	19,099.14		
Operational Resources					
Operational Resources	--	4,699.03	4,699.03	--	--
Total Operational Resources		4,699.03	4,699.03		
Travel & Living Allowances					
House in Session	--	11,662.21	11,662.21	--	--
House Not in Session	--	5,830.37	5,830.37	--	--
Intra & Extra-Constituency Travel	12,478.00	3,781.23	3,781.23	8,696.77	30.3%
Total Travel & Living Allowances		21,273.81	21,273.81		
Constituency Allowance					
Constituency Allowance	2,655.00	1,617.63	1,617.63	1,037.37	60.9%
Total Constituency Allowance		1,617.63	1,617.63		
Total Expenditures		46,689.61	46,689.61		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

PARSONS, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	814.00	14.80	14.80	799.20	1.8%
Office Operations	13,274.00	2,589.99	2,589.99	10,684.01	19.5%
Total Office Allowances		2,604.79	2,604.79		
Operational Resources					
Operational Resources	--	2,627.80	2,627.80	--	--
Total Operational Resources		2,627.80	2,627.80		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,965.00	1,529.92	1,529.92	6,435.08	19.2%
Total Travel & Living Allowances		1,529.92	1,529.92		
Constituency Allowance					
Constituency Allowance	2,655.00	700.86	700.86	1,954.14	26.4%
Total Constituency Allowance		700.86	700.86		
Total Expenditures		7,463.37	7,463.37		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

PEACH, CALVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	245.00	60.96	60.96	184.04	24.9%
Office Operations	13,274.00	12,915.12	12,915.12	358.88	97.3%
Total Office Allowances		12,976.08	12,976.08		
Operational Resources					
Operational Resources	--	4,047.23	4,047.23	--	--
Total Operational Resources		4,047.23	4,047.23		
Travel & Living Allowances					
House in Session	--	10,914.39	10,914.39	--	--
House Not in Session	--	3,688.42	3,688.42	--	--
Intra & Extra-Constituency Travel	14,513.00	10,362.31	10,362.31	4,150.69	71.4%
Total Travel & Living Allowances		24,965.12	24,965.12		
Constituency Allowance					
Constituency Allowance	2,655.00	2,152.32	2,152.32	502.68	81.1%
Total Constituency Allowance		2,152.32	2,152.32		
Total Expenditures		44,140.75	44,140.75		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

PERRY, TRACEY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,228.00	9,228.00	9,228.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	100.00	100.00	564.00	15.1%
Office Start-up Costs	15.00	10.85	10.85	4.15	72.3%
Office Operations	13,274.00	12,423.13	12,423.13	850.87	93.6%
Total Office Allowances		21,761.98	21,761.98		
Operational Resources					
Operational Resources	--	5,373.08	5,373.08	--	--
Total Operational Resources		5,373.08	5,373.08		
Travel & Living Allowances					
House in Session	--	20,835.40	20,835.40	--	--
House Not in Session	--	6,770.56	6,770.56	--	--
Intra & Extra-Constituency Travel	52,743.00	18,979.28	18,979.28	33,763.72	36.0%
Total Travel & Living Allowances		46,585.24	46,585.24		
Constituency Allowance					
Constituency Allowance	2,655.00	1,466.11	1,466.11	1,188.89	55.2%
Total Constituency Allowance		1,466.11	1,466.11		
Total Expenditures		75,186.41	75,186.41		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

POLLARD, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,000.00	12,000.00	12,000.00	0.00	100.0%
Rental of Short-term Accommodations	664.00	259.37	259.37	404.63	39.1%
Office Start-up Costs	673.00	0.00	0.00	673.00	0.0%
Office Operations	13,274.00	7,450.00	7,450.00	5,824.00	56.1%
Total Office Allowances		19,709.37	19,709.37		
Operational Resources					
Operational Resources	--	4,230.96	4,230.96	--	--
Total Operational Resources		4,230.96	4,230.96		
Travel & Living Allowances					
House in Session	--	15,179.84	15,179.84	--	--
House Not in Session	--	10,026.91	10,026.91	--	--
Intra & Extra-Constituency Travel	11,150.00	11,150.00	11,150.00	0.00	100.0%
Total Travel & Living Allowances		36,356.75	36,356.75		
Constituency Allowance					
Constituency Allowance	2,655.00	1,126.60	1,126.60	1,528.40	42.4%
Total Constituency Allowance		1,126.60	1,126.60		
Total Expenditures		61,423.68	61,423.68		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

POTTLE, PATTY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	737.00	0.00	0.00	737.00	0.0%
Office Operations	13,274.00	4,470.47	4,470.47	8,803.53	33.7%
Total Office Allowances		4,470.47	4,470.47		
Operational Resources					
Operational Resources	--	3,303.95	3,303.95	--	--
Total Operational Resources		3,303.95	3,303.95		
Travel & Living Allowances					
House in Session	--	14,002.07	14,002.07	--	--
House Not in Session	--	1,471.65	1,471.65	--	--
Intra & Extra-Constituency Travel	40,619.00	10,085.50	10,085.50	30,533.50	24.8%
Total Travel & Living Allowances		25,559.22	25,559.22		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		33,333.64	33,333.64		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

RIDGELY, BOB, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	3,314.54	3,314.54	9,959.46	25.0%
Total Office Allowances		3,314.54	3,314.54		
Operational Resources					
Operational Resources	--	1,029.07	1,029.07	--	--
Total Operational Resources		1,029.07	1,029.07		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		4,343.61	4,343.61		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

SKINNER, SHAWN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	862.92	862.92	12,411.08	6.5%
Total Office Allowances		862.92	862.92		
Operational Resources					
Operational Resources	--	1,088.30	1,088.30	--	--
Total Operational Resources		1,088.30	1,088.30		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,637.00	0.00	0.00	6,637.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		1,951.22	1,951.22		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

SULLIVAN, SUSAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	2,824.16	2,824.16	3,370.84	45.6%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	755.00	423.95	423.95	331.05	56.2%
Office Operations	13,274.00	6,886.77	6,886.77	6,387.23	51.9%
Total Office Allowances		10,134.88	10,134.88		
Operational Resources					
Operational Resources	--	14,138.19	14,138.19	--	--
Total Operational Resources		14,138.19	14,138.19		
Travel & Living Allowances					
House in Session	--	13,614.38	13,614.38	--	--
House Not in Session	--	139.30	139.30	--	--
Intra & Extra-Constituency Travel	10,088.00	446.18	446.18	9,641.82	4.4%
Total Travel & Living Allowances		14,199.86	14,199.86		
Constituency Allowance					
Constituency Allowance	2,655.00	468.07	468.07	2,186.93	17.6%
Total Constituency Allowance		468.07	468.07		
Total Expenditures		38,941.00	38,941.00		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

VERGE, WADE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	186.00	185.84	185.84	0.16	99.9%
Office Operations	13,274.00	7,793.11	7,793.11	5,480.89	58.7%
Total Office Allowances		7,978.95	7,978.95		
Operational Resources					
Operational Resources	--	5,445.62	5,445.62	--	--
Total Operational Resources		5,445.62	5,445.62		
Travel & Living Allowances					
House in Session	--	16,610.47	16,610.47	--	--
House Not in Session	--	12,628.18	12,628.18	--	--
Intra & Extra-Constituency Travel	10,177.00	8,154.01	8,154.01	2,022.99	80.1%
Total Travel & Living Allowances		37,392.66	37,392.66		
Constituency Allowance					
Constituency Allowance	2,655.00	1,484.01	1,484.01	1,170.99	55.9%
Total Constituency Allowance		1,484.01	1,484.01		
Total Expenditures		52,301.24	52,301.24		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

WHALEN, DIANNE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	1,566.48	1,566.48	11,707.52	11.8%
Total Office Allowances		1,566.48	1,566.48		
Operational Resources					
Operational Resources	--	606.56	606.56	--	--
Total Operational Resources		606.56	606.56		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,496.00	0.00	0.00	8,496.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	63.00	63.00	2,592.00	2.4%
Total Constituency Allowance		63.00	63.00		
Total Expenditures		2,236.04	2,236.04		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

WILLIAMS, DANNY, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	0.00	0.00	664.00	0.0%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	3,149.27	3,149.27	10,124.73	23.7%
Total Office Allowances		3,149.27	3,149.27		
Operational Resources					
Operational Resources	--	0.00	0.00	--	--
Total Operational Resources		0.00	0.00		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	9,027.00	0.00	0.00	9,027.00	0.0%
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,655.00	0.00	0.00	2,655.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		3,149.27	3,149.27		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

WISEMAN, ROSS, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	18,080.00	18,079.96	18,079.96	0.04	100.0%
Rental of Short-term Accommodations	664.00	60.54	60.54	603.46	9.1%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	7,076.64	7,076.64	6,197.36	53.3%
Total Office Allowances		25,217.14	25,217.14		
Operational Resources					
Operational Resources	--	4,163.95	4,163.95	--	--
Total Operational Resources		4,163.95	4,163.95		
Travel & Living Allowances					
House in Session	--	5,555.38	5,555.38	--	--
House Not in Session	--	111.59	111.59	--	--
Intra & Extra-Constituency Travel	9,027.00	2,394.22	2,394.22	6,632.78	26.5%
Total Travel & Living Allowances		8,061.19	8,061.19		
Constituency Allowance					
Constituency Allowance	2,655.00	838.73	838.73	1,816.27	31.6%
Total Constituency Allowance		838.73	838.73		
Total Expenditures		38,281.01	38,281.01		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-10 to 31-Mar-11

YOUNG, WALLACE, MHA

Allowance Category	Expenditure Limit for Fiscal Year 2010/11 (Net of HST)	Expenditures Processed 01-Apr-10 to 31-Mar-11 (Net of HST)	Expenditures Year to Date 01-Apr-10 to 31-Mar-11 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	6,195.00	0.00	0.00	6,195.00	0.0%
Rental of Short-term Accommodations	664.00	44.64	44.64	619.36	6.7%
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	13,274.00	4,623.62	4,623.62	8,650.38	34.8%
Total Office Allowances		4,668.26	4,668.26		
Operational Resources					
Operational Resources	--	1,384.99	1,384.99	--	--
Total Operational Resources		1,384.99	1,384.99		
Travel & Living Allowances					
House in Session	--	16,850.19	16,850.19	--	--
House Not in Session	--	19,870.63	19,870.63	--	--
Intra & Extra-Constituency Travel	11,150.00	11,150.00	11,150.00	0.00	100.0%
Total Travel & Living Allowances		47,870.82	47,870.82		
Constituency Allowance					
Constituency Allowance	2,655.00	1,744.17	1,744.17	910.83	65.7%
Total Constituency Allowance		1,744.17	1,744.17		
Total Expenditures					
		55,668.24	55,668.24		

---- End of Report ----

Appendix G
Changes or Adjustments to
Allowances and Expenses



CHANGES OR ADJUSTMENTS TO ALLOWANCES AND EXPENSES

Section 18 of the *Members' Resources and Allowances Rules* provides a maximum allowance of \$7000 (inclusive of HST) for constituency office accommodations. Under the Rules, a Member may make application in writing to the Speaker requesting permission to exceed the maximum when accommodations cannot be obtained within the maximum guidelines. The Speaker must report, in writing, to the Commission any authorizations made under this section of the Rules.

Report on Section 18(4) - Period Ending: March 31, 2011

DISTRICT	MEMBER	AMOUNT APPROVED	REASON
Exploits	Clayton Forsey	\$19,200.00 (HST excluded)	Lowest proposal received.
Carbonear - Harbour Grace	Jerome Kennedy	\$14,900.00 (HST excluded)	Lowest proposal received.
Grand Falls - Windsor - Buchans	Susan Sullivan	\$7,488.00 (HST excluded)	Lowest proposal received.

Appendix H
Travel Under Special Circumstances -
Authorizations under Section 43



TRAVEL UNDER SPECIAL CIRCUMSTANCES – AUTHORIZATIONS UNDER SECTION 43

Section 43 of the *Members' Resources and Allowances Rules* provides that a Member of the House of Assembly may claim for additional travel expenses when the Member is traveling and unable to return to his or her residence when scheduled to do so and would not otherwise be entitled to claim reimbursement for such expenses. Under the Rules, a Member shall make application to the Clerk or the Speaker before incurring such expenses, if practical. Otherwise, the Member must notify the Speaker at the earliest reasonable opportunity after incurring the expenses. The Speaker must report, in writing, to the Commission any authorizations made under this section of the Rules.

Report on Section 43 for the Period Ending: March 31, 2011

DISTRICT	MEMBER	TYPE OF EXPENDITURE	COSTS	DETAILS
Bonavista South	Mr. Roger Fitzgerald	Meals and Mileage	\$202.76	The Member attempted to travel to his district on September 22, 2010. Adverse weather conditions caused by Hurricane Igor made the trip impossible and he was forced to return to St. John's.
Torngat Mountains	Ms. Patty Pottle	Meals and Accommodations	\$209.47	Due to adverse weather, the Member was required to stay overnight in Goose Bay on December 18 and 19, 2010, en route to her District.

Appendix I

Speaker's Delegated Authority



SPEAKERS DELEGATED AUTHORITY RESPECTING FINANCIAL MATTERS

At its November 18, 2008 meeting, the House of Assembly Management Commission, pursuant to subsection 20(4) of the *House of Assembly Accountability, Integrity and Administration Act*, delegated authority to the Speaker respecting urgent financial matters relating to the administration of the House of Assembly and Statutory Offices. **CM 2008-095** refers.

The following provides details of all approvals made under this authority.

Report on Speaker's Delegated Authority for the Period Ending: March 31, 2011

DISTRICT	MEMBER	TYPE OF EXPENDITURE	COSTS	REASON
Carbonear-Harbour Grace	Jerome Kennedy	Meals	\$320.00	Claim submitted past 60 day deadline.*
The Straits - White Bay North	Marshall Dean	Constituency Allowance - Event	\$129.52	Claim submitted past 60 day deadline. *
St. John's South	Tom Osbourne	Constituency Allowance - Event and Communications	\$1224.70	Claim submitted past 60 day deadline.*

*Three Members submitted expense claims past the 60-day deadline for eligible expenses related to the fiscal year ending March 31, 2010. As all claims for the previous year had to be processed by April 30, 2010, the Speaker, after consulting with the Opposition House Leader, the Government House Leader and the Leader of the Third Party, approved the payment of the claims.

Appendix J
Clerk's Approval of Furniture
and Equipment Expenditures



REPORT ON CLERK'S AUTHORIZATIONS FOR FURNITURE AND EQUIPMENT EXPENDITURES

The Commission approved a Standard Office Allocation Package for Members and Constituency Assistants pursuant to Section 25(1) of the *Members' Resources and Allowances Rules*. At its May 2, 2008 meeting, the Commission delegated authority to the Clerk to pre-approve expenditures for other furniture and equipment to a maximum of \$500.00, with the Clerk to report all such approvals to the Commission (**CM 2008-044** refers).

Report on Clerk's Approval for the Period Ending: March 31, 2011

DISTRICT	MEMBER	TYPE OF EXPENDITURE	COST	DETAILS
Fortune Bay – Cape La Hune	Tracy Perry	Office Equipment	\$299.99	Fax Machine.
Lewisporte	Wade Verge	Office Equipment	\$372.36	Shelving Unit.
Exploits	Clayton Forsey	Office Equipment	\$189.00	HP LaserJet Pro.