

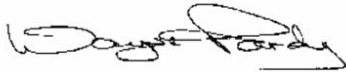
Honourable Harry Harding
Minister of Government Services
Second Floor, West Block, Confederation Building
St. John's, NL, A1B 4J6

Dear Minister Harding:

Re: 2011-2014 Activity Plan
Advisory Council on Occupational Health and Safety

In compliance with the Accountability Framework for Boards and Agencies, I am pleased to provide you with the 2011-2014 Activity Plan for the Advisory Council on Occupational Health and Safety.

Yours truly,



Wayne Pardy
Chairperson,
Advisory Council on Occupational Health and Safety

Advisory Council to the Minister on
Occupational Health and Safety

Activity Plan
2011-2014


Message from the Chairperson:

As the Chair of the Advisory Council on Occupational Health and Safety I am pleased to submit the Activity Plan for the Council for the fiscal years 2011-2014. This Plan is prepared in compliance with the *Transparency and Accountability Act* pursuant to which the Council has been categorized as a category 3 government entity and which requires the Advisory Council to prepare a performance-based activity plan.

In developing this Plan, the Advisory Council has considered the strategic direction of the Minister of Government Services. "Enhanced program and service delivery" is the Department's strategic direction. The modernization of legislation is a key component area of this strategic direction and is in line with the Council's goal for planning period 2011-2014 (Annex A). The Council is accountable for the preparation of this plan and for the achievement of its objectives.

The Council is funded through the Occupational Health and Safety Branch of the Department of Government Services. Approximately \$25,000 is budgeted for the operation of Council on a yearly basis, which would include remuneration - as per Boards, Commissions and Agencies- travel, meals, etc.

Yours truly,



Wayne Pardy
Chairperson

Overview:

The Advisory Council has 11 members, including Chairperson, Vice-Chairperson, two ex-officio positions, secretary, and the remaining membership consisting of equal representation from labour and management. Members are appointed for terms not exceeding three years, and are eligible for reappointment for not more than two consecutive terms.

Member	Representation
Mr. Wayne Pardy	Chairperson
Ms. Margie Hancock	Vice-Chairperson
Mr. Jerome O'Keefe	Labour Representative
Mr. Mike Power	Labour Representative
Ms. Goldie Porter	Labour Representative
Mr. Bob Pike	Mgmt. Representative
Ms. Sue Anne Thistle	Mgmt. Representative
Mr. Woodrow French	Mgmt. Representative
Ms. Leslie Galway - Ex-Officio – Chief Executive Officer, Workplace Health, Safety and Compensation Commission	
Ms. Kim Dunphy - Ex-Officio – Assistant Deputy Minister, Occupational Health and Safety, Department of Government Services	
Ms. Heather Clarke - Secretary, Manager Standards & Regulatory Review - Department of Government Services	

Mandate:

The Advisory Council on Occupational Health and Safety is established pursuant to section 12 of the *Occupational Health and Safety Act*. The duties and responsibilities of the Council are established pursuant to section 17 of the *Act*. They include providing advice to the Minister: on the administration of the *Act* and the regulations; on occupational health and safety; and any matter relating to occupational health and safety that the Minister has referred to the Council for its advice.

Values:

The Advisory Council on Occupational Health and Safety is focused on improving the health and safety of all workers and workplaces in this province. In achieving its vision, Council has chosen to adopt the values of the Department of Government Services and will communicate these values to its stakeholders through the following action statements:

Integrity: Each individual engages in ethical behaviour and exercises the proper use of authority and responsibility.

Collaboration: Each individual supports others through communication and consultation with co-workers, industry partners and the public.

Accountability: Each individual accepts responsibility for their actions and is responsive to meeting public needs and delivering on departmental commitments in a timely, efficient and satisfactory manner.

Respect: Each individual accepts differences, embraces diversity and exercises a caring attitude in their encounters with others.

Excellence: Each individual demonstrates excellence in providing service to the public.

Primary Clients:

The primary client of the Advisory Council on Occupational Health and Safety is the Minister of Government Services. Through the execution of its mandate, the Advisory Council also serves a number of stakeholders which include: employers, employees, the Occupational Health and Safety Branch of the Department of Government Services, the Workplace Health, Safety and Compensation Commission and the public at large.

Vision:

The Vision of Council is: People in Newfoundland and Labrador living and working in healthy and safe environments with access to efficient and responsive programs and services.

Mission:

By March 31, 2017, the Department of Government Services will have enhanced program and service delivery through improved standards that promote living and working in a healthy, fair and safe environment.

The Advisory Council on Occupational Health and Safety contributes to the Department's mission by providing advice on improving health and safety in the province's workplaces.

Goal:

The Advisory Council performs two functions – advising the Minister on administration of Occupational Health and Safety legislation and making recommendations to the Minister on issues that are raised by stakeholders in relation to occupational health and safety.

In the previous strategic planning period 2008-2011, one of the objectives for Council was to have reviewed the *Mines Safety of*

Workers Regulations and submitted its recommendations to the Minister. The Council held initial discussions regarding proposed regulations as required by the mandate of the Council. Public consultations regarding the proposed regulations commenced on September 1, 2010 and concluded in January 2011. The Branch reviewed stakeholder comments and revisions are being made to the draft regulations based on this feedback. The Council will review the final draft in 2011 and will submit its recommendations to the Minister once this process has been completed.

By March 31, 2014, the Occupational Health and Safety Advisory Council will have advised the Minister of Government Services regarding its recommendations on occupational health and safety issues and legislation.

Measure:

Recommendations are provided to the Minister

Indicators:

- Recommendations made to the Minister on the Mines Safety of Workers Regulations
- Recommendations regarding large construction projects are submitted to the Minister
- The Minister is advised on the Council's recommendations on the *Radiation Health and Safety Act* and Regulations.

Objective 1: By 2012, the Advisory Council will have advised the Minister of Government Services on the draft Mines Safety of Worker's Regulations.

Measure: Advised the Minister on draft Mines Safety of Worker's Regulations.

Indicators:

- Proposed Mines Safety of Worker's Regulations reviewed.
- Review stakeholder feedback.
- Recommendations formulated.
- Recommendations submitted to the Minister.

Objective 2: By 2013, the Advisory Council will stay abreast of large construction projects and the implications of same for

enforcement, prevention and resources and submit its recommendations to the Minister.

Measure: Mechanisms to inform Minister

Indicators:

- Meet and discuss issues a minimum of three times a year.
- Communicate with the Department of Government Services and the Workplace Health, Safety and Compensation Commission.
- Stay abreast of trends, analysis and issues pertaining to occupational health and safety.

Objective 3: By 2014, the Advisory Council will have reviewed the proposed revised Radiation Act and regulations, once it has been prepared by the Department of Government Services.

Measure: Modernized radiation legislation.

Indicators:

- Proposed radiation legislation reviewed.
- Review stakeholder feedback.
- Recommendations formulated.
- Recommendations submitted to the Minister.

Strategic Directions

Strategic directions are the articulation of desired physical, social, or economic outcomes and normally require action by more than one government entity. These directions are generally communicated by government through platform documents, Throne and Budget Speeches, policy documents, and other communiqués. The *Transparency and Accountability Act* requires departments and public bodies to take into account these strategic directions in the preparation of their performance-based plans. This action will facilitate the integration of planning practices across government and will ensure that all entities are moving forward on key commitments.

In developing this Activity Plan, the Advisory Council has considered the Department of Government Services' strategic direction, "Enhanced program and service delivery." The modernization of legislation is a key component area of this strategic direction and is in line with the Council's goal for planning period 2011-2014.

1. Title: Enhanced program and service delivery.

Outcome Statement: Enhanced program and service delivery through streamlined operations and improved access.

This Direction is addressed:

Components of Strategic Direction	In the Department's Strategic plan	In the Department's Operational plan	In the branch/divisional work plans of the Department
1. Modernization of legislation.	X		