

# Department of Justice

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## Annual Report 2013-14





## Message from the Minister and Attorney General

In accordance with the Provincial Government's commitment to accountability, we hereby submit the Department of Justice Annual Report 2013-14.

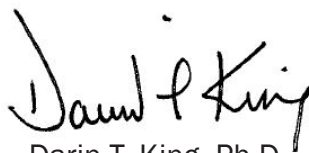
This was the final year of the 2011-14 strategic planning cycle, and the Department of Justice is required to report on the goals for this timeframe, as well as the objectives for fiscal year 2013-14. This provides an opportunity to reflect on the work of the Department over the past three years.

Some of the specific achievements included:

- continued implementation of the recommendations from the *Decades of Darkness: Moving Towards the Light* report;
- implementation of recommendations from the *Baker Review* of Adult Probation;
- modernization of the administrative structure of the Supreme Court;
- establishment of the Fish and Wildlife Enforcement Division;
- enhancements to the Department's responsiveness to clients' diverse needs and interests; and
- progress in enhancing public access to justice.

During the 2013-14 fiscal year, the Department of Justice also undertook the planning process for its new Strategic Plan. Over the next three years, the Department will focus on enhancements to community safety, the Office of the High Sheriff and gender equity. The Department will also prepare for anticipated retirements to ensure its workforce remains stable and highly skilled.

For part of this reporting period, the responsibilities of Minister of Justice and Attorney General were separated. Given this, we share joint responsibility for the preparation of this document. This report was prepared under our direction, and our signatures below indicate our accountability for the actual results reported.



Darin T. King, Ph.D.  
Minister of Justice



Felix Collins  
Attorney General



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# Departmental Overview

## Vision

A justice system that is accessible and understood and which plays a key role in creating a fair, equitable and safe society where all people can pursue their lawful rights and freedoms.

## Mandate

The mandate of the Department of Justice derives primarily from the *Executive Council Act*. This mandate reflects the dual responsibilities of the Minister of Justice and the Attorney General for Newfoundland and Labrador. While several other Canadian jurisdictions have separate ministries for Justice and Attorney General, the structure is consolidated in Newfoundland and Labrador. The Department of Justice responsibilities involve administering the province's legal system. The principal components include family justice services, fines administration, support enforcement, policing, sheriff's office, adult secure custody, adult probation services, secure youth justice services, victim services, fish and wildlife enforcement and administration of the courts.

Reflecting the role and authority of the Attorney General, the Department of Justice provides legal services to the Crown including legal advice to departments, litigation, prosecution and legislative drafting services. While the *Executive Council Act* is the primary legislative authority for the Department of Justice mandate, the policies, services and programs are also governed by 100 pieces of legislation, which the Department of Justice is responsible for administering.

## Employees

In 2013-14, the department employed more than 1,570 individuals, including the Royal Newfoundland Constabulary (RNC). The overall gender breakdown for staffing in the department is approximately 48 per cent female and 52 per cent male. Additionally, pursuant to the Provincial Policing Services Agreement and the Community Tripartite Agreements, in 2013-14 the Royal Canadian Mounted Police (RCMP) provided frontline policing services in approximately 49 locations throughout the province, and employed approximately 431 officers and 110 civilian members and support staff. Department of Justice officials and employees are situated throughout the province.

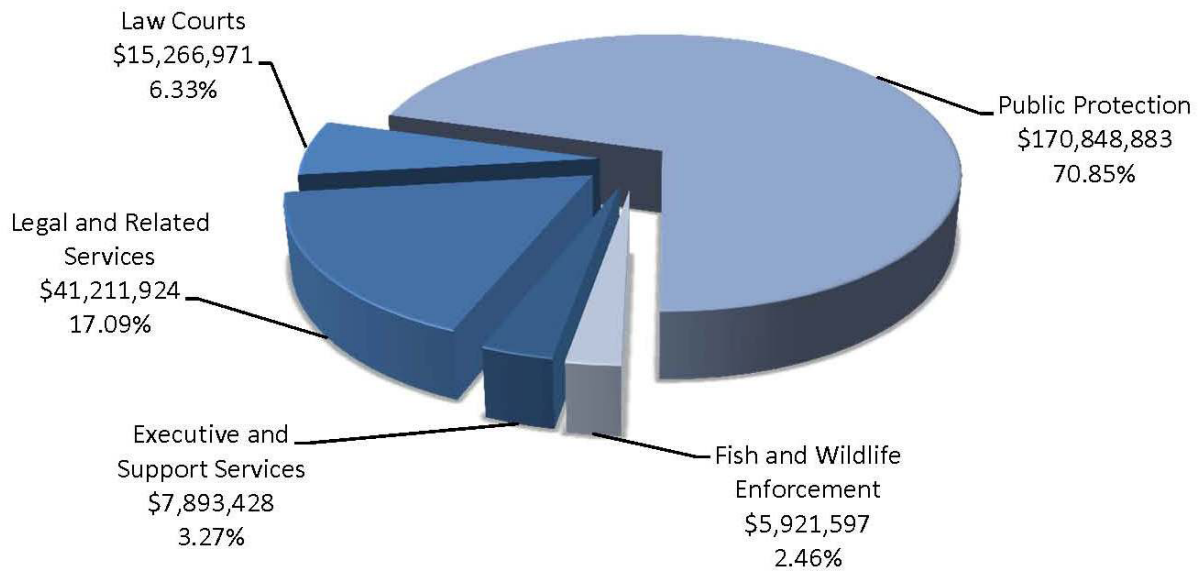
The department employs lawyers, police officers, social workers, psychologists, counsellors, correctional officers, youth care counsellors, deputy sheriffs, fish and wildlife enforcement officers, information management specialists, administrators, financial managers, nurses, educators and administrative support staff. While the overall gender breakdown for staffing across the department is almost equal, efforts continue towards employment equity within sectors of justice that have historically been composed of disproportionate numbers of males to females (for example, policing and other enforcement services).

## Budget

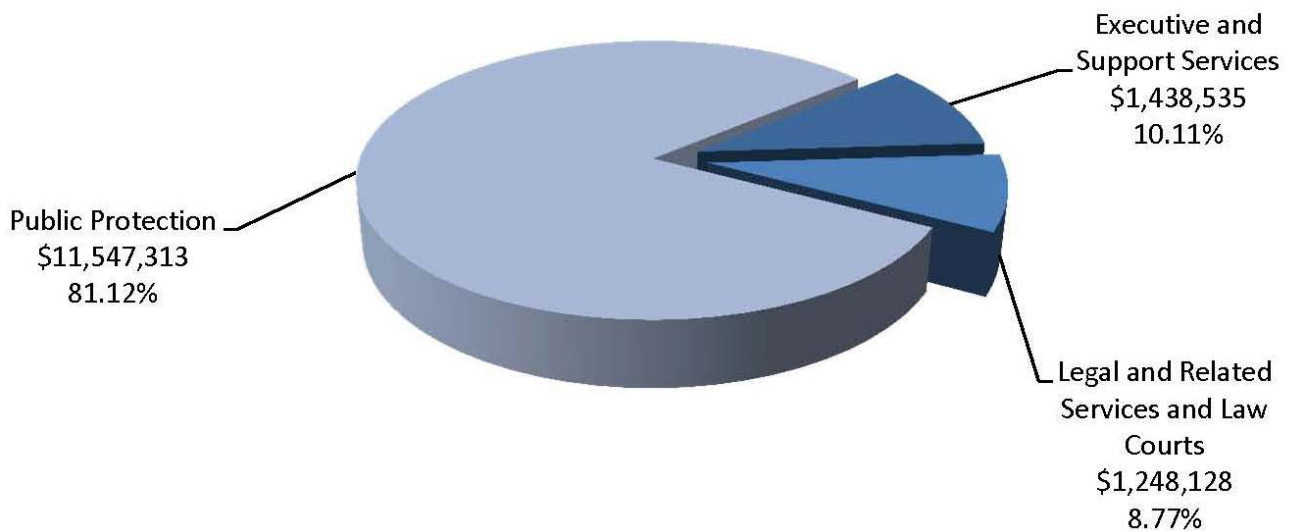
According to the Estimates of the Program Expenditure and Revenue of the Consolidated Revenue Fund 2014-15, the Department of Justice budget for the next fiscal year is \$249,586,100. The actual expenditures for 2013-14 were \$244,244,389 and the details can be found in *Appendix A*.

## Financial Breakdown

### Department of Justice Actual Expenditures at a Glance Year Ended 31 March 2014



### Department of Justice Actual Revenues at a Glance Year Ended 31 March 2014





## Lines of Business

Lines of Business are discrete and coherent sets of programs, services and products that represent what the entity delivers to its external clients. The following are the lines of business for the Department of Justice:

**Civil Law Division** is responsible for providing legal services to provincial government departments and agencies. These services include providing legal opinions, drafting commercial and financial documents, and representing the Provincial Government and its agencies in negotiations and civil actions before administrative tribunals, all levels of court and judicial inquiries.

**Corrections and Community Services** has responsibility for offenders, as well as for victims of crime. It is responsible for the safe and secure custody of young and adult offenders, for providing adult community corrections in the form of probation services, and for providing services to victims of crime involved in the criminal justice system.

**Court Services** is responsible for providing infrastructure and administrative support to the Supreme Court of Newfoundland and Labrador and the Provincial Court of Newfoundland and Labrador.

**Family Justice Services** is responsible for promoting dispute resolution outside the Court process in helping families resolve separation and divorce issues. The program assists parties in resolving custody, access and child support issues and offers parent information sessions, mediation, counselling, as well as recalculation of child support.

**Office of the Legislative Counsel** provides legislative drafting services to government. Additionally, in conjunction with the Office of the Queen's Printer and the House of Assembly, it ensures the publication and dissemination of provincial legislation.

**Policing Services** are delivered through the province's two policing agencies: the Royal Newfoundland Constabulary and the Royal Canadian Mounted Police. Through a broad range of policing services, both police forces are responsible for fostering and maintaining peaceful and safe communities.

Additional **Enforcement Services** include: the Office of the High Sheriff, which provides administrative, jury and security services to the Supreme and Provincial Courts; the Support Enforcement Program, which collects and distributes court-ordered funds for support; and the Fish and Wildlife Enforcement Division, which focuses on protecting the province's valuable fish and wildlife resources.

**Public Prosecutions** is responsible for prosecuting all offences pursuant to the *Criminal Code* of Canada and provincial statutes. Prosecutors appear in every level of court in the province and in the Supreme Court of Canada. Public Prosecutions also provides legal opinions and advice on criminal and criminal-related matters to policing agencies and other government departments that enforce provincial statutes.

## Partnerships and Shared Commitments

The Department of Justice recognizes the importance of collaborative relationships in fulfilling its mandate and achieving the strategic directions of government, as applicable to the department. This section highlights some of the key collaborative relationships that contributed to departmental achievements during the year, and is not intended to be an exhaustive list.

During the fiscal year, the department continued to be an active partner on a number of provincial horizontal initiatives, including: Violence Prevention Initiative; Healthy Aging Strategy; Poverty Reduction Strategy; Regulatory Reform Initiative; Immigration Strategy; Provincial Strategy for the Inclusion of Persons with Disabilities; Deputy Ministers Steering Committee for Aboriginal Initiatives and the Social Housing Plan. The department is also an active participant in the Open Government Initiative launched on March 20, 2014.

The department is a member of multiple Federal/Provincial/Territorial committees. Some of these include: Coordinating Committee of Senior Officials (CCSO) for Criminal and Family Law; Working Group on Access to Justice in Both Official Languages; Aboriginal Justice Strategy Working Group; Aboriginal Justice Working Group (AJWG); Committee of Officials on Human Rights; Heads of Corrections Working Group; Heads of Prosecutions Working Group; Victims of Crime Working Group; Committee on Prevention of Wrongful Convictions; Permanent Working Group on Legal Aid; Human Trafficking Working Group; Working Group on Domestic Violence; Contract Management Committee for RCMP contract services; and working groups in partnership with the Canadian Centre for Justice Statistics.

The Department of Justice has long-term partnerships with various community agencies. These community agencies provide services to our mutual clients in areas such as family and intimate partner violence, sexual assault, mental health, addictions and support services. Some agencies also work with the department on various committees, and provide information and consultant services. These agencies include: Stella Burry Community Services; John Howard Society; Canadian Mental Health Association; Newfoundland and Labrador Sexual Assault Crisis and Prevention Centre; Iris Kirby House; Turnings; Provincial Advisory Council on the Status of Women; and Transition House Association of Newfoundland and Labrador.

The Department of Justice is also working in partnership with the Aboriginal community within Newfoundland and Labrador to deliver culturally-sensitive programs and services which enhance access to justice for Aboriginal people of the province.

The department has a number of partnerships which are long-standing and ongoing. These partnerships offer mutual benefits to all parties. For example:

- The Department of Justice collaborates with and supports the National Action Committee on Access to Justice. A Provincial Access to Justice Steering Committee was formed comprising representatives from the Canadian Bar Association, the Law Society of Newfoundland and Labrador, Provincial Court, Supreme Court, Legal Aid Commission, Public Legal Information Association of Newfoundland and Labrador, and Provincial Advisory Council on the Status of Women. The purpose of the committee is to promote a broad understanding of access to justice and the challenges experienced by the civil and family justice system.
- The Minister's Committee on Violence Against Women is a collaborative partnership between government and community to help identify and establish approaches to improve the justice response

to women in situations of violence. It is comprised of representatives who have experience and sound knowledge of issues surrounding violence against women.

- The Newfoundland and Labrador Youth Centre partners with the Department of Child, Youth and Family Services to assist youth residents with rehabilitation services, as well as the reintegration of residents back into the community.
- Adult Corrections partners with Eastern and Central Health for the provision of psychiatric services, vaccination services and infectious disease control for inmates.
- Joint Forces Operations continue between the RCMP and the RNC through initiatives such as Violent Crime Linkage Analysis Section (ViCLAS), the National Sex Offender Registry, Crime Stoppers, Criminal Intelligence Service of Newfoundland and Labrador, and Combined Forces Special Enforcement Unit Newfoundland and Labrador (CFSEU-NL).
- The Family Justice Services Program is delivered through a partnership of the departments of Justice and Advanced Education and Skills, with additional funding provided by the Legal Aid Commission of Newfoundland and Labrador. The program works in close connection with both the Supreme and Provincial Courts of Newfoundland and Labrador, and assists parties in resolving custody, access and child support issues, offers parent information sessions, mediation and counselling, as well as recalculation of child support.
- The RNC continues to partner with Memorial University to deliver the Police Studies Diploma Program;
- Public Prosecutions continues to partner with the Ontario Crown Attorneys' Association to participate in the comprehensive educational program the Association delivers annually.
- Fines Administration Division continues to partner with the Motor Registration Division of Service NL for the collection of fines. The division also works collaboratively with the Canada Revenue Agency (CRA) by selecting accounts electronically for this Agency to intercept income tax refunds and Goods and Services Tax (GST) rebates for the fine amount owing.
- Under the Exchange of Services Agreement (ESA) with Correctional Service Canada, the province houses offenders falling under federal jurisdiction, and in return the province receives funding, services and training.
- The RCMP continues its partnership with the Canadian Coast Guard.
- The RNC and the RCMP work with and actively engage volunteer Ground Search and Rescue Services throughout the province and Civil Air Search and Rescue Association (CASARA).
- Criminal legal aid services continue to be cost-shared between the Provincial Government and the Federal Government, with the province paying for the majority of these costs.
- The Support Enforcement Division continues to partner with other jurisdictions to facilitate the reciprocal enforcement of court orders.
- The department continues its partnership with the Sheshatshiu Innu First Nation (SIFN) to fund a Community Victim Services Worker, a Community Probation Worker and an Innu-aimun speaking Court Interpreter. The Probation and Victim Services positions are based within, and directly serve, the community of Sheshatshiu. The Court Interpreter is based in Provincial Court in Happy Valley-Goose Bay and provides services to Innu-aimun speaking persons in court.
- Partnerships continue with the Nunatsiavut Government and Sheshatshiu Innu First Nation to offer Prison Liaison Officer services to Inuit and Innu inmates at the Labrador Correctional Centre.
- The department partners with the Public Legal Information Association of Newfoundland and Labrador (PLIAN) to develop and deliver public information. For example, in 2013-14, the department collaborated with PLIAN to deliver information sessions to Aboriginal people in various communities throughout the province.
- In 2013-14, the Provincial Government announced that planning would begin for a new courthouse in Stephenville and a new provincial correctional facility. These will be joint initiatives between the Department of Justice and the Department of Transportation and Works.

# Highlights and Facts of Interest

## Royal Newfoundland Constabulary

The Royal Newfoundland Constabulary (RNC) is responsible for fostering and maintaining peaceful and safe communities through a full range of policing responses. The Royal Newfoundland Constabulary's largest jurisdiction is the predominately urban northeast Avalon region; additionally there are detachments in Corner Brook, Labrador City and Churchill Falls. Key highlights for fiscal year 2013-14 included:



### Retirement of RNC Chief of Police, Robert Johnston

On February 28, 2014, Chief Robert Johnston retired from the Royal Newfoundland Constabulary after nearly 35 years of service. Among his many contributions, Chief Johnston oversaw the completion of the RNC headquarters redevelopment project.

### Appointment of New RNC Chief of Police, William Janes

On February 28, 2014, William Janes became the 21st Chief of Police with the Royal Newfoundland Constabulary. He is a 29 year veteran of the RNC and, prior to his appointment, served as Deputy Chief of Criminal Operations. Throughout his career he served in patrol, operational support and the criminal investigation divisions. He also served as Commander of the Tactics and Rescue Unit and the Public Order Unit.



### RNC Headquarters Officially Opened

On February 12, 2014, the new Royal Newfoundland Constabulary Provincial Headquarters at Fort Townshend in St. John's was officially opened. The newly redeveloped headquarters was made possible through a Provincial Government investment of approximately \$57.5 million. It includes custom space for specialized units/projects, a secure underground parking structure, a firing range, as well as an underground link between the nearby annex and the main headquarters building. Renovation of the annex building is still ongoing and will include a child care centre and enhanced training facilities.

### Gender Statistics

Gender balance continues to be a priority for the RNC.

Police Officer by Gender					
Jurisdiction	Male Officers		Female Officers		Total
	#	%	#	%	
Northeast Avalon	258	76.8	78	23.6	<b>336</b>
Corner Brook	34	77.3	10	22.7	<b>44</b>
Labrador	15	68.2	7	31.8	<b>22</b>
<b>Total RNC</b>	<b>307</b>	<b>76.4</b>	<b>95</b>	<b>23.6</b>	<b>402</b>
Canada*	55,701	80.1	13,838	19.9	<b>695,39</b>

RNC Finance Division as of May 15, 2013  
 \*Statistics Canada: Police Resources in Canada 2013

## Enhanced Response to Domestic Violence

In June 2013, the Domestic Violence Coordinator position, which had been a pilot position, was filled on a permanent basis. Additionally, an assistant to the Domestic Violence Coordinator position was filled in March 2014.

Improved procedures were implemented for police officers to assist clients with the completion of Emergency Protection Orders and investigate criminal allegations made during the information gathering phase of a domestic violence incident. Training was delivered to 140 officers in the proper use of the Family Violence Investigation Report. This accounts for all four platoons in Patrol Services on the Northeast Avalon.

In February 2014, a Domestic Violence Working Group was established to provide information and resources to victims of domestic abuse. It addresses issues that arise from domestic incidents, such as, a process for fostering pets and implementing a cell phone loaner initiative in conjunction with Bell Aliant. The working group also conducts domestic violence public awareness campaigns.

In March 2014, the Provincial Government announced additional resources to create a joint, province-wide law enforcement effort between the RCMP and the RNC to build on existing work, raise awareness and enhance responsiveness to intimate partner violence. An additional police officer and crime analyst will be dedicated to each police service to provide guidance and oversight of investigations related to intimate partner violence.

## Enhanced Child Protection

In November 2013, responsibility for the child exploitation unit was transferred to the newly established Combined Forces Special Enforcement Unit, Newfoundland and Labrador (CFSEU-NL). The CFSEU-NL is an RNC – RCMP partnership to combat child exploitation, illegal drugs and organized crime.

The Drug Abuse Resistance Education (DARE) Program was delivered to: 2,150 students in the Northeast Avalon region, approximately 275 students in the Corner Brook region, and 227 students in the Labrador West region.

The Computer Safety and the Internet (CSI) Program was delivered to 1,815 students in the Northeast Avalon region, 115 students in the Corner Brook region; and 115 students in the Labrador West region. Students Taking Responsibility in Violence Education (STRIVE) Program was delivered to 1,836 students in the Northeast Avalon region, 220 students in the Corner Brook region, and 115 students in the Labrador West region.

## Calls for Service

In 2013, calls for service increased in all RNC jurisdictions.

Calls for Service by Region 2009-2013					
Jurisdiction	2009	2010	2011	2012	2013
Northeast Avalon	59,828	62,458	63,407	63,617	63,675
Corner Brook	9,429	9,881	9,250	9,537	9,942
Labrador	2,939	3,204	3,282	3,326	3,419
Outside Jurisdiction	228	249	228	232	240
<b>Total</b>	<b>72,424</b>	<b>75,795</b>	<b>76,167</b>	<b>76,712</b>	<b>77,276</b>

## Enhanced Public Information

On June 21, 2013, the RNC launched its new public website (<http://www.rnc.gov.nl.ca/>). The new website features a link to the RNC YouTube media channel and Facebook page, as well as a link to the Amber Alert Facebook Page. Additional enhancements include a live Twitter feed, more photos, profiles of RNC units, and daily updated news releases. The website more prominently promotes the recruitment efforts of the RNC through its “Join the RNC” page. The RNC also launched a public Facebook account to keep citizens updated on RNC activities.

## RNC Welcomes New Police Officers

On August 24, 2013 the RNC welcomed 18 cadets comprised of 15 men and three women from the MUN Police Studies Diploma Program into the rank of Constable. Constable Derek McDonald received the Lieutenant Governor’s Award for Cadet of the Year for excelling in all aspects of the Police Studies Diploma Program and consistently demonstrating the required competencies. Constable Christopher Mooney received the Head Constable Malcolm “Mackey” White Outstanding Dedication Award which is bestowed on the cadet who demonstrates an extraordinary work ethic and commitment to every aspect of the program. Constable Charley Torres received the Corporal Michael J. Roberts Memorial Award, and Constable Evan Farrell was awarded the Lieutenant Donald A. M. O’Neill Memorial Award.

## Police Exemplary Service Medal

The Police Exemplary Service medal recognizes police officers who have served in an exemplary manner, characterized by good conduct, industry and efficiency. Recipients must have completed 20 years of police service, with one or more recognized Canadian police services. The recipients for 2013 were:

### 30-Year Exemplary Service Bar:

Superintendent Brian V. Dowden	Sergeant James T. Penton (Retired)	Constable Kenneth M. Duff
Inspector Edmund A. Oates	Sergeant M. Albert Gibbons	Constable Michael F. Beresford
Inspector Marlene A. Jesso	Sergeant Shawn J. Donovan	Constable Leslie J. Hynes
Inspector Paula M. Walsh	Sergeant Robert J. Bradbury	Constable Barry J. Coady
Superintendent Joseph A. Boland	Sergeant Robert J. St. Croix	Constable Patrick J. Wall
Inspector Sean P. J. Ennis	Sergeant Charles V. Shallow	Sergeant Raymond L. Kavanagh
Sergeant Reginald G. Tilley	Constable George T. Horan	

## Crime Stoppers Police Officer of the Year

The Newfoundland and Labrador Crime Stoppers Police Officer of the Year award is designed to recognize a police officer working in Newfoundland and Labrador who has exhibited outstanding qualities in the performance of his or her duties. RNC nominees for 2012 were Staff Sergeant Sean Ennis, Constable Paul Coady, Constable Jared Sweetapple and Constable Robert Hull. On May 2, 2013, Crime Stoppers, in conjunction with VOICM Cares Foundation, announced Constable Robert Hull of the Corner Brook RNC Criminal Investigation Division as the 2012 RNC Police Officer of the Year.

## Order of Merit of the Police Forces

Established in October 2000, the Order of Merit of the Police Forces honours the leadership and exceptional service or distinctive merit displayed by the men and women of the Canadian Police Services, and recognizes their commitment to Canada. On May 24, 2014, Superintendent James Carroll was awarded the Member of the Order of Merit in recognition of his exceptional service and performance of duty over an extended period.

## Royal Canadian Mounted Police

The Royal Canadian Mounted Police (RCMP) provides provincial policing services to the Province of Newfoundland and Labrador under the 2012 Provincial Policing Services Agreement. The RCMP provides front line policing to 80 per cent of the geography of the province and approximately 58 per cent of the province's population. Additionally, Community Tripartite Agreements provide enhanced policing in four of the Aboriginal communities located in Labrador.



In 2013-14, the RCMP reviewed and revised its district policing model to enhance service delivery. Three districts are now each overseen by a senior commissioned officer: East District; West District; and Labrador District. Preliminary feedback has been positive regarding the new structure.

Key highlights for fiscal year 2013-14 included:

### Joint Initiatives

The RCMP "B" Division continues to recognize the value of joint initiatives with other law enforcement and community partners. Joint initiatives with the RNC include: the National Sex Offender Registry; Crime Stoppers; Street Drug Team (Corner Brook); Criminal Intelligence Service Newfoundland and Labrador (CISNL); and the Combined Forces Special Enforcement Unit, Newfoundland and Labrador (CFSEU-NL).



The RCMP works closely with other federal and provincial partners such as the Canada Border Services Agency, Canadian Coast Guard, Department of National Defence, Fish and Wildlife Enforcement Division of the Department of Justice, and the Department of Child, Youth and Family Services. All agencies work together to enhance community safety.

In March 2014, the Provincial Government announced additional resources to create a joint, province-wide law enforcement effort between the RCMP and the RNC to build on existing work, raise awareness and enhance responsiveness to intimate partner violence. An additional police officer and crime analyst will be dedicated to each police service to provide guidance and oversight of investigations related to intimate partner violence.

### Gender Equity

The RCMP continues to strive to enhance gender equity. Specific initiatives in 2013-14 included:

- In February 2014, RCMP members participated in the Murdered and Missing Women and Girls Vigil.
- In May 2013, the RCMP sponsored videoconferences on Enhancing Gender Diversity by Dr. Kaufman, which was organized by the Women in Leadership Development program. These videoconferences were open to all RCMP employees.
- On December 6, 2013, representatives of the RCMP provided a dedication on behalf of RCMP "B" Division at the National Day of Remembrance and Action to End Violence Against Women held in St John's. This National Day of Remembrance is held annually on the anniversary of the Montreal Massacre.
- Assistant Commissioner Tracy Hardy, Commanding Officer of "B" Division, attended several events organized by the Multicultural Women's Organization of Newfoundland and Labrador.
- The RCMP partnered with the Mokami Women's Centre and the Happy Valley-Goose Bay Crime

Prevention Committee to implement a Moose Hide Campaign, which focuses on men's roles in ending violence against women and children.

### Youth Initiatives

The Royal Canadian Mounted Police, "B" Division, entered into a partnership with Dr. Rose Ricciardelli, Assistant Professor and Coordinator for Criminology at Memorial University. Dr. Ricciardelli plans to apply for a major research grant from the Social Sciences and Humanities Research Council (SSHRC) to create a 'best practice' for the policing of youth. This project will require a partnership with the RCMP "B" Division, providing in-kind contributions, while the investigator(s) for the project provide their time and research funds to assist the RCMP in developing effective and efficient youth intervention options.

RCMP in Happy Valley-Goose Bay organized and held a Bridging the Gaps Youth Camp in August 2013. Eleven children, aged 11-12, took part in the event. The event brought together youth from various backgrounds to interact with police and other role models in a positive setting.

RCMP is directly involved in consultations on the Department of Education's Safe and Caring Schools Policy, which is designed to provide a strategic response to violence prevention and responsible decision-making in the formative school age years.

In May 2013 the RCMP launched the "Walk away, Ignore, Talk it out, Seek Help (WITS)" program at elementary schools in Bonavista and Carmenville. This national pilot project teaches primary and elementary students strategies to deal with victimization caused by bullying, and imparts conflict resolution skills.

In Fall 2013, the Aboriginal Shield and Lions Quest Program was expanded to Labrador and modified to be responsive to Aboriginal culture. This program is designed to teach children about drugs and healthy decision-making.

### Inclusion of Diverse Groups

The RCMP continues its efforts to be inclusive of diverse groups. During the fiscal year, some key highlights included:

- The Commanding Officer's Employee Advisory Committee was established. It convenes bi-monthly and is comprised of designated members who represent "B" Division on the National Employment Equity Committees, including Aboriginals, Visible Minorities, Women and Persons with Disabilities. The purpose of this Advisory Committee is to identify and find solutions to diversity and inclusion issues impacting employees, improve communication across the Division, and provide leadership development opportunities for employees.
- On June 19, 2013, ten young adults from the Vera Perlin Society visited "B" Division headquarters to learn more about the significance of the RCMP in Canadian culture.
- In recognition of National Aboriginal Day on June 21, 2013, events were held throughout the province:
  - At "B" Division headquarters, Jo-Ann Prosper, a Mi'kmaq elder, presided over a traditional spiritual "smudging" ceremony for healing and cleansing. The RCMP Aboriginal Policing Ensign flag was flown. The Commanding Officer, along with Community and Aboriginal Policing Services, attended celebrations at the Native Friendship Centre.
  - Throughout Newfoundland and Labrador, RCMP members hosted and attended activities to commemorate National Aboriginal Day, including community barbeques, parades, sports



activities, information kiosks, and cultural performances. Additionally, the RCMP provided security for many of these events.

- RCMP “B” Division partnered with Qalipu First Nation:
  - to hire nine post-secondary students to work on crime prevention projects at RCMP detachments in Central and Western areas of the island portion of the province; and
  - to continue the Qalipu First Nation / RCMP summer student program. Six registered Qalipu First Nation members, who were post-secondary students aged 19 or older, participated in the training program. The Qalipu First Nation funded salaries and uniforms, and Community and Aboriginal Policing Services (CAPS) provided training followed by eight weeks of summer employment where these students were engaged in various crime prevention activities.
- One young person was hired under the Aboriginal Pre-Cadet Program at the Grand Falls-Windsor Detachment. This program provides young Aboriginal people with 17 weeks of summer employment, including three weeks of training at Regina, Saskatchewan.
- On November 21, 2013, the annual meeting of the Commanding Officer’s Aboriginal Advisory Committee was held. This year’s theme was Cultural Sensitivity and was attended by Aboriginal leaders from the province’s five Aboriginal groups: Innu; Inuit; Nunatukavut; Metis; and Mi’Qmaq.
- On November 28, 2013, the Commanding Officer’s Seniors Advisory Committee meeting was held to discuss and solicit input from the community on issues affecting seniors. This information is used to inform detachments and senior management as they develop their business plans.
- Eight employees attended the Fostering Dignity and Respect in the Workplace training session on January 24, 2014.

#### Other Activities

- The “B” Division RCMP held its 30th, and final, Klondike Night charity event, which attracted over 1,000 people. Since its inception, Klondike Night raised nearly \$950,000 for many charities. The success of this event each year was due to the generosity of the general public and innumerable hours of volunteerism by RCMP employees.
- The RCMP and community volunteers participated in “Toys for the North” to box and distribute over 2,000 toys for children who live in Canada’s North.
- The RCMP Operational Communication Centre (OCC) – received 313,000 calls in 2013-14 that resulted in excess of 33,000 investigations in RCMP jurisdictions.
- In 2013-14, Traffic Services members issued 14,534 speed related tickets, 1,421 seatbelt tickets, 282 distracted driving tickets and charged 355 drivers with impaired driving. In total, approximately 27,625 Summary Offence Tickets were issued for offences/violations under the provincial *Highway Traffic Act*.
- In recent years, the province has experienced an increase in the presence of Outlaw Motorcycle Gangs (OMGs). The RCMP continues to focus efforts on disrupting the illegal activities of these gangs, and in 2013-14:
  - Conducted several successful investigations in the central area of the island, resulting in several gang members facing criminal charges under the *Criminal Code* of Canada;
  - The Criminal Intelligence Service (CIS) created a 1-800-OMG tip line for RCMP officers and a quick reference tool to provide information for officers in the identification of all OMG members in the province; and
  - RCMP Criminal Intelligence Service has strengthened its partnership with the RNC, to work jointly on strategies to address OMGs. Joint Suppression and Intelligence Support teams have emerged



from this enhanced partnership.

- During “Operation By-pass” in Stephenville, the RCMP and Federal Policing Operations West charged two individuals and seized 10.6 grams cocaine, 11 grams of marihuana, 20 Oxycontin pills, 327 Dilaudid 4s, 100 Dilaudid 8s, 3 oz MDMA, and \$4,381 in cash.
- “Operation Battalion”, a six month investigation by CFSEU-NL, resulted in three people being charged and seizure of \$335,000 in cash, ½ lb of cocaine, and other items.

## Office of the High Sheriff

The Office of the High Sheriff is primarily responsible for providing administrative services to the Supreme and Provincial Courts. The Office can be divided into four areas: jury administration; court security; judgment enforcement; and service of documents.

During fiscal year 2013-14, an external review of the Office of the High Sheriff was conducted by retired RCMP Inspector Leigh DesRoches and contained 16 recommendations, all of which have been accepted by the Provincial Government. The Provincial Government committed \$6.4 million over three years to support a phased-in approach for the implementation of all recommendations. Through Budget 2014, the Provincial Government invested \$1.7 million in the Office of the High Sheriff to increase staffing at some locations, improve the structure of the organization and enhance security measures. The ultimate goal is to transform the Office of the High Sheriff into a modern, proactive organization which benefits citizens and employees.

To date, the Point of Entry Screening Program at the Provincial Court in St. John’s has been well received, and is recognized as contributing significantly to the overall enhancement of safety in the courtroom. In addition to restricting prohibited items from entry into the court environment, the process has resulted in the identification and detention of individuals with outstanding warrants for their arrest, and for being in possession of prohibited or illegal items. The success of this initiative in St. John’s provides a good foundation for expansion to other courts, as recommended by the external review.

The following statistics highlight some of the activities during fiscal year 2013-14:



## Jury Administration Statistics

The Office of the High Sheriff administers the jury system for the province, including maintaining the jury list and summoning people to undertake jury service. Key Statistics for 2013-14 were:

District	Trials	
	Scheduled	Proceeded
Corner Brook	5	3
Gander	1	1
Grand Bank	2	1
Grand Falls-Windsor	2	0
Happy Valley-Goose Bay	2	1
Labrador City-Wabush	0	0
St. John's	6	2
<b>Total</b>	<b>18</b>	<b>8</b>

Summonses	Regular Mail
Issued	5,459
Served	4,723

## Court Security Statistics

The Office of the High Sheriff provides court security. Key statistics for fiscal year 2013-14 are provided in the following table:

Location	Offender Escorts	Sheriff Arrests <sup>1</sup>	Police Arrests <sup>2</sup>	Releases	Transports
St. John's Provincial Court	8,427	252	1,604	1,392	5,336
St. John's Supreme Court (Trial)	158	3	N/A	3	
St. John's Supreme Court (Appeals)	13	0	N/A	3	
St. John's Supreme Court (Family)	0	0	N/A	N/A	
Harbour Grace Provincial Court	201	19	70	78	N/A
Clarenville Provincial Court	120	16	34	21	N/A
Grand Bank Court Facility	163	22	39	7	N/A
Gander Court Facility	413	48	88	91	N/A
Grand Falls-Windsor Court Facility	348	28	87	69	N/A
Corner Brook Court Facility	989	30	253	239	707
Stephenville Provincial Court	855	20	132	109	N/A
Happy Valley-Goose Bay	2,022	46	392	312	N/A
Wabush	56	2	25	23	N/A
<b>Total</b>	<b>13,765</b>	<b>486</b>	<b>2,724</b>	<b>2,347</b>	<b>6,043</b>

<sup>1</sup> Those brought into custody on an outstanding warrant or under the authority of the *Court Security Act*.

<sup>2</sup> Those brought to the Sheriff's Office to be held in custody by policing agencies.

## Judgment Enforcement Statistics

The Office of the High Sheriff enforces judgments made in the form of various orders, including judgments made under the *Small Claims Act* and the *Federal Court Act*. Judgments are tracked using the on-line Judgment Enforcement Registry which includes access to Supreme Court and Provincial Court E-Filing. Individuals or organizations can apply to become registered users. In fiscal year 2013-14, collections totaled \$1.88 million through the Sheriff's Office Fee Schedule and \$3.64 million in Trust Funds.

Registered Remote Clients Judgment Enforcement Registry and Supreme and Provincial Court E-Filing		
Client Category	Number of Clients	Number of Users
Government Departments	19	114
Registered External Remote User	533	1,173
Provincial Court Small Claims	11	32
Sheriff's Office	2	15
<b>Total</b>	<b>565</b>	<b>1,334</b>

*Note: an organization is considered the client, and this client may have more than one authorized user*

Judgment Enforcement Registrations April 1, 2013 to March 31, 2014		
Type of Registration	Quantity	% of Total
Small Claims	684	12.8
Wage Claim	14	0.3
Support Order	490	9.2
Notice of Judgment	4,078	76.2
Possession Order	74	1.4
Ship Arrest	4	0.8
Attachment Order	1	0.02
<b>Total</b>	<b>5,345</b>	<b>100</b>

## Service of Documents

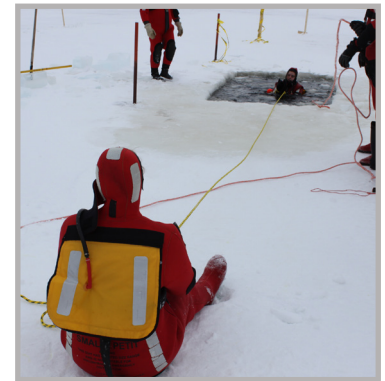
The Office of the High Sheriff serves warrants, summons, enforcement and other orders issued by the Provincial and Supreme Courts.

Service of Documents - April 1, 2013 to March 31, 2014			
Type of Document	Served	Unable to Serve	Total
Criminal Documents (Bailiff)	3,568	476	4,044
Criminal Documents (Fee for Service areas)	0	0	0
Civil Documents (Bailiff)	1,895	139	2,034
Civil Documents (Fee for Service areas)	57	9	66
General Documents (Bailiff)	568	73	641
General Documents (Fee for Service areas)	0	0	0
Fax/Certified/Registered Mail	459	22	481
<b>Total</b>	<b>6,547</b>	<b>719</b>	<b>7,266</b>

## Fish and Wildlife Enforcement Division

The Fish and Wildlife Enforcement Division is responsible for the enforcement of provincial and federal laws and regulations relating to the province's fish and wildlife resources. Key highlights for fiscal year 2013-14 included:

- Safety remained a top priority for the Fish and Wildlife Enforcement Division during the fiscal year, with \$278,000 invested in training and equipment. Specifically:
  - Training included: Enforcement Wilderness Survival Training, New Officer Orientation, Officer Safety and Use of Force, Handgun/Firearms, and Safe Boat Operator. The majority of this training was carried out by Fish and Wildlife Enforcements Officers, who are certified instructors, and other training was delivered through the College of the North Atlantic (CNA), Stephenville campus.
  - Five officers have been selected to be trained as "Firearms and Use of Force" instructors at the Atlantic Police Academy, Prince Edward Island. This will result in efficiencies, as the division will be able to deliver its own training.
  - An Occupational Health and Safety Program was developed and implemented. Included in this policy are sections that elaborate on Responsibilities of Employer, Supervisor and Worker, Due Diligence, Education, Training and Orientation, Equipment, Safe Work Practices and Procedures, Hazard Recognition and Evaluation/Risk Assessment and Control, Emergency Preparedness and Response, and Accident/Incident Reporting and Investigations.
  - A Travelling and Working on Ice Policy was developed and implemented after extensive research was conducted on the policies in other jurisdictions in Canada. The division is confident that this policy is effective and comprehensive.
- The Fish and Wildlife Enforcement Division hired 15 new officers.
- The division installed mobile workstations in 40 of its vehicles. This included a rugged-style laptop computer, mobile printer and all mounting hardware. Furthermore, these 40 vehicles were equipped with "advanced vehicle location" equipment and satellite communicators.. Overall, this equipment will increase the amount of time officers spend on patrol, and will increase officer safety.



### Fish and Wildlife Enforcement Statistics

During fiscal year 2013-14, FWED received 727 complaints of illegal activity relating to fish and wildlife and issued 756 charges.

Complaints in 2013-14		
Type	#	%
Fishing Related	300	41.3
Big Game	234	32.2
Small Game	99	13.6
Firearms Related	60	8.3
ATV Related	24	3.3
Other	10	1.4
<b>Total Complaints</b>	<b>727</b>	<b>100</b>

Violations in 2013-14		
Type	#	%
Fishing Related	114	15.1
Big Game	66	8.7
Small Game	113	14.9
Firearms Related	201	26.6
ATV Related	247	32.7
Other	15	2
<b>Total Violations</b>	<b>756</b>	<b>100</b>

## Corrections and Community Services Division – Victim Services

Victim Services provides support to victims of crime in the criminal justice system. Key activities during fiscal year 2013-14, included:

- In May 2013, a program in-service was held for all Victim Services Regional Coordinators. Professional development sessions were delivered on topics such as: managing aggressive behavior; working with individuals with developmental disabilities; drug use and their impacts; and child internet exploitation. A pre and post questionnaire of participants was conducted and the results indicated that participants' knowledge in all topic areas increased as a result of the sessions.

### Victim Services Statistics

Number of New Referrals by Regional Office (April 1, 2013 – March 31, 2014)							
Location	#	Location	#	Location	#	Location	#
Carbonear	294	Gander	319	Marystown	260	St. John's	3052
Clarenville	223	Grand Falls-Windsor	361	Nain	227	Stephenville	438
Corner Brook	303	Happy Valley-Goose Bay	419	Port Saunders	84	<b>Total</b>	<b>5,980</b>

## Corrections and Community Services Division – Adult Corrections (Secure Custody)

Adult Custody is responsible for five correctional facilities and two detention centres, which provide services and programs for sentenced, remanded and detained offenders.

The following information provides information on some of the key activities during fiscal year 2013-14.

### Infrastructure Enhancements

Funding was announced in fiscal year 2013-14 to engage a consultant to proceed with planning and programming requirements for the construction of a replacement facility for Her Majesty's Penitentiary. A Steering Committee, comprising senior officials from the Department of Justice and the Department of Transportation and Works, was established to oversee this process. A Request for Proposals was issued for the planning of a new facility and the contract was awarded to Parkin Architects Limited in February 2014. There will be extensive consultations with stakeholders, particularly with corrections staff. The end products of this contract will include a conceptual floor plan, suggested site location, model implementation schedule and project cost estimate.



### Gender Balance

Adult Custody remains committed to gender equity. In 2013-14, 24 per cent of uniformed and classification staff were female and two of the five institutional heads are now female.



## Enhancements to Safety and Security

Security enhancements were implemented at correctional facilities, including: the new requirement that Oleoresin Capsicum Spray (pepper spray) be carried by all on-duty correctional officers; the installation of a metal detector at Her Majesty's Penitentiary; and the purchase of two new transport vehicles.

During the fiscal year, Adult Custody's Emergency Response Team partnered with the RNC's Public Order Unit to develop an integrated response for incidents at Her Majesty's Penitentiary.

## Programming, Rehabilitation and Reintegration

Programming, rehabilitation and reintegration are integral to risk management and continue to be key priorities for Adult Custody. The institutions offer a variety of programs on an ongoing basis in areas such as employment, addictions, mental health and education. Additionally, since the province houses some federal inmates, federal programming is also available to provincial inmates.

Adult Custody continues to partner with community agencies such as Turnings, Canadian Mental Health Association, Stella Burry Community Services and John Howard Society to implement programs and services that will enhance offenders' successful reintegration into the community.

A Trauma Treatment program was introduced to offenders at the Newfoundland and Labrador Correctional Center for Women. The program creates awareness in recognizing trauma and traumatic events and provides information regarding available support services.

Adult Custody continued to participate in the "Recovery Project" for Newfoundland and Labrador. This project is chaired by the Department of Health and Community Services with the goal of transforming the current mental health and addictions service system into a recovery-oriented mental health system. It is meant to empower and support people living with a mental illness or addiction to be actively engaged in their own journey to well-being.

Senior managers continue to represent the department on a number of Federal/Provincial/Territorial Working Groups that promote best practices in the development and delivery of correctional programs, protocols and services.

## Employment skills

Nationally recognized Construction Safety Certificate courses were delivered at correctional institutions province-wide. There were 240 inmates who successfully completed these courses and earned certificates.

## Other Skills

Skill building also occurs through philanthropic activities, which are facilitated at correctional facilities during the year. These activities contribute to confidence and skill building for inmates and provide a benefit to the community. Some of the annual activities include: housing restoration projects; Teddies for Tragedies; Blankets for Seniors; Refurbished Bicycle Program; building floats for the annual Santa parade; and community vegetable garden.

In fiscal year 2013-14, inmates participating in the Shops Program at the Bishop Falls Correctional Centre made a bench and donated it to a local church. Inmates at this facility also utilized donated materials to build sleds, picnic tables and hand painted clocks for a community group to use in its fundraising efforts.



## Recognizing Diversity

Adult Custody promotes culturally sensitive activities and services for offenders through partnerships with Nunatsiavut Government, Sheshatshiu Innu First Nation and Stella Burry Community Services. Aboriginal activities are coordinated and supported by the Aboriginal Prison Liaison Officers employed by Adult Custody in Happy Valley-Goose Bay and Clarenville.

In recognition of National Aboriginal Day 2013, a number of activities took place at the Labrador Correctional Centre and the Newfoundland and Labrador Correctional Centre for Women, including: drum dancing; sampling Aboriginal cuisine; Aboriginal games; Aboriginal craft making; blessing of the Inukshuk; and planting pine tree seedlings.

## Professional Development

Key professional development activities during fiscal year 2013-14 included:

- On the Job Training was delivered for Atlantic Police Academy students to orient them to Newfoundland and Labrador Corrections;
- Seven Correctional staff from four institutions representing the four regions of the province attended the PEACE Model of Investigative Interviewing training presented by Professor Brent Snook of Memorial University;
- Re-certification occurred in First Aid and CPR, and ASSIST was completed for 11 Correctional Staff; and
- Oleoresin Capsicum Spray (pepper spray) and baton training was delivered to staff.

## Correctional Facility Statistics

Adult Correctional Facilities 2013-14	
	#
Provincial Terms	717
Provincial Intermittent	292
Federal Term	88
Federal Parole Suspension	98
Remand	825
Immigration Order	10
Provincial Parole Suspension	20
Judge's Order	6
<b>Total # of Admissions:</b>	<b>2,056</b>
<b>Total # of Individuals Admitted:</b>	<b>1,297</b>

Adult Custody Lock-ups 2013-14 (St. John's and Corner Brook)	
	#
Arrests	1,089
Admissions under the <i>Detained Intoxicated Persons Act</i>	716
Admissions under the <i>Mental Health Care and Treatment Act</i>	5
Warrant of Arrest	198
<b>Total # of Admissions:</b>	<b>2,008</b>
<b>Total # of Individuals Admitted:</b>	<b>1,358</b>



## Corrections and Community Services Division – Adult Probation

Probation is a court-imposed, community-based sentence, designed for offenders who require supervision, control and counselling to develop their potential as law abiding members of the community. It is responsible for the following:

- Providing pre-sentence investigative services to assist the court in determining the most appropriate sentence in a specific case; and
- Administering community-based sentencing alternatives through which the courts may satisfy a range of sentencing objectives.

Key activities during fiscal year 2013-14 included:

- There were 573 requests for pre-sentence reports, with 453 completed.
- Partnerships continued with community agencies to deliver rehabilitative services to offenders.
- Continued implementation of the Baker Review recommendations, including the remodeling of the Stephenville Office to implement security enhancements which have enhanced safety of staff.
- Fran Cumby, Chief Adult Probation Officer, received the Correctional Exemplary Service Medal.
- Susan Sparkes and Larry Connors, both Adult Probation Officers, received their 30 year bars.

### Adult Probation Statistics

Fiscal Year 2013-14	
Admission Type	#
Probation Order Admissions	1,397
Conditional Sentence Admissions	403
<b>Total Admissions to the Adult Probation System</b>	<b>1,800</b>

## Corrections and Community Services Division – Newfoundland and Labrador Youth Centre

The Newfoundland and Labrador Youth Centre (NLYC) is the only secure custody facility for youth in the province. Treatment services are delivered by an interdisciplinary team, using individual, family, and group counselling. A community-based Pre-Trial Services Program is also offered in St. John's to provide bail supervision and youth diversion programs.

During fiscal year 2013-14:

- Six residents obtained their high school graduation certificate through the high school program, which follows the Department of Education's prescribed curriculum. Two of these graduates had enrolled in post-secondary school by the end of the fiscal year.
- Residents participated in Operation Christmas Child, whereby each resident filled a shoe box with hygiene items, school supplies, toys and candy for distribution to needy children throughout the world. It was a meaningful experience for residents, which enabled them to participate in an important cause that positively impacts others.
- Aboriginal culture was recognized and celebrated at the NLYC, with various cultural activities organized throughout the year.
- Active lifestyles were promoted to residents, and in November 2013, residents participated in ParticipACTION's Sport Day.
- Staff participated in various professional development opportunities throughout the year. Examples include: Working with Individuals with Developmental Disabilities; Teaching with Wit and Wisdom

Workshop; Trauma in the Mind’s Eye: Mitigating and Eliminating Intrusive Thoughts, Flashbacks and Nightmares; Dialectical Behaviour Therapy “DBT Team Building Intensive Training for Independent Practitioners; and Working with Violent and Troubled Youth.

- In total, 29 males and 15 females participated in the Pre-Trial Services Program.
- The average daily population at the NLYC was approximately 12.

### Newfoundland and Labrador Youth Centre Statistics

Fiscal Year 2013-14	
Admission Type	#
Overnight Arrests Admissions	109
Total Remand Admissions	89
Secure Custody Admissions	29
Hold for Court Admissions	11
Other Admissions	1
<b>Total Admissions</b>	<b>239</b>
<b>Total # of Individuals Admitted</b>	<b>86</b>

### Family Justice Services Division

The Family Justice Services Division (FJS) assists families in resolving separation and divorce issues. It emphasizes the best interest of children and promotes dispute resolution outside the Court process. Family Justice Services provides the following services:

- Parent Information Sessions on family law and parenting after separation;
- Dispute resolution in cases of custody, access, and child support;
- Counselling services may be available for children and their families as determined by FJS; and
- Recalculation of Child Support.

Highlights of activities in fiscal year 2013-14 included:

- Family Justice Services (FJS) receives annual funding from the Department of Justice Canada under the Family Justice Initiatives of the Supporting Families Fund. This contribution supported the delivery of services and programs of Family Justice Services throughout the province.
- All staff participated in a webinar series with Family Mediation Canada. This six-session series focused on child support and, specifically, the client’s financial picture, helping with the tasks of financial separation, special and/or extraordinary expenses, special circumstances, as well as income tax and support.
- Family Justice Services in St. John’s collaborated with Paradise Elementary guidance staff to offer “It’s Okay”, a group for families experiencing separation and divorce. Two groups ran simultaneously: one for children and the other for their parents. Topics included: understanding divorce; new family members; learning how the court system works for families; nurturing self-concept and self-esteem; and learning how to cope with feelings and situations related to separation and divorce.
- Family Justice Services also supported Public Legal Information Association of Newfoundland and Labrador (PLIAN) in the review and editing of the My Parents Live Apart booklet, as well as revisions to the Family Law Guide.
- Family Justice Services provided 155 parent information sessions across the province. These sessions entitled “Living Apart....Parenting Together” provide information that helps parties to make careful and informed decisions for the best interests of the children. Topics include: services offered

by FJS; the separation experience from both the child's and parent's perspective; communication; as well as general family law information related to custody, access and child support orders.

- Family Justice Services staff provided information about the division to a number of groups, including judiciary, court staff, mental health clinicians, guidance counsellors, articling clerks, the Department of Child, Youth and Family Services, Women Centres, Healthy Baby Clubs, Stephenville Correctional Centre, Employment Transitions Program (Advanced Education and Skills), Choices For Youth mother's group, NAVNET, Military Family Resource Centre, Marguerite's Place, Labrador Correctional Centre, Nunatsiavut Department of Health and Social Development, Nunatsiavut (North Coast communities in Labrador), NunatuKavut (Metis Association, Happy Valley and South Coast Labrador), and Innu Nation (Natuashish).
- FJS attended the Community Agencies Information Fair in Labrador during Social Work Week (March 2014) during which FJS shared information with many community agencies (i.e. Victim Services, Child Youth and Family Services, Labrador Friendship Centre, Libra House, Mokami Status of Women) and consumers.

## Civil Division

The Civil Division of the Department of Justice is government's law firm, providing legal advice and services to all government departments and representing government in court and before administrative tribunals. In the Civil Division, there are 38 lawyers in four units: the Family Litigation Unit; the Central Agencies Unit; the Corporation Commercial Unit; and the Civil Litigation Unit.

### Family Litigation Unit

The Family Litigation Unit solicitors based in the Civil Division in St. John's provide services to the Department of Child, Youth and Family Services (functions formerly located in the Regional Health Authorities). Additional members of the Unit are embedded in Child, Youth and Family Services locations in Corner Brook, Happy Valley - Goose Bay, and Grand Falls - Windsor. Services provided by this unit include: legal issues training; providing general legal advice in regard to interpretation of legislation and policy; representing regional Zone Managers of Child, Youth and Family Services in matters of child protection and family services throughout the Newfoundland and Labrador in Provincial Court, Supreme Court and the Court of Appeal; representing the Director of Youth Corrections in court under the *Youth Criminal Justice Act*; and Hague Convention matters, Adult Protection/Neglected Adults general advice and representation in Court. The increasing complexity of files, issues relating to new legislation, the reorganization of the Department of Child, Youth and Family Services, and changes to the underlying legislation have all required an expansion of this Unit in recent years.

### Civil Litigation Unit

This unit handles civil litigation in which the province is a party either as a defendant or a plaintiff. There are six lawyers in this unit, including the manager. A variety of files are litigated ranging from small claims matters in Provincial Court to more complex matters in Supreme Court. The Unit also handles appeals in the Court of Appeal and at the Supreme Court of Canada. This year, the unit also participated in the Senate Reference before the Supreme Court of Canada. The members of the unit also appear in Federal Court and before administrative tribunals and inquiries. Members of the litigation unit frequently attend discoveries with government employees in matters where the province is not a party. During 2013-14, the unit was responsible for 679 litigation files, of which 105 were opened during the year and 48 were closed. Of the files closed, 15 required disbursements totaling \$929,000.

### Corporate Commercial Unit

This unit has 10 members, including the manager, and currently provides commercial legal advice generally and to the departments of Finance, Service NL, Transportation and Works, Innovation, Business and Rural Development, Natural Resources, Advanced Education and Skills, Environment and Conservation, Municipal and Intergovernmental Affairs, Fisheries and Aquaculture, Government Purchasing Agency, and Office of the Chief Information Officer. Demand for commercial and specialized commercial legal services has been increasing due to significant project announcements, and increasing reliance by client departments on corporate legal services. Over the past year, counsel have been engaged in providing advice in support of:

- Canada-EU Comprehensive Economic and Trade Agreement (CETA), Trans-Pacific Partnership (TPP) and trade agreements;
- Significant procurement issues, including Ferry Replacement program and Water Bombers;
- Lower Churchill (Muskrat Falls project), including advice on loan guarantee, land use and expropriation issues;
- Amendments to the *Atlantic Accord Act*;
- Vale Long Harbour project;
- Kami mining project;
- Canada-Newfoundland and Labrador Job Grant Fund; and
- Province-wide 911 services.

### Central Agencies and Justice Policy Unit

This unit provides specialist legal services to all government departments in the areas of constitutional, Aboriginal and human rights law, and full range legal services to the departments of Advanced Education and Skills (Post-Secondary Education), Child, Youth and Family Services, Education, Environment and Conservation, Health and Community Services, Justice, Municipal and Intergovernmental Affairs (Intergovernmental Affairs), Service NL (Motor Vehicle Registry), and Tourism, Culture and Recreation (including The Rooms Corporation), as well as the Labour Relations Agency, Labrador and Aboriginal Affairs Office, Office of Climate Change and Energy Efficiency, and the Public Service Commission. There are 12 lawyers in this unit, including the manager. Highlights of the fiscal year include:

- Department of Education - Assistance to support consolidation of school boards and required regulatory process;
- Department of Child Youth and Family Services - Legal policy work and assistance to support enactment of a new *Adoption Act* and *Child Care Services Act*, and implementation of the New Delivery Model for Staffed Residential Placements;
- Department of Advanced Education and Skills - Assistance to implement change in the delivery of Adult Basic Education services province-wide;
- Parks and Natural Areas Division, Department of Environment and Conservation - Advice on the Mistaken Point Ecological Reserve UNESCO World Heritage bid; and
- Wildlife Division, Department of Environment and Conservation - Work on *Endangered Species Act* and *Wildlife Act* to ensure a balance between development and the protection of species at risk.

## Public Prosecutions Division

Public Prosecutions is responsible for prosecuting all *Criminal Code* offences and offences pursuant to provincial statutes. Prosecutors appear in every level of court in the province and in the Supreme Court of Canada. Legal opinions in criminal and criminal related matters are provided to police agencies and other government departments by Public Prosecutions upon request.

During fiscal year 2013-14, some highlights of other activities included:

- Prosecutors attended various training initiatives related to criminal prosecutions, including wiretap, firearms trafficking and youth mental health issues. It is important for Prosecutors to participate in ongoing professional development opportunities, in order to remain current with respect to changing legislation and case law.
- Presentations were delivered to various agencies and groups on the topics of domestic violence, the role of the crown attorney and the criminal process. Participants included police, health care providers, social workers and members of the community.
- The Division continued its partnership with the Ontario Crown Attorneys' Association to participate in the comprehensive educational program which the Association delivers annually. This fiscal year, eleven Prosecutors attended this educational program.
- Public Prosecutions participated in meetings of the Coordinating Committee of Senior Officials (Criminal Justice), to conduct analysis of and make recommendations on criminal justice policy issues of joint concern to the Federal, Provincial and Territorial governments.
- Two Prosecutors attended the French Language Legal Training Conference offered by the Centre Canadien de Français Juridique.
- Public Prosecutions entered into a new agreement with the Public Prosecution Service of Canada. This new agreement pertains to cases where an individual is charged with both Federal and Provincial offences. In such cases, this agreement will lessen the duplication of resources by requiring only one prosecutor to conduct a prosecution instead of two. This agreement is expected to also result in greater efficiency in the progress of these cases.

## Fines Administration Division

The Fines Administration Division provides the public with the ability to pay tickets and fines in person, through the mail and through a 24 hour telephone service (if payment is by MasterCard or Visa). The Division's collection unit is responsible for collecting overdue fines. Clients who are unable to pay all of their fines immediately can work with collection staff to find a suitable payment arrangement.

During fiscal year 2013-14, the Fines Administration Division continued efforts to improve the collection of outstanding fines. In March 2014, the threshold for registration of overdue accounts with the Supreme Court as legal judgments, and with the Canada Revenue Agency under the Federal Government's Refund Off-Set Program, was reduced from \$400 to \$300. Additionally, the Division began the development of a three year operational plan to enhance performance measurement and accountability.

Other collections activities in 2013-14 included:

- \$10.9 million in fines was collected, of which \$9.1 million was provincial revenue and \$1.8 million was collected on behalf of third parties (i.e. City of St. John's and Memorial University);
- \$838,500 was collected in Provincial Victim Fines Surcharges, from automatic assessment on Summary Offence Tickets, as well as imposition in court;
- \$782,100 was collected in Late Payment Penalties, which are assessed on all overdue fines; and
- \$1,141,000 was collected using the process of filing fines with Canada Revenue Agency.

## Support Enforcement Division

The Support Enforcement Program performs a number of services related to the collection and distribution of court-ordered funds for support, maintenance or alimony. The authority for the establishment of the agency lies under the *Support Orders Enforcement Act, 2006*. At the end of fiscal year 2013-14, there were 6,854 active cases registered with the Support Enforcement Division.

During fiscal year 2013-14, the Support Enforcement Division:

- Collected \$37.4 million in support payments, which brings the total amount collected, to date, up to \$492.9 million;
- Issued 93,276 support payments, 88 per cent of which were issued by electronic funds transfer;
- Processed 3,248 Support Orders during the year; 2,737 under the *Family Law Act*, 371 under the *Divorce Act*, and 140 under the *Interjurisdictional Support Orders Act*;
- Successfully launched a new web portal communication tool add-on. The add-on allows the client to conveniently post questions and receive a response inside the secure web portal, instead of having to wait for a phone call; and
- Implemented a paperless process with the courts whereby all court orders are received electronically. This streamlines the process of receiving paper-based court orders and creates significant savings in paper and labour costs.

Web Portal Visits	
Visited by:	#
Creditor	49,595
Debtor	3,482
Reciprocating Jurisdictions	4,833
<b>Total</b>	<b>57,910</b>

## Office of the Legislative Counsel

The Office of the Legislative Counsel is responsible for the provision of legislative drafting services to government and, in conjunction with the Office of the Queen's Printer and the House of Assembly, the publication and dissemination of the legislation of the province.

Key highlights in 2013-14 included:

The Office of the Legislative Counsel produced 26 pieces of legislation, affecting the provincial statutes and regulations as follows:

- Six new Acts were introduced;
- 134 Acts and 10 regulations were amended; and
- Six Acts and 31 items of Subordinate Legislation were repealed.

One hundred twenty-one pieces of subordinate legislation were produced and published in the Gazette, affecting the provincial statutes and regulations as follows:

- Six proclamations;
- 35 pieces of subordinate legislation were amended;
- 41 new orders were created;
- Five new planning areas were created;
- 16 new regulations were created; and
- Seven new Water Supply Areas were designated.

### Did You Know?

The Provincial Government currently has:

- 391 Consolidated Statutes and 1,562 Consolidated Regulations
- Legislative Counsel's website received 1,038,111 hits last year.

# Report on Performance

## Mission Statement

The mission statement identifies the priority focus areas of the department over two planning cycles. The timeframe covered by the current mission statement is 2011-17. It represents the key longer-term results that the department will be looking towards in moving forward on the strategic directions of government. The statement also identifies the measures and indicators that demonstrate progress towards the achievement of the mission. Given the role the Department of Justice plays in society, it is critical that it ensures the public has the utmost trust and confidence in the services it provides and the professionals who provide them. During the next three years (second planning cycle), the department will:

- enhance responses to organized crime, drug trafficking, child exploitation and intimate partner violence;
- implement enhancements to court security;
- focus on fostering a workplace that supports gender equity; and
- address workforce issues through enhanced outreach activities.

### Mission Statement:

By March 31, 2017, the Department of Justice will have enhanced services and responses to improve public protection and access to justice in a manner that is sensitive to the diverse needs of its clients.

Measure: Enhanced services and responses

### Indicators:

- Quality of select service areas enhanced
- Targeted professional development opportunities provided
- Resource efficiencies achieved
- Diverse needs addressed
- Oversight and accountability processes enhanced, as appropriate

## Issues

The issues in this section provide information on the department's progress towards achieving the goals and objectives identified in its strategic plan. The Department of Justice Strategic Plan 2011-14 is available at <http://www.justice.gov.nl.ca/just/publications/>.

Goals refer to the results expected over a three-year timeframe, and the objectives refer to the results expected each year. Measures and indicators are provided, and reported on annually, in order to demonstrate to the public the department's progress in achieving desired results.

This is the final year of the department's Strategic Plan 2011-14, which requires a report on the goals and associated measures and indicators. This will include a reflection on the achievements previously reported in fiscal years 2011-12 and 2012-13, in addition to the key achievements for fiscal year 2013-14.

## Issue 1: Public Trust and Confidence

During the past three years, the Department of Justice continued its efforts to enhance public trust and confidence in the justice system through continued implementation of recommendations from external reviews, professional development initiatives, as well as modernization of select areas.

### Key Achievements

During fiscal year 2011-12:

- The new Fish and Wildlife Enforcement Division was established and became operational;
- Significant efforts were dedicated to developing training plans to ensure the professionals in the justice system have the knowledge and skills to provide the best possible service to the people of the province;
- Implementation of the recommendations from the *Baker Review* of Adult Probation was continued;
- Implementation of the *Decades of Darkness: Moving Towards the Light* review of Adult Custody was continued; and
- Through a spirit of collaboration with Supreme Court, the modernization of its administrative structure commenced to better serve the needs of those relying on its services.

During fiscal year 2012-13:

- Implementation of the recommendations from the *Baker Review* of Community Corrections (Adult Probation) was continued and included a new management structure, new documentation policy and infrastructure enhancements;
- Implementation of the *Decades of Darkness: Moving Towards the Light* review of Adult Custody was continued and included the development of a strategic partnership through the establishment of the Corrections and Mental Health Working Group, development of Correctional Services Regulations, and the commencement of a review of the phone system utilized by inmates; and
- Enhancements to the Supreme Court administrative processes continued and included a review of the organizational structure, implementation of new service standards, and ongoing development of an IT strategy.

*\*More detail on the achievements in 2011-12 and 2012-13 can be found in the Department of Justice Annual Reports found on the Department's publication page at <http://www.justice.gov.nl.ca/just/publications/index.html>.*

During fiscal year 2013-14:

- Assessments of the status and impact of the implementation of recommendations from the *Baker Review* and the *Decades of Darkness: Moving Towards the Light* external reviews were completed;
- Changes to the Fish and Wildlife Enforcement Division were assessed; and
- Changes to the administrative structure of Supreme Court were assessed.

*\*More detail on the achievements in 2013-14 can be found in the report on the indicators for objective 1.3 as found in the following section.*

All of these initiatives combine to ensure the public has confidence that there is a responsive, competent, and professional justice system working to ensure public protection, order and safety in Newfoundland and Labrador. This work supports the Strategic Directions of government entitled *Public Protection, Order and Safety* (focus area: community-based corrections and community services) and *Public Trust and Confidence* (focus area: strategic partnerships to enhance integrated service delivery).



<b>Goal 1:</b>	By March 31, 2014, the Department of Justice will have implemented initiatives to enhance public trust and confidence.
<b>Measure:</b>	Initiatives to enhance public trust and confidence implemented

<b>Indicator:</b>	Professional development needs of select roles assessed
<b>Results</b>	

Professional development needs of select roles were assessed. Specifically:

- Professional development needs were assessed and an inventory compiled for three select enforcement roles: senior managers, managers and front line staff within Adult Corrections; and
- The inventory of needs was analyzed and assessed to determine development priorities for each select role.

<b>Indicator:</b>	Professional development plans for select roles implemented
<b>Results</b>	

Professional development plans for select roles were implemented. Specifically:

- Professional development plans were developed for each of the three select enforcement roles, based on the inventory of professional development needs;
- Managers began implementation of development plans by attending relevant training;
- Some examples of delivered training included: Leadership and Learning; A Discovery Approach - The Role of the Correctional Officer Supervisor; Management for Ethics and Values for Organizations; and Celebrating Diversity in the Workplace; and
- In the initial year of implementation of the professional development plans a total of 67 employees received training as per the professional development plans: two senior managers, 27 managers and 38 front line staff.

<b>Indicator:</b>	Recommendations from the <i>Baker Review</i> of Adult Probation implemented, as appropriate
<b>Results</b>	

Recommendations from the *Baker Review* of Adult Probation were implemented, as appropriate. Specifically:

- The *Baker Review* recommendations were assessed and an implementation process established.
- A new regional management structure was implemented which has enhanced staff supervision, caseload monitoring, resource allocation, and community liaising;
- A new documentation policy was implemented to ensure that appropriate documentation is maintained and to aid in the continuity of service;
- A new auditing process was implemented to ensure service quality; and
- There were infrastructure enhancements, including the construction of new office space in Grand Falls-Windsor and implementation of security enhancements at various probation offices.

<b>Indicator:</b>	Implementation of recommendations from the <i>Decades of Darkness: Moving Towards the Light</i> report continued
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<b>Results</b>
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Implementation of recommendations from *Decades of Darkness: Moving Towards the Light* report continued. Specifically:

- A Corrections and Mental Health Working Group was established, comprised of representatives from the Department of Justice, the Department of Health and Community Services and Eastern Health. The focus is on assisting Newfoundland and Labrador Corrections and its partners to work more efficiently and effectively with Corrections' clients;
- Partnerships were enhanced with community stakeholders and service providers. Various community organizations and service providers worked with correctional institutions to provide programming and services for clients during the planning cycle. Some examples include Turnings, Stella Burry Community Services, the John Howard Society, and Canadian Mental Health Association;
- Correctional Services Regulations were developed; and
- A review of the phone system utilized by inmates was completed.

<b>Indicator:</b>	Supreme Court administrative structure modernized
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<b>Results</b>
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The Supreme Court administrative structure was modernized. Specifically:

- A Chief Administrative Officer was appointed;
- Vacant positions were reviewed to ensure they were still required, and that duties and skills were in alignment with modern court management;
- Development opportunities were provided for supervisors and managers, particularly in the area of supervisory skills;
- All Supreme Court employees were trained in the new Service Standards, which were implemented in Spring 2012;
- Committees were established to address ongoing and new issues; and
- The Office of the Chief Information Officer (OCIO) was engaged to assist with the development of an IT Strategy focused on the use of technology to modernize and improve processes in the Court.

<b>Indicator:</b>	Fish and Wildlife Enforcement Division established
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<b>Results</b>
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In fiscal year 2011-12, the Fish and Wildlife Enforcement Division was established and the department's range of enforcement services was expanded to include wildlife enforcement responsibilities.

Objective for 2013-14 Reporting Period:

<b>Objective 1.3:</b>	By March 31, 2014, the Department of Justice will have assessed the progress of initiatives that demonstrate commitment to public trust and confidence.
<b>Measure:</b>	Progress of initiatives that demonstrate commitment to public trust and confidence assessed

<b>Indicator:</b>	Status and impact of the implementation of recommendations from the <i>Baker Review</i> assessed
<b>Results</b>	

The status and impact of the implementation of the recommendations from the *Baker Review* was assessed. Probations services have been improved as a result of the implementation. Specifically:

- To date, 12 of the 18 recommendations have been completed; and
- A significant achievement during the 2013-14 fiscal year was the enhancement of security at the Stephenville Probation Office, specifically, remodeling of the space to include a secure interview room, carded entrance systems and panic alarms.

<b>Indicator:</b>	Status and impact of the implementation of recommendations from the <i>Decades of Darkness: Moving Towards the Light</i> report assessed
<b>Results</b>	

The status and impact of the implementation of recommendations from the *Decades of Darkness: Moving Towards the Light* report was assessed. Specifically:

- To date, 63 of the 77 recommendations have been completed/concluded; and
- Key initiatives in 2013-14 included:
  - All Correctional Officers were trained in the use of Oleoresin Capsicum Spray (pepper spray);
  - Correctional Services Regulations were drafted, and will be implemented with the *Correctional Services Act* in 2014-15;
  - A review of the phone system utilized by inmates was completed and new system requirements have been identified; and
  - Discussions occurred between Adult Custody and the Department of Health and Community Services regarding the best options for health care in adult institutions in the province.

<b>Indicator:</b>	Implementation of changes to the Fish and Wildlife Enforcement Division assessed
<b>Results</b>	

The implementation of changes to the Fish and Wildlife Enforcement Division are ongoing. Implementation of changes to the division were assessed as they were implemented. Specifically:

- Significant recruitment and training activities occurred;
- The division continued its moves into accommodations designed to meet its unique enforcement needs; and
- Mobile work stations were installed in 40 vehicles to enable an increased field presence and greater efficiencies for officers.

<b>Indicator:</b>	Status and impact of changes to the administrative structure of the Supreme Court assessed
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### Results

The status and impact of changes to the administrative structure of the Supreme Court were assessed. The administrative structure changes, as amended in the *Judicature Act*, took effect on December 10, 2013. The position of Registrar was eliminated and replaced with a Chief Executive Officer (CEO). To date, significant administrative enhancements have been achieved and the benefits are being realized. Specifically:

- Developed a five-year IT Strategy through consultation with staff and judges of the Supreme Court, as well as with key justice external stakeholders;
- Developed and implemented a Court Intranet, which is now the prime communication tool within the Supreme Court. It includes onboarding material for new employees, policies and procedures, best practices, forms, service standards, links to commonly-used websites (i.e., legislation, Quicklaw), and a master calendar of events in the Court;
- Finalized a Business Requirements Document for a new Case Management System (CMS). This new CMS is the foundation for other technology initiatives, which will be implemented when a new CMS is in place. This new system will improve statistical reliability and reporting, and will introduce electronic sharing of information with justice stakeholders;
- Commenced mapping on the electronics of the courtrooms to maximize audio quality—both for recording and for clarity to participants during the hearings;
- Developed a Courtroom Handbook for staff regarding courtroom preparation, exhibit handling and storage, arraignments and jury trials, as well as instructions for optimal usage of Polycom phones, videoconferencing, and audio recordings;
- The report on the Civil File Reliability and Integrity Project was approved by the Chief Justice in October 2013. A prototype for the new filing system has been developed, and when implemented, will make it easier for judges, lawyers and other parties to find documents;
- Centralized the management of transcript production. Changes to the Court of Appeal Rules require parties to identify the portions of the hearing that they need to support the appeal. In calendar year 2013, there were 18,866 minutes of criminal hearings transcribed resulting in 13,879 pages;
- Implemented a third-party (Bell Aliant) managed server for the judiciary, which follows recommendations of the Canadian Judicial Council and its Blueprint for the Security of Judicial Information;
- Senior Deputy Registrar has completed a three-year online program to become a certified Court Manager by the National Center for State Courts;
- Performance Coaching training has been provided for supervisors/managers to enable performance coaching with frontline level employees of the Court;
- Existing and new supervisors have participated in supervisory training; and
- Provided in-house development opportunity for supervisors and managers over a ten-week period using the book “Monday Morning Mentoring”.

## Issue 2: Responsiveness to Diverse and Unique Needs

During the past three years the Department of Justice continued to focus on enhancing responsiveness to the diverse needs and interests of its clients through partnerships, awareness activities, enhanced recruitment practices and promotion of the multiculturalism policy of the Provincial Government.

### Key Achievements

During fiscal year 2011-12:

- Collaboration with diversity and equality seeking groups was enhanced;
- Aboriginal organizations were engaged to increase their participation in service delivery, specifically probation and victim services in Sheshatshiu; and
- The multiculturalism policy of the Provincial Government was promoted throughout the department.

During fiscal year 2012-13:

- Elder abuse training was planned for frontline RNC and RCMP members;
- Aboriginal awareness sessions were offered for staff in various areas, including adult custody, victim services and adult probation; and
- Staff working in various areas of the department participated in a variety of development opportunities focused on diversity.

*\*More detail on the achievements in 2011-12 and 2012-13 can be found in the Department of Justice Annual Reports found on the Department's publication page at <http://www.justice.gov.nl.ca/just/publications/index.html>.*

During fiscal year 2013-14:

- Gender balance on selection boards was implemented for positions within Adult Corrections;
- The values of diversity and respect were promoted within correctional institutions;
- Education and awareness about justice careers and opportunities was promoted to target populations; and
- Training related to best practices in recruitment activities was delivered for select staff.

*\*More detail on the achievements in 2013-14 can be found in the report on the indicators for objective 2.3 as found in the following section.*

These initiatives combined to create a justice system that is responsive to the diverse and unique needs of its clients. This work supported the Strategic Directions of government entitled *Access to Justice* (focus area: culturally sensitive responses to the needs, aspirations and values of Aboriginal people) and *Public Trust and Confidence* (focus area: responses to diverse and unique needs of individuals).

<b>Goal 2:</b>	By March 31, 2014, the Department of Justice will have enhanced its responsiveness to clients' diverse needs and interests.
<b>Measure:</b>	Enhanced responsiveness to clients' diverse needs and interests

<b>Indicator:</b>	Partnerships with diversity and equality seeking groups enhanced
<b>Results</b>	

Partnerships with diversity and equality seeking groups were enhanced. Examples can be found throughout the annual reports of the Department of Justice and have included:

- The department collaborated with Mokami Status of Women Council, Labrador Friendship Centre and Aboriginal groups to enhance understanding of female offender needs and services in Labrador;
- The department supported Sheshatshiu Innu First Nation (SIFN) to offer a one week land-based women's healing retreat at Gull Island in fiscal year 2011-12. Justice representatives including RCMP, probation and victim services were invited to present;
- The RCMP continued its participation in the National Women's Advisory Committee addressing employment equity in relation to female employment objectives;
- In recognition of International Women's Day, all regions of the RNC met with representatives from women's organizations to review statistics on police reported incidents of crime and victims of crimes against persons in RNC jurisdictions, police response and related goals identified in the RNC Corporate Plan;
- In April 2011, the Chair of the RNC Respectful Workplace Program (RWP) Committee attended the Creating Safe Spaces Workshop which focused on affirming lesbian, gay and bisexual youth and adults;
- RCMP members of the Northern Peninsula District participated in a celebration of 500 years of Aboriginal Culture that took place at Port aux Choix; and
- Members of the RCMP and RNC were involved in the planning of the International Association of Women in Policing conference which was hosted in St. John's in September 2012.

<b>Indicator:</b>	Awareness activities improved
<b>Results</b>	

Awareness activities were improved. Examples included:

- Aboriginal awareness sessions were offered throughout the department and included information on Aboriginal culture, religion, traditional justice, language and government. Participants included employees of Adult Probation, Newfoundland and Labrador Youth Centre and Victim Services. Residents of the NLYC also participated in sessions;
- In January 2013, a full day Aboriginal Awareness Training session was held for staff of the Fish and Wildlife Enforcement Division in Labrador;
- There are three Aboriginal Liaison Officer positions in Adult Corrections: one at the Newfoundland and Labrador Correctional Centre for Women and two at the Labrador Correctional Centre (LCC). These positions provide an ongoing focus on Aboriginal awareness;
- Staff development focused on diversity was delivered;
- As part of the Respectful Workplace Program, the RNC offered four opportunities for training on issues related to respectful workplace;
- On October 11, 2012, the RNC Respectful Workplace Committee delivered Respectful Workplace Frontline training to 19 RNC police officer cadets;

- On February 27, 2013, 70 RNC employees participated in the Canadian Standards Association's webinar on the newly released national psychological health and safety standards for employees in the workplace;
- On March 7, 2013, 54 RNC employees attended a presentation on the status of women in Newfoundland and Labrador delivered by the President of the Provincial Advisory Council on the Status of Women;
- On March 28, 2013, 17 RNC employees attended a presentation delivered by the Office of Immigration and Multiculturalism on cultural competency;
- The RCMP's Employee Equity / Leadership Committee focused on enhancing employment equity awareness through the provision and promotion of professional development opportunities. Examples of training opportunities promoted during 2012-13 included: Newfoundland and Labrador Federal Council Diversity Committee's Multiculturalism Ethnic Food and Cultural Dance event; Diversity Winter Event hosted by the Coalition on Richer Diversity on Employment and Intercultural Communication; Federal Council Diversity Committee's two day Joint Learning Workshop on Duty to Accommodate - Building on an Inclusive Workplace; and the Promotion of Black History Month (February 2013);
- The RCMP's Supervisor Development Program and Manager Development Program include courses on equality and fairness in the workplace;
- The Newfoundland and Labrador Correctional Centre for Women celebrated National Aboriginal Day on June 21, 2012. National Aboriginal Day provides staff and inmates with an opportunity to celebrate and recognize the ongoing contribution of Aboriginal people;
- As part of its annual in-service session, Victim Services staff participated in a workshop entitled True Colours. This workshop builds an awareness of diversity; and
- International Women's Day was recognized by staff in policing, victim services, probation and correctional centres.

<b>Indicator:</b>	Recruitment practices enhanced
<b>Results</b>	

Recruitment practices were enhanced and efforts will continue in this area. Work to date included:

- A senior manager within Adult Custody was assigned to plan and implement a province-wide recruitment drive for 2014-15 to meet the recruitment needs of the organization;
- Corrections and Community Services officials met with the St. John's Native Friendship Centre to discuss Aboriginal recruitment in urban communities;
- The practice of gender balance was implemented on all selection boards for positions within Adult Corrections; and
- The Atlantic Heads of Corrections Sub-Committee on Training and Development developed correctional officer core competencies that can be beneficial in recruitment in Corrections.

<b>Indicator:</b>	Aboriginal organizations engaged
<b>Results</b>	

Aboriginal organizations were engaged. Examples included:

- RNC invited the St. John's Native Friendship Centre to present on Aboriginal awareness;
- The department partnered with Sheshatshiu Innu First Nation to establish a community-based victim services worker and a probation services worker in Sheshatshiu;
- The department partnered with Sheshatshiu Innu First Nation for a court interpreter and a prison liaison worker in Happy Valley-Goose Bay;

- In response to a request from Nunatsiavut, the department provided training on family violence legislation to community workers from various Inuit communities;
- The department renewed Community Tripartite agreements in Nain, Hopedale, Makkovik and Rigolet;
- The department coordinated the organization of a three-day facilitation skills training session in Happy Valley-Goose Bay for Innu service providers;
- The department organized ongoing training to Innu and Inuit interpreters in areas of family violence and sexual assaults; and
- The RCMP is focused on the recruitment of female and Aboriginal applicants.

<b>Indicator:</b>	Multiculturalism policy promoted throughout the justice system
<b>Results</b>	

The multiculturalism policy was promoted throughout the justice system. Examples included:

- In March 2012, Chief Johnston, Deputy Chief Singleton, Deputy Chief Janes and the Police Studies Cadet Class attended a half-day session sponsored by the Association for New Canadians (ANC) entitled “Building Bridges: Policing in a Diverse Society”;
- In March of each year, in recognition of multicultural week and the International Day for the Elimination of Racial Discrimination, various areas throughout the department participated in multicultural activities; and
- The Department of Justice coordinated and delivered Aboriginal awareness sessions for justice professionals and staff in various locations throughout the province.

#### Objective for 2013-14 Reporting Period:

<b>Objective 2.3:</b>	By March 31, 2014, the Department of Justice will have enhanced its recruitment practices to reflect the diverse needs and interests of clients.
<b>Measure:</b>	Recruitment practices enhanced to reflect the diverse needs and interest of its clients

<b>Indicator:</b>	Implemented practice of gender balance on selection boards for positions within Adult Corrections
<b>Results</b>	

The practice of gender balance was implemented on all selection boards for positions within Adult Corrections. Specifically:

- During the fiscal year, approximately 20 competitions were held and all selections boards for the competitions were gender balanced.

<b>Indicator:</b>	Promoted the value of diversity and respect in the workplace within correctional institutions
<b>Results</b>	

The value of diversity and respect in the workplace within correctional institutions was promoted. Specifically:

- Respectful Workplace sessions were held for staff at Her Majesty’s Penitentiary; six sessions were held for front line staff (53 participants in total), and two sessions were held for managers (19 participants in total). Associated materials from the sessions were posted online and are available



- to all staff; and
- A Captain at Her Majesty's Penitentiary was certified as a Respectful Workplace Program facilitator. This will ensure capacity to extend the training to other provincial facilities during fiscal year 2014-15.

<b>Indicator:</b>	Promoted education and awareness about justice careers and opportunities to target populations
<b>Results</b>	

Education and awareness about justice careers and opportunities was promoted to targeted populations. Specifically:

- The Department of Justice recognizes the importance of inclusion and diversity in the workplace, and is taking a long-term approach to this issue;
- The RCMP partnered with Qalipu First Nation to:
  - hire nine post-secondary students to work on crime prevention projects at RCMP detachments in Central and Western areas of the island portion of the province; and
  - continue the Qalipu First Nation / RCMP summer student program. Six registered Qalipu First Nation members, who were post-secondary students aged 19 or older, participated in the training program. The Qalipu First Nation funds salaries and uniforms, and Community and Aboriginal Policing Services (CAPS) provides training followed by eight weeks of summer employment where these students are engaged in various crime prevention activities.
- One young person was hired under the Aboriginal Pre-Cadet Program at the Grand Falls-Windsor Detachment. This program provides young Aboriginal people with 17 weeks of summer employment, including three weeks of training at Regina, Saskatchewan;
- Corrections and Community Services officials met with the St. John's Native Friendship Centre to discuss Aboriginal recruitment in urban communities;
- A senior manager within Adult Custody was assigned to plan and implement a province-wide recruitment drive for fiscal year 2014-15, which will meet the recruitment needs of the organization; and
- The RNC website was redesigned and now more prominently promotes the recruitment efforts of the RNC.

<b>Indicator:</b>	Delivered training related to best practices in recruitment activities for appropriate staff
<b>Results</b>	

Training related to best practices in recruitment activities was delivered for appropriate staff at Corrections and Community Services. Specifically:

- The Correctional Officer Recruit Training Program was reviewed to include topics such as gender sensitivity training.

### Issue 3: Public Access to Justice

During the past three years, the Department of Justice continued its efforts to enhance access to justice through stakeholder engagement, research and support for new initiatives.

#### Key Achievements

During fiscal year 2011-12:

- Stakeholders were engaged to discuss issues related to female offender needs in the justice system;
- Implementation of initiatives to address the needs of women involved in the justice system began, including support for: an Innu women's healing retreat; ongoing interpreter training in Labrador to build knowledge and improve skills in family violence and sexual assault cases; training for Inuit women's groups in Labrador to enhance their knowledge of the justice system and family violence legislation; and
- Victim Services launched a series of ads to create awareness of its services and issues victims face.

During fiscal year 2012-13:

- A Peer Review of Psychiatry Services at Her Majesty's Penitentiary was completed;
- Cross-jurisdictional research was conducted to explore programming provided to Aboriginal female offenders across Canada;
- Planning commenced for the implementation of a new model of mental health services within Adult Corrections, referred to as the Recovery Model;
- A new psychiatric chart recording process was implemented within Adult Custody; and
- Adult Corrections supported various options and programs for offenders who were completing their period of incarceration and preparing to transition back into the community as contributing members.

*\*More detail on the achievements in 2011-12 and 2012-13 can be found in the Department of Justice Annual Reports found on the department's publication page at <http://www.justice.gov.nl.ca/just/publications/index.html>.*

During fiscal year 2013-14:

- An external review of the Legal Aid Commission was completed and all recommendations were accepted in principle by the Provincial Government;
- Mobile workstations were implemented in the Fish and Wildlife Enforcement Division;
- Adult Probation policy was reviewed; and
- The Female Offender Committee continued to focus on service delivery responses.

*\*More detail on the achievements in 2013-14 can be found in the report on the indicators for objective 3.3 as found in the following section.*

The Department of Justice also collaborated with and supported the National Action Committee on Access to Justice. These initiatives combined to enhance access to the justice system. This work supported the Strategic Direction of government entitled *Access to Justice* (focus areas: outreach service enhancement and eligibility criteria for various program areas).

<b>Goal 3:</b>	By March 31, 2014, the Department of Justice will have enhanced public access by addressing select issues.
<b>Measure:</b>	Public access enhanced by addressing select issues

<b>Indicator:</b>	Access to justice barriers researched
<b>Results</b>	

Access to justice barriers was researched. Specifically:

- Research was conducted to determine current best practices and issues associated with female offender programming. A cross-jurisdictional analysis and literature review was completed. Additionally, select stakeholders were surveyed and others interviewed; and
- Identification and assessment of issues occurred through literature reviews, meetings with stakeholder groups in Labrador, engagement of officials and canvassing of agencies involved in service delivery. While the focus of these efforts involved Labrador, other programs within Justice have been included in discussions to identify and assess issues related to improving access to justice services.

<b>Indicator:</b>	Outreach services enhanced
<b>Results</b>	

Outreach services were enhanced. Specifically:

- The department supported Innu women's healing retreat;
- The department supported ongoing interpreter training in Labrador to build knowledge and improve skills in family violence and sexual assault cases;
- The department coordinated the delivery of training to Inuit women's groups in Labrador to enhance their knowledge of the justice system and family violence legislation;
- Victim Services launched a series of advertisements to create awareness of its services and issues victims face;
- Improvements to the Clarenville Correctional Centre for Women were completed;
- Options for enhanced outreach services were identified;
- The Peer Review of Psychiatry Services at Her Majesty's Penitentiary resulted in a recommendation that a new model be adopted for the provision of mental health services within Adult Corrections; This model is referred to as a Recovery Model;
- A training program was developed for the Recovery-based approach;
- A new psychiatric chart recording process was implemented;
- Contracts were negotiated with Sheshatshiu Innu First Nation to partner in the delivery of community based probation services and victim services;
- The Department of Justice partnered with Nunatsiavut Government and Sheshatshiu Innu First Nation for Prison Liaison Officer positions;
- The Female Offender Committee in Labrador completed its mandate;
- The Department of Justice partnered with community organizations to strengthen services for offenders while incarcerated and upon release; and
- Adult Corrections established a provincial recovery network comprised of health, justice and community representatives, created a Corrections and Mental Health Working Group, and introduced an improved communications process with community physicians.

<b>Indicator:</b>	Eligibility criteria for select programs analyzed
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<b>Results</b>
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Eligibility criteria for select programs was analyzed. Specifically:

- Selection criteria was analyzed and implemented for the recently initiated trauma program offered at the Newfoundland and Labrador Correctional Centre for Women; and
- Adult Probation, with its community partners, has reviewed and analyzed program criteria, which resulted in an improved referral process and enhanced client participation in programs.

<b>Indicator:</b>	Needs of women involved in the justice system, including women living within the Labrador region of the province, addressed
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<b>Results</b>
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The needs of women involved with the justice system were assessed. The assessment process took longer than originally anticipated and it will take more time to address specific recommendations. Efforts in this area are ongoing and work to date included:

- Stakeholders were engaged to discuss issues related to female offender needs in the justice system. This included the Provincial Advisory Council on the Status of Women, Mokami Status of Women Council, Labrador Friendship Centre, Nunatsiavut, Sheshatshiu and Mushuau Innu First Nations, Women's Policy Office and representatives of the Justice Minister's Committee on Violence Against Women. Public and media interest, the requests of stakeholder groups, particularly in Labrador, a report of the Citizen's Representative, and government commitments to improve responses for women in Labrador have specifically focused on this issue.
- Adult Probation reviewed its Case Management practices as they pertain to female offenders. A jurisdictional scan was completed, areas of improvement were identified, and recommendations were drafted. The draft recommendations are pending review and analysis.

#### Objective for 2013-14 Reporting Period:

<b>Objective 3.3:</b>	By March 31, 2014, the Department of Justice will have enhanced eligibility criteria and service delivery responses in select programs.
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<b>Measure:</b>	Eligibility criteria and service delivery responses in select programs enhanced
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<b>Indicator:</b>	Mobile workstations implemented in the Fish and Wildlife Enforcement Division
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<b>Results</b>
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- The Fish and Wildlife Enforcement Division implemented a hybrid model of mobile work stations and office locations. In addition to specific office locations, the Division installed mobile workstations in 40 of its vehicles. This included a rugged-style laptop computer, mobile printer and all mounting hardware. Furthermore, these 40 vehicles were equipped with "advanced vehicle location" equipment. Overall, this equipment will increase the amount of time officers spend on patrol, and increases officer safety.

**Indicator:** Service delivery of the Legal Aid Commission reviewed

**Results**

- An external review of the Legal Aid Commission was conducted during the 2013-14 fiscal year. The final report was released publicly in March 2014 and the Provincial Government accepted all 13 recommendations in principle. On March 24, 2014, the Provincial Government announced it would be investing an additional \$7.1 million in the legal aid system over three years, with \$2.1 million being funded through Budget 2014.

**Indicator:** Adult Probation policy reviewed with an emphasis on service delivery enhancements

**Results**

- The Adult Probation policy was reviewed with an emphasis on service delivery enhancements. In consultation with managers and frontline staff, the Case Management section was revised and implemented in September 2013. Revisions to the remaining sections of the policy will be completed by August 2014.

**Indicator:** Victim Services policy reviewed with an emphasis on service delivery enhancements

**Results**

- The Victim Services policy was reviewed with an emphasis on service delivery enhancements. In consultation with managers and frontline staff, most of the revisions were made by the end of fiscal year 2013-14. All revisions will be completed and the revised policy will be implemented in July 2014.

**Indicator:** Female Offender Committee continued to focus on service delivery responses

**Results**

- The Central Labrador Female Offender Committee continued to focus on service delivery responses and completed its mandate during 2013-14. Specifically:
  - A research paper entitled “Programming for Female Offenders and Aboriginal Female Offenders in the Community” was completed;
  - An inventory of local programs and services specific to female offenders in central Labrador was developed;
  - Cross-jurisdictional research was completed for the purpose of seeking information on community services available to provincially sentenced Aboriginal female offenders in Canada;
  - Networking was enhanced amongst Committee members and organizations in central Labrador; and
  - Areas for further analysis were identified.

## Opportunities and Challenges Ahead

During fiscal year 2013-14, the Department of Justice developed a new three year strategic plan. Through this planning process, a number of key opportunities and challenges were identified. Key focus areas over the next three years include: community safety; court security; gender balance; and workforce strengthening.

### Community Safety

The Department of Justice is committed to ensuring the safety of our communities. Crimes are increasingly complex, with ever changing technological advancements enabling criminal activity to cross national and international borders. One of the ways the department is addressing community safety is through investments in policing.

The Policing Studies Program at Memorial University will expand class size over the next few years to allow for additional RNC recruits. This will help ensure a strong and stable police force and counter the impact of high numbers of retirements.

Significant resources have been dedicated to address organized crime, drug trafficking, child exploitation and intimate partner violence in recent years. Specifically:

- The Combined Forces Special Enforcement Unit of Newfoundland and Labrador (CFSEU-NL) was announced in Budget 2013 to focus on organized crime, drug trafficking and child exploitation. This Unit began its work in 2013-14 and the benefits to community safety are already evident;
- The RCMP and RNC have been working together to address the increasing criminal activity associated with Outlaw Motorcycle Gangs (OMGs) in this province. This work will continue in order to address this area of organized criminal activity; and
- Budget 2014 announced new positions to support an integrated policing model to address intimate partner violence. This integrated policing initiative will begin its work in fiscal year 2014-15.

While the challenges to law enforcement are real, these new positions and cooperative efforts provide an opportunity for continued enhancement of community safety.

### Court Security

During 2013-14, an external review of the Office of the High Sheriff was commissioned, received and released publicly. The Provincial Government accepted all 16 recommendation and the Department of Justice will implement all recommendations in a phased-in approach over the next three years. Investments will be made in staffing levels, organizational structure improvements and other security measures. This will significantly enhance court security and address staff concerns throughout the province.

### Gender Balance

The Department of Justice continues to focus on gender equity, particularly in areas of the workforce that have traditionally been male-dominated. While the department has made progress towards increasing women's participation in select areas, there continues to be a need for more work in this area. The department will continue to assess its recruitment practices and workplace culture to address barriers to women's participation. This will contribute to ensuring the Department of Justice has a highly skilled, more balanced and representational workforce.

## Workforce Strengthening

The Department of Justice anticipates a significant number of retirements over the next three to five years. To reduce the anticipated impact, the department is taking a strategic approach to strengthening its workforce. The department will focus on progressive recruitment, professional development and retention practices, to address anticipated challenges.

## Other Opportunities

There are a number of other areas where the Department of Justice sees opportunities to enhance the services it provides to the citizens of Newfoundland and Labrador. Some examples include:

- The work of the National Action Committee on Access to Justice is providing an opportunity for justice stakeholders to work together at the national and local levels to address challenges experienced by those requiring justice services.
- Aging infrastructure continues to be a challenge throughout some areas of the justice system. A long-standing infrastructure challenge has been the need for a replacement correctional facility for Her Majesty's Penitentiary in St. John's. In fiscal year 2013-14, the Provincial Government announced that it was moving ahead with the planning phase for a replacement facility.

## Appendix A: Financial Statements

Expenditure and revenue figures included in this document are based on public information provided in the “Report on the Program Expenditures and Revenues of the Consolidated Revenue Fund for the Year Ended 31 March 2014” (unaudited).

The full report can be viewed at:  
[http://www.fin.gov.nl.ca/fin/public\\_accounts/index.html](http://www.fin.gov.nl.ca/fin/public_accounts/index.html)

You can request a copy of the report by contacting:

**Comptroller General’s Office**

P.O. Box 8700,

St. John’s, NL A1B 4J6

**Phone: 709.729.2341**

### Department of Justice Statement of Expenditure and Related Revenue for the Year Ended 31 March 2014 (unaudited)

		Estimates		
		Actual	Amended	Original
		\$	\$	\$
1.1.01.	Minister’s Office	304,214	323,300	297,700
1.2.01.	Executive Support	1,283,013	1,291,200	1,115,800
1.2.02.	Administrative and Policy Support	2,707,630	2,766,500	2,471,100
	Less Related Revenue (Provincial)	(751,004)	(63,000)	(63,000)
1.2.03.	Legal Information Management	947,741	962,800	823,000
	Less Related Revenue (Provincial)	(16,000)	(29,000)	(29,000)
1.2.04.	Administrative Support (capital)	1,706,122	2,226,500	1,726,500
1.3.01.	Fines Administration	944,708	954,900	910,400
	Less Related Revenue (Provincial)	(671,531)	(700,000)	(700,000)
2.1.01.	Civil Law	9,094,589	9,259,600	7,946,000
	Less Related Revenue (Provincial)	(12,279)	0	0
2.1.02.	Sheriff’s Office	5,189,174	5,255,400	4,431,300
2.1.03.	Support Enforcement	896,632	912,700	838,400
2.1.04.	Family Justice Services	2,082,136	2,099,500	2,181,500
	Less Related Revenue (Federal)	(730,778)	(561,500)	(561,500)
2.2.01.	Criminal Law	7,088,924	7,192,600	7,075,600
	Less Related Revenue (Federal)	(28,854)	(28,500)	(28,500)
2.3.01.	Legal Aid and Related Services	14,077,496	14,078,800	12,715,400
	Less Related Revenue (Federal)	0	(2,135,600)	(2,135,600)



2.3.02.	Commissions of Inquiry	0	1,000	1,000
2.3.03.	Office of the Chief Medical Examiner	857,613	904,200	663,000
2.3.04.	Human Rights	644,918	654,800	669,500
2.3.05.	Office of the Public Trustee	600,930	607,500	587,300
	Less Related Revenue (Provincial)	(517,643)	(260,000)	(260,000)
2.4.01.	Legislative Counsel	679,512	683,400	471,000
3.1.01.	Supreme Court	4,582,553	4,638,600	4,756,800
	Less Related Revenue (Federal)	(29,095)	(15,600)	(15,600)
	Less Related Revenue (Provincial)	73,683	(12,000)	(12,000)
3.2.01.	Provincial Court	10,684,418	10,702,100	10,126,100
	Less Related Revenue (Federal)	(2,730)	0	0
	Less Related Revenue (Provincial)	(432)	0	0
3.3.01.	Court Facilities (capital)	0	450,000	450,000
4.1.01.	Royal Newfoundland Constabulary	55,864,251	56,118,600	47,088,300
	Less Related Revenue (Federal)	(61,701)	(72,600)	(72,600)
	Less Related Revenue (Provincial)	(967,857)	(488,800)	(488,800)
4.1.02.	Royal Canadian Mounted Police	67,859,847	67,866,900	68,855,500
	Less Related Revenue (Provincial)	(93,193)	(78,000)	(78,000)
4.1.03.	RNC Public Complaints Commission	344,060	352,100	282,000
4.1.04.	Royal Newfoundland Constabulary (Capital)	6,886,150	11,843,400	13,055,000
4.2.01.	Adult Corrections	34,633,896	34,850,000	35,438,000
	Less Related Revenue (Federal)	(6,345,300)	(5,493,900)	(5,493,900)
	Less Related Revenue (Provincial)	(969,629)	(564,000)	(564,000)
4.2.02.	Youth Secure Custody	5,260,679	5,305,900	5,101,900
	Less Related Revenue (Federal)	(3,094,264)	(2,237,600)	(2,237,600)
	Less Related Revenue (Provincial)	(15,369)	0	0
5.1.01.	Fish and Wildlife Enforcement	5,921,597	6,077,700	5,877,200
<b>Labour Relations Agency</b>				
6.1.01.	Executive Support	483,545	512,500	439,000
6.1.02.	Administration and Planning	559,069	590,900	700,600
	Less Related Revenue (Provincial)	0	(50,000)	(50,000)
6.1.03.	Labour Relations and Labour Standards	1,157,728	1,170,000	1,183,700
	Less Related Revenue (Provincial)	(152,993)	(160,000)	(160,000)
6.1.04.	Standing Fish Price Setting Panel	143,593	147,700	236,300
<b>Labour Relations Board</b>				
6.2.01.	Labour Relations Board	757,651	791,400	734,600
	Total Expenditures-Department of Justice	244,244,389	251,592,500	239,249,500
	Total Related Revenue	(14,386,969)	(12,950,100)	(12,950,100)
<b>Total: Department</b>		<b>229,857,420</b>	<b>238,642,400</b>	<b>226,299,400</b>

## Appendix B: Strategic Directions 2011-14

<b>Strategic Direction 1:</b>	<b>Public Protection, Order and Safety</b>			
<b>Outcome Statement:</b>	Improve public protection, order and safety for the people in Newfoundland and Labrador.			
This outcome supports the policy direction of government and will require systematic intervention in the following areas:				
Components of Strategic Direction	Applicable to other Entities Reporting to the Minister	This Direction is addressed:		
		In the department's strategic plan	In the department's operational plan	In the branch/divisional work plans of the department
Community-based corrections and community services		✓		
Infrastructure for secure custody			✓	
Court security			✓	
Organized crime and child sexual exploitation			✓	
Family violence			✓	
Community Notification			✓	

<b>Strategic Direction 2:</b>	<b>Access to Justice</b>			
<b>Outcome Statement:</b>	Improved access to the justice system.			
This outcome supports the policy direction of government and will require systematic intervention in the following areas:				
Components of Strategic Direction	Applicable to other Entities Reporting to the Minister	This Direction is addressed:		
		In the department's strategic plan	In the department's operational plan	In the branch/divisional work plans of the department
Culturally sensitive responses to the needs, aspirations and values of Aboriginal people		✓		
Outreach service enhancement		✓		
Clients with complex needs			✓	
Self-represented litigants			✓	
Eligibility criteria for various program areas		✓		

<b>Strategic Direction 3:</b>	<b>Public Trust and Confidence</b>			
<b>Outcome Statement:</b>	Improved public trust and confidence in the justice system.			
This outcome supports the policy direction of government and will require systematic intervention in the following areas:				
Components of Strategic Direction	Applicable to other Entities Reporting to the Minister	This Direction is addressed:		
		In the department's strategic plan	In the department's operational plan	In the branch/divisional work plans of the department
Oversight processes			✓	
Responses to diverse and unique needs of individuals		✓		
Strategic partnerships to enhance integrated service delivery		✓		

<b>Strategic Direction 4:</b>	<b>Innovation, Efficiencies and Technology</b>			
<b>Outcome Statement:</b>	Enhanced innovation and efficiencies in the justice system.			
This outcome supports the policy direction of government and will require systematic intervention in the following areas:				
Components of Strategic Direction	Applicable to other Entities Reporting to the Minister	This Direction is addressed:		
		In the department's strategic plan	In the department's operational plan	In the branch/divisional work plans of the department
Information management needs and practices			✓	
Use of technologies and best practices			✓	

## Appendix C: Public Entities

- Board of Commissioners of Public Utilities
- Child Death Review Committee\*
- Commissioner of Lobbyists
- Consumer Advocate
- Criminal Code Mental Disorder Review Board
- Electoral Boundaries Commission\*\*
- Human Rights Commission
- Human Rights Commission Panel of Adjudicators
- Newfoundland and Labrador Legal Aid Commission
- Office of the Chief Medical Examiner
- Royal Newfoundland Constabulary Public Complaints Commission
- Royal Newfoundland Constabulary Public Complaints Commission Panel of Adjudicators

\*The Child Death Review Committee was appointed in March 2014 and will table its first annual report for fiscal year 2014-15. See *Appendix E* for a description of this entity.

\*\*The Electoral Boundaries Commission is active every 10 years. See *Appendix D* for a description of this entity.

## Appendix D: Electoral Boundaries Commission

The Electoral Boundaries Commission was active in 2006; however, it is currently disbanded. The Electoral Boundaries Commission will be appointed again in 2016, at which time it will meet its planning and reporting requirements as appropriate under the *Transparency and Accountability Act*. In the interim, this appendix will serve to describe the activities of the Commission when it is active, as prescribed in the *Electoral Boundaries Act*.

### Overview

The *Electoral Boundaries Act* states the Electoral Boundaries Commission shall consist of five members. The chairperson is to be appointed by the Chief Justice of Newfoundland and Labrador, and the additional four members are to be appointed by the Speaker of the House of Assembly. The Commission is responsible to the Minister of Justice, and its financial information is included in the financial information for the Department of Justice.

### Mandate

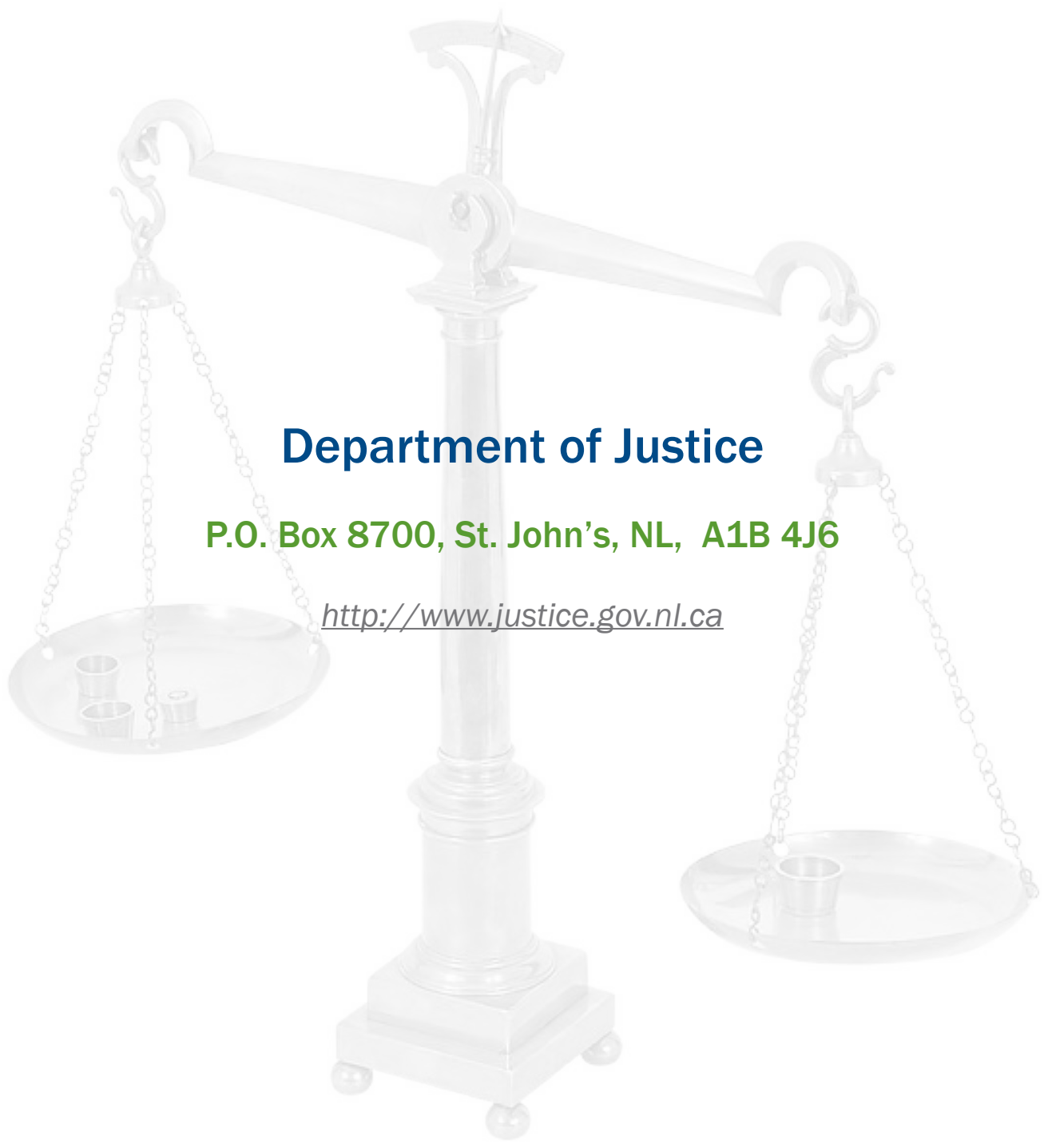
The Commission is directed to divide the province into 48 proposed one-member districts. The Act provides that the Commission divide the Labrador portion of the province into four proposed districts and shall describe the boundaries of those districts in such a manner that the proposed new districts conform as closely as practicable to the present districts. With regard to the island portion of the province, in 2006, the Commission determined the boundaries by obtaining a quotient for each proposed district by dividing the total population of the province (except that portion of the total population living within the area of the province comprising Labrador) by the number 44. In 2016 and subsequent years, the Commission will determine the boundaries by obtaining a quotient for each proposed district by dividing the total population of the province by 47, as per the *Electoral Boundaries Commission Act*.

The Commission shall assume that the proportion of electors to the general population is constant throughout the province. Where the Commission considers it necessary to do so, it may depart from the quotient not to a greater extent than 10 per cent more or 10 per cent less of the quotient. The Commission may also recommend the creation of a district with a population that departs from the quotient up to 25 per cent more or 25 per cent less of the quotient, where the Commission concludes that the departure is warranted by special geographic considerations.

The Commission will submit a report to the Minister of Justice setting out its recommendations concerning the division of the province, the description of the boundaries and the name to be given to each district, which names shall incorporate the historical and geographical factors that the Commission considers appropriate.







**Department of Justice**

**P.O. Box 8700, St. John's, NL, A1B 4J6**

<http://www.justice.gov.nl.ca>