

NOV 30 2011

Mr. William MacKenzie  
Clerk of the House of Assembly  
Main Floor, Confed. Bldg., East Block

Dear Mr. MacKenzie:

**RE: 2010-11 ANNUAL REPORT**

It is my pleasure to provide ten copies of the 2010-2011 Annual Report for the Heritage Foundation of Newfoundland and Labrador for tabling in the House of Assembly. An electronic copy has also been provided as required.

Sincerely,



**DERRICK DALLEY, M.H.A.**  
The Isles of Notre Dame  
Minister

Attachment

c: Ms. Kimberly Puddister, House of Assembly  
Mr. Andy Fowler, House of Assembly  
Ms. Wanda Mazerolle, Transparency and Accountability Office

HERITAGE FOUNDATION  
of Newfoundland and Labrador

Annual Report  
2010-2011



**Cover**

**St. John the Evangelist Anglican Church  
Registered Heritage Structure  
Conception Bay South**

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November 8, 2011

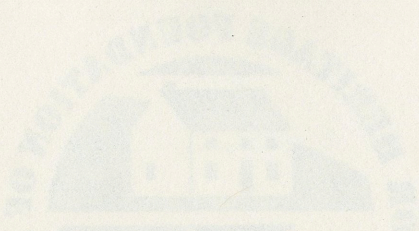
The Honourable Derrick Dalley  
Minister of Tourism, Culture and Recreation  
P.O. Box 8700  
St. John's, NL  
A1B 4J6

Dear Minister:

This Annual Report is submitted in accordance with *Section 28 of The Historic Resources Act* and covers the activities of the Heritage Foundation of Newfoundland and Labrador (HFNL) for the fiscal year **2010-11**.

The Heritage Foundation of Newfoundland and Labrador was established in 1984 under *Part IV of The Historic Resources Act* and enacted by the House of Assembly in legislative session. The *Act* confers on the Foundation the authority to preserve the built heritage through: the designation of heritage buildings, structures and districts; the provision of grants to assist with the preservation of designated buildings, and the provision of professional advisory services to individuals and organizations. Through this, HFNL stimulates an understanding and appreciation of the architectural, cultural and historical value of the cultural landscape.

In 2008 HFNL was the organization chosen to lead and implement the province's Intangible Cultural Heritage Strategy. Our mission is to safeguard and sustain the Intangible Cultural Heritage (ICH) of Newfoundland and Labrador for present and future generations everywhere, as a vital part of the identities of Newfoundlanders and Labradorians, and as a valuable collection of unique knowledge and customs. This will be achieved through policies that support initiatives that will celebrate, record, disseminate and promote our living heritage and help to build bridges between diverse cultural groups within and outside Newfoundland and Labrador.



The 2010-11 annual report for the Heritage Foundation of Newfoundland and Labrador is submitted in accordance with governments commitment to accountability. This report, which reflects the activities and outcomes of the Heritage Foundation of Newfoundland and Labrador from April 1, 2010 to March 31, 2011, as well as the activities and outcomes over the three year period of the Activity Plan 2008-2011, was prepared under the direction of the Board of Directors and the Board is accountable for the actual results reported therein.

Respectfully submitted,

Kenneth Flynn, Chair  
Heritage Foundation of Newfoundland and Labrador

**Mandate:**

The Heritage Foundation of Newfoundland and Labrador was established in 1984 under *Part IV, sections 19-30* of the *Historic Resources Act* and enacted by the House of Assembly in legislative session. The Foundation has a primary mandate to preserve one of the most visible dimensions of Newfoundland and Labrador culture - its architectural heritage. The mandate of the Foundation is to preserve this built heritage through: the designation of heritage buildings, structures and districts; the provision of grants to assist with the preservation of designated buildings, and the provision of professional advisory services to individuals and organizations; and through this, to stimulate an understanding and appreciation of the architectural, cultural and historical values of the cultural landscape.

**Overview:**

The Heritage Foundation of Newfoundland and Labrador was established in 1984 under *Part IV of The Historic Resources Act* and enacted by the House of Assembly in legislative session. The Foundation is the pre-eminent organization in the province mandated to preserve one of the most visible dimensions of Newfoundland and Labrador’s culture – its architectural heritage.

The Foundation is composed of a Board of Directors appointed by the Lieutenant-Governor in Council. The Board of Directors is composed of 12 members: Chairperson, Vice-Chairperson, government representative and several Board members (full complement shall consist of not less than 7 nor more than 12 members as per the *Act*).

The *Act* confers on the Foundation the authority to preserve the built heritage through: the designation of heritage buildings, structures and districts; the provision of grants to assist with the preservation of designated buildings, and the provision of professional advisory services to individuals and organizations. Through this, HFNL stimulates an understanding and appreciation of the architectural, cultural and historical values of the cultural landscape. Changes to the *Act* in 2001 governing the Foundation allowed the Foundation to designate whole areas, districts and communities as Registered Heritage Districts, which will denote the unique heritage values of structures and their association to the landscape.

This year the Foundation received \$ 675,000 from the provincial government for the following: Operating grant \$ 300,000; Restoration/Maintenance Grants \$ 200,000; ICH Grant \$ 75,000; Fisheries Heritage Grant \$ 75,000; ICH Training Initiative \$15,000, and ICH Digital Archives Project \$10,000.

**Board of Directors:**

Kenneth Flynn, Chair	Jerseyside	Shannie Duff, Vice Chair	St. John’s
Dominic Lundrigan	Burin	Roy Dawe	Cupids
Kim Blanchard	St. John’s	Joan Anderson	Makkovik, Labrador
Doug Wells	Harbour Breton	Mike Paterson	Upper Amherst Cove
Sandra Wheeler	Corner Brook	Frank Crews	Grand Bank
Jerry Dick, TCR	St. John’s		

**HFNL staff:** George Chalker, Executive Director; Dale Jarvis, Intangible Cultural Heritage Researcher; Madonna Sullivan, Financial Manager; Andrea O'Brien, Outreach Officer/ Church Inventory Officer, and Melissa Squarey, Doors Open Coordinator and ICH Program Assistant.

**Labrador - Cultural Outreach Officer:**

A Provincial Cultural Outreach Position was developed for Labrador. This position, administered by the Newfoundland and Labrador Arts Council, encompasses both “arts” and “heritage”. Donna Roberts, Cultural Outreach Officer, can be reached at (709) 896-9565 and works from Happy Valley-Goose Bay.

**Contact Information:**

HFNL located at 1 Springdale Street may be contacted at P.O. Box 5171, St. John's, NL, A1C 5V5; email at [info@heritagefoundation.ca](mailto:info@heritagefoundation.ca), by phone at (709) 739-1892, toll free at (888) 739-1892 or fax (709) 739-5413. The Foundation's web site is at [www.heritagefoundation.ca](http://www.heritagefoundation.ca).

**Vision:**

The Vision of the Heritage Foundation of Newfoundland and Labrador is of a province which is aware of its unique heritage value and which promotes and benefits from best practices in preserving its historic places.

**Mission:**

By 2011, HFNL will have preserved, protected and strengthened Newfoundland and Labrador's historic places for the benefit of residents of the province and visitors; to have in place strategies to sustain and optimize the province's historical structures that have lost their original sustaining functions, and to have encouraged best practices in heritage conservation.

The Heritage Foundation of Newfoundland and Labrador over the past three years has ensured that the province's historic places were preserved, protected and strengthened. The Mission of HFNL over the life of the Activity Plan 2008-2011 was threefold “preserve, protect and strengthen Newfoundland and Labrador's historic places for the benefit of residents of the province and visitors; to have in place strategies to sustain and optimize the province's historical structures that have lost their original sustaining functions; and, to have encouraged best practices in heritage conservation.

The following measures and indicators will show that HFNL has fulfilled its Mission as well as its Vision of having a province that is “aware of its unique heritage value and which promotes and benefits from best practices in preserving its historic places”.

**Measure:**

The province's historic places are preserved, protected and strengthened.

**Indicators:**

- Preserved historic places by designation as Registered Heritage Structures and Registered Heritage Districts;
- Strengthened historic places by providing grants to restore the structures to their original status and provided technical advice on proper restoration/conservation practices; and,
- Protected historic places by plaquing structures/districts and listed these structures on the Provincial Register of Historic Places and the Canadian Register of Historic Places.



Since 2008, HFNL has designated 36 Structures as Registered Heritage Structures (RHS); approved \$801,309 in grants to 52 RHS; and has designated 3 areas as Registered Heritage Districts (RHD). The recipients of these grants are provided with technical advice for the proper restoration/conservation practices when restoring their RHS from both Board and staff members and are given access to “*The Standards and Guidelines for the Conservation of Historic Places in Canada*” which is a pan-Canadian reference manual for heritage conservation practice in Canada.

Over the life of the Activity Plan 2008-2011, the Foundation has plaqued 54 Registered Heritage Structures and 2 of its 3 Registered Heritage Districts - Tilting and Port Union - the RHD Plaque for Woody Point has been ordered and this district will be plaqued early next year. These Registered Heritage Structures; Registered Heritage Districts; as well as all municipal designations received by the Foundation have been uploaded and/or are on a waiting list to be uploaded to the Canadian Register of Historic Places.

**Measure:**

Strategies have been put in place to sustain and optimize the province’s historic places that have lost their original, sustaining functions, i.e. ecclesiastical structures.

**Indicators:**

- Held a provincial church forum with over 140 registered delegates from both the Island and Labrador to raise awareness of the disappearance of these architecturally and historically important structures;
- Introduced a dedicated provincial restoration grant program for ecclesiastical structures of historical and architectural importance;
- Worked with government to ensure good stewardship of historically important provincially owned structures to curb decades of neglect; and,
- Worked with government and the private sector to optimize the adaptive reuse of structures of historical and architectural importance.

HFNL hosted a Church Conference “*Conservation of Sacred Places*” which was attended by over 150 people from religious groups, municipalities and the heritage community. Speakers, delegates and panellists highlighted the historical value of religious buildings, present day stewardship challenges and concerns for the future sustainability of these buildings.

HFNL worked with government to optimize the adaptive reuse of structures of historical and architectural importance. The provincial government permitted the Foundation to redirect a portion of previous Fisheries Heritage grant monies to allow the Foundation to complete the Ecclesiastical Inventory and to devise a rating methodology to record the most important ecclesiastical structures. Once this rating is complete, and the most important ecclesiastical structures are identified, the Foundation can explore the next steps for moving forward with supporting ecclesiastical heritage. The Foundation is presently working with government to put in place criteria to deal with these structures in the future.

The Foundation’s Executive Director sat on a Committee to work with government to introduce a policy for the management of Government-owned heritage places and the adaptive re-use of heritage structures. Appropriate policies and protocols for the identification and management of

Heritage Places will: provide clarity on how to manage them; allow the Province of Newfoundland and Labrador to be pro-active; and, allow the Province to take a leadership role in the stewardship of its heritage resources as articulated in Creative Newfoundland and Labrador, the Province's cultural policy (2006).

This document lays out a policy that once adopted, will have the principles and protocols for the management of heritage places owned and managed directly by the Government of Newfoundland and Labrador. The Policy for the Evaluation and Selection, Management, and Adaptive Re-use of Government-owned Heritage Places consists of three parts: Identification of Heritage Places; Management; and, Adaptive re-use. While this policy applies only to those Heritage Places directly owned and managed by the Government of Newfoundland and Labrador, the Province will encourage their adoption by other agencies that are responsible for publicly-owned heritage assets such as schools, libraries, hospitals, and post-secondary institutions.

The Foundation is also working with the private sector to maximize the adaptive reuse of ecclesiastical structures. One very successful adaptive reuse of a church was the All Saints Anglican Church Registered Heritage Structure in English Harbour. The exterior has been restored and the church is being used as an arts studio/centre.

Other church/church buildings that have an adaptive reuse are St. Augustine's Anglican Church in Cupids now called Cupids Haven and operated as a Bed and Breakfast; the former Immaculate Conception Roman Catholic Church in Admiral's Cove now a private residence; St. George's Anglican Church Registered Heritage Structure in Brigus currently used for musical performances; and St. Joseph's Roman Catholic Church, St. John's currently operated as a commercial condominium.

This past fiscal year, HFNL had made great strides to put strategies in place to sustain and optimize the province's historic places that have lost their original, sustaining functions, i.e. ecclesiastical structures. However, there is a variance in that the Foundation did not introduce a dedicated provincial restoration grant program for ecclesiastical structures of historical and architectural importance. The Ecclesiastical Program has progressed at a slower pace than originally anticipated. Convening meetings with the number of parties involved i.e. church hierarchy of the principal faiths of the province, has proven a challenge. As well, the categorizing of the ecclesiastical structures has taken longer than originally planned.

**Measure:**

Best practices in heritage conservation are encouraged.

**Indicators:**

- Provided recipients of grants technical support by way of "how to" publications, i.e. *Standards and Guidelines for the Conservation of Historic Places in Canada: Residential Heritage Conservation in St. John's: Conserving our Fisheries Heritage* and *Guide to the Installation of Exterior Wood Cladding*;
- Provided workshops on Standards and Guidelines and on municipal approaches to heritage conservation; and,
- Provided expert and professional advice to owners of Registered Heritage Structures by both the Board and staff.

HFNL has ensured that grant recipients have the technical support by way of “how to” publications to encourage the use of best practices in heritage conservation. The following publications have been distributed to educate municipalities, as well as the general public on these best practices in the conservation of our built heritage - *Standards and Guidelines for the Conservation of Historic Places in Canada*; *Residential Heritage Conservation in St. John’s*; *Conserving our Fisheries Heritage*; and, *Guide to the Installation of Exterior Wood Cladding*.

HFNL conducted numerous Municipal Heritage Designation workshops throughout the province to address the role municipalities can play in heritage conservation. These workshops encouraged municipalities to engage their heritage and designate structures under the *Municipalities Act, Section 210* and have resulted in the distribution of designation certificates to communities throughout the province. These municipal designations have been listed to the PRHP and uploaded to the CRHP.

In October 2009 the Foundation held a special day-long workshop in St. John’s called *Conserving Historic Cemeteries* which was full to capacity and garnered quite a bit of publicity. Workshops on *Standards and Guidelines for the Conservation of Historic Places in Canada* have been held throughout the province. The Standards and Guidelines, is a federal, provincial and territorial collaboration which offers guidance for sound decision making when planning interventions to historic places.

HFNL staff and Board provided expert and professional advice to owners of Registered Heritage Structures by way of these workshops, meetings, phone/email enquiries and by distribution of the aforementioned publications.

The Mission of HFNL, with its measures and indicators, is in line with the strategic direction of Government to ensure that Newfoundland and Labrador’s distinctive tangible cultural heritage is preserved, protected and strengthened.

## Goals - 2010-2011

### Goal 1

The Foundation has the authority to designate buildings and other structures as Registered Heritage Structures. The benefits of designation to individuals or groups include eligibility for grants, provincial recognition of the structure and plaquing of the building to indicate its significance. This goal is in line with the strategic direction of Government to ensure that Newfoundland and Labrador’s distinctive tangible cultural heritage is preserved, protected and strengthened.

**By 2011 the Heritage Foundation of Newfoundland and Labrador (HFNL) will have improved its Registered Heritage Structure and Registered Heritage Structure Grant Programs.**

**Measure:**

Improved the Registered Heritage Structure (RHS) and Registered Heritage Structure Grant (RHSG) Programs.

**Indicators:**

- Seek funding to assist owners of Registered Heritage Structures with maintenance grants;
- Guidelines for the issue of ongoing maintenance of Registered Heritage Structures developed;
- Guidelines developed for addressing the issue of protecting Registered Heritage Structures, and,
- Updated forms to reflect the privacy legislation.

**Objective 2011**

By 2011 have developed guidelines addressing the issue of protecting Registered Heritage Structures.

**Measure:**

Developed guidelines addressing the issue of protecting Registered Heritage Structures.

**Indicators:**

- Guidelines developed to visually inspect all Registered Heritage Structures (RHS) every three years to ensure Grant Agreement adhered to;
- Guidelines developed to ensure all owners of RHS are contacted to update files and where applicable reminded of Easements on their properties;
- Guidelines developed to ensure all RHS grant recipients since 2011 are given Parks Canada website to view *Standards and Guidelines for the Conservation of Historic Places in Canada* (S&G).

***Fiscal Year 2010-2011 Indicators***

In 2010-11 fiscal year, guidelines, with an evaluation chart, were established to ensure that inspections are undertaken on all RHS that have received a RHS Grant. Visual inspections are undertaken when staff members travel to various regions of the province. These visual inspections are augmented by the services of Board Members, as well as heritage organizations that have partnered with the Foundation over the years. Also since 2010, HFNL initiated guidelines to track ownership changes of RHS and to inform new owners of RHS that an easement is registered on their property.

Since early 2010 guidelines were developed to ensure all grant recipients have been directed to the Parks Canada website to view the *Standards and Guidelines for the Conservation of Historic Places in Canada* and new grant recipients are supplied with a CD version of this document.

With the development of guidelines to (i) visually inspect all RHS, (ii) to ensure all RHS owner are contacted to update files and (iii) to ensure all RHS grant recipients receive either Parks Canada website or a copy of the S&G, HFNL has met its 2011 indicators and there are no variances.

***Seek funding to assist owners of Registered Heritage Structures with maintenance grants***

The Foundation has been committed over the past three years to improve its Registered Heritage Structure and Registered Heritage Structure Grant Programs. In 2008 the Dept. of TCR increased the Registered Heritage Structure restoration grant to the Foundation by \$100,000 bringing the total amount for these RHS grants to \$200,000 per year. The Foundation was then able to increase the maximum grant amount from \$10,000 per structure to \$15,000 in 2008 and to a maximum of \$30,000 per structure this past fiscal year. As noted below, HFNL also approved monies from the RHS Grant from TCR to be directed as Maintenance Grants for these restored RHS.

***Guidelines for the issue of ongoing maintenance of Registered Heritage Structures developed***

Since 1988 HFNL has designated over 350 structures throughout Newfoundland and Labrador and has provided over 2.5 million dollars for their restoration. Many of these earlier restored structures were in desperate need of exterior maintenance. The Foundation therefore introduced a maintenance grant program which is available to previously designated structures with strict guidelines in place. The maximum amount would be \$2,000 per structure on a 50/50 cost shared basis; the structure would have to be a previously designated RHS; the structure would only be eligible for a grant after five years of having received the original restoration grant; an application for the maintenance grant could be submitted to HFNL at any time; the Executive Director and staff of the Foundation would deal in-house with the maintenance grants; cost estimates, photographs, work schedules would be required, and the eligible work items would be the same as RHS Grant requirements.

***Guidelines developed for addressing the issue of protecting Registered Heritage Structures***

All owners of RHS who receive a RHS Grant from the Foundation are required to sign a contract which lists guidelines that they have to follow in the restoration of their property. These include, but are not limited to, (a) a Statement of Significance (SoS) included in the contract which outlines for the client the Character Defining Elements that are not to be altered, (b) restoration projects must abide by the *Standards and Guidelines for the Conservation of Historic Places in Canada*, and (c) the owners must enter into an easement covenant agreement with the Foundation - a legal document registered at the Registry of Deeds and which is effective for the life of the structure.

***Updated forms to reflect the privacy legislation***

In 2008 Part IV of the *Access to Information and Protection of Privacy Act (ATIPPA)* was proclaimed by the Government of Newfoundland and Labrador and applied to all public bodies with the key purpose of protecting the privacy of individuals whose personal information is held by public bodies. The Foundation, a government entity, collects personal information in order to administer its programs and fulfil its mandate. A staff person with the Foundation attended meetings with government officials and reported to the Foundation the proper protocol for maintaining, protecting and disposing of personal information collected. In 2009 the Foundation added the following privacy statement to all its application forms **“Personal information is being collected for the purpose of assessing application/final reports under the grants programs. All records are considered confidential and will be handled in accordance with the *Access to Information and Protection of Privacy (ATIPP) Act*. Any questions or comments can be directed to [info@heritagefoundation.ca](mailto:info@heritagefoundation.ca) or 739-1892, toll free 1-888-739-1892”**.

Over the three year period of the Activity Plan, HFNL has improved its Registered Heritage Structure and Registered Heritage Structure Grant Programs and therefore has met Goal I and its indicators and there are no variances.

## **Goal 2**

In 2001 the Foundation was given the authority by *The Historic Resources Act* to designate whole areas, districts and communities as Registered Heritage Districts, which will denote the unique heritage values of structures and their association to the landscape. This goal is in line with the strategic direction of Government to ensure that Newfoundland and Labrador's distinctive tangible cultural heritage is preserved, protected and strengthened.

**By 2011 the HFNL will have increased the participation of municipalities in the Registered Heritage Districts Program.**

### **Measure:**

An increased number of municipalities will have participated in the Registered Heritage Districts program.

### **Indicators:**

- Number of municipalities to whom the Heritage Foundation will have provided information about the Registered Heritage Districts Program and encouraged them to submit applications (target: increase); and,
- Number of applications for the designation of districts (target: increase).

### **Objective 2011**

By 2011 encouraged municipalities to submit applications to have areas in their jurisdiction designated as Registered Heritage Districts.

### **Measure:**

Encouraged municipalities to submit applications to have areas in their jurisdiction designated as Registered Heritage Districts.

### **Indicator:**

- Continued to work with Heart's Content, Trinity and Grand Bank to help these communities submit an application for a Registered Heritage District.

### ***Fiscal Year 2010-2011 Indicator***

HFNL met with a number of communities to discuss the resources within their boundaries that could be included in their proposed heritage districts. The Foundation held meetings in Heart's Content, Fogo and Bonavista and sent information packages to these communities, as well as to individuals in Grand Bank to assist in the application process to have areas in their town designated as Registered Heritage Districts (RHD). In January 2011, the Town Council of Heart's Content passed a resolution that they approved in principle the application for the Heritage District in

Heart's Content and informed the Foundation that they will be submitting their application for review by the Board of HFNL at their meeting in May 2011.

The process to have an area within a town declared a RHD is a lengthy process taking sometimes years before an application is submitted to HFNL for formal review. HFNL continues discussions with individuals in Trinity and Grand Bank to have these towns submit an application for a RHD.

With the passing of a resolution by the Town Council of Heart's Content informing the Foundation that they will be submitting an application for a RHD in their town early next year and the continued discussions with individuals in the towns of Trinity and Grand Bank to have these towns submit applications, HFNL has met its 2011 objective and there is no variance.

***Number of municipalities to whom the Heritage Foundation will have provided information about the Registered Heritage Districts Program and encouraged them to submit applications (target: increase)***

On November 20<sup>th</sup> and 21<sup>st</sup>, 2009 a two-day workshop was held in Bonavista on "The Benefits of Having a Heritage District" and was facilitated by Mr. Hans Honegger from Tamworth, Ontario. The workshop geared towards municipal leaders, as well as community economic development agencies was attended by over 40 participants from Grand Bank, Bay Roberts, Gillams, Fogo Island, Port Union, Trinity, Jackson's Arm, Isle Aux Morts, Witless Bay, Woody Point, St. John's, Cape Freels, Lumsden, Port Hop Simpson, Placentia, Town of New-West-Valley, Harbour Main, Chapels' Cove, Lakeview, Elliston and of course Bonavista.

The Foundation identified the following communities as having potential heritage districts within their boundaries - Heart's Content, Fogo, Grand Bank, Bonavista and Trinity - and sent information packages on its Registered Heritage Districts Program to each community identified.

The RHD application form was re-worked to provide the applicant, as well as the HFNL Review Committee with an application that was more easily understood by the applicant and provided more information for the Review Committee to make their recommendation.

***Number of applications for designation of districts (target increase)***

HFNL has designated three Registered Heritage Districts - Tilting, Port Union and Woody Point and has received confirmation that the town of Heart's Content will be submitting an application early next fiscal year. Port Union and Tilting have both been officially plaqued with a bronze plaque, and a highway sign was erected at the entrance to the Town of Tilting denoting it as the Registered Heritage District. A plaque has been ordered for Woody Point and this Heritage District will be plaqued early next year.

Over the three year period HFNL has increased the participation of municipalities in the Registered Heritage Districts Program and has therefore met Goal 2 and its indicators and there are no variances.

### **Goal 3**

The Fisheries Heritage Preservation Program (FHPP) was created by the Foundation to provide funding to preserve examples of stages and stage heads, fish stores, flakes and other unique cultural landscape features associated with our fishing industry. The program started with five pilot projects in 2002. Grants are provided to private owners, communities and non-profit groups to restore stages, stores, flakes, lofts and other buildings associated with the fishery in Newfoundland and Labrador. This goal is in line with the strategic direction of Government to ensure that Newfoundland and Labrador's distinctive tangible cultural heritage is preserved, protected and strengthened.

**By 2011 the HFNL will have increased participation in the preservation of the province's fisheries heritage.**

**Measure:**

Increased participation in the preservation of the province's fisheries heritage.

**Indicators:**

- Streamlined the application for the Fisheries Heritage Program making it more user friendly;
- Encouraged applications from communities which have not yet participated in the program;
- Restored fishery related buildings; and,
- Recorded on an online database all buildings restored under this program.

**Objective 2011**

By 2011 have encouraged applications from communities which have not yet participated in the program; have restored fishery related buildings, and have recorded on an online database properties restored under this program.

**Measure:**

Encouraged applications for the Fisheries Heritage Program, restored fishery related buildings and recorded these properties on an online database.

**Indicators:**

- Encouraged applications from communities not yet participating in the program;
- Restored another 25 fishery related buildings; and,
- Recorded on an online database another 25 properties restored this fiscal year.

***Fiscal Year 2010-2011 Indicators***

HFNL provided grants to owners of fishery related buildings to restore these buildings before they are lost forever. Grants are only provided after the buildings are restored by the owners. The owners are required to sign a contract with the Foundation that outlines the work that must be completed and once completed a final report has to be submitted to the HFNL by the owners. This final report includes a description of the restoration work, pictures of the building during and after restoration, as well as original receipts for work completed. Should an owner not restore or does work contrary to the specifications of the Foundation then the grant is revoked.



HFNL contacted community heritage groups and councils of towns/communities which had not participated in the FHPP in previous years and explained how they could apply to have fishery related buildings restored under the Fisheries Heritage Preservation Program and encouraged these groups/towns to submit applications for their fishery buildings. In 2010-2011 fiscal year the Foundation was successful in three new communities availing of the FHPP - Boat Harbour West, Cook's Harbour and Red Bay - Labrador. This past fiscal year, 21 fishery related buildings were awarded grants totaling \$40,300 and up to the end of the fiscal year 6 structures were restored and recorded on an online database.

This fiscal year there was a variance in the number of restored fishery related buildings and the number recorded on an online database. This was due in part to the destruction caused by Hurricane Igor which swept across the Island in September 2010. A number of applications were withdrawn because the structures were completely destroyed and the restoration of some of the remaining structures have taken longer because of the destruction.

***Streamlined the application for the Fisheries Heritage Program making it more user friendly***

In 2008, HFNL streamlined the guidelines and application for the Fisheries Heritage Program to make it more user friendly. HFNL staff contacted town councils and heritage groups which had not availed of the program up to that date, to encourage these communities to restore their Fishery related buildings before they were lost forever.

***Restored fishery related buildings/Recorded on an online database all buildings restored under this program***

Under the Foundation's Fisheries Heritage Program over \$401,000 has been disbursed to over 160 restored fishing related structures in 70 communities. All restored buildings have been recorded on an online database.

Although HFNL had a variance this fiscal year due to destruction caused by Hurricane Igor, the Foundation has actually doubled the number of buildings it aimed to restore and record over the three year period. The Foundation's goal was 80 structures - 30 in year one and 25 in year two and three, but as noted above, the Foundation restored and recorded 160 structures over the three year period and each year a number of new communities were added.

**Goal 4**

The Foundation, under contract to the Provincial Government, delivers the services of the Historic Places Initiative (HPI) Program in Newfoundland and Labrador. The Foundation delivers the program through municipal engagement, writing Statements of Significance, populating the CRHP, and the promotion of the *Standards and Guidelines for the Conservation of Historic Places in Canada*.

**By 2011 the HFNL will have promoted a culture of conservation with regard to Canada's Historic Places.**

**Measure:**

Promoted a culture of conservation with regard to Canada’s Historic Places.

**Indicators:**

- Increased listings to the Canadian Register of Historic Places by 30 historic places a year;
- Conducted ten workshops to address the role municipalities can play in heritage conservation;
- Updated the HFNL website to better promote the objectives of the Historic Places Initiative; and,
- Upgraded and populated the Provincial Register of Historic Places database application.

**Objectives 2011**

By 2011 the HPI Program will have ceased.

On April 4, 2003, the Province entered into a Contribution Agreement with the Government of Canada to fund the Historic Places Initiative (HPI). The objectives of the Contribution Agreement were to develop an online Provincial Registry of Historic Places and to develop and implement programs related to promoting and integrating the Historic Places Initiative at the Provincial level in Newfoundland and Labrador. The Province appointed the Foundation to administer this Initiative on its behalf.

As noted in the *2011 Objectives*, the HPI Program ceased as of March 31, 2010 and the following is therefore an overview of the HPI Program while it was active.

The Foundation delivered the program through municipal engagement, wrote Statements of Significance, populated the Provincial Registry of Historic Places (PRHP), the Canadian Registry of Historic Places (CRHP) and promoted the *Standards and Guidelines for the Conservation of Historic Places in Canada*.

***Increased listings to the Canadian Register of Historic Places by 30 historic places a year***

The Foundation’s goal of 30 historic places each year listed on the Canadian Register of Historic Places was surpassed both years with 52 listings to the CRHP in year one and 58 listings in year two. Over the course of the HPI Program, HFNL has uploaded to the CRHP over 650 RHS, three HFNL Registered Heritage Districts and all Municipally Designated sites to the Canadian Registry of Historic Places. All Registered Heritage Structures and Registered Heritage Districts designated by the Heritage Foundation of Newfoundland and Labrador and sites designated by a municipality have a Statement of Significance written for them which includes the Description, Heritage Value and the Character Defining Elements of the Historic Place.

***Conducted ten workshops to address the role municipalities can play in heritage conservation***

In 2008-2009 alone, the Foundation conducted 12 Municipal Heritage Designation related workshops with representatives from 12 communities. The Foundation over the course of the HPI Program (2004 - 2010) conducted numerous Municipal Heritage Designation related workshops throughout the province to address the role municipalities can play in heritage conservation.

A *Conserving Historic Cemeteries* workshop was held in 2009 and attended by 40 participants from communities such as Fogo, Arnold's Cove, Portugal Cove, Bonavista, St. John's and Leading Tickles. The workshop garnered quite a bit of publicity, including a pre-workshop CBC radio interview for facilitator, Tamara Anson-Cartwright, and post-workshop hour-long CBC radio call-in show with the Foundation's Municipal Outreach Officer and a participant in the workshop.

***Updated the HFNL website to better promote the objectives of the Historic Places Initiative***

The Foundation continued to improve the functionality of the PRHP, including search capability and improved report server and added the new Google Map Feature. This feature enables one to see the street map, the satellite imagery and the street map with the terrains on-line.

During the HPI Program, HFNL updated and revised its website to promote the HPI Program and provided a link to the HPI brochures and the *Standards and Guidelines for the Conservation of Historic Places in Canada*.

***Upgraded and populated the Provincial Register of Historic Places database application***

Over 440 places were designated under the *Municipalities Act, Section 210*. The Foundation awarded certificates to these municipality designated sites, listed them on the PRHP and uploaded them to the CRHP. Since the inception of the HPI Program, the Foundation populated the PRHP with over 4,000 records.

As noted in Objectives 2011, the HPI Program ceased as of March 31, 2011. The Foundation received extra monies from the provincial government to continue some programs of the Historic Places Initiative. These are explained further in Goal 5.

The intended work of the HPI Program has been fulfilled as per the contract with the Federal Government and therefore Goal 4 and its objectives have been met and there are no variances.

## **Goal 5**

As noted in Goal 4 the Foundation, under contract to the Provincial Government, delivers the services of the HPI Program in Newfoundland and Labrador. Since its inception in 2003, this program has provided the Foundation with approximately \$2.1 million to conduct municipal engagement, writing Statements of Significance, populating the CRHP, and the promotion of the *Standards and Guidelines for the Conservation of Historic Places in Canada*. The HPI Program was discontinued March 31, 2010.

**By 2011 the HFNL will have addressed the issue of the loss of the HPI Program and the subsequent funding associated with that Program.**

**Measure:**

Addressed the issue of the HPI Program being discontinued and the subsequent loss of federal funding associated with that Program.

**Indicators:**

- Reassessed the services provided by the HPI Program to determine the most cost effective

- manner to continue to deliver these services;
- Entered into discussion with the Provincial government to determine the needs of providing the services of the former HPI Program; and,
- Seek additional funding that would permit the continuation of the services provided by the former HPI Program i.e. the process of municipal engagement which has been quite significant and which is potentially at risk with the conclusion of federal funding under the HPI Program.

***Fiscal Year 2010-2011***

The Historic Places Initiative was indeed discontinued March 31, 2010 and a number of the programs under this initiative, such as municipal outreach, municipal engagement, and the School Poster Contest were in jeopardy of being lost. All staff associated with the HPI Program were laid off on March 31, 2010.

The provincial government felt that a number of these programs were indeed necessary and funded the Foundation another \$100,000 a year which enabled the Foundation to continue with some of these programs. The Foundation re-hired a former HPI staff member to continue the municipal outreach, municipal engagement, writing the Statement of Significance, to populate the PRHP and to upload the necessary files to the CRHP. Unfortunately, the School Poster Contest was one program that was not renewed this past fiscal year.

***Reassessed the services provided by the HPI Program to determine the most cost effective manner to continue to deliver these services***

In meetings prior to the loss of the Historic Places Initiative, the HFNL Board members discussed the services provided by the HPI Program to ascertain the priorities the Board would like to see continue after the loss of funding from this program and most cost effective way to continue delivery of these services. The Board prioritized the programs hosted by the former HPI Program and agreed that if possible the following programs would continue after the loss of HPI - the Municipal Outreach Program, the writing of the Statement of Significance; and, populating the PRHP and uploading files to the CRHP.

***Entered into discussion with the Provincial government to determine the needs of providing the services of the former HPI Program/Seek additional funding that would permit the continuation of the services provided by the former HPI Program i.e. the process of municipal engagement which has been quite significant and which is potentially at risk with the conclusion of federal funding under the HPI Program.***

Prior to the end of the program, the Board and Executive Director met with the provincial government board member to determine which services would be deemed necessary by the provincial government and to seek money to hopefully continue some of these worthwhile programs. As noted above the provincial government increased the operational grant to the Foundation by \$100,000 a year with the understanding that some of the services, i.e. municipal outreach, municipal engagement, writing the Statement of Significance, populating the PRHP and uploading files to the CRHP provided by the former HPI Program would be absorbed by HFNL.

HFNL has addressed the issue of the loss of the HPI Program and have received additional funding from government to continue some of the programs initiated by the HPI Program and has therefore met Goal 5 and its indicators and there are no variances.

## **Goal 6**

The Foundation also organized and delivered, in partnership with the Newfoundland Historic Trust, the Doors Open Program. Newfoundland was the first Atlantic Province to host a Doors Open Program, a widely popular event which started in France in 1984. The Doors Open Program encourages citizens to share in the cultural heritage of these communities; promote free access to sites of architectural, cultural and historical interest; encourages citizens to share in the cultural heritage of their communities; safeguards heritage under threat; and, stimulates cultural tourism and contributes to the local tourism sector.

**By 2011 the HFNL will have expanded the Doors Open Program province-wide.**

### **Measure:**

Expanded the Doors Open Program province-wide.

### **Indicator:**

- Doors Open Program events held in more Newfoundland and Labrador communities.

### **Objectives 2011**

By 2011 continued to expand the Doors Open Program to include the participation of more communities and a greater number of events.

### **Measure:**

Increased activity surrounding the 2010-2011 Doors Open Program events.

### **Indicators:**

- Hired a Doors Open Coordinator for the start up of the Doors Open 2010-11;
- Engaged in a media blitz announcing the start of Doors Open 2010-11; and,
- Undertook workshops/held meetings with communities who have not previously hosted a Doors Open event.

### ***Fiscal Year 2010-2011 Indicators***

A graduate student was hired to coordinate the 2010-11 Doors Open Program and the event was advertised in the media. The event was not deterred even with the aftermath of Hurricane Igor although the effects of the storm ripped through the Eastern areas of the province. Only 2 of the 26 sites in St. John's declined their participation in the event due to the storm, however, these 2 sites - Memorial University's Botanical Gardens and the Petty Harbour Hydroelectric Plant - plan on participating in the coming year. Staff held meetings with communities who had not previously hosted an event and this past year saw the addition of another new community. There were a total of six sites in Petty Harbour on Saturday, September 25<sup>th</sup> and 26<sup>th</sup> which were open to the public free of charge.

### ***Doors Open events held in more Newfoundland and Labrador communities***

The first Doors Open Program was held in St. John's in 2003 with a total of sixteen sites. Prior to 2008, 7 communities participated in the event St. John's, Placentia, Brigus, Cupids, Conception Bay South, Corner Brook and Trinity Bight. Since 2008 Doors Open Events have been held in the previous communities listed, plus 12 new communities - Carbonear, Port Rexton, Trouty, Trinity, Red Bay-Labrador, Port Union, Bay Roberts, Fogo, Portugal Cove-St. Philips, Grand Bank, St. Georges and the Labrador Straits.

Doors Open Newfoundland has a place for every age group. People young and old have enjoyed browsing through buildings and looking at artifacts from the past and present without having to pay for these services. Pre-school children have enjoyed exploring shiny red fire-trucks, school-age children have enjoyed such things as making a rag rug at the Anna Templeman Centre and seeing first hand a scale model of the Titanic shipwreck on display at the Johnson Geo Centre and adults have enjoyed looking at artifacts such as the periscope which was taken from a German Submarine U-190 on displayed at the Crows Nest Club.

Under the direction of HFNL, the Doors Open Program, addressed in the Activity Plan 2008-11, has increased its community participation and increased the number of visitors to the Doors Open sites. The Foundation therefore has met Goal 6 and its indicators and there are no variances.

### **Goal 7**

In 2007-08 fiscal year the Foundation undertook a Church Survey which will be used for archival purposes and will serve as a record of the religious built heritage in the province. With a diminishing population/congregation many of our rural churches are unable to continue to remain open. This puts in jeopardy an important element of Newfoundland and Labrador's historical architecture.

**By 2011 the HFNL have addressed the issues surrounding challenges for the sustainability of the province's heritage resources which have lost their original, sustaining functions, i.e. churches in rural areas of the province.**

#### **Measure:**

Addressed the issues surrounding challenges for the sustainability of the province's heritage resources which have lost their original, sustaining functions, i.e. churches in rural areas of the province.

#### **Indicators:**

- Conducted an inventory of ecclesiastical structures throughout the province;
- Organized a conference on the "*Conservation of Sacred Places*" with over 140 registered delegates from both the Island and Labrador to raise awareness of the disappearance of these architecturally and historically important structures;
- Introduced a dedicated provincial restoration grant program for ecclesiastical structures of historical and architectural importance;
- Worked with government to ensure good stewardship of historically important, provincially owned structures to curb decades of neglect;
- Worked with government and the private sector to optimize the adaptive reuse of ecclesiastical structures of historical and architectural importance; and,

- Upgraded the online database which will serve as a record of the built heritage of all religious groups in the province.

**Objectives 2011**

By 2011 worked with government to ensure good stewardship of historically important, provincially owned structures to curb decades of neglect and worked with government and the private sector to optimize the adaptive reuse of structures of historical and architectural importance.

**Measure:**

Worked with government to ensure good stewardship of historically important, provincially owned structures to curb decades of neglect and worked with government and the private sector to optimize the adaptive reuse of structures of historical and architectural importance. This goal is in line with the strategic direction of Government to ensure that Newfoundland and Labrador’s distinctive tangible cultural heritage is preserved, protected and strengthened.

**Indicators:**

- Researched governmental adaptive reuse policies for Provincial Department of Tourism, Culture and Recreation;
- Created “Top 25” lists of adaptive reuse projects, B&Bs, museums and churches that have been designated Provincial Registered Heritage Structures;
- Participated in developing a Heritage Structures Policy Working Group to develop the formal policy for adaptive reuse for provincial owned structures; and,
- Participated in the “Endangered Places of Faith Roundtable” HCF Conference which explored a range of strategies for giving historic church buildings new life.

***Fiscal Year 2010-2011 Indicators***

In 2010-2011 the Foundation’s Executive Director sat on a Committee of the government to introduce a draft policy entitled “*Policy for the Management of Government-owned Heritage Places and the Adaptive Re-use of Heritage Structures.*” The heritage staff from the Department of Tourism, Culture and Recreation consulted with HFNL to review the inventory of all government-owned structures for evaluation based on a standardized set of criteria.

During the development of this draft policy, the HFNL also contributed to the process of research and review of the adaptive reuse of government-owned heritage buildings and contributed to the principles and values that have been identified to govern government-owned heritage places. If this policy document is approved, then the policies and protocols for the identification and management of Heritage Places contained in this document will: provide clarity on how to manage them; allow the Province of Newfoundland and Labrador to be pro-active; and, allow the Province to take a leadership role in the stewardship of its heritage resources as articulated in Creative Newfoundland and Labrador, the Province’s cultural policy (2006).

This document lays out a policy with principles and protocols for the management of heritage places owned and managed directly by the Government of Newfoundland and Labrador. The Policy for the Evaluation and Selection, Management, and Adaptive Re-use of Government-owned Heritage Places consists of three parts: Identification of Heritage Places; Management; and Adaptive re-use. While this policy applies only to those Heritage Places directly owned and

managed by the Government of Newfoundland and Labrador, if approved, the Province will encourage their adoption by other agencies that are responsible for publicly-owned heritage assets such as schools, libraries, hospitals, and post-secondary institutions.

In 2010-2011 the Foundation, for its 25<sup>th</sup> anniversary, created a “Top 25” list of adaptive reuse projects, B&Bs, museums and churches that have been designated Provincial Registered Heritage Structures. This “Top 25” lists the name of the Registered Heritage Structure and its adaptive re-use and includes such places as R.J. O’Brien’s General Store, Cape Broyle, now Stan Cook Sea Kayak Adventures; Markland Cottage Hospital, Markland now Rodrigues Winery; Cape Anguile Lighthouse now Cape Anguile Lighthouse Inn; White Elephant Building, Makkovik now White Elephant Museum and Lloyd George House, Dildo now George House Heritage Bed & Breakfast. These structures, having found an adaptive re-use are more likely to survive and be maintained by their owners.

This past fiscal year the Foundation hosted the Heritage Canada Foundation Conference “*Endangered Places of Faith Roundtable*”. The Conference explored a range of strategies to give historic church buildings a new life, including ways to make existing buildings and congregations economically viable, as well as adaptive uses that serve the community, and private and commercial conversions. Speakers spoke about the economic challenges, moral/ethical considerations and technical issues.

***Conducted an inventory of ecclesiastical structures throughout the province /Upgraded the online database which will serve as a record of the built heritage of all religious groups in the province***

Over the life of this Activity Plan over 900 churches/church related buildings in the province have been documented. These buildings were then added to the PRHP. Only a few isolated communities on the South Coast of the Province and a few in Labrador with church/church related buildings have yet to be documented.

***Organized a conference on the “Conservation of Sacred Places” with over 140 registered delegates from both the Island and Labrador to raise awareness of the disappearance of these architecturally and historically important structures***

HFNL hosted a Church Conference “*Conservation of Sacred Places*” which was attended by over 150 people from religious groups, municipalities and the heritage community. Speakers, delegates and panellists highlighted the historical value of religious buildings, present day stewardship challenges and concerns for the future sustainability of these buildings.

***Worked with government and the private sector to optimize the adaptive reuse of ecclesiastical structures of historical and architectural importance/Introduced a dedicated provincial restoration grant program for ecclesiastical structures of historical and architectural importance***

HFNL worked with government to optimize the adaptive reuse of structures of historical and architectural importance. The provincial government permitted the Foundation to redirect a portion of previous Fisheries Heritage grant monies to allow the Foundation to complete the Ecclesiastical Inventory and to devise a rating methodology to record the most important ecclesiastical structures. Once this rating is completed and the most important ecclesiastical structures are identified, the Foundation can explore the next step of moving forward with



potential grant programs for ecclesiastical heritage. The Foundation is presently working with government to put in place criteria to deal with these structures in the future.

The Foundation also worked with the private sector to maximize the adaptive reuse of ecclesiastical structures. Churches with an adaptive re-use include, All Saints Anglican Church in English Harbour -commercial arts studio/centre; St. Augustine’s Anglican Church in Cupids - Cupids Haven B&B; St. George’s Anglican Church in Brigus - musical performances; and St. Joseph’s Roman Catholic Church, St. John’s -a commercial condominium.

HFNL has addressed the issues surrounding challenges for the sustainability of the province’s heritage resources which have lost their original, sustaining functions i.e. churches, as well as government owned buildings, however, there is a variance. HFNL has met all of its indicators with the exception of “introducing a dedicated provincial restoration grant program for ecclesiastical structures of historical and architectural importance”.

The Ecclesiastical Program has progressed at a slower pace than originally anticipated. Convening meetings with the number of parties involved ie. church hierarchy of the principal faiths of the province, has proven a challenge. As well, the categorizing of the ecclesiastical structures has taken longer then originally planned.

Although the Foundation has not introduced a dedicated granting program for these structures, the Foundation will however continue to designate and grant monies to endangered Ecclesiastical Structures under its RHS and RHSG Programs.

**Lines of Business:**

To fulfil its mandate the Foundation delivers the following programs:

**I. Designation, funding and plaquing programs for heritage structures**

Through the *Registered Heritage Structure Designation Program* and the *Registered Heritage Grants Program* the Foundation designates structures and provides grants for exterior restoration on these properties. Through the *Registered Heritage Structure Plaquing Program* the structure receives provincial heritage recognition.

The Registered Heritage Structure Designation Program and the Registered Heritage Structure Granting Program are application driven – applicants can request an application from the Foundation or can download an application from the Foundation’s website at [www.heritagefoundation.ca](http://www.heritagefoundation.ca). The deadlines for the receipt of applications for the designation program are March 1<sup>st</sup> and August 15<sup>th</sup> .

A structure must be designated as a Registered Heritage Structure before its owner is eligible to apply for a Registered Heritage Structure Grant. The grant, administered on a 50/50 cost-shared basis, can cover up to 50 percent of the cost of preservation measures and/or restoration of exterior features only. The deadlines for the granting program are March 1<sup>st</sup> and August 15<sup>th</sup> of each year.

The benefits of designation include provincial recognition of the structure with the installation of a 5"x10" bronze plaque on the outside of the building to indicate its heritage significance; listing on the PRHP & CRHP, as well as eligibility for a Restoration Grant.

### **Designation and plaquing program for heritage districts**

Historic districts are geographically defined areas which create a special sense of time and place through buildings, structures and open spaces modified by human use and which are united by past events and use and/or aesthetically, by architecture and plan.

The application process is an open, public process in which interested parties are invited to suggest districts for consideration by the HFNL Board of Directors. Applications can be obtained from the Foundation's office. Information about this program can be viewed at [www.heritagefoundation.ca](http://www.heritagefoundation.ca).

The Registered Heritage District Designation is commemorative only and is usually commemorated by means of a bronze plaque. There are no additional restrictions other than what the town may make on its own under the *Municipalities Act*. The designation does not impose any legal obligations on the owner(s) of structures and properties in the Registered Heritage District.

## **2. Granting program for fishery related buildings**

The Fisheries Heritage Preservation Program (FHPP) is a small-project restoration grant program which provides funding to individuals, municipalities and community or non-profit groups to assist in the preservation and presentation of the Newfoundland and Labrador fisheries heritage i.e. stages, stores, flakes, lofts and other fishery-related buildings of Newfoundland and Labrador.

The FHPP is an application driven program – applications can be obtained from the Foundation's office or downloaded from the Foundation's website at [www.heritagefoundation.ca](http://www.heritagefoundation.ca). Applications are reviewed by a Peer Committee who select the projects which qualify for a cost-shared 50/50 restoration grant. Information on this program can also be obtained at [www.fisheriesheritage.ca](http://www.fisheriesheritage.ca).

## **3. Educational Role/sponsorship role**

The Foundation undertakes a number of "how to" publications to inform the public on the correct procedures when dealing with the restoration of heritage buildings. Some of these include restoration practices when dealing with wooden shingles, exterior wooden cladding, nails, eaves brackets, municipal designation and municipal designation of cemeteries.

The Foundation sponsors a number of initiatives such as Tidy Towns of Newfoundland and Labrador, Newfoundland Historic Trust Southcott Awards and Doors Open NL.

The Foundation also houses the Provincial Intangible Cultural Heritage Program (ICH). The ICH Program will preserve, strengthen and celebrate Newfoundland and Labrador's distinctive tangible and intangible cultural heritage. ICH comprises information in the form of traditional

knowledge, beliefs and skills. Preserving intangible cultural heritage is vital to sustaining the province's innate creativity and sense of identity.

A Management Committee has been established to oversee the ICH Program. An Intangible Cultural Heritage Development (ICHHD) Officer has been hired and will establish a needs assessment for ICH in the province. The ICHD officer will seek the knowledge, expertise and involvement of organizations, researchers, practitioners, tradition-bearers, specialists, Aboriginal peoples, and governments to safeguard our province's intangible cultural heritage; create an effective provincial mechanism for identifying and recognizing examples of intangible cultural heritage that are of significance to Newfoundland and Labrador and create a program modelled on international examples to recognize our province's intangible cultural heritage and support tradition-bearers. The ICHD officer will establish a needs assessment for ICH in the province.

HFNL was involved with two initiatives pertaining to youth; Heritage Day School Poster Contest and Provincial Historica Fairs. The Heritage Day School Poster Contest was administered solely by the Foundation. This Poster Contest was delivered under the HPI Program and is one program that was not renewed since the closure of the HPI Program in March 2010. The Provincial Historica Fairs when introduced to Newfoundland and Labrador was administered by the Foundation, but the Fairs now have their own co-ordinator and are housed with the Newfoundland Historic Sites Association. The Foundation continues as a provincial sponsor and provides a number of awards as well as other support. Both programs help students develop a critical appreciation of the significant roles that tangible heritage plays in our society.

#### **4. The Historic Places Initiative Program (HPI)**

The Foundation is under contract by the provincial government to administer the HPI Program, an initiative of the federal government. The objectives of this program are to develop an online Provincial Register of Historic Places and to develop and implement programs related to promoting and integrating the Historic Places Initiative at the provincial level in Newfoundland and Labrador.

The program is responsible for the development of two new pan-Canadian conservation tools: the Canadian Register and the Standards and Guidelines. This program lists historic places formally recognized by municipal, provincial, territorial, or federal governments.

The Canadian Register of Historic Places is accessible online at [www.historicplaces.ca](http://www.historicplaces.ca), and lists designated heritage sites that have been formally recognized across Canada. It identifies, promotes and celebrates historic places and engages Canadians in heritage conservation.

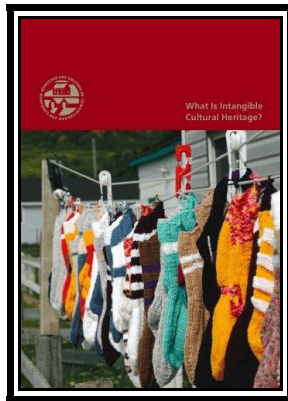
The *Standards and Guidelines for the Conservation of Historic Places in Canada* is Canada's first nationwide benchmark of conservation principles and practices. The emphasis is on solid, practical advice for heritage conservation for conserving everything from historic residential and industrial buildings to landscape gardens and archaeological sites.

The HPI Program was formally provided as per the Foundation's contract with the Provincial Government. The HPI Program ended March 31, 2010. The HFNL has held formal talks with

the Department of Tourism Culture and Recreation to seek additional money to continue some programs initiated by the HPI Program

***Other Program Involvement:***

***Intangible Cultural Heritage:***



“What is Intangible Cultural Heritage”

According to the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage, the intangible cultural heritage – or living heritage – is the mainspring of our cultural diversity and its maintenance a guarantee for continuing creativity. These intangible pieces of our heritage relate to local traditions, and are passed on by word of mouth or imitation from generation to generation. This living knowledge adapts and changes, and unlike a building, if it’s neglected for a generation, it can never be restored. Preserving ICH is vital to sustaining a community’s innate creativity and sense of identity.

In 2008 HFNL was the organization chosen to lead and implement the province’s Intangible Cultural Heritage Strategy. Our mission is to safeguard and sustain the Intangible Cultural Heritage of Newfoundland and Labrador for present and future generations everywhere, as a vital part of the identities of Newfoundlanders and Labradorians, and as a valuable collection of unique knowledge and customs. This will be achieved through policies that support initiatives that will celebrate, record, disseminate and promote our living heritage and help to build bridges between diverse cultural groups within and outside Newfoundland and Labrador.

The ICH office kept cultural heritage projects current with people around the province. The office, in partnership with the Association of Newfoundland and Labrador Archives, hosted a variety of workshops and projects ongoing including a “Boxes Under the Bed” workshop, on what to do with old oral history tapes. The workshop was extremely successful and will run again over the summer on the Northern Peninsula. A “Festivals and Folklife” workshop was conducted in Sunnyside, in partnership with Ryan Davis of the Mummings Festival. This workshop included information to the people in the area about what folkife is and how to incorporate folkife into ongoing programming and activities. Another workshop was held in Cupids entitled “Planning an ICH Project in your Community.”

HFNL has worked with community groups along the Baccalieu Trail documenting local tradition bearers, and collect memories about concerts, traditional music, drills and times. The Foundation set up a project that could use to promote living traditions in their communities. The information collected was placed on the ICH Inventory under a category called “*Concerts and Times.*”

The ICH office continues to populate an inventory of provincial traditions, with all materials housed on Memorial University’s Digital Archive Initiative (DAI), accessible world-wide through the ICH website at <http://www.mun.ca/ich>. With support from the province and MUN, the ICH program offered support for community groups to preserve their ICH online through this inventory initiative. This project includes over 2100 DAI entries in 8 community collections, comprised of photos and over 20 hours of audio.

The ICH office held it’s annual folklife festival “*Festival On Fire*” in November which highlighted the cultural of Bonfire Night and also involved a multinational component where fire traditions across the globe were discussed. Forty-two bonfires participate with a listing on the festival’s website. The office partnered with Parks Canada and hosted an evening event about Bonfire Night and Bonfires of the World. As a part of the festival, the office collected stories, photos, and other materials concerning Bonfire Night and started a collection on our ICH Inventory. As a part of this collection a Google Map was created including the interview and photo links to the ICH Inventory.



Festival of Fire brochures



Public Folklore Workshop participants

***Ecclesiastical District of St. John's:***



The Heritage Foundation of Newfoundland and Labrador and the city of St. John's made an application in 2002 to the Historic Sites and Monuments Board of Canada to have an area of St. John's recognized as an **Ecclesiastical District**. This area is unique because it includes some of the province's most important 19<sup>th</sup> century "mother churches", including representatives from most major denominations prevalent in Newfoundland.

**Map of the Ecclesiastical District of St. John's**

The St. John's Ecclesiastical District was declared a National Historic Site by the Federal Minister of the Environment responsible for Canadian Heritage, the Honourable John Baird in April 2008. On September 30, 2010, during the Heritage Canada Conference, the St. John's Ecclesiastical District National Historic Site Commemoration Ceremony was organized by Parks Canada. This extraordinary collection of ecclesiastical and fraternal buildings reflects the pivotal role of the churches in St. John's society for more than 175 years.



**Basilica of St. John the Baptist**



**Anglican Cathedral of St. John the Baptist**



**Benevolent Irish Society**

***Church Inventory Program:*** Since April 2007, HFNL has been conducting a survey of churches and church-related buildings in the province. The inventory will be used for archival purposes and will serve as a record of the religious built heritage in the province. To date, over 900 churches/church-related buildings have been documented.

In August 2010, through the Greenspond Historical Society, a regional church committee was formed to deal with the retention/restoration of historic/architectural important ecclesiastical structures. They were awarded a \$3,000 grant by HFNL to conduct an inventory of these structures. This inventory has been added to the online database of religious built heritage.

**Registered Heritage Structure Designation Program Recipients:**

The Foundation has the authority to designate buildings and other structures as Registered Heritage Structures. The benefits of designation to individuals or groups include eligibility for grants, provincial recognition of the structure and plaquing of the building to indicate its significance. The following is a list of structures designated in the fiscal year 2010 - 2011.

**Bonavista - Memorial United Church**

**Gambo South - Curran's House**

**Little Bay Islands - Oxford House**

**Nain, Labrador - Mission House**

**Norris Point - John William Caines Property**

**Trinity, Trinity Bay - 20 Church Road**

**Western Bay - Methodist Church**



**Norris Point  
John William Caines Property**



**Western Bay - Methodist Church**



**Trinity - 20 Church Road**

**Registered Heritage Structure Grant Program Recipients:**

This program provides financial assistance to owners of structures designated as Registered Heritage Structures by the Foundation. The following structures were approved for these grants for the fiscal year 2010 - 2011:

<b>Bonavista - Memorial United Church</b>	<b>\$ 30,000</b>
<b>Bonavista - Society of United Fishermen</b>	<b>\$ 30,000</b>
<b>Bonavista - William Pardy House</b>	<b>\$ 30,000</b>
<b>Carbonear - The Stone Jug</b>	<b>\$ 30,000</b>
<b>Gambo South - Curran's House</b>	<b>\$ 20,000</b>
<b>Little Bay Islands - Oxford House</b>	<b>\$ 17,000</b>
<b>Nain, Labrador - Moravian Church</b>	<b>\$ 30,000</b>
<b>St. John's - Christ Church</b>	<b>\$ 30,000</b>
<b>Trinity, Trinity Bay - 20 Church Road</b>	<b>\$ 27,000</b>
<b>Trinity East - Evelly House</b>	<b>\$ 6,000</b>
<b>Western Bay - Methodist Church</b>	<b>\$ 22,000</b>
<b>Botwood - Connaught Hall</b>	<b>\$ 24,000</b>
<b>St. John's - St. Bon's</b>	<b>\$ 2,500</b>
<b><i>Total grants approved for 2010/2011 -</i></b>	<b><i>\$298,500</i></b>



**Trinity - Evelly House**



**Nain, Lab - Moravian Church**



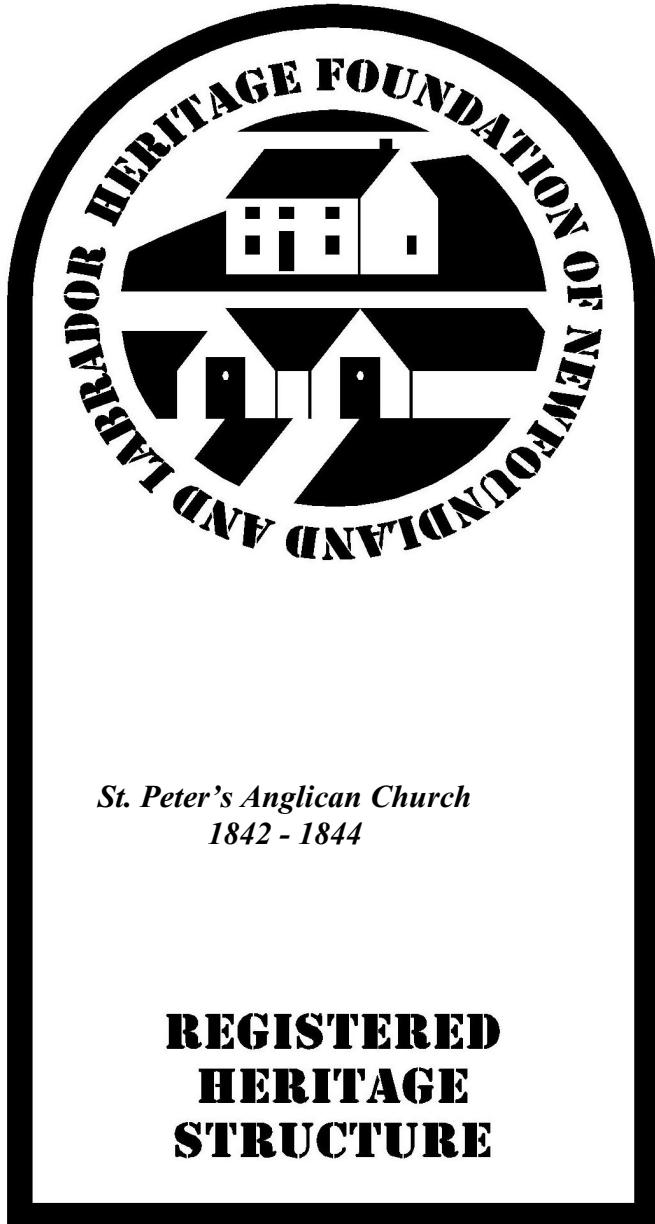
**Gambo South - Curran's House**

**Registered Heritage Structure Maintenance Grant Program:**

Maintenance Grants were approved to Registered Heritage Structures which have already received their maximum restoration grant under the Registered Heritage Structure Grants Program and which have an easement in place. Properties are eligible only after a minimum of five years have elapsed since the final payment of their Registered Heritage Structure Grant. The maintenance grants are also cost shared on a 50/50 basis to a maximum grant of \$2,000 per structure. Thirteen Registered Heritage Structures have availed of the program since its inception.



**Registered Heritage Structure Plaque Recipients:**



Structure owners receive a Heritage Foundation plaque upon completion and inspection of their restoration activities. The plaque is bronze with the logo of the Foundation, the name and date of construction of the structure, as well as denoting the structure's status as a Registered Heritage Structure.

To date, 211 plaques have been presented to the owners of Registered Heritage Structures.

**Summary of Achievements:**

Every dollar provided by the Heritage Foundation through its granting program has leveraged, on average, an eight-dollar infusion by private individuals and organizations restoring heritage structures. Restoration of heritage structures has generated local employment, material purchases, and increased tourist activity.

Through the **Registered Heritage Structure Designation Program** and the **Registered Heritage Structure Grants Program** the Foundation, since its inception, designated 350 structures as Registered Heritage Structures and approved approximately **\$2,536,704** in restoration funding, resulting in a spin-off economic effect of over **\$20,000,000**. The Foundation has also plaqued 211 structures through its **Registered Heritage Structure Plaquing Program**.



**St. John's - Christ Church**

The Foundation promotes the adaptive reuse of existing buildings thereby inherently conserving our natural resources. Preservation reduces the enormous quantities of refuse ending up in our landfills, as well as energy consumed in the construction of new buildings, while conserving the energy and cultural heritage embodied in our existing buildings.

Christ Church in St. John's is a perfect example of the adaptive reuse of an existing building. This structure, once a church, has been converted to a private dwelling.

This past fiscal year the Foundation disbursed \$91,010.06 in Registered Heritage Structure/Maintenance Grant monies, of which \$74,010.06 went to the restoration of structures in rural Newfoundland. This \$91,010.06 saw an infusion of over \$728,000 by private individuals and organizations.

The Foundation has encouraged the reuse of structures as bed and breakfast establishments, museums, art galleries, craft stores and office space. Private individuals have, by way of encouragement from the Foundation, restored and reused structures as private residences. This year the HFNL designated and/or approved Registered Heritage Structure Grants for seven private residences, one commercial buildings, one B&B, two lodges, one educational facility and three religious institutions. Maintenance Grants were also approved to existing Registered Heritage Structures which have been restored in previous year by a RHS Grant. Five structures have availed of the Maintenance Grant this fiscal year - one lodge, two religious institutions, and two residences.

**Registered Heritage Districts Program:**

The Heritage Foundation of Newfoundland and Labrador Registered Heritage Districts program was established to commemorate geographically defined areas in the province which create a special sense of time and place through buildings, structures and open spaces modified by human use and which are united by past events and use and/or aesthetically, by architecture and plan. HFNL is proposing an expanded role in order to assist communities with designated Heritage Districts to adequately project their heritage assets and to use them for community development and revitalization.

The Heritage Foundation has officially designated three Registered Heritage Districts, Tilting, Woody Point and Port Union. Tilting contains one of the best collections of fisheries-related structures (stages and stores) in the province that have great potential for tourism-related development. Port Union -- the only purpose-built union town in Canada -- has a large collection of commercial, industrial and worker's housing and needs a long-term, comprehensive strategy to preserve and develop its heritage assets. Woody Point, with its attractive 19<sup>th</sup>-early 20<sup>th</sup> Century heritage landscape, has great potential to expand its tourism base with its location within Gros Morne National Park.

The HFNL worked with officials from the town of Heart's Content and is awaiting a formal application from the town to have an area in their town officially designated as a Registered Heritage District.

The **Fisheries Heritage Preservation Program (FHPP)** was created by the Foundation to provide funding to preserve examples of stages and stage heads, fish stores, flakes and other unique cultural landscape features associated with our fishing industry. HFNL started with five pilot projects in 2002 and has since approved over \$401,683 in grants to private owners, communities and non-profit groups to restore stages, stores, flakes, lofts and other buildings associated with the fishery in Newfoundland and Labrador.

The FHPP received monies again this year from the Department to continue with this very worthwhile project. \$40,300 was approved in restoration grants to help preserve the fisheries heritage of buildings in communities such as Boat Harbour West, Cooks Harbour, Joe Batt's Arm, Red Bay - Labrador, St. John's, Trinity and Trout River.



The Foundation's Fisheries Heritage Website [www.fisheriesheritage.ca](http://www.fisheriesheritage.ca) gives people the opportunity to learn more about our Fisheries Heritage. This website contains a variety of images, text and links related to our fisheries heritage architecture and features all projects completed under the FHPP.

**Heritage Fairs:** The Historica Fairs Programme celebrates Canadian history and culture through projects presented to the public, across Canada, by students in Grades 4 through 9. The Programme is supported nationally by Historica, a non-profit organization dedicated to preserving and promoting Canadian heritage. In Newfoundland and Labrador, schools hold Fairs and select representatives to participate in 1 of 8 Regional Fairs across the province with thousands of students participating in the program annually. Their projects, which range from personal family histories to major Newfoundland and Labrador and Canadian historical events, reach over 40,000 people each year. Heritage groups also showcase their work at the Regional Fairs. Each Regional Fair then selects 1 or 2 students to represent them at the National Historica Camp held each July in a different province every year. Staff of HFNL sit on the Heritage Fairs Programme Committee and also act as judges for the Fair.

**Tidy Towns Newfoundland and Labrador Heritage Award** is an award given to a community for their commitment to heritage. 2010 marked the 14<sup>th</sup> anniversary for Tidy Towns Newfoundland and Labrador. Harbour Bretton received the Natural and Cultural Heritage Conservation Criteria Award for 2010. The HFNL is a sponsor of Tidy Towns Natural and Cultural Heritage Conservation Criteria Award.



**English Harbour  
All Saints Anglican Church**

**Newfoundland Historic Trust Southcott Awards** - The Southcott Awards are named for one of the most important nineteenth century Newfoundland building firms: J. and J.T. Southcott and are intended to recognize those who have undertaken restoration work and through



**Trinity - Slade House**

the illustrations of these projects, show others what can be done with our architectural resource. From 1984 to 2011, 77 of the Foundation’s Registered Heritage Structures have been awarded Southcott Awards by the Newfoundland Historic Trust.

All Saints Anglican Church in English Harbour and the Slade House in Trinity were two recipients of this year’s Newfoundland Historic Trust Southcott Awards.

The HFNL provided a financial contribution to the Historica Fairs Programme, Tidy Towns Newfoundland and Labrador Heritage Award and the Newfoundland Historic Trust Southcott Awards. These programs are educational initiatives designed to increase awareness of and interest in the “heritage” of the province.

The Foundation undertakes a number of other activities geared towards the preservation of the province’s architectural heritage: awareness raising; education and outreach; technical expertise to property owners; professional expertise to a variety of committees; policy advice to all three levels of government, and general leadership in the heritage community.

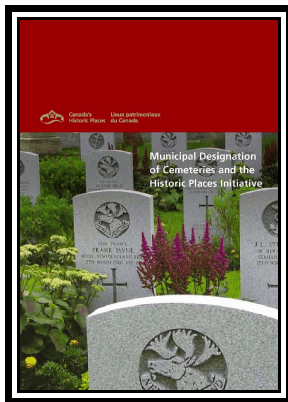


The Foundation also organized and delivered, in partnership with the Newfoundland Historic Trust, the **Doors Open Program**. Doors Open is a unique opportunity for the citizens and visitors of Newfoundland and Labrador to tour buildings that are normally closed to the public or charge an entrance fee. Participants of Doors Open welcome visitors to look around for free.

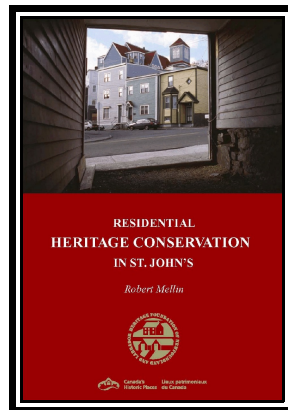
The 2010-11 Doors Open event was not deterred even with the aftermath of Hurricane Igor. Although the effects of the storm ripped through the Eastern areas of the province Doors Open was a success. Only 2 of the 26 sites scheduled declined their participation in the event due to the storm, however, both of these sites - Memorial University's Botanical Gardens and the Petty Harbour Hydroelectric Plant - plan on participating in the coming year. This past year saw the addition of another new community to the Doors Open Event. There was a total of six sites in Petty Harbour on Saturday, September 25<sup>th</sup> and 26<sup>th</sup> which were open to the public free of charge.

**Publications - Brochures & Booklets**

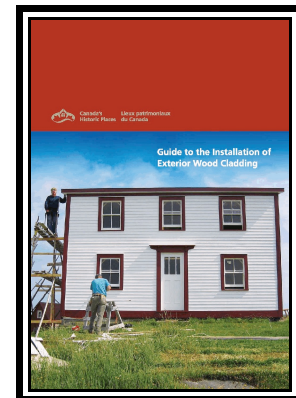
The Foundation distributed brochures and other promotional materials to educate municipalities as well as the general public on the different aspects of the HPI Program. The Foundation developed the brochure **Guide to the Installation of Exterior Wood Cladding** to promote the proper installation of wood cladding: The **Registered Heritage District Brochure** was developed to educate communities on the designation process for Registered Heritage Districts and the **Municipal Designation of Cemeteries and the Historic Places Initiative Brochure** serves as a guide to the steps involved in designating a cemetery. **Conserving our Fisheries Heritage Brochure** explains the steps for conserving our fishery buildings, flakes, wharves, stages, etc.



**Municipal Designation of Cemeteries and the Historic Places Initiative Booklet**



**Residential Heritage Conservation in St. John's**



**Guide to the Installation of Exterior Wood Cladding Booklet**

## **Opportunities and Challenges Ahead:**

### ***Historic Places Initiative (HPI):***

The HPI Program was discontinued March 31, 2010. The greatest challenge for the foreseeable future when the HPI monies disappear is the loss of four of our staff directly paid for by this program. The loss of these staff members will put in jeopardy programs administered solely by the HFNL such as “Doors Open Newfoundland and Labrador”, the school program “Heritage Day Poster Contest”, “Heritage Day Celebrations”, “Municipal Outreach Program”, workshops & training, many publications and brochures as well as equipment supplied to the Foundation by this program. The Foundation’s involvement in partnered programs will also be in jeopardy. These programs include “Tidy Towns”, “Southcott Awards”, and “Heritage Fairs”.

The provincial government felt that these programs were indeed necessary and funded the Foundation another \$100,000 a year which enabled the Foundation to continue with some of these programs. The Foundation re-hired a former HPI staff member to continue the municipal outreach, municipal engagement, writing the Statement of Significance, to populate the PRHP and to upload the necessary files to the CRHP.

### ***Ecclesiastical Structures:***

This year the Foundation continued with their Church Survey which will be used for archival purposes and will serve as a record of the religious built heritage in the province. With a diminishing population/congregation many of our rural churches are unable to continue to remain open. This puts in jeopardy an important element of Newfoundland and Labrador’s historical architecture. Assistance will need to be provided by way of a separate and larger grants program to ensure the survival of these architectural gems throughout Newfoundland.

HFNL worked with government to optimize the adaptive reuse of structures of historical and architectural importance. This past year the provincial government permitted the Foundation to redirect a portion of previous Fisheries Heritage grant monies to allow the Foundation to complete the Ecclesiastical Inventory and to devise a rating methodology to record the most important ecclesiastical structures. Once this rating is complete and the most important ecclesiastical structures are identified, the Foundation can then provide these structures with restoration grants. The Foundation is presently working with government to put in place criteria to deal with these structures in the future.

As well, in August 2010, through the Greenspond Historical Society, a regional church committee was formed to deal with the retention/restoration of historic/architectural important ecclesiastical structures. They were awarded a \$3,000 grant by HFNL to conduct an inventory of these structures. This inventory has been added to the online database of religious built heritage.

### ***Registered Heritage Districts:***

One opportunity for the Foundation in the future is the expansion of the Registered Heritage Districts Program. There are several more communities in Newfoundland and Labrador which the Foundation has identified as having potential RHD. The Foundation is looking forward to working with these communities to identify and develop their heritage resources.

This opportunity also poses challenges for the Foundation. The Registered Heritage District Program is a long and complex process and can take up to two years of consultation between Foundation staff and the community before an application is ready to be processed by the HFNL Committee and Board. The RHD Program is presently commemorative only, and because there is no money associated with the program, some communities may not develop their potential districts due to lack of resources. The possibility exists that these potential heritage districts will be lost to the elements and/or new construction.

Over the three years of the Activity Plan, HFNL met with a number of communities to discuss the resources within their communities that could be included in their proposed heritage districts. As well, the Heritage District Application form was re-worked to provide the applicant, as well as the HFNL Review Committee with an application that was more easily understood by the applicant and provided more information for the Review Committee to make their recommendation.

On November 20<sup>th</sup> and 21<sup>st</sup>, 2009 a two-day workshop held in Bonavista on “*The Benefits of Having a Heritage District*” was facilitated by Mr. Hans Honegger from Tamworth, Ontario. The workshop was geared towards municipal leaders, as well as community economic development agencies. The workshop was attended by over 40 participants from Grand Bank, Bay Roberts, Gillams, Fogo Island, Port Union, Trinity, Jackson’s Arm, Isle Aux Morts, Witless Bay, Woody Point, St. John’s, Cape Freels, Lumsden, Port Hop Simpson, Placentia, Town of New-West-Valley, Harbour Main, Chapels’ Cove, Lakeview, Elliston and of course Bonavista.

To date the Foundation has designated three Registered Heritage Districts - Tilting, Port Union and Woody Point. Port Union and Tilting have both been officially plaqued with a bronze plaque, and a highway sign was erected at the entrance to the Town of Tilting denoting it as the Registered Heritage District. A plaque has been ordered for Woody Point and this Heritage District will be plaqued early next year.

The Foundation is moving forward with the Registered Heritage Districts Program, however, the program is still at the stage of being commemorative only.

**HERITAGE FOUNDATION OF  
NEWFOUNDLAND AND LABRADOR  
FINANCIAL STATEMENTS  
31 MARCH 2011**





OFFICE OF THE AUDITOR GENERAL  
St. John's, Newfoundland and Labrador

**AUDITOR'S REPORT**

To the Chairperson and Members  
Heritage Foundation of Newfoundland and Labrador  
St. John's, Newfoundland and Labrador

**Report on the Financial Statements**

I have audited the accompanying financial statements of the Heritage Foundation of Newfoundland and Labrador which comprise the balance sheet as at 31 March 2011, and the statements of revenues, expenses and fund balance and the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

*Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

*Auditor's Responsibility*

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

## Auditor's Report (cont.)

### *Opinion*

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Heritage Foundation of Newfoundland and Labrador as at 31 March 2011, and its financial performance for the year then ended in accordance with Canadian generally accepted accounting principles.



**WAYNE R. LOVEYS, CMA**  
**Auditor General (A)**

14 September 2011  
St. John's, Newfoundland and Labrador

**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR  
BALANCE SHEET**

31 March

2011

2010

**ASSETS**

**Current**

Cash	\$ 27,869	\$ 73,723
Investments (Note 2)	1,408,543	1,151,210
Accounts receivable (Note 3)	22,359	51,355
Investment income receivable	14,765	3,216
Prepaid expenses	383	374
	<b>\$ 1,473,919</b>	<b>\$ 1,279,878</b>

**LIABILITIES AND FUND BALANCE**

**Current**

Accounts payable and accrued liabilities	\$ 51,331	\$ 35,410
Deferred revenue (Note 4)	972,689	760,233
Accrued severance pay	67,411	61,934
	<b>1,091,431</b>	<b>857,577</b>
Fund balance (Note 5)	382,488	422,301
	<b>\$ 1,473,919</b>	<b>\$ 1,279,878</b>

**Grant commitments (Note 8)**

*See accompanying notes*

Signed on behalf of the Foundation:

  
Chairperson

  
Member

**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR  
STATEMENT OF REVENUES, EXPENSES AND FUND BALANCE**

For the Year Ended 31 March

2011

2010

	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
<b>REVENUES</b>			
Province of Newfoundland and Labrador (Note 4)	\$ 468,334	\$ 700,000	\$ 676,931
Investment income	18,881	-	19,879
Miscellaneous	3,596	-	9,275
Government of Canada (Note 6)	-	-	208,080
	<b>490,811</b>	<b>700,000</b>	<b>914,165</b>
<b>EXPENSES</b>			
Board travel and meetings	11,912	16,400	6,695
Church conference	20,147	25,000	1,865
Easement registration	502	700	404
Fisheries Heritage Preservation Initiative	28,433	75,000	39,554
Heritage districts	2,475	1,500	7,423
Heritage grants	91,010	219,104	95,289
Historic Places Initiative (Note 6)	-	-	208,080
Intangible Cultural Heritage Strategy (Note 7)	103,567	97,462	129,020
Miscellaneous	12,900	18,000	6,566
Office supplies	4,076	5,000	2,181
Other projects	4,000	-	40,000
Plaquing	-	4,000	1,746
Professional fees	5,165	5,000	5,100
Public relations	-	6,000	1,035
Salaries and benefits	205,642	221,000	165,250
Special projects	7,000	1,000	-
Telephone	5,671	5,500	1,582
Travel	28,124	10,000	35
	<b>530,624</b>	<b>710,666</b>	<b>711,825</b>
<b>Excess of (expenses over revenues) revenues over expenses</b>	<b>(39,813)</b>	<b>(10,666)</b>	<b>202,340</b>
<b>Fund balance, beginning of year</b>	<b>422,301</b>	<b>422,301</b>	<b>219,961</b>
<b>Fund balance, end of year</b>	<b>\$ 382,488</b>	<b>\$ 411,635</b>	<b>\$ 422,301</b>

*See accompanying notes*

**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR**  
**STATEMENT OF CASH FLOWS**  
**For the Year Ended 31 March**

2011

2010

**Cash flows from operating activities**

Excess of (expenses over revenues) revenues over expenses	\$ (39,813)	\$ 202,340
Changes in non-cash working capital		
Accounts receivable	28,996	(29,440)
Investment income receivable	(11,549)	9,191
Prepaid expenses	(9)	8,148
Accounts payable and accrued liabilities	15,921	(15,766)
	(6,454)	174,473
Increase in deferred revenue (Note 4)	212,456	10,057
Increase in accrued severance pay	5,477	4,535
	211,479	189,065

**Cash flows from investing activities**

Purchase of capital assets from capital contributions	-	(2,998)
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**Cash flows from financing activities**

Contribution from Government of Canada to purchase capital assets	-	2,998
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<b>Net increase in cash and cash equivalents</b>	<b>211,479</b>	<b>189,065</b>
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<b>Cash and cash equivalents, beginning of year</b>	<b>1,224,933</b>	<b>1,035,868</b>
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<b>Cash and cash equivalents, end of year</b>	<b>\$ 1,436,412</b>	<b>\$ 1,224,933</b>
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**Cash and cash equivalents include:**

Cash	\$ 27,869	\$ 73,723
Investments	1,408,543	1,151,210
	\$ 1,436,412	\$ 1,224,933

*See accompanying notes*

**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**31 March 2011**

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**Authority**

The Heritage Foundation of Newfoundland and Labrador (the Foundation) operates under the authority of the *Historic Resources Act*. Its affairs are managed by members of the Foundation appointed by the Lieutenant-Governor in Council.

The objectives of the Foundation are:

- (a) to stimulate an understanding of and appreciation for the architectural heritage of the Province;
- (b) to support and contribute to the preservation, maintenance and restoration of buildings and other structures of architectural or historical significance in the Province; and
- (c) to contribute to the increase and diffusion of knowledge about the architectural heritage of the Province.

**1. Summary of significant accounting policies**

These financial statements have been prepared by the Foundation's management in accordance with Canadian generally accepted accounting principles. The budget information disclosed in these financial statements is presented on a cash basis. Outlined below are the significant accounting policies followed.

(a) Capital assets

Capital assets consist of systems development and office and computer equipment which were capitalized at cost at the time of acquisition and now have a net book value of \$0.

Minor capital asset purchases are charged to operations in the year of acquisition.

(b) Investments

Investments are recorded at cost, which because of their short-term nature approximates market value.

**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**31 March 2011**

**1. Summary of significant accounting policies (cont.)**

(c) Severance pay

Severance pay is calculated based on years of service and current salary levels. Entitlement to severance pay vests with employees after nine years of continuous service. Accordingly no provision has been made for employees with less than nine years of continuous service. The amount is payable when the employee ceases employment with the Foundation unless the employee transfers to another entity in the public service, in which case the liability is transferred with the employee to the other entity.

(d) Investment income

Investment income is recorded as earned.

**2. Investments**

	2011		2010
	Cost	Market Value	Cost
Short-term investments	\$ 1,408,543	\$ 1,408,543	\$ 1,151,210

Investments consist of guaranteed investment certificates, with maturity dates ranging from 11 July 2011 to 18 November 2011 and interest rates ranging from 1.2% to 2.3%.

**3. Accounts receivable**

	2011		2010
Province of Newfoundland and Labrador	\$ 13,461		\$ 34,275
Harmonized sales tax		8,898	17,080
	\$ 22,359		\$ 51,355

**4. Deferred revenue**

Deferred revenue as at 31 March 2011 consists of contributions received from the Province of Newfoundland and Labrador and the Government of Canada to be used for the payment of heritage grants and other heritage initiatives as directed by the Province.

# HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR

## NOTES TO FINANCIAL STATEMENTS

31 March 2011

### 4. Deferred revenue (cont.)

	2011	2010
<u>Balance, beginning of year</u>	<u>\$ 760,233</u>	<u>\$ 750,176</u>
Contribution from Province of Newfoundland and Labrador:		
Operating expenses and payment of heritage grants	500,000	495,000
Fisheries Heritage Preservation Initiative	75,000	75,000
Intangible Cultural Heritage Strategy	100,000	100,000
Graduate Employment Program	5,790	-
Contribution from Government of Canada:		
Historic Places Initiative	-	225,068
	<u>680,790</u>	<u>895,068</u>
Less: Contributions recognized in income during year:		
Province of Newfoundland and Labrador:		
Cultural Ministers meeting	(25,000)	-
Operating expenses and payment of heritage grants	(291,010)	(318,046)
Fisheries Heritage Preservation Initiative	(43,089)	(53,775)
Intangible Cultural Heritage Strategy	(103,445)	(116,758)
Graduate Employment Program	(5,790)	-
Other projects	-	(40,000)
Historic Places Initiative - remaining balance at conclusion of the Initiative	-	(148,352)
	<u>(468,334)</u>	<u>(676,931)</u>
Government of Canada:		
Historic Places Initiative	-	(208,080)
	<u>(468,334)</u>	<u>(885,011)</u>
<u>Increase during the year</u>	<u>212,456</u>	<u>10,057</u>
<u>Balance, end of year</u>	<u>\$ 972,689</u>	<u>\$ 760,233</u>

### 5. Fund balance

Section 25 of the *Historic Resources Act* requires the Foundation to maintain a Fund of monies voted to it by the Legislature and of other monies received by way of gift, bequest, donation or otherwise. Disbursements from the Fund may be made by the Foundation for the purposes set out in the Legislation. As at 31 March 2011, the fund balance was \$382,488 (2010 - \$422,301)



**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**31 March 2011**

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**6. Government of Canada**

On 4 April 2003, the Province entered into a Contribution Agreement with the Government of Canada to fund the Historic Places Initiative (the Agreement). The objectives of the Agreement were to develop an online Provincial Registry of Historic Places and to develop and implement programs related to promoting and integrating the Historic Places Initiative at the Provincial level in Newfoundland and Labrador. The Agreement concluded as at 31 March 2010.

**7. Intangible Cultural Heritage Strategy**

In 2008, the Province appointed the Foundation to lead and implement the Province's Intangible Cultural Heritage Strategy. The mission of the Strategy is to safeguard and sustain the Intangible Cultural Heritage of Newfoundland and Labrador for present and future generations, as a vital part of the identities of Newfoundlanders and Labradorians, and as a valuable collection of unique knowledge and customs. During the year the Foundation received a contribution of \$100,000 (2010 - \$100,000) from the Province in support of this Strategy and recognized \$103,445 (2010 - \$116,758) in income in accordance with expenses incurred of \$103,567 (2010 - \$129,020) related to the Strategy. The income is included in the \$468,334 (2010 - \$676,931) in revenue received from the Province.

**8. Grant commitments**

As at 31 March 2011, the Foundation had committed \$430,300 (2010 - \$244,000) in the form of heritage grants approved but not yet disbursed or rescinded. A heritage grant of \$17,000 which had been committed during the year ended 31 March 2011 was subsequently rescinded by the Heritage Foundation of Newfoundland and Labrador Board in a meeting held on 14 May 2011. This subsequently reduced the heritage grant commitments by \$17,000. Future disbursements related to these heritage grants will be recorded as reductions to deferred revenue. The Foundation adopted a policy with respect to heritage grant commitments requiring that all grants approved will be available for a period of two years from the date of grant approval. Clients not utilizing the heritage grants within this timeframe will forfeit their right to these heritage grants, unless an extension is granted.

As at 31 March 2011, the Foundation had also committed \$22,300 (2010 - \$21,000) in the form of Fisheries Heritage Preservation Initiative grants approved but not yet disbursed or rescinded. Future disbursements related to these Fisheries Heritage Preservation Initiative grants will be recorded as reductions to deferred revenue. The Foundation's policy with respect to Fisheries Heritage Preservation Initiative grant commitments requires that all grants approved will be available for a period of one year from the date of grant approval. Clients not utilizing the Fisheries Heritage Preservation Initiative grants within this timeframe will forfeit their right to these grants, unless an extension is granted.

**HERITAGE FOUNDATION OF NEWFOUNDLAND AND LABRADOR**  
**NOTES TO FINANCIAL STATEMENTS**  
**31 March 2011**

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**9. Operating lease obligation**

Office equipment has been leased by the Foundation. Minimum lease payments for the next year are as follows:

2012	\$ 3,247
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**10. Related party transactions**

The Foundation leases office space from the Province of Newfoundland and Labrador at an annual rate of \$1.

**11. Financial instruments**

The Foundation's financial instruments recognized on the balance sheet consist of cash, investments, accounts receivable, investment income receivable and accounts payable and accrued liabilities. The carrying values of these instruments approximate current fair value due to their nature and the short-term maturity associated with them. Accounts receivable is due from the Government of Canada and the Province of Newfoundland and Labrador and therefore there is no credit risk associated with this amount.

**12. Economic dependence**

As a result of its reliance on future transfers from the Province of Newfoundland and Labrador to fund its operations, the Foundation's ability to continue operations is dependent upon the decisions of Government.

**13. Income taxes**

The Foundation is a Crown entity of the Province of Newfoundland and Labrador and as such is not subject to Provincial or Federal income taxes.

**14. Prior year accounting overstatement**

In the prior year, the Foundation estimated investment income receivable at \$32,165 on the Balance Sheet and \$48,828 in investment income on the Statement of Revenues, Expenses and Fund Balance, which resulted in an excess of revenues over expenses of \$231,289 and a Fund balance of \$451,250. This estimate has been adjusted during 2011 by \$28,949. As a result, the prior year's balances have been restated and now reflect the adjusted investment income amount. The investment income receivable has been restated to \$3,216 and the investment income has been restated to \$19,879, resulting in the restatement of the excess of revenues over expenses to \$202,340 and the Fund balance to \$422,301.



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**St. John's, NL**  
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