

Filed by the
Speaker

2019-11-07

Barnes



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: February 20, 2019

Location: HOA Committee Room

Time: 1:30 pm

Members Present:

Hon. Perry Trimper, Speaker (Chair)

Hon. Andrew Parsons, Government House Leader

Mr. Keith Hutchings, Opposition House Leader

Mr. Mark Browne, MHA (Lib) Placentia West-Bellevue

Hon. Siobhan Coady, MHA (Lib), St. John's West

Mr. Ches Crosbie, MHA (PC), Windsor Lake

Ms. Lorraine Michael, MHA (NDP), St. John's East-Quidi Vidi

Ms. Sandra Barnes, Clerk of the House of Assembly

Other

Mr. Brian Warr, MHA, Deputy Speaker

Ms. Bobbi Russell, Policy & Communications Officer

Ms. Kim HawleyGeorge, Law Clerk

Ms. Wanda Lee Mercer, Chief Financial Officer

Mr. Bruce Chaulk, Chief Electoral Officer

CM 2019-003 The Commission, at an *in-camera* meeting, approved the 2019-2020 estimates for the following Activities, to be forwarded to the Minister of Finance for inclusion in the 2019 Estimates and voted on in the Legislature:

Office of the Auditor General - \$3,809,700

Office of the Chief Electoral Officer - \$7,479,400

Office of the Citizens' Representative - \$833,500

Office of the Child and Youth Advocate - \$1,398,900

Office of the Information and Privacy Commissioner - \$1,337,200

Office of the Seniors' Advocate - \$500,000

Administrative Support - \$2,257,700

Legislative Library and Records Management - \$727,100

Hansard and Broadcast Centre - \$1,147,200

Members' Resources - \$8,915,100

House Operations - \$398,400

Government Members' Caucus - \$565,000
Official Opposition Caucus - \$1,084,200
Third Party Caucus - \$443,900

- CM 2019-004** The Commission, at an *in-camera* meeting, approved a pre-commitment of funds of \$600,000 for fiscal year 2020-21 for the Office of the Chief Electoral Officer related to estimated subsidies for the 2019 general election.
- CM 2019-005** The Commission, at an *in-camera* meeting, approved a pre-commitment of funds of \$32,400 (gross of \$60,400; related revenue of \$28,000) for fiscal year 2020-21 for the purpose of hosting the 2020 Canadian Association of Parliamentary Administration Conference.

Adjournment: 3:00 pm

Hon. Perry Trimper, MHA
Speaker (Chair)



Sandra Barnes
Clerk and Secretary to the Commission

Labelled by the
Speaker

2019-11-07

Barnes



House of Assembly
Newfoundland and Labrador

Minutes of the House of Assembly
Management Commission

Date: March 13, 2019

Location: *In camera* meeting – Speaker's Boardroom; Televised meeting – House of Assembly Chamber

Time: 5:15 pm

Members Present:

Hon. Perry Trimper, Speaker (Chair)
Hon. Andrew Parsons, Government House Leader
Mr. Keith Hutchings, Opposition House Leader
Mr. Mark Browne, MHA (Lib) Placentia West-Bellevue
Hon. Siobhan Coady, MHA (Lib), St. John's West
Mr. Paul Dinn, MHA (PC), Topsail-Paradise
Ms. Lorraine Michael, MHA (NDP), St. John's East-Quidi Vidi
Ms. Sandra Barnes, Clerk of the House of Assembly

Other

Ms. Bobbi Russell, Policy & Communications Officer
Ms. Kim HawleyGeorge, Law Clerk

CM 2019-006 The Commission, at an *in-camera* meeting, approved recommending to the Lieutenant Governor in Council the appointment of Ms. Victoria Woodworth-Lynas in an acting capacity as Information and Privacy Commissioner, until such time as the new Information and Privacy Commissioner is appointed on resolution of the House of Assembly with the appointment to be effective as of March 21, 2019 and Ms. Woodworth-Lynas to be compensated at Step 1 of the EP-10 scale (\$121, 283).

In accordance with Section 19 of the *House of Assembly Accountability, Integrity and Administration Act*, the Speaker reported decisions from an *in camera* meeting held on January 23, 2019 as follows:

- The Commission approved reimbursement of legal expenses only, incurred up to November 6, 2018, as a result of the Member's participation in the reviews of the Commissioner for Legislative Standards under the Code of Conduct for Members, as follows:

Member for Fortune Bay-Cape La Hune:	\$12,502.80
Member for Harbour Grace-Port de Grave:	\$2,219.51

Member for Placentia-St. Mary's: \$14,559.00
Member for Mount Scio: \$26,277.50

- The Commission directed that this decision will not be considered by the Commission to be a precedent in similar matters, and that the future policy direction of the Management Commission on reimbursement of legal fees will not be constrained by the Commission's decision in this matter;
- The Commission directed that the Member for Humber-Bay of Islands has to submit details of his legal expenses by January 31, 2019 in order to be considered for reimbursement by the Management Commission; and
- The Commission Directed that the two-day waiting period to give effect to these Commission decisions be waived.
- The Commission approved the creation of Professional Services as a Sub-object in the Members' Resources Activity; and the following transfer of funds:

From:
Subdivision 1.1.04.09 Members' Resources – Allowances and Assistance \$56,000

To:
Subdivision 1.1.04.02 Members' Resources – Professional Services \$56,000

In accordance with Section 19 of the *House of Assembly Accountability, Integrity and Administration Act*, the Speaker reported decisions from an *in camera* meeting held on February 20, 2019 as follows:

- The Commission approved the 2019-2020 estimates, to be forwarded to the Minister of Finance for inclusion in the 2019 Estimates and voted on in the Legislature.
- The Commission approved a pre-commitment of funds for fiscal year 2020-21 for the Office of the Chief Electoral Officer related to estimated subsidies for the 2019 general election.
- The Commission approved a pre-commitment of funds for fiscal year 2020-21 for the purpose of hosting the 2020 Canadian Association of Parliamentary Administration Conference.

CM 2019-007 The Minutes of the Commission meetings held on December 19, 2018 and January 23, 2019 were approved as read.

As required under the *House of Assembly Accountability, Integrity and Administration Act*, the Speaker reported rulings on allowance use for the period ended March 7, 2019.

As required by **CM 2008-95**, the Speaker reported a decision made under the delegated authority respecting urgent financial matters relating to the administration of the House of Assembly and the Statutory Offices.

The financial reports for the Legislature for the periods April 1, 2018 to December 31, 2018 were provided to the Commission for review. The Members' Accountability and Disclosure Reports were provided for the same period.

CM 2019-008 Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following amendment to the Caucus Operational Funding Grants Policy:

The Policy is amended by adding immediately after Section 7.0, the following:

8.0 Return of Accumulated Funds at Dissolution of General Assembly

Following the dissolution of a general assembly, all caucuses must return to the House of Assembly, all accumulated funds that were paid in accordance with this Policy.

The annual report required under Section 7.0, detailing expenditures from the start of the fiscal year up to dissolution, must also be submitted upon return of the funds.

CM 2019-009 Pursuant to the Transfer of Funds Policy, the Commission approved the following transfer of funds:

From:

Subdivision 1.1.04.09 Members' Resources – Allowances and Assistance
\$17,400

To:

Subdivision 3.1.01.10 Office of the Chief Electoral Officer – Grant and Subsidies
\$17,400

Adjournment: 5:40 pm

Hon. Perry Trimper, MHA
Speaker (Chair)



Sandra Barnes
Clerk and Secretary to the Commission



House of Assembly
Newfoundland and Labrador

Subled by the
Speaker

2019-11-27

Barnes

**Minutes of the House of Assembly
Management Commission**

Date: July 23, 2019

Location: HOA Committee Room

Time: 3:55 pm

Members Present:

Hon. Perry Trimper, Speaker (Chair)
Hon. Andrew Parsons, Government House Leader
Mr. David Brazil, Opposition House Leader
Hon. Siobhan Coady, MHA (Lib), St. John's West
Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi
Mr. Elvis Loveless, MHA (Lib), Fortune Bay-Cape La Hune
Mr. Barry Petten, MHA (PC), Conception Bay South
Ms. Sandra Barnes, Clerk of the House of Assembly

Other

Ms. Bobbi Russell, Policy & Communications Officer
Mr. Scott Reid, Deputy Speaker

- CM 2019-010** The Commission, at an *in-camera* meeting, approved recommending to the Lieutenant Governor in Council that the new Information and Privacy Commissioner be compensated at EP-10, Step 18, with regular step increases to apply.
- CM 2019-011** The Minutes of the Commission meeting held on February 20, 2019 were approved as read.
- CM 2019-012** The Minutes of the Commission meeting held on March 13, 2019 were approved as read.
- CM 2019-013** The Commission approved the following meeting dates for Fall 2019:
- September 25, 2019
 - November 6, 2019
 - December 4, 2019

The financial reports for the Legislature for the periods April 1, 2018 to March 31, 2019 were provided to the Commission for review. The Members' Accountability and Disclosure Reports were provided for the same period.

In accordance with the Transfer of Funds Policy, a report of budget transfers processed during the fiscal year 2018-2019 were provided to the Commission for review.

In accordance with the Caucus Operational Funding Grants Policy, expenditure reports for the periods from April 1, 2018 to March 31, 2019; and April 1, 2019 to April 17, 2019 (dissolution of 48th General Assembly) were provided to the Commission for the following:

- Office of the Speaker
- Government Members' Caucus
- Official Opposition Caucus
- Third Party Caucus
- Independent Members Joyce, Kirby and Lane

CM 2019-014 The Commission approved the following transfer of funds and waived the 2-day waiting period for Commission decisions:

From:

Subdivision 1.1.06.10 Government Members Caucus – Grants and Subsidies
\$ 9,100

To:

Subdivision 1.1.07.10 Official Opposition Caucus – Grants and Subsidies Subdivision
\$ 9,100

CM 2019-015 The Commission approved the following transfer of funds and waived the 2-day waiting period for Commission decisions:

From:

Subdivision 1.1.04.09 Members' Resources – Allowances and Assistance
\$7,500

To:

Subdivision 1.1.04.02 Members' Resources – Transportation and Communications
\$7,500

CM 2019-016 The Commission appointed Mr. Elvis Loveless and Ms. Alison Coffin as members of the Audit Committee, effective immediately.

CM 2019-017 The Commission appointed Mr. Elvis Loveless as Chair of the Audit Committee, effective immediately.

In accordance with the *Auditor General Act*, audited financial statements for the period from April 1, 2018 to March 31, 2019 were provided to the Commission.

CM 2019-018 Pursuant to Section 64 of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following proposed amendment to the *Members' Resources and Allowances Rules*, subject to final wording by the Office of the Legislative Counsel:

Section 30 of the *Members' Resources and Allowances Rules* is amended by deleting the word "and" at the end of paragraph (f) and by adding immediately after that paragraph the following:

(f.1) to and from St. Pierre-et-Miquelon where the purpose of the trip is directly related to constituency business; and

Adjournment: 4:05 pm

Hon. Perry Trimper, MHA
Speaker (Chair)



Sandra Barnes
Clerk and Secretary to the Commission