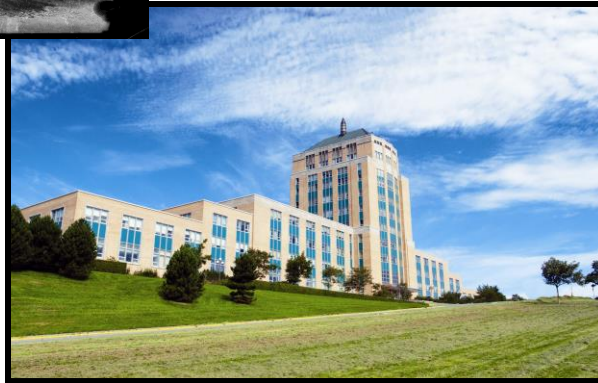


House of Assembly
Newfoundland & Labrador



Colonial Building
1850-1959

Confederation Building
1960-present



House of Assembly Management Commission

2019-2020 Annual Report





Message from the Speaker



I am pleased to present the House of Assembly Management Commission Annual Report for the fiscal year ended March 31, 2020. This report includes a summary of the work of the Management Commission for the period from April 1, 2019 to March 31, 2020.

The work of the Management Commission is crucial to the effective operations of the Legislature and I thank members for recognizing this important responsibility. The Commission works as a collaborative decision-making body to ensure that operations are transparent, and makes decisions that are in keeping with their financial responsibilities under the *House of Assembly Accountability, Integrity and Administration Act*.

I would also like to thank the employees of the House of Assembly Service for their dedication and commitment in supporting the Management Commission as it carries out its mandated responsibilities under the Act.

Honourable Derek Bennett, MHA
Speaker of the House of Assembly
Chair, House of Assembly Management Commission



Contents

Message from the Speaker.....	1
Mandate.....	1
Membership.....	2
Duties and Responsibilities of Members	3
Support to the Commission	4
Proceedings of the Commission	4
In Camera meetings	5
Commission Minutes.....	5
Authority of the Commission.....	6
Rule Amendments	6
Directives	7
Decisions.....	7
Rulings on Allowance Use	7
Review of Allowance Use	7
Audit Committee	8
Financial Reporting	9
Management Certification	9
Audited Financial Information.....	10
Report on Recommendations by the Auditor General	10
Members' Salaries, Allowances and Expenses	10
Travel under Special Circumstances - Authorizations under Section 43.....	11
Speaker's Delegated Authority	11
Clerk's Authorization for Furniture and Equipment Expenditures.....	11
Clerk's Authorization for Rental Vehicles in Excess of 15 Days	12
Appendices	13
Appendix A: Minutes of the Commission	14
Appendix B: Rule Amendments	16
Appendix C: Directives.....	17
Appendix D: Rulings on Allowance Use	18
Appendix E: Financial Information & Management Certification	20
Appendix F: Members' Salaries, Allowances & Expenses.....	21
Report 1 – Compensation Paid to Members by the House of Assembly	23
Report 2 – Member Accountability and Disclosure Reports	24
Appendix G: Clerk's Authorizations for Furniture & Equipment.....	25



Mandate

The House of Assembly Management Commission was established under the authority of the *House of Assembly Accountability, Integrity and Administration Act* (the Act). The Act establishes an administrative framework for the House of Assembly that is transparent and accountable, and includes subordinate legislation known as the Members' Resources and Allowances Rules (the Rules). The Rules promote accountability in, and transparency with respect to, the expenditure of public funds.

The Commission derives its mandate from subsection 20(1) of the Act, which states:

The commission is responsible for the financial stewardship of all public money, within the meaning of the Financial Administration Act, that may be voted by the House of Assembly for the use and operation of the House of Assembly and statutory offices, and for all matters of financial and administrative policy affecting the House of Assembly, its members, offices and staff and in connection with them, and, in particular, the commission shall

- 1) *oversee the finances of the House of Assembly including its budget, revenues, expenses, assets and liabilities;*
- 2) *review and approve the administrative, financial and human resource and management policies of the House of Assembly service and statutory offices;*
- 3) *implement and periodically review and update financial and management policies applicable to the House of Assembly service and statutory offices;*
- 4) *give directions with respect to matters that the commission considers necessary for the efficient and effective operation of the House of Assembly service and statutory offices;*
- 5) *make and keep current rules respecting the proper administration of allowances for members and reimbursement and payment of their expenditures in implementation of subsection 11 (2) of this Act;*
- 6) *annually report, in writing, to the House of Assembly, through the speaker, with respect to its decisions and activities in accordance with section 51; and*
- 7) *exercise other powers given to the commission and to perform other duties imposed on the commission under this or another Act.*



Membership

Membership of the Commission is detailed in subsection 18(3) of the Act, as follows:

- *the speaker, or, in his or her absence, the deputy speaker, who is the chairperson;*
- *the clerk, who is the secretary but does not vote;*
- *the government house leader;*
- *the official opposition house leader;*
- *two members who are members of the government caucus, only one of whom may be a member of the Executive Council (this member is appointed by Cabinet);*
- *one member who is a member of the official opposition caucus; and*
- *one member, if any, from a third party that is a registered political party and has at least one member elected to the House of Assembly. (If there is no third party, an additional member is chosen from the official opposition caucus.)*

Membership of the Commission during the period from April 1, 2019 to March 31, 2020 included:

Speaker:

- Hon. Perry Trimper, MHA, Lake Melville (April 1, 2019 to September 6, 2019)
- Hon. Scott Reid, MHA, St. George's - Humber (Acting Speaker from September 6 to November 3, 2019 by virtue of serving as Deputy Speaker at the time of a vacancy; elected Speaker effective November 4, 2019)

Government House Leader:

- Hon. Andrew Parsons, MHA, Burgeo - La Poile (April 1, 2019 to October 29, 2019)
- Hon. Siobhan Coady, MHA, St. John's West (effective October 30, 2019)

Official Opposition House Leader:

- Mr. Keith Hutchings, MHA, Ferryland (April 1, 2019 to June 17, 2019)
- Mr. David Brazil, MHA, Conception Bay East - Bell Island (effective June 18, 2019)

Government Caucus representatives:

- Hon. Siobhan Coady, MHA, St. John's West (member appointed by the Lieutenant-Governor in Council pursuant to subsection 18(7) of the Act from April 1, 2019 to October 29, 2019)



- Hon. John Haggie, MHA, Gander (member appointed by the Lieutenant-Governor in Council pursuant to subsection 18(7) of the Act effective October 30, 2019)
- Mr. Mark Browne, MHA, Placentia West - Bellevue (from April 1, 2019 to June 17, 2019)
- Mr. Elvis Loveless, MHA, Fortune Bay - Cape la Hune (effective June 18, 2019)

Official Opposition Caucus representative:

- Mr. Paul Dinn, MHA, Topsail - Paradise (from April 1, 2019 to June 17, 2019)
- Mr. Barry Petten, MHA, Conception Bay South (effective June 18, 2019)

Third Party Caucus representative:

- Ms. Lorraine Michael, MHA, St. John's East - Quidi Vidi (from April 1, 2019 to June 17, 2019)
- Ms. Alison Coffin, MHA, St. John's East - Quidi Vidi (effective June 18, 2019)

Secretary to the Commission:

- Ms. Sandra Barnes, Clerk of the House of Assembly

In the absence of the Speaker, the Deputy Speaker chairs Commission meetings. The position of Deputy Speaker was as follows during the reporting period:

- Mr. Brian Warr, MHA for Baie Verte - Green Bay (from April 1, 2019 to May 31, 2019)
- Mr. Scott Reid, MHA for St. George's - Humber (June 10, 2019 to September 6, 2019)
- Mr. Derek Bennett, MHA for Lewisporte - Twillingate (effective November 4, 2019)

Duties and Responsibilities of Members

The individual duties of commission members are listed in section 21 of the Act, which states:

21. (a) *A member of the commission, in exercising his or her powers and discharging his or her duties, shall exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.*

(b) *A member of the commission shall not be considered to be in breach of the duty in subsection (1) if he or she acts prudently and on a reasonably informed basis.*

(c) *A member of the commission shall act honestly and in good faith on*



the basis of adequate information in arriving at decisions of the commission and shall:

- i. attend meetings of the commission unless unable to do so for good reason;*
- ii. spend sufficient time on the affairs of the commission to comply with his or her duties and responsibilities; and*
- iii. consider and advocate policies that promote compliance with this Act and rules.*

Support to the Commission

The House of Assembly Management Commission is supported by the House of Assembly Service. Established under the *House of Assembly Accountability, Integrity and Administration Act*, the House of Assembly Service supports the functioning of the House of Assembly and its committees, the House of Assembly Management Commission and Members of the House of Assembly.

The House of Assembly Service includes the Speaker, the Clerk and the Office of the Clerk. It also includes the Corporate and Members' Services Division, which provides financial, human resources, payroll and administrative services. The Information Management Division includes the services of the Legislative Library, Records Management, Broadcast Services and Hansard.

The Office of the Clerk provides full administrative support to the House of Assembly Management Commission by preparing Commission briefing materials, researching and analyzing agenda items, coordinating and facilitating Commission meetings, and maintaining Commission records.

Proceedings of the Commission

All regular meetings of the Commission are broadcast live in the same manner as proceedings of the House of Assembly. In addition, live and archived webcasts are available on the House of Assembly website (www.assembly.nl.ca), as well as full transcripts (Hansard) of meetings. The briefing materials and Minutes of each meeting are also posted on the website.

The Commission held four regular (televised) meetings during the reporting period on the following dates:

- July 23, 2019
- September 25, 2019
- November 6, 2019
- December 4, 2019



The decisions from these meetings can be viewed with the Minutes in **Appendix A**.

In Camera meetings

Subsection 19(1) of the Act outlines several circumstances where issues can be deliberated at *in camera* meetings. The substance of all decisions made *in camera* are recorded and reported at the next public meeting of the Commission.

The circumstances allowing for *in camera* meetings as outlined in subsection 19(1) include:

- (a) personnel matters relating to officers and employees of the House of Assembly, political staff as defined in paragraph 2(1)(e) of the Conflict of Interest Act, 1995 and statutory offices;
- (b) legal matters, including actual or potential litigation;
- (c) matters protected by privacy and data protection laws; and
- (d) budget deliberations involving the preparation of the annual estimates of expenditure of the House of Assembly and the statutory offices

The Commission held two *in camera* meetings during the reporting period on the following dates:

- December 18, 2019
- February 24, 2020

Any decisions from these meetings can be viewed with the Minutes in **Appendix A**.

Commission Minutes

Minutes of the Commission meetings record the time, date and location of the meetings as well as who was in attendance and include only the Decisions of the Commission and reports made to the Commission. The transcript of discussion is provided by Hansard and posted on the House of Assembly website.

Minutes of the Commission are approved at the next meeting. Once approved, the Minutes are distributed to each Member, posted on the House of Assembly website and tabled by the Speaker in the House of Assembly.

The Minutes of the Commission meetings held during the reporting period can be found in **Appendix A**.



Authority of the Commission

The decision-making authority of the House of Assembly Management Commission is exercised through specific actions that include making rules, issuing directives and making specific decisions.

Rule Amendments

The process for making or amending the Members' Resources and Allowances Rules (the Rules) is outlined in subsections 15(5) and 20(7) of the *House of Assembly Accountability, Integrity and Administration Act*. The general power to enact amendments is contained in Section 64 of the Act.

Amendments to the Rules that propose to change/add to the levels or amounts for reimbursements and expenses must follow this process:

- A draft of the proposed amendment must be prepared.
- The draft amendment must be tabled at a Management Commission meeting (a Decision of the Commission is not required; for information purposes only).
- The draft amendment must be:
 - tabled by the Speaker in the House of Assembly if in session; OR
 - provided to every Member if the House of Assembly is not in session.
- The draft amendment must be posted to the House of Assembly website.
- The draft amendment must be brought to a subsequent meeting of the Management Commission for consideration and approval.
- The amendment, once approved by the Commission, must be laid before the House of Assembly and voted on by resolution.

Amendments to the Rules that do not propose to change/add to the levels or amounts for reimbursements or expenses must follow this process:

- A draft of the proposed amendment must be prepared.
- The draft amendment must be brought to a meeting of the Management Commission for consideration and approval.

All rule amendments are forwarded to the Office of Legislative Counsel in preparation for



publication in the NL Gazette once the amending process is complete. The amendments will become effective on the date they are Gazetted.

There was one rule amendment approved during the 2019-20 reporting period, the details of which are outlined in **Appendix B**.

Directives

The Commission has authority to issue directives which interpret, clarify or amplify the rules contained in the Members' Resources and Allowances Rules. Directives may also establish policies, including financial and management policies, or alter, on appeal, rulings of the Speaker.

There were two directives issued by the Commission during the reporting period, the details of which are included in **Appendix C**.

Decisions

The Commission has authority under paragraph 20(6)(c) of the Act to make Decisions on individual cases or appeals brought to the Commission and on other matters that require a Decision by the Commission in relation to the administration of the House of Assembly.

All decisions made by the Commission during the reporting period are included in the Minutes of the Commission meetings in **Appendix A**.

Rulings on Allowance Use

Under Section 24 of the *House of Assembly Accountability, Integrity and Administration Act*, the Speaker or the Commission may make a ruling when an expense has been rejected for payment by the Corporate and Members' Services Division.

During the reporting period there were two rulings on allowance use as provided for in Section 24 of the Act. The details of these rulings are outlined in **Appendix D**.

Review of Allowance Use

Under Section 52 of the *House of Assembly Accountability, Integrity and Administration Act*, the Speaker may request a review of allowance use.

Subsection 52(1) states:

At the request of a member or of the clerk on his or her own initiative, the



speaker may conduct, in his or her capacity as chair of the commission, a review that the speaker considers necessary to determine whether a member's use of an allowance, disbursement, payment, good, premises or service provided under this Act complies with

- (a) the purposes for which the allowance, disbursement, payment, good, premises or service was provided; or
- (b) the purpose of this Act, the rules or the directives of the commission.

There were no reviews of allowance use during the 2019-2020 reporting period.

Audit Committee

The Audit Committee is a committee of the Commission, established under the *House of Assembly Accountability, Integrity and Administration Act*. The Committee provides assistance to the Commission in carrying out its oversight responsibility to the House of Assembly and to the public with respect to the stewardship of public money. The full duties of the Audit Committee are outlined in section 23 of the Act.

The Committee consists of two members of the Commission and two members chosen by the Chief Justice of the Province who are not Members of the House of Assembly. The Chair of the Audit Committee is appointed by the Commission. The Clerk Assistant acts as secretary of the committee.

The members of the Audit Committee during the period of April 1, 2019 to March 31, 2020 included:

- Mr. Mark Browne, MHA, Placentia West-Bellevue (*Chair of the Audit Committee from April 1, 2019 to June 17, 2019*)
- Mr. Keith Hutchings, MHA, Ferryland (*Member of the Audit Committee from April 1, 2019 to June 17, 2019*)
- Mr. Elvis Loveless, MHA, Fortune Bay - Cape La Hune (*Chair of the Audit Committee effective July 23, 2019*)
- Ms. Alison Coffin, MHA, St. John's East - Quidi Vidi (*Member of the Audit Committee effective July 23, 2019*)
- Dr. Alex Faseruk, Ph.D.
- Ms. Gail Hamilton, FCPA, FCA (from April 1, 2019 to August 31, 2019)
- Ms. Beverley Evans (effective September 1, 2019)

Ms. Elizabeth Murphy, Clerk Assistant, was Secretary to the Committee.

There were no reports of the Audit Committee during the reporting period.



Financial Reporting

Under subsection 20(5) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission is required to:

- (a) *regularly, and at least quarterly, review the financial performance of the House of Assembly as well as the actual expenditures of members compared with approved allocations;*
- (b) *ensure that an annual financial audit is completed of the accounts of the House of Assembly and the statutory offices in accordance with section 43 within 90 days after the end of a fiscal year;*
- (c) *ensure that a compliance audit is completed of the accounts of the House of Assembly and the statutory offices in accordance with section 43 at least once every General Assembly, and reported on within 90 days after the end of the fiscal year to which it relates;*
- (d) *ensure that full and plain disclosure of the accounts and operations of the House of Assembly and statutory offices is made to the auditor appointed under section 43;*
- (e) *consider and address on a timely basis recommendations of the auditor appointed under section 43; and*
- (f) *report, in writing, annually to the House of Assembly, or a committee established by it, the results of an audit and the steps taken or to be taken to address matters of concern raised by an audit.*

Management Certification

Section 20 of the *House of Assembly Accountability, Integrity and Administration Act* requires the Clerk to certify to the Commission that the House of Assembly and Statutory Offices have in place appropriate systems of internal controls and that those systems are operating effectively.

Consultants were engaged to provide assistance to enable the Clerk to meet the management certification requirements. The services provided included a review of the design effectiveness and existence of internal controls, identification of any control gaps and recommendations for remedial action. Tests of controls were designed, executed and evaluated to determine if controls were operating effectively. The internal control documentation was updated to reflect the controls in place at the end of each period.

The Auditor's Report states that the Clerk's Management Certification as of March 31,



2019 was fairly stated and that the internal controls over financial reporting were operating effectively, in all material respects, as at the date noted.

The Management Certification dated March 31, 2020 is included with the financial information in **Appendix E**.

Audited Financial Information

The financial information audited by the Auditor General includes the schedule of assets and liabilities, the schedules of expenditure and related revenue, and gross expenditure and unexpended balances for the year ended March 31, 2020.

The Auditor's Report provides an unqualified opinion on:

- the financial information for the House of Assembly and its Statutory Offices and states that the financial information for the year ended March 31, 2019 is prepared, in all material aspects, in accordance with the accounting policies disclosed in Note 1;
- whether the expenses incurred were in accordance with the policies of the House of Assembly Management Commission and, where applicable, the policies of the Executive Branch of government; and
- whether the Clerk of the House of Assembly's assessment of the effectiveness of internal controls over financial reporting was fairly stated and whether the internal controls were operating effectively.

The audited financial information is included in **Appendix E**.

Report on Recommendations by the Auditor General

The report on the recommendations made by the Auditor General contains recommendations resulting from the audit of the financial information for the House of Assembly and its Statutory Offices for the year ended 31 March 2020 and the audit of the Management Certification dated March 31, 2020. There were no such recommendations for the reporting period.

Members' Salaries, Allowances and Expenses

Reports on salaries, allowances and expenses permitted for, and paid to, each Member by the House of Assembly during the reporting period are included in **Appendix F**. The first report includes compensation paid to Members by the House of Assembly. The second report includes summaries of expenses for each Member during the reporting period.



Travel under Special Circumstances - Authorizations under Section 43

Section 43 of the *Members' Resources and Allowances Rules* provides that a Member may claim for additional travel expenses when the Member is traveling and unable to return to his/her residence when scheduled to do so and would not otherwise be entitled to claim reimbursement for such expenses. Under the Rules, a Member can make application to the Clerk or the Speaker before incurring such expenses, if practical. Otherwise, the Member must notify the Speaker at the earliest reasonable opportunity after incurring the expenses. The Speaker must report, in writing, to the Commission any authorizations made under this section of the Rules.

There were no authorizations made under section 43 for the period ending March 31, 2020.

Speaker's Delegated Authority

The Commission through **CM 2008-95**, pursuant to subsection 20(4) of the *House of Assembly Accountability, Integrity and Administration Act*, delegated authority to the Speaker respecting urgent financial matters relating to the administration of the House of Assembly and the Statutory Offices. The Speaker is to consult with the Government House Leader, the Opposition House Leader and the Leader of the Third Party and report all decisions and the reasons for them at a subsequent meeting of the Commission.

There were no approvals under the Speaker's Delegated Authority during the reporting period.

Clerk's Authorization for Furniture and Equipment Expenditures

The Standard Office Allocation Package for Members and Constituency Assistants delegates authority to the Clerk to pre-approve expenditures for other furniture and equipment to a maximum of \$1000.00 (per item), with the Clerk to report all such approvals at a subsequent meeting of the Management Commission.

There were two such approvals during the reporting period, which are detailed in **Appendix G**.



Clerk's Authorization for Rental Vehicles in Excess of 15 Days

Section 40(1) of the *Members' Resources and Allowances Rules* states that rental vehicles are an allowable mode of travel for Members. Section 40(10) states, however, that where a Member travels by a rental vehicle for more than 15 consecutive days, the approval of the Clerk is required, with all such approvals to be reported at the next meeting of the Commission.

There were no such approvals during the reporting period.



Appendices

Appendix A

Minutes of the Commission

Appendix B

Rule Amendments

Appendix C

Directives

Appendix D

Rulings on Allowance Use

Appendix E

Financial Information and Management Certification - 31 March 2019

Appendix F

Members' Salaries, Allowances, and Expenses

Appendix G

Clerk's Authorization for Furniture and Equipment Expenditures



Appendix A

Minutes of the Commission



I certify that **Appendix A** contains the Minutes of the proceedings of the House of Assembly Management Commission for the reporting period 2019-2020 and that they are an accurate reflection of the Decisions of the Commission made at the proceedings.

A handwritten signature in blue ink that reads "Sandra Barnes".

Sandra Barnes
Clerk of the House of Assembly and
Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: July 23, 2019

Location: HOA Committee Room

Time: 3:55 pm

Members Present:

Hon. Perry Trimper, Speaker (Chair)

Hon. Andrew Parsons, Government House Leader

Mr. David Brazil, Opposition House Leader

Hon. Siobhan Coady, MHA (Lib), St. John's West

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Mr. Elvis Loveless, MHA (Lib), Fortune Bay-Cape La Hune

Mr. Barry Petten, MHA (PC), Conception Bay South

Ms. Sandra Barnes, Clerk of the House of Assembly

Other

Ms. Bobbi Russell, Policy & Communications Officer

Mr. Scott Reid, Deputy Speaker

- CM 2019-010** The Commission, at an *in-camera* meeting, approved recommending to the Lieutenant Governor in Council that the new Information and Privacy Commissioner be compensated at EP-10, Step 18, with regular step increases to apply.
- CM 2019-011** The Minutes of the Commission meeting held on February 20, 2019 were approved as read.
- CM 2019-012** The Minutes of the Commission meeting held on March 13, 2019 were approved as read.
- CM 2019-013** The Commission approved the following meeting dates for Fall 2019:
- September 25, 2019
 - November 6, 2019
 - December 4, 2019

The financial reports for the Legislature for the periods April 1, 2018 to March 31, 2019 were provided to the Commission for review. The Members' Accountability and Disclosure Reports were provided for the same period.

In accordance with the Transfer of Funds Policy, a report of budget transfers processed during the fiscal year 2018-2019 were provided to the Commission for review.

In accordance with the Caucus Operational Funding Grants Policy, expenditure reports for the periods from April 1, 2018 to March 31, 2019; and April 1, 2019 to April 17, 2019 (dissolution of 48th General Assembly) were provided to the Commission for the following:

- Office of the Speaker
- Government Members' Caucus
- Official Opposition Caucus
- Third Party Caucus
- Independent Members Joyce, Kirby and Lane

CM 2019-014 The Commission approved the following transfer of funds and waived the 2-day waiting period for Commission decisions:

From:

Subdivision 1.1.06.10 Government Members Caucus – Grants and Subsidies
\$ 9,100

To:

Subdivision 1.1.07.10 Official Opposition Caucus – Grants and Subsidies Subdivision
\$ 9,100

CM 2019-015 The Commission approved the following transfer of funds and waived the 2-day waiting period for Commission decisions:

From:

Subdivision 1.1.04.09 Members' Resources – Allowances and Assistance
\$7,500

To:

Subdivision 1.1.04.02 Members' Resources – Transportation and Communications
\$7,500

CM 2019-016 The Commission appointed Mr. Elvis Loveless and Ms. Alison Coffin as members of the Audit Committee, effective immediately.

CM 2019-017 The Commission appointed Mr. Elvis Loveless as Chair of the Audit Committee, effective immediately.

In accordance with the *Auditor General Act*, audited financial statements for the period from April 1, 2018 to March 31, 2019 were provided to the Commission.

CM 2019-018 Pursuant to Section 64 of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the following proposed amendment to the *Members' Resources and Allowances Rules*, subject to final wording by the Office of the Legislative Counsel:

Section 30 of the *Members' Resources and Allowances Rules* is amended by deleting the word "and" at the end of paragraph (f) and by adding immediately after that paragraph the following:

(f.1) to and from St. Pierre-et-Miquelon where the purpose of the trip is directly related to constituency business; and

Adjournment: 4:05 pm

Hon. Perry Trimper, MHA
Speaker (Chair)

A handwritten signature in blue ink that reads "Sandra Barnes". The signature is fluid and cursive, with the first name being more prominent.

Sandra Barnes
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: September 25, 2019

Location: HOA Committee Room

Time: 9:30 am

Members Present:

Mr. Scott Reid, Deputy Speaker (Chair)

Hon. Andrew Parsons, Government House Leader (via teleconference)

Mr. David Brazil, Opposition House Leader

Hon. Siobhan Coady, MHA (Lib), St. John's West

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Mr. Elvis Loveless, MHA (Lib), Fortune Bay-Cape La Hune

Mr. Barry Petten, MHA (PC), Conception Bay South

Ms. Sandra Barnes, Clerk of the House of Assembly

Other

Ms. Bobbi Russell, Policy & Communications Officer

As required by the *House of Assembly Accountability, Integrity and Administration Act*, a decision made at an *in camera* meeting held on July 23, 2019 was reported into the public record as follows:

The Commission approved recommending to the Lieutenant Governor in Council that the new Information and Privacy Commissioner be compensated at EP-10, Step 18, with regular step increases to apply.

The following decision from an *in camera* meeting held prior to regular meeting on September 25, 2019 was also reported into the public record:

CM 2019-019 The Commission, at an *in camera* meeting, approved the renewal of the lease for premises occupied by the Office of the Information and Privacy Commissioner for a further term of 5 years under the same terms and conditions contained in the present lease dated October 31, 2014. The lease is to be between the Lessor (Newfoundland and Labrador Housing Corporation) and Her Majesty the Queen in Right of the House of Assembly as represented by the Speaker. The Commission also approved a pre-commitment of funds of \$114,839.00 per annum for fiscal years 2020-21, 2021-22, 2022-23 & 2023-24.

CM 2019-020 The Minutes of the Commission meeting held on July 23, 2019 were approved as read.

A report from the Clerk was presented to the Commission outlining approvals for expenditures on furniture and equipment as delegated under the Standard Office Allocation Package for Members and Constituency Assistants. An expenditure of \$527.84 was reported for Mr. Chris Tibbs, MHA for Grand Falls-Windsor-Buchans.

The financial reports for the Legislature for the periods April 1, 2019 to June, 2019 were provided to the Commission for review. The Members' Accountability and Disclosure Reports were provided for the same period.

CM 2019-021 Pursuant to subsection 43(2) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission appointed the Auditor General of Newfoundland and Labrador to audit the accounts of the House of Assembly and the Statutory Offices for the 2019-20 fiscal year.

CM 2019-022 The Commission approved the audited financial information for April 1, 2018 to March 31, 2019 for the House of Assembly and Statutory Offices, as recommended by the Audit Committee.

CM 2019-023 Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved an amendment to the following House of Assembly policies/guidelines to replace references to the previous *Public Tender Act* with *Public Procurement Act*:

- Inventory Management Policy
- Policy for Hiring of External Consultants
- Printing Policy for Members of the House of Assembly
- Purchasing Policy – Under \$200

CM 2019-024 The Commission deferred a decision with respect to a policy on the reimbursement of legal fees pending further analysis to be brought back to a future meeting for consideration

CM 2019-025 The Commission deferred a decision with respect to caucus funding pending further analysis to be brought back to a future meeting for consideration.

CM 2019-026 The Commission directed that the \$200/month vehicle allowance option for intra-constituency travel provided to Members in Capital region districts and the Corner Brook district continue as provided for in Section 38 of the *Members' Resources and Allowances Rules*, with the matter to be referred to the next Members' Compensation Review Committee.

Adjournment: 11:30 am

Mr. Scott Reid
Deputy Speaker (Chair)



Sandra Barnes
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: November 6, 2019

Location: HOA Committee Room

Time: 5:15 pm

Members Present:

Hon. Scott Reid, Speaker (Chair)

Hon. Siobhan Coady, Government House Leader

Mr. David Brazil, Opposition House Leader

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Hon. John Haggie, MHA (Lib), Gander

Mr. Elvis Loveless, MHA (Lib), Fortune Bay-Cape La Hune

Mr. Barry Petten, MHA (PC), Conception Bay South

Ms. Sandra Barnes, Clerk of the House of Assembly

Mr. Derek Bennett, MHA (Lib), Deputy Speaker

Other

Ms. Kim HawleyGeorge, Law Clerk

Ms. Bobbi Russell, Policy & Communications Officer

As required by the *House of Assembly Accountability, Integrity and Administration Act*, a decision made at an *in camera* session held prior to the regular meeting was reported into the public record as follows:

CM 2019-027 The Commission, at an *in-camera* meeting, approved the renewal of the lease for premises occupied by the Office of the Seniors' Advocate for a further term of 2 years under the same terms and conditions contained in the present lease dated October 26, 2017. The Commission also approved a pre-commitment of funds for fiscal years 2020-21 & 2021-22.

CM 2019-028 The Minutes of the Commission meeting held on September 25, 2019 were approved as read.

A report from the Clerk was presented to the Commission outlining approvals for expenditures on furniture and equipment as delegated under the Standard Office Allocation Package for Members and Constituency Assistants. An expenditure of \$489.00 was reported for Mr. Scott Reid, MHA for St. George's-Humber.

CM 2019-029 The Commission approved the following transfer of funds, and waived the 2-day waiting period for Commission decisions:

From:

Subdivision 3.1.01.01 – Office of the Chief Electoral Officer Salaries - \$300,000

To:

Subdivision 3.1.01.10 – Office of the Chief Electoral Officer – Grants and Subsidies - \$300,000

CM 2019-030 The Commission deferred a decision with respect to a policy on the reimbursement of legal fees for Members.

Adjournment: 6:20 p.m.

Hon. Scott Reid
Speaker (Chair)



Sandra Barnes
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: December 4, 2019

Location: HOA Committee Room

Time: 5:15 pm

Members Present:

Hon. Scott Reid, Speaker (Chair)

Hon. Siobhan Coady, Government House Leader

Mr. David Brazil, Opposition House Leader

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Hon. John Haggie, MHA (Lib), Gander

Mr. Elvis Loveless, MHA (Lib), Fortune Bay-Cape La Hune

Mr. Barry Petten, MHA (PC), Conception Bay South

Ms. Sandra Barnes, Clerk of the House of Assembly

Mr. Derek Bennett, MHA (Lib), Deputy Speaker

Other

Ms. Kim HawleyGeorge, Law Clerk

Ms. Bobbi Russell, Policy & Communications Officer

At an *in camera* meeting, the Commission considered and provided direction with respect to a personnel/HR issue in the House of Assembly Service.

CM 2019-032 The Minutes of the Commission meeting held on November 6, 2019 were approved as read.

A report from the Speaker was presented to the Commission outlining Rulings on Allowance Use for Members in accordance with Section 24 of the *House of Assembly Accountability, Integrity and Administration Act*. These expenditures were rejected for payment because they were not submitted within 60-days of being incurred, but were in compliance with all other provisions of the *Members' Resources and Allowances Rules*. The Speaker reported the following:

Member for Bonavista	Mr. Craig Pardy	\$143.67
Member for Torngat Mountains	Ms. Lela Evans	\$1482.93

The financial reports for the Legislature for the periods April 1, 2019 to September 30, 2019 were provided to the Commission for review. Members' expenditure reports were also provided for the same period.

CM 2019-033 Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the *Guidelines on Reimbursement of Legal Fees for Members of the House of Assembly* as presented in Attachment 1, and directed the following:

- The discretionary authority for the Management Commission to grant an exemption as provided for in Section 3.0 to be added to Section 4.0; and
- The amount of financial assistance for the initial legal consultation in Section 5.0 to be determined by the Commission on a case-by-case basis.

CM 2019-034 The Commission directed cost estimates be prepared for consideration during the 2020-21 budget process for webcasting, with and without closed captioning, of non-concurrent public meetings of House of Assembly Committee proceedings held in either the Chamber or Committee Room.

Adjournment: 7:30 p.m.

Hon. Scott Reid
Speaker (Chair)



Sandra Barnes
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: December 18, 2019

Location: Speaker's Boardroom

Time: 9:00 a.m.

Members Present:

Hon. Scott Reid, Speaker (Chair)

Hon. Siobhan Coady, Government House Leader

Mr. David Brazil, Opposition House Leader (via teleconference)

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Hon. John Haggie, MHA (LIB), Gander (via teleconference)

Mr. Elvis Loveless, MHA (LIB), Fortune Bay-Cape La Hune

Mr. Barry Petten, MHA (PC), Conception Bay South

Ms. Sandra Barnes, Clerk of the House of Assembly

Other

Ms. Bobbi Russell, Policy & Communications Officer

Regrets

Mr. Derek Bennett, MHA (LIB), Deputy Speaker

At an *in camera* meeting, the Commission considered and made the following decisions with respect to position classifications and reclassifications in the House of Assembly Service and Statutory Offices:

CM 2019-035 The Commission confirmed the position classification of HL-19 (management) recommended by the Classification Review Committee for the position of Manager of Hansard, House of Assembly Service.

CM 2019-036 The Commission confirmed the following for positions within the Office of the Seniors' Advocate:

- Position classification of HL-10 (non-management) recommended by the Classification Review Committee for the position of Administrative Officer; and
- Position classification of HL-22 (management) recommended by the Classification Review Committee for the positions of Seniors' Systemic Advocacy Consultant.

CM 2019-037 The Commission confirmed the following for positions within the Office of the Information and Privacy Commissioner:

- Position classification of HL-24 recommended by the Classification Review Committee for the position of Director, Research and Quality Assurance;
- Position classification of HL-23 (management) recommended by the Classification Review Committee for the position of Senior Access and Privacy Analyst - Investigations, Advocacy and Compliance;
- Position classification of HL-18 (non-management) recommended by the Classification Review Committee for the positions of Access and Privacy Analyst; and
- Position classification of HL-7 (non-management) recommended by the Classification Review Committee for the position of Administrative Assistant.

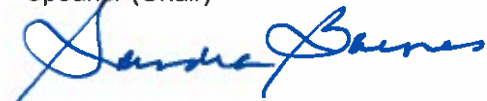
CM 2019-038 The Commission considered a request from the Information and Privacy Commissioner dated November 5, 2019 and deferred a decision pending further information to be provided by the Commissioner.

CM 2019-039 The Commission recommended to the Lieutenant-Governor in Council that the compensation for the current Information and Privacy Commissioner be amended to Step 23 on the EP-10 scale effective August 5, 2019, with regular step increases to apply.

CM 2019-040 The Commission approved reimbursement of legal expenses for the Member for Placentia-St. Mary's in the amount of \$4,002.00.

Adjournment: 10:30 a.m.

Hon. Scott Reid
Speaker (Chair)



Sandra Barnes
Clerk and Secretary to the Commission



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: February 24, 2020

Location: HOA Committee Room

Time: 8:45 a.m.

Members Present:

Hon. Scott Reid, Speaker (Chair)

Hon. Siobhan Coady, Government House Leader

Mr. David Brazil, Opposition House Leader

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Hon. John Haggie, MHA (LIB), Gander

Mr. Elvis Loveless, MHA (LIB), Fortune Bay-Cape La Hune

Ms. Sandra Barnes, Clerk of the House of Assembly

Other

Ms. Bobbi Russell, Policy & Communications Officer

Ms. Kim Hawley George, Law Clerk

Ms. Wanda Lee Mercer, Chief Financial Officer

Ms. Wanda Strowbridge, Manager of Financial Planning and Reporting

Regrets

Mr. Barry Petten, MHA (PC), Conception Bay South

Mr. Derek Bennett, MHA (LIB), Deputy Speaker

CM 2020-001 The Commission, at an *in-camera* meeting, approved the 2020-2021 estimates for the following Activities to be forwarded to the Minister of Finance for inclusion in the 2020 Estimates and voted on in the Legislature; and directed the amounts be adjusted as necessary by the Department of Finance for the 27th pay period:

- Office of the Auditor General - \$3,809,700
- Office of the Chief Electoral Officer - \$1,850,800
- Office of the Citizens' Representative - \$1,009,400
- Office of the Child and Youth Advocate - \$1,398,900
- Office of the Information and Privacy Commissioner - \$1,336,100
- Office of the Seniors' Advocate - \$472,200
- Administrative Support - \$2,205,700

- Legislative Library and Records Management - \$727,100
- Hansard and Broadcast Centre - \$927,300
- Members' Resources - \$8,891,500
- House Operations - \$398,400
- Government Members' Caucus - \$378,800
- Official Opposition Caucus - \$1,268,100
- Third Party Caucus - \$470,400

CM 2020-002 The Commission, at an *in-camera* meeting, directed the following be available in contingency:

- \$85,300 for general election requirements (Administrative Support Activity)
- \$202,500 for the Members' Compensation Review Committee (Members' Resources Activity)
- \$250,000 for the Select Committee on Democratic Reform (House Operations Activity)
- \$5,495,000 for general election funding requirements (Office of the Chief Electoral Officer Activity)

CM 2020-003 The Commission, at an *in-camera* meeting, approved payment of \$30,160 in the 2019-20 fiscal year for the Newfoundland and Labrador contribution to the 65th Commonwealth Parliamentary Association Conference.

CM 2020-004 The Commission, at an *in-camera* meeting, approved creation of the position of Intake Officer/Investigator in the Office of the Citizens' Representative.

CM 2020-005 The Commission, at an *in-camera* meeting, approved a pre-commitment of funds for the Office of the Citizens' Representative for fiscal years 2021-22, 2022-23 and 2023-24 related to an increase in office space lease costs.

CM 2020-006 The Commission, at an *in-camera* meeting, directed that the 2020-21 estimate of \$57,600 in new funding for Professional Services, Office of the Citizens' Representative, be used for those purposes only and any other use will require Management Commission approval.

CM 2020-007 The Commission, at an *in-camera* meeting, approved a pre-commitment of funds for the Office of the Information and Privacy Commissioner for fiscal year 2021-22 related to hosting the 2021-22 Federal/ Provincial/Territorial Information and Privacy Commissioners/Ombudspersons Annual Conference.

CM 2020-008 The Commission, at an *in-camera* meeting, directed a review of the classification for constituency assistants, to be brought forward at a future meeting.

Adjournment: 10:55 a.m.

Hon. Scott Reid
Speaker (Chair)



Sandra Barnes
Clerk and Secretary to the Commission



*HOUSE OF ASSEMBLY
NEWFOUNDLAND & LABRADOR*

Appendix B

Rule Amendments



HOUSE OF ASSEMBLY MANAGEMENT COMMISSION

RULE AMENDMENT – TYPES OF TRAVEL (SECTION 30)

Effective Date: August 16, 2019	Commission Minute: CM 2019-018
Subject: Types of Travel – Section 30	Reference: HoaMC Meeting – July 23, 2019
Issued To: All Members of the House of Assembly; Comptroller General; Directors of Government Accounting, Professional Services and Internal Audit, OMSP, and Corporate Services; Office of the Auditor General; Office Managers of Government Caucus, Official Opposition Caucus, NDP Caucus; Assistant Deputy Clerk, Executive Council; Director of Operations, Office of the Premier.	Contact: Wanda Lee Mercer Chief Financial Officer 729-2923

BACKGROUND

Under the *Members' Resources and Allowances Rules* (the Rules), each Member is provided with an Intra & Extra-Constituency (I&E) allocation. It is capped at an annual amount that varies for each district as outlined in Schedule A of the Rules, and provides for the following types of travel:

- Within the constituency;
- Between the constituency or the Capital region, and another constituency (outside the Capital region);
- To and from other parts of Canada for constituency business; and
- By the constituency assistant (where necessary) to attend to constituency business.

The Management Commission received a request to consider an amendment to the Rules regarding types of travel permitted under the I&E allocation that would allow for reimbursement of travel costs to St. Pierre-et-Miquelon directly related to constituency business. The request outlined that for districts in close proximity to the foreign territory (on the Burin peninsula), there are matters of mutual importance that may require occasional travel to St. Pierre-et-Miquelon for the purpose of conducting constituency-related business. As a comparison, Members of districts in close proximity to Canadian provinces which may have matters of mutual importance requiring travel for constituency business are permitted to claim such costs under the I&E allocation.

The Commission considered the request at its July 23, 2019 meeting and approved the following amendment to Section 30 of the Rules:

Section 30 of the *Members' Resources and Allowances Rules* is amended by deleting the word “and” at the end of paragraph (f) and by adding immediately after that paragraph the following:

(f.1) to and from St. Pierre-et-Miquelon where the purpose of the trip is directly related to constituency business; and

This rule amendment was gazetted on **Friday, August 16, 2019** and is **effective (or in force) as of that date.**



Sandra Barnes
Clerk of the House of Assembly



*HOUSE OF ASSEMBLY
NEWFOUNDLAND & LABRADOR*

Appendix C

Directives



HOUSE OF ASSEMBLY MANAGEMENT COMMISSION

DIRECTIVE

Directive Number 2019-002

Effective Date: March 22, 2017	Commission Minute: CM 2016-066 & CM 2017-025 refer	
Subject: Severance for Legislative Office Holders	Reference: HOAMC Meetings: December 7, 2016 March 15, 2017	
Issued To: All Members of the House of Assembly; Comptroller General; Directors of Government Accounting, Professional Services and Internal Audit, Financial Systems Control, and Corporate Services; Office of the Auditor General; Office Managers of Government Caucus, Official Opposition Caucus, NDP Caucus; Assistant Deputy Clerk, Executive Council; Director of Operations, Office of the Premier.	Contact: Wanda Lee Mercer Chief Financial Officer, House of Assembly 729-2923 wandaleemercer@gov.nl.ca	

BACKGROUND

The severance provisions for Legislative Office holder positions in the House of Assembly (e.g. Deputy Speaker, Chair of Committees, Opposition House Leaders, etc.) were based on a June 1999 Minute of the Board of Internal Economy. It provides that any legislative office holder vacating their position and/or retiring shall continue to receive salary up to the end of the month in which they leave, plus one-month additional salary.

The 2016 Members' Compensation Review Committee (MCRC) reviewed the severance provisions for Legislative Office holders and made the following recommendation, which was accepted by the Management Commission at its December 7, 2016 meeting (**CM 2016-066 refers**):

"No additional severance shall be paid to an MHA who has vacated or otherwise terminated his/her Legislative Office for any reason whatsoever."

Further, the 2016 MCRC recommended that any of its severance and pension recommendations **shall not apply** to Members of the House of Assembly who were **first-elected before November 30, 2015**. This recommendation was accepted by the Commission at its March 15, 2017 meeting (**CM 2017-025 refers**).

DIRECTIVE

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission issues the following directive:

The following severance provisions are in effect for Legislative Office Holder positions within the House of Assembly:

First-elected prior to November 30, 2015:

- Any legislative office holder vacating his/her position and/or retiring, shall continue to receive salary up to the end of the month in which they leave, plus one-month additional salary.*

First-elected on or after November 30, 2015:

- No additional severance shall be paid to a legislative office holder who has vacated or otherwise terminated his/her position for any reason whatsoever.*



Sandra Barnes
Clerk of the House of Assembly



HOUSE OF ASSEMBLY MANAGEMENT COMMISSION

DIRECTIVE

Directive Number 2019-003

Effective Date: December 10, 2019	Commission Minute: CM 2019-033
Subject: Guidelines on Reimbursement of Legal Fees for Members of the House of Assembly	Reference: HOAMC Meeting: December 4, 2019
Issued To: All Members of the House of Assembly; Comptroller General; Directors of Government Accounting, Professional Services and Internal Audit, Financial Systems Control, and Corporate Services; Office of the Auditor General; Office Managers of Government Caucus, Official Opposition Caucus, NDP Caucus; Assistant Deputy Clerk, Executive Council; Director of Operations, Office of the Premier.	Contact: Wanda Lee Mercer Chief Financial Officer, House of Assembly 729-2923 wandaleemercer@gov.nl.ca

BACKGROUND

The Management Commission directed the development of a policy on the reimbursement of legal expenses for Members at its November 7, 2018 meeting (CM 2018-042). The Commission considered the matter at meetings on September 25, November 6, and December 4, 2019, and made the following decision.

DIRECTIVE

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission issues the following directive:

The Commission approved the *Guidelines on Reimbursement of Legal Fees for Members of the House of Assembly*.

The new guidelines are attached.

Sandra Barnes
Clerk of the House of Assembly



House of Assembly

Guidelines on the Reimbursement of Legal Fees for Members of the House of Assembly

December 2019

Table of Contents

1.0 Approval

2.0 Purpose

3.0 Guidelines

4.0 Requests for Reimbursement

5.0 Financial Assistance for Initial Legal Consultation

1.0 Approval

Under the authority of subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the House of Assembly Management Commission establishes these guidelines respecting the reimbursement of legal fees for Members of the House of Assembly.

2.0 Purpose

These guidelines are intended to provide guidance to Members of the House of Assembly as to the various considerations that will be applied by the Management Commission in considering requests for reimbursement of legal fees for Members.

3.0 Guidelines

All requests for reimbursement of legal fees for Members of the House of Assembly will be dealt with by the Management Commission on a **case-by-case basis with consideration of the following**:

- Whether the legal expenses arise out of, or are directly related to the Member carrying out duties as a Member (e.g. not electoral or personal in nature);
- Whether the Member initiated the proceedings;
- Whether the allegations against the Member have been substantiated at the conclusion of the matter;
- The Management Commission determines that the reimbursement is appropriate in the circumstance.

The Management Commission may, at its discretion, grant an exception to the above-noted guidelines if it determines that reimbursement of legal expenses is appropriate and in the public interest.

4.0 Requests for Reimbursement

Requests for reimbursement **can only be made** to the Management Commission **at the conclusion of the matter**, once all applicable recourse mechanisms have been exhausted (i.e. appeals, court costs awarded, etc.).

Requests must be submitted to the Speaker (as Chair of the Management Commission), and must include the following supporting documentation:

- Details with respect to the legal matter for which expenses were incurred;
- Total amount of legal expenses incurred;
- Detailed invoices for legal expenses incurred; and
- Any other information the Member feels pertinent to include with the request.

The Management Commission may, at its discretion:

- Request additional information from the Member; and/or
- Grant an exception to the above-noted guidelines if it determines that it is appropriate and in the public interest.

In accordance with Section 19 of the *House of Assembly Accountability, Integrity and Administration Act*, the matter will be considered at an *in-camera* meeting. **Any amounts approved for reimbursement and the name of the Member will be disclosed in the public Minutes of the Management Commission.**

5.0 Financial Assistance for Initial Legal Consultation

While requests for reimbursement of legal expenses will only be accepted and considered by the Management Commission at the conclusion of the matter, a Member may submit a request for financial assistance toward the initial legal consultation.

Requests must be submitted to the Speaker (as Chair of the Management Commission), and must include details with respect to the matter for which legal counsel is being sought.

Should the Member later proceed with a request for reimbursement of additional legal expenses on the same matter, the amount approved for financial assistance will be deducted from any future reimbursement approved by the Management Commission.

Requests for financial assistance for the initial legal consultation will be considered by the Management Commission **within 30 business days of receipt of the request by the Chair.**

In accordance with Section 19 of the *House of Assembly Accountability, Integrity and Administration Act*, the matter will be considered at an *in-camera* meeting. Any amounts approved for reimbursement and the name of the Member will be disclosed in the public Minutes of the Management Commission.

Should the Commission not be able to deal with the request within 30 days, authority is delegated to the Speaker to consider the request in consultation with the Government House Leader, Opposition House Leader and representative of the Third Party on the Management Commission. **Any amounts approved for reimbursement under this delegated authority and the name of the Member will be reported at a subsequent meeting of the Management Commission, and recorded in the public Minutes.**



Appendix D

Rulings on Allowance Use



The following section outlines the details of rulings on allowance use that were issued under Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* during the reporting period.

The following rulings on allowance use of the Speaker (in accordance with Section 24 of the Act) were for expenditures that were in compliance with the *Members' Resources and Allowances Rules*, but not submitted for reimbursement within the 60-day deadline as provided for in subsection 7(6) of the Rules:

- Member for Bonavista - \$143.67
- Member for Torngat Mountains - \$1482.93



*HOUSE OF ASSEMBLY
NEWFOUNDLAND & LABRADOR*

Appendix E

Financial Information & Management Certification

31 March 2020

**HOUSE OF ASSEMBLY
AND ITS STATUTORY OFFICES**

**FINANCIAL INFORMATION
AND
MANAGEMENT CERTIFICATION**

MARCH 31, 2020

**HOUSE OF ASSEMBLY
AND ITS STATUTORY OFFICES**

FINANCIAL INFORMATION

MARCH 31, 2020



OFFICE OF THE AUDITOR GENERAL
NEWFOUNDLAND AND LABRADOR

INDEPENDENT AUDITOR'S REPORT

To the Members of the House of Assembly Management Commission
Province of Newfoundland and Labrador

Opinion

I have audited the financial information of the House of Assembly and its Statutory Offices (the Assembly), which comprises the schedule of assets and liabilities as at March 31, 2020, the schedule of expenditure and related revenue, the schedule of gross expenditure and unexpended balances for the year then ended and a summary of significant accounting policies and other explanatory information. The financial information has been prepared by management of the Assembly to comply with the requirements of the House of Assembly Accountability, Integrity and Administration Act (the Act).

I have also audited, in accordance with section 43(6)(b) of the Act, the expenses incurred by the Assembly to determine whether they were in accordance with the policies of the House of Assembly Management Commission and, where applicable, the policies of the Executive Branch of Government.

As well, I have audited, in accordance with section 43(6)(c) of the Act, the assessment of the Clerk of the House of Assembly of the effectiveness of the internal controls of the Assembly as at March 31, 2020.

In my opinion, the financial information of the Assembly for the year ended March 31, 2020 is prepared, in all material respects, in accordance with the accounting policies disclosed in Note 1(a).

Also, in my opinion, the expenses incurred by the Assembly were in accordance with the policies of the House of Assembly Management Commission which were in place during the year and, where applicable, the policies of the Executive Branch of Government.

As well, in my opinion, the assessment of internal controls by the Clerk of the House of Assembly over financial reporting at the Assembly as at March 31, 2020, was fairly stated and the internal controls over financial reporting at the Assembly were operating effectively, in all material respects, as at that date.

Independent Auditor's Report (cont.)

Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Information section of my report. I am independent of the Assembly in accordance with the ethical requirements that are relevant to my audit of the financial information in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Basis of Accounting and Restriction on Use

Without modifying my opinion, I draw attention to Note 1(a) to the financial information, which describes the basis of accounting. The financial information is prepared solely to assist the House of Assembly Management Commission to comply with the requirements of the Act. As a result, the financial information may not be suitable for another purpose. My report is intended solely for the use of the House of Assembly Management Commission and should not be used by anyone other than the specified user.

Other Information

Management is responsible for the other information. The other information comprises the information included in the annual report, but does not include the financial information and my auditor's report thereon. The annual report is expected to be made available to me after the date of this auditor's report.

My opinion on the financial information does not cover the other information and I will not express any form of assurance conclusion thereon.

In connection with my audit of the financial information, my responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial information or my knowledge obtained in the audit, or otherwise appears to be materially misstated. When I read the annual report, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance.

Responsibilities of Management and Those Charged with Governance for the Financial Information

Management is responsible for the preparation of the financial information in accordance with the accounting policies disclosed in Note 1(a), and for such internal control as management determines is necessary to enable the preparation of financial information that is free from material misstatement, whether due to fraud or error.

Independent Auditor's Report (cont.)

In preparing the financial information, management is responsible for assessing the Assembly's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Government of Newfoundland and Labrador either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Assembly's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Information

My objectives are to obtain reasonable assurance about whether the financial information as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial information.

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but typically not for the purpose of expressing an opinion on the effectiveness of the Assembly's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Assembly's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial information or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Assembly to cease to continue as a going concern.

Independent Auditor's Report (cont.)

- Evaluate the overall presentation, structure and content of the financial information, including the disclosures, and whether the financial information represents the underlying transactions and events in accordance with the accounting policies disclosed in Note 1(a).

The internal control over financial reporting by the Assembly is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial information. The internal control over financial reporting by the Assembly includes those policies and procedures that: (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the Assembly; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial information in accordance with the accounting policies disclosed in the financial information, and that receipts and expenditures of the Assembly are being made only in accordance with proper authorizations; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the assets of the Assembly that could have a material effect on the financial information.

Because of its inherent limitations, internal control over financial reporting may not prevent or detect misstatements. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



SANDRA RUSSELL, CPA, CA
Auditor General (A)

September 29, 2020
St. John's, Newfoundland and Labrador

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
 PROVINCE OF NEWFOUNDLAND AND LABRADOR
 SCHEDULE OF ASSETS AND LIABILITIES
 As at March 31**

2020

2019

ASSETS

Cash held in trust (Note 2)	\$ 5,960	\$ 1,561
Accounts receivable (Note 3)	66,587	93,868
Prepaid expenses (Note 4)	99,999	72,605
Tangible capital assets (Note 5)	537,134	382,422
Total assets	\$ 709,680	\$ 550,456

LIABILITIES

Accounts payable	\$ 3,109	\$ 6,266
Accrued payroll	598,320	483,755
Accrued paid and annual leave	2,299,770	2,297,925
Accrued overtime	46,746	70,933
Accrued sick leave	30,969	55,345
Accrued severance pay (Note 6)	1,016,069	1,850,298
Trust liability (Note 2)	5,960	1,561
Total liabilities	\$ 4,000,943	\$ 4,766,083

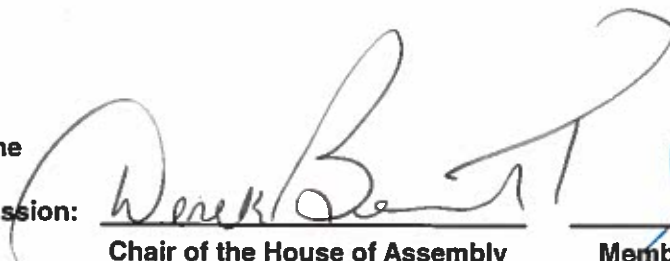
Pensions and Group Health and Life Insurance Benefits (Note 7)

Contingent liabilities (Note 8)

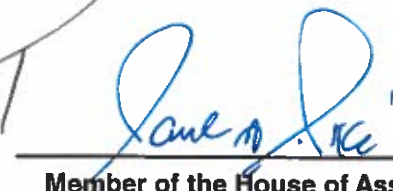
Contractual obligations (Note 9)

See accompanying notes

Signed on behalf of the
 House of Assembly
 Management Commission:



**Chair of the House of Assembly
 Management Commission**



**Member of the House of Assembly
 Management Commission**

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended March 31**

	2020 Actual	Estimates		2019 Actual
		Amended	Original	
HOUSE OF ASSEMBLY				
Administrative Support				
Salaries	\$ 1,806,340	\$ 1,820,600	\$ 1,932,600	\$ 1,638,867
Employee benefits	5,316	5,500	4,500	2,723
Transportation and communications	49,850	67,400	68,800	42,060
Supplies	25,560	36,200	36,200	18,031
Professional services	46,272	61,100	61,100	41,624
Purchased services	63,854	67,400	62,000	31,263
Property, furnishings and equipment	39,225	87,100	92,500	48,430
	2,036,417	2,145,300	2,257,700	1,822,998
Revenue - Provincial	(2,507)	-	-	(2,768)
Total: Administrative Support	2,033,910	2,145,300	2,257,700	1,820,230
Legislative Library and Records Management				
Salaries	653,607	660,500	660,500	655,411
Employee benefits	254	700	900	2,197
Transportation and communications	4,620	7,600	10,200	6,248
Supplies	47,393	49,600	47,000	46,807
Purchased services	7,402	8,500	8,500	8,357
Total: Legislative Library and Records Management	713,276	726,900	727,100	719,020

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
 PROVINCE OF NEWFOUNDLAND AND LABRADOR
 SCHEDULE OF EXPENDITURE AND RELATED REVENUE
 For the Year Ended March 31**

	2020 Actual	Estimates		2019 Actual
		Amended	Original	
HOUSE OF ASSEMBLY (cont.)				
Hansard and the Broadcast Centre				
Salaries	628,040	638,000	638,000	599,190
Employee benefits	710	800	600	663
Transportation and communications	11,571	13,300	13,300	5,983
Supplies	32,229	45,400	26,600	20,738
Professional services	-	1,200	20,000	-
Purchased services	157,732	211,400	213,700	153,511
Property, furnishings and equipment	236,247	237,300	235,000	35,995
Total: Hansard and the Broadcast Centre	1,066,529	1,147,400	1,147,200	816,080
Members' Resources				
Salaries	6,562,055	6,573,200	6,532,600	6,202,139
Transportation and communications	37,677	37,700	5,200	32,104
Professional services	3,480	3,500	-	100,528
Purchased services	20,277	21,200	10,000	1,144
Allowances and assistance	1,225,393	2,351,800	2,362,800	1,490,086
Grants and subsidies	2,972	4,500	4,500	4,152
	7,851,854	8,991,900	8,915,100	7,830,153
Revenue - Provincial	(68,854)	-	-	(95,472)
Total: Members' Resources	7,783,000	8,991,900	8,915,100	7,734,681

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended March 31**

	2020 Actual	Estimates		2019 Actual
		Amended	Original	
HOUSE OF ASSEMBLY (cont.)				
House Operations				
Salaries	152,963	153,800	193,700	168,914
Employee benefits	6,150	6,200	5,900	5,050
Transportation and communications	57,548	99,000	125,700	91,306
Supplies	5,491	14,500	14,500	12,641
Professional services	720	3,900	3,900	2,650
Purchased services	65,327	70,300	41,500	70,774
Property, furnishings and equipment	221	1,700	1,700	-
Grants and subsidies	8,241	11,500	11,500	11,457
	296,661	360,900	398,400	362,792
Revenue - Provincial	-	-	-	(8,769)
Total: House Operations	296,661	360,900	398,400	354,023
Government Members' Caucus				
Salaries	344,336	345,100	475,300	522,373
Employee Benefits	-	1,700	1,700	-
Transportation and communications	12,440	23,000	23,000	18,031
Supplies	10,145	13,200	13,200	12,049
Purchased services	1,817	10,000	10,000	3,600
Property, furnishings and equipment	155	3,200	3,200	2,345
Grants and subsidies	27,921	29,500	38,600	38,665
Total: Government Members' Caucus	396,814	425,700	565,000	597,063

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended March 31**

	2020 Actual	Estimates		2019 Actual
		Amended	Original	
HOUSE OF ASSEMBLY (cont.)				
Official Opposition Caucus				
Salaries	1,062,701	1,091,700	950,600	1,308,462
Employee benefits	232	2,500	2,500	646
Transportation and communications	35,807	71,700	75,900	33,834
Supplies	15,832	19,900	19,900	13,324
Purchased services	16,256	18,700	18,700	15,195
Property, furnishings and equipment	8,547	8,900	4,700	6,250
Grants and subsidies	20,494	21,000	11,900	11,655
Total: Official Opposition Caucus	1,159,869	1,234,400	1,084,200	1,389,366
Third Party Caucus				
Salaries	386,938	412,000	391,800	380,804
Employee benefits	-	1,000	1,000	-
Transportation and communications	12,081	20,300	21,100	10,527
Supplies	6,472	7,800	7,800	4,632
Purchased services	3,407	8,100	8,400	8,872
Property, furnishings and equipment	2,925	3,000	1,900	1,719
Grants and subsidies	11,392	11,900	11,900	11,655
Total: Third Party Caucus	423,215	464,100	443,900	418,209
TOTAL: HOUSE OF ASSEMBLY	13,873,274	15,496,600	15,538,600	13,848,672
OFFICE OF THE CHIEF ELECTORAL OFFICER				
Salaries	3,578,954	4,171,600	4,631,600	1,005,811
Employee benefits	3,920	4,500	4,500	640
Transportation and communications	664,016	1,337,700	1,346,000	56,037
Supplies	82,093	134,100	134,100	33,545
Professional services	41,220	41,300	33,000	110,895
Purchased services	1,017,648	1,124,900	1,124,900	266,128
Property, furnishings and equipment	44,894	73,300	73,300	68,241
Grants and subsidies	591,035	592,000	132,000	64,263
	6,023,780	7,479,400	7,479,400	1,605,560
Revenue (Provincial)	(2,507)	-	-	(23,578)
Total: Office of the Chief Electoral Officer	6,021,273	7,479,400	7,479,400	1,581,982

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
 PROVINCE OF NEWFOUNDLAND AND LABRADOR
 SCHEDULE OF EXPENDITURE AND RELATED REVENUE
 For the Year Ended March 31**

	2020	<u>Estimates</u>		2019
	Actual	<u>Amended</u>	<u>Original</u>	Actual
OFFICE OF THE CITIZENS' REPRESENTATIVE				
Salaries	706,779	719,000	677,000	667,228
Employee benefits	1,392	8,000	8,000	2,510
Transportation and communications	12,067	32,600	34,800	19,932
Supplies	1,766	5,000	5,000	2,002
Professional services	10,408	12,000	12,000	-
Purchased services	63,908	92,700	92,700	64,764
Property, furnishings and equipment	4,885	6,200	4,000	3,544
Total: Office of the Citizens' Representative	801,205	875,500	833,500	759,980
OFFICE OF THE CHILD AND YOUTH ADVOCATE				
Salaries	1,142,413	1,150,100	1,150,100	1,196,961
Employee benefits	1,980	3,500	3,500	2,828
Transportation and communications	53,734	63,900	65,400	112,112
Supplies	5,838	6,000	6,000	10,527
Professional services	7,035	9,000	9,000	153,618
Purchased services	151,684	160,900	160,900	193,361
Property, furnishings and equipment	5,408	5,500	4,000	15,191
Total: Office of the Child and Youth Advocate	1,368,092	1,398,900	1,398,900	1,684,598

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
SCHEDULE OF EXPENDITURE AND RELATED REVENUE
For the Year Ended March 31**

	2020 Actual	Estimates		2019 Actual
		Amended	Original	
OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER				
Salaries	992,156	1,093,300	1,116,800	1,071,488
Employee benefits	4,745	6,500	6,500	2,151
Transportation and communications	26,132	31,400	32,800	23,446
Supplies	5,757	7,600	7,700	6,826
Professional services	72,367	72,400	50,000	28,891
Purchased services	121,036	122,400	122,400	118,640
Property, furnishings and equipment	3,580	3,600	1,000	4,981
Total: Office of the Information and Privacy Commissioner	1,225,773	1,337,200	1,337,200	1,256,423
OFFICE OF THE SENIORS' ADVOCATE				
Salaries	366,160	386,400	386,400	326,146
Employee benefits	1,281	5,700	5,700	500
Transportation and communications	13,075	45,900	45,900	11,648
Supplies	2,079	5,000	5,000	2,769
Professional services	-	9,000	9,000	-
Purchased services	35,080	44,000	44,000	35,114
Property, furnishings and equipment	3,358	4,000	4,000	3,324
Total: Office of the Seniors' Advocate	421,033	500,000	500,000	379,501
TOTAL: HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES	\$ 23,710,650	\$ 27,087,600	\$ 27,087,600	\$ 19,511,156

See accompanying notes

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
 PROVINCE OF NEWFOUNDLAND AND LABRADOR
 SCHEDULE OF GROSS EXPENDITURE AND UNEXPENDED BALANCES
 For the Year Ended March 31**

	2020	2019
Original estimates (net)	\$ 27,087,600	\$ 21,134,600
Add: transfers of estimates	-	335,500
Add back revenues estimates net of transfers and statutory payments	-	45,800
Original estimates of expenditure	27,087,600	21,515,900
Total appropriation	27,087,600	21,515,900
Total net expenditure	23,710,650	19,511,156
Add: revenue	73,868	130,587
Total gross expenditure	23,784,518	19,641,743
Unexpended balance of appropriation	\$ 3,303,082	\$ 1,874,157

See accompanying notes

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
March 31, 2020**

Authority, nature of operations and basis of consolidation

The House of Assembly of Newfoundland and Labrador consists of 40 Members each of whom has been elected by the voters in the Provincial district which they represent. The House of Assembly in conjunction with the Lieutenant-Governor is known as the Legislature and its main role is to be the official law maker for all Provincial legislation. The Assembly debates draft legislation, estimates, etc. and approves legislation or amendments for signature by the Lieutenant-Governor (Royal Assent).

This financial information reflects the financial operations of the House of Assembly and its Statutory Offices, as defined by the House of Assembly Accountability, Integrity and Administration Act (the Act). This financial information does not include the financial information of the Office of the Auditor General, which is another Statutory Office of the House of Assembly. The financial information of the Office of the Auditor General is audited by an independent firm of public accountants and presented under separate cover.

1. Summary of Significant Accounting Policies

(a) Basis of Presentation

The Schedule of Assets and Liabilities has been prepared on the accrual basis of accounting, consistent with the basis of accounting used in the preparation of the Consolidated Summary Financial Statements of the Province of Newfoundland and Labrador.

The Schedule of Expenditure and Related Revenue and the Schedule of Gross Expenditure and Unexpended Balances have been prepared on the modified cash basis of accounting, consistent with the basis of accounting in the preparation of the Report on the Program Expenditures and Revenues of the Consolidated Revenue Fund. In addition to the actual expenditure and related revenue for the year, for information purposes, the Schedule of Expenditure and Related Revenue includes the original and amended estimates for the House of Assembly and its Statutory Offices.

The accounting policies are also consistent with those used in the preparation of the Consolidated Summary Financial Statements of the Province of Newfoundland and Labrador except that this financial information does not include a provision for non-vesting severance benefits.

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
 PROVINCE OF NEWFOUNDLAND AND LABRADOR
 NOTES TO FINANCIAL INFORMATION
 March 31, 2020**

1. Summary of Significant Accounting Policies (cont.)

(b) Measurement Uncertainty

The preparation of financial information in conformity with the policies described in Note 1(a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the Schedule of Assets and Liabilities. Items requiring the use of significant estimates include the allowance for doubtful accounts, the provision for accrued sick leave and the useful lives of tangible capital assets.

Estimates are based on the best information available at the time of preparation of the financial information and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in this financial information. Actual results could differ from these estimates.

2. Cash Held in Trust

The \$5,960 (2019 - \$1,561) of cash held in trust is held by the Office of the Chief Electoral Officer. There is a corresponding liability for this amount. These monies, including nomination fees, were deposited by candidates in General Elections and in by-elections from funds provided to the candidates in support of their respective election campaigns.

Candidates' nomination fees of \$200 per candidate are held until candidates file papers to have these fees reimbursed. Excess funds that exceed the campaign limits per the Elections Act, 1991 are held in trust until the next Provincial general election.

3. Accounts receivable

	<u>2020</u>	<u>2019</u>
Due from Judgment Enforcements		
- former Members of the House of Assembly	\$ 62,721	\$ 91,201
Other amounts due from Judgment Enforcements	2,788,712	2,788,712
Miscellaneous amounts	3,866	2,667
	<u>2,855,299</u>	<u>2,882,580</u>
Less: allowance for doubtful accounts	<u>(2,788,712)</u>	<u>(2,788,712)</u>
Total accounts receivable	\$ 66,587	\$ 93,868

The accounts receivable and the related allowance for doubtful accounts for amounts due from Judgment Enforcements - former Members of the House of Assembly and Other amounts due from Judgment Enforcements were provided by the Office of the Comptroller General.

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
 PROVINCE OF NEWFOUNDLAND AND LABRADOR
 NOTES TO FINANCIAL INFORMATION
 March 31, 2020**

4. Prepaid expenses

	<u>2020</u>	<u>2019</u>
Memberships and subscriptions	\$ 73,060	\$ 47,576
Travel and other	26,939	25,029
Total prepaid expenses	\$ 99,999	\$ 72,605

5. Tangible Capital Assets

	<u>Furniture and Equipment</u>
Cost	
Balance, March 31, 2019	\$ 1,458,378
Additions	247,455
Disposals	(209,218)
Balance, March 31, 2020	1,496,615
Accumulated amortization	
Balance, March 31, 2019	1,075,956
Amortization expense	90,073
Disposals	(206,548)
Balance, March 31, 2020	959,481
Net book value, March 31, 2020	\$ 537,134
Net book value, March 31, 2019	\$ 382,422

These assets are amortized over a 10-year period.

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
March 31, 2020**

6. Accrued severance pay

The liability for severance pay in the amount of \$1,016,069 (2019 - \$1,850,298) is reported on the accrual basis of accounting on the Schedule of Assets and Liabilities and is calculated based on years of service and current salary levels.

Members of the House of Assembly are eligible for severance pay when they cease to be Members. Severance pay for Members is based on one month's basic indemnity for each year of service and is prorated for part of the year's service. Minimum severance for Members is three months' pay, while maximum is twelve months' pay. This applies to Members elected on or before November 29, 2015.

Members elected on or after November 30, 2015 must serve at least 3 years in order to be eligible for severance. Any Member who is disqualified from being a Member pursuant to Part V of the Act other than the failure to be re-elected or the resignation of his/her seat, is not eligible to receive severance. If a Member's service ends prior to the end of an Assembly, the severance will be pro-rated for the years of service as outlined in the Severance Policy for Members. No provision has been made for non-vesting severance benefits.

Contracts for political support staff were renewed on January 31, 2019 in order to implement revised severance benefits. Under the new contracts, political support staff are entitled to pay of either 30 calendar days or six weeks, depending on their contract. The entitlement is not dependent on years of service. Political support staff who resign from their positions or those who are dismissed during the probationary period are not entitled to any severance benefit. No provision has been made in this financial information for severance pay for political support staff under the new contracts. The severance liability as at March 31, 2020 includes severance owing to individuals who deferred receiving their severance entitlement under previous contracts.

Executive, management and non-management/non-union employees of the House of Assembly and Statutory Offices as at May 31, 2018 were entitled to severance pay. No further severance will accrue for these employees after May 31, 2018. All employees had the option of receiving their severance entitlement prior to March 31, 2019 or deferring it to a later date. The severance liability as at March 31, 2020 includes severance owing to employees who deferred receiving their severance entitlement.

7. Pensions and Group Health and Life Insurance Benefits

Members participate in the Members of the House of Assembly Pension Plan (MHA Pension Plan), as defined by the Members of the House of Assembly Retiring Allowances Act. Members who were contributing to another private or employer related pension plan may opt out of the MHA Pension Plan for their first General Assembly provided the decision is made prior to the first payment of salary. The Members are required to participate in the MHA Pension Plan upon subsequent re-election.

The staff of the House of Assembly and Statutory Offices participate in the Public Service Pension Plan (PSPP), as defined by the Public Service Pension Act, 2019 (the Act), or the Government Money Purchase Pension Plan (GMPP).

Amounts are paid out of the Consolidated Revenue Fund (CRF) to match the pension contributions of Members and staff who participate in the PSPP or the MHA Pension Plan. Amounts are also paid out of the CRF to generally match the pension contributions of staff who participate in the GMPP. These amounts are costs of the Province of Newfoundland and Labrador and are not reflected in this financial information.

Provident¹⁰ is the corporation which administers the PSPP, including payments of pension benefits to retired employees whom the Act applies. All PSPP contributions are remitted to Provident¹⁰.

Under the Pensions Funding Act, the Province is responsible for liabilities for the cost of future pensions in excess of the contributions made by Members of the MHA Pension Plan and the CRF. Any unfunded pension liabilities relating to the Members of the House of Assembly are liabilities of the Province and are not reflected in this financial information.

All retired employees and Members of the Legislature who participate in the MHA Pension Plan or the PSPP are eligible to participate in the Province's Group Health and Life Insurance Program. Amounts are paid out of the CRF to match the amounts deducted from those who participate in this program. These amounts are costs of the Province of Newfoundland and Labrador and are not reflected in this financial information.

The Province is responsible for any liability relating to the group health and life insurance program. Any unfunded liabilities relating to the Members or staff of the House of Assembly and its Statutory Offices are liabilities of the Province and are not reflected in this financial information.

Details regarding the MHA Pension Plan, the PSPP, the GMPP and the Group, Health and Life Insurance Program are outlined in the Public Accounts of the Province of Newfoundland and Labrador.

HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES
PROVINCE OF NEWFOUNDLAND AND LABRADOR
NOTES TO FINANCIAL INFORMATION
March 31, 2020

8. Contingent Liabilities

There have been two legal claims filed against the House of Assembly and its Statutory Offices. These claims have not yet been heard in court, therefore the likelihood and amount of loss cannot be determined at this time.

9. Contractual Obligations

The House of Assembly and its Statutory Offices have outstanding contractual obligations in the amount of \$1,794,047 relating to the lease of office accommodations. The schedule of payments related to these leases for the next five years is as follows:

2021	\$ 631,763
2022	432,843
2023	381,112
2024	239,436
2025	<u>108,893</u>
	<u>\$ 1,794,047</u>

10. Income taxes

The House of Assembly and its Statutory Offices are not subject to Provincial or Federal income taxes.

11. Variation of statutory deadline for audited financial information

The House of Assembly and its Statutory Offices are required, under section 20(5)(b) of the House of Assembly Accountability, Integrity and Administration Act, to have their annual financial audit completed before September 1 immediately following the last fiscal year to which that audit relates.

On June 10, 2020, the timelines set out in 20(5)(b) of the House of Assembly Accountability, Integrity and Administration Act were varied from "before September 1" to "before October 1" for the purpose of the 2020 requirement, under the authority of section 5 of the Temporary Variation of Statutory Deadlines Act.

**HOUSE OF ASSEMBLY
AND ITS STATUTORY OFFICES
MANAGEMENT CERTIFICATION**

MARCH 31, 2020



**MANAGEMENT CERTIFICATION
HOUSE OF ASSEMBLY – MARCH 31, 2020**

Pursuant to Paragraph 28(3)(l) of the *House of Assembly Accountability, Integrity and Administration Act*,

I, *Sandra Barnes*, Clerk of the House of Assembly of Newfoundland and Labrador, certify that:

1. I have reviewed the financial information of the House of Assembly and Statutory Offices, as defined in the *House of Assembly Accountability, Integrity and Administration Act*, for the period ending March 31, 2020;
2. Based on my knowledge, the financial information does not contain any untrue statement of a material fact or omit to state a material fact required to be stated or that is necessary to make a statement not misleading in light of the circumstances under which it was made, with respect to the period covered by the financial information;
3. Based on my knowledge, the annual financial information presents in all material respects the results of transactions at the House of Assembly and Statutory Offices as defined in the *House of Assembly Accountability, Integrity and Administration Act*, as of the date and for the periods presented;
4. I am responsible for establishing and maintaining disclosure controls and procedures and internal control over financial reporting for the House of Assembly and Statutory Offices as defined in the *House of Assembly Accountability, Integrity and Administration Act*, and I have:
 - (a) designed such disclosure controls and procedures, or caused them to be designed under my supervision, to provide reasonable assurance that material information relating to the House of Assembly and Statutory Offices, as defined in the *House of Assembly Accountability, Integrity and Administration Act*, is made known to me by others, particularly during the period in which the financial information is being prepared;
 - (b) designed such internal control over financial reporting, or caused it to be designed under my supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial information in accordance with the required policies;
 - (c) evaluated the effectiveness of the disclosure controls and procedures as of March 31, 2020 and am satisfied with the effectiveness based on such evaluation; and
 - (d) evaluated the effectiveness of the internal control over financial reporting as of March 31, 2020 and am satisfied with the effectiveness based on such evaluation.


Clerk of the House of Assembly


2020-06-02



Appendix F

Members' Salaries, Allowances & Expenses



I certify that the amounts of salaries, allowances and expenses reflected in the report in **Appendix G** as having been paid to or for each Member of the House of Assembly are consistent with the amounts recorded by the Comptroller General and reflected in the Public Accounts of the Province.

I certify that I have reviewed the accounts of Members as contained in **Appendix G** and they are an accurate reflection of the transactions related to those accounts for the 2019-2020 fiscal year.

A handwritten signature in blue ink that reads "Sandra Barnes".

Sandra Barnes
Clerk of the House of Assembly and
Secretary to the Commission



Report 1 – Compensation Paid to Members by the House of Assembly

This report covers the period from April 1, 2019 to March 31, 2020.

The total salaries and other payments were in accordance with the amounts established under the *House of Assembly Accountability, Integrity and Administration Act*.

Compensation Paid to Members by the House of Assembly

April 1, 2019 to March 31, 2020

MEMBER	MEMBER BASE SALARY (NOTE 1)	OFFICE HOLDER SALARY (NOTE 2)	OTHER (NOTE 3)	TOTAL
Ball, Dwight	95,357	0	0	95,357
Bennett, Derek	95,357	4,538	0	99,895
Bragg, Derrick	95,357	2,870	0	98,227
Brazil, David	95,357	21,944	0	117,301
Brown, Jordan	80,320	0	0	80,320
Browne, Mark	15,037	0	19,071	34,108
Byrne, Gerry	95,357	0	0	95,357
Coady, Siobhan	95,357	0	0	95,357
Coffin, Allison	80,320	20,493	8,445	109,258
Conway Ottenheimer, Helen	80,120	0	0	80,120
Crocker, Steve	95,357	0	0	95,357
Crosbie, Ches	95,357	44,922	7,734	148,013
Davis, Bernard	95,357	0	0	95,357
Dean, Jerry	15,037	0	19,071	34,108
Dempster, Lisa	95,357	0	0	95,357
Dinn, James	80,320	0	0	80,320
Dinn, Paul	95,357	0	2,217	97,574
Dwyer, Jeff	80,320	0	0	80,320
Edmunds, Randy	15,037	0	49,168	64,205
Evans, Lela	80,320	0	0	80,320
Finn, John	15,037	0	19,071	34,108
Forsey, Pleaman	80,320	0	0	80,320
Gambin Walsh, Sherry	95,357	0	0	95,357
Haggie, John	95,357	0	0	95,357
Haley, Carol Anne	95,357	0	0	95,357
Hawkins, Allan	15,037	0	0	15,037
Holloway, Colin	15,037	0	19,071	34,108
Hutchings, Keith	15,037	4,960	77,430	97,427
Joyce, Eddie	95,357	0	0	95,357
King, Neil	15,037	0	19,071	34,108
Kirby, Dale	15,037	0	49,168	64,205
Lane, Paul	95,357	0	2,217	97,574
Lester, Jim	95,357	2,217	0	97,574
Letto, Graham	15,037	0	12,953	27,990
Loveless, Elvis	80,320	0	0	80,320
Michael, Lorraine	15,037	0	77,430	92,467
Mitchelmore, Christopher	91,689	0	0	91,689
O'Driscoll, Loyola	80,320	0	0	80,320
Osborne, Thomas	95,357	0	0	95,357
Pardy, Craig	80,320	0	0	80,320
Parrott, Lloyd	80,320	0	0	80,320
Parsley, Elizabeth	15,037	0	19,071	34,108
Parsons, Andrew	95,357	0	9,974	105,331
Parsons, Kevin	95,357	9,124	2,217	106,698
Parsons, Pam	95,357	3,899	0	99,256
Perry, Tracey	15,037	0	75,107	90,144
Petten, Barry	95,357	0	2,217	97,574
Reid, Scott	95,357	23,069	0	118,426
Rogers, Gerry	15,038	0	49,281	64,319
Stoodley, Sarah	80,320	0	2,103	82,423
Tibbo, Christopher	80,320	0	0	80,320
Trimper, Perry	95,357	25,830	4,000	125,187
Wakeham, Anthony	80,320	0	0	80,320

Warr, Brian	95,357	0	0	95,357
Totals	3,810,413	163,866	546,087	4,520,366

Note 1: Paid in accordance with the amounts established under Section 11 of the House of Assembly Accountability, Integrity and Administration Act

Note 2: Paid in accordance with the amounts established under Section 12 of the House of Assembly, Accountability, Integrity and Administration Act.

Note 3: Includes payments for car allowances, gas, housing and severance



Report 2 – Member Accountability and Disclosure Reports

This report covers the period from April 1, 2019 to March 31, 2020. The column entitled “Expenditures Processed to Date” details all of the expenditures for the reporting period.

These expenditures are authorized under the *Members’ Resources and Allowances Rules*.



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

BALL, DWIGHT, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,300.00	12,300.00	12,300.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,918.73	4,918.73	5,516.27	47.1%
Total Office Allowances		17,218.73	17,218.73		
Operational Resources					
Operational Resources	--	3,638.59	3,638.59	--	--
Total Operational Resources		3,638.59	3,638.59		
Travel & Living Allowances					
House in Session	--	5,828.48	5,828.48	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	10,957.00	301.70	301.70	10,655.30	2.8%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		6,130.18	6,130.18		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		26,987.50	26,987.50		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Warr, Brian, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,987.00	9,987.00	9,987.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	3,736.65	3,736.65	6,698.35	35.8%
Total Office Allowances		13,723.65	13,723.65		
Operational Resources					
Operational Resources	--	3,178.23	3,178.23	--	--
Total Operational Resources		3,178.23	3,178.23		
Travel & Living Allowances					
House in Session	--	8,761.36	8,761.36	--	--
House Not in Session	--	244.70	244.70	--	--
Intra & Extra-Constituency Travel	10,957.00	3,852.87	3,852.87	7,104.13	35.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		12,858.93	12,858.93		
Constituency Allowance					
Constituency Allowance	2,609.00	810.57	810.57	1,798.43	31.1%
Total Constituency Allowance		810.57	810.57		
Total Expenditures					
		30,571.38	30,571.38		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

WAKEHAM, TONY, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	7,628.00	7,627.70	7,627.70	0.30	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	36.30	36.30	833.70	4.2%
Office Operations	9,152.00	2,966.76	2,966.76	6,185.24	32.4%
Total Office Allowances		10,630.76	10,630.76		
Operational Resources					
Operational Resources	--	6,305.99	6,305.99	--	--
Total Operational Resources		6,305.99	6,305.99		
Travel & Living Allowances					
House in Session	--	15,207.30	15,207.30	--	--
House Not in Session	--	9,236.95	9,236.95	--	--
Intra & Extra-Constituency Travel	5,187.00	3,362.76	3,362.76	1,824.24	64.8%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		27,807.01	27,807.01		
Constituency Allowance					
Constituency Allowance	2,288.00	274.68	274.68	2,013.32	12.0%
Total Constituency Allowance		274.68	274.68		
Total Expenditures					
		45,018.44	45,018.44		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Trimper, Perry, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	5,149.35	5,149.35	5,285.65	49.3%
Total Office Allowances		5,149.35	5,149.35		
Operational Resources					
Operational Resources	--	3,385.69	3,385.69	--	--
Total Operational Resources		3,385.69	3,385.69		
Travel & Living Allowances					
House in Session	--	16,958.63	16,958.63	--	--
House Not in Session	--	6,819.17	6,819.17	--	--
Intra & Extra-Constituency Travel	6,957.00	4,615.41	4,615.41	2,341.59	66.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		28,393.21	28,393.21		
Constituency Allowance					
Constituency Allowance	2,609.00	2,500.26	2,500.26	108.74	95.8%
Total Constituency Allowance		2,500.26	2,500.26		
Total Expenditures					
		39,428.51	39,428.51		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

TIBBS, CHRIS, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	467.74	467.74	402.26	53.8%
Office Operations	9,152.00	3,164.41	3,164.41	5,987.59	34.6%
Total Office Allowances		3,632.15	3,632.15		
Operational Resources					
Operational Resources	--	4,259.81	4,259.81	--	--
Total Operational Resources		4,259.81	4,259.81		
Travel & Living Allowances					
House in Session	--	7,864.03	7,864.03	--	--
House Not in Session	--	3,956.06	3,956.06	--	--
Intra & Extra-Constituency Travel	6,941.00	2,156.20	2,156.20	4,784.80	31.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		13,976.29	13,976.29		
Constituency Allowance					
Constituency Allowance	2,288.00	341.85	341.85	1,946.15	14.9%
Total Constituency Allowance		341.85	341.85		
Total Expenditures					
		22,210.10	22,210.10		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

STOODLEY, SARAH, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	4,063.88	4,063.88	5,088.12	44.4%
Total Office Allowances		4,063.88	4,063.88		
Operational Resources					
Operational Resources	--	1,217.89	1,217.89	--	--
Total Operational Resources		1,217.89	1,217.89		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	4,576.00	2,223.75	2,223.75	2,352.25	48.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,223.75	2,223.75		
Constituency Allowance					
Constituency Allowance	2,288.00	1,476.69	1,476.69	811.31	64.5%
Total Constituency Allowance		1,476.69	1,476.69		
Total Expenditures					
		8,982.21	8,982.21		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

ROGERS, GERRY, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	296.54	296.54	10,138.46	2.8%
Total Office Allowances		296.54	296.54		
Operational Resources					
Operational Resources	--	508.74	508.74	--	--
Total Operational Resources		508.74	508.74		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		805.28	805.28		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

REID, SCOTT, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	7,221.81	7,221.81	3,213.19	69.2%
Total Office Allowances		7,221.81	7,221.81		
Operational Resources					
Operational Resources	--	7,382.56	7,382.56	--	--
Total Operational Resources		7,382.56	7,382.56		
Travel & Living Allowances					
House in Session	--	13,010.92	13,010.92	--	--
House Not in Session	--	2,435.07	2,435.07	--	--
Intra & Extra-Constituency Travel	7,304.00	4,492.24	4,492.24	2,811.76	61.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		19,938.23	19,938.23		
Constituency Allowance					
Constituency Allowance	2,609.00	613.53	613.53	1,995.47	23.5%
Total Constituency Allowance		613.53	613.53		
Total Expenditures					
		35,156.13	35,156.13		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Petten, Barry, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,280.00	14,280.00	14,280.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	7,597.60	7,597.60	2,837.40	72.8%
Total Office Allowances		21,877.60	21,877.60		
Operational Resources					
Operational Resources	--	8,392.27	8,392.27	--	--
Total Operational Resources		8,392.27	8,392.27		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,304.00	2,216.56	2,216.56	3,087.44	41.8%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,216.56	2,216.56		
Constituency Allowance					
Constituency Allowance	2,609.00	78.28	78.28	2,530.72	3.0%
Total Constituency Allowance		78.28	78.28		
Total Expenditures					
		32,564.71	32,564.71		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

PERRY, TRACEY, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,492.00	1,582.00	1,582.00	7,910.00	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	36.75	36.75	10,398.25	0.4%
Total Office Allowances		1,618.75	1,618.75		
Operational Resources					
Operational Resources	--	1,386.34	1,386.34	--	--
Total Operational Resources		1,386.34	1,386.34		
Travel & Living Allowances					
House in Session	--	3,235.10	3,235.10	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	14,174.00	110.60	110.60	14,063.40	0.8%
Helicopter Travel	21,391.00	0.00	0.00	21,391.00	0.0%
Total Travel & Living Allowances		3,345.70	3,345.70		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		6,350.79	6,350.79		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Parsons, Pam, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	12,865.00	12,864.40	12,864.40	0.60	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	5,747.29	5,747.29	4,687.71	55.1%
Total Office Allowances		18,611.69	18,611.69		
Operational Resources					
Operational Resources	--	12,674.88	12,674.88	--	--
Total Operational Resources		12,674.88	12,674.88		
Travel & Living Allowances					
House in Session	--	5,663.09	5,663.09	--	--
House Not in Session	--	3,039.33	3,039.33	--	--
Intra & Extra-Constituency Travel	6,696.00	2,794.84	2,794.84	3,901.16	41.7%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		11,497.26	11,497.26		
Constituency Allowance					
Constituency Allowance	2,609.00	100.00	100.00	2,509.00	3.8%
Total Constituency Allowance		100.00	100.00		
Total Expenditures					
		42,883.83	42,883.83		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

PARSONS, KEVIN, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	3,561.49	3,561.49	6,873.51	34.1%
Total Office Allowances		3,561.49	3,561.49		
Operational Resources					
Operational Resources	--	3,346.52	3,346.52	--	--
Total Operational Resources		3,346.52	3,346.52		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,261.00	2,216.58	2,216.58	4,044.42	35.4%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,216.58	2,216.58		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		9,124.59	9,124.59		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

PARSONS, ANDREW, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	13,200.00	13,200.00	13,200.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	5,511.50	5,511.50	4,923.50	52.8%
Total Office Allowances		18,711.50	18,711.50		
Operational Resources					
Operational Resources	--	6,347.47	6,347.47	--	--
Total Operational Resources		6,347.47	6,347.47		
Travel & Living Allowances					
House in Session	--	6,916.47	6,916.47	--	--
House Not in Session	--	78.95	78.95	--	--
Intra & Extra-Constituency Travel	9,826.00	2,561.50	2,561.50	7,264.50	26.1%
Helicopter Travel	18,261.00	0.00	0.00	18,261.00	0.0%
Total Travel & Living Allowances		9,556.92	9,556.92		
Constituency Allowance					
Constituency Allowance	2,609.00	403.05	403.05	2,205.95	15.4%
Total Constituency Allowance		403.05	403.05		
Total Expenditures					
		35,018.94	35,018.94		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Parsley, Betty, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	19,800.00	3,300.00	3,300.00	16,500.00	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	120.00	120.00	10,315.00	1.1%
Total Office Allowances		3,420.00	3,420.00		
Operational Resources					
Operational Resources	--	1,145.75	1,145.75	--	--
Total Operational Resources		1,145.75	1,145.75		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,609.00	0.00	0.00	6,609.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		4,565.75	4,565.75		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

PARROTT, LLOYD, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,134.00	9,133.30	9,133.30	0.70	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	565.01	565.01	304.99	64.9%
Office Operations	9,152.00	8,258.19	8,258.19	893.81	90.2%
Total Office Allowances		17,956.50	17,956.50		
Operational Resources					
Operational Resources	--	3,795.52	3,795.52	--	--
Total Operational Resources		3,795.52	3,795.52		
Travel & Living Allowances					
House in Session	--	9,346.97	9,346.97	--	--
House Not in Session	--	5,527.04	5,527.04	--	--
Intra & Extra-Constituency Travel	9,686.00	7,750.74	7,750.74	1,935.26	80.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		22,624.75	22,624.75		
Constituency Allowance					
Constituency Allowance	2,288.00	1,354.03	1,354.03	933.97	59.2%
Total Constituency Allowance		1,354.03	1,354.03		
Total Expenditures					
		45,730.80	45,730.80		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

PARDY, CRAIG, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,750.00	14,750.00	14,750.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	655.24	655.24	214.76	75.3%
Office Operations	9,152.00	4,828.19	4,828.19	4,323.81	52.8%
Total Office Allowances		20,233.43	20,233.43		
Operational Resources					
Operational Resources	--	9,552.29	9,552.29	--	--
Total Operational Resources		9,552.29	9,552.29		
Travel & Living Allowances					
House in Session	--	5,341.00	5,341.00	--	--
House Not in Session	--	2,888.23	2,888.23	--	--
Intra & Extra-Constituency Travel	8,542.00	8,536.49	8,536.49	5.51	99.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		16,765.72	16,765.72		
Constituency Allowance					
Constituency Allowance	2,288.00	139.80	139.80	2,148.20	6.1%
Total Constituency Allowance		139.80	139.80		
Total Expenditures					
		46,691.24	46,691.24		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

OSBORNE, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	970.06	970.06	9,464.94	9.3%
Total Office Allowances		970.06	970.06		
Operational Resources					
Operational Resources	--	2,169.05	2,169.05	--	--
Total Operational Resources		2,169.05	2,169.05		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	715.19	715.19	1,893.81	27.4%
Total Constituency Allowance		715.19	715.19		
Total Expenditures		3,854.30	3,854.30		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

O'DRISCOLL, LOYOLA, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	188.99	188.99	681.01	21.7%
Office Operations	9,152.00	3,174.68	3,174.68	5,977.32	34.7%
Total Office Allowances		3,363.67	3,363.67		
Operational Resources					
Operational Resources	--	1,157.93	1,157.93	--	--
Total Operational Resources		1,157.93	1,157.93		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,703.00	4,202.29	4,202.29	3,500.71	54.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,202.29	4,202.29		
Constituency Allowance					
Constituency Allowance	2,288.00	200.00	200.00	2,088.00	8.7%
Total Constituency Allowance		200.00	200.00		
Total Expenditures		8,923.89	8,923.89		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

MITCHELMORE, CHRISTOPHER, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	2,351.47	2,351.47	8,083.53	22.5%
Total Office Allowances		2,351.47	2,351.47		
Operational Resources					
Operational Resources	--	4,711.02	4,711.02	--	--
Total Operational Resources		4,711.02	4,711.02		
Travel & Living Allowances					
House in Session	--	17,267.31	17,267.31	--	--
House Not in Session	--	1,096.26	1,096.26	--	--
Intra & Extra-Constituency Travel	10,609.00	6,584.30	6,584.30	4,024.70	62.1%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		24,947.87	24,947.87		
Constituency Allowance					
Constituency Allowance	2,609.00	637.78	637.78	1,971.22	24.4%
Total Constituency Allowance		637.78	637.78		
Total Expenditures					
		32,648.14	32,648.14		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

MICHAEL, LORRAINE, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	254.53	254.53	10,180.47	2.4%
Total Office Allowances		254.53	254.53		
Operational Resources					
Operational Resources	--	364.40	364.40	--	--
Total Operational Resources		364.40	364.40		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		618.93	618.93		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

LOVELESS, ELVIS, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	9,452.00	9,451.47	9,451.47	0.53	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	308.00	308.00	562.00	35.4%
Office Operations	9,152.00	2,787.85	2,787.85	6,364.15	30.5%
Total Office Allowances		12,547.32	12,547.32		
Operational Resources					
Operational Resources	--	8,331.05	8,331.05	--	--
Total Operational Resources		8,331.05	8,331.05		
Travel & Living Allowances					
House in Session	--	2,779.08	2,779.08	--	--
House Not in Session	--	7,537.25	7,537.25	--	--
Intra & Extra-Constituency Travel	12,432.00	4,497.15	4,497.15	7,934.85	36.2%
Helicopter Travel	18,762.00	2,507.93	2,507.93	16,254.07	13.4%
Total Travel & Living Allowances		17,321.41	17,321.41		
Constituency Allowance					
Constituency Allowance	2,288.00	80.70	80.70	2,207.30	3.5%
Total Constituency Allowance		80.70	80.70		
Total Expenditures		38,280.48	38,280.48		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Letto, Graham, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	182.00	182.00	10,253.00	1.7%
Total Office Allowances		182.00	182.00		
Operational Resources					
Operational Resources	--	583.35	583.35	--	--
Total Operational Resources		583.35	583.35		
Travel & Living Allowances					
House in Session	--	1,498.73	1,498.73	--	--
House Not in Session	--	905.64	905.64	--	--
Intra & Extra-Constituency Travel	5,739.00	0.00	0.00	5,739.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,404.37	2,404.37		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		3,169.72	3,169.72		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

LESTER, JIM, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	1,707.25	1,707.25	8,727.75	16.4%
Total Office Allowances		1,707.25	1,707.25		
Operational Resources					
Operational Resources	--	3,794.40	3,794.40	--	--
Total Operational Resources		3,794.40	3,794.40		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	2,216.56	2,216.56	3,000.44	42.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,216.56	2,216.56		
Constituency Allowance					
Constituency Allowance	2,609.00	490.68	490.68	2,118.32	18.8%
Total Constituency Allowance		490.68	490.68		
Total Expenditures					
		8,208.89	8,208.89		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

LANE, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	10,435.00	10,435.00	0.00	100.0%
Total Office Allowances		10,435.00	10,435.00		
Operational Resources					
Operational Resources	--	1,916.30	1,916.30	--	--
Total Operational Resources		1,916.30	1,916.30		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	3,483.16	3,483.16	1,733.84	66.8%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		3,483.16	3,483.16		
Constituency Allowance					
Constituency Allowance	2,609.00	1,778.03	1,778.03	830.97	68.1%
Total Constituency Allowance		1,778.03	1,778.03		
Total Expenditures		17,612.49	17,612.49		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

KIRBY, DALE, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	576.25	576.25	9,858.75	5.5%
Total Office Allowances		576.25	576.25		
Operational Resources					
Operational Resources	--	467.52	467.52	--	--
Total Operational Resources		467.52	467.52		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	309.80	309.80	2,299.20	11.9%
Total Constituency Allowance		309.80	309.80		
Total Expenditures					
		1,353.57	1,353.57		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

King, Neil, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	17,700.00	2,950.00	2,950.00	14,750.00	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	0.00	10,435.00	0.0%
Total Office Allowances		2,950.00	2,950.00		
Operational Resources					
Operational Resources	--	1,196.64	1,196.64	--	--
Total Operational Resources		1,196.64	1,196.64		
Travel & Living Allowances					
House in Session	--	2,794.85	2,794.85	--	--
House Not in Session	--	311.08	311.08	--	--
Intra & Extra-Constituency Travel	9,739.00	238.08	238.08	9,500.92	2.4%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		3,344.01	3,344.01		
Constituency Allowance					
Constituency Allowance	2,609.00	101.32	101.32	2,507.68	3.9%
Total Constituency Allowance		101.32	101.32		
Total Expenditures					
		7,591.97	7,591.97		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

JOYCE, EDDIE, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	3,908.17	3,908.17	6,526.83	37.5%
Total Office Allowances		3,908.17	3,908.17		
Operational Resources					
Operational Resources	--	6,187.05	6,187.05	--	--
Total Operational Resources		6,187.05	6,187.05		
Travel & Living Allowances					
House in Session	--	15,711.12	15,711.12	--	--
House Not in Session	--	1,946.41	1,946.41	--	--
Intra & Extra-Constituency Travel	10,870.00	5,195.81	5,195.81	5,674.19	47.8%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		22,853.34	22,853.34		
Constituency Allowance					
Constituency Allowance	2,609.00	1,155.99	1,155.99	1,453.01	44.3%
Total Constituency Allowance		1,155.99	1,155.99		
Total Expenditures					
		34,104.55	34,104.55		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

HUTCHINGS, KEITH, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	11.31	11.31	10,423.69	0.1%
Total Office Allowances		11.31	11.31		
Operational Resources					
Operational Resources	--	336.48	336.48	--	--
Total Operational Resources		336.48	336.48		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,783.00	491.51	491.51	8,291.49	5.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		491.51	491.51		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		839.30	839.30		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Holloway, Colin, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	10,960.00	1,826.66	1,826.66	9,133.34	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	39.29	39.29	--	--
Office Operations	10,435.00	693.17	693.17	9,741.83	6.6%
Total Office Allowances		2,559.12	2,559.12		
Operational Resources					
Operational Resources	--	774.12	774.12	--	--
Total Operational Resources		774.12	774.12		
Travel & Living Allowances					
House in Session	--	1,945.85	1,945.85	--	--
House Not in Session	--	264.19	264.19	--	--
Intra & Extra-Constituency Travel	11,043.00	300.38	300.38	10,742.62	2.7%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,510.42	2,510.42		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		5,843.66	5,843.66		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Hawkins, Allan, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	81.08	81.08	10,353.92	0.8%
Total Office Allowances		81.08	81.08		
Operational Resources					
Operational Resources	--	668.18	668.18	--	--
Total Operational Resources		668.18	668.18		
Travel & Living Allowances					
House in Session	--	2,936.76	2,936.76	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	7,913.00	819.96	819.96	7,093.04	10.4%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		3,756.72	3,756.72		
Constituency Allowance					
Constituency Allowance	2,609.00	10.61	10.61	2,598.39	0.4%
Total Constituency Allowance		10.61	10.61		
Total Expenditures					
		4,516.59	4,516.59		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Haley, Carol Anne, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	15,545.00	15,544.32	15,544.32	0.68	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	5,145.73	5,145.73	5,289.27	49.3%
Total Office Allowances		20,690.05	20,690.05		
Operational Resources					
Operational Resources	--	4,716.97	4,716.97	--	--
Total Operational Resources		4,716.97	4,716.97		
Travel & Living Allowances					
House in Session	--	14,379.67	14,379.67	--	--
House Not in Session	--	21.93	21.93	--	--
Intra & Extra-Constituency Travel	11,043.00	2,297.01	2,297.01	8,745.99	20.8%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		16,698.61	16,698.61		
Constituency Allowance					
Constituency Allowance	2,609.00	10.53	10.53	2,598.47	0.4%
Total Constituency Allowance		10.53	10.53		
Total Expenditures					
		42,116.16	42,116.16		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Haggie, John, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,453.13	4,453.13	5,981.87	42.7%
Total Office Allowances		4,453.13	4,453.13		
Operational Resources					
Operational Resources	--	2,653.74	2,653.74	--	--
Total Operational Resources		2,653.74	2,653.74		
Travel & Living Allowances					
House in Session	--	9,401.88	9,401.88	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,696.00	738.07	738.07	5,957.93	11.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		10,139.95	10,139.95		
Constituency Allowance					
Constituency Allowance	2,609.00	415.91	415.91	2,193.09	15.9%
Total Constituency Allowance		415.91	415.91		
Total Expenditures					
		17,662.73	17,662.73		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Gambin - Walsh, Sherry, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	19,000.00	18,999.96	18,999.96	0.04	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	8,532.52	8,532.52	1,902.48	81.8%
Total Office Allowances		27,532.48	27,532.48		
Operational Resources					
Operational Resources	--	11,313.73	11,313.73	--	--
Total Operational Resources		11,313.73	11,313.73		
Travel & Living Allowances					
House in Session	--	4,998.70	4,998.70	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	10,000.00	5,655.55	5,655.55	4,344.45	56.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		10,654.25	10,654.25		
Constituency Allowance					
Constituency Allowance	2,609.00	2,106.58	2,106.58	502.42	80.7%
Total Constituency Allowance		2,106.58	2,106.58		
Total Expenditures					
		51,607.04	51,607.04		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

FORSEY, PLEAMAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	16,000.00	16,000.00	16,000.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	56.61	56.61	813.39	6.5%
Office Operations	9,152.00	3,151.87	3,151.87	6,000.13	34.4%
Total Office Allowances		19,208.48	19,208.48		
Operational Resources					
Operational Resources	--	8,766.77	8,766.77	--	--
Total Operational Resources		8,766.77	8,766.77		
Travel & Living Allowances					
House in Session	--	7,297.99	7,297.99	--	--
House Not in Session	--	5,165.76	5,165.76	--	--
Intra & Extra-Constituency Travel	8,237.00	3,207.39	3,207.39	5,029.61	38.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		15,671.14	15,671.14		
Constituency Allowance					
Constituency Allowance	2,288.00	265.00	265.00	2,023.00	11.6%
Total Constituency Allowance		265.00	265.00		
Total Expenditures					
		43,911.39	43,911.39		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Finn, John, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	8,963.00	1,493.80	1,493.80	7,469.20	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	0.00	0.00	10,435.00	0.0%
Total Office Allowances		1,493.80	1,493.80		
Operational Resources					
Operational Resources	--	1,197.81	1,197.81	--	--
Total Operational Resources		1,197.81	1,197.81		
Travel & Living Allowances					
House in Session	--	2,956.05	2,956.05	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,913.00	1,497.44	1,497.44	4,415.56	25.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		4,453.49	4,453.49		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		7,145.10	7,145.10		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

EVANS, LELA, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	305.50	305.50	8,846.50	3.3%
Total Office Allowances		305.50	305.50		
Operational Resources					
Operational Resources	--	6,209.23	6,209.23	--	--
Total Operational Resources		6,209.23	6,209.23		
Travel & Living Allowances					
House in Session	--	3,227.72	3,227.72	--	--
House Not in Session	--	17,485.29	17,485.29	--	--
Intra & Extra-Constituency Travel	15,787.00	5,779.41	5,779.41	10,007.59	36.6%
Helicopter Travel	8,008.00	0.00	0.00	8,008.00	0.0%
Total Travel & Living Allowances		26,492.42	26,492.42		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		33,007.15	33,007.15		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

EDMUNDS, RANDY, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	108.36	108.36	10,326.64	1.0%
Total Office Allowances		108.36	108.36		
Operational Resources					
Operational Resources	--	516.87	516.87	--	--
Total Operational Resources		516.87	516.87		
Travel & Living Allowances					
House in Session	--	4,087.60	4,087.60	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	18,000.00	193.77	193.77	17,806.23	1.1%
Helicopter Travel	9,130.00	0.00	0.00	9,130.00	0.0%
Total Travel & Living Allowances		4,281.37	4,281.37		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		4,906.60	4,906.60		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

DWYER, JEFF, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	13,334.00	13,333.30	13,333.30	0.70	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	767.70	767.70	102.30	88.2%
Office Operations	9,152.00	8,291.32	8,291.32	860.68	90.6%
Total Office Allowances		22,392.32	22,392.32		
Operational Resources					
Operational Resources	--	5,141.70	5,141.70	--	--
Total Operational Resources		5,141.70	5,141.70		
Travel & Living Allowances					
House in Session	--	2,387.82	2,387.82	--	--
House Not in Session	--	5,958.75	5,958.75	--	--
Intra & Extra-Constituency Travel	10,525.00	10,171.53	10,171.53	353.47	96.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		18,518.10	18,518.10		
Constituency Allowance					
Constituency Allowance	2,288.00	1,293.32	1,293.32	994.68	56.5%
Total Constituency Allowance		1,293.32	1,293.32		
Total Expenditures					
		47,345.44	47,345.44		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

DINN, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	16,000.00	15,999.96	15,999.96	0.04	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	7,214.41	7,214.41	3,220.59	69.1%
Total Office Allowances		23,214.37	23,214.37		
Operational Resources					
Operational Resources	--	2,030.57	2,030.57	--	--
Total Operational Resources		2,030.57	2,030.57		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	2,216.56	2,216.56	3,000.44	42.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,216.56	2,216.56		
Constituency Allowance					
Constituency Allowance	2,609.00	121.75	121.75	2,487.25	4.7%
Total Constituency Allowance		121.75	121.75		
Total Expenditures					
		27,583.25	27,583.25		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

DINN, JIM, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	1,413.95	1,413.95	7,738.05	15.4%
Total Office Allowances		1,413.95	1,413.95		
Operational Resources					
Operational Resources	--	3,228.72	3,228.72	--	--
Total Operational Resources		3,228.72	3,228.72		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	4,576.00	0.00	0.00	4,576.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		4,642.67	4,642.67		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

DEMPSTER, LISA, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,433.00	14,432.90	14,432.90	0.10	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	7,301.36	7,301.36	3,133.64	70.0%
Total Office Allowances		21,734.26	21,734.26		
Operational Resources					
Operational Resources	--	6,602.59	6,602.59	--	--
Total Operational Resources		6,602.59	6,602.59		
Travel & Living Allowances					
House in Session	--	13,062.90	13,062.90	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	22,261.00	5,363.38	5,363.38	16,897.62	24.1%
Helicopter Travel	18,261.00	0.00	0.00	18,261.00	0.0%
Total Travel & Living Allowances		18,426.28	18,426.28		
Constituency Allowance					
Constituency Allowance	2,609.00	512.19	512.19	2,096.81	19.6%
Total Constituency Allowance		512.19	512.19		
Total Expenditures					
		47,275.32	47,275.32		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Dean, Jerry, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	19,200.00	3,200.00	3,200.00	16,000.00	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	43.58	43.58	10,391.42	0.4%
Total Office Allowances		3,243.58	3,243.58		
Operational Resources					
Operational Resources	--	1,824.48	1,824.48	--	--
Total Operational Resources		1,824.48	1,824.48		
Travel & Living Allowances					
House in Session	--	2,569.75	2,569.75	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	9,391.00	250.66	250.66	9,140.34	2.7%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		2,820.41	2,820.41		
Constituency Allowance					
Constituency Allowance	2,609.00	176.46	176.46	2,432.54	6.8%
Total Constituency Allowance		176.46	176.46		
Total Expenditures					
		8,064.93	8,064.93		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Davis, Bernard, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	7,601.40	7,601.40	2,833.60	72.8%
Total Office Allowances		7,601.40	7,601.40		
Operational Resources					
Operational Resources	--	1,027.80	1,027.80	--	--
Total Operational Resources		1,027.80	1,027.80		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	24.66	24.66	5,192.34	0.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		24.66	24.66		
Constituency Allowance					
Constituency Allowance	2,609.00	2,609.00	2,609.00	0.00	100.0%
Total Constituency Allowance		2,609.00	2,609.00		
Total Expenditures					
		11,262.86	11,262.86		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

CROSBIE, CHES, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,681.54	4,681.54	5,753.46	44.9%
Total Office Allowances		4,681.54	4,681.54		
Operational Resources					
Operational Resources	--	816.08	816.08	--	--
Total Operational Resources		816.08	816.08		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	69.38	69.38	5,147.62	1.3%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		69.38	69.38		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures					
		5,567.00	5,567.00		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

CROCKER, STEVE, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	13,101.00	13,100.04	13,100.04	0.96	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	2,866.65	2,866.65	7,568.35	27.5%
Total Office Allowances		15,966.69	15,966.69		
Operational Resources					
Operational Resources	--	8,479.62	8,479.62	--	--
Total Operational Resources		8,479.62	8,479.62		
Travel & Living Allowances					
House in Session	--	5,838.98	5,838.98	--	--
House Not in Session	--	606.24	606.24	--	--
Intra & Extra-Constituency Travel	7,478.00	1,560.83	1,560.83	5,917.17	20.9%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		8,006.05	8,006.05		
Constituency Allowance					
Constituency Allowance	2,609.00	559.68	559.68	2,049.32	21.5%
Total Constituency Allowance		559.68	559.68		
Total Expenditures					
		33,012.04	33,012.04		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

CONWAY OTTENHEIMER, HELEN, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	16,500.00	16,500.00	16,500.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	370.96	370.96	499.04	42.6%
Office Operations	9,152.00	6,254.11	6,254.11	2,897.89	68.3%
Total Office Allowances		23,125.07	23,125.07		
Operational Resources					
Operational Resources	--	6,410.14	6,410.14	--	--
Total Operational Resources		6,410.14	6,410.14		
Travel & Living Allowances					
House in Session	--	6,699.90	6,699.90	--	--
House Not in Session	--	1,501.26	1,501.26	--	--
Intra & Extra-Constituency Travel	5,797.00	938.67	938.67	4,858.33	16.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		9,139.83	9,139.83		
Constituency Allowance					
Constituency Allowance	2,288.00	131.27	131.27	2,156.73	5.7%
Total Constituency Allowance		131.27	131.27		
Total Expenditures					
		38,806.31	38,806.31		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

COFFIN, ALISON, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	9,152.00	2,853.12	2,853.12	6,298.88	31.2%
Total Office Allowances		2,853.12	2,853.12		
Operational Resources					
Operational Resources	--	3,828.64	3,828.64	--	--
Total Operational Resources		3,828.64	3,828.64		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	4,576.00	0.00	0.00	4,576.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,288.00	0.00	0.00	2,288.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		6,681.76	6,681.76		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Coady, Siobhan, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	5,317.98	5,317.98	5,117.02	51.0%
Total Office Allowances		5,317.98	5,317.98		
Operational Resources					
Operational Resources	--	2,786.45	2,786.45	--	--
Total Operational Resources		2,786.45	2,786.45		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		0.00	0.00		
Constituency Allowance					
Constituency Allowance	2,609.00	1,670.12	1,670.12	938.88	64.0%
Total Constituency Allowance		1,670.12	1,670.12		
Total Expenditures					
		9,774.55	9,774.55		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Byrne, Gerry, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,151.95	4,151.95	6,283.05	39.8%
Total Office Allowances		4,151.95	4,151.95		
Operational Resources					
Operational Resources	--	2,072.98	2,072.98	--	--
Total Operational Resources		2,072.98	2,072.98		
Travel & Living Allowances					
House in Session	--	23,409.06	23,409.06	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		23,409.06	23,409.06		
Constituency Allowance					
Constituency Allowance	2,609.00	745.24	745.24	1,863.76	28.6%
Total Constituency Allowance		745.24	745.24		
Total Expenditures					
		30,379.23	30,379.23		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

BROWN, JORDAN, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	42.34	42.34	827.66	4.9%
Office Operations	9,152.00	805.91	805.91	8,346.09	8.8%
Total Office Allowances		848.25	848.25		
Operational Resources					
Operational Resources	--	5,931.05	5,931.05	--	--
Total Operational Resources		5,931.05	5,931.05		
Travel & Living Allowances					
House in Session	--	11,439.57	11,439.57	--	--
House Not in Session	--	1,035.79	1,035.79	--	--
Intra & Extra-Constituency Travel	5,034.00	2,447.16	2,447.16	2,586.84	48.6%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		14,922.52	14,922.52		
Constituency Allowance					
Constituency Allowance	2,288.00	511.83	511.83	1,776.17	22.4%
Total Constituency Allowance		511.83	511.83		
Total Expenditures					
		22,213.65	22,213.65		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Browne, Mark, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	16,000.00	2,666.66	2,666.66	13,333.34	16.7%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	349.85	349.85	10,085.15	3.4%
Total Office Allowances		3,016.51	3,016.51		
Operational Resources					
Operational Resources	--	1,290.22	1,290.22	--	--
Total Operational Resources		1,290.22	1,290.22		
Travel & Living Allowances					
House in Session	--	1,806.60	1,806.60	--	--
House Not in Session	--	78.03	78.03	--	--
Intra & Extra-Constituency Travel	12,000.00	1,699.69	1,699.69	10,300.31	14.2%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		3,584.32	3,584.32		
Constituency Allowance					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
Total Constituency Allowance		0.00	0.00		
Total Expenditures		7,891.05	7,891.05		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

BRAZIL, DAVID, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	10,082.06	10,082.06	352.94	96.6%
Total Office Allowances		10,082.06	10,082.06		
Operational Resources					
Operational Resources	--	4,875.73	4,875.73	--	--
Total Operational Resources		4,875.73	4,875.73		
Travel & Living Allowances					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,696.00	6,693.51	6,693.51	2.49	100.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		6,693.51	6,693.51		
Constituency Allowance					
Constituency Allowance	2,609.00	1,516.26	1,516.26	1,092.74	58.1%
Total Constituency Allowance		1,516.26	1,516.26		
Total Expenditures					
		23,167.56	23,167.56		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Bragg, Derrick, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	14,400.00	14,400.00	14,400.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	2,059.57	2,059.57	8,375.43	19.7%
Total Office Allowances		16,459.57	16,459.57		
Operational Resources					
Operational Resources	--	6,340.59	6,340.59	--	--
Total Operational Resources		6,340.59	6,340.59		
Travel & Living Allowances					
House in Session	--	9,900.17	9,900.17	--	--
House Not in Session	--	2,815.01	2,815.01	--	--
Intra & Extra-Constituency Travel	11,043.00	6,408.89	6,408.89	4,634.11	58.0%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		19,124.07	19,124.07		
Constituency Allowance					
Constituency Allowance	2,609.00	1,049.96	1,049.96	1,559.04	40.2%
Total Constituency Allowance		1,049.96	1,049.96		
Total Expenditures					
		42,974.19	42,974.19		

---- End of Report ----



House of Assembly
Newfoundland and Labrador
Member Accountability and Disclosure Report
Expenditures Summarized by Category
01-Apr-19 to 31-Mar-20

Bennett, Derek, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-19 to 31-Mar-20 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-20 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
Office Allowances					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	3,238.56	3,238.56	7,196.44	31.0%
Total Office Allowances		3,238.56	3,238.56		
Operational Resources					
Operational Resources	--	6,008.53	6,008.53	--	--
Total Operational Resources		6,008.53	6,008.53		
Travel & Living Allowances					
House in Session	--	12,440.39	12,440.39	--	--
House Not in Session	--	7,070.45	7,070.45	--	--
Intra & Extra-Constituency Travel	8,000.00	5,076.91	5,076.91	2,923.09	63.5%
Helicopter Travel	--	0.00	0.00	--	--
Total Travel & Living Allowances		24,587.75	24,587.75		
Constituency Allowance					
Constituency Allowance	2,609.00	731.96	731.96	1,877.04	28.1%
Total Constituency Allowance		731.96	731.96		
Total Expenditures					
		34,566.80	34,566.80		

---- End of Report ----



Appendix G

Clerk's Authorizations for Furniture & Equipment



The Standard Office Allocation Package for Members and Constituency Assistants delegates authority to the Clerk to pre-approve expenditures for other furniture and equipment to a maximum of \$1000.00 (per item), with the Clerk to report all such approvals at a subsequent meeting of the Management Commission.

The following report details the approvals of the Clerk under the Standard Office Allocation Package for the period from April 1, 2019 to March 31, 2020:

DISTRICT	MEMBER	TYPE OF EXPENDITURE	COST	DETAILS
St. George's - Humber	Mr. Scott Reid	Furniture	\$489.00	Vertical file cabinet
Grand Falls-Windsor - Buchans	Mr. Chris Tibbs	Furniture	\$527.84	Coffee machine; water-cup dispenser; floor fan; folding table.