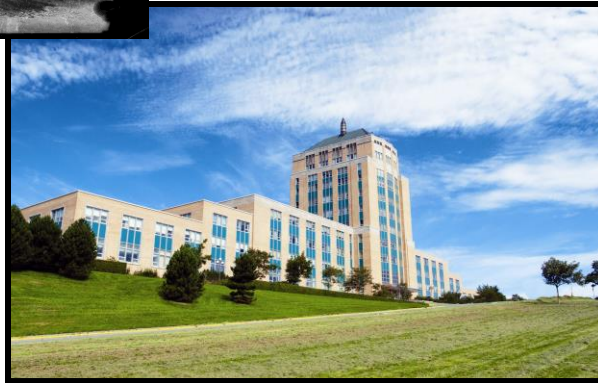




Colonial Building  
1850-1959

Confederation Building  
1960-present



# *House of Assembly Management Commission*

2022-2023 Annual Report







## Message from the Speaker



I am pleased to present the House of Assembly Management Commission Annual Report for the fiscal year ended March 31, 2023. This report includes a summary of the work of the Commission for the period from April 1, 2022 to March 31, 2023.

The work of the Management Commission is crucial to the effective operations of the Legislature and I thank members for recognizing this important responsibility. The Commission works as a collaborative decision-making body to ensure that operations are transparent, and makes decisions that are in keeping with their financial and fiduciary responsibilities under the *House of Assembly Accountability, Integrity and Administration Act*.

I would also like to thank the employees of the House of Assembly Service for their dedication and commitment in supporting the Commission as it carries out its mandated responsibilities under the Act.

Honourable Derek Bennett, MHA  
Speaker of the House of Assembly  
Chair, House of Assembly Management Commission





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## Mandate

The House of Assembly Management Commission was established under the authority of the *House of Assembly Accountability, Integrity and Administration Act* (the Act). The Act establishes a transparent and accountable administrative framework for the House of Assembly and includes subordinate legislation known as the *Members' Resources and Allowances Rules* (the Rules). The Rules promote accountability in, and transparency with respect to, the expenditure of public funds.

The Commission derives its mandate from subsection 20(1) of the Act, which states:

“The Commission is responsible for the financial stewardship of all public money, within the meaning of the *Financial Administration Act*, that may be voted by the House of Assembly for the use and operation of the House of Assembly and Statutory Offices, and for all matters of financial and administrative policy affecting the House of Assembly, its Members, offices and staff and in connection with them, and, in particular, the Commission shall

- 1) oversee the finances of the House of Assembly including its budget, revenues, expenses, assets and liabilities;
- 2) review and approve the administrative, financial and human resource and management policies of the House of Assembly service and statutory offices;
- 3) implement and periodically review and update financial and management policies applicable to the House of Assembly service and statutory offices;
- 4) give directions with respect to matters that the commission considers necessary for the efficient and effective operation of the House of Assembly service and statutory offices;
- 5) make and keep current rules respecting the proper administration of allowances for members and reimbursement and payment of their expenditures in implementation of subsection 11 (2) of this Act;
- 6) annually report, in writing, to the House of Assembly, through the speaker, with respect to its decisions and activities in accordance with section 51; and
- 7) exercise other powers given to the commission and to perform other duties imposed on the commission under this or another Act.”



## Membership

Subsection 18(3) of the Act details membership of the Commission, as follows:

- the speaker, or, in his or her absence, the deputy speaker, who is the chairperson;
- the clerk, who is the secretary but does not vote;
- the government house leader;
- the official opposition house leader;
- two members who are members of the government caucus, only one of whom may be a member of the Executive Council (this member is appointed by Cabinet);
- one member who is a member of the official opposition caucus; and
- one member, if any, from a third party that is a registered political party and has at least one member elected to the House of Assembly. (If there is no third party, an additional member is chosen from the official opposition caucus.)

Membership of the Commission during the period from April 1, 2022 to March 31, 2023 included:

Speaker:

- Hon. Derek Bennett, Member for Lewisporte - Twillingate

Government House Leader:

- Hon. Steve Crocker, Member for Carbonear - Trinity - Bay de Verde (up to January 9, 2023)
- Hon. John Hogan, Member for Windsor Lake (effective January 9, 2023)

Official Opposition House Leader:

- Barry Petten, Member for Conception Bay South

Government caucus representatives:

- Hon. Lisa Dempster, Member for Cartwright - L'Anse au Clair
- Paul Pike, Member for Burin - Grand Bank





Official Opposition caucus representative:

- Helen Conway Ottenheimer, Member for Harbour Main (up to September 21, 2022)
- Craig Pardy, Member for Bonavista (effective September 21, 2022)

Third Party caucus representative:

- Lela Evans, Member for Torngat Mountains

Secretary to the Commission:

- Sandra Barnes, Clerk of the House of Assembly.

In the absence of the Speaker, the Deputy Speaker chairs Commission meetings. The position of Deputy Speaker during the reporting period was held by Brian Warr, Member for Baie Verte - Green Bay.

## **Duties and Responsibilities of Members**

Section 21 of the Act lists the individual duties of Commission members, as follows:

- “21. (a) A member of the commission, in exercising his or her powers and discharging his or her duties, shall exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.
- (b) A member of the commission shall not be considered to be in breach of the duty in subsection (1) if he or she acts prudently and on a reasonably informed basis.
- (c) A member of the commission shall act honestly and in good faith on the basis of adequate information in arriving at decisions of the commission and shall:
- i. attend meetings of the commission unless unable to do so for good reason;
  - ii. spend sufficient time on the affairs of the commission to comply with his or her duties and responsibilities; and
  - iii. consider and advocate policies that promote compliance with this Act and rules.”



## Support to the Commission

Established under the *House of Assembly Accountability, Integrity and Administration Act*, the House of Assembly Service provides non-partisan services in the areas of parliamentary procedure, administrative support and information services to the institution of Parliament, the Speaker and other presiding officers, and elected Members in the performance of constitutional functions.

The House of Assembly Service includes the Speaker, the Clerk and the following offices and divisions:

- Office of the Clerk;
- Committees, Policy and Communications division;
- Information Management division; and
- Corporate and Members' Services division.

Under the direction of the Clerk, as Secretary to the Commission, the Committees, Policy and Communications division provides full administrative, secretariat and policy support to the Management Commission and Audit Committee.

## Proceedings of the Commission

All regular/public meetings of the Commission are streamed live on the House of Assembly broadcast channel, House of Assembly website ([www.assembly.nl.ca](http://www.assembly.nl.ca)) and social media channels. The following are also available on the website:

- archived webcasts;
- transcripts (Hansard);
- briefing materials; and
- meeting Minutes.

The Commission held four regular/public meetings during the reporting period on the following dates:

- June 28, 2022;
- November 24, 2022;
- January 21, 2023; and
- February 22, 2023.

[Appendix A](#) contains Minutes of all meetings during the reporting period.



## ***In camera meetings***

Subsection 19(1) of the Act outlines several circumstances where matters can be deliberated at *in camera* meetings, provided that the substance of all decisions made reported at a subsequent public meeting of the Commission.

The circumstances allowing for *in camera* meetings as outlined in subsection 19(1) include:

- (a) personnel matters relating to officers and employees of the House of Assembly, political staff as defined in paragraph 2(1)(e) of the Conflict of Interest Act, 1995 and statutory offices;
- (b) legal matters, including actual or potential litigation;
- (c) matters protected by privacy and data protection laws; and
- (d) budget deliberations involving the preparation of the annual estimates of expenditure of the House of Assembly and the statutory offices

The Commission held 12 *in camera* meetings during the reporting period on the following dates:

- June 1, 2022;
- June 14, 2022;
- June 21, 2022;
- June 24, 2022;
- July 6, 2022;
- August 17, 2022;
- October 3, 2022;
- October 17, 2022;
- October 19, 2022;
- December 5, 2022;
- January 13, 2023; and
- February 21, 2023.

[Appendix A](#) contains the Minutes of all meetings during the reporting period.



## Commission Minutes

Minutes of Commission meetings record the following information:

- time, date and location;
- attendance and regrets;
- decisions issued; and
- matters reported on.

Draft meeting Minutes are approved by the Commission at the next regular/public meeting. Once approved, they are signed by the Clerk, distributed to each Member, posted on the House of Assembly website and tabled by the Speaker in the House of Assembly.

[Appendix A](#) contains the Minutes of all meetings during the reporting period.

## Authority of the Commission

The Commission exercises its decision-making authority through specific actions that include making rules, issuing directives and making specific decisions.

### Rule Amendments

The *House of Assembly Accountability, Integrity and Administration Act* outlines in subsections 15(5) and 20(7) the process for making or amending the *Members' Resources and Allowances Rules* (the Rules). The general power to enact amendments is contained in section 64 of the Act.

Amendments to the Rules that propose to change and/or add to the levels or amounts for reimbursements and expenses must follow this process:

1. A draft of the proposed amendment must be prepared.
2. The draft amendment must be tabled at a Management Commission meeting (a decision of the Commission is not required; for information purposes only).
3. The draft amendment must then be:
  - a. tabled by the Speaker in the House of Assembly if in session; OR
  - b. provided to every Member if the House of Assembly is not in session;  
AND



- c. posted on the House of Assembly website.
4. The draft amendment is be brought to a subsequent meeting of the Management Commission for final approval.
5. Once approved by the Commission, the amendment is presented to the House of Assembly and voted on by resolution.

Amendments to the Rules that do not propose to change/add to the levels or amounts for reimbursements or expenses must follow this process:

1. A draft of the proposed amendment must be prepared.
2. The draft amendment must be brought to a meeting of the Management Commission for consideration and approval.

The Office of Legislative Counsel prepares all rule amendments for publication in the NL Gazette once the amending process is complete. The amendments become effective on the date they are Gazetted.

There were no rule amendments approved during the 2022-23 reporting period.

## Directives

The Commission has authority to issue directives that interpret, clarify or amplify the provisions of the *Members' Resources and Allowances Rules*. Directives may also establish policies, including financial and management policies, or alter, on appeal, rulings of the Speaker.

There were two directives issued by the Commission during the reporting period. (See [Appendix B.](#))

## Decisions

The Commission has authority under paragraph 20(6)(c) of the Act to make decisions on individual cases or appeals brought to the Commission, and on other matters that require a decision by the Commission in relation to the administration of the House of Assembly.

All decisions made by the Commission during the reporting period are included in the Minutes. (See [Appendix A.](#))



## Rulings on Allowance Use

Under Section 24 of the *House of Assembly Accountability, Integrity and Administration Act*, the Speaker or the Commission may make a ruling when the Corporate and Members' Services Division rejects payment for an expense.

During the reporting period, there were twelve rulings on allowance use as provided for in Section 24 of the Act. (See [Appendix C](#).)

## Review of Allowance Use

Under Section 52 of the *House of Assembly Accountability, Integrity and Administration Act*, the Speaker may request a review of allowance use.

Subsection 52(1) states:

“At the request of a member or of the clerk on his or her own initiative, the speaker may conduct, in his or her capacity as chair of the commission, a review that the speaker considers necessary to determine whether a member’s use of an allowance, disbursement, payment, good, premises or service provided under this Act complies with

- (a) the purposes for which the allowance, disbursement, payment, good, premises or service was provided; or
- (b) the purpose of this Act, the rules or the directives of the commission.”

There were no reviews of allowance use during the 2022-2023 reporting period.

## Audit Committee

The Audit Committee is a committee of the Commission, established under the *House of Assembly Accountability, Integrity and Administration Act*, to assist the Commission in carrying out its financial oversight responsibility with respect to the stewardship of public funds. Section 23 of the Act outlines the full duties of the Audit Committee.

The Act provides that the Committee consists of two members of the Commission (as appointed by the Commission, one of whom is the Chair) and two members of



the public, chosen by the Chief Justice of the Province, who are not Members of the House of Assembly. The Law Clerk and Parliamentary Counsel acts as secretary of the committee.

The members of the Audit Committee during the period of April 1, 2022 to March 31, 2023 included:

- Paul Pike, Member for Burin - Grand Bank, Chair;
- Helen Conway-Ottenheimer, Member for Harbour Main (up to September 21, 2022);
- Craig Pardy, Member for Bonavista (effective November 24, 2022);
- Deborah Collis, CPA; and
- Beverley Evans, FCPA, FCA, ICD.D

Kim Hawley George, KC, Law Clerk and Acting Clerk Assistant, was secretary to the committee during the reporting period.

There was one report of the Audit Committee during the reporting period. (See [Appendix D.](#))

## Financial Reporting

Under subsection 20(5) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission is required to:

- (a) regularly, and at least quarterly, review the financial performance of the House of Assembly as well as the actual expenditures of members compared with approved allocations;
- (b) ensure that an annual financial audit is completed of the accounts of the House of Assembly and the statutory offices in accordance with section 43 within 90 days after the end of a fiscal year;
- (c) ensure that a compliance audit is completed of the accounts of the House of Assembly and the statutory offices in accordance with section 43 at least once every General Assembly, and reported on within 90 days after the end of the fiscal year to which it relates;
- (d) ensure that full and plain disclosure of the accounts and operations of the House of Assembly and statutory offices is made to the auditor appointed under section 43;
- (e) consider and address on a timely basis recommendations of the auditor appointed under section 43; and



- (f) report, in writing, annually to the House of Assembly, or a committee established by it, the results of an audit and the steps taken or to be taken to address matters of concern raised by an audit.

## Management Certification

Section 20 of the *House of Assembly Accountability, Integrity and Administration Act* requires the Clerk to annually certify to the Commission that the House of Assembly and statutory offices have in place appropriate systems of internal controls and that those systems are operating effectively.

Consultants are engaged to provide expertise and assistance to enable the Clerk to meet the management certification requirements. This includes a review of the design effectiveness and existence of internal controls; identification of any control gaps; and recommendations for remedial action. Tests are designed, executed and evaluated to determine if controls are operating effectively. The internal control documentation is then updated to reflect the controls in place at the end of each period.

The Auditor's report states that the Clerk's management certificate as of March 31, 2023 was fairly stated, and that the internal controls over financial reporting were operating effectively, in all material respects, as at the date noted.

The management certificate for the year ended March 31, 2023 is included with the audited financial information. (See [Appendix E.](#))

## Audited Financial Information

As required by subsection 43(2) of the Act, the Audit Committee must make a recommendation to the Management Commission on the appointment of an auditor to perform audits of the House of Assembly and statutory offices.

The Act provides that the external auditor can be the Auditor General, or another external auditor as recommended by the Audit Committee and appointed by the Commission. The Auditor General has been the external auditor appointed for the House of Assembly and statutory offices each year since the Act came into force in 2007.

The financial information audited by the external auditor includes the schedule of assets and liabilities; the schedules of expenditure and related revenue; and gross expenditure and unexpended balances for the year ended March 31, 2023.

The Auditor's report provides an unqualified opinion on:

- the financial information for the House of Assembly and its Statutory Offices





and states that the financial information for the year ended March 31, 2023 is prepared, in all material aspects, in accordance with the accounting policies disclosed in Note 1;

- whether the expenses incurred were in accordance with the policies of the House of Assembly Management Commission and, where applicable, the policies of the Executive Branch; and
- whether the Clerk's assessment of the effectiveness of internal controls over financial reporting was fairly stated and whether the internal controls were operating effectively.

The audited financial information for the year ended March 31, 2023 is included in [Appendix E](#).

## **Report on Recommendations by the External Auditor**

The report on the recommendations made by the external auditor contains recommendations resulting from the audit of the financial information for the House of Assembly and statutory offices for the year ended March 31, 2023, and the audit of the Management Certification dated March 31, 2023. There were no such recommendations for the reporting period.

## **Members' Salaries, Allowances and Expenses**

Reports on salaries, allowances and expenses permitted for, and paid to, each Member by the House of Assembly during the reporting period are included in [Appendix F](#). The first report includes compensation paid to Members by the House of Assembly. The second report includes summaries of expenses for each Member during the reporting period.

## **Travel under Special Circumstances - Authorizations under Section 43**

Section 43 of the *Members' Resources and Allowances Rules* provides that a Member may claim for additional travel expenses when the Member is traveling and unable to return to their residence when scheduled to do so and would not otherwise be entitled to claim reimbursement for such expenses. Under the Rules, a Member must seek advance approval of the Speaker and Clerk before incurring such expenses, if practical. Otherwise, the Member must notify the Speaker and Clerk at the earliest reasonable opportunity after incurring the expenses, with all such approvals reported to the Commission at a subsequent public meeting.



There were no authorizations made under section 43 for the period ending March 31, 2023.

## Speaker's Delegated Authority

Pursuant to subsection 20(4) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission, through **CM 2008-95**, delegated authority to the Speaker respecting urgent financial matters relating to the administration of the House of Assembly and statutory offices. The delegation requires the Speaker to consult with the Government House Leader, the Official Opposition House Leader and the representative of the Third Party on the Commission, and report all such decisions and the reasons for them at a subsequent public meeting of the Commission.

There were no approvals under this delegated authority during the reporting period.

## Clerk's Authorization for Furniture & Equipment Expenditures

The Standard Office Allocation Package for Members and Constituency Assistants delegates authority to the Clerk to pre-approve expenditures for other furniture and equipment to a maximum of \$1000.00 (per item), with the Clerk to report all such approvals at a subsequent public meeting of the Commission.

There was one such approval during the reporting period. (See [Appendix F.](#))

## Clerk's Authorization for Rental Vehicles in Excess of 15 Days

Section 40(1) of the *Members' Resources and Allowances Rules* states that rental vehicles are an allowable mode of travel for Members. Section 40(10) states, however, that where a Member travels by a rental vehicle for more than 15 consecutive days, the approval of the Clerk is required, with all such approvals to be reported at a subsequent public meeting of the Commission.

There were no such approvals during the reporting period.



## Appendices

Appendix A  
Minutes of the Commission

Appendix B  
Directives

Appendix C  
Rulings on Allowance Use

Appendix D  
Reports of Audit Committee

Appendix E  
Financial Information and Management Certification - 31 March 2023

Appendix F  
Members' Salaries, Allowances and Expenses

Appendix G  
Clerk's Authorizations for Furniture and Equipment





# Appendix A | Minutes of the Commission





I certify that **Appendix A** contains the Minutes of the proceedings of the House of Assembly Management Commission for the reporting period 2022-2023 and that they are an accurate reflection of the Decisions of the Commission made at the proceedings.

A handwritten signature in black ink that reads "K. Hawley George." The signature is written in a cursive style.

Kim Hawley George, KC  
Clerk of the House of Assembly and  
Secretary to the Commission (A)







**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** June 1, 2022

**Location:** Speaker's Boardroom

**Time:** 10:25 a.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)

Hon. Steve Crocker, Government House Leader

Barry Petten, Opposition House Leader

Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair (videoconference)

Lela Evans, MHA (NDP), Torngat Mountains

Sandra Barnes, Clerk & Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker

Kim Hawley George, Law Clerk/Clerk Assistant (A)

**Regrets**

Helen Conway Ottenheimer, MHA (PC), Harbour Main

Paul Pike, MHA (LIB), Burin - Grand Bank

**CM 2022-018** The Commission, at an *in-camera* meeting, recommended to the Lieutenant-Governor in Council that the salary for the Seniors' Advocate, nominated by resolution of the House on May 19, 2022, be set on a personal basis at EP-06, step 25.

**Adjournment:** 10:35 a.m.

Hon. Derek Bennett  
Speaker (Chair)

A handwritten signature in blue ink, appearing to read 'Sandra Barnes'.

Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** June 14, 2022

**Location:** HOA Committee Room/Videoconference

**Time:** 3:30 p.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)

Hon. Steve Crocker, Government House Leader (by videoconference)

Barry Petten, Opposition House Leader

Helen Conway Ottenheimer, MHA (PC), Harbour Main (by videoconference)

Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair (by videoconference)

Lela Evans, MHA (NDP), Torngat Mountains (by phone)

Sandra Barnes, Clerk & Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker

Kim Hawley George, Law Clerk/Clerk Assistant (A)

Bobbi Russell, Policy and Communications Officer

**Regrets**

Paul Pike, MHA (LIB), Burin - Grand Bank

Further to a request from the Lieutenant-Governor in Council dated June 8, 2022, the Commission, at an *in-camera* meeting, made a recommendation to the Lieutenant-Governor in Council regarding the Chief Electoral Officer and Commissioner for Legislative Standards, pursuant to Section 5.4 of the *Elections Act, 1991* and the subsection 34(7) of the *House of Assembly Act*. The Commission waived the 2-day waiting period for Commission decisions to expedite the recommendation to the Lieutenant-Governor in Council.

**Adjournment:** 4:57 p.m.

Hon. Derek Bennett  
Speaker (Chair)

Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** June 21, 2022

**Location:** HOA Committee Room/Phone

**Time:** 10 a.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)

Hon. Steve Crocker, Government House Leader

Barry Petten, Opposition House Leader

Helen Conway Ottenheimer, MHA (PC), Harbour Main

Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair

Lela Evans, MHA (NDP), Torngat Mountains (by phone)

Paul Pike, MHA (LIB), Burin - Grand Bank

Sandra Barnes, Clerk & Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker

Kim Hawley George, Law Clerk/Clerk Assistant (A)


Bobbi Russell, Policy and Communications Officer

The Commission, at an *in-camera* meeting, made a recommendation to the Lieutenant-Governor in Council regarding an acting appointment for the position of Chief Electoral Officer, pursuant to subsection 5.5(1) of the *Elections Act, 1991*. The Commission waived the 2-day waiting period for Commission decisions to expedite the recommendation to the Lieutenant-Governor in Council.

The Commission, at an *in-camera* meeting, made a recommendation to the Lieutenant-Governor in Council regarding an acting appointment for the position of Commissioner for Legislative Standards, pursuant to subsection 34(8) of the *House of Assembly Act*. The Commission waived the 2-day waiting period for Commission decisions to expedite the recommendation to the Lieutenant-Governor in Council.

**Adjournment:** 11:12 a.m.

Hon. Derek Bennett  
Speaker (Chair)

  
Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** June 24, 2022  
**Location:** Videoconference  
**Time:** 10 a.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)  
Barry Petten, Opposition House Leader  
Helen Conway Ottenheimer, MHA (PC), Harbour Main  
Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair  
Lela Evans, MHA (NDP), Torngat Mountains  
Paul Pike, MHA (LIB), Burin - Grand Bank  
Sandra Barnes, Clerk/Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker  
Kim Hawley George, Law Clerk/Clerk Assistant (A)  
Bobbi Russell, Policy and Communications Officer

**Regrets**

Hon. Steve Crocker, Government House Leader

The Commission, at an *in-camera* meeting, approved a pre-commitment of funds for fiscal year 2023-24 for the purpose of hosting the 2023 Canadian Association of Parliamentary Administration Conference.

**Adjournment:** 11:07 a.m.

Hon. Derek Bennett  
Speaker (Chair)

  
Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** June 28, 2022

**Location:** Videoconference

**Time:** 10 a.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)  
Barry Petten, Opposition House Leader  
Helen Conway Ottenheimer, MHA (PC), Harbour Main  
Lela Evans, MHA (NDP), Torngat Mountains  
Paul Pike, MHA (LIB), Burin - Grand Bank  
Sandra Barnes, Clerk/Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker  
Kim Hawley George, Law Clerk/Clerk Assistant (A)  
Bobbi Russell, Policy and Communications Officer

**Regrets**

Hon. Steve Crocker, Government House Leader  
Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair

**CM 2022-026** The Commission approved Minutes of meetings held on January 26, February 16 and June 1, 2022.

The Speaker presented a report of Rulings on Allowance Use for the period ended June 22, 2022, in accordance with Section 24 of the *House of Assembly Accountability, Integrity and Administration Act*. The Commission issued rulings to reimburse expenditures for the following Members and amounts:

- |   |                     |
|---|---------------------|
| • Member for St. Barbe - L'Anse aux Meadows | \$350.00 & \$409.94 |
| • Member for Cape St. Francis               | \$17.23             |
| • Member for Torngat Mountains              | \$2129.28           |

As required by the *House of Assembly Accountability, Integrity and Administration Act*, financial reports of the Legislature as well as actual expenditures of Members were presented to the Commission for the following reporting periods:

- April 1, 2021 to December 31, 2021; and
- April 1, 2021 to March 31, 2022.

**CM 2022-027** The Commission ratified the following transfer of funds approvals in accordance with section 5 of the House of Assembly Transfer of Funds Policy:

- HOABT2021-018
- HOABT2021-019
- HOABT2022-021

**CM 2022-028** The Commission approved the following transfer of funds and waived the 2-day waiting period for Commission decisions:

From:  
Subdivision 1.1.04.09 Members' Resources – Allowances and Assistance  
\$3,500

To:  
Subdivision 3.1.01.10 Office of the Chief Electoral Officer – Grant and Subsidies  
\$3,500

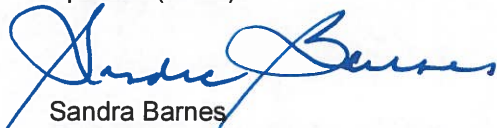
**CM 2022-029** The Commission approved payment of expenses, to be paid within the appropriate allocation for the 2022-23 fiscal year, for the following Members:

- Member for Conception Bay South – \$1221.24
- Member for Stephenville - Port au Port – \$575.00

**CM 2022-030** The Commission approved the Office of the Chief Electoral Officer to enter into renewal discussions for the lease of premises occupied by that Office with Fairview Investments Limited. Options for the term to be negotiated includes one year, month-by-month or another term that is mutually agreed by the Office of the Chief Electoral Officer and the landlord.

**Adjournment:** 10:24 a.m.

Hon. Derek Bennett  
Speaker (Chair)



Sandra Barnes  
Clerk and Secretary to the Commission





**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** July 6, 2022

**Location:** HOA Committee Room/Videoconference

**Time:** 3 p.m.

**Members Present:**

Brian Warr, Deputy Speaker (Acting Chair)  
Hon. Steve Crocker, Government House Leader  
Helen Conway Ottenheimer, MHA (PC), Harbour Main  
Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair  
Lela Evans, MHA (NDP), Torngat Mountains  
Paul Pike, MHA (LIB), Burin - Grand Bank  
Sandra Barnes, Clerk/Secretary to the Commission

**Other**

Kim Hawley George, Law Clerk/Clerk Assistant (A)  
Bobbi Russell, Policy and Communications Officer

**Regrets**

Hon. Derek Bennett, Speaker (Chair)  
Barry Petten, Opposition House Leader

**CM 2022-031** The Commission, at an *in-camera* meeting, appointed the Honourable J. Derek Green, former Chief Justice, Court of Appeal of Newfoundland and Labrador, to conduct an independent review of the findings and report of the Citizens' Representative entitled "A Report on Public Interest Disclosures Regarding the Chief Electoral Officer for Newfoundland and Labrador", dated March 2022.

**CM 2022-032** The Commission, at an *in-camera* meeting, approved the following terms of reference for the independent review of the findings and report of the Citizens' Representative entitled "A Report on Public Interest Disclosures Regarding the Chief Electoral Officer for Newfoundland and Labrador", dated March 2022:

"The Management Commission directs that the Honourable J. Derek Green, former Chief Justice, Court of Appeal ("the Reviewer") be engaged to review the report of the Citizens' Representative entitled "A Report on Public Interest Disclosures Regarding the Chief Electoral Officer for Newfoundland and Labrador", March, 2022, as follows:

1. The Reviewer shall analyze the Report based on the evidence and findings contained in it and shall not perform a reinvestigation of the said Report;
2. The Reviewer may make inquiries of or invite submissions from the Citizens' Representative and the Chief Electoral Officer, or their counsel, on the findings contained in the report;
3. The Reviewer may make inquiries of or invite submissions from such other persons the Reviewer determines necessary to fulfil the Reviewer's responsibilities under this referral;
4. The Reviewer may consult with the House of Assembly Service regarding matters of parliamentary procedure, parliamentary privilege and the administrative governance framework of the Legislature;
5. The Secretary to the Management Commission shall provide the Reviewer with those human resources or other supports necessary to complete the review;
6. The Reviewer shall provide to the Management Commission the following:
  - a) an analysis of the Report, including any procedural, human resources or legal issues identified and whether any further investigations, proceedings or analyses are appropriate or desirable in the circumstances;
  - b) a recommendation whether, in the opinion of the Reviewer based on the analysis of the Report, action contemplated under section 5.3 of the Elections Act, 1991 may be considered appropriate, including whether a further term of suspension should be imposed or whether the Chief Electoral Officer should be removed from office for misconduct, cause or neglect of duty as contemplated by that section; and
  - c) a recommendation whether, in the opinion of the Reviewer, any further investigations, proceedings or analyses are appropriate or desirable to determine any other appropriate remedy;
7. The Reviewer shall complete the work contemplated in this referral and shall report on the analysis completed and make the required recommendation by September 15, 2022;
8. The Reviewer shall be available for consultation with the Management Commission for 3 months after delivering the review of the above-noted report."

**CM 2022-033**

The Commission, at an *in-camera* meeting, waived the 2-day waiting period for CM 2022-031 and CM 2022-032 to expedite action.

**Adjournment:** 4:03 p.m.

Brian Warr  
Deputy Speaker (Acting Chair)



Sandra Barnes  
Clerk and Secretary to the Commission





**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** August 17, 2022

**Location:** HOA Committee Room/Videoconference

**Time:** 9:30 a.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)

Hon. Steve Crocker, Government House Leader

Barry Petten, Opposition House Leader

Helen Conway Ottenheimer, MHA (PC), Harbour Main (by videoconference)

Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair (by videoconference)

Paul Pike, MHA (LIB), Burin - Grand Bank

Sandra Barnes, Clerk/Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker

Kim Hawley George, Law Clerk/Clerk Assistant (A)

Bobbi Russell, Policy and Communications Officer

**Regrets**

Lela Evans, MHA (NDP), Torngat Mountains

**CM 2022-034** The Commission, at an *in-camera* meeting, approved the Office of the Chief Electoral Officer to enter into a lease agreement at the increased rate for the lease of premises occupied by that Office. Term to be negotiated can be one year, month-by-month or other another term that is mutually agreed by the Office of the Chief Electoral Officer and the landlord.

**Adjournment:** 9:45 a.m.

Hon. Derek Bennett  
Speaker (Chair)

A handwritten signature in blue ink, appearing to read 'Sandra Barnes'.

Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** October 3, 2022

**Location:** HOA Committee Room

**Time:** 10:45 a.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)

Hon. Steve Crocker, Government House Leader

Barry Petten, Opposition House Leader

Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair

Craig Pardy, MHA (PC), Bonavista

Paul Pike, MHA (LIB), Burin - Grand Bank

Sandra Barnes, Clerk/Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker

Kim Hawley George, Law Clerk/Clerk Assistant (A)

Bobbi Russell, Policy and Communications Officer

**Regrets**

Lela Evans, MHA (NDP), Torngat Mountains

The Commission discussed next steps with respect to the independent review of the report of the Citizens' Representative by the Honourable J. Derek Green and directed a meeting with former Chief Justice Green to discuss the review findings.

The Commission directed that a copy of the independent review of the report of the Citizens' Representative by the Honourable J. Derek Green be provided to the Clerk of the Executive Council.

**Adjournment:** 11:11 a.m.

Hon. Derek Bennett  
Speaker (Chair)

A handwritten signature in blue ink, appearing to read 'Sandra Barnes'.

Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** October 17, 2022

**Location:** HOA Committee Room

**Time:** 6 p.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)  
Hon. Steve Crocker, Government House Leader  
Barry Petten, Opposition House Leader  
Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair  
Lela Evans, MHA (NDP), Torngat Mountains  
Craig Pardy, MHA (PC), Bonavista  
Paul Pike, MHA (LIB), Burin - Grand Bank  
Sandra Barnes, Clerk/Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker  
Kim Hawley George, Law Clerk/Clerk Assistant (A)  
Bobbi Russell, Policy and Communications Officer  
Honourable J. Derek Green, Former Chief Justice  
Michael Collins, Legal Counsel for the Independent Review

The Commission discussed with the Honourable J. Derek Green findings of the independent review entitled "Fairness, Reliability and Justification: Accountability Based on Public Interest Disclosures".

**CM 2022-035** The Commission, at an *in-camera* meeting, recommended to the Lieutenant-Governor in Council that the Child and Youth Advocate be compensated at Step 22 on the EP-10 scale, with regular step increases to apply.

**Adjournment:** 7:47 p.m.

Hon. Derek Bennett  
Speaker (Chair)

A handwritten signature in blue ink that reads "Sandra Barnes".

Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** October 19, 2022

**Location:** HOA Committee Room

**Time:** 8:50 a.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)  
Hon. Steve Crocker, Government House Leader  
Barry Petten, Opposition House Leader  
Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair  
Lela Evans, MHA (NDP), Torngat Mountains  
Craig Pardy, MHA (PC), Bonavista  
Paul Pike, MHA (LIB), Burin - Grand Bank  
Sandra Barnes, Clerk/Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker  
Kim Hawley George, Law Clerk/Clerk Assistant (A)  
Bobbi Russell, Policy and Communications Officer

- CM 2022-036** The Commission, at an *in-camera* meeting, recommended to the Lieutenant-Governor in Council that Bruce Chaulk be reinstated to the positions of Chief Electoral Officer and Commissioner for Legislative Standards.
- CM 2022-037** The Commission, at an *in-camera* meeting, recommended to the Lieutenant-Governor in Council that the acting Commissioner for Legislative Standards, Ann Chafe, be maintained in that position until submission of any outstanding reports.
- CM 2022-038** The Commission, at an *in-camera* meeting, directed that other matters referred to in the independent review by the Honourable J. Derek Green be followed up on by the Commission as appropriate.
- CM 2022-039** The Commission, at an *in-camera* meeting, directed that the independent review by the Honourable J. Derek Green on the public interest disclosure report of the Citizens' Representative be released publicly at the time of Bruce Chaulk's reinstatement to the positions of Chief Electoral Officer and Commissioner for Legislative Standards.

**CM 2022-040** The Commission, at an *in-camera* meeting, waived the two-day waiting period for decisions CM 2022-036, CM 2022-037, CM 2022-038 and CM 2022-039.

**Adjournment:** 9:40 a.m.

Hon. Derek Bennett  
Speaker (Chair)



Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** November 24, 2022

**Location:** House of Assembly Chamber

**Time:** 12:15 p.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)

Hon. Steve Crocker, Government House Leader (by phone)

Barry Petten, Opposition House Leader

Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair

Lela Evans, MHA (NDP), Torngat Mountains

Craig Pardy, MHA (PC), Bonavista

Paul Pike, MHA (LIB), Burin - Grand Bank

Sandra Barnes, Clerk of the House of Assembly/Secretary to the Commission

**Other**

Kim Hawley George, Law Clerk/Clerk Assistant (A)

Bobbi Russell, Policy and Communications Officer

**Regrets**

Brian Warr, Deputy Speaker

As required by the *House of Assembly Accountability, Integrity and Administration Act*, the Chair reported decisions from *in camera* meetings held on June 14, June 21, June 24, July 6, August 17, October 3, October 17 and October 19, 2022. Details of decisions made at those meetings were included with the draft Minutes circulated to the Commission for approval as part of agenda item 1 and are posted on the House of Assembly website.

**CM 2022-041**      The Commission approved the Minutes of meetings held on:

- June 14, 2022
- June 21, 2022
- June 24, 2022
- June 28, 2022
- July 6, 2022
- August 17, 2022
- October 3, 2022
- October 17, 2022
- October 19, 2022

The Speaker presented a report of rulings on allowance use for the period ended November 4, 2022, in accordance with Section 24 of the *House of Assembly Accountability, Integrity and Administration Act*. The Commission issued rulings to reimburse expenditures for the following Members and amounts:

- St. Barbe – L’Anse aux Meadows	\$1996.68
- Bonavista	\$30.00
- Cape St. Francis	\$86.89
- Torngat Mountains	\$1632.88
- Burin - Grand Bank	\$81.97
- Conception Bay East - Bell Island	\$118.90

The Clerk presented a report of approvals for furniture and equipment expenditures as required by the Standard Office Allocation Package for Members and Constituency Assistants for the period ended November 4, 2022. The Clerk approved the following expenditures since the last report:

- St. Barbe - L’Anse aux Meadows	\$999.00	Loveseat for constituency office.
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As required by the *House of Assembly Accountability, Integrity and Administration Act*, financial reports of the Legislature as well as actual expenditures of Members were presented to the Commission for the following reporting periods:

- April 1, 2022 to June 30, 2022; and
- April 1, 2022 to September 30, 2022.

Annual expenditures reports as required by the Caucus Operational Funding Grants Policy for the period from April 1, 2021 to March 31, 2022 were presented to the Commission for the Government Members’ caucus, Official Opposition caucus, Third Party caucus, Office of the Speaker, the Member for Humber - Bay of Islands and the Member for Mount Pearl - Southlands.

The annual report of budget transfers as required by the House of Assembly Transfer of Funds Policy for the period from April 1, 2021 to March 31, 2022 was presented to the Commission.

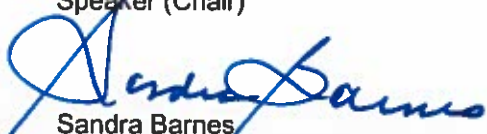
A report detailing activities of the Audit Committee for the 2020-21 and 2021-22 fiscal years was presented to the Commission.

**CM 2022-042** Pursuant to paragraph 23(2)(a) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission appointed the Member for Bonavista as a member of the House of Assembly Audit Committee, effective immediately.

**CM 2022-043** Pursuant to Section 5 of the House of Assembly Transfer of Funds Policy, the Commission ratified transfer of funds HOABT2022-004.

Adjournment: 12:50 p.m.

Hon. Derek Bennett  
Speaker (Chair)



Sandra Barnes  
Clerk and Secretary to the Commission





**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** December 5, 2022

**Location:** House of Assembly Committee Room

**Time:** 2:30 p.m.

**Members Present:**

Hon. Derek Bennett, Speaker/Chair of the Commission

Hon. Steve Crocker, Government House Leader

Barry Petten, Opposition House Leader

Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair

Lela Evans, MHA (NDP), Torngat Mountains

Craig Pardy, MHA (PC), Bonavista

Paul Pike, MHA (LIB), Burin - Grand Bank

Sandra Barnes, Clerk of the House of Assembly/Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker

Kim Hawley George, Law Clerk/Clerk Assistant (A)

Bobbi Russell, Policy and Communications Officer

The Commission, at an *in-camera* meeting, authorized the use of leave balances in accordance with the Paid Leave Policy, to bridge an employee to retirement.

**CM 2022-045** The Commission, at an *in-camera* meeting, recommended to the Lieutenant-Governor in Council, that Travis Wooly be appointed acting Chief Electoral Officer pursuant to subsection 5.5(1) of the *Elections Act, 1991*, and waived the 2-day waiting period for this decision.

**CM 2022-046** The Commission, at an *in-camera* meeting, recommended to the Lieutenant-Governor in Council, that Ann Chafe be appointed acting Commissioner for Legislative Standards pursuant to subsection 34(8) of the *House of Assembly Act*, and waived the 2-day waiting period for this decision.

The Commission directed that the Deputy Chair request a response by the Citizens' Representative to the recommendations contained in the November 4, 2022 report of the acting Commissioner for Legislative Standards, and that such response be received by December 12, 2022. The Commission waived the 2-day waiting period for this decision. The Chair and the Secretary of the Commission recused from the discussion.



**CM 2022-048** The Commission, at an *in-camera* meeting, approved reimbursement of legal fees in accordance with the exception provisions of the Guidelines on the Reimbursement of Legal Fees for Members of the House of Assembly for the Member for Harbour Grace - Port de Grave in the amount of \$1,220.15.

The Commission, at an *in-camera* meeting, did not approve a request regarding reimbursement of legal fees under the Harassment-Free Workplace Policy Applicable to Complaints Against MHAs.

**CM 2022-050** The Commission, at an *in-camera* meeting, directed the Speaker to respond to correspondence dated October 27, 2022 from the Member for Humber - Bay of Islands informing the Member the Commission does not have the requisite legal authority to intervene in any way in a Code of Conduct process.

**Adjournment:** 5 p.m.

Hon. Derek Bennett  
Speaker (Chair)



Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** January 13, 2023

**Location:** House of Assembly Committee Room

**Time:** 10 a.m.

**Members Present:**

Hon. Derek Bennett, Speaker/Chair of the Commission (by video)

Hon. John Hogan, Government House Leader (by video)

Barry Petten, Opposition House Leader

Craig Pardy, MHA (PC), Bonavista

Paul Pike, MHA (LIB), Burin - Grand Bank

Sandra Barnes, Clerk of the House of Assembly/Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker (by phone)

Kim Hawley George, Law Clerk/Clerk Assistant (A)

Bobbi Russell, Policy and Communications Officer

Travis Wooley, Chief Electoral Officer (A)

**Regrets**

Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair

Lela Evans, MHA (NDP), Torngat Mountains

The Commission, at an *in camera* meeting, approved a pre-commitment of funds for fiscal years 2023-2024 through 2039-2040 against the Legislature's budgetary appropriations to facilitate a ten-year lease for office accommodations for the Office of the Chief Electoral Officer.

The Commission, at an *in camera* meeting, approved a pre-commitment of funds for fiscal years 2023-2024 through 2029-2030 against the Legislature's budgetary appropriations to facilitate a seven-year agreement for web streaming services for the House of Assembly.

**Adjournment:** 11 a.m.

Hon. Derek Bennett  
Speaker (Chair)

A blue ink signature of Sandra Barnes, written in a cursive style.

Sandra Barnes  
Clerk and Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** February 21, 2023

**Location:** House of Assembly Committee Room

**Time:** 2:30 p.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)

Hon. John Hogan, Government House Leader

Barry Petten, Opposition House Leader

Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair

Lela Evans, MHA (NDP), Torngat Mountains

Craig Pardy, MHA (PC), Bonavista

Paul Pike, MHA (LIB), Burin - Grand Bank

Sandra Barnes, Clerk of the House of Assembly/Secretary to the Commission

**Other**

Brian Warr, Deputy Speaker

Kim Hawley George, Law Clerk/Clerk Assistant (A)

Bobbi Russell, Policy and Communications Officer

Wanda Lee Mercer, Chief Financial Officer

Wanda Strowbridge, Manager of Financial Planning and Reporting

Denise Hanrahan, Auditor General

Travis Wooley, Chief Electoral Officer (A)

Susan Walsh, Seniors' Advocate

**CM 2023-008** The Commission, at an *in camera* meeting, approved the 2023-2024 estimates for the following activities within the Legislature to be forwarded to the Minister of Finance for inclusion in the 2023 Estimates and voted on in the House of Assembly:

- Administrative Support - \$2,465,500
- Legislative Library and Records Management - \$779,000
- Hansard and Broadcast Centre - \$979,400
- Members' Resources - \$9,920,600
- House Operations - \$417,900
- Government Members' Caucus - \$443,500
- Official Opposition Caucus - \$1,269,100
- Third Party Caucus - \$502,100
- Office of the Auditor General - \$8,800,600
- Office of the Chief Electoral Officer - \$2,256,200
- Office of the Citizens' Representative - \$1,062,600

- Office of the Child and Youth Advocate - \$1,493,700
- Office of the Information and Privacy Commissioner - \$1,451,500
- Office of the Seniors' Advocate - \$594,800
- Office of the Commissioner for Legislative Standards - \$175,000

**CM 2023-009** The Commission, at an *in camera* meeting, approved a pre-commitment of funds up to \$730,000 for fiscal year 2024-2025 to accommodate upgrades to the House of Assembly broadcast system.

**CM 2023-010** The Commission, at an *in camera* meeting, approved a pre-commitment of funds up to \$163,500 for fiscal year 2023-2024 related to a review of statutory provisions related to Members' Compensation Review Committees.

**Adjournment:** 5:30 p.m.

Hon. Derek Bennett  
Speaker (Chair)



Sandra Barnes  
Clerk of the House of Assembly/Secretary to the Commission



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** February 22, 2023

**Location:** House of Assembly Chamber

**Time:** 9:30 a.m.

**Members Present:**

Hon. Derek Bennett, Speaker (Chair)

Hon. John Hogan, Government House Leader

Barry Petten, Opposition House Leader

Hon. Lisa Dempster, MHA (LIB), Cartwright - L'Anse au Clair

Lela Evans, MHA (NDP), Torngat Mountains

Craig Pardy, MHA (PC), Bonavista

Paul Pike, MHA (LIB), Burin - Grand Bank

Sandra Barnes, Clerk of the House of Assembly/Secretary to the Commission

**Other**

Kim Hawley George, Law Clerk/Clerk Assistant (A)

Bobbi Russell, Policy and Communications Officer

**Regrets**

Brian Warr, Deputy Speaker

**CM 2023-011** The Commission approved the Minutes of the meeting held on January 31, 2023.

**CM 2023-012** The Commission directed that the Guidelines for Reimbursement of Legal Fees for Members be amended to provide that legal fees relating to court actions resulting from a decision of the House of Assembly respecting MHA Code of Conduct matters will be reimbursed as follows:

- If the Member initiates the court action, no reimbursement;
- If the Member has court action brought against them, the request for reimbursement will be considered in accordance with the current policy provisions, on a case-by-case basis.

**CM 2023-013** The Commission directed that the Guidelines for Reimbursement of Legal Fees for Members be amended to provide that, where requested, legal fees incurred by Members in all other court actions, whether those actions were initiated by or against a Member, will be considered in accordance with the

current policy provisions, on a case-by-case basis.

- CM 2023-014** The Commission directed that the Guidelines for Reimbursement of Legal Fees for Members be amended to provide that legal fees incurred by a Member relating to participation in a review under the MHA Code of Conduct, whether the review was initiated by or against the Member, will not be reimbursed.
- CM 2023-015** The Commission directed that legal fees incurred by Members and employees of the Legislative branch relating to a complaint under the Harassment-Free Workplace Policy Applicable to Complaints Against MHAs will not be reimbursed.
- CM 2023-016** The Commission approved the proposed funding formula for the Intra & Extra constituency allocation, which allocates consistent funding for districts in the same category according to the density index, as calculated by the Economics and Statistics Branch, and uses historical usage data to assign estimates for funding components and calculation assumptions.

The Commission assigned the following categories, according to the density index, and the following numbers for each of the Intra and Extra constituency allocation funding components:

Category /Density index	Meals (# of days)	Accommodations (# of nights)	Mileage (Kilometers)	Other Travel (\$)
Category 1 - Density index < 10	15	6	5,800	\$1,000
Category 2 - Density index 10-30	25	10	8,800	\$1,000
Category 3 - Density index 31-70	40	20	14,000	\$1,000
Category 4 - Density index 71-118	50	25	16,000	\$1,000
<b>Category 5 – anomalies:</b>				
Cartwright - L'anse au Clair	50	40	18,000	\$11,100
Conception Bay East - Bell Island	40	28	5,800	\$1,000
Torngat Mountains	60	48	0	\$11,680

The Commission approved the following formula and assumptions to calculate Intra & Extra constituency allocations for each district category and anomaly districts:

- Meals [# of days x daily meal per diem rate as established by the Rules]; **PLUS**
- Accommodations [# of nights x average nightly rate in temporary accommodations based on analysis of I&E historical usage]; **PLUS**
- Mileage [# of kms x average of the designated Government of Newfoundland and Labrador mileage reimbursement rates in the preceding calendar year]; **PLUS**
- Other travel.

The Commission directed that reassessment of formula components and possible Intra and Extra constituency allocation adjustments be carried out under the following circumstances and brought back to the Commission for consideration:

- New census;
- Electoral boundary changes;
- Significant price increases;
- Changes to per diem rates; and
- Resettlement of remote communities.

The Commission directed that the process to amend Schedule A of the *Members' Resources and Allowances Rules* proceed at this time, pursuant to subsection 15(5) of the *House of Assembly Accountability, Integrity and Administration Act*, to reflect the new Intra and Extra constituency allocation amounts as calculated using the funding formula.

**CM 2023-017** The Commission issued the following directive, pursuant to subparagraph 20(6)(b)(i) of the *House of Assembly Accountability, Integrity and Administration Act*:

That language training expenses support constituency business and are eligible for reimbursement for the purposes of training expenses charged under Section 24 and Section 46 of the *Members' Resources and Allowances Rules*.

**Adjournment:** 11:10 a.m.

Hon. Derek Bennett  
Speaker (Chair)



Sandra Barnes  
Clerk of the House of Assembly/Secretary to the Commission







## Appendix B | Directives





## HOUSE OF ASSEMBLY MANAGEMENT COMMISSION

### DIRECTIVE

2023-001

<b>Effective Date:</b> February 28, 2023	<b>Commission Minutes:</b> CM 2023-012, CM 2023-013, CM 2023-014 and CM 2023-015
<b>Subject:</b> Amendments to <u>Guidelines on Reimbursement of Legal Fees for Members of the House of Assembly</u>	<b>Reference:</b> Commission Meeting – February 22, 2023 Agenda Item 2 <a href="https://www.assembly.ab.ca/ManComm/Meetings/2022-23/feb22-23/HoaMCPBriefingMaterials2023-02-22.pdf">https://www.assembly.ab.ca/ManComm/Meetings/2022-23/feb22-23/HoaMCPBriefingMaterials2023-02-22.pdf</a>
<b>Issued To:</b> Members of the House of Assembly; Comptroller General; Directors of Government Accounting, Professional Services and Internal Audit, Financial Systems Control, and Corporate Services; Office of the Auditor General; Office Managers of Government Caucus, Official Opposition Caucus, NDP Caucus; Deputy Clerk, Executive Council; Deputy Chief of Staff, Office of the Premier.	<b>Contact:</b> Kim Hawley George, Law Clerk Bobbi Russell, Policy & Communications Officer

### BACKGROUND

The Management Commission approved the Guidelines on Reimbursement of Legal Fees for Members of the House of Assembly (the Guidelines) at its December 4, 2019 meeting (CM 2019-033 refers). The policy provisions were general in nature and did not address the reimbursement of legal fees specific to a matter (e.g. Code of Conduct, Harassment-Free Workplace Policy, actions in the courts, etc.).

At its meeting on February 22, 2023, the Commission considered amendments and issued policy direction specific to certain circumstances respecting the reimbursement of legal fees for Members. In addition, the Commission issued direction further to an outstanding order of the House related to the eligibility of legal fees for Members and employees of the Legislative branch respecting complaints under the Harassment-Free Workplace Policy Applicable to Complaints Against MHAs.

### DIRECTIVE

**CM 2023-012** The Commission directed that the Guidelines for Reimbursement of Legal Fees for Members be amended to provide that legal fees relating to court actions resulting from a decision of the House of Assembly respecting MHA Code of Conduct matters will be reimbursed as follows:

- If the Member initiates the court action, no reimbursement;
- If the Member has court action brought against them, the request for reimbursement will be considered in accordance with the current policy provisions, on a case-by-case basis.

**CM 2023-013** The Commission directed that the Guidelines for Reimbursement of Legal Fees for Members be amended to provide that, where requested, legal fees incurred by Members in all other court actions, whether those actions were initiated by or against a Member, will be considered in accordance with the current policy provisions, on a case-by-case basis.

**CM 2023-014** The Commission directed that the Guidelines for Reimbursement of Legal Fees for Members be amended to provide that legal fees incurred by a Member relating to participation in a review under the MHA Code of Conduct, whether the review was initiated by or against the Member, will not be reimbursed.

**CM 2023-015** The Commission directed that legal fees incurred by Members and employees of the Legislative branch relating to a complaint under the Harassment-Free Workplace Policy Applicable to Complaints Against MHAs will not be reimbursed.

The amended Guidelines on Reimbursement of Legal Fees for Members of the House of Assembly are attached.



Sandra Barnes  
Clerk of the House of Assembly



## **House of Assembly**

# **Guidelines on the Reimbursement of Legal Fees for Members of the House of Assembly**

**February 2023**

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**1.0 Approval**

**2.0 Purpose**

**3.0 Guidelines**

**4.0 Requests for Reimbursement**

**5.0 Financial Assistance for Initial Legal Consultation**

## 1.0 Approval

Under the authority of subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the House of Assembly Management Commission establishes these guidelines respecting the reimbursement of legal fees for Members of the House of Assembly.

## 2.0 Purpose

These guidelines are intended to provide guidance to Members of the House of Assembly as to the various considerations that will be applied by the Management Commission in considering requests for reimbursement of legal fees for Members.

## 3.0 Guidelines

The Commission's consideration of requests for reimbursement of legal fees will be considered based on the **circumstance under which the legal fees are incurred**, as follows:

<u>Circumstance</u>	<u>Provisions as directed by the Commission</u>
Actions in courts resulting from a decision of the House of Assembly respecting MHA Code of Conduct matters	<ul style="list-style-type: none"><li>– If the Member initiates the court action, there will be no reimbursement of legal fees;</li><li>– If the Member has court action brought against them, the request for reimbursement of legal fees will be considered in accordance with the policy provisions proceeding the table, on a case-by-case basis.</li></ul> <p><b>(CM 2023-012 refers)</b></p>
Actions in courts regarding all other matter	<ul style="list-style-type: none"><li>– Whether the actions were initiated by or against a Member, reimbursement of legal fees will be considered in accordance with the current policy provisions proceeding the table, on a case-by-case basis.</li></ul> <p><b>(CM 2023-013 refers)</b></p>
Participation in MHA Code of Conduct review	<ul style="list-style-type: none"><li>– Whether the review was initiated by or against the Member, there will be no reimbursement of legal fees.</li></ul> <p><b>(CM 2023-014 refers)</b></p>

<u>Circumstance</u>	<u>Provisions as directed by the Commission</u>
Complaints under the <u>Harassment-Free Workplace Policy</u> <u>Applicable to Complaints Against MHAs</u>	<ul style="list-style-type: none"><li>– Whether the Member is the complainant or respondent, there will be no reimbursement of legal fees.</li></ul> <p><b>(CM 2023-015 refers)</b></p>

Requests that will be considered for reimbursement by the Commission, according to the direction outlined in the table, will be dealt with on a **case-by-case basis**, with consideration of the following:

- Whether the legal expenses arise out of, or are directly related to the Member carrying out duties as a Member (e.g. not electoral or personal in nature);
- Whether the Member initiated the proceedings;
- Whether the allegations against the Member have been substantiated at the conclusion of the matter;
- The Commission determines that the reimbursement is appropriate in the circumstance.

The Management Commission may, at its discretion, grant an exception to the above-noted if it determines that reimbursement of legal expenses is appropriate and in the public interest.

#### **4.0 Requests for Reimbursement**

Requests for reimbursement **can only be made** to the Management Commission **at the conclusion of the matter**, once all applicable recourse mechanisms have been exhausted (i.e. appeals, court costs awarded, etc.).

Requests must be submitted to the Speaker (as Chair of the Management Commission), and must include the following supporting documentation:

- Details with respect to the legal matter for which expenses were incurred;
- Total amount of legal expenses incurred;
- Detailed invoices for legal expenses incurred; and
- Any other information the Member feels pertinent to include with the request.

The Management Commission may, at its discretion:

- Request additional information from the Member; and/or
- Grant an exception to the above-noted guidelines if it determines that it is appropriate and in the public interest.



In accordance with Section 19 of the *House of Assembly Accountability, Integrity and Administration Act*, requests will be considered at an *in camera* meeting.

**Any amounts approved for reimbursement and the name of the Member will be disclosed in the public Minutes of the Commission.**

## **5.0 Financial Assistance for Initial Legal Consultation**

While requests for reimbursement of legal expenses will only be accepted and considered at the conclusion of the matter, a Member may submit a request for financial assistance toward the initial legal consultation.

Requests must be submitted to the Speaker (as Chair of the Management Commission), and include details with respect to the matter for which legal counsel is being sought.

Should the Member later proceed with a request for reimbursement of additional legal expenses on the same matter, the amount approved for financial assistance will be deducted from any future reimbursement approved by the Management Commission.

Requests for financial assistance for the initial legal consultation will be considered within **30 business days of receipt of the request** by the Chair. Should the Commission not be able to deal with the request within 30 business days, authority is delegated to the Speaker to consider the request in consultation with the Government House Leader, Official Opposition House Leader and representative of the Third Party on the Commission. Any amounts approved for reimbursement under this delegated authority and the name of the Member will be reported at a subsequent meeting of the Management Commission, and recorded in the public Minutes.

In accordance with Section 19 of the *House of Assembly Accountability, Integrity and Administration Act*, the matter will be considered at an *in camera* meeting. Any amounts approved for reimbursement and the name of the Member will be disclosed in the public Minutes of the Management Commission.





## HOUSE OF ASSEMBLY MANAGEMENT COMMISSION

### DIRECTIVE

2023-002

<b>Effective Date:</b> February 28, 2023	<b>Commission Minute:</b> CM 2023-017
<b>Subject:</b> Eligibility of Language Training Expenses	<b>Reference:</b> Commission Meeting – February 22, 2023 Agenda Item 4 <a href="https://www.assembly.nb.ca/ManComm/Meetings/2022-23/feb22-23/HoaMCPBriefingMaterials2023-02-22.pdf">https://www.assembly.nb.ca/ManComm/Meetings/2022-23/feb22-23/HoaMCPBriefingMaterials2023-02-22.pdf</a>
<b>Issued To:</b> Members of the House of Assembly; Comptroller General; Directors of Government Accounting, Professional Services and Internal Audit, Financial Systems Control, and Corporate Services; Office of the Auditor General; Office Managers of Government Caucus, Official Opposition Caucus, NDP Caucus; Deputy Clerk, Executive Council; Deputy Chief of Staff, Office of the Premier.	<b>Contact:</b> Wanda Lee Mercer, Chief Financial Officer

### BACKGROUND

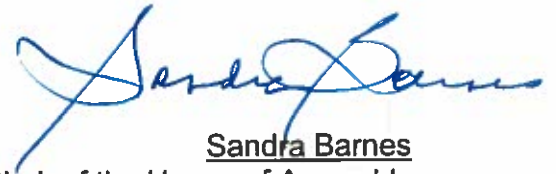
Paragraph 46(3)(e) of the *Members' Resources and Allowances Rules* (the Rules) provides that expenses related to travel, accommodations, meals and registration fees for conferences and training courses for the member or constituency assistant are eligible for reimbursement under the constituency allowance allocation, with approval of the Speaker. Subsection 24(1) of the Rules provides for reimbursement of expenses incurred with operating a constituency office, with paragraph 24(1)(f) authorizing expenditures related to staff professional development.

In reviewing requests for reimbursement of expenses related to conferences or training courses, the analysis of whether it is eligible would include an assessment of whether the conference or training course is directly connected with the member's responsibilities in carrying out constituency business. Following several inquiries respecting the eligibility of language training expenses under the Rules, the Commission considered the matter and issued the following direction.

### DIRECTIVE

**CM 2023-017** The Commission issued the following directive, pursuant to subparagraph 20(6)(b)(i) of the *House of Assembly Accountability, Integrity and Administration Act*:

That language training expenses support constituency business and are eligible for reimbursement for the purposes of training expenses charged under Section 24 and Section 46 of the *Members' Resources and Allowances Rules*.



Sandra Barnes  
Clerk of the House of Assembly



## **Appendix C | Rulings on Allowance Use**





The following section outlines the details of rulings on allowance use issued under Section 24 of the *House of Assembly Accountability, Integrity and Administration Act* during the reporting period.

The following rulings on allowance use of the Speaker (in accordance with Section 24 of the Act) were for expenditures that were in compliance with the *Members' Resources and Allowances Rules*, but not submitted for reimbursement within the 60-day deadline as provided for in subsection 7(6) of the Rules:

MEMBER	AMOUNT APPROVED IN RULING
Bonavista	\$30.00
Burin - Grand Bank	\$81.97
Cape St. Francis	\$86.89
	\$17.23
Conception Bay East - Bell Island	\$118.90
Conception Bay South	\$1,221.24
Harbour Grace - Port de Grave	\$58.56
Labrador West	\$1,095.94
	\$438.66
	\$1,451.97
St. Barbe - L'Anse aux Meadows	\$1996.66
	\$350.00
	\$409.94
Stephenville - Port au Port	\$575.00
Torngat Mountains	\$1632.88
	\$2129.28







## **Appendix D | Reports of the Audit Committee**





*House of Assembly  
Newfoundland & Labrador*

**Audit Committee**

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## **49<sup>th</sup> and 50<sup>th</sup> General Assemblies - Report 1**

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Report to the Management Commission

For the Fiscal Years April 1, 2020 to March 31, 2021 and  
April 1, 2021 to March 31, 2022

August, 2022



*This report is confidential until disclosed by the Management Commission.*



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## Committee Members

The Members of the Audit Committee during the period of April 1, 2020 to March 31, 2022:

Elvis Loveless, Member for Fortune Bay – Cape La Hune (**Chair** of the Audit Committee from April 2, 2020 to August 19, 2020)

Perry Trimper, Member for Lake Melville (**Chair** of the Audit Committee from October 16, 2020 to November 9, 2020)

Sherry Gambin-Walsh, Member for Placentia – St. Mary’s (**Chair** of the Audit Committee from December 23, 2020 to January 15, 2021)

Paul Pike, Member for Burin – Grand Bank (**Chair** of the Audit Committee from May 26, 2021 to present)

Alison Coffin, Member for St. John’s East – Quidi Vidi (Member of the Audit Committee from July 23, 2019 to January 15, 2021)

Helen Conway – Ottenheimer (Member of the Audit Committee from May 26, 2021 to present)

Deborah Collis, CPA

Beverley Evans, FCPA, FCA, ICD.D

Elizabeth Murphy, Clerk Assistant, was Secretary to the Committee from April 1, 2019 to August 31, 2020

Kim Hawley George, QC, Law Clerk and Acting Clerk Assistant, was Secretary to the Committee from September 1, 2020 to present.



## Transmittal

Speaker Derek Bennett, Chair of the Management Commission:

Pursuant to the *House of Assembly Accountability, Integrity and Administration Act*, the Audit Committee met on 5 occasions: June 19, 2020; July 15, 2021; August 26, 2021; November 26, 2021; and March 29, 2022.

The Audit Committee has discharged the responsibilities assigned to it under the *House of Assembly Accountability, Integrity and Administration Act* and has directed me to submit this Report to the Management Commission.

Respectfully submitted,

---

Paul Pike, MHA  
Burin - Grand Bank  
Chair



## Introduction

The Audit Committee has submitted a number of reports to the Management Commission regarding its activities. The most recent report entitled “Thirteenth Report of the Audit Committee to the House of Assembly Management Commission” indicated that the reporting period covered by that report was April 9, 2019 to May 29, 2020 inclusive, and that the Committee was unable to hold its fourth meeting scheduled for March 31, 2020 owing to the imposition of COVID-19 safety measures.

The frequency of Audit Committee meetings since its last report was affected by two factors, as noted:

1. **Changes in the Chair of the Committee:** The Chair of the Committee changed a number of times in the fall of 2020. On August 19, 2020 Mr. Elvis Loveless, the then chair, was appointed to Cabinet. Therefore, he was unable to continue as a Member of the Management Commission further to paragraph 18(3)(e) of the *House of Assembly Accountability, Integrity and Administration Act*. October 16, 2020, the Management Commission appointed Mr. Perry Trimper as Chair of the Audit Committee. On November 10, 2020 MHA Trimper resigned from caucus to sit as an unaffiliated member, which necessitated the appointment of a new chair. On December 23, 2020, the Management Commission appointed Ms. Sherry Gambin-Walsh as Chair of the Audit Committee.
2. **General Election, 2021:** On January 15, 2021, the 49<sup>th</sup> General Assembly dissolved and a general election was called. The writ period was extended due to COVID-19 concerns, and the 50<sup>th</sup> General Assembly was constituted on April 12, 2021. The Audit Committee Handbook states: “A person appointed under paragraph 3.1a shall serve for a term that coincides with the life of the Assembly which is consistent with the term to be served by members of Standing and Select Committees of the Commission.” Therefore, during the dissolution period there were no internal (MHA) members of the Audit Committee and no chairperson.

The current internal (MHA) members of the Audit Committee were appointed by the Management Commission on May 26, 2021 and the chair was designated by the Commission





on that date. Since that time, the committee has endeavored to resolve outstanding matters and move forward with the business assigned to it. This report therefore bridges two fiscal years including the transitional period following the 2021 General Election. Decisions of the committee during the relevant time frame are included in the Appendix.



## Order of Reference

The *House of Assembly Accountability, Integrity and Administration Act* (“the HOAAIAA”) requires the establishment of an Audit Committee to assist the Management Commission in fulfilling its financial and compliance oversight responsibilities. The Committee reviews the financial statements and other financial information of the House to ensure the transparency and integrity of the House’s systems of internal and disclosure controls and published financial information. The Audit Committee is also charged with fostering adherence to, and encouraging continuous improvement of the House’s policies, procedures and practices. It maintains effective working relationships with the Management Commission as well as internal and external auditors.

The Committee consists of two members of the Management Commission chosen by the Commission, at least one of whom must not be a member of the government party; and two persons, chosen by the Chief Justice of Newfoundland and Labrador, who are not Members of the House of Assembly but who are resident in the province, and who have demonstrated knowledge and experience in financial matters and are suitable to represent the public interest.

The HOAAIAA contains specific duties and responsibilities of the Audit Committee. The committee must:

- provide assistance to the Commission in fulfilling its oversight responsibility to the House and the public with respect to stewardship of public money;
- make recommendations to the Commission respecting the choice of and terms of engagement and compensation of an external auditor appointed under section 43 of the Act;
- review the audit plans of an auditor appointed under section 43 of the Act, including the general approach, scope and areas subject to risk of material misstatement;
- review the financial statements, audit report and recommendations of the auditor and give advice about them to the Commission, including – where the Committee considers it appropriate – recommending that the Management Commission approve and sign the financial statements;



- review the compliance report issued and recommendations, if any, provided by the Auditor General as a result of a compliance audit conducted under subsection 43(9) of the HOAAIAA and give advice on that report and those recommendations to the Commission;
- review internal audit reports and make recommendations to the Commission as required in respect of matters arising from those reports and generally make recommendations with respect to internal audit procedures of the House and Statutory Offices;
- review with the Clerk the effectiveness of internal control and other financial matters, as well as compliance with legal requirements respecting accountability, record-keeping, tendering and conflict of interest in the House service and the Statutory Offices;
- review the Code of Conduct for Employees applicable to the Clerk and staff of the House service and Statutory Offices, and make recommendations for improvements to the Commission;
- establish procedures for the receipt and treatment of complaints regarding accounting and internal controls, and the confidential submission by staff of the House service and Statutory Offices and by members of the public service of concerns regarding questionable accounting or auditing matters;
- use reasonable efforts to satisfy itself as to the integrity of the House and Statutory Office's financial information systems and the competence of accounting personnel and senior financial management responsible for accounting and financial reporting;
- review disclosure practices of the Management Commission to ensure full, plain and timely disclosure of its decisions respecting financial matters;
- advise the Clerk with respect to the exercise of their responsibilities as accounting officer; and
- act on, advise and report on other matters relating to the financial affairs of the House and Statutory Offices as may be required by the Commission.

The Audit Committee is required to review its performance regularly, usually in the form of a self-assessment. The results of this assessment must be made available to the Commission and



is attached in the Appendix. The Committee must also review its terms of reference at least once during its term.



## Summary of Work

### **July 15, 2021**

The Committee met with the Auditor General and representatives from Grant Thornton to review the audited financial information and management certification for the year ended March 31, 2020. The Committee also reviewed the House of Assembly 2021 Audit Plan: Annual Financial Audit and the Compliance Audit of the 49<sup>th</sup> General Assembly as prepared by Auditor General.

The committee met with the Clerk of the House of Assembly and the Chief Financial Officer to discuss overtime monitoring in the House of Assembly Service and the Office of the Chief Electoral Officer.

Finally, the committee discussed appointment of the Auditor General pursuant to subsection 43(5) of the *House of Assembly Accountability, Integrity and Administration Act*.

### **August 26, 2021**

The Committee heard a presentation by the Auditor General regarding the Audited Financial Information and Management Certification for the year ended March 31, 2021. As well, the Committee heard a presentation by the Auditor General regarding the compliance audit for the 49<sup>th</sup> General Assembly as required by subsection 43(9) of the Act. The Commission discussed in particular two potential areas of concern relating to caucus operational funding grants.

1. **Monthly reconciliations:** The Committee heard that some monthly bank reconciliations are not being prepared as required even though policy makes them mandatory to be completed and provides a template. The Committee was advised of associated risks of non-compliance, and it made a recommendation to the Management Commission that an amendment to the Caucus Operational Funding Grants Policy be made to require that monthly bank reconciliations and supporting documentation for expenditures to be submitted to the Audit Committee on a quarterly basis in the aggregate by each caucus and by the Speaker and unaffiliated Members.



2. **Interpretation of Caucus Operational Funding Grant Policy regarding alcohol:** The Committee heard that, in the opinion of the Auditor General, the policy is unclear as to whether alcohol would be an eligible expense under the policy. The Committee recommended that the Management Commission review the Caucus Operational Funding Grants Policy to determine whether clarification and revision are required respecting the purchase of alcohol.

The Committee discussed various matters with the Clerk and Chief Financial Officer, including annual inventory reports and delinquency of invoice approval. The Committee directed that the Chair send correspondence to all Members on its behalf to remind them of their responsibilities under the policy and to underscore the importance of this accountability mechanism.

The Committee heard from the Chief Financial Officer that, while many Members approve invoices in a timely manner, there have been repeated delays in approvals by some Members. The Committee recommended that the Management Commission remind Members of the importance of timely approval of invoices, particularly considering the impact of delay on smaller businesses and the additional strain on House of Assembly Service employees who are required to repeatedly initiate and deploy the approval process in the financial system.

The Committee noted that, in presentations heard by the committee, staff were credited for the manner in which they maintained business continuity in the face of COVID-19 challenges.

### **November 26, 2021**

The Committee recommended the Auditor General as the auditor for the House of Assembly and statutory officers for the fiscal year ending March 31, 2022.

The Committee heard a presentation by the Comptroller General respecting the status of internal audits.

### **March 29, 2022**

The Committee met with the Comptroller General to discuss internal audits completed respecting leave entitlements. The committee also discussed internal audit recommendations for 2022-23, with a particular focus on the 2021 General Election.



The Committee met with the Clerk of the House of Assembly and the Chief Financial Officer regarding the following: matters raised in reports of the Comptroller General, overtime monitoring and other matters raised by the Chief Financial Officer.

The committee directed that a memo be distributed to all Members of the House of Assembly and Political Support Employees reminding them of the importance of strict adherence to the requirements and timelines established in statute or policy. In particular, the committee directed that the memo require strict attention to the following: submission of 2021-22 fiscal year expenses; approval of annual inventory listing; approval of outstanding invoices; and submission of bi-weekly attendance records. The committee further directed that the memo be distributed to align with the beginning of the new fiscal year (April 1, 2022).

The committee also completed a self-assessment for the fiscal year 2021-22 and directed the secretary to the committee to prepare a draft of the Audit Committee Annual Report for 2021-22 for its consideration.



## Findings and Decisions

The following are the consolidated decisions of the Audit Committee for the reporting period:

**AC 2021-001** The Minutes of the Audit Committee meeting of August 28, 2020 were approved as read.

**AC 2021-002** The Committee approved the Final Audited Financial Information and Management Certification for the year ended March 31, 2020 and recommended them to the Management Commission.

**AC 2021-003** The Minutes of the Audit Committee meeting of July 15, 2020 were approved as read.

**AC 2021-004** The Committee approved the Audited Financial Information and Management Certification for the year ended March 31, 2021 and recommended them to the Management Commission.

**AC 2021-005** The Audit Committee recommends that the Management Commission consider an amendment to the Caucus Operational Funding Grants Policy to require that monthly bank reconciliations and supporting documentation for expenditures to be submitted to the Audit Committee on a quarterly basis in the aggregate by each caucus and by the Speaker and unaffiliated Members.

**AC 2021-006** The Audit Committee recommends that the Management Commission review the Caucus Operational Funding Grants Policy to determine whether clarification and revision are required respecting the purchase of alcohol.

**AC 2021-007** The Committee directed that the Chair send correspondence to all Members on its behalf to remind them of their responsibilities under the policy and to underscore the importance of this accountability mechanism. (Inventory Management)





**AC 2021-008** The Committee recommends that the Management Commission remind Members of the importance of timely approval of invoices, particularly considering the impact of delay on smaller businesses and the additional strain on House of Assembly Service employees who are required to repeatedly initiate and deploy the approval process in the financial system.

**AC 2021-009** The Committee recommends that the Management Commission consider issuing a directive substantially along the lines of the following: That where outstanding invoices are not approved by Members within 30 days of first notification of required approval, any further purchase orders for those Members shall be withheld until outstanding invoices past 30 days are approved in the financial system.

**AC 2021-010** The Minutes of the Audit Committee meeting of August 26, 2021 were approved as read.

**AC 2021-011** The Committee recommended the Auditor General as the auditor for the House of Assembly and statutory officers for the fiscal year ending March 31, 2022.

**AC 2022-001** The Minutes of the Audit Committee meeting of November 26, 2021 were approved as read.

**AC 2022-002** The committee directed that a memo be prepared for distribution to all Members of the House of Assembly and Political Support Employees reminding them of the importance of strict adherence to the requirements and timelines established in statute or policy. In particular, the committee directed that the memo require strict attention to the following: submission of 2021-22 fiscal year expenses; approval of annual inventory listing; approval of outstanding invoices; and submission of bi-weekly attendance records. The committee further directed that the memo be distributed to align with the beginning of the new fiscal year (April 1, 2022).

**AC 2022-003** The committee completed a self-assessment for the fiscal year 2021-22.



## Appendix A

### **Audit Committee Self-Assessment 2021-22**

## APPENDIX G

### AUDIT COMMITTEE SELF ASSESSMENT

For each of the following statements, select a number between 1 and 5, with 1 indicating that you strongly disagree, and 5 indicating that you strongly agree with the statement. Select 0 if there is no basis for evaluation.

#### *Composition and Quality*

		No basis	Strongly disagree	disagree	Neither agree nor disagree	Agree	Strongly agree
1.	Audit Committee members possess the collective skills as set out in Appendix C of the Audit Committee Handbook.	0	1	2	3	4	5
2.	The Audit Committee demonstrates integrity, credibility, trustworthiness, ability to constructively handle conflict, independence, and proactiveness.	0	1	2	3	4	5
3.	The Audit Committee reviews its mandate at least once during its term to determine whether its responsibilities are adequately described.	0	1	2	3	4	5

#### *Understanding the organization and risks*

4.	The Audit Committee considers the significant risks faced by the entity. Examples include (but are not limited to): <ul style="list-style-type: none"> <li>• Accuracy of financial reporting</li> <li>• Compliance with legislation and policies</li> <li>• Effectiveness of internal controls</li> <li>• Reputation</li> </ul>	0	1	2	3	4	5
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#### *Processes and procedures*

5.	The Audit Committee regularly reports to the House of Assembly Management Commission.	0	1	2	3	4	5
6.	The agenda and related information (e.g. prior meeting minutes, internal audit reports, etc.) are circulated in advance of meetings, to allow members sufficient time to study and understand the information.	0	1	2	3	4	5
7.	Meetings are held at least 4 times per year.	0	1	2	3	4	5
8.	The Audit Committee has private (in camera) sessions with management, internal audit and external audit.	0	1	2	3	4	5

9.	The Audit Committee behaves in a manner which promotes organization-wide awareness of ethics, quality financial reporting, and strong internal controls.	0	1	2	3	4	5
10.	The level of openness between the Audit Committee and relevant parties (management, internal audit, and external audit) is acceptable.	0	1	2	3	4	5
11.	For matters that require specialized expertise, the Audit Committee engages external parties as appropriate.	0	1	2	3	4	5

***Oversight of the financial reporting process and internal controls***

12.	The Audit Committee has sufficient understanding of management's process of financial reporting.	0	1	2	3	4	5
13.	The Audit Committee makes a reasonable effort to satisfy themselves as to the integrity of the House of Assembly and statutory offices' financial systems and competence of accounting personnel and senior financial management.	0	1	2	3	4	5
14.	The Audit Committee reviews the management letters and other reports written by the auditors (external and internal) to ensure that all significant matters raised are addressed.	0	1	2	3	4	5
15.	The Audit Committee takes action to ensure resolution when there are instances of repeat comments from auditors and others about internal controls.	0	1	2	3	4	5
16.	The Audit Committee reviews matters related to financial reporting and internal control with the Clerk of the House as well as advises the Clerk with respect to the exercise of his or her responsibilities as accounting officer.	0	1	2	3	4	5

***Oversight of audit functions***

17.	The Audit Committee considers the coordination of work between the auditors (external and internal) to ensure that they appropriately address their different areas of responsibility.	0	1	2	3	4	5
18.	The Audit Committee regularly discusses the work of internal audit and offers input into the scope of work to be performed.	0	1	2	3	4	5

***Public interest disclosures***

19.	The Audit Committee establishes and follows procedures for the confidential treatment of complaints regarding accounting and internal control matters.	0	1	2	3	4	5
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The Audit Committee communicates all matters brought to its attention related to public interest disclosures according to the provisions of the <i>House of Assembly Accountability, Integrity and Administration Act</i> .	0	1	2	3	4	5
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Completed by the Audit Committee  
of the House of Assembly, March 29, 2007





# **Appendix E | Financial Information & Management Certification**





**HOUSE OF ASSEMBLY  
AND ITS STATUTORY OFFICES**

**FINANCIAL INFORMATION  
AND  
MANAGEMENT CERTIFICATION**

**MARCH 31, 2023**

**HOUSE OF ASSEMBLY  
AND ITS STATUTORY OFFICES**

**FINANCIAL INFORMATION**

**MARCH 31, 2023**



## INDEPENDENT AUDITOR'S REPORT

To the Members of the House of Assembly Management Commission  
Province of Newfoundland and Labrador

### Opinion

I have audited the financial information of the House of Assembly and its Statutory Offices (the Assembly), which comprises the schedule of assets and liabilities as at March 31, 2023, the schedule of expenditure and related revenue, the schedule of gross expenditure and unexpended balances for the year then ended and a summary of significant accounting policies and other explanatory information. The financial information has been prepared by management of the Assembly to comply with the requirements of the House of Assembly Accountability, Integrity and Administration Act (the Act).

I have also audited, in accordance with section 43(6)(b) of the Act, the expenses incurred by the Assembly to determine whether they were in accordance with the policies of the House of Assembly Management Commission and, where applicable, the policies of the Executive Branch of Government.

As well, I have audited, in accordance with section 43(6)(c) of the Act, the assessment of the Clerk of the House of Assembly of the effectiveness of the internal controls of the Assembly as at March 31, 2023.

In my opinion, the financial information of the Assembly for the year ended March 31, 2023 is prepared, in all material respects, in accordance with the accounting policies disclosed in Note 1(a).

Also, in my opinion, the expenses incurred by the Assembly were in accordance with the policies of the House of Assembly Management Commission which were in place during the year and, where applicable, the policies of the Executive Branch of Government.

As well, in my opinion, the assessment of internal controls by the Clerk of the House of Assembly over financial reporting at the Assembly as at March 31, 2023, was fairly stated and the internal controls over financial reporting at the Assembly were operating effectively, in all material respects, as at that date.

## **Independent Auditor's Report (cont.)**

### **Basis for Opinion**

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Information section of my report. I am independent of the Assembly in accordance with the ethical requirements that are relevant to my audit of the financial information in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Emphasis of Matter - Basis of Accounting and Restriction on Use**

Without modifying my opinion, I draw attention to Note 1(a) to the financial information, which describes the basis of accounting. The financial information is prepared solely to assist the House of Assembly Management Commission to comply with the requirements of the Act. As a result, the financial information may not be suitable for another purpose. My report is intended solely for the use of the House of Assembly Management Commission and should not be used by anyone other than the specified user.

### **Other Information**

Management is responsible for the other information. The other information comprises the information included in the annual report, but does not include the financial information and my auditor's report thereon. The annual report is expected to be made available to me after the date of this auditor's report.

My opinion on the financial information does not cover the other information and I will not express any form of assurance conclusion thereon.

In connection with my audit of the financial information, my responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial information or my knowledge obtained in the audit, or otherwise appears to be materially misstated. When I read the annual report, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance.

### **Responsibilities of Management and Those Charged with Governance for the Financial Information**

Management is responsible for the preparation of the financial information in accordance with the accounting policies disclosed in Note 1(a), and for such internal control as management determines is necessary to enable the preparation of financial information that is free from material misstatement, whether due to fraud or error.

## **Independent Auditor's Report (cont.)**

In preparing the financial information, management is responsible for assessing the Assembly's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Government of Newfoundland and Labrador either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Assembly's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Information**

My objectives are to obtain reasonable assurance about whether the financial information as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial information.

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Assembly's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial information or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Assembly to cease to continue as a going concern.

## Independent Auditor's Report (cont.)

- Evaluate the overall presentation, structure and content of the financial information, including the disclosures, and whether the financial information represents the underlying transactions and events in accordance with the accounting policies disclosed in Note 1(a).

The internal control over financial reporting by the Assembly is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial information. The internal control over financial reporting by the Assembly includes those policies and procedures that: (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the Assembly; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial information in accordance with the accounting policies disclosed in the financial information, and that receipts and expenditures of the Assembly are being made only in accordance with proper authorizations; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the assets of the Assembly that could have a material effect on the financial information.

Because of its inherent limitations, internal control over financial reporting may not prevent or detect misstatements. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



**DENISE HANRAHAN, CPA, CMA, MBA, ICD.D**  
**Auditor General**

August 30, 2023  
St. John's, Newfoundland and Labrador

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
 PROVINCE OF NEWFOUNDLAND AND LABRADOR  
 SCHEDULE OF ASSETS AND LIABILITIES  
 As at March 31, 2023**

	<u>2023</u>	<u>2022</u> Restated - Note 10
<b>ASSETS</b>		
Cash Held in Trust (Note 2)	\$ 6,326	\$ 9,459
Accounts Receivable (Note 3)	1,962	11,019
Prepaid Expenses (Note 4)	71,752	74,037
Tangible Capital Assets (Note 5)	262,167	356,620
<b>Total assets</b>	<b>\$ 342,207</b>	<b>\$ 451,135</b>

**LIABILITIES**

Accounts Payable	\$ 3,745	\$ 935
Accrued Payroll	188,904	123,263
Accrued Paid and Annual Leave	3,068,290	2,705,990
Accrued Overtime	24,178	39,100
Accrued Severance Pay (Note 6)	1,903,056	1,294,399
Trust Liability (Note 2)	6,326	9,459
<b>Total liabilities</b>	<b>\$ 5,194,499</b>	<b>\$ 4,173,146</b>

**Pensions and Group Health and Life Insurance Benefits (Note 7)  
 Contractual Obligations (Note 8)**

See accompanying notes

Signed on behalf of the  
 House of Assembly  
 Management Commission:

  
 Chair of the House of Assembly  
 Management Commission

  
 Member of the House of Assembly  
 Management Commission

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
 PROVINCE OF NEWFOUNDLAND AND LABRADOR  
 SCHEDULE OF EXPENDITURE AND RELATED REVENUE  
 For the Year Ended March 31, 2023**

	2023 ACTUAL	ESTIMATES		2022 ACTUAL
		AMENDED	ORIGINAL	
<b>HOUSE OF ASSEMBLY</b>				
<b>Administrative Support</b>				
Salaries	\$ 1,874,709	\$ 2,016,300	\$ 2,016,300	\$ 1,765,181
Employee Benefits	5,234	5,300	4,500	3,539
Transportation and Communications	41,829	59,400	59,400	26,325
Supplies	32,914	36,200	36,200	32,481
Professional Services	65,265	65,300	61,100	70,956
Purchased Services	15,490	57,000	62,000	17,253
Property, Furnishings and Equipment	82,374	92,500	92,500	36,168
	<u>2,117,815</u>	<u>2,332,000</u>	<u>2,332,000</u>	<u>1,951,903</u>
Revenue (Provincial)	(2,196)	-	-	(3,632)
<b>Total: Administrative Support</b>	<u>2,115,619</u>	<u>2,332,000</u>	<u>2,332,000</u>	<u>1,948,271</u>
<b>Legislative Library and Records Management</b>				
Salaries	718,632	721,900	687,200	651,972
Employee Benefits	399	900	900	1,058
Transportation and Communications	3,543	5,800	8,000	-
Supplies	50,600	50,700	47,000	46,643
Purchased Services	3,375	4,000	5,500	3,569
	<u>776,549</u>	<u>783,300</u>	<u>748,600</u>	<u>703,242</u>
<b>Hansard and the Broadcast Centre</b>				
Salaries	635,826	670,900	670,900	603,794
Employee Benefits	300	600	600	-
Transportation and Communications	6,022	7,300	7,300	1,688
Supplies	50,696	56,900	56,900	50,776
Professional Services	6,000	18,000	18,000	-
Purchased Services	143,416	208,000	208,700	115,937
Property, Furnishings and Equipment	10,554	10,700	10,000	7,952
	<u>852,814</u>	<u>972,400</u>	<u>972,400</u>	<u>780,147</u>



**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
PROVINCE OF NEWFOUNDLAND AND LABRADOR  
SCHEDULE OF EXPENDITURE AND RELATED REVENUE  
For the Year Ended March 31, 2023**

	2023	ESTIMATES		2022
	ACTUAL	AMENDED	ORIGINAL	ACTUAL
<b>HOUSE OF ASSEMBLY (cont.)</b>				
<b>Members' Resources</b>				
Salaries	6,475,598	6,841,900	6,968,100	6,470,077
Transportation and Communications	30	10,200	10,200	5,254
Supplies	-	5,000	5,000	-
Professional Services	1,061	309,500	361,200	41,390
Purchased Services	550	20,000	20,000	10,666
Allowances and Assistance	1,363,902	2,258,500	2,363,700	1,177,989
Grants and Subsidies	3,891	5,400	6,300	4,504
	<u>7,845,032</u>	<u>9,450,500</u>	<u>9,734,500</u>	<u>7,709,880</u>
Revenue (Provincial)	(14,306)	-	-	(55,353)
<b>Total: Members' Resources</b>	<u>7,830,726</u>	<u>9,450,500</u>	<u>9,734,500</u>	<u>7,654,527</u>
<b>House Operations</b>				
Salaries	169,130	209,100	209,100	151,182
Employee Benefits	7,300	7,300	5,900	88
Transportation and Communications	86,882	119,700	125,000	35,729
Supplies	12,355	14,500	14,500	6,164
Professional Services	159,061	159,100	3,900	73,888
Purchased Services	26,406	41,500	41,500	31,379
Property, Furnishings and Equipment	1,961	3,800	1,700	43,111
Grants and Subsidies	11,557	11,600	11,600	1,455
	<u>474,652</u>	<u>566,600</u>	<u>413,200</u>	<u>342,996</u>
<b>Government Members' Caucus</b>				
Salaries	340,989	341,000	327,200	285,796
Employee Benefits	-	1,000	1,000	-
Transportation and Communications	9,027	19,200	19,900	8,840
Supplies	9,253	9,300	8,600	9,965
Purchased Services	2,165	7,500	7,500	1,895
Property, Furnishings and Equipment	1,499	2,400	2,400	781
Grants and Subsidies	33,546	33,600	32,700	31,529
	<u>396,479</u>	<u>414,000</u>	<u>399,300</u>	<u>338,806</u>
<b>Official Opposition Caucus</b>				
Salaries	1,115,213	1,115,300	1,081,100	1,095,828
Employee Benefits	2,789	3,000	3,000	2,537
Transportation and Communications	44,703	79,400	79,400	34,785
Supplies	18,055	24,000	24,000	17,391
Purchased Services	18,745	22,000	22,000	14,674
Property, Furnishings and Equipment	3,968	5,500	5,500	12,441
Grants and Subsidies	18,678	18,700	18,700	18,864
	<u>1,222,151</u>	<u>1,267,900</u>	<u>1,233,700</u>	<u>1,196,520</u>

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
 PROVINCE OF NEWFOUNDLAND AND LABRADOR  
 SCHEDULE OF EXPENDITURE AND RELATED REVENUE  
 For the Year Ended March 31, 2023**

HOUSE OF ASSEMBLY (cont.)	2023	ESTIMATES		2022
	ACTUAL	AMENDED	ORIGINAL	ACTUAL
<b>Third Party Caucus</b>				
Salaries	409,016	429,600	405,600	400,071
Employee Benefits	-	1,000	1,000	-
Transportation and Communications	10,207	21,700	21,700	5,934
Supplies	3,699	8,300	8,300	2,650
Purchased Services	3,185	7,500	7,500	3,014
Property, Furnishings and Equipment	1,606	1,800	1,800	985
Grants and Subsidies	12,452	12,500	12,500	12,011
<b>Total: Third Party Caucus</b>	<b>440,165</b>	<b>482,400</b>	<b>458,400</b>	<b>424,665</b>
<b>TOTAL: HOUSE OF ASSEMBLY</b>	<b>14,109,155</b>	<b>16,269,100</b>	<b>16,292,100</b>	<b>13,389,174</b>

**OFFICE OF THE CHIEF ELECTORAL OFFICER**

Salaries	907,857	914,400	914,400	1,254,200
Employee Benefits	2,917	4,500	4,500	2,546
Transportation and Communications	64,074	76,600	104,400	85,792
Supplies	63,559	75,300	64,000	36,911
Professional Services	109,560	109,600	83,000	83,795
Purchased Services	211,587	289,400	301,000	304,481
Property, Furnishings and Equipment	8,413	8,500	7,000	8,772
Grants and Subsidies	3,416	3,500	-	606,098
	1,371,383	1,481,800	1,478,300	2,382,595
Revenue (Provincial)	(8,778)	-	-	(1,141)
<b>Total: Office of the Chief Electoral Officer</b>	<b>1,362,605</b>	<b>1,481,800</b>	<b>1,478,300</b>	<b>2,381,454</b>

**OFFICE OF THE CITIZENS' REPRESENTATIVE**

Salaries	735,113	798,100	798,100	706,911
Employee Benefits	725	7,000	7,000	88
Transportation and Communications	12,600	25,700	34,800	5,354
Supplies	4,580	5,000	5,000	4,032
Professional Services	78,688	78,700	69,600	40,456
Purchased Services	78,443	108,000	108,000	84,464
Property, Furnishings and Equipment	355	8,000	8,000	3,777
<b>Total: Office of the Citizens' Representative</b>	<b>910,504</b>	<b>1,030,500</b>	<b>1,030,500</b>	<b>845,082</b>

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
PROVINCE OF NEWFOUNDLAND AND LABRADOR  
SCHEDULE OF EXPENDITURE AND RELATED REVENUE  
For the Year Ended March 31, 2023**

	2023 ACTUAL	ESTIMATES		2022 ACTUAL
		AMENDED	ORIGINAL	
<b>OFFICE OF THE CHILD AND YOUTH ADVOCATE</b>				
Salaries	1,132,209	1,196,600	1,196,600	1,157,769
Employee Benefits	804	3,500	3,500	1,756
Transportation and Communications	22,703	49,900	55,400	18,134
Supplies	5,813	6,000	6,000	7,441
Professional Services	5,670	19,000	19,000	3,945
Purchased Services	138,964	160,900	160,900	130,068
Property, Furnishings and Equipment	9,458	9,500	4,000	3,638
<b>Total: Office of the Child and Youth Advocate</b>	<b>1,315,621</b>	<b>1,445,400</b>	<b>1,445,400</b>	<b>1,322,751</b>
<b>OFFICE OF THE INFORMATION AND PRIVACY COMMISSIONER</b>				
Salaries	1,140,571	1,155,500	1,161,200	1,087,882
Employee Benefits	2,952	4,500	4,500	3,147
Transportation and Communications	21,540	23,300	32,800	13,169
Supplies	7,095	7,100	6,700	5,747
Professional Services	106,138	175,000	175,000	65,585
Purchased Services	151,110	151,200	142,400	137,866
Property, Furnishings and Equipment	7,974	8,000	2,000	22,361
	1,437,380	1,524,600	1,524,600	1,335,757
Revenue (Provincial)	(17,653)	(3,500)	(3,500)	-
<b>Total: Office of the Information and Privacy Commissioner</b>	<b>1,419,727</b>	<b>1,521,100</b>	<b>1,521,100</b>	<b>1,335,757</b>
<b>OFFICE OF THE SENIORS' ADVOCATE</b>				
Salaries	403,960	404,000	373,100	262,191
Employee Benefits	702	800	5,700	-
Transportation and Communications	18,228	18,500	45,900	2,839
Supplies	2,918	5,000	5,000	1,525
Professional Services	240	900	9,000	-
Purchased Services	66,042	66,800	44,000	31,558
Property, Furnishings and Equipment	10,172	10,200	4,000	-
<b>Total: Office of the Seniors' Advocate</b>	<b>502,262</b>	<b>506,200</b>	<b>486,700</b>	<b>298,113</b>
<b>TOTAL: HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES</b>	<b>\$ 19,619,874</b>	<b>\$ 22,254,100</b>	<b>\$ 22,254,100</b>	<b>\$ 19,572,331</b>

See accompanying notes

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
 PROVINCE OF NEWFOUNDLAND AND LABRADOR  
 SCHEDULE OF GROSS EXPENDITURE AND UNEXPENDED BALANCES  
 For the Year Ended March 31, 2023**

	<u>2023</u>	<u>2022</u>
Original estimates (net)	\$ 22,254,100	\$ 22,853,100
Add transfers of Estimates	-	-
Add back revenue estimates net of transfers and statutory payments	-	-
Original estimates of expenditure (Gross)	<u>22,254,100</u>	<u>22,853,100</u>
Supplementary supply	-	-
<b>Total appropriation</b>	<u>22,254,100</u>	<u>22,853,100</u>
<b>Total net expenditure</b>	<u>19,619,874</u>	<u>19,572,331</u>
Add revenues	<u>42,933</u>	<u>60,126</u>
<b>Total gross expenditure</b>	<u>19,662,807</u>	<u>19,632,457</u>
<b>Unexpended balance of appropriation</b>	<u>\$ 2,591,293</u>	<u>\$ 3,220,643</u>

See accompanying notes

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
PROVINCE OF NEWFOUNDLAND AND LABRADOR  
NOTES TO FINANCIAL INFORMATION  
March 31, 2023**

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**Authority, nature of operations and basis of consolidation**

The House of Assembly of Newfoundland and Labrador consists of 40 Members each of whom has been elected by the voters in the Provincial district which they represent. The House of Assembly in conjunction with the Lieutenant-Governor is known as the Legislature and its main role is to be the official law maker for all Provincial legislation. The Assembly debates draft legislation, estimates etc. and approves legislation or amendments for signature by the Lieutenant-Governor (Royal Assent).

This financial information reflects the financial operations of the House of Assembly and its Statutory Offices, as defined by the House of Assembly Accountability, Integrity and Administration Act (the Act). This financial information does not include the financial information of the Office of the Auditor General, which is another Statutory Office of the House of Assembly. The financial information of the Office of the Auditor General is audited by an independent firm of public accountants and presented under separate cover.

**1. Summary of Significant Accounting Policies**

**(a) Basis of Presentation**

The Schedule of Assets and Liabilities has been prepared on the accrual basis of accounting, consistent with the basis of accounting used in the preparation of the Consolidated Summary Financial Statements of the Province of Newfoundland and Labrador.

The Schedule of Expenditure and Related Revenue and the Schedule of Gross Expenditure and Unexpended Balances have been prepared on the modified cash basis of accounting, consistent with the basis of accounting in the preparation of the Report on the Program Expenditures and Revenues of the Consolidated Revenue Fund. In addition to the actual expenditure and related revenue for the year, for information purposes, the Schedule of Expenditure and Related Revenue includes the original and amended estimates for the House of Assembly and its Statutory Offices.

The accounting policies are also consistent with those used in the preparation of the Consolidated Summary Financial Statements of the Province of Newfoundland and Labrador.

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
 PROVINCE OF NEWFOUNDLAND AND LABRADOR  
 NOTES TO FINANCIAL INFORMATION  
 March 31, 2023**

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(b) Measurement Uncertainty

The preparation of financial information in conformity with the policies described in Note 1(a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the Schedule of Assets and Liabilities. Items requiring the use of significant estimates include the allowance for doubtful accounts and the useful lives of tangible capital assets.

There is no provision for accrued sick leave in 2023. Accrued sick leave is reported by the Province and is not reflected in the financial information of the House of Assembly and Statutory Offices.

Estimates are based on the best information available at the time of preparation of the financial information and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in this financial information. Actual results could differ from these estimates.

**2. Cash Held in Trust**

The \$6,326 (2022 - \$9,459) of cash held in trust is held by the Office of the Chief Electoral Officer. There is a corresponding liability for this amount. These monies, including nomination fees, were deposited by candidates in General Elections and in by-elections from funds provided to the candidates in support of their respective election campaigns.

Candidates' nomination fees of \$200 per candidate are held until candidates file papers to have these fees reimbursed. Excess funds that exceed the campaign limits per the Elections Act, 1991 are held in trust until the next Provincial general election.

**3. Accounts receivable**

	<u>2023</u>	<u>2022</u>
Due from Judgment Enforcements		
- former Members of the House of Assembly	\$ -	\$ 9,315
Other amounts due from Judgment Enforcements	2,788,712	2,788,712
Miscellaneous amounts	1,962	1,704
	<u>2,790,674</u>	<u>2,799,731</u>
Less: allowance for doubtful accounts	<u>(2,788,712)</u>	<u>(2,788,712)</u>
<b>Total accounts receivable</b>	<b>\$ 1,962</b>	<b>\$ 11,019</b>

The accounts receivable and the related allowance for doubtful accounts for amounts due from Judgment Enforcements - former Members of the House of Assembly and Other amounts due from Judgment Enforcements were provided by the Office of the Comptroller General.

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
PROVINCE OF NEWFOUNDLAND AND LABRADOR  
NOTES TO FINANCIAL INFORMATION  
March 31, 2023**

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**4. Prepaid expenses**

	<u>2023</u>	<u>2022</u>
Memberships and subscriptions	\$ 64,714	\$ 61,667
Training and development	-	2,939
Travel and other	7,038	9,431
<b>Total prepaid expenses</b>	<b>\$ 71,752</b>	<b>\$ 74,037</b>

**5. Tangible Capital Assets**

	<u>Furniture and Equipment</u>
<b>Cost</b>	
Balance, March 31, 2022	\$ 1,476,012
Additions	-
Disposals	-
<b>Balance, March 31, 2023</b>	<b>1,476,012</b>
<b>Accumulated amortization</b>	
Balance, March 31, 2022	1,119,392
Amortization expense	94,453
Disposals	-
<b>Balance, March 31, 2023</b>	<b>1,213,845</b>
<b>Net book value, March 31, 2023</b>	<b>\$ 262,167</b>
<b>Net book value, March 31, 2022</b>	<b>\$ 356,620</b>

These assets are amortized over a 10-year period.

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
PROVINCE OF NEWFOUNDLAND AND LABRADOR  
NOTES TO FINANCIAL INFORMATION  
March 31, 2023**

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**6. Accrued severance pay**

The liability for severance pay in the amount of \$1,903,056 (2022 - \$1,294,399) is reported on the accrual basis of accounting on the Schedule of Assets and Liabilities and is calculated based on years of service and current salary levels.

Members of the House of Assembly are eligible for severance pay when they cease to be Members. Severance pay for Members is based on one month's basic indemnity for each year of service and is prorated for part of the year's service. Minimum severance for Members is three months' pay, while maximum is twelve months' pay. This applies to Members elected on or before November 29, 2015.

Members elected on or after November 30, 2015 must serve at least 3 years in order to be eligible for severance. Any Member who is disqualified from being a Member pursuant to Part V of the Act other than the failure to be re-elected or the resignation of his/her seat, is not eligible to receive severance. If a Member's service ends prior to the end of an Assembly, the severance will be pro-rated for the years of service as outlined in the Severance Policy for Members. No provision has been made for non-vesting severance benefits.

Contracts for political support staff were renewed on January 31, 2019 in order to implement revised severance benefits. Under the new contracts, political support staff are entitled to pay of either 30 calendar days or six weeks, depending on their contract. The entitlement is not dependent on years of service. Political support staff who resign from their positions or those who are dismissed during the probationary period are not entitled to any severance benefit. No provision has been made in this financial information for severance pay for political support staff under the new contracts. The severance liability as at March 31, 2023 includes severance owing to individuals who deferred receiving their severance entitlement under previous contracts.

Executive, management and non-management/non-union employees of the House of Assembly and Statutory Offices as at May 31, 2018 were entitled to severance pay. No further severance will accrue for these employees after May 31, 2018. All employees had the option of receiving their severance entitlement prior to March 31, 2019 or deferring it to a later date. The severance liability as at March 31, 2023 includes severance owing to employees who deferred receiving their severance entitlement.



**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
PROVINCE OF NEWFOUNDLAND AND LABRADOR  
NOTES TO FINANCIAL INFORMATION  
March 31, 2023**

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**7. Pensions and Group Health and Life Insurance Benefits**

Members participate in the Members of the House of Assembly Pension Plan (MHA Pension Plan), as defined by the Members of the House of Assembly Retiring Allowances Act. Members who were contributing to another private or employer related pension plan may opt out of the MHA Pension Plan for their first General Assembly provided the decision is made prior to the first payment of salary. The Members are required to participate in the MHA Pension Plan upon subsequent re-election.

The staff of the House of Assembly and Statutory Offices participate in the Public Service Pension Plan (PSPP), as defined by the Public Service Pension Act, 2019 (the Act), or the Government Money Purchase Pension Plan (GMPP).

Amounts are paid out of the Consolidated Revenue Fund (CRF) to match the pension contributions of Members and staff who participate in the PSPP or the MHA Pension Plan. Amounts are also paid out of the CRF to generally match the pension contributions of staff who participate in the GMPP. These amounts are costs of the Province of Newfoundland and Labrador and are not reflected in this financial information.

Provident<sup>10</sup> is the corporation which administers the PSPP, including payments of pension benefits to retired employees whom the Act applies. All PSPP contributions are remitted to Provident<sup>10</sup>.

Under the Pensions Funding Act, the Province is responsible for liabilities for the cost of future pensions in excess of the contributions made by Members of the MHA Pension Plan and the CRF. Any unfunded pension liabilities relating to the Members of the House of Assembly are liabilities of the Province and are not reflected in this financial information.

All retired employees and Members of the Legislature who participate in the MHA Pension Plan or the PSPP are eligible to participate in the Province's Group Health and Life Insurance Program. Amounts are paid out of the CRF to match the amounts deducted from those who participate in this program. These amounts are costs of the Province of Newfoundland and Labrador and are not reflected in this financial information.

The Province is responsible for any liability relating to the group health and life insurance program. Any unfunded liabilities relating to the Members or staff of the House of Assembly and its Statutory Offices are liabilities of the Province and are not reflected in this financial information.

Details regarding the MHA Pension Plan, the PSPP, the GMPP and the Group, Health and Life Insurance Program are outlined in the Public Accounts of the Province of Newfoundland and Labrador.

**HOUSE OF ASSEMBLY AND ITS STATUTORY OFFICES  
PROVINCE OF NEWFOUNDLAND AND LABRADOR  
NOTES TO FINANCIAL INFORMATION  
March 31, 2023**

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**8. Contractual Obligations**

The House of Assembly and its Statutory Offices have outstanding contractual obligations in the amount of \$ 745,592 relating to the lease of office accommodations. The schedule of payments related to these leases for the next four years is as follows:

2024	\$ 434,432
2025	201,716
2026	59,662
2027	31,441
2028	<u>18,341</u>
	<u>\$ 745,592</u>

**9. Related Party Transactions**

The House of Assembly is leasing space for two Statutory Offices from the Newfoundland and Labrador Housing Corporation, a crown corporation. The House of Assembly has recognized in the financial information \$127,939 (2022 - \$146,280) in Purchased Services related to these leases. The annual commitment for these lease payments, as reflected in Note 8 Contractual Obligations is as follows: 2024 - \$146,280; 2025 - \$98,122; 2026 - \$31,441; 2027 - \$31,441 and 2028 - \$31,441. The transactions were conducted in the normal course of business and are recorded at fair market value.

**10. Restatement**

The House of Assembly and its Statutory Offices have restated the 2022 Accrued Severance number to correct a reporting error. Accrued Severance for 2022 was increased by \$12,112.

**11. Income taxes**

The House of Assembly and its Statutory Offices are not subject to Provincial or Federal income taxes.

**HOUSE OF ASSEMBLY  
AND ITS STATUTORY OFFICES**

**MANAGEMENT CERTIFICATION**

**MARCH 31, 2023**

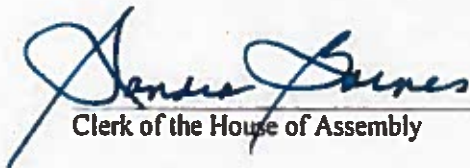


**MANAGEMENT CERTIFICATION  
HOUSE OF ASSEMBLY – MARCH 31, 2023**

Pursuant to Paragraph 28(3)(l) of the *House of Assembly Accountability, Integrity and Administration Act*,

I, **Sandra Barnes**, Clerk of the House of Assembly of Newfoundland and Labrador, certify that:

1. I have reviewed the financial information of the House of Assembly and Statutory Offices, as defined in the *House of Assembly Accountability, Integrity and Administration Act*, for the period ending March 31, 2023;
2. Based on my knowledge, the financial information does not contain any untrue statement of a material fact or omit to state a material fact required to be stated or that is necessary to make a statement not misleading in light of the circumstances under which it was made, with respect to the period covered by the financial information;
3. Based on my knowledge, the annual financial information presents in all material respects the results of transactions at the House of Assembly and Statutory Offices as defined in the *House of Assembly Accountability, Integrity and Administration Act*, as of the date and for the periods presented;
4. I am responsible for establishing and maintaining disclosure controls and procedures and internal control over financial reporting for the House of Assembly and Statutory Offices as defined in the *House of Assembly Accountability, Integrity and Administration Act*, and I have:
  - (a) designed such disclosure controls and procedures, or caused them to be designed under my supervision, to provide reasonable assurance that material information relating to the House of Assembly and Statutory Offices, as defined in the *House of Assembly Accountability, Integrity and Administration Act*, is made known to me by others, particularly during the period in which the financial information is being prepared;
  - (b) designed such internal control over financial reporting, or caused it to be designed under my supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial information in accordance with the required policies;
  - (c) evaluated the effectiveness of the disclosure controls and procedures as of March 31, 2023 and am satisfied with the effectiveness based on such evaluation; and
  - (d) evaluated the effectiveness of the internal control over financial reporting as of March 31, 2023 and am satisfied with the effectiveness based on such evaluation.

  
Clerk of the House of Assembly

2023-05-19  
Date



## **Appendix F | Members' Salaries, Allowances & Expenses**





I certify that the amounts of salaries, allowances and expenses reflected in the report in **Appendix F** as having been paid to or for each Member of the House of Assembly are consistent with the amounts recorded by the Comptroller General and reflected in the Public Accounts of the Province.

I certify that I have reviewed the accounts of Members as contained in **Appendix F** and they are an accurate reflection of the transactions related to those accounts for the 2022-2023 fiscal year.

A handwritten signature in black ink that reads "Kim Hawley George." The signature is written in a cursive style with a large, looping final flourish.

Kim Hawley George, KC  
Clerk of the House of Assembly and  
Secretary to the Commission (A)







## **Report 1 – Compensation Paid to Members by the House of Assembly**

This report covers the period from April 1, 2022 to March 31, 2023.

The total salaries and other payments were in accordance with the amounts established under the *House of Assembly Accountability, Integrity and Administration Act*.

**Compensation Paid to Members by the House of Assembly  
April 1, 2022 to March 31, 2023**

<b>Member</b>	<b>Member Base Salary <sup>1</sup></b>	<b>Office Holder Salary <sup>2</sup></b>	<b>Other <sup>3</sup></b>	<b>Total</b>
Abbott, John	95,357	0	0	95,357
Bennett, Derek	95,357	48,665	0	144,022
Bragg, Derrick	95,357	0	0	95,357
Brazil, David J	95,357	48,665	14,897	158,919
Brown, Jordan	95,357	12,166	0	107,523
Byrne, Gerry	95,357	0	0	95,357
Coady, Siobhan	95,357	0	0	95,357
Conway Ottenheimer, Helen	95,357	0	0	95,357
Crocker, Steve	95,357	0	0	95,357
Davis, Bernard	95,357	0	0	95,357
Dempster, Lisa	95,357	0	0	95,357
Dinn, James	95,357	24,330	0	119,687
Dinn, Paul	95,357	0	2,400	97,757
Dwyer, Jeffrey	95,357	0	0	95,357
Evans, Lela	95,357	0	0	95,357
Forsey, Pleaman	95,357	0	0	95,357
Furey, Andrew	95,357	0	0	95,357
Gambin-Walsh, Sheryl	95,357	9,300	0	104,657
Haggie, John	95,357	0	0	95,357
Hogan, John	95,357	0	0	95,357
Howell, Krista Lynn	95,357	0	0	95,357
Joyce, Edward	95,357	0	0	95,357
Lane, Paul	95,357	0	2,400	97,757
Loveless, Elvis	95,357	0	0	95,357
O'Driscoll, Loyola	95,357	0	0	95,357
Osborne, Thomas	95,357	0	0	95,357
Pardy, Craig	95,357	0	0	95,357
Parrott, Lloyd	95,357	0	0	95,357
Parsons, Andrew	95,357	0	0	95,357
Parsons, Pamela	95,357	0	0	95,357
Petten, Barry	95,357	24,330	2,400	122,087
Pike, Paul	95,357	0	0	95,357
Reid, Scott M	95,357	0	0	95,357
Stoodley, Sarah	95,357	0	0	95,357
Stoyles, Lucy	95,357	0	2,400	97,757
Tibbs, Christopher	95,357	0	7,407	102,764
Trimper, Perry	95,357	0	0	95,357
Wakeham, Tony	95,357	10,013	0	105,370
Wall, Joedy	95,357	0	2,400	97,757
Warr, Brian	95,357	12,166	0	107,523
<b>Total</b>	<b>3,814,283</b>	<b>189,635</b>	<b>34,304</b>	<b>4,038,222</b>

Note 1: Paid in accordance with the amounts established under Section 11 of the House of Assembly Accountability, Integrity and Administration Act

Note 2: Paid in accordance with the amounts established under Section 12 of the House of Assembly, Accountability, Integrity and Administration Act.

Note 3: Includes payments for car allowances, gas, housing and severance



## **Report 2 – Member Accountability and Disclosure Reports**

This report covers the period from April 1, 2022 to March 31, 2023. The column entitled “Expenditures Processed to Date” details all of the expenditures for the reporting period.

These expenditures are authorized under the *Members’ Resources and Allowances Rules*.



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Apr-22 to 31-Mar-23

**PIKE, PAUL, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	15,545.00	15,544.32	15,544.32	0.68	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	248.00	0.00	0.00	248.00	0.0%
Office Operations	10,435.00	3,734.30	3,734.30	6,700.70	35.8%
<b>Total Office Allowances</b>		<b>19,278.62</b>	<b>19,278.62</b>		
<b>Operational Resources</b>					
Operational Resources	--	5,616.00	5,616.00	--	--
<b>Total Operational Resources</b>		<b>5,616.00</b>	<b>5,616.00</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	10,754.06	10,754.06	--	--
House Not in Session	--	3,926.44	3,926.44	--	--
Intra & Extra-Constituency Travel	11,043.00	6,752.21	6,752.21	4,290.79	61.1%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>21,432.71</b>	<b>21,432.71</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	1,181.55	1,181.55	1,427.45	45.3%
<b>Total Constituency Allowance</b>		<b>1,181.55</b>	<b>1,181.55</b>		
<b>Total Expenditures</b>					
		<b>47,508.88</b>	<b>47,508.88</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Apr-22 to 31-Mar-23

HOWELL, KRISTA LYNN, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	10,435.00	3,369.20	3,369.20	7,065.80	32.3%
<b>Total Office Allowances</b>		<b>3,369.20</b>	<b>3,369.20</b>		
<b>Operational Resources</b>					
Operational Resources	--	2,918.92	2,918.92	--	--
<b>Total Operational Resources</b>		<b>2,918.92</b>	<b>2,918.92</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	11,560.49	11,560.49	--	--
House Not in Session	--	452.15	452.15	--	--
Intra & Extra-Constituency Travel	10,609.00	3,059.87	3,059.87	7,549.13	28.8%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>15,072.51</b>	<b>15,072.51</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	999.00	999.00	1,610.00	38.3%
<b>Total Constituency Allowance</b>		<b>999.00</b>	<b>999.00</b>		
<b>Total Expenditures</b>		<b>22,359.63</b>	<b>22,359.63</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Apr-22 to 31-Mar-23

HOGAN, JOHN, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	870.00	0.00	0.00	870.00	0.0%
Office Operations	10,435.00	9.67	9.67	10,425.33	0.1%
<b>Total Office Allowances</b>		<b>9.67</b>	<b>9.67</b>		
<b>Operational Resources</b>					
Operational Resources	--	2,118.61	2,118.61	--	--
<b>Total Operational Resources</b>		<b>2,118.61</b>	<b>2,118.61</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	1,935.16	1,935.16	673.84	74.2%
<b>Total Constituency Allowance</b>		<b>1,935.16</b>	<b>1,935.16</b>		
<b>Total Expenditures</b>					
		<b>4,063.44</b>	<b>4,063.44</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Apr-22 to 31-Mar-23

**ABBOTT, JOHN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	619.00	0.00	0.00	619.00	0.0%
Office Operations	10,435.00	6,178.11	6,178.11	4,256.89	59.2%
<b>Total Office Allowances</b>		<b>6,178.11</b>	<b>6,178.11</b>		
<b>Operational Resources</b>					
Operational Resources	--	535.00	535.00	--	--
<b>Total Operational Resources</b>		<b>535.00</b>	<b>535.00</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	56.45	56.45	5,160.55	1.1%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>56.45</b>	<b>56.45</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	905.70	905.70	1,703.30	34.7%
<b>Total Constituency Allowance</b>		<b>905.70</b>	<b>905.70</b>		
<b>Total Expenditures</b>					
		<b>7,675.26</b>	<b>7,675.26</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Apr-22 to 31-Mar-23

**FUREY, ANDREW, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	12,300.00	12,300.00	12,300.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	8,799.60	8,799.60	1,635.40	84.3%
<b>Total Office Allowances</b>		<b>21,099.60</b>	<b>21,099.60</b>		
<b>Operational Resources</b>					
Operational Resources	--	6,463.01	6,463.01	--	--
<b>Total Operational Resources</b>		<b>6,463.01</b>	<b>6,463.01</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	2,303.79	2,303.79	--	--
House Not in Session	--	5,152.01	5,152.01	--	--
Intra & Extra-Constituency Travel	10,957.00	1,748.68	1,748.68	9,208.32	16.0%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>9,204.48</b>	<b>9,204.48</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	536.23	536.23	2,072.77	20.6%
<b>Total Constituency Allowance</b>		<b>536.23</b>	<b>536.23</b>		
<b>Total Expenditures</b>					
		<b>37,303.32</b>	<b>37,303.32</b>		

---- End of Report ----





House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Apr-22 to 31-Mar-23

**WAKEHAM, TONY, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	9,377.00	9,376.80	9,376.80	0.20	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,189.16	4,189.16	6,245.84	40.1%
<b>Total Office Allowances</b>		<b>13,565.96</b>	<b>13,565.96</b>		
<b>Operational Resources</b>					
Operational Resources	--	8,547.02	8,547.02	--	--
<b>Total Operational Resources</b>		<b>8,547.02</b>	<b>8,547.02</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	26,769.00	26,769.00	--	--
House Not in Session	--	18,696.30	18,696.30	--	--
Intra & Extra-Constituency Travel	5,913.00	4,595.98	4,595.98	1,317.02	77.7%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>50,061.28</b>	<b>50,061.28</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	349.99	349.99	2,259.01	13.4%
<b>Total Constituency Allowance</b>		<b>349.99</b>	<b>349.99</b>		
<b>Total Expenditures</b>					
		<b>72,524.25</b>	<b>72,524.25</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Apr-22 to 31-Mar-23

TIBBS, CHRIS, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	8,198.12	8,198.12	2,236.88	78.6%
<b>Total Office Allowances</b>		<b>8,198.12</b>	<b>8,198.12</b>		
<b>Operational Resources</b>					
Operational Resources	--	3,682.75	3,682.75	--	--
<b>Total Operational Resources</b>		<b>3,682.75</b>	<b>3,682.75</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	8,020.54	8,020.54	--	--
House Not in Session	--	3,440.67	3,440.67	--	--
Intra & Extra-Constituency Travel	7,913.00	342.80	342.80	7,570.20	4.3%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>11,804.01</b>	<b>11,804.01</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	250.00	250.00	2,359.00	9.6%
<b>Total Constituency Allowance</b>		<b>250.00</b>	<b>250.00</b>		
<b>Total Expenditures</b>					
		<b>23,934.88</b>	<b>23,934.88</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Apr-22 to 31-Mar-23

**PARROTT, LLOYD, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	13,800.00	13,800.00	13,800.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,912.48	4,912.48	5,522.52	47.1%
<b>Total Office Allowances</b>		<b>18,712.48</b>	<b>18,712.48</b>		
<b>Operational Resources</b>					
Operational Resources	--	6,604.56	6,604.56	--	--
<b>Total Operational Resources</b>		<b>6,604.56</b>	<b>6,604.56</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	15,006.18	15,006.18	--	--
House Not in Session	--	5,108.71	5,108.71	--	--
Intra & Extra-Constituency Travel	11,043.00	7,557.05	7,557.05	3,485.95	68.4%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>27,671.94</b>	<b>27,671.94</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	1,522.67	1,522.67	1,086.33	58.4%
<b>Total Constituency Allowance</b>		<b>1,522.67</b>	<b>1,522.67</b>		
<b>Total Expenditures</b>					
		<b>54,511.65</b>	<b>54,511.65</b>		

---- End of Report ----



House of Assembly  
Newfoundland and Labrador  
Member Accountability and Disclosure Report  
**Expenditures Summarized by Category**  
01-Apr-22 to 31-Mar-23

**STOODLEY, SARAH, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	1,678.26	1,678.26	8,756.74	16.1%
<b>Total Office Allowances</b>		<b>1,678.26</b>	<b>1,678.26</b>		
<b>Operational Resources</b>					
Operational Resources	--	550.00	550.00	--	--
<b>Total Operational Resources</b>		<b>550.00</b>	<b>550.00</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	142.24	142.24	5,074.76	2.7%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>142.24</b>	<b>142.24</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	2,608.80	2,608.80	0.20	100.0%
<b>Total Constituency Allowance</b>		<b>2,608.80</b>	<b>2,608.80</b>		
<b>Total Expenditures</b>					
		<b>4,979.30</b>	<b>4,979.30</b>		

---- End of Report ----



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**PARDY, CRAIG, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	17,700.00	17,700.00	17,700.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,222.91	4,222.91	6,212.09	40.5%
<b>Total Office Allowances</b>		<b>21,922.91</b>	<b>21,922.91</b>		
<b>Operational Resources</b>					
Operational Resources	--	5,003.89	5,003.89	--	--
<b>Total Operational Resources</b>		<b>5,003.89</b>	<b>5,003.89</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	7,742.19	7,742.19	--	--
House Not in Session	--	4,544.66	4,544.66	--	--
Intra & Extra-Constituency Travel	9,739.00	9,531.25	9,531.25	207.75	97.9%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>21,818.10</b>	<b>21,818.10</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	1,059.78	1,059.78	1,549.22	40.6%
<b>Total Constituency Allowance</b>		<b>1,059.78</b>	<b>1,059.78</b>		
<b>Total Expenditures</b>					
		<b>49,804.68</b>	<b>49,804.68</b>		

---- End of Report ----



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**O'DRISCOLL, LOYOLA, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,480.03	4,480.03	5,954.97	42.9%
<b>Total Office Allowances</b>		<b>4,480.03</b>	<b>4,480.03</b>		
<b>Operational Resources</b>					
Operational Resources	--	3,652.82	3,652.82	--	--
<b>Total Operational Resources</b>		<b>3,652.82</b>	<b>3,652.82</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	8,783.00	8,775.57	8,775.57	7.43	99.9%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>8,775.57</b>	<b>8,775.57</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	340.96	340.96	2,268.04	13.1%
<b>Total Constituency Allowance</b>		<b>340.96</b>	<b>340.96</b>		
<b>Total Expenditures</b>					
		<b>17,249.38</b>	<b>17,249.38</b>		

---- End of Report ----



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LOVELESS, ELVIS, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	11,700.00	11,700.00	11,700.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	2,216.05	2,216.05	8,218.95	21.2%
<b>Total Office Allowances</b>		<b>13,916.05</b>	<b>13,916.05</b>		
<b>Operational Resources</b>					
Operational Resources	--	7,995.35	7,995.35	--	--
<b>Total Operational Resources</b>		<b>7,995.35</b>	<b>7,995.35</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	2,515.03	2,515.03	--	--
House Not in Session	--	8,934.40	8,934.40	--	--
Intra & Extra-Constituency Travel	14,174.00	6,132.26	6,132.26	8,041.74	43.3%
Helicopter Travel	21,391.00	5,038.24	5,038.24	16,352.76	23.6%
<b>Total Travel &amp; Living Allowances</b>		<b>22,619.93</b>	<b>22,619.93</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	887.74	887.74	1,721.26	34.0%
<b>Total Constituency Allowance</b>		<b>887.74</b>	<b>887.74</b>		
<b>Total Expenditures</b>					
		<b>45,419.07</b>	<b>45,419.07</b>		

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**FORSEY, PLEAMAN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	19,200.00	19,200.00	19,200.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	3,786.11	3,786.11	6,648.89	36.3%
<b>Total Office Allowances</b>		<b>22,986.11</b>	<b>22,986.11</b>		
<b>Operational Resources</b>					
Operational Resources	--	8,065.85	8,065.85	--	--
<b>Total Operational Resources</b>		<b>8,065.85</b>	<b>8,065.85</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	9,113.95	9,113.95	--	--
House Not in Session	--	3,869.34	3,869.34	--	--
Intra & Extra-Constituency Travel	9,391.00	3,965.17	3,965.17	5,425.83	42.2%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>16,948.46</b>	<b>16,948.46</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	633.09	633.09	1,975.91	24.3%
<b>Total Constituency Allowance</b>		<b>633.09</b>	<b>633.09</b>		
<b>Total Expenditures</b>					
		<b>48,633.51</b>	<b>48,633.51</b>		

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EVANS, LELA, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	12,000.00	12,000.00	12,000.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	1,391.58	1,391.58	9,043.42	13.3%
<b>Total Office Allowances</b>		<b>13,391.58</b>	<b>13,391.58</b>		
<b>Operational Resources</b>					
Operational Resources	--	9,942.31	9,942.31	--	--
<b>Total Operational Resources</b>		<b>9,942.31</b>	<b>9,942.31</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	7,925.24	7,925.24	--	--
House Not in Session	--	6,058.81	6,058.81	--	--
Intra & Extra-Constituency Travel	18,000.00	3,177.42	3,177.42	14,822.58	17.7%
Helicopter Travel	9,130.00	0.00	0.00	9,130.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>17,161.47</b>	<b>17,161.47</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	0.00	0.00	2,609.00	0.0%
<b>Total Constituency Allowance</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total Expenditures</b>					
		<b>40,495.36</b>	<b>40,495.36</b>		

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DWYER, JEFF, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	16,881.00	16,880.04	16,880.04	0.96	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	1,184.34	1,184.34	9,250.66	11.3%
<b>Total Office Allowances</b>		<b>18,064.38</b>	<b>18,064.38</b>		
<b>Operational Resources</b>					
Operational Resources	--	1,631.12	1,631.12	--	--
<b>Total Operational Resources</b>		<b>1,631.12</b>	<b>1,631.12</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	15,958.88	15,958.88	--	--
House Not in Session	--	8,084.83	8,084.83	--	--
Intra & Extra-Constituency Travel	12,000.00	11,971.52	11,971.52	28.48	99.8%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>36,015.23</b>	<b>36,015.23</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	539.96	539.96	2,069.04	20.7%
<b>Total Constituency Allowance</b>		<b>539.96</b>	<b>539.96</b>		
<b>Total Expenditures</b>					
		<b>56,250.69</b>	<b>56,250.69</b>		

---- End of Report ----



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DINN, JIM, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	7,489.35	7,489.35	2,945.65	71.8%
<b>Total Office Allowances</b>		<b>7,489.35</b>	<b>7,489.35</b>		
<b>Operational Resources</b>					
Operational Resources	--	1,948.83	1,948.83	--	--
<b>Total Operational Resources</b>		<b>1,948.83</b>	<b>1,948.83</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	14.04	14.04	5,202.96	0.3%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>14.04</b>	<b>14.04</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	556.77	556.77	2,052.23	21.3%
<b>Total Constituency Allowance</b>		<b>556.77</b>	<b>556.77</b>		
<b>Total Expenditures</b>					
		<b>10,008.99</b>	<b>10,008.99</b>		

---- End of Report ----



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CONWAY OTTENHEIMER, HELEN, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	19,800.00	19,800.00	19,800.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	9,775.53	9,775.53	659.47	93.7%
<b>Total Office Allowances</b>		<b>29,575.53</b>	<b>29,575.53</b>		
<b>Operational Resources</b>					
Operational Resources	--	8,951.35	8,951.35	--	--
<b>Total Operational Resources</b>		<b>8,951.35</b>	<b>8,951.35</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	12,187.88	12,187.88	--	--
House Not in Session	--	1,190.90	1,190.90	--	--
Intra & Extra-Constituency Travel	6,609.00	3,801.94	3,801.94	2,807.06	57.5%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>17,180.72</b>	<b>17,180.72</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	425.51	425.51	2,183.49	16.3%
<b>Total Constituency Allowance</b>		<b>425.51</b>	<b>425.51</b>		
<b>Total Expenditures</b>					
		<b>56,133.11</b>	<b>56,133.11</b>		

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**BROWN, JORDAN, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	1,234.98	1,234.98	9,200.02	11.8%
<b>Total Office Allowances</b>		<b>1,234.98</b>	<b>1,234.98</b>		
<b>Operational Resources</b>					
Operational Resources	--	2,037.53	2,037.53	--	--
<b>Total Operational Resources</b>		<b>2,037.53</b>	<b>2,037.53</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	16,896.58	16,896.58	--	--
House Not in Session	--	5,134.02	5,134.02	--	--
Intra & Extra-Constituency Travel	5,739.00	0.00	0.00	5,739.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>22,030.60</b>	<b>22,030.60</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	569.96	569.96	2,039.04	21.8%
<b>Total Constituency Allowance</b>		<b>569.96</b>	<b>569.96</b>		
<b>Total Expenditures</b>					
		<b>25,873.07</b>	<b>25,873.07</b>		

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**DINN, PAUL, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	16,000.00	15,999.96	15,999.96	0.04	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	9,882.80	9,882.80	552.20	94.7%
<b>Total Office Allowances</b>		<b>25,882.76</b>	<b>25,882.76</b>		
<b>Operational Resources</b>					
Operational Resources	--	2,380.91	2,380.91	--	--
<b>Total Operational Resources</b>		<b>2,380.91</b>	<b>2,380.91</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	2,515.39	2,515.39	2,701.61	48.2%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>2,515.39</b>	<b>2,515.39</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	320.18	320.18	2,288.82	12.3%
<b>Total Constituency Allowance</b>		<b>320.18</b>	<b>320.18</b>		
<b>Total Expenditures</b>					
		<b>31,099.24</b>	<b>31,099.24</b>		

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**Warr, Brian, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	9,987.00	9,987.00	9,987.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,370.37	4,370.37	6,064.63	41.9%
<b>Total Office Allowances</b>		<b>14,357.37</b>	<b>14,357.37</b>		
<b>Operational Resources</b>					
Operational Resources	--	4,292.55	4,292.55	--	--
<b>Total Operational Resources</b>		<b>4,292.55</b>	<b>4,292.55</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	15,768.28	15,768.28	--	--
House Not in Session	--	10,146.42	10,146.42	--	--
Intra & Extra-Constituency Travel	10,957.00	7,205.75	7,205.75	3,751.25	65.8%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>33,120.45</b>	<b>33,120.45</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	997.20	997.20	1,611.80	38.2%
<b>Total Constituency Allowance</b>		<b>997.20</b>	<b>997.20</b>		
<b>Total Expenditures</b>					
		<b>52,767.57</b>	<b>52,767.57</b>		

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Trimper, Perry, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,359.45	4,359.45	6,075.55	41.8%
<b>Total Office Allowances</b>		<b>4,359.45</b>	<b>4,359.45</b>		
<b>Operational Resources</b>					
Operational Resources	--	3,388.04	3,388.04	--	--
<b>Total Operational Resources</b>		<b>3,388.04</b>	<b>3,388.04</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	23,833.46	23,833.46	--	--
House Not in Session	--	9,008.99	9,008.99	--	--
Intra & Extra-Constituency Travel	6,957.00	6,682.45	6,682.45	274.55	96.1%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>39,524.90</b>	<b>39,524.90</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	2,602.84	2,602.84	6.16	99.8%
<b>Total Constituency Allowance</b>		<b>2,602.84</b>	<b>2,602.84</b>		
<b>Total Expenditures</b>					
		<b>49,875.23</b>	<b>49,875.23</b>		

---- End of Report ----





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Petten, Barry, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	14,280.00	14,280.00	14,280.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	9,906.79	9,906.79	528.21	94.9%
<b>Total Office Allowances</b>		<b>24,186.79</b>	<b>24,186.79</b>		
<b>Operational Resources</b>					
Operational Resources	--	8,481.78	8,481.78	--	--
<b>Total Operational Resources</b>		<b>8,481.78</b>	<b>8,481.78</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,304.00	3,452.29	3,452.29	1,851.71	65.1%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>3,452.29</b>	<b>3,452.29</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	70.18	70.18	2,538.82	2.7%
<b>Total Constituency Allowance</b>		<b>70.18</b>	<b>70.18</b>		
<b>Total Expenditures</b>					
		<b>36,191.04</b>	<b>36,191.04</b>		

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Parsons, Pam, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	14,507.00	14,506.92	14,506.92	0.08	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	8,108.71	8,108.71	2,326.29	77.7%
<b>Total Office Allowances</b>		<b>22,615.63</b>	<b>22,615.63</b>		
<b>Operational Resources</b>					
Operational Resources	--	8,493.36	8,493.36	--	--
<b>Total Operational Resources</b>		<b>8,493.36</b>	<b>8,493.36</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	4,547.43	4,547.43	--	--
House Not in Session	--	70.71	70.71	--	--
Intra & Extra-Constituency Travel	6,696.00	2,809.08	2,809.08	3,886.92	42.0%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>7,427.22</b>	<b>7,427.22</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	261.98	261.98	2,347.02	10.0%
<b>Total Constituency Allowance</b>		<b>261.98</b>	<b>261.98</b>		
<b>Total Expenditures</b>					
		<b>38,798.19</b>	<b>38,798.19</b>		

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Haggie, John, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	7,877.93	7,877.93	2,557.07	75.5%
<b>Total Office Allowances</b>		<b>7,877.93</b>	<b>7,877.93</b>		
<b>Operational Resources</b>					
Operational Resources	--	2,313.69	2,313.69	--	--
<b>Total Operational Resources</b>		<b>2,313.69</b>	<b>2,313.69</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	10,042.10	10,042.10	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,696.00	511.02	511.02	6,184.98	7.6%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>10,553.12</b>	<b>10,553.12</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	269.50	269.50	2,339.50	10.3%
<b>Total Constituency Allowance</b>		<b>269.50</b>	<b>269.50</b>		
<b>Total Expenditures</b>					
		<b>21,014.24</b>	<b>21,014.24</b>		

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Gambin - Walsh, Sherry, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	19,000.00	19,000.00	19,000.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	10,421.40	10,421.40	13.60	99.9%
<b>Total Office Allowances</b>		<b>29,421.40</b>	<b>29,421.40</b>		
<b>Operational Resources</b>					
Operational Resources	--	9,518.64	9,518.64	--	--
<b>Total Operational Resources</b>		<b>9,518.64</b>	<b>9,518.64</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	5,805.91	5,805.91	--	--
House Not in Session	--	1,834.72	1,834.72	--	--
Intra & Extra-Constituency Travel	10,000.00	8,985.08	8,985.08	1,014.92	89.9%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>16,625.71</b>	<b>16,625.71</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	2,526.23	2,526.23	82.77	96.8%
<b>Total Constituency Allowance</b>		<b>2,526.23</b>	<b>2,526.23</b>		
<b>Total Expenditures</b>					
		<b>58,091.98</b>	<b>58,091.98</b>		

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Davis, Bernard, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	6,096.37	6,096.37	4,338.63	58.4%
<b>Total Office Allowances</b>		<b>6,096.37</b>	<b>6,096.37</b>		
<b>Operational Resources</b>					
Operational Resources	--	2,759.48	2,759.48	--	--
<b>Total Operational Resources</b>		<b>2,759.48</b>	<b>2,759.48</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	2,609.00	2,609.00	0.00	100.0%
<b>Total Constituency Allowance</b>		<b>2,609.00</b>	<b>2,609.00</b>		
<b>Total Expenditures</b>					
		<b>11,464.85</b>	<b>11,464.85</b>		

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Coady, Siobhan, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	7,929.42	7,929.42	2,505.58	76.0%
<b>Total Office Allowances</b>		<b>7,929.42</b>	<b>7,929.42</b>		
<b>Operational Resources</b>					
Operational Resources	--	1,874.76	1,874.76	--	--
<b>Total Operational Resources</b>		<b>1,874.76</b>	<b>1,874.76</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	2,578.49	2,578.49	30.51	98.8%
<b>Total Constituency Allowance</b>		<b>2,578.49</b>	<b>2,578.49</b>		
<b>Total Expenditures</b>					
		<b>12,382.67</b>	<b>12,382.67</b>		

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Byrne, Gerry, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,126.77	4,126.77	6,308.23	39.5%
<b>Total Office Allowances</b>		<b>4,126.77</b>	<b>4,126.77</b>		
<b>Operational Resources</b>					
Operational Resources	--	2,132.56	2,132.56	--	--
<b>Total Operational Resources</b>		<b>2,132.56</b>	<b>2,132.56</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	23,620.23	23,620.23	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>23,620.23</b>	<b>23,620.23</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	147.83	147.83	2,461.17	5.7%
<b>Total Constituency Allowance</b>		<b>147.83</b>	<b>147.83</b>		
<b>Total Expenditures</b>					
		<b>30,027.39</b>	<b>30,027.39</b>		

---- End of Report ----



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**Bragg, Derrick, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	14,400.00	14,400.00	14,400.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	594.69	594.69	9,840.31	5.7%
<b>Total Office Allowances</b>		<b>14,994.69</b>	<b>14,994.69</b>		
<b>Operational Resources</b>					
Operational Resources	--	10,522.19	10,522.19	--	--
<b>Total Operational Resources</b>		<b>10,522.19</b>	<b>10,522.19</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	11,329.85	11,329.85	--	--
House Not in Session	--	264.72	264.72	--	--
Intra & Extra-Constituency Travel	11,043.00	4,415.00	4,415.00	6,628.00	40.0%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>16,009.57</b>	<b>16,009.57</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	333.76	333.76	2,275.24	12.8%
<b>Total Constituency Allowance</b>		<b>333.76</b>	<b>333.76</b>		
<b>Total Expenditures</b>					
		<b>41,860.21</b>	<b>41,860.21</b>		

---- End of Report ----





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**Bennett, Derek, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	5,205.91	5,205.91	5,229.09	49.9%
<b>Total Office Allowances</b>		<b>5,205.91</b>	<b>5,205.91</b>		
<b>Operational Resources</b>					
Operational Resources	--	3,272.43	3,272.43	--	--
<b>Total Operational Resources</b>		<b>3,272.43</b>	<b>3,272.43</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	13,142.30	13,142.30	--	--
House Not in Session	--	3,404.87	3,404.87	--	--
Intra & Extra-Constituency Travel	8,000.00	6,994.53	6,994.53	1,005.47	87.4%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>23,541.70</b>	<b>23,541.70</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	1,063.32	1,063.32	1,545.68	40.8%
<b>Total Constituency Allowance</b>		<b>1,063.32</b>	<b>1,063.32</b>		
<b>Total Expenditures</b>					
		<b>33,083.36</b>	<b>33,083.36</b>		

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**CROCKER, STEVE, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	13,101.00	13,100.04	13,100.04	0.96	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	5,154.80	5,154.80	5,280.20	49.4%
<b>Total Office Allowances</b>		<b>18,254.84</b>	<b>18,254.84</b>		
<b>Operational Resources</b>					
Operational Resources	--	11,187.38	11,187.38	--	--
<b>Total Operational Resources</b>		<b>11,187.38</b>	<b>11,187.38</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	6,010.79	6,010.79	--	--
House Not in Session	--	127.56	127.56	--	--
Intra & Extra-Constituency Travel	7,478.00	1,537.60	1,537.60	5,940.40	20.6%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>7,675.95</b>	<b>7,675.95</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	421.68	421.68	2,187.32	16.2%
<b>Total Constituency Allowance</b>		<b>421.68</b>	<b>421.68</b>		
<b>Total Expenditures</b>					
		<b>37,539.85</b>	<b>37,539.85</b>		

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**REID, SCOTT, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	9,711.43	9,711.43	723.57	93.1%
<b>Total Office Allowances</b>		<b>9,711.43</b>	<b>9,711.43</b>		
<b>Operational Resources</b>					
Operational Resources	--	9,645.51	9,645.51	--	--
<b>Total Operational Resources</b>		<b>9,645.51</b>	<b>9,645.51</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	12,347.84	12,347.84	--	--
House Not in Session	--	9,989.77	9,989.77	--	--
Intra & Extra-Constituency Travel	7,304.00	5,510.21	5,510.21	1,793.79	75.4%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>27,847.82</b>	<b>27,847.82</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	341.15	341.15	2,267.85	13.1%
<b>Total Constituency Allowance</b>		<b>341.15</b>	<b>341.15</b>		
<b>Total Expenditures</b>					
		<b>47,545.91</b>	<b>47,545.91</b>		

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**DEMPSTER, LISA, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	15,192.00	15,192.00	15,192.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	6,709.12	6,709.12	3,725.88	64.3%
<b>Total Office Allowances</b>		<b>21,901.12</b>	<b>21,901.12</b>		
<b>Operational Resources</b>					
Operational Resources	--	7,362.91	7,362.91	--	--
<b>Total Operational Resources</b>		<b>7,362.91</b>	<b>7,362.91</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	17,434.82	17,434.82	--	--
House Not in Session	--	1,059.76	1,059.76	--	--
Intra & Extra-Constituency Travel	22,261.00	5,324.14	5,324.14	16,936.86	23.9%
Helicopter Travel	18,261.00	0.00	0.00	18,261.00	0.0%
<b>Total Travel &amp; Living Allowances</b>		<b>23,818.72</b>	<b>23,818.72</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	705.16	705.16	1,903.84	27.0%
<b>Total Constituency Allowance</b>		<b>705.16</b>	<b>705.16</b>		
<b>Total Expenditures</b>					
		<b>53,787.91</b>	<b>53,787.91</b>		

---- End of Report ----



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LANE, PAUL, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	9,319.55	9,319.55	1,115.45	89.3%
<b>Total Office Allowances</b>		<b>9,319.55</b>	<b>9,319.55</b>		
<b>Operational Resources</b>					
Operational Resources	--	3,098.26	3,098.26	--	--
<b>Total Operational Resources</b>		<b>3,098.26</b>	<b>3,098.26</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	3,963.54	3,963.54	1,253.46	76.0%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>3,963.54</b>	<b>3,963.54</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	425.75	425.75	2,183.25	16.3%
<b>Total Constituency Allowance</b>		<b>425.75</b>	<b>425.75</b>		
<b>Total Expenditures</b>					
		<b>16,807.10</b>	<b>16,807.10</b>		

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**PARSONS, ANDREW, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	13,200.00	13,200.00	13,200.00	0.00	100.0%
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	5,596.79	5,596.79	4,838.21	53.6%
<b>Total Office Allowances</b>		<b>18,796.79</b>	<b>18,796.79</b>		
<b>Operational Resources</b>					
Operational Resources	--	7,552.80	7,552.80	--	--
<b>Total Operational Resources</b>		<b>7,552.80</b>	<b>7,552.80</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	16,864.43	16,864.43	--	--
House Not in Session	--	821.41	821.41	--	--
Intra & Extra-Constituency Travel	9,826.00	2,030.41	2,030.41	7,795.59	20.7%
Helicopter Travel	18,261.00	4,666.34	4,666.34	13,594.66	25.6%
<b>Total Travel &amp; Living Allowances</b>		<b>24,382.59</b>	<b>24,382.59</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	2,130.06	2,130.06	478.94	81.6%
<b>Total Constituency Allowance</b>		<b>2,130.06</b>	<b>2,130.06</b>		
<b>Total Expenditures</b>					
		<b>52,862.24</b>	<b>52,862.24</b>		

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**BRAZIL, DAVID, MHA**

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	4,555.97	4,555.97	5,879.03	43.7%
<b>Total Office Allowances</b>		<b>4,555.97</b>	<b>4,555.97</b>		
<b>Operational Resources</b>					
Operational Resources	--	1,890.59	1,890.59	--	--
<b>Total Operational Resources</b>		<b>1,890.59</b>	<b>1,890.59</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,696.00	4,397.22	4,397.22	2,298.78	65.7%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>4,397.22</b>	<b>4,397.22</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	812.46	812.46	1,796.54	31.1%
<b>Total Constituency Allowance</b>		<b>812.46</b>	<b>812.46</b>		
<b>Total Expenditures</b>					
		<b>11,656.24</b>	<b>11,656.24</b>		

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OSBORNE, TOM, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	694.03	694.03	9,740.97	6.7%
<b>Total Office Allowances</b>		<b>694.03</b>	<b>694.03</b>		
<b>Operational Resources</b>					
Operational Resources	--	1,526.74	1,526.74	--	--
<b>Total Operational Resources</b>		<b>1,526.74</b>	<b>1,526.74</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	0.00	0.00	5,217.00	0.0%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>0.00</b>	<b>0.00</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	86.11	86.11	2,522.89	3.3%
<b>Total Constituency Allowance</b>		<b>86.11</b>	<b>86.11</b>		
<b>Total Expenditures</b>		<b>2,306.88</b>	<b>2,306.88</b>		

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JOYCE, EDDIE, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	--	0.00	0.00	--	--
Office Operations	10,435.00	9,036.57	9,036.57	1,398.43	86.6%
<b>Total Office Allowances</b>		<b>9,036.57</b>	<b>9,036.57</b>		
<b>Operational Resources</b>					
Operational Resources	--	7,643.40	7,643.40	--	--
<b>Total Operational Resources</b>		<b>7,643.40</b>	<b>7,643.40</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	19,271.90	19,271.90	--	--
House Not in Session	--	2,760.76	2,760.76	--	--
Intra & Extra-Constituency Travel	10,870.00	7,779.08	7,779.08	3,090.92	71.6%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>29,811.74</b>	<b>29,811.74</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	2,581.21	2,581.21	27.79	98.9%
<b>Total Constituency Allowance</b>		<b>2,581.21</b>	<b>2,581.21</b>		
<b>Total Expenditures</b>					
		<b>49,072.92</b>	<b>49,072.92</b>		

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WALL, JOEDY, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	543.00	2.14	2.14	540.86	0.4%
Office Operations	10,435.00	4,152.61	4,152.61	6,282.39	39.8%
<b>Total Office Allowances</b>		<b>4,154.75</b>	<b>4,154.75</b>		
<b>Operational Resources</b>					
Operational Resources	--	2,494.58	2,494.58	--	--
<b>Total Operational Resources</b>		<b>2,494.58</b>	<b>2,494.58</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	6,261.00	4,430.61	4,430.61	1,830.39	70.8%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>4,430.61</b>	<b>4,430.61</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	420.56	420.56	2,188.44	16.1%
<b>Total Constituency Allowance</b>		<b>420.56</b>	<b>420.56</b>		
<b>Total Expenditures</b>					
		<b>11,500.50</b>	<b>11,500.50</b>		

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STOYLES, LUCY, MHA

Allowance Category	Expenditure Limit for Fiscal Year (Net of HST)	Expenditures Processed 01-Apr-22 to 31-Mar-23 (Net of HST)	Expenditures Year to Date 01-Apr- to 31-Mar-23 (Net of HST)	Funds Available (Net of HST)	Percent Expended to Date
<b>Office Allowances</b>					
Office Accommodations	--	0.00	0.00	--	--
Rental of Short-term Accommodations	--	0.00	0.00	--	--
Office Start-up Costs	770.00	110.94	110.94	659.06	14.4%
Office Operations	10,435.00	8,757.95	8,757.95	1,677.05	83.9%
<b>Total Office Allowances</b>		<b>8,868.89</b>	<b>8,868.89</b>		
<b>Operational Resources</b>					
Operational Resources	--	2,321.81	2,321.81	--	--
<b>Total Operational Resources</b>		<b>2,321.81</b>	<b>2,321.81</b>		
<b>Travel &amp; Living Allowances</b>					
House in Session	--	0.00	0.00	--	--
House Not in Session	--	0.00	0.00	--	--
Intra & Extra-Constituency Travel	5,217.00	3,029.86	3,029.86	2,187.14	58.1%
Helicopter Travel	--	0.00	0.00	--	--
<b>Total Travel &amp; Living Allowances</b>		<b>3,029.86</b>	<b>3,029.86</b>		
<b>Constituency Allowance</b>					
Constituency Allowance	2,609.00	1,417.95	1,417.95	1,191.05	54.3%
<b>Total Constituency Allowance</b>		<b>1,417.95</b>	<b>1,417.95</b>		
<b>Total Expenditures</b>					
		<b>15,638.51</b>	<b>15,638.51</b>		

---- End of Report ----





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## **Appendix G | Clerk's Authorization for Furniture & Equipment Expenditures**





The Standard Office Allocation Package for Members and constituency assistants delegates authority to the Clerk to pre-approve expenditures for other furniture and equipment to a maximum of \$1000.00 (per item), with the Clerk to report all such approvals at a subsequent meeting of the Commission.

The following report details the approvals of the Clerk under the Standard Office Allocation Package for the period from April 1, 2022 to March 31, 2023:

<b>DISTRICT</b>	<b>MEMBER</b>	<b>TYPE OF EXPENDITURE</b>	<b>COST</b>	<b>DETAILS</b>
St. Barbe - L'Anse aux Meadows	Krista Lynn Howell	Furniture	\$999.00	Loveseat for constituency office.