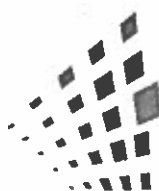


*Filed by the
Minister of Municipal
Affairs Environment*

*2018-03-21
Breen.*



EASTERN REGIONAL SERVICE BOARD

FIRE | SOLID WASTE | WATER | WASTE WATER

MINUTES

BOARD OF DIRECTORS MEETING #64

Wednesday, November 28, 2018 @ 7:00 p.m.

Fairfield Inn & Suites by Marriott
199 Kenmount Road, St. John's

IN ATTENDANCE:

- Mr. Ed Grant, Chair (Remotely)
- Mr. Harold Mullowney, Vice Chair
- Mr. Bill Bailey, Clarenville & Isthmus
- Mr. Danny Breen, City of St. John's
- Ms. Maggie Burton, City of St. John's
- Mr. Glenn Clarke, Trinity Conception North
- Mr. Wally Collins, City of St. John's
- Mr. Ian Froude, City of St. John's
- Mr. Sandy Hickman, City of St. John's
- Ms. Hope Jamieson, City of St. John's
- Mr. Jamie Korab, City of St. John's (Remotely)
- Mr. Dave Lane, City of St. John's
- Mr. Kevin McDonald, Southwest Avalon
- Ms. Sheilagh O'Leary, City of St. John's
- Ms. Peggy Roche, Small Metro
- Ms. Deanne Stapleton, City of St. John's
- Ms. Lucy Stoyles, Mount Pearl
- Mr. Gerard Tilley, Conception Bay South
- Mr. Sam Whalen, Bay Roberts
- Ms. Hilda Whelan, TBS & Isthmus East
- Mr. Sterling Willis, Paradise

OTHER ATTENDEES:

- Mr. Ken Kelly, ERSB
- Ms. Lynn Tucker, ERSB
- Ms. Christie Dean, ERSB
- Mr. Bradley Power, ERSB

- Ms. Lynnann Winsor, City of St. John's
- Mr. Andrew Niblock, City of St. John's

REGRETS:

- None

PROCEEDINGS:

1) CALL TO ORDER

The meeting was called to order by Mr. MULLOWNEY at 7:00 p.m.

Per the Rules and Eastern Regional Service Board's Regulations Governing the Procedures of Meetings, Mr. MULLOWNEY Chaired the meeting due to Mr. Grant's remote participation.

2) ADOPTION OF AGENDA

It was moved and seconded (Ms. Stoyles/Mr. Hickman) to adopt the Agenda with the additions. All in favour.

MOTION 2018-069: Carried (unanimously)

3) REVIEW OF MINUTES

It was moved and seconded (Mr. Hickman/Mr. Whalen) that the Minutes of the October 24, 2018 meeting of the Eastern Regional Service Board be adopted as tabled. All in favour.

MOTION 2018-070: Carried (unanimously)

4) COMMITTEE REPORTS

a) Finance & Audit Committee (Tuesday, November 13, 2018)

Mr. Breen delivered the report on behalf of the ERSB Finance and Audit Committee:

(1) Board Expenditures Report:

The cheque register and payroll summary for the month of October 2018 was presented for review.

It was moved and seconded (Mr. Hickman/Mr. Froude) that ERSB adopt the Board Expenditures (Cheque Register and Payroll Summary) for October 2018 as tabled. All in favour.

MOTION 2018-071: Carried (unanimously)

b) Strategy and Policy Committee (Tuesday, November 15, 2018)

Mr. Whalen delivered the report on behalf of the ERSB Strategy and Policy Committee:

(1) Update on ERSB Public Engagement Strategy:

A briefing note regarding the ERSB Public Engagement Strategy was presented.

It was noted that the Board has received 294 completed surveys thus far. Staff have sent the invitation to over 27,000 households. The survey was also advertised in newspapers and an e-mail to all communities. A post was also made on the NL Community Leaders Forum.

The Board needs 400 surveys for a proper analysis. Work will continue into December and January to get the required number of surveys. The deadline for submissions is January 8, 2019.

A "What We Heard" document with the results of the survey will be completed in January and February. The intention is to release the document publicly once finalized.

c) Governance Committee (Tuesday, November 20, 2018)

Mr. Mullaney delivered the report on behalf of the ERSB Strategy and Policy Committee:

(1) Board Chair Selection Process:

By consensus, the Board Chair selection process was deferred to the New Business portion of the meeting.

(2) Meeting Documentation Process:

A briefing note was presented regarding the process for documenting ERSB Board and Committee meetings.

*It was moved and seconded (Mr. Mullaney/Ms. Stoyles) that ERSB employ a hybrid method of note taking for all Board and Committee meetings moving forward, including the Board meeting on November 28, 2018. All in Favour.
MOTION 2018-072: Carried (unanimously)*

(3) CAO Performance Review Process:

The form required for each Board member to complete a performance review of the Chief Administrative Officer was distributed. All Board members are asked to provide their input by December 19, 2018. An update will be provided in a privileged discussion at the next meeting.

(4) Board Remuneration Information on Website:

It was moved and seconded (Mr. Mullooney/Mr. Lane) that ERSB post information on its website related to the per diem rate and guidelines for how ERSB Board members are paid. All in Favour.

MOTION 2018-073: Carried (unanimously)

5) CORRESPONDENCE

(1) Letter from Minister Graham Letto re: Cabin Fees and Seasonal Properties:

A letter from the Honourable Graham Letto, Minister of Municipal Affairs and Environment regarding Cabin Fees and Seasonal Properties was presented.

It was moved and seconded (Mr. Willis/Ms. Stoyles) that the Board move to a privileged discussion at 7:13 p.m. All in Favour.

MOTION 2018-074: Carried (unanimously)

A privileged discussion took place for approximately 50 minutes.

It was moved and seconded (Mr. Hickman/Mr. Tilley) that the Board conclude its privileged discussion at 8:03 p.m. All in Favour.

MOTION 2018-075: Carried (unanimously)

Resulting from the privileged discussion, a Notice of Motion was presented by Mr. Mullooney on behalf of the Board:

The ERSB gives note that a Motion will be brought forward in the future to cease the provision of services, including curbside waste/recycling collection, and fire and emergency services on all roads in unincorporated areas not maintained by the Provincial Government, unless explicitly instructed otherwise by government. Should an unincorporated area want to avail of services from the ERSB, they must first form a Local Service District and then make a formal request to the Board.

Ref Number: ERSB2018-NM001

(2) Letter from Town of Wabana re: Illegal Dumping:

A letter from the Town of Wabana regarding illegal dumping was presented.

It was noted that illegal dumping may decrease after the Government of Newfoundland and Labrador builds a Waste Recovery Facility on Bell Island. Funding for the initiative has not yet been approved. The Board will continue to work with the Town of Wabana and advocate to the Provincial Government on this issue.

6) NEW BUSINESS

(1) Joint Council Summit Debrief:

A news release was presented regarding the inaugural Joint Council Summit which was recently held in St. John's. The summit was hosted by the Northeast Avalon Joint Council, in partnership with the Eastern Regional Service Board. A short discussion took place.

The 2019 summit will be explored/considered in consultation with the various regional groups, joint councils and joint mayors' association throughout the Eastern Region.

(2) 2019 Board Meeting Schedule:

A proposed Board meeting schedule for 2019 was presented. No issues were identified. Board meetings will continue to take place on the last Wednesday of each month at 7:00 p.m. at the Fairfield Inn and Suites, 199 Kenmount Road, St. John's, NL.

(3) Board Chair Selection Process:

A briefing note regarding the Board Chair selection process was presented. A short discussion took place.

It was moved and seconded (Mr. Muldowney/Mr. Tilley) that the Board extend Mr. Ed Grant's term as Board Chair for nine months from today's date while the Governance Committee studies other organizational items, such as Board representation and the election process. All in Favour.

MOTION 2018-076: Carried (unanimously)

7) UPCOMING MEETINGS

- Finance & Audit Committee – Tuesday, January 15, 2019 at 12:30 p.m.
- Strategy & Policy Committee – Thursday, January 17, 2019 at 10:30 a.m.
- Governance Committee – Tuesday, January 22, 2019 at 10:30 a.m.
- Board of Directors – Wednesday, January 30, 2019 at 7:00 p.m.

8) ADJOURNMENT:

Seeing no further business to be discussed, it was moved and seconded (Mr. Willis/Mr. Hickman) that the meeting adjourn. All in favour.

MOTION 2018-078: Carried (unanimously)

The meeting adjourned at approximately 8:40 p.m.