

Added by the Speaker  
2020-09-15  
Barnes



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** December 4, 2019

**Location:** HOA Committee Room

**Time:** 5:15 pm

**Members Present:**

Hon. Scott Reid, Speaker (Chair)

Hon. Siobhan Coady, Government House Leader

Mr. David Brazil, Opposition House Leader

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Hon. John Haggie, MHA (Lib), Gander

Mr. Elvis Loveless, MHA (Lib), Fortune Bay-Cape La Hune

Mr. Barry Petten, MHA (PC), Conception Bay South

Ms. Sandra Barnes, Clerk of the House of Assembly

Mr. Derek Bennett, MHA (Lib), Deputy Speaker

**Other**

Ms. Kim HawleyGeorge, Law Clerk

Ms. Bobbi Russell, Policy & Communications Officer

At an *in camera* meeting, the Commission considered and provided direction with respect to a personnel/HR issue in the House of Assembly Service.

**CM 2019-032** The Minutes of the Commission meeting held on November 6, 2019 were approved as read.

A report from the Speaker was presented to the Commission outlining Rulings on Allowance Use for Members in accordance with Section 24 of the *House of Assembly Accountability, Integrity and Administration Act*. These expenditures were rejected for payment because they were not submitted within 60-days of being incurred, but were in compliance with all other provisions of the *Members' Resources and Allowances Rules*. The Speaker reported the following:

Member for Bonavista	Mr. Craig Pardy	\$143.67
Member for Torngat Mountains	Ms. Lela Evans	\$1482.93

The financial reports for the Legislature for the periods April 1, 2019 to September 30, 2019 were provided to the Commission for review. Members' expenditure reports were also provided for the same period.

**CM 2019-033** Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the *Guidelines on Reimbursement of Legal Fees for Members of the House of Assembly* as presented in Attachment 1, and directed the following:

- The discretionary authority for the Management Commission to grant an exemption as provided for in Section 3.0 to be added to Section 4.0; and
- The amount of financial assistance for the initial legal consultation in Section 5.0 to be determined by the Commission on a case-by-case basis.

**CM 2019-034** The Commission directed cost estimates be prepared for consideration during the 2020-21 budget process for webcasting, with and without closed captioning, of non-concurrent public meetings of House of Assembly Committee proceedings held in either the Chamber or Committee Room.

**Adjournment:** 7:30 p.m.

Hon. Scott Reid  
Speaker (Chair)



Sandra Barnes  
Clerk and Secretary to the Commission

Added by the Speaker  
2020-09-15  
Barnes.



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** December 18, 2019

**Location:** Speaker's Boardroom

**Time:** 9:00 a.m.

**Members Present:**

Hon. Scott Reid, Speaker (Chair)

Hon. Siobhan Coady, Government House Leader

Mr. David Brazil, Opposition House Leader (via teleconference)

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Hon. John Haggie, MHA (LIB), Gander (via teleconference)

Mr. Elvis Loveless, MHA (LIB), Fortune Bay-Cape La Hune

Mr. Barry Petten, MHA (PC), Conception Bay South

Ms. Sandra Barnes, Clerk of the House of Assembly

**Other**

Ms. Bobbi Russell, Policy & Communications Officer

**Regrets**

Mr. Derek Bennett, MHA (LIB), Deputy Speaker

At an *in camera* meeting, the Commission considered and made the following decisions with respect to position classifications and reclassifications in the House of Assembly Service and Statutory Offices:

**CM 2019-035** The Commission confirmed the position classification of HL-19 (management) recommended by the Classification Review Committee for the position of Manager of Hansard, House of Assembly Service.

**CM 2019-036** The Commission confirmed the following for positions within the Office of the Seniors' Advocate:

- Position classification of HL-10 (non-management) recommended by the Classification Review Committee for the position of Administrative Officer; and
- Position classification of HL-22 (management) recommended by the Classification Review Committee for the positions of Seniors' Systemic Advocacy Consultant.

**CM 2019-037** The Commission confirmed the following for positions within the Office of the Information and Privacy Commissioner:

- Position classification of HL-24 recommended by the Classification Review Committee for the position of Director, Research and Quality Assurance;
- Position classification of HL-23 (management) recommended by the Classification Review Committee for the position of Senior Access and Privacy Analyst - Investigations, Advocacy and Compliance;
- Position classification of HL-18 (non-management) recommended by the Classification Review Committee for the positions of Access and Privacy Analyst; and
- Position classification of HL-7 (non-management) recommended by the Classification Review Committee for the position of Administrative Assistant.

**CM 2019-038** The Commission considered a request from the Information and Privacy Commissioner dated November 5, 2019 and deferred a decision pending further information to be provided by the Commissioner.

**CM 2019-039** The Commission recommended to the Lieutenant-Governor in Council that the compensation for the current Information and Privacy Commissioner be amended to Step 23 on the EP-10 scale effective August 5, 2019, with regular step increases to apply.

**CM 2019-040** The Commission approved reimbursement of legal expenses for the Member for Placentia-St. Mary's in the amount of \$4,002.00.

**Adjournment:** 10:30 a.m.

Hon. Scott Reid  
Speaker (Chair)



Sandra Barnes  
Clerk and Secretary to the Commission

Tabled by the Speaker  
2020-09-15  
Barnes.



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** July 8, 2020  
**Location:** Via Videoconference (WebEx)  
**Time:** 11:00 a.m.

**Members Present:**

- Hon. Scott Reid, Speaker (Chair)
- Hon. Siobhan Coady, Government House Leader
- Mr. David Brazil, Opposition House Leader
- Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi
- Hon. John Haggie, MHA (LIB), Gander
- Mr. Barry Petten, MHA (PC), Conception Bay South
- Ms. Sandra Barnes, Clerk of the House of Assembly
- Mr. Derek Bennett, MHA (LIB), Deputy Speaker

**Other**

Ms. Bobbi Russell, Policy & Communications Officer

**Regrets**

Mr. Elvis Loveless, MHA (LIB), Fortune Bay-Cape La Hune

**CM 2020-009** The Commission, at an *in camera* meeting, recommended the appointment of Ms. Sandra Russell, CPA, CA in an acting capacity as Auditor General to be compensated at Step 18 of the EP-10 scale until such time as the position is permanently filled. The Commission also waived the 2-day waiting period for Commission decisions.

At an *in camera* meeting, the Commission considered and provided direction with respect to a personnel/HR matter related to a constituency assistant.

**Adjournment:** 11:40 a.m.

Hon. Scott Reid  
Speaker (Chair)

A handwritten signature in blue ink that reads "Sandra Barnes".

Sandra Barnes  
Clerk and Secretary to the Commission

Tabled by the Speaker  
2020-09-15  
B. Russell



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** July 15, 2020

**Location:** Via Videoconference (WebEx)

**Time:** 9:00 a.m.

**Members Present:**

Hon. Scott Reid, Speaker (Chair)

Hon. Siobhan Coady, Government House Leader

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Hon. John Haggie, MHA (LIB), Gander

Mr. Elvis Loveless, MHA (LIB), Fortune Bay-Cape La Hune

Mr. Barry Petten, MHA (PC), Conception Bay South

Ms. Sandra Barnes, Clerk of the House of Assembly

Mr. Derek Bennett, MHA (LIB), Deputy Speaker

**Other**

Ms. Bobbi Russell, Policy & Communications Officer

**Regrets**

Mr. David Brazil, Opposition House Leader

The Chair reported decisions from *in-camera* meetings held on December 4, 2019, December 18, 2019 and July 8, 2020. Details of the decisions were included with the draft Minutes for each meeting circulated to the Commission for approval as part of agenda item #1.

**CM 2020-011** The Minutes of the Commission meeting held on December 4, 2019 were approved as read.

**CM 2020-012** The Minutes of the Commission meeting held on December 18, 2019 were approved as read, with the revision to CM 2019-037 as discussed.

**CM 2020-013** The Minutes of the Commission meeting held on July 8, 2020 were approved as read.

**CM 2020-014** The Commission ratified the following transfer of funds approvals in accordance with Section 5 of the *House of Assembly Transfer of Funds Policy*:

- HOABT2020-023
- HOABT2020-026
- HOABT2020-027
- HOABT2020-030
- HOABT2020-034
- HOABT2021-IS001-IS

**CM 2020-015** The Commission approved the following transfer of funds:

**From:**

Subdivision 1.1.04.09 Members' Resources – Allowances and Assistance  
\$2,300

**To:**

Subdivision 1.1.04.02 Members' Resources – Supplies  
\$2,300

**CM 2020-016** The Commission approved payment of expenses totaling \$50.00 for the Member for Burin-Grand Bank with the expenses to be paid within the appropriate allocation for the 2020-21 fiscal year.

The Chair presented a report with respect to Rulings on Allowance Use in accordance with Section 24 of the *House of Assembly, Accountability, Integrity and Administration Act* for the period ended July 9, 2020.

The Chair presented a report with respect to Urgent Approvals Under Delegated Authority in accordance with CM 2008-095 for the period ended July 9, 2020.

The financial reports for the Legislature and Members' expenditure reports were provided to the Commission in accordance with Section 20 of the *House of Assembly, Accountability, Integrity and Administration Act* for the following periods:

- April 1, 2019 to December 31, 2019
- April 1, 2019 to March 31, 2020

**Adjournment:** 9:30 a.m.

Hon. Scott Reid  
Speaker (Chair)



Sandra Barnes  
Clerk and Secretary to the Commission