

Tabled by the Speaker
2021-04-20
Gander



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: February 24, 2020

Location: HOA Committee Room

Time: 8:45 a.m.

Members Present:

Hon. Scott Reid, Speaker (Chair)

Hon. Siobhan Coady, Government House Leader

Mr. David Brazil, Opposition House Leader

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Hon. John Haggie, MHA (LIB), Gander

Mr. Elvis Loveless, MHA (LIB), Fortune Bay-Cape La Hune

Ms. Sandra Barnes, Clerk of the House of Assembly

Other

Ms. Bobbi Russell, Policy & Communications Officer

Ms. Kim Hawley George, Law Clerk

Ms. Wanda Lee Mercer, Chief Financial Officer

Ms. Wanda Strowbridge, Manager of Financial Planning and Reporting

Regrets

Mr. Barry Petten, MHA (PC), Conception Bay South

Mr. Derek Bennett, MHA (LIB), Deputy Speaker

CM 2020-001 The Commission, at an *in-camera* meeting, approved the 2020-2021 estimates for the following Activities to be forwarded to the Minister of Finance for inclusion in the 2020 Estimates and voted on in the Legislature; and directed the amounts be adjusted as necessary by the Department of Finance for the 27th pay period:

- Office of the Auditor General - \$3,809,700
- Office of the Chief Electoral Officer - \$1,850,800
- Office of the Citizens' Representative - \$1,009,400
- Office of the Child and Youth Advocate - \$1,398,900
- Office of the Information and Privacy Commissioner - \$1,336,100
- Office of the Seniors' Advocate - \$472,200
- Administrative Support - \$2,205,700

- Legislative Library and Records Management - \$727,100
- Hansard and Broadcast Centre - \$927,300
- Members' Resources - \$8,891,500
- House Operations - \$398,400
- Government Members' Caucus - \$378,800
- Official Opposition Caucus - \$1,268,100
- Third Party Caucus - \$470,400

CM 2020-002 The Commission, at an *in-camera* meeting, directed the following be available in contingency:

- \$85,300 for general election requirements (Administrative Support Activity)
- \$202,500 for the Members' Compensation Review Committee (Members' Resources Activity)
- \$250,000 for the Select Committee on Democratic Reform (House Operations Activity)
- \$5,495,000 for general election funding requirements (Office of the Chief Electoral Officer Activity)

CM 2020-003 The Commission, at an *in-camera* meeting, approved payment of \$30,160 in the 2019-20 fiscal year for the Newfoundland and Labrador contribution to the 65th Commonwealth Parliamentary Association Conference.

CM 2020-004 The Commission, at an *in-camera* meeting, approved creation of the position of Intake Officer/Investigator in the Office of the Citizens' Representative.

CM 2020-005 The Commission, at an *in-camera* meeting, approved a pre-commitment of funds for the Office of the Citizens' Representative for fiscal years 2021-22, 2022-23 and 2023-24 related to an increase in office space lease costs.

CM 2020-006 The Commission, at an *in-camera* meeting, directed that the 2020-21 estimate of \$57,600 in new funding for Professional Services, Office of the Citizens' Representative, be used for those purposes only and any other use will require Management Commission approval.

CM 2020-007 The Commission, at an *in-camera* meeting, approved a pre-commitment of funds for the Office of the Information and Privacy Commissioner for fiscal year 2021-22 related to hosting the 2021-22 Federal/ Provincial/Territorial Information and Privacy Commissioners/Ombudspersons Annual Conference.

CM 2020-008 The Commission, at an *in-camera* meeting, directed a review of the classification for constituency assistants, to be brought forward at a future meeting.

Adjournment: 10:55 a.m.

Hon. Scott Reid
Speaker (Chair)

A handwritten signature in blue ink that reads "Sandra Barnes". The signature is written in a cursive, flowing style.

Sandra Barnes
Clerk and Secretary to the Commission

Added by the
Speaker

2021-04-20

Parsons



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: October 16, 2020

Location: Via Videoconference (WebEx)

Time: 9:15 a.m.

Members Present:

Hon. Scott Reid, Speaker (Chair)

Hon. Steve Crocker, Government House Leader

Mr. David Brazil, Opposition House Leader

Hon. Siobhan Coady, MHA (LIB), St. John's West

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Mr. Barry Petten, MHA (PC), Conception Bay South

Mr. Perry Trimper, MHA (LIB), Lake Melville

Ms. Sandra Barnes, Clerk of the House of Assembly

Other

Ms. Bobbi Russell, Policy & Communications Officer

Regrets

Ms. Pam Parsons, MHA (LIB), Deputy Speaker

The Chair reported decisions from *in-camera* meetings held on September 9 and September 29, 2020. Details of the decisions were included with the draft Minutes for each meeting circulated to the Commission for approval as part of agenda item #1.

CM 2020-023 The Minutes of Commission meetings held on July 30, September 9 and September 29, 2020 were approved as read.

CM 2020-024 The Commission approved the following transfer of funds:

From:

House Operations – Transportation and Communications \$4,400

To:

Members' Resources – Professional Services \$4,400

CM 2020-025 The Commission appointed the Member for Lake Melville as a member of the Audit Committee effective immediately, and designated the Member as the Chair.

- CM 2020-026** The Commission directed an amendment to the employment contracts of political support staff in the Legislature that provides the option of joining (or transferring between) the GMPP and the PSPP.
- CM 2020-027** The Commission approved payment of expenses totaling \$185.64 for the Member for Humber-Bay of Islands.
- CM 2020-028** The Commission approved payment of expenses totaling \$174.80 for the Member for Lewisporte-Twillingate.
- CM 2020-029** The Commission approved payment of expenses totaling \$402.50 for the Member for Exploits, with the expenses to be paid within the appropriate allocation for the 2020-21 fiscal year.
- CM 2020-030** The Commission approved payment of expenses totaling \$45.00 for the Member for Bonavista, with the expenses to be paid within the appropriate allocation for the 2020-21 fiscal year.

Adjournment: 9:56 a.m.

Hon. Scott Reid
Speaker (Chair)



Sandra Barnes
Clerk and Secretary to the Commission



Tabled by the Speaker
2021-04-20
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**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: December 7, 2020

Location: Via Videoconference (WebEx)

Time: 10:08 a.m.

Members Present:

Hon. Scott Reid, Speaker (Chair)

Hon. Steve Crocker, Government House Leader

Mr. David Brazil, Opposition House Leader

Hon. Siobhan Coady, MHA (LIB), St. John's West

Ms. Alison Coffin, MHA (NDP), St. John's East-Quidi Vidi

Ms. Sherry Gambin-Walsh (LIB), Placentia-St. Mary's

Mr. Barry Petten, MHA (PC), Conception Bay South

Ms. Sandra Barnes, Clerk of the House of Assembly

Other

Ms. Kim HawleyGeorge, Law Clerk/Clerk Assistant (Acting)

Ms. Bobbi Russell, Policy & Communications Officer

Regrets

Ms. Pam Parsons, MHA (LIB), Deputy Speaker

CM 2020-031 The Commission, at an *in camera* meeting, approved a pre-commitment of funds for the 2020-21, 2021-22 and 2022-23 budget appropriations for consulting services for the management certification process.

CM 2020-032 The Commission, at an *in camera* meeting, approved a pre-commitment of funds for the 2020-21, 2021-22 and 2022-23 budget appropriations for consulting services for the audit of the Office of the Auditor General.

CM 2020-033 The Commission, at an *in camera* meeting, directed that the salary scale for the Auditor General be established at EP-06.

The Member for Placentia-St. Mary's recused herself from the discussion and vote on the following decision.

CM 2020-034 The Commission, at an *in camera* meeting, directed the reimbursement of legal fees in accordance with the exception provisions of the *Guidelines on the Reimbursement of Legal Fees for Members of the House of Assembly* for the Member for Harbour Grace-Port de Grave in the amounts of \$2,548.16 and \$11,677.69. The Commission further directed that any additional reimbursement of legal fees related to the matter requires approval of the Commission.

Adjournment: 11:05 a.m.

Hon. Scott Reid
Speaker (Chair)

A handwritten signature in blue ink, appearing to read "Sandra Barnes", written in a cursive style.

Sandra Barnes
Clerk and Secretary to the Commission