



Activity Plan

2020-23

**Public Safety
Appeal Board**

Message from the Board

Dear Minister:

I am pleased to submit this Activity Plan for the activities of the Public Safety Appeal Board (the “board”) for the fiscal years 2020-23. This plan is prepared in compliance with the **Transparency and Accountability Act** pursuant to which the board has been categorized as a Category 3 government entity and which requires the board to prepare a performance based activity plan. In developing this plan, the board has considered the strategic direction of Government. The board is accountable for the preparation of this plan and for the achievement of its objectives.

The board’s primary objectives are the fair and efficient processing of appeals and the rendering of decisions which are clear, consistent and in accordance with the **Public Safety Act** and its associated regulations. I look forward to achieving these objectives throughout the 2020-23 planning period.

Regards,

A handwritten signature in black ink that reads "Jennifer Murray". The signature is written in a cursive style with a horizontal line underneath the name.

Jennifer Murray, P.Eng.

Board Member

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Overview

The board is established under subsection 25(1) of the **Public Safety Act** (the “Act”) to hear appeals from persons who may be aggrieved by a decision of one of the Chief Inspectors related to the operations of various technical safety systems (e.g. electrical, boilers/pressure vessels, elevating devices). The board, after hearing an appeal, may confirm, revoke or vary the notice, order, decision or action of the Chief Inspector. The board is comprised of five members appointed by the Lieutenant Governor in Council, upon recommendation by the Minister of Digital Government and Service NL and meets only when an appeal has been filed pursuant to section 26 of the Act.

Mandate

The board is an independent, quasi-judicial body which has the function of hearing and adjudicating an appeal. It meets when it has received an appeal pursuant to section 26 of the Act and is empowered to uphold, revise and/or revoke an order or action by the Chief Inspector. Decisions by the board are based on review of the written and oral submissions and documents. The board’s decisions may be appealed to the courts.

Objective

The following objective represents the focus of the board in each of the years of this plan and includes performance measurement information (i.e. measures and indicators) to assist the entity and the public in monitoring and evaluating success. The board’s principal function is adjudicative. The Chairperson and the members fulfill this function.

Objective: By March 31, 2021, 2022 and 2023, the Public Safety Appeal Board will have processed all appeals it has received in accordance with the requirements of the Act.

Indicators:

- Appeal received from the Department within 15 days of application.
- Appellant given at least 10 days’ notice regarding hearing of appeal.
- Appeals commenced not more than 90 days after notice in writing has been received by the Chairperson under subsection 26(2).
- Appeal decisions rendered within 180 days after notice in writing has been received by the Chairperson under subsection 26(2).



Digital Government and Service NL